

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Budget Hearing

Monday, March 15, 2021
Zoom Meeting @ 7:00 p.m.

Topic: Board of Finance Budget Meeting
Time: Mar 15, 2021 07:00 PM Eastern Time (US and Canada)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 895 9072 1385

Passcode: 906125

Find your local number: <https://us02web.zoom.us/j/89590721385>

1. Call to Order
2. Public Comment
3. 10123 – Fire Services
4. 10145 – Human Resources
5. 10107 – Finance Department
6. 10116 – Retirement Commission
7. 10112 - Insurance
8. 10108 - Legal Department

Adjournment

Ronald Fedor, Chairman

TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP.	2020/2021 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND ENCUMB AS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMM.	2021/2022 RECOMMENDED BD OF FINANCE SELECTMEN (2/2/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS												
51110	ADMINISTRATION	218,054	219,533		105,944	302,057	302,057	302,057			(219,533)	-100.00%
51120	INSPECTION	77,144	76,849		38,880	78,566	78,566	78,566			(76,849)	-100.00%
51210	CLERICAL/TECHNICAL	127,394	131,263		58,805	142,330	142,330	142,330			(131,263)	-100.00%
51240	EDUCATION INCENTIVE	18,290	20,430		13,930	20,430	20,430	20,430			(20,430)	-100.00%
51410	FIRE FIGHTING	1,150,926	1,226,023	71,569	699,267	1,413,050	1,413,050	1,413,050			(1,226,023)	-100.00%
	INCENTIVE PROGRAM STIPENDS					50,000	50,000	50,000			0	-100.00%
51810	OVER TIME	185,509	59,518		123,596	85,647	85,647	85,647			(59,518)	-100.00%
51920	FICA	129,202	132,622	5,475	75,456	160,046	160,046	160,046			(132,622)	-100.00%
	SUBTOTAL	1,906,519	1,866,238	77,044	1,115,878	2,252,126	2,252,126	2,252,126	0	0	(1,866,238)	-100.00%
SERVICES												
52010	ADVERTISING	0	200		0	200	200	200			(200)	-100.00%
52020	POSTAGE	292	250		148	250	250	250			(250)	-100.00%
52030	PROFESSIONAL FEES	4,890	3,875		3,675	3,875	3,875	3,875			(3,875)	-100.00%
52040	SERV. CONT & REPAIRS	8,893	18,130		8,604	13,530	13,530	13,530			(18,130)	-100.00%
52050	DUES, CONFERENCES & EDUC.	33,335	48,675		14,802	45,000	45,000	45,000			(48,675)	-100.00%
52060	PRINTING				13						0	-100.00%
52070	REIMBURSABLE EXPENSE	1,250	1,500			1,500	1,500	1,500			(1,500)	-100.00%
52080	TELEPHONE	17,549	18,050		8,649	17,935	17,935	17,935			(18,050)	-100.00%
52090	HEATING OIL	32,309	45,410		39,049	0	0	0			(45,410)	-100.00%
52100	ELECTRICITY	60,638	62,383		28,424	0	0	0			(62,383)	-100.00%
52110	WATER	5,557	5,746		2,081	0	0	0			(5,746)	-100.00%
52120	SEWER	8,378	8,645		2,194	0	0	0			(8,645)	-100.00%
52290	PUBLIC SAFETY AWARENESS	1,387	2,500		303	2,500	2,500	2,500			(2,500)	-100.00%
52310	EXAMINATIONS	10,101	6,000		4,088	8,000	8,000	8,000			(6,000)	-100.00%
52320	RENTAL OF HYDRANTS	450,806	457,200		112,702	457,200	457,200	457,200			(457,200)	-100.00%
52370	CLOTHING ALLOWANCE	19,054	15,500		4,257	18,250	18,250	18,250			(15,500)	-100.00%
52371	FIRE POLICE	429	1,500		0	1,500	1,500	1,500			(1,500)	-100.00%
52372	INSURANCE	131,966	117,810		134,469	138,564	138,564	138,564			(117,810)	-100.00%
52373	LP GAS	2,377	4,375		680	3,500	3,500	3,500			(4,375)	-100.00%
52374	CABLE TELEVISION	6,767	6,060		3,615	7,500	7,500	7,500			(6,060)	-100.00%
52375	LADDER TESTING & REPAIRS	5,704	5,825		2,829	5,825	5,825	5,825			(5,825)	-100.00%
52376	HYDRAULIC TESTING & REPAIRS	388	2,500		1,235	2,500	2,500	2,500			(2,500)	-100.00%
	BREATHING APPARATUS TESTING & REPAIRS											-100.00%
52377	REPAIRS	8,456	6,760		8,609	8,760	8,760	8,760			(6,760)	-100.00%
52378	BUILDING MAINTENANCE	84,133	80,000		60,749	85,000	85,000	85,000			(80,000)	-100.00%
52379	HOSE TESTING AND REPAIRS	8,282	9,825		7,904	9,825	9,825	9,825			(9,825)	-100.00%
52387	PUMP TESTING SERVICES	3,000	4,000		2,475	4,000	4,000	4,000			(4,000)	-100.00%
52392	GENERATOR MAINT. & REPAIRS	3,603	4,225		0	4,225	4,225	4,225			(4,225)	-100.00%
	SUBTOTAL	909,544	936,944	0	451,554	838,539	838,539	838,539	0	0	(936,944)	-100.00%

TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RIM APPROP.	2020/2021 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB. AS OF 11/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 SHELCMAN RECOMM.	2021/2022 RECOMMENDED BD OF FINANCE SELECTMEN (2/9/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
	MATERIALS & SUPPLIES											
53010	OFFICE SUPPLIES	903	2,000		424	1,500	1,500	1,500				
53020	OTHER SUPPLIES	24,533	17,000		15,051	18,000	18,000	18,000			(2,000)	-100.00%
53021	CONSUMABLE SUPPLIES	4,348	7,500		2,734	7,500	7,500	7,500			(7,500)	-100.00%
53070	AUTOMOTIVE REPAIRS	79,683	88,000		87,053	90,000	90,000	90,000			(88,000)	-100.00%
53090	FUELS & LUBRICANTS	26,152	28,800		8,921	18,740	18,740	18,740			(28,800)	-100.00%
53110	COMPUTER SUPPLIES	3,796	2,500		950	3,000	3,000	3,000			(2,500)	-100.00%
53111	FF - PROTECTIVE CLOTHING	54,479	78,080		39,329	78,750	78,750	78,750			(78,080)	-100.00%
53112	FIREFIGHTING SUPPLIES & REPAIRS	7,668	10,000		7,339	10,000	10,000	10,000			(10,000)	-100.00%
53113	VOLUNTEER RESPONDER AWARDS	990	5,000		423	5,000	5,000	5,000			(5,000)	-100.00%
	MEDICAL SUPPLIES					10,000	10,000	10,000				
	SUBTOTAL	202,552	238,880	0	162,224	242,490	242,490	242,490	0	0	(238,880)	-100.00%
	EQUIPMENT											
54060	OFFICE EQUIPMENT	2,558	3,000		114	3,000	3,000	3,000			(3,000)	-100.00%
54202	EQUIPMENT - FIRE INVESTIGATIONS	593	500		158	500	500	500			(500)	-100.00%
54218	FIREFIGHTER EQUIPMENT	21,150	30,000		11,636	35,000	35,000	35,000			(30,000)	-100.00%
54220	RADIO/EMERGENCY LIGHTS	10,667	9,000		7,604	10,000	10,000	10,000			(9,000)	-100.00%
54221	SERVICE TRUCK EQUIPMENT	4,690	0		0	0	0	0				
54222	RESCUE TRUCK EQUIPMENT	1,897	5,000			7,500	7,500	7,500			(5,000)	-100.00%
54226	EQUIPMENT	9,293	12,000			22,000	22,000	22,000			(12,000)	-100.00%
	SUBTOTAL	50,848	59,500	0	19,512	78,000	78,000	78,000	0	0	(59,500)	-100.00%
	DEPARTMENT TOTAL	3,069,463	3,101,562	77,044	1,749,168	3,411,155	3,411,155	3,411,155	0	0	(3,101,562)	-100.00%

The seal of the Town of Waterford, Connecticut, is circular. It features a landscape with a large tree in the foreground, a house, and a body of water. The text "TOWN OF WATERFORD" is at the top, "CONNECTICUT" is at the bottom, and "OCT 1801" is at the bottom center.

Fire Department

FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The "Waterford Fire Department" is the town-wide department that provides firefighting, rescue and emergency medical services throughout the town. The Director of Fire Services is responsible by town ordinance to insure the availability of fire protection, emergency medical services and fire prevention for all sectors of the town.

The Waterford Fire Department is a multi-discipline emergency service organization. The department provides fire prevention and fire suppression services in addition to emergency medical services, advanced rescue techniques, and hazardous materials containment and mitigation planning.

The Waterford Fire Department is a combination department, which utilizes volunteer and career members, and is comprised of five (5) volunteer fire stations: Waterford Fire Engine Company No. 1 (Jordan), Quaker Hill Fire Company, Goshen Fire Company, Oswegatchie Fire Company, Cohanzie Fire Company and a contracted ambulance company. This division protects the life and property of Town residents and visitors from fires and critical health threats through its primary operations in response to fire and medical emergencies.

Our Mission is providing a range of programs designed to protect the lives and property of Waterford's residents and visitors from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions, caused by nature or humans.

Our service delivery is enhanced through training, education, planning, and teamwork. The goal is to safely achieve our mission while remaining fiscally responsible, professionally effective and proficient in the use of all appropriate resources. An essential function of the Department is to provide a positive presence in the community. A strong emphasis will always be placed on strengthening the bonds between the Fire Department and the community.

FY2022 BUDGET SUMMARY

The FY2022 operating budget being presented for the Fire Department contains a 9.98% increase.

As this budget is being presented, the Fire Department continues to provide emergency operations that promote the continued use of volunteer fire protection services, augmented by a core of paid staff. Over the past year the need to expand coverage into the overnight hours has become inevitable. This decision was implemented after discussions and consensus of the First Selectman and Human Resources office. This change in coverage represents 10.31% of the presented increase.

Though the recent Ordinance changes made in late 2019, various shortfalls were discussed. The most prevalent needs within the administration was the need for position dedicated to the training needs of the Fire Department. An Assistant Director's position was proposed to handle the responsibility of training, health and safety, daily supervision of field staff, and improved incident management and operations. This change in coverage represents 2.42% of the presented increase.

In July of 2020, The town signed into an agreement with the Waterford Ambulance Service (WAS), which requires that they staff their own ambulances for the transporting of patients. This change allows for our firefighters to remain available for fire and rescue duties. This agreement required the town to procure a Supplemental First responder license from the State Department of Health for our firefighters to continue to respond and provide care for the sick and injured. Thus, the Fire Department is now licensed for its's ten (10) primary fire apparatus which are obligated to carry the required medical equipment to perform the First Responder function. This change in coverage represents .64% of the presented increase.

In July of 2020, The Representative Town Meeting passed a Volunteer Incentive Program that provides a stipend to qualified Firefighters & Fire Police based on a \$7.00 per call point system. This change in coverage represents 1.61% of the presented increase.

The remainder of this budget has various increases and decreases that are driven by collective bargaining agreements, approved non-union pay scales, and/or historical expenses data. We look forward to getting past this current pandemic and continuing to provide an exemplary level of service to our citizens. We truly appreciate to the support extended from the town in our continuing efforts.

Respectfully Submitted:

Bruce A. Miller

Bruce A. Miller
Director of Fire Services

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

3

TOWN OF WATERFORD						
GENERAL FUND - BUDGET WORKBOOK						
PROPOSED BUDGET FY2022						
DEPT/AGENCY: 10123 FIRE DEPARTMENT						
LINE ITEM	DESCRIPTION	COLUMN 1 FY 2020 ACTUAL EXPENDED	COLUMN 2 FY 2021 RTM APPROP.	COLUMN 3 FY2021 (TRANSFER) ADDITIONAL	COLUMN 4 ACTUAL EXPENDED to 11/30/2020	COLUMN 5 FY 2022 DEPARTMENT REQUEST
PERSONNEL COSTS						
51110	ADMINISTRATION	218,054	219,533		84,225	302,057
51120	INSPECTION	77,144	76,849		30,692	78,566
51210	CLERICAL/TECHNICAL	127,394	131,263		44,784	142,330
51240	EDUCATION INCENTIVE	18,290	20,430		13,930	20,430
51410	FIRE FIGHTING	1,150,926	1,226,023		563,458	1,413,050
5141X	INCENTIVE PROGRAM	0	0		0	50,000
51810	OVERTIME	185,509	59,518		88,473	85,647
51920	FICA	129,202	132,622		60,457	160,046
SUBTOTAL		1,906,519	1,866,238	0	886,019	2,252,126
SERVICES						
52010	ADVERTISING	0	200		0	200
52020	POSTAGE	292	250		56	250
52030	PROFESSIONAL FEES	4,890	3,875		3,675	3,875
52040	SERV. CONT & REPAIRS	8,893	18,130		8,430	13,530
52050	DUES, CONFERENCES & EDUC.	33,335	48,675		9,747	45,000
52060	PRINTING	0	0		13	0
52070	REIMBURSABLE EXPENSE	1,250	1,500		0	1,500
52080	TELEPHONE	17,549	18,050		1,068	17,035
52090	HEATING OIL	32,309	45,410		3,635	0
52100	ELECTRICITY	60,638	62,383		3,369	0
52110	WATER	5,557	5,746		2,081	0
52120	SEWER	8,378	8,645		2,194	0
52290	PUBLIC SAFETY AWARENESS	1,387	2,500		303	2,500
52310	EXAMINATIONS	10,101	6,000		2,130	8,000
52320	RENTAL OF HYDRANTS	450,806	457,200		112,702	457,200
52370	CLOTHING ALLOWANCE	19,054	15,500		2,886	18,250
52371	FIRE POLICE	429	1,500		0	1,500
52372	INSURANCE	131,966	117,810		134,469	138,564
52373	LP GAS	2,377	4,375		680	3,500
52374	CABLE TELEVISION	6,767	6,060		2,737	7,500
52375	LADDER TESTING & REPAIRS	5,704	5,825		0	5,825
52376	HYDRAULIC TESTING & REPAIRS	388	2,500		1,235	2,500
52377	SCBA TESTING & REPAIRS	8,456	6,760		8,608	8,760
52378	BUILDING MAINTENANCE	84,133	80,000		39,513	85,000
52379	HOSE TESTING AND REPAIRS	8,282	9,825		0	9,825
52387	PUMP TESTING SERVICES	3,000	4,000		2,475	4,000
52392	GENERATOR MAINT. & REPAIRS	3,603	4,225		0	4,225
SUBTOTAL		909,544	936,944	0	342,006	838,539

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	903	2,000		424	1,500
53020	OTHER SUPPLIES	24,533	17,000		12,747	18,000
53021	CONSUMABLE SUPPLIES	4,348	7,500		2,608	7,500
53070	AUTOMOTIVE REPAIRS	79,683	88,000		53,852	90,000
53090	FUELS & LUBRICANTS	26,152	28,800		8,921	18,740
53110	COMPUTER SUPPLIES	3,796	2,500		901	3,000
53111	FF - PROTECTIVE CLOTHING	54,479	78,080		2,365	78,750
53112	FIREFIGHTING SUPPLIES & REPAIRS	7,668	10,000		5,842	10,000
53113	VOLUNTEER RESPONDER AWARDS	990	5,000		423	5,000
5311X	MEDICAL SUPPLIES	0	0		0	10,000
SUBTOTAL		202,552	238,880	0	88,083	242,490
EQUIPMENT						
54060	OFFICE EQUIPMENT	2,558	3,000		114	3,000
54202	EQUIPMENT - FIRE INVESTIGATIONS	593	500		158	500
54218	FIREFIGHTER EQUIPMENT	21,150	30,000		7,455	35,000
54220	RADIO/EMERGENCY LIGHTS	10,667	9,000		3,411	10,000
54221	SERVICE TRUCK EQUIPMENT	4,690	0		0	0
54222	RESCUE TRUCK EQUIPMENT	1,897	5,000		0	7,500
54226	EQUIPMENT	9,293	12,000		0	22,000
SUBTOTAL		50,848	59,500	0	11,138	78,000
DEPARTMENT TOTAL		3,069,463	3,101,562	0	1,327,246	3,411,155

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

5

Town of Waterford - FY2020 Statistics				By District Demographics					
Fire Incidents									
		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total	
July	2019	23	10	13	12	30	6	94	
August	2019	19	10	10	13	27	4	83	
September	2019	16	5	7	12	28	5	73	
October	2019	34	8	25	14	27	12	120	
November	2019	22	11	17	12	17	11	90	
December	2019	18	8	12	11	19	9	77	
January	2020	15	7	6	8	19	4	59	
February	2020	20	6	10	13	22	6	77	
March	2020	18	4	12	7	18	3	62	
April	2020	12	6	7	7	22	5	59	
May	2020	11	9	14	6	20	1	61	
June	2020	13	10	3	5	20	4	55	
Total		221	94	136	120	269	70	910	
EMS Incidents									
		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total	
July	2019	87	17	26	46	58	24	258	
August	2019	100	23	19	26	40	19	227	
September	2019	87	20	18	47	54	17	243	
October	2019	85	29	22	55	47	23	261	
November	2019	70	18	12	49	50	9	208	
December	2019	92	19	21	64	48	14	258	
January	2020	56	11	6	40	39	0	152	
February	2020	50	6	2	28	28	0	114	
March	2020	54	9	4	19	19	0	105	
April	2020	21	6	1	7	11	0	46	
May	2020	10	5	8	4	9	0	36	
June	2020	28	7	11	8	21	0	75	
Total		740	170	150	393	424	106	1,983	
Yearly Total		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total	
		961	264	286	513	693	176	2,893	
Fire Department Employees				Monthly Totals					
EMS Calls				Including Mutual Aid					
		P/T FF's	F/T FF's						
July	2019	98	219			July	2019	352	
August	2019	50	234			August	2019	310	
September	2019	48	248			September	2019	316	
October	2019	73	249			October	2019	381	
November	2019	44	269			November	2019	298	
December	2019	51	239			December	2019	335	
January	2020	77	242			January	2020	211	
February	2020	57	174			February	2020	191	
March	2020	51	182			March	2020	167	
April	2020	25	57			April	2020	105	
May	2020	7	27			May	2020	97	
June	2020	2	7			June	2020	130	
Total		583	2,147					2,893	

WATERFORD FIRE DEPARTMENT			
Incident Type Report (Summary)			
Alarm Date Between (07/01/2019) and (06/30/2020)			
Incident Type	Count	% of Incidents	
1 Fire			
100 Fire, Other	1	0.03%	
111 Building fire	30	1.04%	
112 Fires in structure other than in a building	1	0.03%	
113 Cooking fire, confined to container	4	0.14%	
114 Chimney or flue fire, confined to chimney or flue	2	0.07%	
116 Fuel burner/boiler malfunction, fire	1	0.03%	
118 Trash or rubbish fire, Other	1	0.03%	
130 Mobile Property (vehicle) fire, Other	1	0.03%	
131 Passenger vehicle fire	9	0.31%	
140 Mnatural vegetation fire, Other	1	0.03%	
142 Brush or brush-and-grass mixture fire	20	0.69%	
151 Outside rubbish, trash or waste fire	6	0.21%	
154 Dumpster or other outside trash receptacle	1	0.03%	
160 Special outside fire, Other	1	0.03%	
162 Outside equipment fire	2	0.07%	
	81	2.80%	
2 Overpressure Rupture, Explosion, Overheat (no fire)			
251 Excessive heat, scorch burns with no	1	0.03%	
	1	0.03%	
3 Rescue & Emergency Medical Service Incident			
321 EMS Call, excluding vehicle accident with	1,883	65.09%	
322 Motor vehicle accident with injuries	147	5.08%	
323 Motor vehicle/pedestrian accident (MV Ped)	7	0.24%	
324 Motor vehicle accident with no injuries	28	0.97%	
342 Search for person in water	2	0.07%	
350 Extrication, rescue, Other	1	0.03%	
352 Extrication of victim(s) from vehicle	4	0.14%	
353 Remobval of victim(sd) from stalled elevator	3	0.10%	
361 Swimming/recreational water areas rescue	5	0.17%	
365 Watercraft rescue	8	0.28%	
	2,088	72.17%	
4 Hazardous Condition (No Fire)			
400 Hazardous condition, Other	3	0.10%	
410 Combustible/flammable gas/liquid condition,	2	0.07%	
411 Gasoline or other flammable liquid spill	12	0.41%	
412 Gas leak (natural gas or LPG)	10	0.35%	
413 Oil or other combustible liquid spill	3	0.10%	
422 Chemical spill or leak	1	0.03%	
424 Carbon monoxide incident	7	0.24%	
440 Electrical wiring/equipment problem, Other	4	0.14%	
441 Heat from short circuit (wiring)	1	0.03%	
444 Power line down	37	1.28%	
445 Arcing, shorted electrical equipment	6	0.21%	
461 Building or structure weakened or collapsed	1	0.03%	
463 Vehicle accident, general cleanup	7	0.24%	

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

7

5 Service Call			
500	Service Call, Other	2	0.07%
510	Lock-out	1	0.03%
520	Water problem, Other	2	0.07%
521	Water evacuation	22	0.76%
522	Water or steam leak	2	0.07%
531	Smoke or odor removal	3	0.10%
542	Animal rescue	2	0.07%
550	Public service assistance, Other	1	0.03%
551	Assist police or other governmental agency	3	0.10%
552	Police matter	1	0.03%
553	Public service	7	0.24%
554	Assist invalid	95	3.28%
561	Unauthorized burning	13	0.45%
571	Cover assignment, standby, moveup	8	0.28%
		162	5.60%
6 Good Intent Call			
600	Good intent call, Other	48	1.66%
621	Wrong Location	2	0.07%
622	No incident found on arrival at dispatch	70	2.42%
631	Authorized controlled burning	15	0.52%
651	Smoke scare, odor of smoke	30	1.04%
652	Steam, vapor, fog or dust thought to be	4	0.14%
653	Smoke from barbecue, tar kettle	1	0.03%
671	HazMat release investigation w/no HazMat	11	0.38%
		181	6.26%
7 False Alarm & False Call			
715	Local alarm system, malicious false alarm	1	0.03%
730	System malfunction, no fire	11	0.38%
731	Sprinkler activation due to malfunction	4	0.14%
732	Extinguishing system activation due to	1	0.03%
733	Smoke detector activation due to malfunction	15	0.52%
735	Alarm system sounded due to malfunction	19	0.66%
736	CO detector activation due to malfunction	21	0.73%
740	Unintentional Transmission of alarm, Other	67	2.32%
743	Smoke detector activation, no fire	47	1.62%
744	Detector activation, no fire	18	0.62%
745	Alarm system activation, no fire	73	2.52%
746	Carbon monoxide detector activation, no CO	4	0.14%
		281	9.71%
8 Severe Weather & Natural Disaster			
812	Flood assessment	2	0.07%
813	Wind storm, tornado/hurricane assessment	3	0.10%
		5	0.17%
Total Incident Count:		2,893	

Waterford Fire Department			
Mutal Aid Given Report (Summary)			
Alarm Date Between (07/01/2019) and (06/30/2020)			
Incident Type		Count	% of Incidents
East Lyme			
Cover Assignments		3	1.70%
Emergency Medical Calls		9	5.11%
Fire Incidents		5	2.84%
Motor Vehicle Accidents		6	3.41%
Water Rescue		1	0.57%
		24	13.64%
Montville			
Cover Assignments		2	1.14%
Emergency Medical Calls		10	5.68%
Fire Incidents		14	7.95%
Motor Vehicle Accidents		3	1.70%
		29	16.48%
New London			
Cover Assignments		3	1.70%
Emergency Medical Calls		88	50.00%
Fire Incidents		23	13.07%
Motor Vehicle Accidents		6	3.41%
Water Rescue		3	1.70%
		123	69.89%
Total Incident Count:		176	

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

9

Waterford Fire Fepartment		
Mutal Aid Received Report (Summary)		
Alarm Date Between (07/01/2019) and (06/30/2020)		
Incident Type	Count	% of Incidents
East Lyme		
Emergency Medical Calls	1	8.33%
Fire Incidents	5	41.67%
	6	50.00%
Montville		
Motor Vehicle Accidents	1	8.33%
	1	8.33%
New London		
Emergency Medical Calls	1	8.33%
Fire Incidents	2	16.67%
Motor Vehicle Accidents	2	16.67%
	5	41.67%
Total Incident Count:	12 ***	
***The total count is 11 calls, as there were onr incident were M/A was received from multiple towns simultaneously.		

FIRE DEPARTMENT
Program and Service Fee Assessment

The following is a breakdown of the fees for the Fire Service:

EXPLOSIVE PERMITS:

\$20.00 per permit. Fee is established by the State of Connecticut.

FIRE ALARM ORDINANCE:

The enforcement of this ordinance began on January 1, 2004. There are several fee structures that will be levied on repeated false fire alarm offenders.

CHARGES FOR SERVICES:

This category (court actions, false alarm reimbursements, arson fire reimbursement & FOI) is established by the State of Connecticut and charged accordingly. F.O.I. fees are 50 cents per page; any fees for transcriptions or printouts are charged at the hourly rate of the employee doing the job, per State Statute, Chapter 3, and Section 1-15.

TOWN OF WATERFORD					
PROPOSED REVENUE BY DEPARTMENT					
GENERAL FUND					
2021-2022 FISCAL YEAR					
All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.					
DEPARTMENT:	FIRE DEPARTMENT				
LINE ITEM	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 YTD	2021-2022 PROPOSED	VARIANCE
Explosive Permits	240	0	100	0	(100)
Regional Communications Fees	6,081	6,000	1,500	6,000	4,500
False Alarm Fines	450	100	100	0	(100)
Miscellaneous	0	440	550	0	(550)
Copy Fees	5	0	10	0	(10)
Enhanced E 9-1-1	29,916	28,873	13,354	16,000	2,646
					0
					0
					0
					0
					0
TOTALS	36,692	35,413	15,614	22,000	6,386

INVENTORY UPDATE

EQUIPMENT AND VEHICLES IN EXCESS OF \$1,000

Department/Agency: **Fire Department**

Equipment/Vehicles purchased or disposed July 1, 2019 to December 31, 2020:

<u>DESCRIPTION OF ITEM</u>	<u>DATE OF PURCHASE</u>	<u>COST</u>	<u>LOCATION</u>
Firefighter Protective Clothing	12/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$2,748	Jordan FD
Firefighter Protective Clothing	12/2020	\$2,748	Jordan FD
Firefighter Protective Clothing	12/2020	\$2,788	Quaker Hill FD
Firefighter Protective Clothing	12/2020	\$3,127	Quaker Hill FD
Firefighter Protective Clothing	12/2020	\$3,068	Oswegatchie FD

Budgeted acquisition - January 1, 2021 through June 30, 2021:

<u>DESCRIPTION OF ITEM</u>	<u>DATE OF ESTIMATED PURCHASE</u>	<u>ESTIMATED COST</u>	<u>LOCATION</u>
Firefighter Protective Clothing	02/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	02/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	02/2020	\$2,800	Quaker Hill FD
Firefighter Protective Clothing	02/2020	\$2,800	Quaker Hill FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Cohanzie FD
Firefighter Protective Clothing	02/2020	\$2,800	Cohanzie FD

All Departments/Agencies are requested to designate ownership of equipment in cases where the Town of Waterford is not considered the owner.

BUDGET EXPLANATIONS BY CATEGORY

1000 Series: PERSONNEL

10123-51110 Administration:

The salaries in this line item contain those of the Director of Fire Services and Fire Marshal and a proposed position for an Assistant Director. These salaries were in conformance with the Non-Union Management Wage Schedule approval effective December 7, 2020 and expired on June 30, 2022. The salary, longevity and sick incentive for each position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the NUMP Wage Schedule and an additional workday during the fiscal year.

Expended FY20 - \$218,054 FY19 - \$213,586 Expended FY18 - \$215,772

Total Administration = \$302,057

10123-51120 Inspection/Prevention:

The salary in this line item contains that of the Fire Inspector. The salary is in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The salary and longevity for the position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the Collective Bargaining Agreement and an additional workday during the fiscal year.

Expended FY20 - \$77,144 FY19 - \$75,345 Expended FY18 - \$72,001

Total Inspection/Prevention = \$78,566

10123-51210 Clerical/Technical:

The salaries in this line item contain those of the Office Coordinator, full-time Clerk. These salaries are in conformance with the Local 1303-037 of Council #4's Collective Bargaining Agreement approval effective December 7, 2020 and expired on June 30, 2022. The increase presented is based on the recent approval of the Collective Bargaining Agreement and an additional workday during the fiscal year.

The other salary in this line item contains that of the part-time Community Safety Educator. This salary is in conformance with the Non-Union Management Professional salary schedule approval effective December 7, 2020 and expired on June 30, 2022. The salary for each position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the NUMP Wage Schedule.

This line item also includes a portion of the salary for IT Support for the IT technician assigned to Public Safety assigned to the Chief of Police.

Expended FY20 - \$127,394 FY19 - \$118,400 Expended FY18 - \$118,972

Total Clerical/Technical = \$142,330

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

10123-51240 Educational Incentive:

This line item is to provide for the Professional Education Support and College Education Incentive in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The Director of Fire Services and the Fire Marshal are also contained in this line item.

Expended FY20 - \$18,290 FY19 - \$20,143 Expended FY18 - \$19,680

Total Education Support and Incentive = \$20,430

10123-51410 Firefighting:

The salaries in this line item contain those of the ten (10) full-time firefighters. These salaries are in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The increase presented is based on an additional workday during the fiscal year.

The additional salaries in this line item contain that of twenty (20) part-time firefighters. The schedule of hours for the part-time positions can be found on the Firefighting shift history worksheet. These salaries are in conformance with the Season/Occasional Wage Schedule approval effective September 17, 2019. The increase presented is based on expanded shift coverages to provide 24/7 coverage from the Jordan and Cohanzie fire stations.

The calculation of part-time firefighter wages uses the following combination of pay rates to determine appropriate costs:

<u>Description</u>	<u>Hours</u>	<u>Pay Scale</u>
Part-time shifts (50%)	10,400	PT-14/S-7
Part-time shifts (50%)	10,400	PT-15/S-7
Substitution/Leave hours	4,600	PT-15/S-7

The schedule and cost breakdown for the positions is shown on the FY2022 Fire Department - Personnel Worksheet.

