

**TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET**

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP.	2020/2021 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 APPROVED BD/COMM.	Department Request \$ Increase	Department Request % Increase
PERSONNEL COSTS									
51110	ADMINISTRATION	218,054	219,533		105,944	302,057		82,524	37.59%
51120	INSPECTION	77,144	76,849		38,880	78,566		1,717	2.23%
51210	CLERICAL/TECHNICAL	127,394	131,263		58,805	142,330		11,067	8.43%
51240	EDUCATION INCENTIVE	18,290	20,430		13,930	20,430		0	0.00%
51410	FIRE FIGHTING	1,150,926	1,226,023	71,569	699,267	1,413,050		187,027	15.25%
	INCENTIVE PROGRAM STIPENDS					50,000		50,000	#DIV/0!
51810	OVERTIME	185,509	59,518		123,596	85,647		26,129	43.90%
51920	FICA	129,202	132,622	5,475	75,456	160,046		27,424	20.68%
	SUBTOTAL	1,906,519	1,866,238	77,044	1,115,878	2,252,126	0	385,888	20.68%
SERVICES									
52010	ADVERTISING	0	200		0	200		0	0.00%
52020	POSTAGE	292	250		148	250		0	0.00%
52030	PROFESSIONAL FEES	4,890	3,875		3,675	3,875		0	0.00%
52040	SERV. CONT & REPAIRS	8,893	18,130		8,604	13,530		(4,600)	-25.37%
52050	DUES, CONFERENCES & EDUC.	33,335	48,675		14,802	45,000		(3,675)	-7.55%
52060	PRINTING				13				
52070	REIMBURSABLE EXPENSE	1,250	1,500			1,500		0	0.00%
52080	TELEPHONE	17,549	18,050		8,649	17,035		(1,015)	-5.62%
52090	HEATING OIL	32,309	45,410		39,049	0		(45,410)	-100.00%
52100	ELECTRICITY	60,638	62,383		28,424	0		(62,383)	-100.00%
52110	WATER	5,557	5,746		2,081	0		(5,746)	-100.00%
52120	SEWER	8,378	8,645		2,194	0		(8,645)	-100.00%
52290	PUBLIC SAFETY AWARENESS	1,387	2,500		303	2,500		0	0.00%
52310	EXAMINATIONS	10,101	6,000		4,088	8,000		2,000	33.33%
52320	RENTAL OF HYDRANTS	450,806	457,200		112,702	457,200		0	0.00%
52370	CLOTHING ALLOWANCE	19,054	15,500		4,257	18,250		2,750	17.74%
52371	FIRE POLICE	429	1,500		0	1,500		0	0.00%
52372	INSURANCE	131,966	117,810		134,469	138,564		20,754	17.62%
52373	LP GAS	2,377	4,375		680	3,500		(875)	-20.00%
52374	CABLE TELEVISION	6,767	6,060		3,615	7,500		1,440	23.76%
52375	LADDER TESTING & REPAIRS	5,704	5,825		2,829	5,825		0	0.00%
52376	HYDRAULIC TESTING & REPAIRS	388	2,500		1,235	2,500		0	0.00%
52377	BREATHING APPARATUS TESTING & REPAIRS	8,456	6,760		8,609	8,760		2,000	29.59%
52378	BUILDING MAINTENANCE	84,133	80,000		60,749	85,000		5,000	6.25%
52379	HOSE TESTING AND REPAIRS	8,282	9,825		7,904	9,825		0	0.00%
52387	PUMP TESTING SERVICES	3,000	4,000		2,475	4,000		0	0.00%
52392	GENERATOR MAINT. & REPAIRS	3,603	4,225		0	4,225		0	0.00%
	SUBTOTAL	909,544	936,944	0	451,554	838,539	0	(98,405)	-10.50%

**TOWN OF WATERFORD
GENERAL FUND
2021-2022 PROPOSED BUDGET**

DEPT/AGENCY:

