

Board of Finance
Regular Meeting Minutes

Wednesday, July 21, 2021
Waterford Town Hall, 7:00 pm

Present: Chairman Ronald Fedor, John Sheehan, Glenn Patterson, Robert Tuneski, Mark Geer, Kevin Petchark

Absent: Tali Maidelis

Elected: Robert J. Brule, First Selectman

RTM: Thomas Dembek

Staff: Dani Gorman, Director Youth & Family Services; Michael Howley, Director of Services; David Campo, Town Clerk; Abbas Danesh, Treasurer; Kimberly Allen, Finance Director; Maryellen McConnell, Secretary

RECEIVED FOR RECORD
WATERFORD, CT
2021 JUL 28 PM 3:49
ATTEST: David Campo
TOWN CLERK

1. Establishment of a quorum and call to order:

A quorum was established and a call to order was established at 7:00 pm, July 21, 2021.

2. Public comment: No public comment.

3. Approval and acceptance of minutes:

Motion by John Sheehan and **seconded** by Mark Geer to approve the minutes of June 9, 2021.

Vote: 5-0-1 Abstain: 1 (Robert Tuneski) Motion: Passed

4. **Motion** by John Sheehan and seconded by Glenn Patterson to move item #19 to item #4.

Vote: 6-0-0 Motion: Passed

To consider and act on a request from Robert Brule, First Selectman, for an **FY22 Additional Appropriation for Line #10101-52030 to retain Government Relations Consultant Jay Levine in the amount of \$24,000.00.**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation to line #10101-52030 in the amount of \$24,000.00 to be funded through the Contingency Account.

Vote: 6-0-0 Motion: Passed

5. To consider and act on a request from Dani Gorman, Director of Youth & Family Services, for an **FY21 Additional Appropriation as follows: Line #10119-51110 – Administration - \$3,758.00 and Line #10119-51210 – Clerical for - \$12,720.00.**

Motion by John Sheehan and **seconded** by Mark Geer to decrease Contingency by \$16,478.00 and increase line 10119-51110 Administration by \$3,758.00 and increase line #10119-51210 Clerical by \$12,720.00.

Vote: 6-0-0

Motion: Passed

6. To consider and act on a request from David Campo, Town Clerk, for an **FY21 Additional Appropriation in the amount of \$4,024.00.**

Motion by John Sheehan and **seconded** by Mark Geer to decrease Contingency by \$4,024.00 to approve the additional appropriation.

Vote: 6-0-0

Motion: Passed

7. To consider and act on a request from David Campo, Town Clerk, for an **FY21 Out of Series Transfer in the amount of \$1,400.00.**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$1,400.00.

Vote: 6-0-0

Motion: Passed

8. To consider and act on a request from the Board of Selectmen on behalf of Abby Piersall, Planning Director, for an **FY21 Out of Series Transfer in the amount of \$4,375.00.**

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the appropriation in the amount of \$4,375.00.

Vote: 6-0-0

Motion: Passed

9. To consider and act on a request from Gary Schneider, Public Works Director, for an **FY21 Out of Series Transfer in the amount of \$12.00.**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$12.00.

Vote: 6-0-0

Motion: Passed

10. To consider and act on a request from Dani Gorman, Director of Youth & Family Services, for an **FY21 Out of Series Transfer in the amount of \$600.00.**

Motion by Glenn Patterson and **seconded** by John Sheehan to approve the appropriation in the amount of \$600.00.

Vote: 6-0-0

Motion: Passed

11. To consider and act on a request from Kimberly Allen, Finance Director, for an **FY21 Out of Series Transfer in the amount of \$6,555.00**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$6,555.00.

Vote: 6-0-0

Motion: Passed

12. To consider and act on a request from Robert Brule, First Selectman, for an **FY21 Out of Series Transfer in the amount of \$480.38.**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$480.38.