Expended FY19 - \$1,150,926 FY19 - \$1,115,471 Expended FY18 - \$1,184,016

Total Firefighting = \$1,413,050

10123-5141X Volunteer Incentive Program:

This is a new line item is to provide for the Volunteer Incentive Program approved by the Representative Town Meeting on October 5, 2020. This program is currently based on \$7.00 per call for active volunteer firefighters and fire police. The ordinance is provided in the appendix of this budget

Expended FY20 - \$0 FY19 - \$0 Expended FY18 - \$0

Total Education Support and Incentive = \$50,000

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

15

TOWN OF WATERFORD									
PERSONNEL WORKSHEET - FIRE DEPARTMENT									
FISCAL YEAR 2022									
									LINE 51920
DATE OF HIRE	POSITION	WEEKLY HOURS	HOURLY RATE	SALARY FY2021	SALARY FY2022	LONGEVITY	SICK INCENTIVE	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (FICA)
51110 - ADMINISTRATION									
05/11/87	Director of Fire Services	Salary	N/A	118,369	123,783	600	2,722	127,105	9,724
Vacant	Assistant Director	Salary	N/A	0	75,000	0	0	75,000	5,738
01/02/85	Fire Marshal	Salary	N/A	95,030	97,167	600	2,185	99,952	7,646
	TOTALS			213,399	295,950	1,200	4,907	302,057	23,108
51120 - INSPECTION									
08/25/93	Fire Inspector	40	37,3400	76,249	77,966	600	0	78,566	6,010
	TOTALS			76,249	77,966	600	0	78,566	6,010
51210 - CLERICAL/TECHNICAL									
04/11/05	Office Coordinator I	35	32,5936	56,957	59,548	350	0	59,898	4,582
07/11/16	Clerk Typist III	35	24,322	42,502	44,436	0	0	44,436	3,399
11/18/13	Community Safety Educator	28	29,6525	31,454	32,996	0	0	32,996	2,524
N/A	IT Support	-	-	0	5,000	0	0	5,000	383
	TOTALS			130,913	141,980	350	0	142,330	10,888
51240 - EDUCATIONAL INCENTIVE									
	Administration			2,530	2,530	0	0	2,530	194
	Fire Inspection			870	870	0	0	870	67
	Firefighters			4,530	4,530	0	0	4,530	347
	Professional Education			7,500	7,500	0	0	7,500	574
	Tuition Reimbursement			5,000	5,000	0	0	5,000	383
	TOTALS			20,430	20,430	0	0	20,430	1,565
51410 - FIREFIGHTING									
08/02/93	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
10/31/94	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
09/10/01	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
09/19/05	Firefighter	50	35,5600	90,776	92,812	450	0	93,262	7,135
06/17/06	Firefighter	50	35,5600	90,776	92,812	450	0	93,262	7,135
06/19/08	Firefighter	50	35,5600	90,776	92,812	300	0	93,112	7,123
01/03/11	Firefighter	50	28,5900	72,963	74,620	300	0	74,920	5,731
08/13/18	Firefighter	50	25,7000	65,583	67,077	0	0	67,077	5,131
07/15/19	Firefighter	50	22,3400	57,029	58,308	0	0	58,308	4,461
07/15/19	Firefighter	50	22,3400	57,029	58,307	0	0	58,307	4,460
Part-Time	Firefighters	Various	-	426,063	594,566	0	0	594,566	45,484
	TOTALS			1,223,323	1,409,750	3,300	0	1,413,050	108,098
5141X - Volunteer Incentive Program									
	Volunteer Firefighters	Varios	7,0000	0	50,000	0	0	50,000	3,825
	TOTALS			0	50,000	0	0	50,000	3,825
51810 - OVERTIME									
	Fire Inspector			5,259	5,377	0	0	5,377	411
	Firefighters			54,259	80,270	0	0	80,270	6,141
	TOTALS			59,518	85,647	0	0	85,647	6,552
TOTALS - FIRE SERVICES				1,723,832	2,081,723	5,450	4,907	2,092,080	160,046

TOWN OF WATERFORD			
FRINGE BENEFIT WORKSHEET			
FISCAL YEAR 2022			
			LINE 51910
POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS
51110 - ADMINISTRATION			
Director of Fire Services	0.00		0.00
Assistant Director	750.00		750.00
Fire Marshal	750.00		750.00
TOTALS	1,500.00	0.00	1,500.00
51120 - INSPECTION			
Fire Inspector	750.00		750.00
TOTALS	750.00	0.00	750.00
51210 - CLERICAL/TECHNICAL			
Office Coordinator I	0.00		0.00
Clerk Typist III	0.00		0.00
Community Safety Educator	500.00		500.00
TOTALS	500.00	0.00	500.00
51410 - FIREFIGHTING			
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Part-time Firefighters	8,000.00		8,000.00
TOTALS	15,500.00	0.00	15,500.00
TOTAL - FRINGE BENEFITS	18,250.00	0.00	18,250.00

FIREFIGHTER SCHEDULE							
FISCAL YEAR 2022							
Jordan	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
Cohanzie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
Oswegatchie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	8a-4p
		6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	
Quaker Hill	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	-	-	-	-	-	8a-4p
Gosehn	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	-	-	-	-	-	8a-4p

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
Jordan							
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>1,680</i>	<i>1,680</i>	<i>1,664</i>	<i>4,992</i>	<i>9,152</i>
Quaker Hill							
	Part time	8:00a-4:00p (M-F)	40	40	40	0	0
	Part time	4:00p-11:00p (Fri)	7	7	7	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	8:00a-4:00p (Sun)	8	8	8	0	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,708</i>	<i>3,700</i>	<i>3,708</i>	<i>416</i>	<i>832</i>
Goshen							
	Part time	8:00a-4:00p (M-F)	40	40	40	0	0
	Part time	4:00p-11:00p (Fri)	7	7	7	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	8:00a-4:00p (Sun)	8	8	8	0	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,708</i>	<i>3,700</i>	<i>3,708</i>	<i>416</i>	<i>832</i>
Oswegatchie							
	Part time	4:00p-11:00p (M-F)	35	35	35	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	8:00a-4:00p (Sun)	0	0	0	8	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,500</i>	<i>3,500</i>	<i>3,498</i>	<i>832</i>	<i>832</i>

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

19

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
Cohanzie							
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	4:00p-11:00p (M-F)	35	35	35	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Total Part time Shift Hours Appropriated		3,500	3,500	3,498	4,882	9,152

Note: The total number of hours fluctuates from year to year based on the number of work days within the work weeks

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
FT Firefighters							
	Jordan	6:00a-4:00p (M-F)	50	50	50	50	50
	Jordan	6:00a-4:00p (M-F)	50	50	50	50	50
	Jordan	4:00p-2:00a (M-F)	50	50	50	50	50
	Jordan	4:00p-2:00a (M-F)	50	50	50	50	50
	Oswegatchie	6:00a-4:00p (M-F)	50	50	50	50	50
	Oswegatchie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	4:00p-2:00a (M-F)	0	0	0	50	50
	Cohanzie	4:00p-2:00a (M-F)	0	0	0	50	50
Coverage for Training, Equipment testing for OSHA, Coverage for special events							
	Jordan (Days)		200	200	200	100	200
	Jordan (Eves)		200	200	200	100	200
	Oswegatchie (Days)		200	200	200	100	200
	Cohanzie (Days)		200	200	200	100	200
	Cohanzie (Eves)		200	200	200	100	200
All	Full time Fire Fighter Substitution		3,680	3,680	4,070	4,600	4,600

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
All	Full time Fire Fighter (Hours >50,<53)		160	160	160	100	0
All	Instructor (8 hours x 26 weeks)		104	104	104	200	0
	Summary						
	Part time Fire Fighter Shift Hours		16,096	16,080	16,076	11,538	20,800
	Part time Fire Fighter Misc. Hours		4,944	5,334	5,400	5,400	1,000
	Full time Fire Fighter Substitution		3,680	3,680	4,070	4,600	4,600
	Total Part time Hours Appropriated		24,720	24,720	25,094	25,546	26,400

2000 Series: SERVICES

10123-52010 Advertising:

The advertising needs for the Fire Department are for Capital Improvement Project bids and important fire safety messages. The rates for a standard bid advertisement are approximately \$200.

Expended FY20 - \$0 Expended FY19 - \$0 Expended FY18 - \$0

Total Advertising = \$200

10123-52020 Postage:

The postage needs for the fire department are for normal mailings and the sending of bulky packages. The utilization of email and various social media, this line item has been reduced from previous years. The breakdown is \$125 for the fire services administration and \$25 per fire station.

Expended FY20 - \$292 Expended FY19 - \$78 Expended FY18 - \$190

Total Postage = \$250

10123-52030 Professional Fees:

Fueling Facility Inspections - DEEP has implemented mandatory inspections and monitoring of fueling facilities. These inspections need to be performed by Class A and Class B Operators. At this time, Service Station Equipment will be performing these monthly and annual inspections. The cost of this inspection at the Cohanzie fire station is \$2,500 per year.

Background Checks - These funds are utilized cover the expenses incurred to conduct proper volunteer and employment background checks performed in conjunction with the Human Resources department. Anticipating approximately 25 background checks @ \$55 per event based on prior year(s) averages.

Expended FY20 - \$4,890 Expended FY19 - \$2,308 Expended FY18 - \$4,274

Total Professional Fees = \$3,875

10123-52040 Service Contracts & Repairs:

Service contracts are maintained for specific services which are specialized, infrequent and cannot be performed by staff. The IT Contracts have been removed from this portion of the budget and funded through the IT budget. These contracts or services are listed below:

Office Service	<u>Cost/Year</u>
Copier Lease - \$157.50/Month	\$1,890
Copies - Estimated 60,000 - \$.0065 p/c	\$390
 Annual Service	 <u>Cost/Year</u>
FIT Test Calibration	\$1,000

Non-Contract Items	<u>Cost</u>
Encoder Repairs - 2 Units (\$95)	\$190
Knox Box - 6 Units (\$175)	\$1,050
Knox Box - 6 Padlocks (\$85)	\$510
FIT Test Supplies	\$500
Traffic Light Pre-Emption System	\$2,500
Equipment Repairs	\$1,500
Building Repairs	\$4,000

Summary of Service Contracts & Repairs	<u>Cost/Year</u>
Office Service	\$2,280
Annual Service	\$1,000
Non-Contract Items	\$10,250

Expended FY20 - \$8,893 Expended FY19 - \$29,974 Expended FY18 - \$24,999

Total Service Contracts & Repairs = \$13,530

10123-52050 Association Dues/Conferences/Education:

This request will be utilized for the expenses for membership in the various trade organizations, publications, conferences and educational expenses are included in this line item. This item provides for the knowledge of trends, new developments, updated codes and the latest technology in the related areas of the fire service.

Subscriptions	<u>Cost</u>
NFPA Code Services Subscription	\$1,500
NFPA Handbooks	\$250
International Code Council Code Books	\$250

Materials & Manuals	<u>Cost</u>
IFSTA/J&B Training Manuals	\$1,500
Training Materials/DVD's	\$1,500

Dues	<u>Cost</u>
National Fire Protection Association	\$175
International Code Council	\$175
National Fire Sprinkler Association	\$150
International Association of Fire Chiefs	\$300
Connecticut Fire Marshals Association	\$150
New London County Fire Marshals Association	\$50

F/T Staff Training	<u>Cost</u>
OSHA Recertification Training (10 members)	\$1,000
EMT Concert Program - Refresher (10 members)	\$1,500
Fire Service Instructor II (2 members)	\$900
Fire Officer II/III (2 members)	\$900
Pump & Aerial Operator (4 members)	\$1,400

Safety Officer (2 members)	\$300
Fire/Arson Investigation (2 members)	\$500
Live Fire Training	\$500

Fire Company - Training Courses	<u>Cost</u>
Firefighter Training	\$4,500
Fire Officer Training	\$2,500
OSHA Recertification Training (5 Sessions)	\$2,000
HazMat Recertification Training (5 Sessions)	\$2,000
Aerial Operator/Strategy & Tactics	\$2,500
Pump Operator/Basic Pump Operations	\$2,500
Driver Training/Q Endorsement	\$2,000
Fire Police	\$1,000
Junior Member Training	\$2,500
Rescue Technician Training	\$2,500
Live Fire Training	\$5,000
Rescue Week & June School	\$3,000

Summary of Service Contracts & Repairs	<u>Cost/Year</u>
Subscriptions	\$2,000
Materials & Manuals	\$3,000
Dues	\$1,000
Training	\$7,000
Training Courses	\$32,000

Expended FY20 - \$33,335 Expended FY19 - \$31,101 Expended FY18 - \$37,334

Total Association Dues/Conferences/Education = \$45,000

10123-52070 Reimbursable Expenses:

This request shall be utilized for unexpected out-of-pocket expenses not covered in other line items and reimbursement for use of personal vehicles for town business at \$.58 per mile.

Expended FY20 - \$1,250 Expended FY19 - \$1,494 Expended FY18 - \$2,688

Total Reimbursable Expenses = \$1,500

10123-52080 Telephone:

This request will be utilized for telephone service for the Public Safety Complex as well as the fire stations, including cellular service. The expense breakdown has been provided:

Expended FY20 - \$17,549 Expended FY19 - \$29,454 Expended FY18 - \$31,551

Total Telephone = \$17,035

FIRE DEPARTMENT							
Consolidated Telephone Usage Summary							
FY20							
DEPARTMENT	Phone Service	Long Distance	Surcharges & Fees	Gas Pump Circuit	Station Alerting	DSL Circuit	Cellular
Fire Marshal's Office 204 Boston Post Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,738.92
Jordan Fire Company 89 Rope Ferry Road	\$1,619.87	\$0.89	\$331.74	\$0.00	\$541.20	\$0.00	\$0.00
Quaker Hill Fire Company 17 Old Colchester Road	\$2,155.67	\$11.15	\$326.58	\$0.00	\$641.31	\$0.00	\$875.62
Goshen Fire Company 63 Goshen Road	\$1,342.69	\$9.13	\$369.06	\$0.00	\$568.56	\$0.00	\$366.70
Oswegatchie Fire Company 441 Boston Post Road	\$1,619.37	\$9.34	\$220.02	\$0.00	\$541.20	\$0.00	\$627.28
Cohanzie Fire Company 53 Dayton Road	\$1,232.48	\$0.16	\$482.86	\$834.45	\$568.56	\$0.00	\$0.00
GRAND TOTALS:	\$7,970.08	\$30.67	\$1,730.26	\$834.45	\$2,860.83	\$0.00	\$3,608.52
Fire Marshal's Office			\$1,738.92				
Jordan Fire Company			\$2,493.70				
Quaker Hill Fire Company			\$4,010.33				
Goshen Fire Company			\$2,656.14				
Oswegatchie Fire Company			\$3,017.21				
Cohanzie Fire Company			\$3,118.51				
GRAND TOTAL TELEPHONE:			\$17,034.81				

10123-52090 Heating Oil:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$32,309 Expended FY19 - \$47,677 Expended FY18 - \$32,332

Total Heating Oil = \$0

10123-52100 Electricity:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$60,638 Expended FY19 - \$63,490 Expended FY18 - \$71,198

Total Electricity = \$0

10123-52110 Water:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$5,557 Expended FY19 - \$5,746 Expended FY18 - \$5,537

Total Water = \$0

10123-52120 Sewer:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$8,378 Expended FY19 - \$8,655 Expended FY18 - \$8,350

Total Sewer = \$0

10123-52290 Public Safety Awareness:

This request will be utilized by the Community Safety Educator to purchase specialized printed material, handouts, posters etc. for the school program as well the fire stations for handouts and publications for general fire prevention and specialized group programs.

Expended FY20 - \$1,387 Expended FY19 - \$2,512 Expended FY18 - \$2,158

Total Public Safety Awareness = \$2,500

10123-52310 Examinations:

This request will be utilized to provide OSHA/NFPA required physicals for all fire fighters who are certified in the use of self-contained breathing apparatus and interior structural firefighting. Additional tests may be required and conducted at the discretion of the Physician during the physical examination. Fitness for Duty testing is also conducted from this line item. Anticipating 20 firefighters @ \$400 per physical in FY22.

Expended FY20 - \$10,101 Expended FY19 - \$4,045 Expended FY18 - \$5,576

Total Examinations = \$8,000

10123-52320 Fire Hydrants:

This request will be utilized to cover the expense of the Water System Contract with the City of New London.

1,102 City of New London @ \$409	\$450,806
12 Town of Waterford	\$2,400
Repair of Town-owned Hydrants	\$2,494
Hydrant Markings/Supplies	\$1,500

Expended FY20 - \$450,806 Expended FY19 - \$450,806 Expended FY18 - \$450,806

Total Fire Hydrants = \$457,200

10123-52370 Clothing Allowance:

This request will be utilized for outfitting the Fire Department personnel with their uniform needs.

Assistant Director	\$750
Fire Marshal	\$750
Fire Inspector	\$750
Fire Safety Instructor	\$500
Fire Fighters (10 full-time @ \$750.00)	\$7,500
Fire Fighters (part-time)	\$8,000

Expended FY20 - \$19,054 Expended FY19 - \$15,014 Expended FY18 - \$14,934

Total Clothing Allowance = \$18,250

10123-52371 Fire Police:

This request will be utilized for protective equipment for the fire police. Below is a cost breakdown of items required in fulfilling the legal requirements in performance of these duties.

Reflective Coat	\$135	Rain Jacket	\$40
Reflective Vest	\$30	Protective Helmets	\$35
Reflective Gloves	\$25	Flashlights	\$40
Traffic Cone	\$20	Traffic Control Sign	\$40

Expended FY20 - \$429 Expended FY19 - \$623 Expended FY18 - \$722

Total Fire Police = \$1,500

10123-52372 Insurance - Fire Companies:

This line item will be utilized to insurance coverage on the building/grounds and apparatus/vehicles. The insurance provider is estimating a five percent increase for the upcoming fiscal year.

Expended FY20 - \$131,966 Expended FY19 - \$112,200 Expended FY18 - \$110,194

Total Insurance - Fire Companies = \$138,564

10123-52373 LP-Gas:

This request will be utilized for propane fuel for kitchen stoves and gas grills. The figures used are from a three-year average consumption. Average usage is approximately 200 gallons per station calculated at the current rate of 3.50 per gallon.

Expended FY20 - \$2,377 Expended FY19 - \$3,949 Expended FY18 - \$4,222

Total LP-Gas = \$3,500

LP-GAS Usage Summary		
FY20		
DEPARTMENT	Amount	Quantity
Jordan Fire Company 89 Rope Ferry Road	\$859.79	215
Quaker Hill Fire Company 17 Old Colchester Road	\$0.00	0
Goshen Fire Company 63 Goshen Road	\$227.29	58
Oswegatchie Fire Company 441 Boston Post Road	\$171.31	48
Cohanzie Fire Company 53 Dayton Road	\$823.35	145
GRAND TOTALS:	\$2,081.74	465

10123-52374 Cable Television:

This request will be utilized for expanded basic cable television for the (5) fire stations. The rate utilized to calculate is the estimated rate of \$1,500 per station (\$125p/m) from Atlantic Broadband.

Expended FY20 - \$6,767 Expended FY19 - \$8,040 Expended FY18 - \$5,947

Total Cable Television = \$7,500

10123-52375 Ladder Testing/Repairs:

This request will be utilized for the annual testing and certification of all ground ladders.

Ground Ladders	(760 Feet x \$2.90)	\$2,205
Aerial Devices	(3 Units x \$1,040)	\$3,120
Repairs		\$500

Expended FY20 - \$5,704 Expended FY19 - \$4,315 Expended FY18 - \$5,332

Total Ladder Testing/Repairs = \$5,825

10123-52376 Hydraulic Tools Testing/Repairs:

This request will be utilized for the annual testing, certification and repairs of all hydraulic tools and equipment.

Expended FY20 - \$388 Expended FY19 - \$126 Expended FY18 - \$3,423

Total Hydraulic Tools Testing/Repairs = \$2,500

10123-52377 SCBA Testing/Repairs:

This request will be utilized for the annual testing and certification of Air Packs.

Annual Flow Testing (96@\$60)	\$5,760
Maintenance & Repairs	\$3,000

Expended FY20 - \$8,456 Expended FY19 - \$8,701 Expended FY18 - \$5,562

Total SCBA Testing/Repairs = \$8,760

10123-52378 Building Maintenance:

This request will be to provide funding for building maintenance and upgrades to the fire stations. This breakdown is a per station cost at \$17,000 per fire station. These contracts or services are listed below are averages based on 5 year of history:

Fire Alarm System Inspection	\$500	Sprinkler System Inspection	\$1,500
Boiler Inspection	\$100	Fire Extinguisher Inspection	\$300
Kitchen Hood System Inspection	\$500	Pest Control	\$600
Vehicle Exhaust System	\$1,000	Overhead Door Repairs	\$1,500
HVAC & Repairs	\$1,500	Plumping & Electrical	\$1,500
Grounds Maintenance & Exterior	\$2,500	Interior repairs	\$5,500

Expended FY20 - \$84,133 Expended FY19 - \$99,457 Expended FY18 - \$91,273

Total Service Building Maintenance = \$85,000

10123-52379 Fire Hose & Nozzle/Appliance Testing/Repairs:

This request will be utilized for the annual testing and certification from a third-party vendor for the following:

Fire Hose	35,000 feet	\$7,700
Nozzles & Appliances	175 Units	\$2,125

Expended FY20 - \$8,282 Expended FY19 - \$8,193 Expended FY18 - \$9,535

Total Fire Hose Testing/Repairs = \$9,825

10123-52387 Fire Pump Testing:

This request will be utilized for the annual testing and certification of the ten (10) apparatus fire pumps at the cost of \$400 per unit.

Expended FY20 - \$3,000 Expended FY19 - \$5,315 Expended FY18 - \$4,560

Total Fire Pump Testing = \$4,000

10123-52392 Emergency Generator Maintenance/Repairs:

This request will be utilized for annual maintenance and repairs for fire station emergency generators.

Inspection Contract	\$1,725
Repairs	\$2,500

Expended FY20 - \$3,603 Expended FY19 - \$3,416 Expended FY18 - \$6,586

Total Emergency Generator Maintenance/Repairs = \$4,225

2000 Series: Back-up Documents

National Fire Protection Association

The mission of the international nonprofit NFPA, established in 1896, is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training and education. The world's leading advocate of fire prevention and an authoritative source on public safety, NFPA develops, publishes, and disseminates more than 300 consensus codes and standards intended to minimize the possibility and effects of fire and other risks.

International Code Council

The International Code Council (ICC) is a membership association dedicated to building safety and fire prevention. ICC develops the codes and standards used to construct residential and commercial buildings, including homes and schools. The International Codes, or I-Codes, published by ICC, provide minimum safeguards for people at home, at school and in the workplace. Building codes benefit public safety and support the industry's need for one set of codes without regional limitations.

Fifty states and the District of Columbia have adopted the I-Codes at the state or jurisdictional level. The

National Fire Sprinkler Association

The membership of the National Fire Sprinkler Association recognizes that their work has a direct, as well as indirect, impact on the quality of life for all humanity. In practice of their profession, members of the National Fire Sprinkler Association must maintain and constantly improve their competence and perform under a standard of professional behavior, which requires adherence to the highest principles of ethical conduct with balanced regard for the interests of the public, clients, employees, colleagues and the greater fire protection community they serve.

National Volunteer Fire Council

The National Volunteer Fire Council (NVFC) is the leading nonprofit membership association representing the interests of the volunteer fire, EMS, and rescue services. The NVFC serves as the voice of the volunteer in the national arena and provides invaluable tools, resources, programs, and advocacy for first responders across the nation.

International Association of Fire Chiefs

The International Association of Fire Chiefs represents the leadership of over 1.2 million firefighters and emergency responders. IAFC members are the world's leading experts in firefighting, emergency medical services, terrorism response, hazardous materials spills, natural disasters, search and rescue, and public safety legislation. Since 1873, the IAFC has provided a forum for its members to exchange ideas and uncover the latest products and services available to first responders. Their mission is to provide leadership to career and volunteer chiefs, chief fire officers, company officers and managers of emergency service organizations throughout the international community through vision, information, education, services and representation to enhance their professionalism and capabilities.

International Association of Arson Investigators

The International Association of Arson Investigators, Inc. (IAAI) is an association of more than 5,000 fire investigation professionals from across the world, united by a strong commitment to suppress the crime of arson through professional fire investigation. The IAAI's vision is to be the global resource for fire investigation training, technology, research and professional development.

Connecticut Fire Marshals Association

The mission of the Connecticut Fire Marshals Association is to provide protection for the public at large by efficient and effective utilization of its resources through education, prevention and code enforcement. Our Goals is to achieve the highest level of professionalism, ethics and standards for its members through educational programs. And to fairly and impartially enforce state and local codes, while enhancing our community service and relations through public fire education.

The training section of this budget covers a spectrum of disciplines that are required for firefighters to develop their skills and expand their knowledge. Being a volunteer fire service, it takes a number of members to be proficient in the disciplines that are required on incident scenes. Very few firefighters have the detailed knowledge and skills to deal with all types of incidents. That is why we train individuals to their strengths and allow them to specialize in the disciplines that they desire. The following is a breakdown of a few fire service disciplines and the types of training offered.

Firefighting - Every firefighter needs to have the basic skills and training to participate in any emergency incident. All firefighters must be training in the incident management system, infection control and standard operating procedures. The firefighter must also be proficient in the use of personal protect equipment.

Structural Firefighting - Any firefighter wanting the skills to be a certified structural firefighter needs to meet increases respiratory requirements, more frequent physical requirements and participate in frequently scheduled live fire evolutions. Every structural firefighter must be certified to the firefighter I level to be able to enter a fire within a structure. Advanced skills are developed as the firefighter becomes level II certified.

Firefighter I - \$850	Firefighter II - \$650
Flashover Survival - \$120	Fireground Survival - \$165
Building Construction - \$65	

Fire Officer - Any firefighter wanting to become a fire officer must be skilled and proficient in all the basic aspects of all disciplines that his company may deal with. This firefighter must also have skills to supervise his peers.

Fire Officer I - \$440	Incident Health & Safety Officer - \$140
Fire Officer II - \$385	Health & Safety Officer - \$140
Fire Officer III - \$410	RIT Command & Control - \$45
Strategy & Tactic Workshops - \$85	Traffic Incident Management - \$55

OSHA Recertification

Safety Presentation	HazMat Operational Refresher
Personal Protective Equipment Inspection	HazMat Practical Exercise
Annual SCBA FIT Test	Bloodborne Pathogens Refresher
Operating Guidelines/Policy Review	CPR/AED Review/Recertification
Accountability System Review	Lucas II / Epi-Pen Refresher
Emergency Vehicle Operations Refresher	HIPPA Requirements Review

HazMat Technician

WMD Awareness - \$100	HazMat Operational - \$300	HazMat Technician - \$475
-----------------------	----------------------------	---------------------------

Driver/Operator - Any firefighter wanting to become a driver operator must meet the specific licensing requirements for the specific apparatus. There are also physical requirements had come with certain classes for licensing. The firefighter must be certified on the type of apparatus they are operating and be proficient in emergency vehicle operations.

Q Endorsement - \$275	Tanker Shuttle Operations - \$110
Basic Pump Operation - \$100	Pump Operator - \$320
Aerial Strategy & Tactics - \$100	Aerial Operator - \$320

Fire Instructor

Public Information Officer - \$165
Fire Instructor I - \$430
Fire Instructor II - \$330

Rescue Technician

Cold Water Rescue - \$90	Rescue Technician I/II-Core - \$465
Rescue Technician I/II-Rope Rescue - \$600	Rescue Technician I/II-Trench Rescue - \$550
Rescue Technician I/II-Vehicle/Machinery - \$550	Rescue Technician I/II-ConfinedSpace- \$520

Emergency Medical

Emergency Medical Responder - \$385
Emergency Medical Technician - \$880
EMR/EMT Refresher (2/3years) - \$275

June Fire School

June Fire School is held in the first full week in June of each year. It is the largest annual event at the Connecticut Fire Academy hosts, concentrating on firefighter development at all response levels.

Rescue Week

Rescue Week is held in the last week in September of each year. It is an annual event at the Connecticut Fire Academy hosts, concentrating the disciplines of technical rescue at all response levels.