10123

FIRE SERVICES

LINE ITEM	DESCRIPTION	2019/2020 ACTUAL EXPENDED	2020/2021 RTM APPROP.	2020/2021 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 1/1/21	2021/2022 DEPT/ AGENCY REQUEST	2021/2022 APPROVED BD/COMM.	Department Request \$ Increase	Department Request % Increase
	MATERIALS & SUPPLIES								
53010	OFFICE SUPPLIES	903	2,000		424	1,500		(500)	-25.00%
53020	OTHER SUPPLIES	24,533	17,000		15,051	18,000		1,000	5.88%
53021	CONSUMABLE SUPPLIES	4,348	7,500		2,734	7,500		0	0.00%
53070	AUTOMOTIVE REPAIRS	79,683	88,000		87,053	90,000		2,000	2.27%
53090	FUELS & LUBRICANTS	26,152	28,800		8,921	18,740		(10,060)	-34.93%
53110	COMPUTER SUPPLIES	3,796	2,500		950	3,000		500	20.00%
53111	FF - PROTECTIVE CLOTHING	54,479	78,080		39,329	78,750		670	0.86%
53112	FIREFIGHTING SUPPLIES & REPAIRS	7,668	10,000		7,339	10,000		0	0.00%
53113	VOLUNTEER RESPONDER AWARDS	990	5,000		423	5,000		0	0.00%
	MEDICAL SUPPLIES					10,000		10,000	#DIV/0!
	SUBTOTAL	202,552	238,880	0	162,224	242,490	0	3,610	1.51%
	EQUIPMENT								
54060	OFFICE EQUIPMENT	2,558	3,000		114	3,000		0	0.00%
54202	EQUIPMENT - FIRE INVESTIGATIONS	593	500		158	500		0	0.00%
54218	FIREFIGHTER EQUIPMENT	21,150	30,000		11,636	35,000		5,000	16.67%
54220	RADIO/EMERGENCY LIGHTS	10,667	9,000		7,604	10,000		1,000	11.11%
54221	SERVICE TRUCK EQUIPMENT	4,690	0			0		0	#DIV/0!
54222	RESCUE TRUCK EQUIPMENT	1,897	5,000			7,500		2,500	50.00%
54226	EQUIPMENT	9,293	12,000			22,000		10,000	83.33%
	SUBTOTAL	50,848	59,500	0	19,512	78,000	0	18,500	31.09%
	DEPARTMENT TOTAL	3,069,463	3,101,562	77,044	1,749,168	3,411,155	0	309,593	9.98%



Fire Department

FISCAL YEAR 2022 BUDGET

Town of Waterford

BUDGET FUNCTION

The "Waterford Fire Department" is the town-wide department that provides firefighting, rescue and emergency medical services throughout the town. The Director of Fire Services is responsible by town ordinance to insure the availability of fire protection, emergency medical services and fire prevention for all sectors of the town.

The Waterford Fire Department is a multi-discipline emergency service organization. The department provides fire prevention and fire suppression services in addition to emergency medical services, advanced rescue techniques, and hazardous materials containment and mitigation planning.

The Waterford Fire Department is a combination department, which utilizes volunteer and career members, and is comprised of five (5) volunteer fire stations: Waterford Fire Engine Company No. 1 (Jordan), Quaker Hill Fire Company, Goshen Fire Company, Oswegatchie Fire Company, Cohanzie Fire Company and a contracted ambulance company. This division protects the life and property of Town residents and visitors from fires and critical health threats through its primary operations in response to fire and medical emergencies.

Our Mission is providing a range of programs designed to protect the lives and property of Waterford's residents and visitors from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions, caused by nature or humans.

Our service delivery is enhanced through training, education, planning, and teamwork. The goal is to safely achieve our mission while remaining fiscally responsible, professionally effective and proficient in the use of all appropriate resources. An essential function of the Department is to provide a positive presence in the community. A strong emphasis will always be placed on strengthening the bonds between the Fire Department and the community.

FY2022 BUDGET SUMMARY

The FY2022 operating budget being presented for the Fire Department contains a 9.98% increase.

As this budget is being presented, the Fire Department continues to provide emergency operations that promote the continued use of volunteer fire protection services, augmented by a core of paid staff. Over the past year the need to expand coverage into the overnight hours has become inevitable. This decision was implemented after discussions and consensus of the First Selectman and Human Resources office. This change in coverage represents 10.31% of the presented increase.

Though the recent Ordinance changes made in late 2019, various shortfalls were discussed. The most prevalent needs within the administration was the need for position dedicated to the training needs of the Fire Department. An Assistant Director's position was proposed to handle the responsibility of training, health and safety, daily supervision of field staff, and improved incident management and operations. This change in coverage represents 2.42% of the presented increase.

In July of 2020, The town signed into an agreement with the Waterford Ambulance Service (WAS), which requires that they staff their own ambulances for the transporting of patients. This change allows for our firefighters to remain available for fire and rescue duties. This agreement required the town to procure a Supplemental First responder license from the State Department of Health for our firefighters to continue to respond and provide care for the sick and injured. Thus, the Fire Department is now licensed for its's ten (10) primary fire apparatus which are obligated to carry the required medical equipment to perform the First Responder function. This change in coverage represents .64% of the presented increase.

In July of 2020, The Representative Town Meeting passed a Volunteer Incentive Program that provides a stipend to qualified Firefighters & Fire Police based on a \$7.00 per call point system. This change in coverage represents 1.61% of the presented increase.

The remainder of this budget has various increases and decreases that are driven by collective bargaining agreements, approved non-union pay scales, and/or historical expenses data. We look forward to getting past this current pandemic and continuing to provide an exemplary level of service to our citizens. We truly appreciate to the support extended from the town in our continuing efforts.