Vote: 6-0-0

Motion: Passed

13. To consider and act on a request from Kimberly Allen, Finance Director, for an **FY21 Out of Series Transfer in the amount of \$3,557.00.**

Motion by John Sheehan and **seconded** by Mark Geer to approve the appropriation in the amount of \$3,557.00.

Vote: 6-0-0

Motion: Passed

14. To consider and act on a request from Kimberly Allen, Finance Director, for an **FY21 Out of Series Transfer in the amount of \$1,100.00.**

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$1,100.00.

Vote: 6-0-0

Motion: Passed

15. To consider and act on a request from Paige Walton, Assessor for an **FY21 Out of Series Transfer Request in the amount of \$3,250.00.**

Motion by John Sheehan and **seconded** by Mark Geer to approve the appropriation in the amount of \$3,250.00.

Vote: 6-0-0

Motion: Passed

16. To consider and act on a request from Abby Piersall, Planning Director, for an **FY21 Out of Series Transfer in the amount of \$2,779.51.**

Motion by John Sheehan and **seconded** by Mark Geer to approve the appropriation in the amount of \$2,779.51

Vote: 6-0-0

Motion: Passed

17. To consider and act on a request from Kimberly Allen, Finance Director, for an **FY21 Out of Series Transfer Request in the amount of \$38,797.00**

Motion by John Sheehan and **seconded** by Mark Geer to approve the appropriation in the amount of \$38,797.00.

Vote: 6-0-0

Motion: Passed

18. To consider and act on a request from Kimberly Allen, Finance Director, for an **FY21 Inter-Department Transfer Request in the amounts of \$71,507.55 and \$300,229.00.**

Motion by John Sheehan and **seconded** by Kevin Petchark to approve the appropriation in the amount of \$71,507.55.

Vote: 6-0-0

Motion: Passed

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the appropriation in the amount of \$300,229.00.

Vote: 6-0-0

Motion: Passed

19. To consider and act on a request from Brian Flaherty, Director of Recreation & Parks, for an **FY21 Out of Series Transfer in the amount of \$30,000.00**

Motion by John Sheehan and **seconded** by Mark Geer to approve the appropriation in the amount of \$30,000.00.

Vote: 6-0-0

Motion: Passed

20. Old business: None

21. New business:

- a. Capital Project Review – FY21:

Motion by John Sheehan and **seconded** by Glenn Patterson to return \$110,409.34 to the Undesignated Fund Balance, to return \$148,673.96 from the CNR Appropriated fund to the CNR, and return \$15,606.00 from CNR Designated fund to the CNR

Vote: 6-0-0

Motion: Passed

- b. Fire Services Review Special Committee: Robert Tuneski was nominated for the Fire Services Review Committee.

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the liaison for the Fire Services Review Committee.

Vote: 6-0-0

Motion: Passed

- c. John Sheehan requested an update on the Federal Funds/American Recovery Fund Plans that the Town of Waterford will be receiving. First Selectman Robert Brule reported that we have researched how the Federal Government wants the money spent we have decided to focus on water and sewer and tourism. A presentation with details will be presented at a later date.

22. Liaison Reports: Municipal Complex – Glenn Patterson: There is still a punch list of items that need to be done. We do have a final payment of \$280,000 owed to O&G, however; they were told that until the committee is happy with the finished product they would not be getting a check and they understand. Anchor Engineering is owed around \$84,000 and as of July 13, 2021, we have \$1,327,591 out there. Once everything is complete and paid, the committee is looking to return \$900,000 to the Town of Waterford.

23. Correspondence:

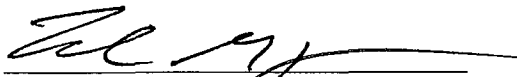
24. Adjournment:

Motion by John Sheehan and **seconded** by Mark Geer to adjourn the Meeting of the Board of Finance at 9:20 p.m.

Vote: 6-0-0

Motion: Passed

Respectfully submitted,



Mark Geer, Jr., Clerk



Maryellen McConnell, Secretary