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

Fire Administration		Telephone Useage History		
		Director	Fire Marshal	Fire Inspector
		Q-85	Q-55	Q-115
	Jul-18	\$36.16	\$51.10	\$51.10
	Aug-18	\$36.73	\$51.67	\$51.67
	Sep-18	\$36.73	\$51.67	\$51.67
	Oct-18	\$36.73	\$301.84	\$399.31
	Nov-18	\$36.73	\$51.85	\$51.85
	Dec-18	\$36.73	\$51.85	\$51.85
	Jan-19	\$36.73	\$51.92	\$51.92
	Feb-19	\$36.73	\$51.93	\$51.93
	Mar-19	\$36.73	\$51.93	\$51.93
	Apr-19	\$36.73	\$51.82	\$51.82
	May-19	\$36.73	\$51.82	\$51.82
	Jun-19	\$36.73	\$51.82	\$51.82
	Jul-19	\$36.74	\$52.39	\$52.39
	Aug-19	\$36.74	\$52.39	\$52.39
	Sep-19	\$36.74	\$52.39	\$52.39
	Oct-19	\$36.72	\$52.46	\$52.46
	Nov-19	\$36.72	\$52.46	\$52.46
	Dec-19	\$36.72	\$52.46	\$52.46
	Jan-20	\$36.72	\$52.15	\$52.15
	Feb-20	\$36.72	\$52.15	\$52.15
	Mar-20	\$36.72	\$52.15	\$52.15
	Apr-20	\$36.72	\$52.15	\$52.15
	May-20	\$80.68	\$51.99	\$51.99
	Jun-20	\$36.72	\$51.99	\$51.99
	Jul-20	\$36.68	\$52.93	\$52.93
	Aug-20	\$36.88	\$50.51	\$50.51
	Sep-20	\$36.88	\$50.51	\$50.51
	Oct-20	\$36.88	\$50.51	\$50.51
	Nov-20	\$36.88	\$50.53	\$50.53
	Dec-20			
Totals:		\$484.66	\$627.13	\$627.13
Total Cost of Director:			\$484.66	
Total Cost of Fire Marshal:			\$627.13	
Total Cost of Fire Inspector:			\$627.13	
GRAND TOTAL TELEPHONE:			\$1,738.92	

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

34

Jordan Fire Station			Telephone Usage History					
			Long	Alarm	Surcharges	Station	DSL	Cellular
Telephone Usage History			Distance	Circuit	& Other Fees	Alerting	Circuit	WiFi
Jul-18	\$156.05	\$0.08	\$0.00	\$26.46	\$45.10	\$175.80	\$40.99	
Aug-18	\$156.05	\$0.08	\$0.00	\$26.46	\$45.10	\$175.80	\$40.99	
Sep-18	\$156.05	\$0.00	\$0.00	\$26.46	\$45.10	\$175.80	\$0.00	
Oct-18	\$156.60	\$0.03	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Nov-18	\$119.92	\$0.05	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Dec-18	\$125.10	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Jan-19	\$136.82	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Feb-19	\$125.10	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Mar-19	\$136.82	\$0.02	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Apr-19	\$124.66	\$0.07	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
May-19	\$124.66	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Jun-19	\$124.66	\$0.02	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00	
Jul-19	\$131.62	\$0.06	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00	
Aug-19	\$131.62	\$0.06	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00	
Sep-19	\$131.62	\$0.12	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00	
Oct-19	\$143.84	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Nov-19	\$144.02	\$0.02	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Dec-19	\$144.02	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Jan-20	\$130.54	\$0.05	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Feb-20	\$130.54	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Mar-20	\$142.35	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Apr-20	\$129.90	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
May-20	\$129.90	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Jun-20	\$129.90	\$0.58	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Jul-20	\$132.82	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Aug-20	\$132.82	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Sep-20	\$132.82	\$0.00	\$0.00	\$29.85	\$45.10	\$0.00	\$0.00	
Oct-20	\$137.66	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Nov-20	\$137.66	\$0.13	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00	
Dec-20								
Totals:	\$1,619.87	\$0.89	\$0.00	\$331.74	\$541.20	\$0.00	\$0.00	
Total Cost of Phone Lines:	\$1,619.87							
Total Cost of Long Distance:	\$0.89							
Total Cost of Alarm Circuit:	\$0.00							
Total Cost of Surchnrges & Fees:	\$331.74							
Total Cost of Station Alerting:	\$541.20							
Total Cost of DSL Circuit:	\$0.00							
Total Cost of Cellular/WiFi:	\$0.00							
GRAND TOTAL TELEPHONE:	\$2,493.70							

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

35

Quaker Hill Fire Station			Telephone Usage History					
			Long	Alarm	Surcharges	Station	DSL	Cellular
	Phone Lines	Distance	Circuit	& Other Fees	Alerting	Circuit	WiFi	
Jul-18	\$170.95	\$6.71	\$0.00	\$24.65	\$44.20	\$175.80	\$145.17	
Aug-18	\$170.95	\$2.23	\$0.00	\$24.65	\$44.20	\$175.80	\$146.31	
Sep-18	\$170.95	\$0.00	\$0.00	\$24.65	\$44.20	\$175.80	\$105.32	
Oct-18	\$171.39	\$0.00	\$0.00	\$25.57	\$44.20	\$175.80	\$105.68	
Nov-18	\$171.39	\$14.50	\$0.00	\$27.79	\$44.20	\$175.80	\$105.68	
Dec-18	\$171.59	\$7.58	\$0.00	\$26.10	\$44.00	\$175.80	\$105.68	
Jan-19	\$175.20	\$4.61	\$0.00	\$26.10	\$53.67	\$175.80	\$105.82	
Feb-19	\$171.39	\$4.31	\$0.00	\$26.10	\$44.20	\$175.80	\$105.84	
Mar-19	\$175.15	\$2.22	\$0.00	\$26.10	\$53.67	\$175.80	\$105.84	
Apr-19	\$170.91	\$2.24	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62	
May-19	\$170.91	\$3.44	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62	
Jun-19	\$170.95	\$0.67	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62	
Jul-19	\$178.43	\$5.19	\$0.00	\$28.32	\$44.20	\$0.00	\$91.33	
Aug-19	\$180.59	\$0.84	\$0.00	\$26.10	\$44.20	\$0.00	\$105.77	
Sep-19	\$178.43	\$2.97	\$0.00	\$26.10	\$44.20	\$0.00	\$105.77	
Oct-19	\$182.68	\$0.00	\$0.00	\$26.60	\$53.67	\$0.00	\$105.91	
Nov-19	\$182.71	\$0.00	\$0.00	\$26.60	\$53.81	\$0.00	\$105.91	
Dec-19	\$182.71	\$0.29	\$0.00	\$26.60	\$53.81		\$47.19	
Jan-20	\$176.37	\$0.00	\$0.00	\$28.82	\$53.81	\$0.00	\$52.15	
Feb-20	\$176.37	\$0.17	\$0.00	\$26.60	\$44.20	\$0.00	\$52.15	
Mar-20	\$189.63	\$0.00	\$0.00	\$28.82	\$53.67	\$0.00	\$52.15	
Apr-20	\$176.37	\$1.69	\$0.00	\$26.60	\$53.67	\$0.00	\$53.31	
May-20	\$175.69	\$0.00	\$0.00	\$26.60	\$44.20	\$0.00	\$51.99	
Jun-20	\$175.69	\$0.00	\$0.00	\$28.82	\$44.20	\$0.00	\$51.99	
Jul-20	\$178.81	\$0.00	\$0.00	\$26.60	\$53.67	\$0.00	\$52.93	
Aug-20	\$178.81	\$0.00	\$0.00	\$130.82	\$53.16	\$0.00	\$50.51	
Sep-20	\$178.81	\$1.44	\$0.00	\$26.60	\$71.72	\$0.00	\$50.51	
Oct-20	\$178.81	\$0.00	\$0.00	\$26.60	\$44.20	\$0.00	\$50.53	
Nov-20	\$184.05	\$0.00	\$0.00	\$28.82	\$53.56	\$0.00		
Dec-20								
Totals:	\$2,155.67	\$11.15	\$0.00	\$326.58	\$641.31	\$0.00	\$875.62	
Total Cost of Phone Lines:	\$2,155.67							
Total Cost of Long Distance:	\$11.15							
Total Cost of Alarm Circuit:	\$0.00							
Total Cost of Surchnrges & Fees:	\$326.58							
Total Cost of Station Alerting:	\$641.31							
Total Cost of DSL Circuit:	\$0.00							
Total Cost of Cellular/WiFi:	\$875.62							
GRAND TOTAL TELEPHONE:	\$4,010.33							

Goshen Fire Station		Telephone Usage History						
		Phone Lines	Long Distance	Alarm Circuit	Surcharges & Other Fees	Station Alerting	DSL Circuit	Cellular MiFi
	Jul-18	\$102.88	\$0.29	\$0.00	\$31.15	\$44.20	\$175.80	\$92.09
	Aug-18	\$102.88	\$0.33	\$0.00	\$28.93	\$44.20	\$175.80	\$92.66
	Sep-18	\$102.88	\$0.30	\$0.00	\$28.93	\$44.20	\$175.80	\$51.87
	Oct-18	\$103.21	\$0.41	\$0.00	\$29.85	\$44.20	\$175.80	\$51.85
	Nov-18	\$103.21	\$0.36	\$0.00	\$29.85	\$44.20	\$175.80	51.8/5
	Dec-18	\$103.21	\$0.15	\$0.00	\$30.38	\$44.20	\$175.80	\$51.85
	Jan-19	\$114.69	\$0.00	\$0.00	\$30.38	\$53.67	\$175.80	\$51.92
	Feb-19	\$103.21	\$0.00	\$0.00	\$30.38	\$44.20	\$175.80	\$51.93
	Mar-19	\$114.67	\$1.16	\$0.00	\$30.38	\$53.67	\$175.80	\$51.93
	Apr-19	\$102.85	\$0.19	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82
	May-19	\$102.85	\$0.06	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82
	Jun-19	\$102.85	\$0.55	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82
	Jul-19	\$108.49	\$0.32	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39
	Aug-19	\$108.49	\$1.44	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39
	Sep-19	\$108.49	\$1.03	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39
	Oct-19	\$120.36	\$1.24	\$0.00	\$30.88	\$53.67	\$0.00	\$52.46
	Nov-19	\$120.55	\$1.13	\$0.00	\$30.88	\$53.81	\$0.00	\$52.46
	Dec-19	\$120.55	\$0.30	\$0.00	\$30.88	\$53.81	\$0.00	\$52.46
	Jan-20	\$107.62	\$0.61	\$0.00	\$30.88	\$44.20	\$175.80	\$52.15
	Feb-20	\$107.62	\$1.70	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00
	Mar-20	\$119.19	\$1.06	\$0.00	\$30.88	\$53.67	\$175.80	\$0.00
	Apr-20	\$107.11	\$0.10	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00
	May-20	\$107.11	\$0.00	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00
	Jun-20	\$107.11	\$0.20	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00
	Jul-20	\$109.48	\$0.00	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00
	Aug-20	\$109.48	\$1.65	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00
	Sep-20	\$109.48	\$0.42	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00
	Oct-20	\$113.41	\$0.12	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00
	Nov-20	\$113.41	\$0.20	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00
	Dec-20							
Totals:		\$1,342.69	\$9.13	\$0.00	\$369.06	\$568.56	\$1,054.80	\$366.70
Total Cost of Phone Lines:		\$1,342.69						
Total Cost of Long Distance:		\$9.13						
Total Cost of Alarm Circuit:		\$0.00						
Total Cost of Surchrges & Fees:		\$369.06						
Total Cost of Station Alerting:		\$568.56						
Total Cost of DSL Circuit:		\$1,054.80						
Total Cost of Cellular/MiFi:		\$366.70						
GRAND TOTAL TELEPHONE:		\$3,710.94						

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

37

Oswegatchie Fire Station		Telephone Usage History						
		Phone Lines	Long Distance	Alarm Circuit	Surcharges & Other Fees	Station Alerting	DSL Circuit	Cellular MiFi
	Jul-18	\$156.05	\$0.95	\$0.00	\$16.66	\$45.10	\$175.80	\$123.25
	Aug-18	\$156.05	\$0.47	\$0.00	\$16.66	\$45.10	\$175.80	\$124.39
	Sep-18	\$156.07	\$0.39	\$0.00	\$16.66	\$45.10	\$175.80	\$83.40
	Oct-18	\$157.03	\$2.14	\$0.00	\$17.50	\$45.10	\$175.80	\$83.74
	Nov-18	\$119.97	\$0.74	\$0.00	\$17.50	\$45.10	\$175.80	\$38.80
	Dec-18	\$125.10	\$0.69	\$0.00	\$17.99	\$45.10	\$175.80	\$51.85
	Jan-19	\$136.69	\$0.64	\$0.00	\$17.99	\$45.10	\$175.80	\$51.92
	Feb-19	\$125.10	\$0.99	\$0.00	\$17.99	\$45.10	\$175.80	\$51.93
	Mar-19	\$136.70	\$0.15	\$0.00	\$17.99	\$45.10	\$175.80	\$51.93
	Apr-19	\$124.66	\$0.82	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	May-19	\$124.66	\$0.27	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	Jun-19	\$125.66	\$1.09	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	Jul-19	\$131.62	\$0.95	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Aug-19	\$131.62	\$0.94	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Sep-19	\$131.62	\$0.77	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Oct-19	\$143.71	\$0.94	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Nov-19	\$143.90	\$0.32	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Dec-19	\$143.90	\$0.65	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Jan-20	\$130.54	\$0.61	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Feb-20	\$130.54	\$0.72	\$0.00	\$18.45	\$45.10	\$0.00	\$52.15
	Mar-20	\$142.22	\$1.42	\$0.00	\$18.45	\$45.10	\$0.00	\$52.15
	Apr-20	\$129.90	\$0.60	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	May-20	\$129.90	\$1.18	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	Jun-20	\$129.90	\$0.24	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	Jul-20	\$132.82	\$0.00	\$0.00	\$20.54	\$45.10	\$0.00	\$52.93
	Aug-20	\$132.82	\$0.14	\$0.00	\$18.45	\$45.10	\$0.00	
	Sep-20	\$132.82	\$1.44	\$0.00	\$18.45	\$45.10	\$0.00	
	Oct-20	\$137.66	\$0.04	\$0.00	\$18.45	\$45.10	\$0.00	
	Nov-20	\$137.66	\$0.60	\$0.00	\$18.45	\$45.10	\$0.00	\$82.55
	Dec-20							
Totals:		\$1,619.37	\$9.34	\$0.00	\$220.02	\$541.20	\$0.00	\$627.28
Total Cost of Phone Lines:		\$1,619.37						
Total Cost of Long Distance:		\$9.34						
Total Cost of Alarm Circuit:		\$0.00						
Total Cost of Surchrges & Fees:		\$220.02						
Total Cost of Station Alerting:		\$541.20						
Total Cost of DSL Circuit:		\$0.00						
Total Cost of Cellular/MiFi:		\$627.28						
GRAND TOTAL TELEPHONE:		\$3,017.21						

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

38

Cohanzie Fire Station			Telephone Usage History						
	Phone Lines	Long Distance	Alarm Circuit	Surcharges & Other Fees	Gas Pump Circuit	Station Alerting	DSL Circuit	Cellular Mifi	
Jul-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$40.99	
Aug-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$40.99	
Sep-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$0.00	
Oct-18	\$157.50	\$0.00	\$0.00	\$39.06	\$0.00	\$44.20	\$175.80	\$0.00	
Nov-18	\$120.82	\$0.00	\$0.00	\$39.06	\$146.34	\$44.20	\$175.80	\$0.00	
Dec-18	\$69.75	\$0.00	\$0.00	\$112.56	\$67.27	\$44.20	\$175.80	\$0.00	
Jan-19	\$106.12	\$0.00	\$0.00	\$39.06	\$78.08	\$53.67	\$175.80	\$0.00	
Feb-19	\$94.62	\$0.00	\$0.00	\$39.06	\$67.60	\$44.20	\$175.80	\$0.00	
Mar-19	\$105.41	\$0.02	\$0.00	\$39.06	\$67.30	\$53.67	\$175.80	\$0.00	
Apr-19	\$94.29	\$0.00	\$0.00	\$39.06	\$67.31	\$44.20	\$175.80	\$0.00	
May-19	\$94.29	\$0.00	\$0.00	\$39.06	\$78.32	\$44.20	\$175.80	\$0.00	
Jun-19	\$94.29	\$0.00	\$0.00	\$39.06	\$78.47	\$44.20	\$175.80	\$0.00	
Jul-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.78	\$44.20	\$0.00	\$0.00	
Aug-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.32	\$44.20	\$0.00	\$0.00	
Sep-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.56	\$44.20	\$0.00	\$0.00	
Oct-19	\$110.67	\$0.06	\$0.00	\$39.52	\$69.73	\$53.67	\$0.00	\$0.00	
Nov-19	\$110.83	\$0.00	\$0.00	\$39.52	\$70.17	\$53.81	\$0.00	\$0.00	
Dec-19	\$110.84	\$0.00	\$0.00	\$39.52	\$69.89	\$53.81	\$0.00	\$0.00	
Jan-20	\$98.70	\$0.08	\$0.00	\$39.52	\$69.38	\$44.20	\$0.00	\$0.00	
Feb-20	\$98.70	\$0.00	\$0.00	\$39.52	\$69.45	\$44.20	\$0.00	\$0.00	
Mar-20	\$109.55	\$0.00	\$0.00	\$39.52	\$69.33	\$53.67	\$0.00	\$0.00	
Apr-20	\$98.22	\$0.00	\$0.00	\$39.52	\$69.18	\$44.20	\$0.00	\$0.00	
May-20	\$98.22	\$0.00	\$0.00	\$39.52	\$69.14	\$44.20	\$0.00	\$0.00	
Jun-20	\$98.22	\$0.02	\$0.00	\$39.52	\$69.52	\$44.20	\$0.00	\$0.00	
Jul-20	\$100.44	\$0.00	\$0.00	\$39.52	\$70.06	\$44.20	\$0.00	\$0.00	
Aug-20	\$100.44	\$0.24	\$0.00	\$39.52	\$70.13	\$44.20	\$0.00	\$0.00	
Sep-20	\$100.44	\$0.00	\$0.00	\$39.52	\$70.03	\$53.67	\$0.00	\$0.00	
Oct-20	\$104.07	\$0.00	\$0.00	\$39.52	\$71.30	\$44.20	\$0.00	\$0.00	
Nov-20	\$104.07	\$0.00	\$0.00	\$39.52	\$65.67	\$44.20	\$0.00	\$0.00	
Dec-20									
Totals:	\$1,232.48	\$0.16	\$0.00	\$472.86	\$834.45	\$568.56	\$0.00	\$0.00	
Total Cost of Phone Lines:		\$1,232.48							
Total Cost of Long Distance:		\$0.16							
Total Cost of Alarm Circuit:		\$0.00							
Total Cost of Surchrges & Fees:		\$472.86							
Total Cost of Gas Pump Circuit:		\$834.45							
Total Cost of Station Alerting:		\$568.56							
Total Cost of DSL Circuit:		\$0.00							
Total Cost of Cellular/Mifi:		\$0.00							
GRAND TOTAL TELEPHONE:		\$3,108.51							

YNHH Occupational Medicine and Wellness Services		
Waterford Fire Department Screening Fees		
NFPA Recommendations	Preplace Exam - NFPA	Annual Exam - NFPA
Primary Screening Services		
Audiogram	\$45.00	\$45.00
Chest Xray 2-View- baseline and ONLY repeated as medically necessary	\$76.00	\$76.00
EKG - BASELINE, then annually age 40+, unless medically necessary	\$60.00	\$60.00
Medical Exam & Health Hx, incl dipstick & resp q	\$95.00	\$95.00
Preplace (ONLY) Rapid Drug Test	\$50.00	N/A
Pulmonary Function Test	\$60.00	\$60.00
PPD - placement and read	\$23.00	TB exposure only
Hemoccult - age 40+ or as medically necessary	\$10.72	\$10.72
Respirator Questionnaire Review	incl w/exam	incl w/exam
Vision - visual acuity, depth perception, peripheral, color	\$22.00	\$22.00
Stress Test - BASELINE, then repeated as medically necessary	\$256.00	
Labs - Baseline, then every 3 years < age 40, annually 40+		
CBCw/diff	\$34.00	
Comp metabolic panel	\$35.76	
Lipid panel	\$47.00	
PSA - age 50 and over, age 40 and over African American heritage	\$63.70	
Hep 8 titer, if no documented immunity, IX ONLY	\$59.00	
Hep C titer, if no documented immunity, IX ONLY	\$49.12	
MMR Titer - if no documented immunity, IX ONLY:		
Measles titer	\$43.76	
Mumps titer	\$44.72	
Rubella titer	\$49.12	
Varicella titer, if no documented immunity, IX ONLY	\$43.76	
Vaccines -based on titer results and/or discussion with clinician		
Hep A Vaccine - offer	\$121.34	
Hep B Vaccine - series of 3 per CDC	\$88ea	
MMR Vaccine - in absense of documented immunity, 2 doses	\$127.55 ea	
Varicella Vaccine - offer if no immunity, 2 doses	\$187.32 ea	
Tetanus - every 10 years	\$78.82	
Additional Fees		
Lab Urinalysis - based on dipstick result	\$10.72	\$10.72
Mammogram - biannually age 40+, annually age 50+: defer to PCP or Gyn		
Fees valid thru 12/31/2020		

LP Gas Usage							
FY20							
Jordan Fire Station				Quaker Hill Fire Station			
Date	Amount	Quantity		Date	Amount	Quantity	
Jan-19	-	-		Jan-19	-	-	
Feb-19	\$226.16	37.7		Feb-19	-	-	
Mar-19	-	-		Mar-19	-	-	
Apr-19	-	-		Apr-19	-	-	
May-19	\$271.15	45.2		May-19	\$387.89	116.7	
Jun-19	-	-		Jun-19	-	-	
Jul-19	-	-		Jul-19	-	-	
Aug-19	-	-		Aug-19	-	-	
Sep-19	-	-		Sep-19	-	-	
Oct-19	-	-		Oct-19	-	-	
Nov-19	\$71.98	18.0		Nov-19	-	-	
Dec-19	-	-		Dec-19	-	-	
Jan-20	\$374.71	93.7		Jan-20	-	-	
Feb-20	-	-		Feb-20	-	-	
Mar-20	\$281.93	70.5		Mar-20	-	-	
Apr-20	-	-		Apr-20	-	-	
May-20	\$131.17	32.8		May-20	-	-	
Jun-20	-	-		Jun-20	-	-	
Jul-20	\$164.36	41.1		Jul-20	-	-	
Aug-20	-	-		Aug-20	-	-	
Sep-20	-	-		Sep-20	-	-	
Oct-20	-	-		Oct-20	-	-	
Nov-20	-	-		Nov-20	-	-	
Dec-20	-	-		Dec-20	-	-	
Totals:	\$859.79	215.0		Totals:	\$0.00	0.0	
Total Quantity of LP Gas:		215.0		Total Quantity of LP Gas:		0.0	
Total Cost of LP Gas:		\$859.79		Total Cost of LP Gas:		\$0.00	

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

LP Gas Usage							
FY20							
Goshen Fire Station				Oswegatchie Fire Station			
Date	Amount	Quantity		Date	Amount	Quantity	
Jan-19	\$290.33	72.6		Jan-19	-	-	
Feb-19	-	-		Feb-19	-	-	
Mar-19	\$221.54	55.4		Mar-19	-	-	
Apr-19	-	-		Apr-19	-	-	
May-19	-	-		May-19	\$151.52	42.1	
Jun-19	-	-		Jun-19	-	-	
Jul-19	-	-		Jul-19	-	-	
Aug-19	-	-		Aug-19	-	-	
Sep-19	-	-		Sep-19	-	-	
Oct-19	-	-		Oct-19	-	-	
Nov-19	-	-		Nov-19	-	-	
Dec-19	\$227.29	57.5		Dec-19	-	-	
Jan-20	-	-		Jan-20	-	-	
Feb-20	-	-		Feb-20	\$171.31	47.6	
Mar-20	-	-		Mar-20	-	-	
Apr-20	-	-		Apr-20	-	-	
May-20	-	-		May-20	-	-	
Jun-20	-	-		Jun-20	-	-	
Jul-20	-	-		Jul-20	-	-	
Aug-20	-	-		Aug-20	\$34.55	\$9.60	
Sep-20	-	-		Sep-20	-	-	
Oct-20	-	-		Oct-20	-	-	
Nov-20	-	-		Nov-20	-	-	
Dec-20	-	-		Dec-20	-	-	
Totals:	\$227.29	57.5		Totals:	\$171.31	47.6	
Total Quantity of LP Gas:		57.5		Total Quantity of LP Gas:		47.6	
Total Cost of LP Gas:		\$227.29		Total Cost of LP Gas:		\$171.31	

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

LP Gas Usage			
FY20			
Cohanzie Fire Company			
Date	Amount	Quantity	
Jan-19	\$214.85	34.0	
Feb-19	-	-	
Mar-19	-	-	
Apr-19	\$250.57	44.2	
May-19	-	-	
Jun-19	-	-	
Jul-19	-	-	
Aug-19	-	-	
Sep-19	-	-	
Oct-19	\$302.99	55.2	
Nov-19	-	-	
Dec-19	-	-	
Jan-20	-	-	
Feb-20	\$332.29	57.5	
Mar-20	-	-	
Apr-20	-	-	
May-20	\$188.07	32.1	
Jun-20	-	-	
Jul-20	\$234.96	43.2	
Aug-20	-	-	
Sep-20	-	-	
Oct-20	-	-	
Nov-20	-	-	
Dec-20	-	-	
Totals:	\$823.35	144.8	
Total Quantity of LP Gas:		144.8	
Total Cost of LP Gas:		\$823.35	

3000 Series: MATERIALS/SUPPLIES

10123-53010 Office Supplies:

This request will be utilized to cover the cost of office supply items that are not available through the in-house process.

Fire Prevention	\$750
Fire Stations	\$750

Expended FY20 - \$903 Expended FY19 - \$1,110 Expended FY18 - \$1,558

Total Office Supplies = \$1,500

10123-53020 Other Supplies:

This request will be utilized for consumable supplies such as Paper Towels, Trash Receptacle Liners, Toilet Tissue, Facial Tissue, Liquid Soap, Light Bulbs, etc.

Public Safety	\$3,000
Fire Stations	\$15,000

Expended FY20 - \$24,533 Expended FY19 - \$15,128 Expended FY18 - \$18,405

Total Other Supplies = \$18,000

10123-52000 Consumables:

This request will be utilized for food and refreshments for firefighters during long-term incidents and during training sessions.

Expended FY20 - \$4,348 Expended FY19 - \$7,849 Expended FY18 - \$7,692

Total Consumables Expenses = \$7,500

10123-53070 Auto Repairs:

This request will be utilized for the preventative maintenance and repair costs of all apparatus and vehicles assigned to the Fire Service. Maintenance is the annual P/M check/ DOT Inspection, transmission check and fluids/bulbs. Repairs are the items that are found during the P/M and other repairs that are necessary, such as brakes, tune-ups and tires.

ID#	Station	Year	Type	Maintenance	Repairs	
W-11	Jordan	2014	Pumper	\$2,500	\$3,000	\$5,500
W-21	Quaker Hill	2006	Pumper	\$2,500	\$5,000	\$7,500
W-25	Quaker Hill	2016	Pumper	\$2,500	\$4,500	\$7,000
W-31	Goshen	2013	Pumper	\$2,500	\$3,000	\$5,500
W-32	Goshen	1998	Pumper	\$2,500	\$5,000	\$7,500
W-41	Oswegatchie	2018	Pumper	\$2,500	\$1,000	\$3,500
W-42	Oswegatchie	2007	Pumper	\$2,500	\$5,000	\$7,500
W-51	Cohanzie	2016	Pumper	\$2,500	\$3,000	\$5,500
W-15	Jordan	2016	Aerial	\$3,000	\$4,500	\$7,500
W-55	Cohanzie	2004	Aerial	\$3,000	\$6,000	\$9,000
W57	Cohanzie	2010	Rescue	\$1,500	\$3,500	\$5,000
W92	Quaker Hill		Boat	\$500	\$1,000	\$1,500
W93	Goshen	2007	Boat	\$500	\$500	\$1,000
W-23	Quaker Hill	2006	Brush	\$500	\$1,000	\$1,500
W-43	Oswegatchie	2006	Brush	\$500	\$1,000	\$1,500
W-53	Cohanzie	2009	Brush	\$500	\$1,000	\$1,500
W-16	Jordan	2016	Utility	\$250	\$1,250	\$1,500
W-26	Quaker Hill	2006	Utility	\$250	\$1,250	\$1,500
W-34	Goshen	2011	Utility	\$250	\$1,750	\$2,000
W-36	Goshen	2007	Utility	\$250	\$1,750	\$2,000
W-46	Oswegatchie	2006	Utility	\$250	\$1,250	\$1,500
W-56	Cohanzie	2010	Utility	\$250	\$1,750	\$2,000
Car 55	Public Safety	2012	Pick-Up	\$250	\$250	\$500
Car 85	Public Safety	2016	SUV	\$250	\$250	\$500
Car 115	Public Safety	2015	SUV	\$250	\$250	\$500

Expended FY20 - \$79,683 Expended FY19 - \$110,492 Expended FY18 - \$83,908

Total Auto Repairs = \$90,000

10123-53090 Gasoline & Diesel Fuel:

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

3,000 gallons of gasoline @ \$ 1.35 per gallon.
9,000 gallons of diesel fuel @ \$1.6318 per gallon.

The amounts were determined by utilizing a three-year average, a breakdown of the FY20 fuel usage is provided.

Expended FY20 - \$26,152 Expended FY19 - \$26,724 Expended FY18 - \$31,202

Total Gasoline & Diesel Fuel = \$18,740

10123-53110 Computer Supplies:

This request will be utilized for software upgrades, misc. supplies. The cost is estimated at \$600 per fire station.

Expended FY20 - \$3,796 Expended FY19 - \$3,113 Expended FY18 - \$3,155

Total Computer Supplies = \$3,000

10123-53111 Firefighters' Protective Clothing

This request will be utilized for protective turnout gear for the firefighters. The number of sets purchased to date for FY21 is reflected on the Inventory Update.

<u>Protective Turnout Gear</u>		
Public Safety	(4) x \$2,800	\$11,200
Jordan	(4) x \$2,800	\$11,200
Quaker Hill	(4) x \$2,800	\$11,200
Goshen	(4) x \$2,800	\$11,200
Oswegatchie	(4) x \$2,800	\$11,200
Cohanzie	(4) x \$2,800	\$11,200
(12)Integrated PPE Harness		\$2,880
(12) Twenty boots at \$275		\$3,300
(12) Ten helmets at \$275		\$3,300
(18) Twenty gloves at \$75		\$1,350
(18) Twenty hoods at \$40		\$720

Expended FY20 - \$54,479 Expended FY19 - \$67,284 Expended FY18 - \$74,728

Total Firefighters' Protective Clothing = \$78,750

10123-53112 Firefighting Supplies:

This request will be utilized for consumable firefighting supplies such as SCBA Batteries, Absorbent Materials, Road Flares, Caution Tape, etc. This line is budgeted at \$2,000 per company.

Expended FY20 - \$7,668 Expended FY19 - \$10,865 Expended FY18 - \$7,209

Total Firefighting Supplies = \$10,000

10123-53113 Volunteer Responder Awards:

This request will be utilized for awards that are given to the volunteer firefighters in appreciation of various achievements. These awards are normally a type of protective equipment/apparel that can be utilized by the volunteer in the functions of his fire service duties.

Expended FY20 - \$990 Expended FY19 - \$3,778 Expended FY18 - \$2,335

Total Volunteer Responder Awards = \$5,000

10123-5311X Medical Supplies:

This request will be utilized for to supply the (10) units designated as First Responders with consumable supplies such as infectious control equipment (PPE), ventilation & airway equipment, bandages and dressings, triage packs, medications, etc.

Expended FY20 - \$0 Expended FY19 - \$0 Expended FY18 - \$0

Total Firefighting Supplies = \$10,000

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

FY20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Gasoline	Diesel
Q55	15.37	79.68	76.45	79.47	52.77	71.62	56.43	53.38	77.72	70.03	73.89	75.97	782.78	0.00
Q85	56.63	72.27	106.47	116.87	107.89	98.04	85.62	54.23	80.20	58.22	74.24	75.60	986.28	0.00
Q115	39.72	42.61	25.69	26.28	36.87	28.67	31.70	36.71	30.08	29.74	17.29	18.81	364.17	0.00
Heat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28	0.00	0.00	0.00	0.00	28.00	0.00
Key	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	111.72	194.56	208.61	222.62	197.53	198.33	173.75	172.32	188.00	157.99	165.42	170.38	2,161.23	0.00
W11	58.91	48.32	79.71	77.69	76.47	76.12	126.93	75.69	89.68	45.10	67.39	100.78	0.00	922.79
W15	135.18	142.81	84.72	123.12	162.63	117.47	144.05	109.08	52.00	64.78	52.70	84.42	0.00	1,272.96
W16	53.33	76.32	79.24	80.16	80.54	30.27	55.84	24.41	26.48	6.45	5.28	9.71	528.03	0.00
Key	0.00	0.00	0.00	0.00	0.00	0.00	0	0	4.89	0	0	0	4.89	0.00
	247.42	267.45	243.67	280.97	319.64	223.86	326.82	209.18	173.05	116.33	125.37	194.91	532.92	2,195.75
W21	75.60	82.30	69.40	68.50	91.30	65.90	36.40	46.90	47.10	36.80	43.40	50.50	0.00	714.10
W23	23.60	13.60	0.00	10.40	7.17	0.00	12.70	10.70	10.10	4.50	13.60	0.00	0.00	106.37
W25	53.16	57.70	41.20	27.30	51.10	38.00	37.40	47.80	55.50	23.10	46.90	26.70	0.00	505.86
W26	19.30	22.56	10.90	21.90	21.60	18.10	23.40	37.10	40.80	0.00	28.90	50.50	0.00	295.06
W92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.8	71.80	0.00
Key-D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Key-G	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	171.66	176.16	121.50	128.10	171.17	122.00	109.90	142.50	153.50	64.40	132.80	199.50	71.80	1,621.39
W31	10.46	13.20	29.21	58.77	10.60	20.22	30.72	30.00	19.47	26.79	31.50	11.00	0.00	291.94
W32	16.38	0.00	38.98	47.03	43.34	29.27	25.51	12.54	28.43	8.00	28.45	31.83	0.00	309.76
W34	21.23	16.10	0.00	0.00	16.00	0.00	7.30	8.10	7.31	0.00	0.00	12.00	0.00	88.04
W36	8.49	31.86	32.64	32.68	15.84	9.50	0.00	8.00	0.00	0.00	0.00	8.00	0.00	147.01
W93	23.83	92.35	0.00	0.00	8.56	0.00	0.00	0.00	1.93	0.00	0.00	19.55	146.22	0.00
Ford	0.00	9.28	0.00	26.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.28
Buff	0.00	36.46	0.00	0.00	0.00	15.97	0.00	0.00	0.00	0.00	0.00	0.00	52.43	0.00
Key-G	0.00	15.83	3.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.74	0.00
	80.39	215.08	104.74	164.48	94.34	74.96	63.53	58.64	57.14	34.79	59.95	82.38	218.39	872.03
W41	11.27	31.81	25.04	19.39	21.17	11.50	5.91	29.58	8.36	18.87	20.20	39.28	0.00	242.38
W42	85.14	102.49	103.31	106.24	120.27	148.33	156.90	174.84	76.93	37.21	49.08	35.61	0.00	1,196.35
W43	15.12	0.00	0.00	17.36	0.00	14.94	19.76	18.85	16.22	0.00	0.00	15.05	0.00	117.30
W46	17.00	12.26	20.23	51.81	41.44	13.20	20.05	26.65	23.54	0.00	0.00	26.43	0.00	252.61
W94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mack	0.00	17.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.30
	128.53	163.86	148.58	194.80	182.88	187.97	202.62	249.92	125.05	56.08	69.28	116.37	0.00	1,825.94
W51	80.60	64.70	50.60	45.90	64.40	88.20	70.00	67.10	41.00	18.30	59.60	60.40	0.00	710.80
W53	12.00	11.20	11.60	11.10	0.00	11.50	7.90	0.00	6.20	0.00	9.60	0.00	0.00	81.10
W55	21.50	66.80	63.70	42.90	40.40	18.20	96.90	100.29	89.30	57.40	81.31	22.80	0.00	701.50
W56	27.80	41.50	27.10	32.30	30.70	17.17	19.50	18.20	17.70	16.70	8.10	9.40	0.00	266.17
W57	68.30	78.42	60.22	88.98	67.71	94.49	50.20	38.00	32.00	16.70	30.10	49.30	0.00	674.42
Key	7.90	5.10	6.70	0.00	0.00	0.00	0.00	0.00	0.00	6.10	4.70	6.10	36.60	0.00
	218.10	267.72	219.92	221.18	203.21	229.56	244.50	223.59	186.20	115.20	193.41	148.00	36.60	2,433.99
													3,020.94	8,949.10

4000 Series: EQUIPMENT

10123-54060 Office Equipment:

This request will be utilized for office equipment or furniture upgrades for the fire stations and the Public Safety Building.