Respectfully Submitted:

Bruce A. Miller

Bruce A. Miller
Director of Fire Services

TOWN OF WATERFORD						
GENERAL FUND - BUDGET WORKBOOK						
PROPOSED BUDGET FY2022						
DEPT/AGENCY: 10123 FIRE DEPARTMENT						
LINE ITEM	DESCRIPTION	COLUMN 1 FY 2020 ACTUAL EXPENDED	COLUMN 2 FY 2021 RTM APPROP.	COLUMN 3 FY2021 (TRANSFER) ADDITIONAL	COLUMN 4 ACTUAL EXPENDED to 11/30/2020	COLUMN 5 FY 2022 DEPARTMENT REQUEST
PERSONNEL COSTS						
51110	ADMINISTRATION	218,054	219,533		84,225	302,057
51120	INSPECTION	77,144	76,849		30,692	78,566
51210	CLERICAL/TECHNICAL	127,394	131,263		44,784	142,330
51240	EDUCATION INCENTIVE	18,290	20,430		13,930	20,430
51410	FIRE FIGHTING	1,150,926	1,226,023		563,458	1,413,050
5141X	INCENTIVE PROGRAM	0	0		0	50,000
51810	OVERTIME	185,509	59,518		88,473	85,647
51920	FICA	129,202	132,622		60,457	160,046
SUBTOTAL		1,906,519	1,866,238	0	886,019	2,252,126
SERVICES						
52010	ADVERTISING	0	200		0	200
52020	POSTAGE	292	250		56	250
52030	PROFESSIONAL FEES	4,890	3,875		3,675	3,875
52040	SERV. CONT & REPAIRS	8,893	18,130		8,430	13,530
52050	DUES, CONFERENCES & EDUC.	33,335	48,675		9,747	45,000
52060	PRINTING	0	0		13	0
52070	REIMBURSABLE EXPENSE	1,250	1,500		0	1,500
52080	TELEPHONE	17,549	18,050		1,068	17,035
52090	HEATING OIL	32,309	45,410		3,635	0
52100	ELECTRICITY	60,638	62,383		3,369	0
52110	WATER	5,557	5,746		2,081	0
52120	SEWER	8,378	8,645		2,194	0
52290	PUBLIC SAFETY AWARENESS	1,387	2,500		303	2,500
52310	EXAMINATIONS	10,101	6,000		2,130	8,000
52320	RENTAL OF HYDRANTS	450,806	457,200		112,702	457,200
52370	CLOTHING ALLOWANCE	19,054	15,500		2,886	18,250
52371	FIRE POLICE	429	1,500		0	1,500
52372	INSURANCE	131,966	117,810		134,469	138,564
52373	LP GAS	2,377	4,375		680	3,500
52374	CABLE TELEVISION	6,767	6,060		2,737	7,500
52375	LADDER TESTING & REPAIRS	5,704	5,825		0	5,825
52376	HYDRAULIC TESTING & REPAIRS	388	2,500		1,235	2,500
52377	SCBA TESTING & REPAIRS	8,456	6,760		8,608	8,760
52378	BUILDING MAINTENANCE	84,133	80,000		39,513	85,000
52379	HOSE TESTING AND REPAIRS	8,282	9,825		0	9,825
52387	PUMP TESTING SERVICES	3,000	4,000		2,475	4,000
52392	GENERATOR MAINT. & REPAIRS	3,603	4,225		0	4,225
SUBTOTAL		909,544	936,944	0	342,006	838,539

MATERIALS & SUPPLIES						
53010	OFFICE SUPPLIES	903	2,000		424	1,500
53020	OTHER SUPPLIES	24,533	17,000		12,747	18,000
53021	CONSUMABLE SUPPLIES	4,348	7,500		2,608	7,500
53070	AUTOMOTIVE REPAIRS	79,683	88,000		53,852	90,000
53090	FUELS & LUBRICANTS	26,152	28,800		8,921	18,740
53110	COMPUTER SUPPLIES	3,796	2,500		901	3,000
53111	FF - PROTECTIVE CLOTHING	54,479	78,080		2,365	78,750
53112	FIREFIGHTING SUPPLIES & REPAIRS	7,668	10,000		5,842	10,000
53113	VOLUNTEER RESPONDER AWARDS	990	5,000		423	5,000
5311X	MEDICAL SUPPLIES	0	0		0	10,000
SUBTOTAL		202,552	238,880	0	88,083	242,490
EQUIPMENT						
54060	OFFICE EQUIPMENT	2,558	3,000		114	3,000
54202	EQUIPMENT - FIRE INVESTIGATIONS	593	500		158	500
54218	FIREFIGHTER EQUIPMENT	21,150	30,000		7,455	35,000
54220	RADIO/EMERGENCY LIGHTS	10,667	9,000		3,411	10,000
54221	SERVICE TRUCK EQUIPMENT	4,690	0		0	0
54222	RESCUE TRUCK EQUIPMENT	1,897	5,000		0	7,500
54226	EQUIPMENT	9,293	12,000		0	22,000
SUBTOTAL		50,848	59,500	0	11,138	78,000
DEPARTMENT TOTAL		3,069,463	3,101,562	0	1,327,246	3,411,155