Public Safety	\$500
Fire Stations	\$2,500

Expended FY20 - \$2,558 Expended FY19 - \$7,955 Expended FY18 - \$1,951

Total Office Equipment = \$3,000

10123-54202 Equipment – Fire Inspection/Investigation

This request will be for the purchase of hand tools, monitoring equipment, consumables, and protective clothing that are utilized in the collection of fire scene evidence or conducting Inspections.

Expended FY20 - \$593 Expended FY19 - \$425 Expended FY18 - \$868

Total Equipment - Fire Inspection/Investigation = \$500

10123-54218 Firefighting Equipment:

This request will be utilized for the purchase of various types of equipment. This funding will be utilized to standardize the equipment throughout the fire stations.

(18) 50' Length of 1-3/4" Fire Hose @ \$175	\$3,150
(18) 50' Length of 2-1/2" Fire Hose @ \$225	\$4,050
(8) 50' Length of 3" Fire Hose @ \$275	\$2,200
(6) Combustible Gas Meters @ \$950	\$5,700
(12) Sets of Rescue Rope @ \$400	\$4,800
Rescue Rope Hardware	\$2,000
(25) 5-Gal Container of Firefighting Foam @ \$165	\$4,125
Nozzle/Appliance Repairs/Replacement	\$5,975
Hand Tool Replacement	\$2,000
Power Tool Repairs/Replacement	\$2,000
Wild-land Firefighting Equipment	\$1,000

Expended FY20 - \$21,150 Expended FY19 - \$19,227 Expended FY18 - \$36,368

Total Firefighting Equipment = \$35,000

10123-54220 Radio/ Emergency Lights:

This request will be utilized for radio/pager equipment and repairs to radios/pagers/lighting equipment.

Radios/Pagers \$7,500	Radio/Lighting Repairs \$2,500
-----------------------	--------------------------------

Expended FY20 - \$10,667 Expended FY19 - \$8,848 Expended FY18 - \$8,804

Total Radio/Emergency Lights = \$10,000

10123-54221 Service Truck:

This unit has been removed from service permanently.

Expended FY20 - \$4,690 Expended FY19 - \$2,118 Expended FY18 - \$2,175

Total Service Truck = \$0

10123-54222 Rescue Truck:

This request will be utilized for costs associated for the Rescue Truck. This unit is housed at the Cohanzie station, but services all five fire stations throughout town. This line item allows for sufficient funding to maintain and replace equipment as necessary. This unit provides town-wide rescue disciplines including Vehicle Extrication, Confined Space, High Angle, and Trench.

Annual Maintenance/Replacement to Power Equipment	\$3,000
Consumables/Repairs to Hand Equipment	\$4,500

Expended FY20 - \$1,897 Expended FY19 - \$1,763 Expended FY18 - \$7,619,365

Total Rescue Truck = \$7,500

10123-54226 Equipment:

This request will begin replacing the Large Diameter Hose (5") that is utilized for supply lines on the engines. This request would be for funding to purchase enough LDH to replace two (2) hose bed loads.

(20) 100' Length of 5" Fire Hose @ \$600	\$12,000
(5) Automatic Defibrillators @\$2,000	\$10,000

Expended FY20 - \$9,293 Expended FY19 - \$6,800 Expended FY18 - \$11,359

Total LDH Hose Replacement = \$22,000

CATEGORY	QTY	EQUIPMENT DESCRIPTION
Ventilation & Airway Equipment	1	Portable oxygen administration apparatus with 30 minutes supply at 7 lpm flow rate, which is operable totally detached from parent vehicle. Such unit shall be capable of accepting attachment to a nasal cannula, mouth/nose mask or as enrichment feed to a forced ventilation unit.
	1	Adequate length oxygen tubing. May be separate or incorporated into each of the delivery devices listed below.
	2	Adult Nasal Cannulas
	1	Child Nasal Cannula
	2	Adult non-rebreathing transparent masks
	1	Child non-rebreathing transparent mask
	1	Adult BVM (Hand-operated, self-re-expanding bag [>1000 ml] with oxygen reservoir/accumulator and tubing, valve (clear, disposable, operable in cold weather) and transparent adult mask
	1	Child BVM (Hand-operated, self-re-expanding bag [450-750 ml] with oxygen reservoir/accumulator, valve (clear, disposable, operable in cold weather) and transparent child mask. Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
	1	Infant mask for BVM. Labeling may vary but should be sized to accommodate appropriate seal on full-term infants (<5 kg or 11 lb). Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
	1	Neonatal mask for BVM. Labeling may vary but should be sized to accommodate appropriate seal on low-birth weight infants (<2.5 kg or 5.5 lb). Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
Bandages	1	Complete set infant to adult sized oropharyngeal airways
	2	Sterile multitrauma dressing 10x30" or larger
	5	Abdominal dressing, 5x9" or larger
	1	Roll of self-adhering elastic bandage suitable for applying a pressure dressing
	10	4" x 4" gauze sponges or suitable size
	4	Gauze rolls
	2	Sterile 3" x 8" or larger occlusive dressings, or equivalent sufficient to permit an air-tight seal of wounds to the chest cavity
	2	Triangular bandages
	1	Hypoallergenic roll of adhesive tape
	1	Roll athletic-type adhesive tape
	2	Arterial tourniquets (commercially manufactured)
	1	Sterile burn sheet

All quantities represent minimums believed to be adequate for a provider to render care on a single medical/trauma response. MCI's, prolonged transports or multiple consecutive responses may require additional supplies. Services may need to carry additional supplies and/or establish restocking procedures to assure adequate supplies are available for all responses.

CATEGORY	QTY	EQUIPMENT DESCRIPTION
Misc.	500mL	Sterile saline solution for irrigation (plastic bottle or bag)
	1	Adult Sphygmomanometer (with standard adult and large adult cuffs)
	1	Adult stethoscope
	1	Heavy scissors or shears for cutting clothing, belts, boots, etc.
	1	Battery operated, hand-carried flashlight suitable for illuminating both a localized work area or walkway. Rechargeable or has extra set of batteries. Penlights do not meet this requirement.
	1	Thermal blanket. "Both blanket" does not meet this requirement.
	1	Complete SMART triage pack
Infection Control <i>Latex-free equipment should be available</i>	1	Single-use examination gloves, non-sterile, 4 pairs of appropriately sized gloves per crewmember (must meet NFPA 1999 requirements found at www.nfpa.org)
	1	Disposable isolation gown
	1	Disposable isolation coverall. Must be fluid resistant or impervious with sealed seams.
	1	Face protection (for example, surgical mask)
	1	Single-use (disposable) transparent full face shield
	1	Eye protection (full peripheral glasses or goggles)
	1	Pairs of single-use (disposable), fluid-resistant or impervious boot covers that extend to at least mid-calf. Suitable substitute: Single-use (disposable) fluid-resistant or impervious shoe covers if they will be used in combination with a coverall with integrated socks. Boot and shoe covers should allow for ease of movement and not present a slip hazard.
	1	Waterless hand cleanser, commercial antimicrobial (towelette, spray, liquid)
Injury Prevention	1	Disposable biohazard bag
	1 per crew member	Disposable respiratory protection - appropriately sized to crew member based on fit-testing - filtration standard N95 or better.
	1	At least 5 lb. or larger ABC UL fire extinguisher, which must be certified in the last 12 months by appropriate certifying agency.
	1	Emergency Response Guidebook (most recent edition - electronic or hardcopy)
	3	Traffic signaling devices (reflective material triangles or other reflective, non-igniting devices.) Suitable substitute: a minimum of 3 hours duration red burning flares.
	1 per crew member	Reflective safety wear for each crewmember (must meet or exceed ANSI/ISEA performance class II or III if working within the right of way of any federal-aid highway (visit www.reflectivevest.com/federal-hw/vvinfo2.html for more information))

Reminder: Services must review applicable OSHA standards and carry all required personal protective equipment.

All quantities represent minimums believed to be adequate for a provider to render care on a single medical/trauma response. MCTs, prolonged transports or multiple consecutive responses may require additional supplies. Services may need to carry additional supplies and/or establish restocking procedures to assure adequate supplies are available for all responses.

FLEET MANAGEMENT PLAN

Fire Department

The following vehicle was designated for replacement in the FY22 Fleet Management Plan:

Utility Vehicle – Goshen (W-36)

This vehicle is a 2007 Ford F-350 that has been housed at the Goshen Fire Station since August of 2006. The replacement of this vehicle is at the projected 12 years as designated by the fleet management plan. The vehicle is showing normal wear and tear of any unit of its age and currently has approximately 50,000 miles. This unit will be replaced with a standard gasoline powered pick-up truck with a plow. At this time, I would recommend that the replacement of this unit be extended until the 2023 budget year.

2.36.080 - Volunteer firefighters and fire police incentive program.

A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active, volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.

B. *Definitions.*

1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
3. *Implementation date:* The implementation date of the program is July 1, 2020¹.[¶]
4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter I or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in paragraph B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020 to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to paragraph B.8); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in paragraph B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020 to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to paragraph B.8); and who has been sworn in by the town clerk.

A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services and will result in credit towards the town's insurance service organization, fire protection classification rating.
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and re-certifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, re-certifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. *Minimum certifications:*

State of Connecticut Firefighter I
Hazardous Materials - Operational Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System
ICS-200: ICS for Single Resources and Initial Action Incidents

b. *Mandatory training:*

Attend routine training drills (Monthly)
OSHA Mandates
- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- Blood-borne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. *Certified fire officer requirements (additional):*

State of Connecticut Fire Officer I
IS-800: National Response Framework
ICS-300: Intermediate ICS for Expanding Incidents
ICS-400: Advanced ICS for Command and General Staff

d. *Fire police requirements:*

Hazardous Materials - Awareness Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System

9. *Stipend:* A stipend is an amount of money awarded to any active volunteer firefighter or active fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.
10. *Point:* A point represents participation by an active volunteer firefighter or active fire police member in an emergency fire response or approved training drills as described in paragraph B.7. To receive a point, an active volunteer firefighter or active fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving as volunteers or employees of the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.
11. *Incident commander:* The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule:* Active volunteer firefighters and fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter = July through September (Issued in October)

Second Quarter = October through December (Issued in January)

Third Quarter = January through March (Issued in April)

Fourth Quarter = April through June (Issued in July)

2. *Reporting requirements:*

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.
- e. Attendance records shall be recorded and maintained on the town's approved records management software.
- f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.
- g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
- h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.

3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of fifty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has fifty-five points will receive three hundred eighty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under paragraph B.10. The director of fire services, in the exercise of his/her discretion, also may award points for reasons other than those expressly set forth in paragraph B.10. These decisions shall be documented in the quarterly report.

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least fifty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined above (i.e., State of Connecticut Fire Officer I; IS-800: National Response Framework; ICS-300: Intermediate ICS for Expanding Incidents; ICS-400: Advanced ICS for Command and General Staff), will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her high level of training. This one hundred fifty dollar stipend will be issued at the same time as the stipend for the initial fifty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

6. *Ineligibility due to misconduct or separation from waterford fire department:* The ordinance codified in this section incorporates by reference, the Waterford Fire Department Policy 103 - Disciplinary Procedures, as may be renumbered and/or amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*
 - a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
 - b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
 - c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.
2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.
3. *Termination:* The town shall have the right through the representative town meeting to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

--- () ---

Depending on the date of enactment of this Ordinance, the Implementation Date is retroactive to July 1, 2020.





TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET

DEPT/AGENCY: 10145 HUMAN RESOURCES DEPARTMENT

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 REM APPROP.	2020/2021 ADDITIONAL TRANSFERS	ACTUAL EXPEND & ENCUMBRAS OF 11/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMM.	2021/2022 RECOMMENDED BD OF SELECTMEN (2/3/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMEN DED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS												
51110	ADMINISTRATION	128,327	127,468		64,346	125,548	125,548	125,548			(127,468)	-100.00%
51210	CLERICAL/TECHNICAL	38,545	58,542		29,212	60,639	60,639	60,639			(58,542)	-100.00%
51810	OVERTIME		0			0	0	0			0	
51920	F.I.C.A	12,140	14,230		6,844	14,243	14,243	14,243			(14,230)	-100.00%
	SUBTOTAL	179,012	200,240	0	100,402	200,430	200,430	200,430	0	0	(200,240)	-100.00%
SERVICES												
52010	ADVERTISING	5,840	4,200		1,411	4,000	4,000	4,000			(4,200)	-100.00%
52020	POSTAGE	808	824		311	832	832	832			(824)	-100.00%
52030	PROFESSIONAL FEES	53,177	54,019		17,620	54,000	54,000	54,000			(54,019)	-100.00%
52040	SERVICE CONT. & REPAIR	2,063	2,208		800	1,710	1,710	1,710			(2,208)	-100.00%
52050	DUES, CONF. & EDUCATION	420	1,201		219	1,201	1,201	1,201			(1,201)	-100.00%
52070	REIMBURSABLE EXPENSE		200			150	150	150			(200)	-100.00%
52300	TRAINING		500			500	500	500			(500)	-100.00%
52570	EMPLOYEE ASSIST. PROGRAM	1,991	1,991		1,991	1,991	1,991	1,991			(1,991)	-100.00%
	SUBTOTAL	64,299	65,143	0	22,352	64,384	64,384	64,384	0	0	(65,143)	-100.00%
MATERIALS & SUPPLIES												
53020	OTHER SUPPLIES	632	650		751	650	650	650			(650)	-100.00%
53140	VACCINE AND SUPPLIES	57	200			200	200	200			(200)	-100.00%
	SUBTOTAL	689	850	0	751	850	850	850	0	0	(850)	-100.00%
	DEPARTMENT TOTAL	244,900	266,233	0	123,505	265,664	265,664	265,664	0	0	(266,233)	-100.00%



Human Resources

FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The Town's Human Resources function has the responsibility to coordinate the personnel actions in the Town in such manner as to provide the community with efficient, economical service and aid in staffing the general government of the town with qualified, productive personnel (Code of Ordinances, Waterford, Connecticut 2.116.30).

Our Mission:

Our mission in Human Resources is to provide the Town's citizens with quality, cost-effective services in the areas of recruitment, retention, labor relations, training, safety and administration of all benefits and employment policies of the Town. Our goal is to provide the above services with integrity and efficiency in all of our interactions in a work environment that is characterized by fairness, open communication, personal accountability, trust and mutual respect. The Town of Waterford recruits, hires, compensates, trains and promotes persons on the basis of qualifications for the work to which they will be assigned. The Town is committed to ensuring that applicants are employed and employees are treated fairly during employment without regard to race, color, sex, sexual orientation, gender identity or expression, national origin, ancestry, religion, age, veteran status, physical or intellectual disability, marital status, present or past history of mental disorder, learning disability or any other characteristic protected by federal, state or local law. All employment-related policies, procedures and actions are designed to comply with applicable laws.

FY2022 BUDGET SUMMARY

Looking Back:

In FY 2020, our office workload took a turn to a focus on COVID-19 and the safety measures/protocols for both the Town and Board of Education. We worked with employees and Unions in regards to leave issues, quarantines, isolations, school/Town Hall closures while we continued to provide full Human Resources Services. Staffing and onboarding extra Board of Education employees in order to successfully open schools and staff for absences became a priority. We had In FY 2020, we had 24 recruitments for full time employees (versus 13 recruitments in the prior year) and 7 recruitments for part-time/seasonal (versus 6 the prior year). In addition, we had 99 recruitments for the Board of Education in 2020.

In the 2019 Legislative session, the Connecticut General Assembly passed and the Governor signed Public Acts 19-16 and 19-93 which together constitute the Time's Up Act.

The legislation established new rules and regulations regarding sexual harassment training and education. The requirements went into effect October 1, 2019 and applies to employers with three or more employees. One of the requirements includes two hour training and education for all new hires on or after October 1, 2019 within six months of hire. All existing employees must receive the two hour training prior to October 1, 2020. Prior to this change, only Supervisors were required to attend two hour training. The Human Resources Department is coordinated and tracked this new requirement for both the Town and Board of Education for the October 1, 2020 deadline. WE put into place processes and procedures to ensure training moving forward.

We were in negotiations sessions for the following Town groups during the 2020FY (Fire Services, Dispatchers, 1303 and General Government). We settled recently 1303 and Fire Services. We were involved in negotiations for the following Board of Education groups during 2020FY (Paraprofessionals).

Looking Forward:

COVID-19 will continue to be a top priority as Federal Regulations continue to change and the need to continually assess our workplace policies, practices and procedures. We will begin negotiations with several units over the 21/22 Fiscal Year.

Waterford Public Safety Dispatcher Unit	7/1/2017	6/30/2020
Waterford Police Union	7/1/2019	6/30/2022
Waterford Local 1303 -037	7/1/2020	6/30/2022
Waterford GGA Local 818	7/1/2016	6/30/2020
Waterford Fire Union	7/1/2020	6/30/2021

We continue to work with our insurance consultant to review new plan designs, wellness initiatives, and cost containment measures in both health insurance and workers compensation.

The major increase was in the area of Personnel costs. This budget includes two years of increases for both positions.

BUDGET EXPLANATIONS BY CATEGORY

HUMAN RESOURCES BUDGET JUSTIFICATION FY 2022

51110 ADMINISTRATION

125,548

Human Resources Director – D/H 11/15/12

\$116,929.00

Board of Education Human Resources Stipend **\$ 8,619.00**
TOTAL SALARY: **\$125,548.00**

51210 CLERICAL/TECHNICAL

60,639

Human Resources Assistant D/H 11/04/19

\$ 60,639

51810 OVERTIME

0

Expended FY19	Expended FY18	Expended FY17
\$0	\$0	\$0

51910 FRINGE BENEFITS

14,243

51920 FICA

7.65% of Taxable Wages of \$186,187 = \$14,243

GRAND TOTAL 51000 Series

200,430

52010 ADVERTISING

4000

Town wide employment advertising on websites, in newspapers

Expended FY20	Expended FY19	Expended FY18
\$5,841	\$7,615	\$5,280

52020 POSTAGE

832

22 Pieces per week @ \$0.55 \$572.00
Certified Notifications \$260.00
\$832.00

Expended FY20	Expended FY19	Expended FY18
\$808	\$715	\$548

52030 PROFESSIONAL FEES

Labor Relations Legal Fees

54,000

Legal Fees moved to Human Resources Budget from First Selectman for FY 2020 Budget.
Summary of Labor Relations Legal Fees

Expended FY20	Expended FY19	Expended FY18	Expended FY17	Expended FY16
\$53,177	\$52,538	\$83,500	\$61,725	\$61,178

52040 SERVICE CONTRACTS AND REPAIRS

1,710

Repairs to Equipment \$150.00
Lease fee for Copier (\$88.33 per mo * 12) \$1,060.00
Estimated overage charges for copier \$500.00

\$1,710.00

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$2063	\$1,878	\$1,938	\$1,948

52050 DUES, CONFERENCES AND EDUCATION

Publications:

CCM Annual Arbitration Award Index & MERA Supplements \$257.00
HR Specialist \$211.00
Subtotal Publications: \$468.00

Memberships:

Connecticut Public Employer Labor Relations Association

Annual Dues for Human Resources Director \$165.00
Attendance at CONNPELRA Training Sessions 2@\$75 \$150.00

Society for Human Resource Management

Annual Dues for Human Resources Director \$209.00

Annual Dues for Human Resources Assistant \$209.00

Subtotal Memberships: \$733.00

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$420	\$808	\$410	\$1082

52070 REIMBURSABLE TOWN EXPENSES

150

Refreshments for Interview Panels, Workshops \$150.00

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$0	\$51	\$65	\$43

52300 TRAINING

500

Training for all Town employees in areas such as supervision, sexual harassment, violence prevention, substance abuse. Specific training is coordinated by the Director.

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$0	\$50	\$0	\$0

52570 EMPLOYEE ASSISTANCE PROGRAM

1,991

Current contracts in effect through 6/30/21.
This program provides diagnostic assessment, counseling and referral for employees and their families. Three sessions are free of charge. Additional sessions are at the expense of the employee based on the agency's sliding fee scale and/or application of insurance coverage. Supervisory rare a useful management option. Cost is based on 181 full time employees @\$11 per person.

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$1991	\$1991	\$1991	\$1991

53020 OTHER SUPPLIES

650

Safety and risk management materials

\$300.00

Supplies (printer)

\$100.00

Supplies for ID security system

\$250.00

\$650.00

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$632	\$0	\$390	\$403

53140 VACCINES AND SUPPLIES

200

20 flu shots @ \$10 per employee

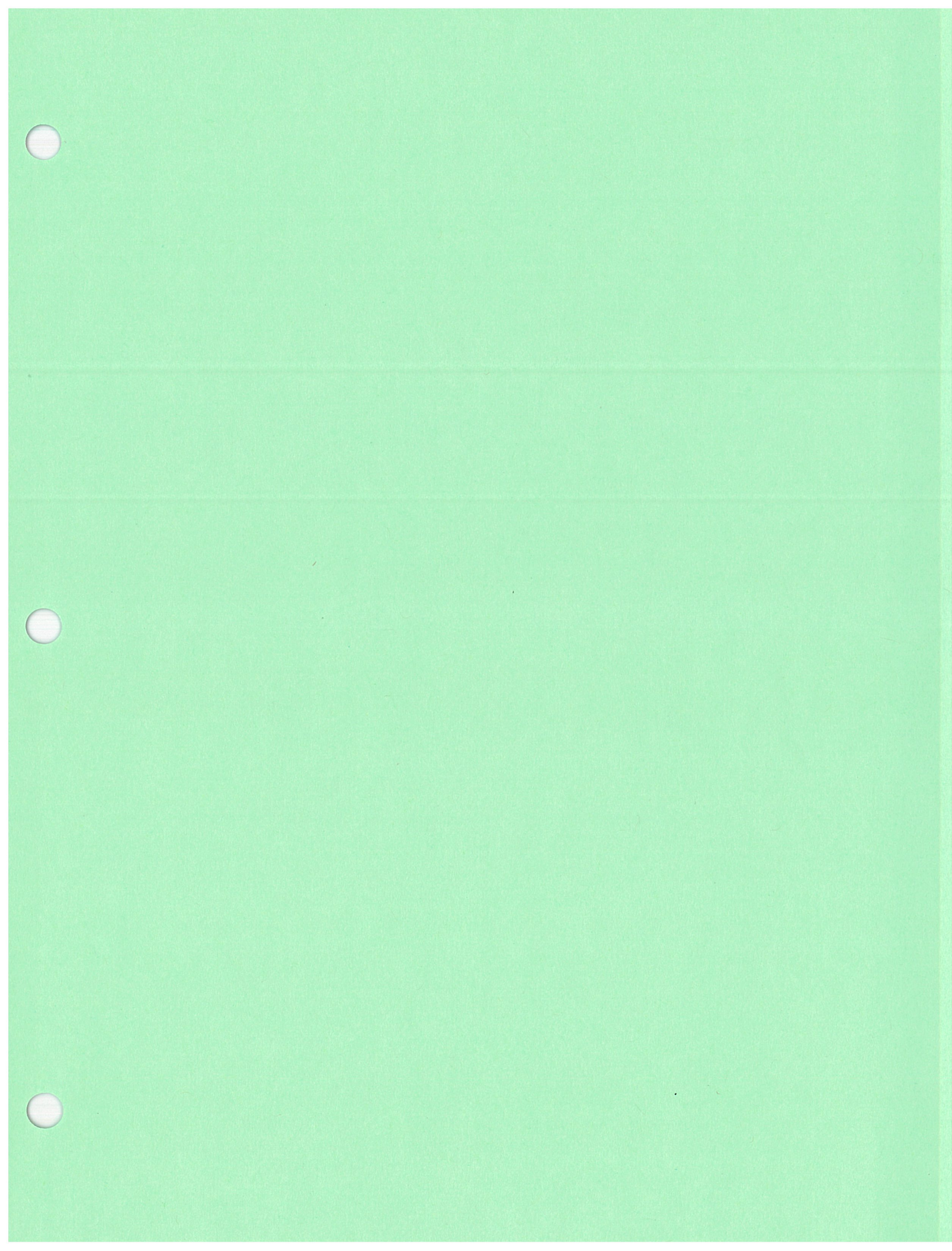
\$200.00

Expended FY20	Expended FY19	Expended FY18	Expended FY17
\$57	\$36	\$36	\$51

TOWN OF WATERFORD
PERSONNEL WORKSHEET - HUMAN RESOURCES
2021/2022 FISCAL YEAR

DATE OF HIRE	EMPLOYEE	HOURS WORKED/WEEK	HOURLY RATE	SALARY 2020/2021	SALARY 2021/2022	LONGEVITY	TOTAL EMPLOYEE'S SALARY	PAYROLL TAXES (FICA)	LINE 51920
	51110 - ADMINISTRATION								
11/15/12	HUMAN RESOURCES DIRECTOR		N/A	111,840.00	116,929.00		116,929.00	8,945.07	
	BOE STIPEND		N/A	15,628.00	8,619.00		8,619.00	659.35	
	TOTALS			127,468.00	125,548.00	0.00	125,548.00	9,604.42	
	51210 - CLERICAL/TECHNICAL								
11/04/19	HUMAN RESOURCES ASSISTANT	40	N/A	58,000.00	60,639.00		60,639.00	4,638.88	
	SECRETARY			542.00					
	TOTALS			58,542.00	60,639.00	0.00	60,639.00	4,638.88	
	51310 - OVERTIME								
				0.00	0.00	0.00	0.00	0.00	
	TOTALS HUMAN RESOURCES DEPARTMENT			186,010.00	186,187.00	0.00	186,187.00	14,243.30	

WORKDAYS	WEEKS TO BUDGET
2021/2022	
261	52.2





TOWN OF WATERFORD
GENERAL FUND
2021-20222 PROPOSED BUDGET

DEPT/AGENCY: 10107 FINANCE DEPARTMENT

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 R/TM APPROF	2020/2021 ADDITIONAL TRANSFERS	ACTUAL EXPEND & ENGUMB AS OF 11/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMMENDS	2021/2022 RECOMMENDED SELECTION (2/22)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
PERSONNEL COSTS												
51010	ELECTED OFFICIALS	28,111	28,620		14,309	29,485	29,485	29,485			-28,620	-100.00%
51110	ADMINISTRATION	279,572	292,050	(5,775)	136,629	292,334	292,334	292,334			-292,050	-100.00%
51210	CLERICAL/TECHNICAL	188,390	188,150		95,145	147,394	147,394	147,394			-188,150	-100.00%
51810	OVERTIME	1,946	2,650		879	2,650	2,650	2,650			-2,650	-100.00%
51910	FRINGE BENEFITS	1,485	2,750		200	2,950	2,950	2,950			-2,750	-100.00%
51920	F.I.C.A	36,393	39,150		18,020	36,325	36,325	36,325			-39,150	-100.00%
	SUBTOTAL	535,897	553,370	(5,775)	265,182	514,138	514,138	514,138	0	0	-553,370	-100.00%
SERVICES												
52010	ADVERTISING	0	500		0	500	500	500			-500	-100.00%
52020	POSTAGE	3,874	4,800		1,200	4,500	4,500	4,500			-4,800	-100.00%
52030	PROFESSIONAL FEES	56,016	68,820		17,471	60,000	60,000	60,000			-68,820	-100.00%
52040	SERVICE CONT. & REPAIR	23,073	21,490	5,775	15,316	24,997	24,997	24,997			-21,490	-100.00%
52050	DUES, CONF. & EDUCATION	1,688	4,240		1,305	6,184	6,184	6,184			-4,240	-100.00%
52070	REIMBURSABLE EXPENSE	170	100		0	100	100	100			-100	-100.00%
52080	TELEPHONE	13,826	17,950		6,165	14,475	14,475	14,475			-17,950	-100.00%
	SUBTOTAL	98,647	117,900	5,775	41,457	110,756	110,756	110,756	0	0	-117,900	-100.00%
MATERIALS & SUPPLIES												
53010	OFFICE SUPPLIES	20,623	30,000		15,118	32,000	32,000	32,000			-30,000	-100.00%
	SUBTOTAL	20,623	30,000	0	15,118	32,000	32,000	32,000	0	0	-30,000	-100.00%
OFFICE EQUIPMENT												
54010	OFFICE FURNITURE	0	0		0	0	0	0			0	
	SUBTOTAL	0	0	0	0	0	0	0	0	0	0	
	DEPARTMENT TOTAL	655,167	701,270	0	321,757	653,894	653,894	653,894	0	0	-701,270	-100.00%



FINANCE

FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The Department of Finance was created by Town of Waterford Ordinance 2.12.010 to manage the centralized financial functions of the town. These functions include processing and recording financial transactions such as payroll, accounts payable, accounts receivable, disbursements, receipts and revenue.

Major responsibilities include debt management, cash management and investment funds, pension administration, central purchasing and all accounting functions including expenditure and revenue transactions.

The department also provides financial advice and recommendations to the Board of Selectmen, the Board of Finance, the Representative Town Meeting, and other town departments.

FY2022 BUDGET SUMMARY

The total FY22 budget request is \$653,894 which is a decrease of \$47,376 (-6.760%) over fiscal year 2021. The primary changes are in personnel costs, professional fees and dues, conferences and education.

PERSONNEL COSTS

- **51010 – ELECTED OFFICIALS**
Includes 1.8% raise retro-active to July 1, 2020 and 1.2% for July 1, 2021.
- **51110 – ADMINISTRATION**
Includes a 2.25% raise for the Director retro-active to July 1, 2020 and 2.25% for July 1, 2021.
- **51210 – CLERICAL/TECHNICAL**
 - Includes a 2.25% raise for the staff of the 1303 bargaining unit to July 1, 2020 and 2.25% for July 1, 2021.
 - Includes a request to eliminate one position
- **51810 – OVERTIME (no changes from FY21)**
- **51910 – FRINGE BENEFITS**
Benefits provided per negotiated contract
- **51920 – FICA**
Increase follows increase in salaries.

SERVICES

- **52010 – ADVERTISING (no changes from FY21)**
- **52020 – POSTAGE**
Budget based on projected FY21 actuals.
- **52030 – PROFESSIONAL FEES**
The FY22 budget request includes a decrease of \$15,756 for the KRONOS time-keeping system. The expenditures were previously moved to the IT budget but the budget was not transferred to cover the expenditures in the IT budget. The FY22 IT Budget Request will reflect an increase for this town-wide software.