Town of Waterford - FY2020 Statistics				By District Demographics				
Fire Incidents								
		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
July	2019	23	10	13	12	30	6	94
August	2019	19	10	10	13	27	4	83
September	2019	16	5	7	12	28	5	73
October	2019	34	8	25	14	27	12	120
November	2019	22	11	17	12	17	11	90
December	2019	18	8	12	11	19	9	77
January	2020	15	7	6	8	19	4	59
February	2020	20	6	10	13	22	6	77
March	2020	18	4	12	7	18	3	62
April	2020	12	6	7	7	22	5	59
May	2020	11	9	14	6	20	1	61
June	2020	13	10	3	5	20	4	55
Total		221	94	136	120	269	70	910
EMS Incidents								
		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
July	2019	87	17	26	46	58	24	258
August	2019	100	23	19	26	40	19	227
September	2019	87	20	18	47	54	17	243
October	2019	85	29	22	55	47	23	261
November	2019	70	18	12	49	50	9	208
December	2019	92	19	21	64	48	14	258
January	2020	56	11	6	40	39	0	152
February	2020	50	6	2	28	28	0	114
March	2020	54	9	4	19	19	0	105
April	2020	21	6	1	7	11	0	46
May	2020	10	5	8	4	9	0	36
June	2020	28	7	11	8	21	0	75
Total		740	170	150	393	424	106	1,983
Yearly Total		Jordan	Quaker Hill	Goshen	Oswegatchie	Cohanzie	Mutual Aid	Total
		961	264	286	513	693	176	2,893
Fire Department Employees				Monthly Totals				
EMS Calls				Including Mutual Aid				
		P/T FF's	F/T FF's					
July	2019	98	219		July	2019		352
August	2019	50	234		August	2019		310
September	2019	48	248		September	2019		316
October	2019	73	249		October	2019		381
November	2019	44	269		November	2019		298
December	2019	51	239		December	2019		335
January	2020	77	242		January	2020		211
February	2020	57	174		February	2020		191
March	2020	51	182		March	2020		167
April	2020	25	57		April	2020		105
May	2020	7	27		May	2020		97
June	2020	2	7		June	2020		130
Total		583	2,147					2,893

WATERFORD FIRE DEPARTMENT			
Incident Type Report (Summary)			
Alarm Date Between (07/01/2019) and (06/30/2020)			
Incident Type		Count	% of Incidents
1 Fire			
100	Fire, Other	1	0.03%
111	Building fire	30	1.04%
112	Fires in structure other than in a building	1	0.03%
113	Cooking fire, confined to container	4	0.14%
114	Chimney or flue fire, confined to chimney or flue	2	0.07%
116	Fuel burner/boiler malfunction, fire	1	0.03%
118	Trash or rubbish fire, Other	1	0.03%
130	Mobile Property (vehicle) fire, Other	1	0.03%
131	Passenger vehicle fire	9	0.31%
140	Manaral vegetation fire, Other	1	0.03%
142	Brush or brush-and-grass mixture fire	20	0.69%
151	Outside rubbish, trash or waste fire	6	0.21%
154	Dumpster or other outside trash receptacle	1	0.03%
160	Special outside fire, Other	1	0.03%
162	Outside equipment fire	2	0.07%
		81	2.80%
2 Overpressure Rupture, Explosion, Overheat (no fire)			
251	Excessive heat, scorch burns with no	1	0.03%
		1	0.03%
3 Rescue & Emergency Medical Service Incident			
321	EMS Call, excluding vehicle accident with	1,883	65.09%
322	Motor vehicle accident with injuries	147	5.08%
323	Motor vehicle/pedestrian accident (MV Ped)	7	0.24%
324	Motor vehicle accident with no injuries	28	0.97%
342	Search for person in water	2	0.07%
350	Extrication, rescue, Other	1	0.03%
352	Extrication of victim(s) from vehicle	4	0.14%
353	Removal of victim(s) from stalled elevator	3	0.10%
361	Swimming/recreational water areas rescue	5	0.17%
365	Watercraft rescue	8	0.28%
		2,088	72.17%
4 Hazardous Condition (No Fire)			
400	Hazardous condition, Other	3	0.10%
410	Combustible/flammable gas/liquid condition,	2	0.07%
411	Gasoline or other flammable liquid spill	12	0.41%
412	Gas leak (natural gas or LPG)	10	0.35%
413	Oil or other combustible liquid spill	3	0.10%
422	Chemical spill or leak	1	0.03%
424	Carbon monoxide incident	7	0.24%
440	Electrical wiring/equipment problem, Other	4	0.14%
441	Heat from short circuit (wiring)	1	0.03%
444	Power line down	37	1.28%
445	Arcing, shorted electrical equipment	6	0.21%
461	Building or structure weakened or collapsed	1	0.03%
463	Vehicle accident, general cleanup	7	0.24%

5 Service Call			
500	Service Call, Other	2	0.07%
510	Lock-out	1	0.03%
520	Water problem, Other	2	0.07%
521	Water evacuation	22	0.76%
522	Water or steam leak	2	0.07%
531	Smoke or odor removal	3	0.10%
542	Animal rescue	2	0.07%
550	Public service assistance, Other	1	0.03%
551	Assist police or other governmental agency	3	0.10%
552	Police matter	1	0.03%
553	Public service	7	0.24%
554	Assist invalid	95	3.28%
561	Unauthorized burning	13	0.45%
571	Cover assignment, standby, moveup	8	0.28%
		162	5.60%
6 Good Intent Call			
600	Good intent call, Other	48	1.66%
621	Wrong Location	2	0.07%
622	No incident found on arrival at dispatch	70	2.42%
631	Authorized controlled burning	15	0.52%
651	Smoke scare, odor of smoke	30	1.04%
652	Steam, vapor, fog or dust thought to be	4	0.14%
653	Smoke from barbecue, tar kettle	1	0.03%
671	HazMat release investigation w/no HazMat	11	0.38%
		181	6.26%
7 False Alarm & False Call			
715	Local alarm system, malicious false alarm	1	0.03%
730	System malfunction, no fire	11	0.38%
731	Sprinkler activation due to malfunction	4	0.14%
732	Extinguishing system activation due to	1	0.03%
733	Smoke detector activation due to malfunction	15	0.52%
735	Alarm system sounded due to malfunction	19	0.66%
736	CO detector activation due to malfunction	21	0.73%
740	Unintentional Transmission of alarm, Other	67	2.32%
743	Smoke detector activation, no fire	47	1.62%
744	Detector activation, no fire	18	0.62%
745	Alarm system activation, no fire	73	2.52%
746	Carbon monoxide detector activation, no CO	4	0.14%
		281	9.71%
8 Severe Weather & Natural Disaster			
812	Flood assessment	2	0.07%
813	Wind storm, tornado/hurricane assessment	3	0.10%
		5	0.17%
Total Incident Count:		2,893	

Waterford Fire Department Mutal Aid Given Report (Summary)		
Alarm Date Between (07/01/2019) and (06/30/2020)		
Incident Type	Count	% of Incidents
East Lyme		
Cover Assignments	3	1.70%
Emergency Medical Calls	9	5.11%
Fire Incidents	5	2.84%
Motor Vehicle Accidents	6	3.41%
Water Rescue	1	0.57%
	24	13.64%
Montville		
Cover Assignments	2	1.14%
Emergency Medical Calls	10	5.68%
Fire Incidents	14	7.95%
Motor Vehicle Accidents	3	1.70%
	29	16.48%
New London		
Cover Assignments	3	1.70%
Emergency Medical Calls	88	50.00%
Fire Incidents	23	13.07%
Motor Vehicle Accidents	6	3.41%
Water Rescue	3	1.70%
	123	69.89%
Total Incident Count:	176	

Waterford Fire Department
Mutual Aid Received Report (Summary)

Alarm Date Between (07/01/2019) and (06/30/2020)

Incident Type	Count	% of Incidents
East Lyme		
Emergency Medical Calls	1	8.33%
Fire Incidents	5	41.67%
	6	50.00%
Montville		
Motor Vehicle Accidents	1	8.33%
	1	8.33%
New London		
Emergency Medical Calls	1	8.33%
Fire Incidents	2	16.67%
Motor Vehicle Accidents	2	16.67%
	5	41.67%
Total Incident Count:	12 ***	
***The total count is 11 calls, as there were one incident where M/A was received from multiple towns simultaneously.		

TOWN OF WATERFORD					
PROPOSED REVENUE BY DEPARTMENT					
GENERAL FUND					
2021-2022 FISCAL YEAR					
All revenues from each department must be listed in the following categories. Please add any revenue lines that are not listed below.					
DEPARTMENT:		FIRE DEPARTMENT			
LINE ITEM	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 YTD	2021-2022 PROPOSED	VARIANCE
Explosive Permits	240	0	100	0	(100)
Regional Communications Fees	6,081	6,000	1,500	6,000	4,500
False Alarm Fines	450	100	100	0	(100)
Miscellaneous	0	440	550	0	(550)
Copy Fees	5	0	10	0	(10)
Enhanced E 9-1-1	29,916	28,873	13,354	16,000	2,646
					0
					0
					0
					0
					0
TOTALS	36,692	35,413	15,614	22,000	6,386

INVENTORY UPDATE

EQUIPMENT AND VEHICLES IN EXCESS OF \$1,000

Department/Agency: **Fire Department**

Equipment/Vehicles purchased or disposed July 1, 2019 to December 31, 2020:

<u>DESCRIPTION OF ITEM</u>	<u>DATE OF PURCHASE</u>	<u>COST</u>	<u>LOCATION</u>
Firefighter Protective Clothing	12/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$3,068	P/T Firefighter
Firefighter Protective Clothing	12/2020	\$2,748	Jordan FD
Firefighter Protective Clothing	12/2020	\$2,748	Jordan FD
Firefighter Protective Clothing	12/2020	\$2,788	Quaker Hill FD
Firefighter Protective Clothing	12/2020	\$3,127	Quaker Hill FD
Firefighter Protective Clothing	12/2020	\$3,068	Oswegatchie FD

Budgeted acquisition - January 1, 2021 through June 30, 2021:

<u>DESCRIPTION OF ITEM</u>	<u>DATE OF ESTIMATED PURCHASE</u>	<u>ESTIMATED COST</u>	<u>LOCATION</u>
Firefighter Protective Clothing	02/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	02/2020	\$3,039	F/T Firefighter
Firefighter Protective Clothing	02/2020	\$2,800	Quaker Hill FD
Firefighter Protective Clothing	02/2020	\$2,800	Quaker Hill FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Goshen FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Oswegatchie FD
Firefighter Protective Clothing	02/2020	\$2,800	Cohanzie FD
Firefighter Protective Clothing	02/2020	\$2,800	Cohanzie FD

All Departments/Agencies are requested to designate ownership of equipment in cases where the Town of Waterford is not considered the owner.