BUDGET EXPLANATIONS BY CATEGORY

- **52040 – SERVICE CONTRACTS & REPAIR**
Increase includes a new lease for the Print Shop Offset Press & Plate Maker. The replaced machine will be surplussed and sold at auction and deposited into the Town's general revenue fund. The finance department entered a new lease for 11 new copiers across the town and saved the town \$760/month. This savings covers the new machine lease with a balance of \$203/monthly savings to the town.
- **52050 – DUES, CONFERENCES & EDUCATION**
The increase includes trainings for department staff to keep informed of changes and revisions to tax laws, GAAFR practices, GASB revisions and other pertinent areas necessary to the finance department functions.
- **52070 – REIMBURSEABLE EXPENSE (no changes from FY21)**
- **52080 – TELEPHONE**
Request is based on FY21 actuals.

MATERIALS & SUPPLIES

- **53010 – OFFICE SUPPLIES**
Increase requested for additional sanitizing and disinfection supplies needed due to COVID-19.

**TOWN OF WATERFORD
PERSONNEL WORKSHEET - FINANCE
2021/2022 FISCAL YEAR**

LINE 51920

DATE OF HIRE	POSITION	HOURS WORKED/ WEEK	HOURLY RATE	SALARY 2020/2021	SALARY 2021/2022	LONGEVITY	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (FICA)
51010 - ELECTED OFFICIALS								
1/6/2020	TREASURER	N/A		28,620.00	29,484.78		29,485	2,256
	Subtotal			28,620.00	29,484.78		29,485	2,256
51110 - ADMINISTRATION								
3/9/2020	DIRECTOR OF FINANCE	N/A		115,000.00	120,233.22		120,233	9,198
1/16/2018	PURCHASING AGENT	N/A		76,695.84	80,181.68		80,182	6,134
5/30/2000	ACCOUNTANT	N/A		86,191.68	90,116.62	1,802	91,919	7,032
	Subtotal			277,887.52	290,531.52	1,802.00	292,334	22,364
51210 - CLERICAL/TECHNICAL								
5/30/2006	ADMINISTRATIVE ASSISTANT	35	21.10	38,549.70	39,417.16	350	39,767	3,042
5/24/1999	FINANCE TECH/PAYROLL	40	28.28	59,048.64	60,377.23	500	60,877	4,657
12/28/1998	RECEPTIONIST	35	25.65	46,862.55	0.00	0	0	0
3/24/2014	OFFSET/SUPPLICATOR OPERATOR	32.5	26.95	45,720.68	46,749.43		46,749	3,576
	Subtotal			190,181.57	146,543.82	850.00	147,394	11,276
51310 - OVERTIME								
	OVERTIME			2,650.00	2,650.00			
	Subtotal			2,650.00	2,650.00	0	2,650	203
TOTALS - DEPARTMENT								
				499,339.09	469,210.12	2,652.00	471,863.00	36,099.00

**TOWN OF WATERFORD
FRINGE BENEFIT WORKSHEET
2021-2022 FISCAL YEAR**

	LINE 51910			LINE 51920
POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS	PAYROLL TAXES (FICA)
PRINTER	350.00		350.00	26.78
ACCOUNTANT		2,599.53	2,599.53	198.86
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
TOTAL FRINGE BENEFITS	350.00	2,599.53	2,949.53	225.64

SEE NOTE

NOTE

This amount should be added to the amount of FICA calculated on your salary worksheet

TOWN OF WATERFORD
ADVERTISING/POSTAGE - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52010	ADVERTISING	0	500	0	500	0	0.00%

ACCOUNT JUSTIFICATION

Bid Advertisements

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52020	POSTAGE	3,874	4,800	1,075	4,500	(300)	-6.25%

ACCOUNT JUSTIFICATION

REGULAR MAIL AND POSTAGE DUE
 PERMIT - UNITED STATES POSTAL SERVICE
 FED EX
 CARTRIDGES FOR MACHINE
TOTALS

	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED BUDGET
	4,200.00	4,000.00	4,000.00
	500.00	500.00	400.00
	100.00	0.00	100.00
	0.00	0.00	0.00
TOTALS	4,800.00	4,500.00	4,500.00

TOWN OF WATERFORD
PROFESSIONAL SERVICES - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52030	PROFESSIONAL SERVICES	56,016	68,820	17,471	60,000	(8,820)	-12.82%

	2016-2017 CONTRACT	2017-2018 CONTRACT	2018-2019 CONTRACT	2019-2020 CONTRACT	2020-2021 PROJECTED	2021-2022 PROJECTED
ADP-PAYROLL OUTSOURCING						
TOWN PAYROLL	40,364.14	41,171.42	41,994.85	44,095	47,000	50,000
RETIREE PAYROLL ¹	2,695.65	2,749.56	2,804.55		0	0
HEART AND HYPERTENSION	6,449.76	6,578.76	6,710.34	6,908	7,187	8,000
TIME KEEPING SYSTEM ²					15,756	0
MISCELLANEOUS ³						2,000
TOTALS	49,509.55	50,499.74	51,509.74	51,003.00	69,943.00	60,000.00

¹ Retiree payroll was outsourced to Wells Fargo eff. 01.01.2017.

² Expenditure was moved to the IT Budget but the budget for the expense did not follow the expenditures. The IT budget will reflect an increase for KRONOS in their FY22 budget request.

³ Background Checks, Employee Physicals, Bond-related costs, etc.

TOWN OF WATERFORD
SERVICE CONTRACTS & REPAIRS - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2021-2022 TRANSFERS	2021-2022 REVISED BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52040	SERVICE CONTRACTS & REPAIRS	23,073	21,490	5,775	27,265	14,573	24,997	(2,268)	-8.32%

ACCOUNT JUSTIFICATION

OFFSET PRESS & PLATE MAKER	6,659	\$554.93/month lease (11/20 - new machine leased, old one to be auctioned as surplus)
FOLDER/INSERTER MACHINE	3,425	\$856.23/quarterly lease
PRESS PREVENTIVE MAINT.	500	Reduced from \$900 in FY21. Anticipate fewer maintenance calls with new machine.
REPAIRS TO EQUIPMENT	600	PRINT SHOP MISCELLANEOUS REPAIRS
CCRCOG	6,000	Electronic Document Management System for all Departments
DOCUMENT DESTROY/DISPOSAL	378	\$15.75/PICKUP (ESTIMATE 24 PICKUPS) (Infoshred increased their costs by 5% effective 1/1/21).
COPIER-LEASE	2,256	\$188/MONTH
PHOTO COPIER- COPIES	198	ACTUAL (FY20 - \$204.78), (FY19 - \$211.19), (FY18 - \$179.27)
OFFSITE FILE STORAGE	384	\$32/month (Infoshred increased their costs by 5% effective 1/1/21).
COLOR COPYING	300	BASED ON PRIOR YEAR ACTUAL
POSTAGE METER RENTAL	4,297	\$1,074.15/quarterly lease
	<u>24,997</u>	

TOWN OF WATERFORD
DUES, CONFERENCE & EDUCATION - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52050	DUES, CONF & EDUCATION	1,688	4,240	780	6,184	1,944	45.85%

TOWN OF WATERFORD
DUES, CONFERENCE & EDUCATION - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

DUES		
Public Purchasing Association of CT	Annual Dues (Purchasing Agent)	200
National GFOA Membership	Annual Dues (Director & Accountant)	380
National Institute of Governmental Purchasing	Annual Dues (Purchasing Agent)	200
Connecticut GFOA Membership	Annual Dues (Director, Accountant, Treasurer)	195
Capitol Region Purchasing Council	Annual Dues (Purchasing Consortium)	175
<i>The Town utilizes the consortium to procure gas, diesel, heating oil, fertilizer, recycling bins and treated rock salt. There are also a variety of other bids the consortium puts out that the Town can utilize as a member of the consortium. The cost of the membership is offset by the savings in advertising costs.</i>		
	SUBTOTAL	1,150

CONFERENCES		
New England States GFOA Annual Training Seminar		
Seminar Registration (Estimated)	Director Registration	200
Estimated Mileage (200 miles @ \$.575/mile)		115
Per Diem (35*1)		35
	SUBTOTAL	350

New England GFOA Conference		
Costs associated with the Director and Accountant attending the New England States Government Finance Officers Association Annual Conference usually held in Mystic CT		
Conference Registration - Estimated (2x)		400
Estimated Mileage - 40 miles @ \$.575/mile x2		46
	SUBTOTAL	446

Miscellaneous		
Cost of registration for Director and Staff to attend the five CT Government Finance Officer's Meetings. Two staff		
Two(2) meetings per year for Treasurer and Director @ \$50/ meeting		240
CT Public Pension Forum		200
CT FOIA Conference x2		100
	SUBTOTAL	640

EDUCATION		
CCMO Certification Program for Director		
Training Sessions for Accountant		120
Training Sessions NIGP Purchasing Agent		1,000
Training Sessions for Payroll/Taxes		1,000
	SUBTOTAL	300
		2,420

Miscellaneous		
The New London Day		
CAFR Award Program Fee (through GFOA)		368
		460
	SUBTOTAL	828
	GRAND TOTAL	6,184

TOWN OF WATERFORD
REIMBURSABLE TOWN EXPENSES & TELEPHONE - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52070	REIMB TOWN EXPENSES	170	100	0	100	0	0.00%

ACCOUNT JUSTIFICATION

Local and Out of Town travel for Director, Purchasing Agent and Treasurer, estimated 200 miles at .575/mile (IRS 2020 rate)

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
52080	TELEPHONE	13,826	17,950	6,114	17,475	(475)	-2.65%

ACCOUNT JUSTIFICATION

Projected Expenditures for FY 22 based upon FY 21 Frontier and Verizon projections.

TOWN OF WATERFORD
2018-2019 FISCAL YEAR

1526				411				331			
Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total	
FRONTIER	860-442-0553	7/31/19	\$1,002.26	Verizon Business	7/31/19	\$23.32	Verizon Wireless	7/31/19	\$4,036.72	\$5,062.30	
FRONTIER	860-442-0553	8/31/19	\$1,002.32	Verizon Business	8/31/19	\$107.61	Verizon Wireless	8/31/19	\$5,441.72	\$6,551.65	
FRONTIER	860-442-0553	9/30/19	\$1,002.28	Verizon Business	9/30/19	\$78.25	Verizon Wireless	9/30/19	\$3,463.24	\$4,543.77	
FRONTIER	860-442-0553	10/31/19	\$1,005.43	Verizon Business	10/31/19	\$88.56	Verizon Wireless	10/31/19	\$3,805.78	\$4,899.77	
FRONTIER	860-442-0553	11/30/19	\$1,002.78	Verizon Business	11/30/19	\$74.61	Verizon Wireless	11/30/19	\$4,105.97	\$5,183.36	
FRONTIER	860-442-0553	12/31/20	\$1,002.80	Verizon Business	12/31/20	\$79.38	Verizon Wireless	12/31/20	\$3,492.76	\$4,574.94	
FRONTIER	860-442-0553	1/31/20	\$999.97	Verizon Business	1/31/20	\$78.47	Verizon Wireless	1/31/20	\$3,664.74	\$4,743.18	
FRONTIER	860-442-0553	2/28/20	\$1,003.70	Verizon Business	2/28/20	\$89.54	Verizon Wireless	2/28/20	\$3,364.53	\$4,457.77	
FRONTIER	860-442-0553	3/31/20	\$997.90	Verizon Business	3/31/20	\$124.11	Verizon Wireless	3/31/20	\$3,173.01	\$4,295.02	
FRONTIER	860-442-0553	4/30/20	\$996.69	Verizon Business	4/30/20	\$101.49	Verizon Wireless	4/30/20	\$5,236.02	\$6,334.20	
FRONTIER	860-442-0553	5/31/20	\$1,236.39	Verizon Business	5/31/20	\$111.63	Verizon Wireless	5/31/20	\$4,671.99	\$6,020.01	
FRONTIER	860-442-0553	6/30/20	\$1,082.94	Verizon Business	6/30/20	\$202.87	Verizon Wireless	6/30/20	\$4,049.51	\$5,335.32	
TOTAL TO DATE - 2019/2020			\$12,335.46	Total		\$1,159.84	Total		\$48,505.99	\$62,001.29	
AVERAGE MONTHLY COST			\$1,027.96			\$96.65			\$4,042.17		
PROJECTED 2021/2022			\$17,475.26			\$1,933.04			\$72,759.01	\$92,167.31	

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	07/31/17	\$975.87	Verizon Business	07/31/17	\$67.55	Verizon Wireless	07/31/17	\$51.07	\$1,094.49
FRONTIER	860-442-0553	08/31/17	\$997.95	Verizon Business	08/31/17	\$87.05	Verizon Wireless	08/31/17	\$51.07	\$1,136.07
FRONTIER	860-442-0553	09/30/17	\$967.48	Verizon Business	09/30/17	\$94.39	Verizon Wireless	09/30/17	\$51.07	\$1,112.94
FRONTIER	860-442-0553	10/31/17	\$987.59	Verizon Business	10/31/17	\$80.57	Verizon Wireless	10/31/17	\$44.17	\$1,023.99
FRONTIER	860-442-0553	11/30/17	\$972.91	Verizon Business	11/30/17	\$86.68	Verizon Wireless	11/30/17		\$1,059.59
FRONTIER	860-442-0553	12/31/17	\$970.75	Verizon Business	12/31/17		Verizon Wireless	12/31/17		\$970.75
FRONTIER	860-442-0553	01/31/18	\$966.98	Verizon Business	01/31/18		Verizon Wireless	01/31/18		\$966.98
FRONTIER	860-442-0553	02/28/18	\$971.11	Verizon Business	02/28/18		Verizon Wireless	02/28/18		\$971.11
FRONTIER	860-442-0553	03/31/18	\$973.27	Verizon Business	03/31/18		Verizon Wireless	03/31/18		\$973.27
FRONTIER	860-442-0553	04/30/18	\$973.27	Verizon Business	04/30/18		Verizon Wireless	04/30/18		\$973.27
FRONTIER	860-442-0553	05/31/18	\$973.27	Verizon Business	05/31/18		Verizon Wireless	05/31/18		\$973.27
FRONTIER	860-442-0553	06/30/18	\$973.27	Verizon Business	06/30/18		Verizon Wireless	06/30/18		\$973.27
TOTAL TO DATE - 2017-18			\$11,703.72	Total		\$416.24	Total		\$109.04	\$12,229.00
AVERAGE MONTHLY COST						\$83.25			\$27.26	
PROJECTED 2017/2018			\$16,580.27			\$1,082.24			\$272.60	\$17,935.11

Carrier	Number	Date	Amount	Carrier	Date	Amount	Carrier	Date	Amount	Total
FRONTIER	860-442-0553	JULY 16	\$1,157.95	Verizon Business	JULY 16	\$92.09	Verizon Wireless	JULY 16	\$150.51	\$1,400.55
FRONTIER	860-442-0553	AUG 16	\$1,187.53	Verizon Business	AUG 16	\$122.49	Verizon Wireless	AUG 16	\$102.20	\$1,412.22
FRONTIER	860-442-0553	SEPT 16	\$1,272.22	Verizon Business	SEPT 16	\$94.21	Verizon Wireless	SEPT 16	\$102.20	\$1,468.63
FRONTIER	860-442-0553	OCT 16	\$1,232.40	Verizon Business	OCT 16	\$99.78	Verizon Wireless	OCT 16	\$102.08	\$1,434.26
FRONTIER	860-442-0553	NOV 16	\$1,236.75	Verizon Business	NOV 16	\$94.83	Verizon Wireless	NOV 16	\$102.08	\$1,433.66
FRONTIER	860-442-0553	DEC 16	\$1,248.44	Verizon Business	DEC 16	\$81.68	Verizon Wireless	DEC 16	\$102.08	\$1,432.20
FRONTIER	860-442-0553	JAN 17	\$1,231.89	Verizon Business	JAN 17	\$91.69	Verizon Wireless	JAN 17	\$151.21	\$1,474.79
FRONTIER	860-442-0553	FEB 17	\$1,229.90	Verizon Business	FEB 17	\$80.78	Verizon Wireless	FEB 17	\$87.19	\$1,397.87
FRONTIER	860-442-0553	MAR 17	\$984.31	Verizon Business	MAR 17	\$96.06	Verizon Wireless	MAR 17	\$87.19	\$1,167.56
FRONTIER	860-442-0553	APR 17	\$841.72	Verizon Business	APR 17	\$175.00	Verizon Wireless	APR 17	\$87.24	\$1,103.96
FRONTIER	860-442-0553	MAY 17	\$967.83	Verizon Business	MAY 17	\$85.56	Verizon Wireless	MAY 17	\$111.94	\$1,165.33
FRONTIER	860-442-0553	JUNE 17	\$982.04	Verizon Business	JUNE 17		Verizon Wireless	JUNE 17	\$44.78	\$1,026.82
ACTUAL - 2016-17			\$13,572.98	Total		\$1,114.17	Total		\$1,230.70	\$0.00

TOWN OF WATERFORD
OFFICE SUPPLIES & OFFICE EQUIPMENT - FINANCE DEPARTMENT
2021-2022 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
53010	OFFICE SUPPLIES	20,623	30,000	9,207	32,000	2,000	6.67%

ACCOUNT JUSTIFICATION

The Finance Department provides standard office supplies to departments. The purchasing agent purchases standard supplies to take advantage of state contract pricing. Supplies include, printer toner, envelopes, general office supplies, copier paper, AP check stock.

Increase request is to cover the additional town-wide need for sanitizing and disinfecting supplies.

LINE ITEM	ACCOUNT NAME	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 TO DATE	2021-2022 PROPOSED BUDGET	\$ INCREASE	% INCREASE
54060	OFFICE EQUIP & FURNISHINGS	0	0	0	0	-	0.00%



Toll Free: (888) 800 1552
Office: (860) 627 5800
Fax: (860) 627 5809

www.infoshred.com

10/31/20

To Our Valued Customer,

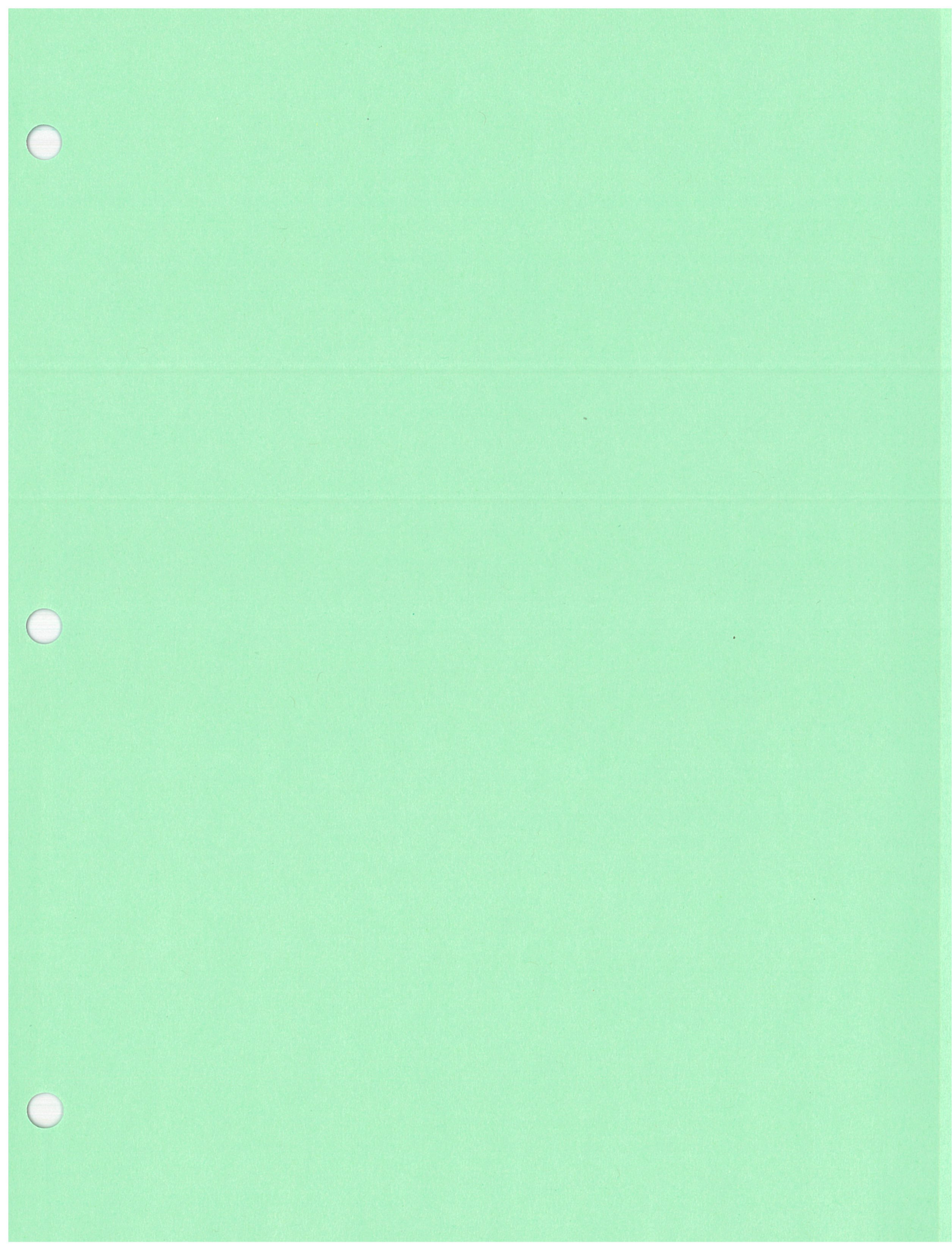
We would like to take this opportunity to thank you for your continued support over the years and for being a part of the Infoshred family of customers.

Effective January 1, 2021, Infoshred Storage division will implement a price adjustment of 5%. While this is a small increase, it is in line with the annual increases we are receiving from our service providers. This will enable us to continue to provide the highest level of security and "extreme" customer service you expect and deserve, as well as ensure we maintain the health of our business.

Please contact me with any questions or if you require additional information at 860-627-5800 or toll free at 1-888-800-1552.

Sincerely,

Kristyn Osborn
Storage Operations Manager





TOWN OF WATERFORD
GENERAL FUND

2021-2022 PROPOSED BUDGET

10116 RETIREMENT COMMISSION

DEPT/AGENCY:

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP.	2020/2021 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 APPROVED BD/COMM. (11/18/20)	2021/2022 SELECTMAN RECOMMENDS	2021/2022 RECOMMENDED BD OF SELECTMEN (2/10/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Request \$ Increase	BOF Request % Increase
	PERSONNEL COSTS												
51930	HYPERTENSION/ HEART DISEASE	167,292	181,100		89,338	181,448	181,448	181,448	181,448			(181,100)	-100.0%
51940	PENSION CONTRIBUTIONS	3,812,390	4,305,701		2,350,602	4,348,776	4,348,776	4,348,776	4,348,776			(4,305,701)	-100.0%
51945	RETIREE HEALTH BENEFITS	355,708	396,177		168,065	402,682	402,682	402,682	402,682			(396,177)	-100.0%
51949	OPED TRUST FUND CONTRIBUTION	762,713	1,100,000		1,101,967	1,000,000	1,000,000	750,000	750,000			(1,100,000)	-100.0%
	SUBTOTAL	5,098,103	5,982,978	0	3,709,972	5,932,906	5,932,906	5,682,906	5,682,906	0	0	(5,982,978)	-100.0%
	DEPARTMENT TOTAL	5,098,103	5,982,978	0	3,709,972	5,932,906	5,932,906	5,682,906	5,682,906	0	0	(5,982,978)	-100.0%

The seal of the Town of Waterford, Connecticut, is circular. It features a central illustration of a large tree with a small building and a plow in the background. The words "AGRICULTURE", "INDUSTRY", and "PROSPERITY" are written around the top inner edge of the seal. The words "WATERFORD" and "CONNECTICUT" are written around the bottom inner edge. The date "OCT 1801" is at the very bottom.

RETIREMENT COMMISSION FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The Retirement Commission is charged with the management of the retirement program for the Town. This budget represents the Commission's estimate of the employer cost required to fund our retirement plans on an actuarially sound basis.

The Retirement Commission voted to appoint an Investment Manager in April 2016 for both the pension trust and the OPEB trust fund. The trust was set up and funded in February 2017.

FY2022 BUDGET SUMMARY

The proposed FY22 budget of \$5,682,906 is 5.02% lower than FY21. The decrease in the OPEB Contribution is the main drivers for the Budget decrease in Fiscal Year 2022.

51930 HEART/HYPERTENSION BENEFITS

The Town is currently paying benefits to two individuals one widow of a former police officer, one widow of a former firefighter in accordance with judgments of the worker's compensation commission based upon Connecticut State Statute. In addition, the Town pays for treatment medications for several active police officers. A cost of living adjustment is provided annually in October based on information provided by our H & H administrator. The increase is due to the COLA increase.

51940 PENSION CONTRIBUTIONS

Overall Budget down 0.64%. All general employees, police, and firefighters are covered by MERF B, a State administered plan. Employees who retired prior to the Town joining the MERF system are covered by the Town administered plan under which there are twelve retirees presently receiving benefits and one terminated vested employee.

The employer contribution rates for MERF B for fiscal year 2022 have not been released to date. Rates used are based on expected rates for FY22 received from the State of Connecticut Retirement Division. Payroll has been estimated based on 2019-2020 projected payroll using staffing levels as of November 2020. The employee contribution rate for fiscal year 2020-2021 is 2.25% of payroll and is provided for informational purposes only.

Past service accrued liability exists for all groups except fire and is being amortized over 30 years. The total liability is \$427,796.76. The Police department's portion is \$417,247.68.

The proposed budget includes an administrative assessment fees for all active and retired employees of \$130.00 per member. The 2020-2021 administrative fee of \$81,380 is based on 342 active participants and 284 retirees.

The Public Employees Retirement System Fund (PERS) currently has 10 active participants. Effective fiscal year 2004, the RTM approved a change in benefit allowing for a minimum pension of \$6,000 annually and offered a one-time \$5,000 bonus. An annual increase linked to the CPI-U was approved with a cap of five (5%) percent per year. The June 30, 2020 Actuarial Valuation Report performed by Hooker & Holcombe, Inc. indicated that based upon the current population and the approved changes to the plan, the fund will carry an unfunded liability of \$570,606 and required an annual municipal contribution in the amount of \$83,000.

51945 RETIREE HEALTH BENEFITS

Overall Budget is up 8.11%. The main driver is an increase in actual monthly cost to the Town. The Town currently has eighteen (18) retirees who receive post-retirement healthcare benefits. In addition, there are another 32 employees in the Over 65 classification that receive post-employment healthcare benefits. The current GGA contract allows for a buy-out of accrued sick time hours in excess of 1,400 per year for deposit into a Health Retirement Account to be used by the employee for medical costs incurred following retirement.

The cost of the third party administration of the HRA has been included in the line item. The annual cost of this excess, sick time accrual is included in the respective employee's department budget.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

On December 1, 2014, the RTM approved the establishment of a trust fund to account for the OPEB contributions. The Retirement Commission is responsible for the oversight and recommended funding of the OPEB Trust. The Retirement Commission voted to appoint an Investment Manager in April 2016 for both the pension trust and the OPEB trust fund. The trust was set up and funded in February 2017.

The Governmental Accounting Standards Board (GASB) issued a Statement 45 requiring the cost of Other Post-Employment Benefits (OPEB) to be recognized in the year earned (when the employee is working) rather than when paid (when the employee retires). In addition, the Statement also requires the recording of a liability (implicit rate subsidy) for those retirees that remain on the Town's plan at their own cost. Since the cost of similar benefits for these employees would be greater if the retiree was not part of the group, the statement requires the recording of the liability for the difference. The effective date of Statement 45 was July 1, 2006.

Proposed Budget for Fiscal Year 2022 contains a decrease of 10%.

As of the July 1, 2020 actuarial valuation, the Town's Unfunded Actuarial Accrued Liability is \$17,291,575. The annual required contribution (ARC) for FY2022 is \$2,127,089. The FY20 budget included an appropriation of \$758,613 for funding the trust while FY21 was increased to \$1,100,000 based on a significant increase within the Pension Contribution Fund due to the State Retirement Commission Board approving an increase in the Employer percentage share. For Fiscal Year 2022, we are requesting \$750,000.

TOWN OF WATERFORD
HEART/HYPERTENSION 2020-2021 FISCAL YEAR PROPOSED BUDGET

HEART/HYPERTENSION	2017-2018		2018-2019		2019-2020		2020-2021		2021-2022	
	ACTUAL		ACTUAL		ACTUAL		ACTUAL @ as of Nov 13		PROPOSED BUDGET	
WAGES ¹	250,039.25		203,002.00		163,225.33		64,269.00		171,448.16	
TREATMENT MEDICATION ²	1,275.01		14,185.89		4,066.39		2,022.35		10,115.00	
TOTALS	251,314.26		217,187.89		167,291.72		66,291.35		175,115.00	
									181,448.16	

NOTES:

1 COLA rates used as of October 1, 2020

There is currently one pending H&H case which could impact FY 22 and may possibly require an additional appropriation.

z Treatment medication is based on prior year actual.

TOWN OF WATERFORD
PENSION CONTRIBUTIONS
2021-2022 FISCAL YEAR PROPOSED BUDGET

PENSION CONTRIBUTIONS	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 BUDGET	2021-2022 PROPOSED	INCREASE/ (DECREASE) OVER P/Y	% INCREASE/ (DECREASE) OVER P/Y
TOWN OF WATERFORD PLAN							
EMPLOYER CONTRIBUTIONS	81,493.00	81,131.00	82,000.00	82,000.00	83,000.00	1,000.00	1.22%
ACTUARIAL FEE	4,500.00	5,395.01	7,953.00	5,395.01	5,957.91	562.90	10.43%
	85,993.00	86,526.01	89,953.00	87,395.01	88,957.91	1,562.90	1.79%
MERS							
EMPLOYER CONTRIBUTIONS	2,645,182.00	2,735,169.99	3,675,916.32	3,720,601.81	3,839,599.51	118,997.70	3.20%
AMORTIZATION/ADMIN COST	507,956.00	497,704.00	497,704.00	497,704.00	509,176.76	11,472.76	2.31%
	3,153,138.00	3,232,873.99	4,173,620.32	4,218,305.81	4,348,776.27	130,470.46	3.09%
TOTALS	3,239,131.00	3,319,400.00	4,263,573.32	4,305,700.82	4,437,734.18	132,033.36	3.07%
BUDGET							

¹ Proposed employer contributions based on projected FY21 salaries plus a 2.25% increase for FY22 cost of living adjustments.