BUDGET EXPLANATIONS BY CATEGORY

1000 Series: PERSONNEL

10123-51110 Administration:

The salaries in this line item contain those of the Director of Fire Services and Fire Marshal and a proposed position for an Assistant Director. These salaries were in conformance with the Non-Union Management Wage Schedule approval effective December 7, 2020 and expired on June 30, 2022. The salary, longevity and sick incentive for each position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the NUMP Wage Schedule and an additional workday during the fiscal year.

Expended FY20 - \$218,054 FY19 - \$213,586 Expended FY18 - \$215,772

Total Administration = \$302,057

10123-51120 Inspection/Prevention:

The salary in this line item contains that of the Fire Inspector. The salary is in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The salary and longevity for the position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the Collective Bargaining Agreement and an additional workday during the fiscal year.

Expended FY20 - \$77,144 FY19 - \$75,345 Expended FY18 - \$72,001

Total Inspection/Prevention = \$78,566

10123-51210 Clerical/Technical:

The salaries in this line item contain those of the Office Coordinator, full-time Clerk. These salaries are in conformance with the Local 1303-037 of Council #4's Collective Bargaining Agreement approval effective December 7, 2020 and expired on June 30, 2022. The increase presented is based on the recent approval of the Collective Bargaining Agreement and an additional workday during the fiscal year.

The other salary in this line item contains that of the part-time Community Safety Educator. This salary is in conformance with the Non-Union Management Professional salary schedule approval effective December 7, 2020 and expired on June 30, 2022. The salary for each position is shown on the FY2022 Fire Department - Personnel Worksheet. The increase presented is based on the recent approval of the NUMP Wage Schedule.

This line item also includes a portion of the salary for IT Support for the IT technician assigned to Public Safety assigned to the Chief of Police.

Expended FY20 - \$127,394 FY19 - \$118,400 Expended FY18 - \$118,972

Total Clerical/Technical = \$142,330

10123-51240 Educational Incentive:

This line item is to provide for the Professional Education Support and College Education Incentive in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The Director of Fire Services and the Fire Marshal are also contained in this line item.

Expended FY20 - \$18,290 FY19 - \$20,143 Expended FY18 - \$19,680

Total Education Support and Incentive = \$20,430

10123-51410 Firefighting:

The salaries in this line item contain those of the ten (10) full-time firefighters. These salaries are in conformance with the Waterford Professional Firefighters Association's Collective Bargaining Agreement approval effective December 7, 2020 and expires on June 30, 2021. The increase presented is based on an additional workday during the fiscal year.

The additional salaries in this line item contain that of twenty (20) part-time firefighters. The schedule of hours for the part-time positions can be found on the Firefighting shift history worksheet. These salaries are in conformance with the Season/Occasional Wage Schedule approval effective September 17, 2019. The increase presented is based on expanded shift coverages to provide 24/7 coverage from the Jordan and Cohanzie fire stations.

The calculation of part-time firefighter wages uses the following combination of pay rates to determine appropriate costs:

<u>Description</u>	<u>Hours</u>	<u>Pay Scale</u>
Part-time shifts (50%)	10,400	PT-14/S-7
Part-time shifts (50%)	10,400	PT-15/S-7
Substitution/Leave hours	4,600	PT-15/S-7

The schedule and cost breakdown for the positions is shown on the FY2022 Fire Department - Personnel Worksheet.

Expended FY19 - \$1,150,926 FY19 - \$1,115,471 Expended FY18 - \$1,184,016

Total Firefighting = \$1,413,050

10123-5141X Volunteer Incentive Program:

This is a new line item is to provide for the Volunteer Incentive Program approved by the Representative Town Meeting on October 5, 2020. This program is currently based on \$7.00 per call for active volunteer firefighters and fire police. The ordinance is provided in the appendix of this budget

Expended FY20 - \$0 FY19 - \$0 Expended FY18 - \$0

Total Education Support and Incentive = \$50,000

TOWN OF WATERFORD									
PERSONNEL WORKSHEET - FIRE DEPARTMENT									
FISCAL YEAR 2022									
									LINE 51920
DATE OF HIRE	POSITION	WEEKLY HOURS	HOURLY RATE	SALARY FY2021	SALARY FY2022	LONGEVITY	SICK INCENTIVE	TOTAL EMPLOYEE SALARY	PAYROLL TAXES (F.I.C.A.)
51110 - ADMINISTRATION									
05/11/87	Director of Fire Services	Salary	N/A	118,369	123,783	600	2,722	127,105	9,724
Vacant	Assistant Director	Salary	N/A	0	75,000	0	0	75,000	5,738
01/02/85	Fire Marshal	Salary	N/A	95,030	97,167	600	2,185	99,952	7,646
	TOTALS			213,399	295,950	1,200	4,907	302,057	23,108
51120 - INSPECTION									
08/25/93	Fire Inspector	40	37,3400	76,249	77,966	600	0	78,566	6,010
	TOTALS			76,249	77,966	600	0	78,566	6,010
51210 - CLERICAL/TECHNICAL									
04/11/05	Office Coordinator I	35	32,5936	56,957	59,548	350	0	59,898	4,582
07/11/16	Clerk Typist III	35	24,322	42,502	44,436	0	0	44,436	3,399
11/18/13	Community Safety Educator	28	29,6525	31,454	32,996	0	0	32,996	2,524
N/A	IT Support	-	-	0	5,000	0	0	5,000	383
	TOTALS			130,913	141,980	350	0	142,330	10,888
51240 - EDUCATIONAL INCENTIVE									
	Administration			2,530	2,530	0	0	2,530	194
	Fire Inspection			870	870	0	0	870	67
	Firefighters			4,530	4,530	0	0	4,530	347
	Professional Education			7,500	7,500	0	0	7,500	574
	Tuition Reimbursement			5,000	5,000	0	0	5,000	383
	TOTALS			20,430	20,430	0	0	20,430	1,565
51410 - FIREFIGHTING									
08/02/93	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
10/31/94	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
09/10/01	Firefighter	50	35,5600	90,776	92,812	600	0	93,412	7,146
09/19/05	Firefighter	50	35,5600	90,776	92,812	450	0	93,262	7,135
06/17/06	Firefighter	50	35,5600	90,776	92,812	450	0	93,262	7,135
06/19/08	Firefighter	50	35,5600	90,776	92,812	300	0	93,112	7,123
01/03/11	Firefighter	50	28,5900	72,963	74,620	300	0	74,920	5,731
08/13/18	Firefighter	50	25,7000	65,583	67,077	0	0	67,077	5,131
07/15/19	Firefighter	50	22,3400	57,029	58,308	0	0	58,308	4,461
07/15/19	Firefighter	50	22,3400	57,029	58,307	0	0	58,307	4,460
Part-Time	Firefighters	Various	-	426,063	594,566	0	0	594,566	45,484
	TOTALS			1,223,323	1,409,750	3,300	0	1,413,050	108,098
5141X - Volunteer Incentive Program									
	Volunteer Firefighters	Varios	7,0000	0	50,000	0	0	50,000	3,825
	TOTALS			0	50,000	0	0	50,000	3,825
51810 - OVERTIME									
	Fire Inspector			5,259	5,377	0	0	5,377	411
	Firefighters			54,259	80,270	0	0	80,270	6,141
	TOTALS			59,518	85,647	0	0	85,647	6,552
TOTALS - FIRE SERVICES				1,723,832	2,081,723	5,450	4,907	2,092,080	160,046

TOWN OF WATERFORD			
FRINGE BENEFIT WORKSHEET			
FISCAL YEAR 2022			
			LINE 51910
POSITION	CLOTHING ALLOWANCE	HRA FUNDING	TOTAL FRINGE BENEFITS
51110 - ADMINISTRATION			
Director of Fire Services	0.00		0.00
Assistant Director	750.00		750.00
Fire Marshal	750.00		750.00
TOTALS	1,500.00	0.00	1,500.00
51120 - INSPECTION			
Fire Inspector	750.00		750.00
TOTALS	750.00	0.00	750.00
51210 - CLERICAL/TECHNICAL			
Office Coordinator I	0.00		0.00
Clerk Typist III	0.00		0.00
Community Safety Educator	500.00		500.00
TOTALS	500.00	0.00	500.00
51410 - FIREFIGHTING			
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Firefighter	750.00		750.00
Part-time Firefighters	8,000.00		8,000.00
TOTALS	15,500.00	0.00	15,500.00
TOTAL - FRINGE BENEFITS	18,250.00	0.00	18,250.00

FIREFIGHTER SCHEDULE							
FISCAL YEAR 2022							
Jordan	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
Cohanzie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a	10p-6a
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	6a-2p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-2p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
	2p-10p	4p-2a	4p-2a	4p-2a	4p-2a	4p-2a	2p-10p
Oswegatchie	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	8a-4p
		6a-4p	6a-4p	6a-4p	6a-4p	6a-4p	
Quaker Hill	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	-	-	-	-	-	8a-4p
Gosehn	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a-4p	-	-	-	-	-	8a-4p