TOWN OF WATERFORD
PROJECTED MERF CONTRIBUTION - ACTUAL 2019-2020 WAGES
2021-2022 FISCAL YEAR

MONTH	PROJECTED 2020-2021 WAGES				ACTUAL 2019-2020 WAGES			
	TOWN SALARIES	POLICE/FIRE SALARIES	BOE NON-CERT SALARIES	TOTAL	TOWN SALARIES	POLICE/FIRE SALARIES	BOE NON-CERT SALARIES	TOTAL
JULY 2020 ACTUAL	824,620.56	578,221.48	669,314.49	2,072,156.53	July-19	453,885.96	400,990.95	1,519,885.42
AUGUST 2020 ACTUAL	642,080.36	500,510.65	415,330.79	1,557,921.80	August-19	607,090.85	626,142.55	2,023,069.77
SEPTEMBER 2020 ACTUAL	637,434.73	481,359.64	584,078.89	1,702,873.26	September-19	437,065.80	563,581.80	1,627,824.00
OCTOBER 2020 ACTUAL	758,929.35	540,681.05	573,123.89	1,872,734.29	October-19	513,236.94	546,400.36	1,689,396.61
NOVEMBER 2020 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	November-19	580,641.44	577,948.35	1,958,025.96
DECEMBER 2020 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	December-19	599,679.52	541,324.03	1,819,411.09
JANUARY 2021 PROJECTED	758,929.35	540,681.05	573,123.89	1,872,734.29	January-20	569,963.54	804,720.81	2,174,316.97
FEBRUARY 2021 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	February-20	450,871.53	572,857.18	1,650,563.96
MARCH 2021 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	March-20	435,804.28	587,914.88	1,663,130.57
APRIL 2021 PROJECTED	758,929.35	540,681.05	573,123.89	1,872,734.29	April-20	425,382.44	522,870.55	1,583,020.69
MAY 2021 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	May-20	543,542.17	561,042.41	1,899,658.68
JUNE 2021 PROJECTED	607,143.48	434,556.02	573,123.89	1,614,823.39	June-20	471,331.24	570,648.82	1,683,118.93
TOTALS:	8,023,784.58	5,789,471.04	6,826,839.18	20,640,094.80		6,088,495.71	6,876,442.69	21,791,422.65

Est wage increase FY22 2.25% 2.25% 2.50% 2.25% 2.25% 2.50%
 Projected MERF salaries 2021-22 8,204,319.73 5,919,734.14 6,997,510.16 21,121,564.03 8,513,830.15 6,225,486.86 7,048,353.76 21,787,670.77

2021-2022 Contribution Rate ¹ 16.75% 22.45% 16.24% 15.24% 20.95% 15.24%
 Est. Employer Contribution 2020-2021 \$1,374,223.55 \$1,328,980.31 \$1,136,395.65 \$3,839,599.51 \$1,297,507.71 \$1,304,239.50 \$1,074,169.11 \$3,675,916.32

Amortization 0.00 427,247.68 549.08 427,796.76 0.00 416,827.00 537.00 417,364.00
 Administrative Fee 31,980.00 12,870.00 36,530.00 81,380.00 31,200.00 12,740.00 36,400.00 80,340.00
CONTRIBUTION \$1,406,203.55 \$1,769,097.99 \$1,173,474.73 \$4,348,776.27 \$1,328,707.71 \$1,733,806.50 \$1,111,106.11 \$4,173,620.32

CONTRIBUTION RATE

1. The contribution rate is based on the MERF Projection for FY 2022 from the State of CT. FY 2022 rates have not been received as of November 13, 2020.

TOWN OF WATERFORD
RETIREE HEALTH BENEFITS - SUMMARY SHEET
2021-2022 PROPOSED BUDGET

10116-51945 - RETIREE HEALTH BENEFITS

	MONTHLY COST	NO. OF MONTHS	ANNUAL COST
RETIREES - OVER 65	\$5,707.67	12	\$68,492.04 ¹
RETIREES - UNDER 65	\$20,772.68	12	\$249,272.16 ²
NON BCBS SUPPLEMENT	\$2,998.86	12	\$35,986.32 ³
PROSPECTIVE RETIREES	\$3,977.60	12	\$47,731.20 ⁴
ADMINISTRATIVE COST - HRA	\$100.00	12	\$1,200.00 ⁵
TOTAL	\$33,556.81		\$402,681.72
AMOUNT TO BUDGET			402,682
2020-2021 ADOPTED BUDGET			396,177
PERCENT DECREASE OVER P/Y			1.64%

¹ Budget calculation based on October 2020 monthly cost to Town.

² Budget calculation based on October 2020 rates.

³ In 2019-20, 18 retirees were reimbursed for Non-BCBS supplement. The total reimbursement was \$35,986.62. The retiree must submit copies of paid invoices to receive the reimbursement.

⁴ There are currently 10 employees that are eligible to retire under the plan, budget includes 3 prospective retiree using the 2-person rate

⁵ Third party fee for the administration of the HRA accounts allowed for in the current GGA contract. Third party vendor is Flores & Associates.

In January 2019, this office provided you with a projection of future employer contribution rates for that period. Those projected employer contribution rates will need to be adjusted to reflect any change in the required employee contribution rates.

Revised Forecast of Future Contribution Rates for Participating Entities: On June 5, 2019, the General Assembly passed Amendment B to P.A. 19-124, entitled "An Act Concerning Municipal Arbitration and the Municipal Employees' Retirement System." The new statute amends Conn. Gen. Stat. § 7-440, to provide for increases in employee contributions to MERS in each of the next six fiscal years.² Assuming P.A. 19-124 becomes law, the effect of the increases would be to reduce the required employer contribution rates.

It is expected that the Governor will sign Public Act No. 19-124, but that he will do so sometime after July 1, 2019. Subject to the Governor's allowing the bill to become law, the employer contribution rates for MERS will be revised as indicated below.

Impact of Public Act No. 19-124 on Employer Contribution Rates to Be Effective July 1, 2019

The following chart accounts for the P.A. 19-124 amendments and provides the revised MERS employer contribution rates, effective July 1, 2019, assuming P.A. 19-124 becomes law:

	2018 Valuation Rates for FYE 2020 (Prior to S.B. 882)	2018 Valuation Rates for FYE 2020 (Assuming P.A. 19-124 Becomes Law)
General with SS	14.22%	13.73%
General without SS	14.72%	14.23%
Police and Fire with SS	19.95%	19.45%
Police and Fire without SS	20.74%	20.24%

Impact of Public Act No. 19-124 on Projected 5-Year Phase in of Employer Contribution Rate Increases

Consistent with the Retirement Commission's decision to use direct rate smoothing to phase in rate increases over the next five years, and assuming the 2018 Normal Cost Rates remain stable, the implementation of the P.A. 19-124 amendments will adjust the future employer contribution rates for MERS participating entities as follows:

Assuming P.A. 19-124 Becomes Law	Expected Rates for FYE 2020	Expected Rates for FYE 2021	Expected Rates for FYE 2022	Expected Rates for FYE 2023	Expected Rates for FYE 2024	Expected Rates for FYE 2025
General with SS	13.73%	15.24%	16.75%	18.26%	19.34%	18.85%
General without SS	14.23%	16.25%	18.25%	20.26%	22.33%	21.84%
Police and Fire with SS	19.45%	20.95%	22.45%	22.90%	22.40%	21.90%
Police and Fire without SS	20.24%	21.84%	23.44%	25.04%	26.34%	25.84%

² The text of the amendment is available on the website of the General Assembly, at <https://www.cga.ct.gov/2019/ACT/pa/pdf/2019PA-00124-R00SB-00882-PA.pdf>.

Implementing Revised Rates

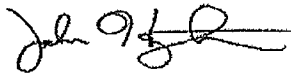
If it becomes law, the new legislation will increase the rate of members' contributions to MERS—to 5.5% of salary from which contributions may not be deducted under Conn. Gen. Stat. §7-453, and 2.75% of salary from which such contributions may be deducted—**effective July 1, 2019**. (Employee contribution rates will continue to increase for each of the five following fiscal years.) Any decrease in the employer contribution rates for MERS participating entities will be effective as of the same date. We will notify you immediately if and when the legislation goes into effect.

We recognize that these important changes will be difficult to implement within so short an amount of time. The Retirement Services Division is prepared to provide any assistance we can to facilitate participants' transition. If you have any questions concerning this matter, please contact the undersigned, at (860) 702-3443.

Sincerely,

STATE EMPLOYEES RETIREMENT COMMISSION
KEVIN LEMBO, SECRETARY EX OFFICIO

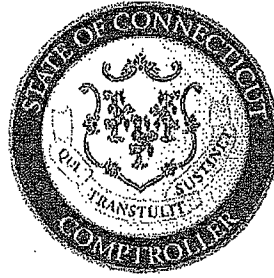
BY:



John W. Herrington, Director
Retirement Services Division

STATE EMPLOYEES
RETIREMENT COMMISSION

MEDICAL EXAMINING BOARD
for DISABILITY RETIREMENT



STATE OF CONNECTICUT
RETIREMENT SERVICES DIVISION
OFFICE of the STATE COMPTROLLER
55 Elm Street
Hartford, CT 06106
PHONE: (860) 702-3480 | FAX: (860) 702-3489

June 25, 2019

RE: New Legislation (S.B. 882) and Revised Forecast of CMERS Contribution Rates

I am writing to entities that participate in the Connecticut Municipal Employees Retirement System ("MERS") to inform you about a new legislative development that is likely to reduce your required contribution rates, effective July 1, 2019.

As this office advised you in January, the MERS Plan Actuary has recommended a decrease in the assumed rate of return that is used for the annual, actuarial valuation of the plan. The Connecticut State Employees Retirement Commission accepted this recommendation, necessitating a significant increase in the required contribution rates to be paid by MERS participating entities, beginning in Fiscal Year 2019-2020.

On June 5, 2019, the General Assembly passed Public Act No. 19-124 ("P.A. 19-124"), which includes an increase in employee contributions to MERS in each of the next six fiscal years. If this bill becomes law, it would have the effect of reducing the required employer contribution rates. The Commission anticipates that Governor Lamont will sign P.A. 19-124 within the next few weeks. The Commission has calculated new rates for employer contributions, which differ from the forecasted rates you received in January, and which are provided below. These new rates will go into effect, if and when the Governor signs P.A. 19-124.

Please note: If the new employee contribution rates do become law, they will take effect as of July 1, 2019. It is important, therefore, that MERS participating entities prepare for these potential changes as quickly as possible.

Reducing the Assumed Rate of Return: In the most recent Experience Investigation, the Plan Actuary recommended that the assumed investment rate of return be reduced, from 8.00% to 7.00%.¹ In accepting this recommendation, the Retirement Commission decided to use direct rate smoothing, to phase in the resulting increases to the MERS employer contribution rates over the next five years.

¹ The most recent MERS Experience Investigation covered the five-year period from July 1, 2012, through June 30, 2017. The Plan Actuary's report on this investigation is available on the website of the Office of the State Comptroller, at: <https://www.osc.ct.gov/rbsd/reports/11142018%20CMERS%20Experience%20Investigation%20Report%202017.pdf>. The recommendation concerning the investment rate of return appears on pages 11-14 of the report.

Retirement Commission
Meeting Minutes
Zoom Meeting

Wednesday, November 18, 2020
5:00pm

Present: Chair Susan Driscoll, Kevin Petchark, Richard Muckle, Mark Gelinas,
Marcia Benvenuti, Bruce Miller (5:16pm)

Absent: Robert J. Brule, First Selectman

Others: Devon Francis of Di Meo Schneider formerly of FIA

Staff: Abbas Danesh, Treasurer, Kimberly Allen, Director of Finance, and Maryelle
McConnell, Secretary

2020 NOV 23 AM 10:57

1. Establishment of a quorum and call to order:

A quorum was established and a call to order was established at 5:06 pm,
November 18, 2020.

2. Approval and acceptance of minutes.

Motion by Richard Muckle and **seconded** by Marcia Benvenuti to approve the
August 12, 2020, hearing minutes.

Vote: 5-0

Motion: Passed

3. Review of 3Q20 performance of Waterford Pension and OPEB Plans July-Oct
2020; presentation by Devon Francis FIA/Di Meo Schneider.

Discussion ensued regarding the pension portfolios that is handled by De Meo
Schneider. Questions followed from the commission.

4. Review Status of Pension Fund and OPEB Fund – Wells Fargo 3rd Quarter (7/1/20
– 9/30/20).

Discussion ensued regarding the Wells Fargo Pension and OPEB Funds.
Questions followed from the commission.

5. Consider and act upon proposed Retirement Commission FY21-22 budget

Discussion ensued with Susan Driscoll and Kimberly Allen regarding raising the contribution rates. The Town has not received numbers yet from the state so we originally went with an across the board increase. Based on 5-year rate projections provided by the state in February, the committee discussed increasing the rate for town salaries from 16.24% to 16.75% and police/fire salaries from 21.95% to 22.45%, for a new total for the FY21-22 Contribution Rate of \$4,348,776. With this change, it brings us to a reduction of .36%.

Motion by Marcia Benvenuit and **seconded** by Richard Muckle to approve the budget as amended with the increased contribution rates to 16.75% and 22.45% for the FY21-22 budget.

Vote: 6-0

Motion: Passed

6. Update on Retirement Commission Annual Report for FY19-20 to be included in Board of Finance's Annual Report for Town of Waterford.

Susan Driscoll and Kimberly Allen are updating the report, which will be distributed to the committee.

7. Establishment of 2021 Meeting Schedule

The following quarterly schedule for 2021 was presented, all meeting times are at 5:00 pm:

January 20, 2021
April 21, 2021
July 21, 2021
November 17, 2021

Motion by Marcia Benvenuti and **seconded** by Mark Gelinis to approve the 2021 Meeting Schedule.

Vote: 6-0

Motion: Passed

Retirement Commission
Zoom Meeting
11/18/2020, Page 3

8. New Business:

According to the ordinances', there will be new appointments from the Board of Selectmen, Fire Services, Police Commission and the Board of Education are scheduled to appoint a member to serve on the Retirement Commission in December.

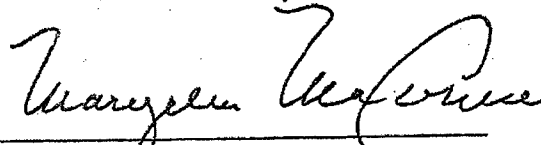
9. Adjournment:

Motion by Marcia Benvenuti and seconded by Richard Muckle to adjourn the Meeting of the Retirement Commission at 6:11 p.m.

Vote: 6-0

Motion: Passed

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maryellen McConnell", written over a horizontal line.

Maryellen McConnell, Secretary



TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET

10112 INSURANCE

DEPT/AGENCY:

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP.	2020/2021 ADDITIONAL/ TRANSEKRS	ACTUAL EXPEND & ENCUMB AS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMM.	2021/2022 RECOMMENDED BD OF SELECTMEN (2/10/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
SERVICES												
52200	WORKERS' COMPENSATION	713,648	710,000		496,679	734,664	734,664	734,664			(710,000)	-100.00%
52201	LIABILITY/AUTO/PROPERTY (LAP)	411,011	420,000		359,959	455,676	455,676	455,676			(420,000)	-100.00%
52240	UNEMPLOYMENT COMPENSATION	43,498	5,000		15,113	10,000	10,000	10,000			(5,000)	-100.00%
52250	DEDUCTIBLE COVERAGE	48,865	35,000		0	35,000	35,000	35,000			(35,000)	-100.00%
52251	HEALTHCARE	3,410,686	3,460,000		256,685	3,458,563	3,458,563	3,458,563			(3,460,000)	-100.00%
52252	LONG TERM DISABILITY	2,440	3,000		1,499	3,000	3,000	3,000			(3,000)	-100.00%
52253	LIFE INSURANCE	19,736	25,000		10,213	21,000	21,000	21,000			(25,000)	-100.00%
	SUBTOTAL	4,649,884	4,658,000	0	1,140,148	4,717,903	4,717,903	4,717,903	0	0	(4,658,000)	-100.00%
DEPARTMENT TOTAL												
		4,649,884	4,658,000	0	1,140,148	4,717,903	4,717,903	4,717,903	0	0	(4,658,000)	-100.00%



INSURANCE

FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The Town of Waterford is responsible for providing a variety of insurance coverage for both its employees and town departments.

- Health Insurance
- Workers' Compensation
- Liability (includes Auto & Property)
- Life Insurance
- Unemployment
- Long Term Disability

FY2022 BUDGET SUMMARY

FY 2021-2022

The insurance budget for fiscal year 2021-2022 represents an increase of \$59,903 (1.29%) over the prior year. The increase represents anticipated increases in our CIRMA policy for Workers' Compensation and LAP coverages.

The Town of Waterford is in the third year of a budget stabilization contract with CIRMA for its LAP coverage. The contract allows a maximum increase of 3% over the expiring annualized premium (not including exposure increases). The LAP budget includes a 3% increase and an additional to account for our exposure.

**TOWN OF WATERFORD
INSURANCE BUDGET SUMMARY
2021-2022**

LINE ITEM	COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACUTAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
52200	WORKERS' COMPENSATION	592,805	635,104	704,517	695,402	713,648	710,000	712,082	734,664	24,664	3.47%
52201	LIABILITY/AUTO/PROPERTY	476,192	488,402	457,590	427,302	411,011	420,000	449,633	455,676	35,676	8.49%
52240	UNEMPLOYMENT COMPENSATION	16,482	27,555	7,821	1,077	43,499	5,000	15,113	10,000	5,000	100.00%
52250	DEDUCTIBLE COVERAGE	39,303	41,212	39,655	26,671	48,865	35,000	35,000	35,000	-	0.00%
52251	HEALTHCARE	3,274,416	3,172,323	3,205,084	3,417,542	3,410,686	3,460,000	3,460,000	3,458,563	(1,437)	-0.04%
52252	LONG TERM DISABILITY	3,048	2,412	3,494	2,951	2,440	3,000	3,142	3,000	-	0.00%
52253	LIFE INSURANCE	19,196	16,321	18,811	19,866	19,736	25,000	20,425	21,000	(4,000)	-16.00%
	TOTALS	4,421,442	4,383,329	4,436,972	4,590,811	4,649,884	4,658,000	4,695,396	4,717,903	59,903	1.29%

TOWN OF WATERFORD
WORKERS' COMPENSATION BUDGET SUMMARY
2021-2022

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
CIRMA PREMIUM ¹	602,419	638,565	693,728	693,696	672,888	725,000	672,829	693,014	(31,986)	-4.41%
PAYROLL AUDIT ²	4,139	13,053	30,144	31,362	55,249	-	55,000	56,650	56,650	#DIV/0!
CREDITS - POLICE OUTSIDE SERVICES/MISCELLANEOUS ³	(13,753)	(16,514)	(19,355)	(29,656)	(14,489)	(15,000)	(15,747)	(15,000)	-	0.00%
TOTALS	592,805	635,104	704,517	695,402	713,648	710,000	712,082	734,664	24,664	3.47%

TOWN OF WATERFORD
LIABILITY, AUTO, PROPERTY
2021-2022

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
LIABILITY/AUTO/PROPERTY (LAP) PREMIUM ¹	404,392	404,392	421,676	394,898	367,357	382,063	402,821	408,863	26,800	6.55%
FLOOD INSURANCE - PUMP STATIONS ²	38,983	51,193	-	-	-	-	-	-	-	#DIV/0!
TAX COLLECTOR BOND ³	572	572	572	572	572	572	572	572	-	0.00%
TREASURER BOND	1,070	1,070	1,070	1,070	1,070	-	-	-	-	#DIV/0!
BOILER & MACHINERY	6,921	6,921	5,852	6,013	14,212	6,754	15,003	15,003	8,249	54.98%
VACANT PROPERTY	1,867	1,867	1,948	682	737	810	763	763	(47)	-6.21%
CRIME	1,654	1,654	1,612	1,612	4,032	1,778	4,444	4,444	2,666	59.99%
POLLUTION (UST)	1,552	1,552	1,839	1,504	1,951	2,023	2,031	2,031.00	8	0.39%
RISK MANAGEMENT ADVISOR	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	-	0.00%
ADDITIONAL ENDORSEMENTS (ESTIMATE)	3,517	3,517	2,550	537	440	5,000	3,000	3,000	(2,000)	-66.67%
PRIOR YEAR CREDITS	(5,336)	(5,336)	(529)	(586)	(360)	-	-	-	-	#DIV/0!
TOTALS	476,192	488,402	457,590	427,302	411,011	420,000	449,533	455,676	35,676	8.49%

¹ FY22 is the last year of the budget stabilization program with CIRMA with a maximum increase of 3% over the expiring annualized premium (not including exposure changes).

² Flood Insurance costs moved to the Utility Commission in FY2018.

³ Moved into Crime Policy in FY21

TOWN OF WATERFORD
UNEMPLOYMENT COMPENSATION
2021-2022

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
UNEMPLOYMENT COMPENSATION ¹	16,482	27,555	7,821	1,077	43,499	5,000	15,113	10,000	5,000	50.00%
TOTALS	16,482	27,555	7,821	1,077	43,499	5,000	15,113	10,000	5,000	
Last Three-Year Average	17,466									

¹ Proposed budget includes an established funding level to reflect the last several year's downward trend.

Note that the Town pays directly for the unemployment benefits paid to former employees; therefore, expenditures can vary significantly from year to year.

**TOWN OF WATERFORD
DEDUCTIBLE COVERAGE
2021-2022**

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
DEDUCTIBLE COVERAGE	39,304	41,212	39,655	26,671	48,865	35,000	35,000	35,000	-	0.00%
TOTALS	39,304	41,212	39,655	26,671	48,865	35,000	35,000	35,000		

**TOWN OF WATERFORD
LONG-TERM DISABILITY
2021-2022**

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
LONG-TERM DISABILITY	3,048	2,412	3,494	2,951	2,440	3,000	3,142	3,000	-	0%
TOTALS	3,048	2,412	3,494	2,951	2,440	3,000	3,142	3,000	-	

In accordance with the collective bargaining agreement between the Town of Waterford and the General Government Administrators, the Town shall provide up to 50% of the cost of long-term disability insurance, with the remaining 50% being the responsibility of the employee. The Town's 50% match is capped to a premium liability of not more than \$250 per month. The Town currently has 21 eligible employees with a maximum of \$3000.

**TOWN OF WATERFORD
LIFE INSURANCE
2021-2022**

COVERAGE	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED	FY 2022 PROPOSED BUDGET	DOLLAR INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
LIFE INSURANCE	19,196	16,321	18,811	19,886	19,736	25,000	20,425	21,000	(4,000)	-16%
TOTALS	19,196	16,321	18,811	19,886	19,736	25,000	20,425	21,000	(4,000)	

All full-time employees of the Town of Waterford are eligible for a group term life insurance based on their collective bargaining agreement. In addition, all employees (except members of 1301) are eligible for accidental death and dismemberment. The level of benefit follow.

Police 100,000
GGA 100,000

Actual Expenditures

FY-2021 Month	Wk. Comp Premium	Vendor Reimb.	Net Premium	LAP Insurance	Unemp. Comp.	Deductable Coverage	Healthcare	Long-term Disability	Life Insurance	Total
Jul-18	\$168,207.98	(\$711.57)	\$168,919.55	\$179,213.61	\$0.00	\$0.00	\$243,800.25	\$249.87	\$3,365.44	\$595,548.72
Aug-18	\$0.00	(\$1,716.54)	\$1,716.54	\$0.00	\$13,799.00	\$0.00	\$1,056.25	\$249.87	\$0.00	\$16,821.66
Sep-18	\$168,207.34	(\$1,551.00)	\$169,758.34	\$89,101.84	\$0.00	\$0.00	\$4,993.17	\$249.87	\$3,372.64	\$267,475.86
Oct-18	\$0.00	(\$1,953.66)	\$1,953.66	\$2,542.00	\$1,314.00	\$0.00	\$4,143.98	\$786.58	\$1,703.12	\$12,443.34
Nov-18	\$0.00	(\$1,107.97)	\$1,107.97	\$0.00	\$0.00	\$0.00	\$1,614.75	(\$286.84)	\$0.00	\$2,435.88
Dec-18	\$168,207.34	(\$832.81)	\$169,040.15	\$89,101.84	\$0.00	\$0.00	\$1,077.50	\$321.58	\$1,771.32	\$261,312.39
Jan-19										\$0.00
Feb-19										\$0.00
Mar-19										\$0.00
Apr-19										\$0.00
May-19										\$0.00
Jun-19										\$0.00
	\$504,622.66	(\$7,873.55)	\$512,496.21	\$359,959.29	\$15,113.00	\$0.00	\$256,685.90	\$1,570.93	\$10,212.52	\$1,156,037.85

FY-2020 Month	Wk. Comp Premium	Vendor Reimb.	Net Premium	LAP Insurance	Unemp. Comp.	Deductable Coverage	Healthcare	Long-term Disability	Life Insurance	Total
Jul-18	\$168,222.96	\$1,399.45	\$166,823.51	\$130,575.38	\$0.00	\$0.00	\$220,469.84	\$212.24	\$3,295.64	\$521,376.61
Aug-18	\$0.00	\$3,061.06	(\$3,061.06)	\$26.00	\$0.00	\$1,000.00	(\$5.63)	\$242.54	\$1,652.62	(\$145.53)
Sep-18	\$168,221.88	\$847.85	\$167,374.03	\$90,794.42	\$0.00	\$1,000.00	(\$653.28)	(\$242.56)	\$1,638.22	\$259,910.83
Oct-18	\$0.00	\$2,511.00	(\$2,511.00)	(\$74.00)	\$0.00	\$3,000.00	\$7,493.17	\$226.26	\$1,653.52	\$9,787.95
Nov-18	\$0.00	\$1,018.51	(\$1,018.51)	\$98,843.42	\$0.00	\$13,008.75	\$5,967.69	\$271.25	\$1,670.32	\$118,742.92
Dec-18	\$168,221.68	\$579.37	\$167,642.31	\$0.00	\$0.00	(\$1,135.00)	\$3,144,745.47	\$736.94	\$1,633.32	\$3,313,623.04
Jan-19	\$0.00	\$504.15	(\$504.15)	\$2,076.00	\$2,516.81	\$10,000.00	\$10,823.29	(\$245.16)	\$1,614.52	\$26,281.31
Feb-19	\$0.00	\$581.31	(\$581.31)	\$0.00	\$3,360.00	\$0.00	\$1,583.33	\$246.25	\$1,647.32	\$6,255.59
Mar-19	\$168,221.68	\$406.73	\$167,814.95	\$88,843.42	\$2,741.00	(\$757.50)	\$1,271.41	\$246.25	\$1,638.72	\$261,798.25
Apr-19	\$0.00	\$758.68	(\$758.68)	(\$286.00)	\$2,900.00	\$21,748.75	\$9,767.47	\$246.25	\$1,633.92	\$35,251.71
May-19	\$55,249.00	\$1,094.82	\$54,154.18	\$0.00	\$0.00	\$0.00	\$1,230.36	\$204.93	\$1,657.72	\$57,247.19
Jun-19	\$0.00	\$1,726.22	(\$1,726.22)	\$212.00	\$31,980.25	\$1,000.00	\$7,992.71	\$294.81		\$39,753.55
	\$728,137.20	\$14,489.15	\$713,648.05	\$411,010.64	\$43,498.06	\$48,865.00	\$3,410,685.83	\$2,440.00	\$19,735.84	\$4,649,883.42

Actual Expenditures

FY-2019 Month	Wk. Comp Premium	Vendor Reimb.	Net Premium	LAP Insurance	Unemp. Comp.	Deductible Coverage	Healthcare	Long-term Disability	Life Insurance	Total
Jul-18	\$173,424.00	\$2,286.59	\$171,137.41	\$128,470.01	\$0.00	\$340.00	\$119,153.00	\$250.26	\$3,300.80	\$422,651.48
Aug-18	\$0.00	\$2,873.51	(\$2,873.51)	(\$586.00)	\$0.00	\$1,000.00	\$666.69	\$227.00	\$1,662.28	\$96.46
Sep-18	\$173,424.00	\$2,582.89	\$170,841.11	\$98,575.25	\$0.00	\$1,051.20	\$0.00	\$218.57	\$1,653.08	\$272,339.21
Oct-18	\$0.00	\$3,360.60	(\$3,360.60)	\$2,574.00	\$0.00	\$1,461.50	\$5,597.11	\$255.09	\$1,667.08	\$8,194.18
Nov-18	\$0.00	\$3,269.17	(\$3,269.17)	\$336.00	\$0.00	\$8,215.00	\$538.25	\$241.29	\$1,653.08	\$7,714.45
Dec-18	\$173,424.00	\$3,363.73	\$170,060.27	\$98,575.25	\$0.00	\$2,394.56	\$3,272,912.00	\$241.29	\$1,663.48	\$3,545,846.85
Jan-19	\$0.00	\$1,930.03	(\$1,930.03)	\$523.00	\$0.00	\$3,489.44	\$2,178.98	\$257.92	\$1,700.02	\$6,219.33
Feb-19	\$0.00	\$3,077.92	(\$3,077.92)	\$0.00	\$106.00	\$2,827.17	\$0.00	\$249.56	\$1,666.82	\$1,771.63
Mar-19	\$173,424.00	\$1,910.62	\$171,513.38	\$98,575.25	\$147.00	\$75.50	\$0.00	\$249.56	\$1,674.82	\$272,235.51
Apr-19	\$0.00	\$1,305.87	(\$1,305.87)	\$259.00	\$123.00	\$11,000.00	\$9,872.44	\$249.56	\$1,567.22	\$21,765.35
May-19	\$31,362.00	\$1,306.42	\$30,055.58	\$0.00	\$225.00	\$10,000.00	\$1,076.50	\$249.56	\$1,657.22	\$43,263.86
Jun-19	\$0.00	\$2,388.61	(\$2,388.61)	\$0.00	\$476.19	(\$15,183.85)	\$5,547.43	\$261.60	\$0.00	(\$11,287.24)
	\$725,058.00	\$29,655.96	\$695,402.04	\$427,301.76	\$1,077.19	\$26,670.52	\$3,417,542.40	\$2,951.26	\$19,865.90	\$4,590,811.07

**TOWN OF WATERFORD
HEALTH INSURANCE FUND ANALYSIS
2021-2022 FISCAL YEAR BUDGET**

ITEM	DESCRIPTION	TOWN	BD OF ED	TOTAL	NOTES
	Projected percent of expenditures	36.60%	63.40%	100.00%	
1	Expected paid claims for contract period @100%	\$ 3,788,881	\$ 6,563,254	\$ 10,352,135	Projection THRU OCT 20
2	Administrative Fees/Network Access Fees	\$ 118,441	\$ 205,169	\$ 323,610	Projection FY 22
3	Stop Loss	\$ 839,017	\$ 1,453,380	\$ 2,292,397	Projection FY 22
	Note: Includes ISL at \$175K and ASL at 125%				
	Estimated Stop Loss Excess	\$ -	\$ -	\$ -	
4	PCORI	\$ 1,400	\$ 2,425	\$ 3,825	
5	TOTAL 2020-21 PROJECTED EXPENDITURES	\$4,747,739	\$8,224,228	\$12,971,967	
6	Premiums to be collected from COBRA and "Other" participants	\$ 62,638	\$ 445,000	\$ 507,638	from HR
7	Employee Premium Shares	\$ 457,778	\$ 1,246,097	\$ 1,703,875	from HR and BOE finance
8	Due From Sewer Enterprise Fund	\$ 302,906	n/a	\$ 302,906	from HR
9	Due From Town Retirement Budget	\$ 402,682	n/a	\$ 402,682	matches retirement budget #
10	Due From Employer Share Food Service	n/a	\$ 124,779	\$ 124,779	from BOE finance
11	Due From Employee Share Food Service	n/a	\$ 21,585	\$ 21,585	from BOE finance
12	Due from Teachers' Retirement	n/a	\$ 57,284	\$ 57,284	from TRB 2020
13	Projected Investment Earnings/Miscellaneous	\$ 2,500	\$ 2,500	\$ 5,000	
16	TOTAL PROJECTED FUNDING OFFSETS	\$ 1,228,504	\$ 1,897,245	\$ 3,125,749	
17	Total Expenditures	\$3,519,235	\$6,326,983	\$9,846,218	
FUND BALANCE PROJECTION					
18	Fund Balance as of 06/30/2020	\$ 2,123,770	\$ 3,678,879	\$ 5,802,649	From Town Finance
CURRENT YEAR ESTIMATED					
19	Amortization of Fund Balance FY 2021	(\$83,179)	(\$171,344)	(\$254,523)	Based on Budget for 2020
20	ESTIMATED Fund Balance as of 06/30/2021	\$ 2,040,591	\$ 3,507,535	\$ 5,548,126	
21	Risk Corridor @ 25.5% of Line 1	\$ 966,165	\$ 1,673,629	\$ 2,639,794	
22	Fund balance over Risk Corridor	\$ 1,074,426	\$ 1,833,906	\$ 2,908,332	
23	Amortization of Fund balance over/(under) Risk Corridor (Line 22 above)	358,142	611,302	969,444	
24	Total Funding Offsets and Funding Requirement	3,161,093	5,715,681	8,876,774	
25	Transfer to Healthcare Fund (Line 15 - Line 19)	\$ 3,161,093	\$ 5,715,681	\$ 8,876,774	
26	Payments in Lieu of Insurance	\$ 14,000	\$ 22,450	\$ 36,450	Per estimate provided by Karen
27	Services of Agent of Record	\$ 16,470	\$ 28,530	\$ 45,000	Assuming no increase
28	HSA Contribution	\$ 267,000	\$ 582,135	\$ 849,135	Per estimate provided by Karen and Joyce
29	Health Insurance Appropriation-2021-22	\$ 3,458,563	\$ 6,348,796	\$ 9,807,359	
30	Appropriated 2020-2021 Budget	\$ 3,460,000	\$6,347,425	\$9,807,425	
31	Increase/(Decrease)	(1,437)	1,371	(66)	
32	Percent Increase/Decrease	-0.04%	0.02%	0.00%	

01/14/2021 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

ORIGINAL APPROP TRANSFERS/
ADJUSTMENTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET PCT USED

10112 INSURANCE

10112 52200 WORKER'S COMP. INS.

710,000 0 710,000 496,511.16 .00 213,488.84 69.9%

2021/01/000015	07/01/2020	API	168,207.98	VND	000074	VCH	CT INTERLOCAL RISK M WC 202001223003 1 of 4 070120-0	19605
2021/01/000035	07/10/2020	GRV	5.26	REF	GB210		ACCURUE FRINGE BENEFIT ALLOCAT.	
2021/01/000096	07/10/2020	GBI	-11.32	REF			POLICE DEPT WORKERS COMP	
2021/01/000096	07/10/2020	GBI	-123.41	REF			POLICE DEPT WORKERS COMP	
2021/01/000096	07/10/2020	GBI	-48.69	REF			POLICE DEPT WORKERS COMP	
2021/01/000209	07/15/2020	GBI	-61.95	REF			POLICE DEPT WORKERS COMP	
2021/01/000209	07/15/2020	GBI	-170.64	REF			POLICE DEPT WORKERS COMP	
2021/01/000209	07/15/2020	GBI	-8.94	REF			POLICE DEPT WORKERS COMP	
2021/01/000209	07/15/2020	GBI	-31.85	REF			POLICE DEPT WORKERS COMP	
2021/01/000209	07/15/2020	GBI	-6.87	REF			POLICE DEPT WORKERS COMP	
2021/01/000267	07/24/2020	GBI	-134.02	REF			POLICE DEPT WORKERS COMP	
2021/01/000267	07/24/2020	GBI	-16.16	REF			POLICE DEPT WORKERS COMP	
2021/01/000267	07/24/2020	GBI	-44.99	REF			POLICE DEPT WORKERS COMP	
2021/01/000267	07/24/2020	GBI	-11.32	REF			POLICE DEPT WORKERS COMP	
2021/01/000267	07/24/2020	GBI	-46.67	REF			POLICE DEPT WORKERS COMP	
2021/01/000422	07/01/2020	BUC	710,000.00	REF			ORIGINAL BUDGET 2021	
2021/02/000005	08/07/2020	GBI	-153.04	REF			POLICE DEPT WORKERS COMP	
2021/02/000005	08/07/2020	GBI	-10.77	REF			POLICE DEPT WORKERS COMP	
2021/02/000005	08/07/2020	GBI	-47.19	REF			POLICE DEPT WORKERS COMP	
2021/02/000006	08/07/2020	GBI	-13.70	REF			POLICE DEPT WORKERS COMP	
2021/02/000006	08/07/2020	GBI	-113.18	REF			POLICE DEPT WORKERS COMP	
2021/02/000048	08/11/2020	GBI	-185.22	REF			POLICE DEPT WORKERS COMP	
2021/02/000048	08/11/2020	GBI	-83.79	REF			POLICE DEPT WORKERS COMP	
2021/02/000048	08/11/2020	GBI	-80.55	REF			POLICE DEPT WORKERS COMP	
2021/02/000116	08/21/2020	GBI	-262.44	REF			POLICE DEPT WORKERS COMP	
2021/02/000116	08/21/2020	GBI	-93.08	REF			POLICE DEPT WORKERS COMP	
2021/02/000116	08/21/2020	GBI	-140.67	REF			POLICE DEPT WORKERS COMP	
2021/02/000116	08/21/2020	GBI	-9.35	REF			POLICE DEPT WORKERS COMP	
2021/02/000116	08/21/2020	GBI	-110.58	REF			POLICE DEPT WORKERS COMP	
2021/02/000185	08/25/2020	GBI	-280.83	REF			POLICE DEPT WORKERS COMP	
2021/02/000185	08/25/2020	GBI	-19.63	REF			POLICE DEPT WORKERS COMP	
2021/02/000185	08/25/2020	GBI	-101.79	REF			POLICE DEPT WORKERS COMP	
2021/02/000238	08/31/2020	GEN	-10.73	REF	GB38		ALLOCATE FRINGE BENEFITS	
2021/03/000014	09/04/2020	GBI	-218.35	REF			POLICE DEPT WORKERS COMP	
2021/03/000014	09/04/2020	GBI	-36.61	REF			POLICE DEPT WORKERS COMP	
2021/03/000014	09/04/2020	GBI	-26.93	REF			POLICE DEPT WORKERS COMP	
2021/03/000044	09/11/2020	GBI	-89.71	REF			POLICE DEPT WORKERS COMP	
2021/03/000044	09/11/2020	GBI	-12.47	REF			POLICE DEPT WORKERS COMP	
2021/03/000044	09/11/2020	GBI	-57.48	REF			POLICE DEPT WORKERS COMP	
2021/03/000044	09/11/2020	GBI	-17.89	REF			POLICE DEPT WORKERS COMP	
2021/03/000075	09/11/2020	GBM	-75.52	REF			POLICE DEPT WORKERS COMP	
2021/03/000081	09/14/2020	API	19.38	REF			POLICE DEPT WORKERS COMP	
2021/03/000081	09/14/2020	API	168,207.34	VND	000074	VCH	CT INTERLOCAL RISK M WC 202001223003 0701-070121	301019



Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

01/14/2021 14:48
kallen

FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

ACCOUNTS FOR: 101	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52200	WORKER'S COMP. INS.							
2021/03/000106	09/18/2020	GBI		-57.87 REF		POLICE DEPT	WORKERS COMP	
2021/03/000106	09/18/2020	GBI		-118.96 REF		POLICE DEPT	WORKERS COMP	
2021/03/000106	09/18/2020	GBI		-26.17 REF		POLICE DEPT	WORKERS COMP	
2021/03/000106	09/18/2020	GBI		-32.35 REF		POLICE DEPT	WORKERS COMP	
2021/03/000106	09/18/2020	GBI		-125.02 REF		POLICE DEPT	WORKERS COMP	
2021/03/000106	09/18/2020	GBI		-155.31 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-32.34 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-126.82 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-217.78 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-11.32 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-131.48 REF		POLICE DEPT	WORKERS COMP	
2021/03/000163	09/25/2020	GBI		-126.82 REF		POLICE DEPT	WORKERS COMP	
2021/04/000005	10/02/2020	GBI		-125.02 REF		POLICE DEPT	WORKERS COMP	
2021/04/000005	10/02/2020	GBI		-208.85 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-72.13 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-211.01 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-5.66 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-11.88 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-79.03 REF		POLICE DEPT	WORKERS COMP	
2021/04/000043	10/09/2020	GBI		-134.44 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-1.89 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-8.94 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-98.58 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-11.88 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-39.57 REF		POLICE DEPT	WORKERS COMP	
2021/04/000092	10/16/2020	GBI		-163.41 REF		POLICE DEPT	WORKERS COMP	
2021/04/000123	10/23/2020	GBI		-25.14 REF		POLICE DEPT	WORKERS COMP	
2021/04/000123	10/23/2020	GBI		-119.60 REF		POLICE DEPT	WORKERS COMP	
2021/04/000195	10/30/2020	GBI		-85.18 REF		POLICE DEPT	WORKERS COMP	
2021/04/000195	10/30/2020	GBI		-257.09 REF		POLICE DEPT	WORKERS COMP	
2021/04/000195	10/30/2020	GBI		-149.62 REF		POLICE DEPT	WORKERS COMP	
2021/04/000200	10/31/2020	GEN		-2.83 REF		ALLOCATE FRINGE BENEFITS		
2021/04/000216	10/30/2020	GEN		-15.09 REF		ADD'T'L FRINGE-PR CORRECTION		
2021/05/000010	11/06/2020	GBI		-52.33 REF		POLICE DEPT	WORKERS COMP	
2021/05/000010	11/06/2020	GBI		-145.83 REF		POLICE DEPT	WORKERS COMP	
2021/05/000010	11/06/2020	GBI		-5.38 REF		PRINTERS WORKERS COMP		
2021/05/000029	11/06/2020	GBI		-1.18 REF		POLICE DEPT	WORKERS COMP	
2021/05/000034	11/13/2020	GBI		-15.49 REF		POLICE DEPT	WORKERS COMP	
2021/05/000034	11/13/2020	GBI		-46.48 REF		POLICE DEPT	WORKERS COMP	
2021/05/000034	11/13/2020	GBI		-147.83 REF		POLICE DEPT	WORKERS COMP	
2021/05/000034	11/13/2020	GBI		-32.72 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		-161.94 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		29.69 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		-56.15 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		-17.82 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		-33.05 REF		POLICE DEPT	WORKERS COMP	
2021/05/000084	11/20/2020	GBI		-159.70 REF		POLICE DEPT	WORKERS COMP	

FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

ACCOUNTS FOR:
101 GENERAL

ORIGINAL	TRANSFERS/ ADJUSTMENTS
APPROPRIATE	

REVISED
BUDGET

YTD EXPENDED

ENCUMBRANCES

**AVAILABLE
BUDGET**

**USED
PCT**

[illegible]

01/14/2021 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

4
glytdbud

FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

JOURNAL DETAIL 2021 1 TO 2021 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52240 UNEMPLOYMENT COMPEN	5,000	0	5,000	15,860.50	.00	-10,860.50	317.2%*
2021/01/000422 07/01/2020 BUC	5,000.00 REF					ORIGINAL BUDGET 2021	
2021/02/000225 08/28/2020 API	13,799.00 VND	000657 VCH	CT -ADMINISTRATOR UN 00-001-52 JUNE 2020 CHARGES				300792
2021/04/000172 10/23/2020 API	1,314.00 VND	000657 VCH	CT -ADMINISTRATOR UN 00-001-52 AUGUST 2020				301578
2021/07/000015 01/05/2021 API	747.50 VND	000657 VCH	CT -ADMINISTRATOR UN OCT 2020				302332
10112 52250 DEDUCTIBLE COVERAGE	35,000	0	35,000	.00	.00	35,000.00	.0%
2021/01/000422 07/01/2020 BUC	35,000.00 REF					ORIGINAL BUDGET 2021	
10112 52251 HEALTHCARE	3,460,000	0	3,460,000	286,878.38	.00	3,173,121.62	8.3%
2021/01/000009 07/01/2020 GRV	202,000.00 REF	GB203	BNY MELLON ER CONTRIB FY21				
2021/01/000010 07/02/2020 GNI	76.50 REF	ADPIMP	ADP IMPORT				
2021/01/000010 07/02/2020 GNI	1,000.00 REF	ADPIMP	PR ACCR'L PAYDATE 070220				
2021/01/000011 07/02/2020 GRV	-76.50 REF	ADPIMP	PR ACCR'L PAYDATE 070220				
2021/01/000011 07/02/2020 GRV	-1,000.00 REF	ADPIMP	PR ACCR'L BACK OUT PD-TO-DATE				
2021/01/000011 07/02/2020 GRV	1,000.00 REF	GB201	PR ACCR'L BACK OUT PD-TO-DATE				
2021/01/000012 07/02/2020 GRV	76.50 REF	GB201	BNY MELLON FINANCIAL WATERFORD PROF FIRE FIGHTERS G 19617				
2021/01/000018 07/01/2020 API	8,500.00 VND	001305 VCH	ACCUE FRINGE BENEFIT ALLOCAT				
2021/01/000035 07/10/2020 GRV	9.93 REF	GB210	ADP IMPORT				
2021/01/000075 07/10/2020 GNI	1,213.82 REF	ADPIMP	ADP IMPORT				
2021/01/000075 07/10/2020 GNI	16,000.00 REF	ADPIMP	ADP IMPORT				
2021/01/000290 07/24/2020 API	15,000.00 VND	001305 VCH	BNY MELLON FINANCIAL 99a town contrib to HSA				
2021/01/000422 07/01/2020 BUC	3,460,000.00 REF		ORIGINAL BUDGET 2021				
2021/02/000004 08/07/2020 GNI	76.50 REF	ADPIMP	ADP IMPORT				
2021/02/000004 08/07/2020 GNI	1,000.00 REF	ADPIMP	ADP IMPORT				
2021/02/000004 08/07/2020 GNI	-20.25 REF	GB38	ADP IMPORT				
2021/03/000004 09/04/2020 GNI	76.50 REF	ADPIMP	ADP IMPORT				
2021/03/000004 09/04/2020 GNI	1,000.00 REF	ADPIMP	ADP IMPORT				
2021/03/000055 09/08/2020 API	1,666.67 VND	001305 VCH	BNY MELLON FINANCIAL TOWN CONTRIB FOR C CHARRON				
2021/03/000079 09/18/2020 API	1,500.00 VND	001305 VCH	BNY MELLON FINANCIAL TOWN CONTRIB FOR JORDAN SILVES				
2021/03/000092 09/15/2020 API	750.00 VND	001305 VCH	BNY MELLON FINANCIAL TOWN CONTRIB FOR JORDAN SILVES				
2021/04/000191 10/27/2020 API	4,263.75 VND	001156 VCH	LINDBERG & RIPPLE, I JULY 2020-SEPT 2020 EMPL BENEF				
2021/04/000200 10/31/2020 GEN	-18.91 REF	GB35	ALLOCATE FRINGE BENEFITS				
2021/04/000216 10/30/2020 GEN	-100.86 REF	GB39	ADD T'L FRINGE-PR CORRECTION				
2021/05/000004 11/06/2020 GNI	114.75 REF	ADPIMP	ADP IMPORT				
2021/05/000004 11/06/2020 GNI	1,500.00 REF	ADPIMP	ADP IMPORT				
2021/06/000002 12/04/2020 GNI	76.50 REF	ADPIMP	ADP IMPORT				
2021/06/000002 12/04/2020 GNI	1,000.00 REF	ADPIMP	ADP IMPORT				
2021/06/000011 12/01/2020 GEN	1.00 REF	GB02	DIRECT DEBIT-HSA NEW BANK TES				
2021/06/000229 12/31/2020 GEN	27,625.00 REF	GB23	HSA DIRECT DEBIT-ER CONTRIBUT				
2021/06/000237 12/31/2020 GEN	-47.28 REF	GB20	ALLOCATE FRINGE BENEFITS				
2021/07/000013 01/08/2021 GNI	95.63 REF	ADPIMP	ADP IMPORT				
2021/07/000013 01/08/2021 GNI	1,250.00 REF	ADPIMP	ADP IMPORT				
2021/07/000035 01/08/2021 GEN	250.00 REF	INS WA	K PIERCE INS WAIVER				
2021/07/000035 01/08/2021 GEN	19.13 REF	INS WA	K PIERCE INS WAIVER				

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

01/14/2021 14:48
kallen

FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52253 LIFE INSURANCE							
2021/03/000182 09/24/2020 API	42.00 VND 001585 VCH		MINNESOTA LIFE INSUR 34443 LIFE INS OCTOBER 2020				301218
2021/04/000191 10/27/2020 API	1,699.52 VND 001585 VCH		MINNESOTA LIFE INSUR NOV 2020 34443				301637
2021/04/000191 10/27/2020 API	3.60 VND 001585 VCH		MINNESOTA LIFE INSUR DEC 2020 34443				301637
2021/06/000003 12/01/2020 API	1,699.52 VND 001585 VCH		MINNESOTA LIFE INSUR DEC 2020 34443 LIFE INSURANCE				302027
2021/06/000003 12/01/2020 API	71.80 VND 001585 VCH		MINNESOTA LIFE INSUR DEC 2020 34443 LIFE INSURANCE				302027
2021/07/000026 01/07/2021 API	1,713.72 VND 001585 VCH		MINNESOTA LIFE INSUR JAN 34443 LIFE INSURANCE				302392
2021/07/000026 01/07/2021 API	-4.80 VND 001585 VCH		MINNESOTA LIFE INSUR JAN 34443 LIFE INSURANCE				302392
TOTAL INSURANCE	4,658,000	0	4,658,000	1,173,023.31	.00	3,484,976.69	25.2%
TOTAL GENERAL FUND	4,658,000	0	4,658,000	1,173,023.31	.00	3,484,976.69	25.2%
TOTAL EXPENSES	4,658,000	0	4,658,000	1,173,023.31	.00	3,484,976.69	

01/14/2021 14:48
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 7
glytdbud

FOR 2021 13

JOURNAL DETAIL 2021 1 TO 2021 13

ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	4,658,000	0	4,658,000	1,173,023.31	.00	3,484,976.69 25.2%

** END OF REPORT - Generated by Kimberly Allen **



3
P glytdbud

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

01/14/2021 14:50
kallen

FOR 2020 13

ACCOUNTS FOR:
101 GENERAL FUND

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52200 WORKER'S COMP. INS.							
2020/05/000033 11/08/2019 GBI	-11.38 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-37.81 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-29.90 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-59.68 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-75.08 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-53.76 REF				POLICE DEPT WORKERS COMP		
2020/05/000048 11/15/2019 GBI	-8.95 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-75.20 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-89.02 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-9.88 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-14.83 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-10.38 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-51.26 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-22.77 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-14.18 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-13.83 REF				POLICE DEPT WORKERS COMP		
2020/05/000083 11/22/2019 GBI	-8.95 REF				POLICE DEPT WORKERS COMP		
2020/05/000142 11/27/2019 GBI	-29.90 REF				POLICE DEPT WORKERS COMP		
2020/05/000142 11/27/2019 GBI	-143.06 REF				ALLOCATE FRINGE BENEFITS		
2020/05/000165 11/30/2019 GEN	-3.56 REF				PRINTERS WORKERS COMP		
2020/05/000171 11/30/2019 GBI	-3.56 REF				PRINTERS WORKERS COMP		
2020/06/000025 12/06/2019 GBI	-38.68 REF				POLICE DEPT WORKERS COMP		
2020/06/000025 12/06/2019 GBI	-17.90 REF				POLICE DEPT WORKERS COMP		
2020/06/000025 12/06/2019 GBI	-96.08 REF				POLICE DEPT WORKERS COMP		
2020/06/000025 12/06/2019 GBI	-107.97 REF				POLICE DEPT WORKERS COMP		
2020/06/000049 12/13/2019 GBI	-22.78 REF				POLICE DEPT WORKERS COMP		
2020/06/000049 12/13/2019 GBI	-10.38 REF				POLICE DEPT WORKERS COMP		
2020/06/000063 12/11/2019 GBI	-2.45 REF				PRINTERS WORKERS COMP		
2020/06/000063 12/11/2019 GBI	-2.22 REF				PRINTERS WORKERS COMP		
2020/06/000063 12/11/2019 GBI	-1.11 REF				PRINTERS WORKERS COMP		
2020/06/000080 12/13/2019 GBI	-12.63 REF				PUBLIC WORKS WORKERS COMP		
2020/06/000107 12/20/2019 API	168,221.68 VND				4 WC INSTALLMTS 201901218		
2020/06/000123 12/20/2019 GBI	-23.92 REF				POLICE DEPT WORKERS COMP		
2020/06/000123 12/20/2019 GBI	-13.83 REF				POLICE DEPT WORKERS COMP		
2020/06/000145 12/27/2019 GBI	-184.37 REF				POLICE DEPT WORKERS COMP		
2020/06/000145 12/27/2019 GBI	-11.96 REF				POLICE DEPT WORKERS COMP		
2020/06/000145 12/27/2019 GBI	-17.94 REF				POLICE DEPT WORKERS COMP		
2020/06/000145 12/27/2019 GBI	-16.96 REF				ALLOCATE FRINGE BENEFITS		
2020/06/000165 12/31/2019 GEN	-22.22 REF				PRINTERS WORKERS COMP		
2020/06/000170 12/27/2019 GBI	-134.10 REF				MOVE DUI GRANT EXP TO SRF		
2020/07/000055 01/10/2020 GEN	-34.92 REF				POLICE DEPT WORKERS COMP		
2020/07/000134 01/11/2020 GBI	-13.43 REF				POLICE DEPT WORKERS COMP		
2020/07/000134 01/11/2020 GBI	-12.11 REF				POLICE DEPT WORKERS COMP		
2020/07/000135 01/24/2020 GBI	-17.90 REF				POLICE DEPT WORKERS COMP		
2020/07/000135 01/24/2020 GBI	-79.73 REF				POLICE DEPT WORKERS COMP		
2020/07/000135 01/24/2020 GBI	-5.19 REF				POLICE DEPT WORKERS COMP		
2020/07/000135 01/24/2020 GBI	-10.85 REF				POLICE DEPT WORKERS COMP		

16190

CT INTERLOCAL RISK M 3 OF 4 VCH 000074



FOR 2020 13

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL	TRANSFRS/ ADJSTMTS	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101				APPROP		BUDGET	EXPENDED		BUDGET	USED
10112	52200	WORKER'S COMP.	INS.							
2020/10/000074	04/17/2020	GBI		-227.03 REF				POLICE DEPT	WORKERS COMP	
2020/10/000074	04/17/2020	GBI		-46.96 REF				POLICE DEPT	WORKERS COMP	
2020/10/000074	04/17/2020	GBI		-27.66 REF				POLICE DEPT	WORKERS COMP	
2020/10/000099	04/24/2020	GBI		-155.04 REF				POLICE DEPT	WORKERS COMP	
2020/10/000099	04/24/2020	GBI		-20.74 REF				POLICE DEPT	WORKERS COMP	
2020/10/000202	04/30/2020	GEN		-1.70 REF				ALLOCATE FRINGE BENEFITS		
2020/11/000003	05/01/2020	GBI		-193.70 REF				POLICE DEPT	WORKERS COMP	
2020/11/000003	05/01/2020	GBI		-26.21 REF				POLICE DEPT	WORKERS COMP	
2020/11/000003	05/01/2020	GBI		-9.88 REF				POLICE DEPT	WORKERS COMP	
2020/11/000041	05/08/2020	GBI		-65.21 REF				POLICE DEPT	WORKERS COMP	
2020/11/000041	05/08/2020	GBI		-296.12 REF				POLICE DEPT	WORKERS COMP	
2020/11/000041	05/08/2020	GBI		-13.83 REF				POLICE DEPT	WORKERS COMP	
2020/11/000041	05/08/2020	GBI		-19.76 REF				POLICE DEPT	WORKERS COMP	
2020/11/000041	05/08/2020	GBI		-11.96 REF				POLICE DEPT	WORKERS COMP	
2020/11/000172	05/27/2020	API		53,999.00 VND				AUDIT WC2018011461		18388
2020/11/000194	05/15/2020	GBI		6.59 REF				POLICE DEPT	WORKERS COMP	
2020/11/000194	05/15/2020	GBI		-50.91 REF				POLICE DEPT	WORKERS COMP	
2020/11/000194	05/15/2020	GBI		-11.96 REF				POLICE DEPT	WORKERS COMP	
2020/11/000194	05/15/2020	GBI		-13.83 REF				POLICE DEPT	WORKERS COMP	
2020/11/000194	05/15/2020	GBI		-69.19 REF				POLICE DEPT	WORKERS COMP	
2020/11/000195	05/22/2020	GBI		-138.02 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/22/2020	GBI		-35.97 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/29/2020	GBI		-36.77 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/29/2020	GBI		-8.95 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/29/2020	GBI		-27.66 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/29/2020	GBI		-64.69 REF				POLICE DEPT	WORKERS COMP	
2020/11/000196	05/29/2020	GBI		-6.79 REF				ALLOCATE FRINGE BENEFITS		
2020/11/000201	05/31/2020	GEN		1,250.00 VND				AUDIT WC2018011461		18388
2020/12/000036	06/05/2020	GBI		-24.49 REF				POLICE DEPT	WORKERS COMP	
2020/12/000036	06/05/2020	GBI		-172.14 REF				POLICE DEPT	WORKERS COMP	
2020/12/000036	06/05/2020	GBI		-44.69 REF				POLICE DEPT	WORKERS COMP	
2020/12/000036	06/05/2020	GBI		-109.43 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-49.61 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-61.35 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-162.20 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-171.34 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-30.10 REF				POLICE DEPT	WORKERS COMP	
2020/12/000083	06/12/2020	GBI		-23 REF				PRINTERS WORKERS COMP		
2020/12/000090	06/11/2020	GBI		-70.52 REF				POLICE DEPT	WORKERS COMP	
2020/12/000142	06/19/2020	GBI		-119.21 REF				POLICE DEPT	WORKERS COMP	
2020/12/000142	06/19/2020	GBI		-204.02 REF				POLICE DEPT	WORKERS COMP	
2020/12/000153	06/16/2020	GCR		-11.80 REF				STCT DAMAGE TO GUARDRAILS	PAY	
2020/12/000219	06/26/2020	GBI		-10.38 REF				POLICE DEPT	WORKERS COMP	
2020/12/000219	06/26/2020	GBI		-92.00 REF				POLICE DEPT	WORKERS COMP	
2020/12/000219	06/26/2020	GBI		-175.82 REF				POLICE DEPT	WORKERS COMP	
2020/12/000219	06/26/2020	GBI		-13.83 REF				POLICE DEPT	WORKERS COMP	
2020/12/000219	06/26/2020	GBI		-15.57 REF				POLICE DEPT	WORKERS COMP	

01/14/2021 14:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

6
glytdbud

FOR 2020 13

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR:
101 GENERAL FUND

REVISED
BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE
BUDGET PCT
USED

10112 52200 WORKER'S COMP. INS.
2020/01/000257 06/30/2020 GBI
2020/12/000257 06/30/2020 GBI
2020/12/000257 06/30/2020 GBI
2020/12/000285 06/30/2020 GEN
2020/12/000286 06/30/2020 GEN

-13.29 REF
-34.99 REF
-132.17 REF
-1.78 REF GB19
-5.26 REF GB210

10112 52201 LIABILITY/AUTO/PROP

436,354 411,010.64

94.2%

2020/01/000057 07/03/2019 API
2020/01/000132 07/12/2019 API
2020/01/000132 07/12/2019 API
2020/01/000132 07/12/2019 API
2020/01/000132 07/12/2019 API
2020/01/000132 07/12/2019 API
2020/01/000132 07/12/2019 API
2020/01/000393 07/01/2019 BUC
2020/02/000009 08/02/2019 API
2020/03/000029 09/09/2019 API
2020/03/000200 09/30/2019 API
2020/05/000012 11/04/2019 GCR
2020/06/000107 12/20/2019 API
2020/06/000107 12/20/2019 API
2020/07/000025 01/10/2020 API
2020/07/000073 01/17/2020 API
2020/07/000114 01/22/2020 API
2020/07/000150 01/28/2020 API
2020/09/000089 03/20/2020 API
2020/10/000212 04/30/2020 GCR
2020/12/000384 06/30/2020 API

88,844.74 VND 000074 VCH
4,032.00 VND 000242 VCH
14,212.00 VND 000242 VCH
21,000.00 VND 000242 VCH
736.64 VND 000242 VCH
1,750.00 VND 000242 VCH
436,354.00 REF
26.00 VND 000074 VCH
88,843.42 VND 000074 VCH
1,951.00 VND 000242 VCH
74.00 REF
88,843.42 VND 000074 VCH
10,000.00 VND 000074 VCH
126.00 VND 000242 VCH
572.00 VND 000242 VCH
1,176.00 VND 000074 VCH
202.00 VND 000242 VCH
88,843.42 VND 000074 VCH
-286.00 REF
212.00 VND 000074 VCH

CT INTERLOCAL RISK M LAP2019012178 04 070119-070120 13942
H.D. SEGUR INC. BDE1045559 CRIM EFFECTIVE 0701 14011
H.D. SEGUR INC. BME133708100 BOIL EFFECTIVE 07 14011
H.D. SEGUR INC. CONSULTING RISK MGMT FEE 14011
D42235222002 VACANT PROP & FEE 14011
CYBER \$1,000,000 LIMIT EFF 070 14129
ORIGINAL BUDGET 2020
CT INTERLOCAL RISK M 2019 GORMAN PUMP TRAILER ADD 14396
CT INTERLOCAL RISK M LAP 2019012178 04 14833
H.D. SEGUR INC. renewal of pol- undergrd tanks 15176
CT INTERLOCAL RISK M 3 OF 4 INSTALLMENTS LAP 20190121 16190
CT INTERLOCAL RISK M CYBER REIMB DED OCT 2019 16190
H.D. SEGUR INC. RENEWAL OF BOND 112119-010320 16440
H.D. SEGUR INC. A WILENSKY BOND RENEWAL 16528
CT INTERLOCAL RISK M LAP 2019012178 04 16587
H.D. SEGUR INC. BDE1045559 070119-070122 CRIM 16725
CT INTERLOCAL RISK M LAP 2019012178 04 17344
CT INTERLOCAL RISK M billing for add 3 chevy tahoe, 3000235

10112 52240 UNEMPLOYMENT COMPEN

43,499 43,498.06

.94 100.0%

2020/01/000393 07/01/2019 BUC
2020/07/000150 01/28/2020 API
2020/08/000074 02/12/2020 API
2020/09/000117 03/27/2020 API
2020/10/000157 04/28/2020 API
2020/12/000027 06/05/2020 API
2020/12/000316 06/30/2020 API
2020/12/000422 06/30/2020 API
2020/12/000605 06/30/2020 BUA
2020/12/000606 06/30/2020 BUA

15,000.00 REF
2,516.81 VND 000657 VCH
3,360.00 VND 000657 VCH
2,741.00 VND 000657 VCH
2,900.00 VND 000657 VCH
3,625.00 VND 000657 VCH
12,193.25 VND 000657 VCH
16,162.00 VND 000657 VCH
2,806.00 REF
25,693.00 REF

ORIGINAL BUDGET 2020
CT -ADMINISTRATOR UN BENDELDIT, LECAR NOVEMBER 201 16704
CT -ADMINISTRATOR UN 00-001-52 DEC 2019 CHARGES 16975
CT -ADMINISTRATOR UN JANUARY 2020 00-001-52 UNEMPLO 17434
CT -ADMINISTRATOR UN 022920 00-001-52 17936
CT -ADMINISTRATOR UN MARCH 202 00-001-52 18547
CT -ADMINISTRATOR UN 00-001-52 APRIL 2020 UNEMPLOYM 300006
CT -ADMINISTRATOR UN MAY 2020 UNEMPLOYMENT 00-001-5 300387
BOF OUT-OF-SERIES XFERS 081220
BOF OUT-OF-SERIES XFS 090920





JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 101	GENERAL FUND	DEDUCTIBLE COVERAGE	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52250		DEDUCTIBLE COVERAGE	40,000	8,865	48,865	48,865.00	.00	.00	100.0%
2020/01/000254	07/18/2019	GCR	-7,900.00 REF						
2020/01/000366	07/31/2019	GRV	7,900.00 REF						
2020/01/000393	07/01/2019	BUC	40,000.00 REF						
2020/02/000192	08/26/2019	API	1,000.00 VCH	000875					14723
2020/03/000180	09/27/2019	API	1,000.00 VCH	000875					15209
2020/04/000078	10/18/2019	API	1,000.00 VCH	000875					15406
2020/04/000129	10/23/2019	API	1,000.00 VCH	000875					15459
2020/04/000129	10/23/2019	API	1,000.00 VCH	000875					15535
2020/05/000020	11/08/2019	API	12,008.75 VCH	000074					15626
2020/05/000031	11/15/2019	API	1,000.00 VCH	000875					15769
2020/06/000038	12/06/2019	GCR	-1,000.00 REF						
2020/06/000056	12/10/2019	GCR	-940.00 REF						
2020/06/000081	12/13/2019	GCR	-800.00 REF						
2020/06/000107	12/20/2019	API	605.00 VCH	000074					
2020/06/000107	12/20/2019	API	1,000.00 VCH	000875					16190
2020/07/000114	01/22/2020	API	10,000.00 VCH	000074					16275
2020/09/000040	03/09/2020	API	82.50 VCH	000074					16587
2020/09/000192	03/26/2020	GCR	-840.00 REF	GB54					17271
2020/10/000051	04/07/2020	API	17,168.75 VCH	000074					
2020/10/000077	04/14/2020	API	4,370.00 VCH	000074					17679
2020/10/000094	04/17/2020	GCR	-1,000.00 REF						17743
2020/10/000117	04/24/2020	API	-790.00 VCH						
2020/10/000133	04/24/2020	GEN	1,000.00 VCH	000875					
2020/11/000172	05/27/2020	API	1,000.00 VCH	000875					17908
2020/12/000606	06/30/2020	BUA	8,865.00 REF						18526
10112 52251		HEALTHCARE	3,391,864	18,822	3,410,686	3,410,685.83	.00	.17	100.0%
2020/01/000010	07/01/2019	GRV	204,000.00 REF	GB203					
2020/01/000018	07/05/2019	GRV	-1,147.50 REF	ADPIMP					
2020/01/000018	07/05/2019	GRV	-15,000.00 REF	ADPIMP					
2020/01/000019	07/05/2019	GNI	1,147.50 REF	ADPIMP					
2020/01/000019	07/05/2019	GNI	15,000.00 REF	ADPIMP					
2020/01/000020	07/05/2019	GRV	15,000.00 REF	GB209					
2020/01/000020	07/05/2019	GRV	1,147.50 REF	GB209					
2020/01/000026	07/01/2019	GEN	204,000.00 REF	GB10					
2020/01/000273	07/19/2019	API	416.67 VCH	001305					14183
2020/01/000320	07/31/2019	GEN	-94.33 REF	GB53					
2020/01/000335	07/01/2019	GEN	-204,000.00 REF	GB55					
2020/01/000393	07/01/2019	BUC	3,391,864.00 REF						
2020/02/000253	08/31/2019	GEN	-5.63 REF	GB74					
2020/03/000245	09/30/2019	GEN	-653.28 REF	GB19					
2020/04/000032	10/07/2019	API	2,250.00 VCH	001305					15224
2020/04/000112	10/25/2019	GNI	76.50 REF	ADPIMP					
2020/04/000112	10/25/2019	GNI	1,000.00 REF	ADPIMP					
2020/04/000123	10/22/2019	API	4,166.67 VCH	001305					15425

CIRMA 96390 E ONEILL 0153150
FY19 -REC'D IN JULY
ORIGINAL BUDGET 2020
CLM 0166693 16 FORD EXPD BLAC
WILLIAM F DAWLEY AUT 2018 FORD 350 REPAIRS VIN LAST
WILLIAM F DAWLEY AUT 2018 FORD 350 REPAIRS VIN LAST
WILLIAM F DAWLEY AUT 2018 FORD 350 REPAIRS VIN LAST
KUSTOM SIGNALS INC PORTABLE DISPLAY SERIAL ZD0017
WILLIAM F DAWLEY AUT CRUISER VS DEER, 2018 FORD SU
CT INTERLOCAL RISK M LAP REIMB DEDUCTIBLE AUG 2019
WILLIAM F DAWLEY AUT 17 freightliner 83wfd vin...77
CIRMA CL 168185 SUBROGATED
CIRMA 0167401 CK 97998 2018 F
CLM 0166277 CIRM PARTIAL DED
CT INTERLOCAL RISK M LAP DEDUCTIBLE OCT 2019
WILLIAM F DAWLEY AUT 2019 FORD TAURUS REPAIRS
CT INTERLOCAL RISK M LAB REIMB DED - NOV 2019
CT INTERLOCAL RISK M lap2019012178 04
CIRMA CK #99235 CLAIM 0155510
CT INTERLOCAL RISK M LAP REIMB DED FEB 2020
CT INTERLOCAL RISK M LAP REIMB DED FEB 2020
CIRMA CLAIM0170023 DED RETURN
CIRMA CLAIM 0163656 DED RETURN
WILLIAM F DAWLEY AUT 2016 FORD EXPEDITION BLACK 85W
CLAIM 163656 DAWLEY 021220 IN
WILLIAM F DAWLEY AUT 19 FORD TAURUS 12WFD
BOF OUT-OF-SERIES XFS 090920
FY20 HSA ER CONTRIBUTION
PR ACCRUAL PAYDATE 070519
PR ACCRUAL PAYDATE 070519
ADP IMPORT
PR ACCRUAL-BACK OUT FY20 ITEM
PR ACCRUAL-BACK OUT FY20 ITEM
REV PPD EXP BNY MELLON
ALLOCATE FRINGE BENEFITS DRE
BNY MELLON REVERSED 2X'S
ORIGINAL BUDGET 2020
ALLOCATE FRINGE BENEFITS DRE
ALLOCATE FRINGE BENEFITS DRE
ALLOCATE FRINGE BENEFITS DRE
CONTRIBUTION FOR R YORK,
ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL LEEBLANC \$1,333.33; FINNIGAN \$1
BNY MELLON FINANCIAL LEEBLANC \$1,333.33; FINNIGAN \$1

01/14/2021 14:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 8
glytbdud

FOR 2020 13

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR:
101 GENERAL FUND

ORIGINAL
APPROP

REVISED
BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

10112 52251 HEALTHCARE
2020/05/000002 11/01/2019 GNI
2020/05/000002 11/01/2019 GNI
2020/05/000020 11/08/2019 API
2020/05/000088 11/19/2019 API
2020/05/000165 11/30/2019 GEN
2020/06/000005 12/06/2019 GNI
2020/06/000089 12/16/2019 GEN
2020/06/000165 12/31/2019 GEN
2020/07/000002 01/03/2020 GNI
2020/07/000002 01/03/2020 GNI
2020/07/000004 01/03/2020 API
2020/07/000065 01/10/2020 GEN
2020/08/000013 02/04/2020 API
2020/08/000165 02/25/2020 API
2020/09/000004 03/06/2020 API
2020/09/000089 03/20/2020 API
2020/09/000204 03/31/2020 GEN
2020/09/000206 03/31/2020 GEN
2020/09/000210 03/31/2020 API
2020/10/000002 04/03/2020 GNI
2020/10/000002 04/03/2020 GNI
2020/10/000072 04/09/2020 API
2020/10/000117 04/24/2020 API
2020/10/000202 04/30/2020 GEN
2020/11/000002 05/01/2020 GNI
2020/11/000002 05/01/2020 GNI
2020/11/000172 05/27/2020 API
2020/11/000200 05/31/2020 GEN
2020/12/000004 06/05/2020 GNI
2020/12/000004 06/05/2020 GNI
2020/12/000068 06/09/2020 API
2020/12/000209 06/22/2020 API
2020/12/000225 06/26/2020 API
2020/12/000231 06/26/2020 GEN
2020/12/000235 06/30/2020 GNI
2020/12/000235 06/30/2020 GNI
2020/12/000236 06/30/2020 GEN
2020/12/000236 06/30/2020 GEN
2020/12/000285 06/30/2020 GEN
2020/12/000286 06/30/2020 GEN
2020/12/000606 06/30/2020 BUA

57.38 REF ADPIMP
750.00 REF ADPIMP
1,166.67 VND 001305 VCH
4,263.75 VND 001156 VCH
-270.11 REF GB19
76.50 REF ADPIMP
1,000.00 REF ADPIMP
3,143,701.00 REF GB13
-32.03 REF GB19
76.50 REF ADPIMP
1,000.00 REF ADPIMP
10,000.00 VND 001305 VCH
-253.21 REF GB09
583.33 VND 001305 VCH
333.33 VND 001305 VCH
666.67 VND 001305 VCH
333.33 VND 001305 VCH
500.00 VND 001305 VCH
64.06 REF GB63
-125.98 REF GB19
500.00 VND 001305 VCH
76.50 REF ADPIMP
1,000.00 REF ADPIMP
166.67 VND 001305 VCH
8,527.50 VND 001156 VCH
-3.20 REF GB19
76.50 REF ADPIMP
1,000.00 REF ADPIMP
166.67 VND 001305 VCH
-12.81 REF GB19
242.25 REF ADPIMP
3,166.67 REF ADPIMP
333.33 VND 001305 VCH
4,263.75 VND 001156 VCH
202,000.00 VND 001305 VCH
-202,000.00 REF GB203
76.50 REF ADPIMP
1,000.00 REF ADPIMP
-1,000.00 REF GB201
-76.50 REF GB201
-3.36 REF GB19
-9.93 REF GB210
18,822.00 REF

ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL TOWN CONTRIBUTION FOR GARY SCH
LINDBERG & RIPPLE, I EMPLOYEE BENEFIT ADVISORY SERV
ALLOCATE FRINGE BENEFITS
ADP IMPORT
ADP IMPORT
HEALTHCARE FY2019-2020
ALLOCATE FRINGE BENEFITS
ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL FIRE FIGHTERS CONTRIB JAN 2020
MOVE DUT GRANT EXP TO SRF
BNY MELLON FINANCIAL BALANCE OF TOWN CONTRIBUTION F
ANNIBALINI \$333.33 AND PEREZ 6
BNY MELLON FINANCIAL ANNIBALINI \$333.33 AND PEREZ 6
BNY MELLON FINANCIAL TOWN CONTRIBUTION DIMITRI SFER
BNY MELLON FINANCIAL TOWN CONTRIB JACQUELINE JACKSO
CORRECT DRE GRANT OCT-DEC2019
ALLOCATE FRINGE JAN-MAR 2020
BNY MELLON FINANCIAL TOWN CONTRIBUTION FOR NICHOLAS
ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL TOWN CONTRIBUTION FOR STEVEN S
LINDBERG & RIPPLE, I JAN20-MAR20, OCT 19-DEC 2019
ALLOCATE FRINGE BENEFITS
ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL TOWN CONTRIBUTION FOR M MCCONN
ALLOCATE FRINGE BENEFITS MAY2
ADP IMPORT
ADP IMPORT
BNY MELLON FINANCIAL C ROBINSON, 83.33,R SCARPA, 16
LINDBERG & RIPPLE, I EMPLOYEE BENEFITS SERVICES 042
BNY MELLON FINANCIAL TOWN SHARE CONTRIBUTION 070120
BNY MELLON ER CONTRIB FY21
PR ACCR'L PAYDATE 070220
PR ACCR'L PAYDATE 070220
PR ACCR'L BACK OUT PD-TO-DATE
PR ACCR'L BACK OUT PD-TO-DATE
ALLOCATE FRINGE BENEFITS JUNE
ACCUE FRINGE BENEFIT ALLOCAT
BOF OUT-OF-SERIES XFS 090920

01/14/2021 14:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 10
glytdbud

FOR 2020 13

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 101	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112 52252	LONG TERM DISABILLIT							
2020/10/000038	04/09/2020 GNI	-61.38 REF ADPIMP				ADP IMPORT		
2020/10/000103	04/17/2020 GNI	-61.38 REF ADPIMP				ADP IMPORT		
2020/10/000104	04/24/2020 GNI	-61.38 REF ADPIMP				ADP IMPORT		
2020/11/000002	05/01/2020 GNI	-68.80 REF ADPIMP				ADP IMPORT		
2020/11/000014	05/08/2020 GNI	-74.62 REF ADPIMP				ADP IMPORT		
2020/11/000061	05/08/2020 API	491.77 VND 000643	VCH			BOSTON MUTUAL LIFE I 0053509 LTD MAY 2020		18231
2020/11/000062	05/15/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
2020/11/000133	05/22/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
2020/12/000004	06/05/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
2020/12/000027	06/05/2020 API	581.65 VND 000643	VCH			BOSTON MUTUAL LIFE I june 2020 LTD 0053509		18539
2020/12/000042	06/12/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
2020/12/000115	06/19/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
2020/12/000191	06/26/2020 GNI	-71.71 REF ADPIMP				ADP IMPORT		
10112 52253	LIFE INSURANCE	20,939	0	20,939	19,735.84	.00	1,203.16	94.3%
2020/01/000057	07/03/2019 API	1,648.22 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 JULY 2019 LIFE INSURANCE		13953
2020/01/000385	07/30/2019 API	1,647.42 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 AUG 2019 LIFE INS		14327
2020/01/000393	07/01/2019 BUC	20,939.00 REF				MINNESOTA LIFE INSUR 34443 ORIGINAL BUDGET 2020		
2020/02/000192	08/26/2019 API	1,652.62 VND 001585	VCH			MINNESOTA LIFE INSUR Sept 2019 Life 34443		14679
2020/03/000180	09/27/2019 API	1,638.22 VND 001585	VCH			MINNESOTA LIFE INSUR OCTOBER 2019 34443 LIFE		15183
2020/04/000165	10/28/2019 API	1,653.52 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 NOVEMBER 2019		15565
2020/05/000088	11/19/2019 API	1,670.32 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 DEC 2019 LIFE		15815
2020/06/000184	12/30/2019 API	1,633.32 VND 001585	VCH			MINNESOTA LIFE INSUR LIFE INSURANCE JAN 2020 34443		16398
2020/07/000150	01/28/2020 API	1,628.52 VND 001585	VCH			MINNESOTA LIFE INSUR FEB 2020 LIFE		16738
2020/07/000150	01/28/2020 API	-14.00 VND 001585	VCH			MINNESOTA LIFE INSUR FEB 2020 LIFE		16738
2020/08/000165	02/25/2020 API	1,647.32 VND 001585	VCH			MINNESOTA LIFE INSUR LIFE INSURANCE MARCH 2020		17084
2020/09/000132	03/27/2020 API	1,633.92 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 LIFE AORIL 2020		17524
2020/09/000132	03/27/2020 API	4.80 VND 001585	VCH			MINNESOTA LIFE INSUR 34443 LIFE AORIL 2020		17524
2020/10/000189	04/29/2020 API	1,633.92 VND 001585	VCH			MINNESOTA LIFE INSUR MAY 2020 LIFE INSURANCE		17974
2020/11/000172	05/27/2020 API	1,643.12 VND 001585	VCH			MINNESOTA LIFE INSUR 3443 JUNE 2020 LIFE		18447
2020/11/000172	05/27/2020 API	14.60 VND 001585	VCH			MINNESOTA LIFE INSUR 3443 JUNE 2020 LIFE		18447

TOTAL INSURANCE

4,630,704 56,186 4,686,890 4,649,883.42 .00 37,006.58 99.2%

TOTAL GENERAL FUND

4,630,704 56,186 4,686,890 4,649,883.42 .00 37,006.58 99.2%

TOTAL EXPENSES

4,630,704 56,186 4,686,890 4,649,883.42 .00 37,006.58

01/14/2021 14:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

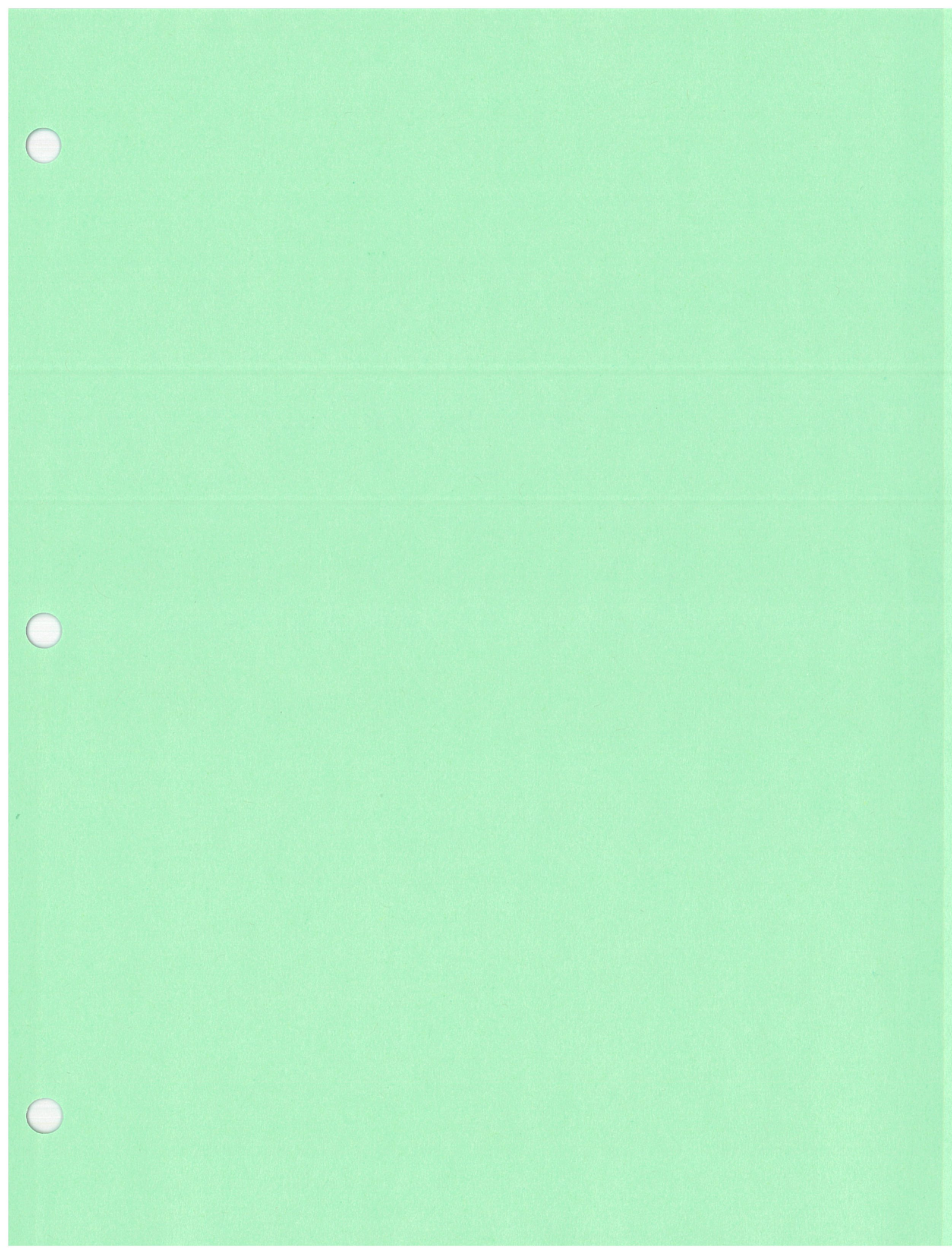
P 11
glytdbud

FOR 2020 13

JOURNAL DETAIL 2020 1 TO 2020 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	4,630,704	56,186	4,686,890	4,649,883.42	.00	37,006.58	99.2%

** END OF REPORT - Generated by Kimberly Allen **





**TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET**

DEPT/AGENCY: 10108 LEGAL DEPARTMENT

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP	2020/2021 ADDITIONAL TRANSEERS	ACTUAL EXPEND & ENCUMBRAS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 FIRST SELECTMAN RECOMMENDS	RECOMMENDED BD OF SELECTMEN (2/9/21)	2021/2022 BOARD OF FINANCE REDUCTIONS	2021/2022 RECOMMENDED BD OF FINANCE	BOF Approved \$ Increase	BOF Approved % Increase
SERVICES												
52030	PROFESSIONAL SERVICES	276,461	260,000		105,325	260,000	260,000	260,000			(260,000)	-100.00%
52540	PROBATE COURT	30,895	33,000		0	33,000	33,000	33,000			(33,000)	-100.00%
52560	MISC. CLAIMS		5,000		2,750	5,000	5,000	5,000			(5,000)	-100.00%
	SUBTOTAL	307,356	298,000	0	108,075	298,000	298,000	298,000	0	0	(298,000)	-100.00%
	DEPARTMENT TOTAL	307,356	298,000	0	108,075	298,000	298,000	298,000	0	0	(298,000)	-100.00%



Town of Waterford

BUDGET FUNCTION

The Town retains legal counsel to provide legal representation to our boards, commissions, and town departments. The Town Attorney represents the town in a variety of circumstances.

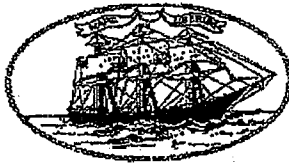
The below list is a sampling of the type of cases that may require legal counsel.

- Planning and Zoning Appeals
- Delinquent Tax Account Collections
- Assessment Appeals
- Claims and Lawsuits
- Contracts

2021-2022 PROPOSED BUDGET

[illegible]

Department of Finance
13 Masonic Street
New London, CT 06320



Phone (860) 447-5218
Fax (860) 447-5297

CITY OF NEW LONDON

244

December 10, 2019

Kévin McNabola
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Inv# WATERFORD PROBATE CT \$ 30,895.44
CITY OF NEW LONDON
12/10/2019 # Pages 2 FP2 DOC25S1265

Dear Mr. McNabola,

Enclosed is the invoice for Waterford's portion of the Probate Court's expenses for the fiscal year ended June 30, 2019.

If you would like further clarification, please feel free to call me.

Very truly yours,

David McBride
Director of Finance

Enclosure

APPROVED FOR PAYMENT

ACCT# 1010852910
AMOUNT \$30,895.44
FISCAL YEAR FY 20
SIGNATURE Kim
DATE 12-12-19

Note: as of 2/10/21
invoice not received
for FY21

PROBATE EXPENDITURES FOR FY 2019

Maintenance & Repair	\$	-	
Microfilming Services	\$	5,603.45	
Communication Services	\$	13,234.27	
Supplies	\$	8,304.43	
State of Connecticut	\$	758.48	
Equipment	\$	-	
Total Probate Expenditures for FY 2018	\$	27,900.63	
N.L. Grand List @ 10/18	1,449,238,134		30.512%
Wtfd Grand List @ 10/18	3,300,513,595		69.488%
Space allocated to Probate: 1380.07 s.f. @ \$12/sq.ft.			16,560.84
Total Probate Expenses		27,900.63	
Rental fee:		16,560.84	
		44,461.47	
Waterford Percentage		69.488%	
Total Due City of New London for FY 2019	\$	30,895.44	

The above is true and accurate to the best of my knowledge.



David McBride, Director of Finance
City of New London

—

Total	\$23,952.60	\$23,391.72	\$21,534.32	\$14,535.49	\$21,699.68	\$19,303.02	(\$2,858.38)	(\$3,028.04)	\$0.00	\$0.00	\$0.00	\$117,051.41
-------	-------------	-------------	-------------	-------------	-------------	-------------	--------------	--------------	--------	--------	--------	--------------

TOWN OF WATERFORD
SUMMARY OF LEGAL FEES BY DEPARTMENT
2019 -2020 FISCAL YEAR ACTUAL

Department	July	August	September	October	November	December	January	February	March	April	May	June	Total
BOE & SBC				\$765.00	\$527.00		\$4,403.00					\$432.00	\$6,127.00
BOS	\$1,357.50	\$613.00	\$1,193.50	\$985.50	\$5,013.00	\$0.00	\$3,132.00	\$1,947.50	\$1,674.00	\$374.00	\$2,601.00	\$8,891.00	\$27,782.00
Finance	\$766.50	\$1,899.30	\$1,168.30	\$799.00	\$0.00	\$0.00	\$952.00	\$952.00	\$510.00	\$187.00	\$816.00	\$646.00	\$8,696.10
Board of Finance			\$408.00	\$102.00			\$459.00	\$340.00	\$629.00		\$34.00	\$340.00	\$2,312.00
Bldg Code/Bldg Dept.	\$0.00	\$0.00	\$2,862.50	\$403.50	\$610.50	\$0.00		\$21.00		\$272.00			\$4,169.50
Health & Conservation													\$0.00
Fire Services	\$2,261.00	\$4,942.30	\$2,074.00	\$1,832.50	\$1,446.50	\$0.00	\$1,751.00	\$2,277.00	\$1,683.00	\$1,037.00	\$1,048.00	\$1,070.00	\$21,372.30
Planning & Zoning	\$1,335.50	\$1,396.00	\$4,425.82	\$3,280.55	\$912.50	\$0.00	\$2,425.50	\$2,204.50	\$2,257.00	\$85.00	\$4,278.00	\$3,109.50	\$25,709.87
Police & Emergency Mgmt	\$1,921.00	\$680.00	\$1,343.00	\$2,992.00	\$902.50	\$0.00	\$708.00	\$310.50	\$13,332.50	\$16,859.00	\$8,989.50	\$2,558.50	\$50,596.50
Public Works	\$2,176.00	\$748.00	\$482.38	\$1,003.00	\$2,212.50	\$0.00	\$884.00	\$2,057.00	\$2,465.00	\$1,445.00	\$782.00	\$1,973.50	\$16,228.38
R & P	\$323.00	\$714.00	\$102.00	\$119.00	\$0.00	\$0.00	\$136.00			\$221.00			\$3,264.00
RTM	\$85.00	\$918.00	\$1,564.00	\$1,411.00	\$701.50	\$0.00	\$625.50	\$1,547.00	\$314.00	\$3,025.00	\$4,012.00	\$688.00	\$14,891.00
Animal Control - Kennel Fees			(\$130.00)										(\$130.00)
Assessor	\$6,008.00	\$3,616.30	\$5,130.50	\$2,229.50	\$2,865.50	\$0.00	\$2,516.50	\$3,359.50	\$910.50	\$405.50	\$549.50	\$105.00	\$27,696.30
Tax Collector	\$3,785.50	\$7,970.60	\$2,208.00	\$4,349.30	\$0.00	\$0.00	\$3,228.50	\$8,132.00	\$1,500.50	\$546.00	\$1,445.50	\$2,340.00	\$35,505.90
Tax Collector Legal Fee Reimb	(\$2,320.00)	(\$4,963.38)	(\$2,673.78)	(\$6,261.71)	(\$9,150.50)	(\$1,787.30)	(\$450.80)	(\$3,355.20)	(\$1,881.30)	(\$1,132.00)	(\$745.50)	(\$726.52)	(\$35,447.99)
Tax Appeal	\$622.50	\$887.50		\$5,991.50	\$11,044.80								\$18,546.30
Town Clerk	\$153.00		\$834.50	\$170.00	\$221.00			\$238.00			\$68.00		\$1,684.50
WELSCO	\$986.00	\$102.00	\$51.00	\$221.00	\$102.00								\$1,462.00
Economic Development													\$0.00
Utility Commission	\$782.00	\$2,577.50	\$442.00	\$833.00	\$2,630.30		\$3,870.50	\$2,924.00		\$2,006.00	\$3,536.00	\$7,282.00	\$26,883.30
Utility Commission Legal Fee Reimb	(\$1,009.66)	(\$2,076.65)	(\$2,205.19)	(\$514.18)	(\$4,578.12)	(\$1,538.50)	(\$210.50)	(\$3,212.18)	(\$389.30)	(\$1,369.03)	(\$1,457.80)	(\$2,064.80)	(\$20,625.91)
Sr. & Youth Center			\$102.00				\$85.00					\$204.00	\$391.00
Registrars								\$68.00					\$68.00
Ethics							\$225.00			\$1,088.00			\$1,313.00
Conservation Commission							\$1,094.00	\$425.50	\$740.00				\$2,259.50
Shelfish Commission							\$1,037.00	\$595.00				\$102.00	\$1,734.00
Legal										\$5,865.50			\$5,865.50
Zoning Bd of Appeals		\$51.00	\$731.00	\$85.00									\$867.00
TOTAL	\$19,232.84	\$20,075.47	\$20,113.53	\$20,796.46	\$15,460.98	(\$3,325.80)	\$26,871.20	\$20,831.12	\$23,744.90	\$30,914.97	\$25,956.20	\$28,549.18	\$249,221.05

TOWN OF WATERFORD
SUMMARY OF LEGAL FEES BY DEPARTMENT
2018 -2019 FISCAL YEAR ACTUAL

Department	July	August	September	October	November	December	January	February	March	April	May	June	Total
BOE & SBC					102.00								102.00
BOS	715.50	1,718.50	1,122.00	1,208.50	1,966.00	646.00	562.50	488.00	1,105.00	1,411.00	1,666.00	1,870.00	14,479.00
Selectmen	1,834.00	765.00	731.00	1,342.00	567.00	387.50	263.00	129.00	236.00	187.00	544.00	799.00	7,784.50
Finance	238.00	238.00	867.00	527.00	204.00	221.00	357.00		153.00	425.00		374.00	3,604.00
Board of Finance											68.00	51.00	119.00
Bldg Code/Bldg Dept.	55.50	309.00	852.00	1,793.50	84.00	1,018.00	850.00	1,258.00			951.00		7,171.00
Conservation/Abatement Order	74.00	148.00	969.00					425.50	703.00	753.75	647.50	277.50	3,998.25
Fire Services	1,633.50	1,003.00	238.00	204.00	408.00	1,938.00	3,315.50	1,822.00	1,207.00	3,336.50	1,871.50	714.00	17,691.00
Planning & Zoning	2,149.00	3,396.00	1,804.00	3,245.50	987.00	1,018.42	3,500.01	1,733.87	3,774.40	4,535.00	867.00	1,687.00	28,697.20
Police & Emergency Mgmt	2,311.00	1,914.50	2,042.00	1,018.50	82.50	1,759.00	1,181.00	238.50	1,944.00	527.00	2,627.80	1,510.50	17,156.30
Public Works	4,027.00	1,310.50	884.00	1,548.50	572.57	2,676.00	1,105.00	5,849.00	1,309.00	510.00	2,312.00	1,241.00	23,344.57
R & P	204.00	136.00		102.00		170.00		561.00	102.00		68.00		1,343.00
RTM	1,740.00	1,360.00	556.00	1,688.50	1,564.00	1,006.00	935.00	510.00	1,258.00	595.00	561.00	102.00	11,875.50
Animal Control - Kennel Fees													0.00
Assessor	2,842.00	4,987.50	6,038.00	5,468.00	4,830.00	2,011.50	7,580.80	2,461.80	6,308.00	4,816.30	4,948.00	7,140.30	59,432.20
Tax Collector	6,794.00	23,646.28	5,453.50	5,213.73	7,592.00	8,406.16	9,006.79	8,401.84	11,800.16	4,340.50	8,016.06	8,976.50	107,647.52
Tax Collector Legal Fee Reimb	(1,842.20)	(3,374.71)	(7,957.62)	(3,215.74)	(1,085.00)	(3,470.31)	(5,162.85)	(6,050.96)	(3,930.44)	(9,778.67)	(18,325.58)	(4,686.39)	(68,880.47)
Town Clerk	102.00									85.00	102.00		289.00
Historic Comm.													0.00
Ethics													0.00
Economic Development													0.00
Utility Commission	1,837.50	2,173.00	2,754.00	3,122.50	3,068.50	1,003.00	1,824.50	799.00	1,853.00	51.00	833.00	646.00	19,965.00
Utility Commission Legal Fee Reimb													0.00
Sr. & Youth Center					476.00			221.00	726.30	341.50	154.50	510.00	2,429.30
Registrars													0.00
Shellfish Commission			408.00	1,814.50	624.00	255.00						255.00	3,356.50
Zoning Board of Appeals	425.00	561.00	51.00										1,037.00
Total	25,139.80	40,291.57	16,811.88	25,080.99	22,042.57	19,045.27	25,318.25	18,847.55	28,548.42	12,135.88	7,911.78	21,467.41	262,641.37