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
Jordan							
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>1,680</i>	<i>1,680</i>	<i>1,664</i>	<i>4,992</i>	<i>9,152</i>
Quaker Hill							
	Part time	8:00a-4:00p (M-F)	40	40	40	0	0
	Part time	4:00p-11:00p (Fri)	7	7	7	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	8:00a-4:00p (Sun)	8	8	8	0	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,708</i>	<i>3,700</i>	<i>3,708</i>	<i>416</i>	<i>832</i>
Goshen							
	Part time	8:00a-4:00p (M-F)	40	40	40	0	0
	Part time	4:00p-11:00p (Fri)	7	7	7	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	8:00a-4:00p (Sun)	8	8	8	0	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,708</i>	<i>3,700</i>	<i>3,708</i>	<i>416</i>	<i>832</i>
Oswegatchie							
	Part time	4:00p-11:00p (M-F)	35	35	35	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	8:00a-4:00p (Sat)	0	0	0	8	8
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	8:00a-4:00p (Sun)	0	0	0	8	8
	<i>Total Part time Shift</i>	<i>Hours Appropriated</i>	<i>3,500</i>	<i>3,500</i>	<i>3,498</i>	<i>832</i>	<i>832</i>

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
Cohanzie							
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	10:00p-6:00a (M-F)	0	0	0	0	40
	Part time	4:00p-11:00p (M-F)	35	35	35	0	0
	Part time	7:00a-3:00p (Sat)	8	8	8	0	0
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	6:00a-2:00p (Sat)	0	0	0	8	8
	Part time	3:00p-11:00p (Sat)	8	8	8	0	0
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	2:00p-10:00p (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	10:00p-6:00a (Sat)	0	0	0	8	8
	Part time	7:00a-3:00p (Sun)	8	8	8	0	0
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	6:00a-2:00p (Sun)	0	0	0	8	8
	Part time	3:00p-11:00p (Sun)	8	8	8	0	0
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	2:00p-10:00p (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Part time	10:00p-6:00a (Sun)	0	0	0	8	8
	Total Part time Shift Hours Appropriated		3,500	3,500	3,498	4,882	9,152

Note: The total number of hours fluctuates from year to year based on the number of work days within the work weeks

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
FT Firefighters							
	Jordan	6:00a-4:00p (M-F)	50	50	50	50	50
	Jordan	6:00a-4:00p (M-F)	50	50	50	50	50
	Jordan	4:00p-2:00a (M-F)	50	50	50	50	50
	Jordan	4:00p-2:00a (M-F)	50	50	50	50	50
	Oswegatchie	6:00a-4:00p (M-F)	50	50	50	50	50
	Oswegatchie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	6:00a-4:00p (M-F)	50	50	50	50	50
	Cohanzie	4:00p-2:00a (M-F)	0	0	0	50	50
	Cohanzie	4:00p-2:00a (M-F)	0	0	0	50	50
Coverage for Training, Equipment testing for OSHA, Coverage for special events							
	Jordan (Days)		200	200	200	100	200
	Jordan (Eves)		200	200	200	100	200
	Oswegatchie (Days)		200	200	200	100	200
	Cohanzie (Days)		200	200	200	100	200
	Cohanzie (Eves)		200	200	200	100	200
All	Full time Fire Fighter Substitution		3,680	3,680	4,070	4,600	4,600

Agency	Classification	Shift	FY18	FY19	FY20	FY21	FY22
All	Full time Fire Fighter (Hours >50, <53)		160	160	160	100	0
All	Instructor (8 hours x 26 weeks)		104	104	104	200	0
	Summary						
	Part time Fire Fighter Shift Hours		16,096	16,080	16,076	11,538	20,800
	Part time Fire Fighter Misc. Hours		4,944	5,334	5,400	5,400	1,000
	Full time Fire Fighter Substitution		3,680	3,680	4,070	4,600	4,600
	Total Part time Hours Appropriated		24,720	24,720	25,094	25,546	26,400

2000 Series: SERVICES

10123-52010 Advertising:

The advertising needs for the Fire Department are for Capital Improvement Project bids and important fire safety messages. The rates for a standard bid advertisement are approximately \$200.

Expended FY20 - \$0 Expended FY19 - \$0 Expended FY18 - \$0

Total Advertising = \$200

10123-52020 Postage:

The postage needs for the fire department are for normal mailings and the sending of bulky packages. The utilization of email and various social media, this line item has been reduced from previous years. The breakdown is \$125 for the fire services administration and \$25 per fire station.

Expended FY20 - \$292 Expended FY19 - \$78 Expended FY18 - \$190

Total Postage = \$250

10123-52030 Professional Fees:

Fueling Facility Inspections - DEEP has implemented mandatory inspections and monitoring of fueling facilities. These inspections need to be performed by Class A and Class B Operators. At this time, Service Station Equipment will be performing these monthly and annual inspections. The cost of this inspection at the Cohanzie fire station is \$2,500 per year.

Background Checks - These funds are utilized cover the expenses incurred to conduct proper volunteer and employment background checks performed in conjunction with the Human Resources department. Anticipating approximately 25 background checks @ \$55 per event based on prior year(s) averages.

Expended FY20 - \$4,890 Expended FY19 - \$2,308 Expended FY18 - \$4,274

Total Professional Fees = \$3,875

10123-52040 Service Contracts & Repairs:

Service contracts are maintained for specific services which are specialized, infrequent and cannot be performed by staff. The IT Contracts have been removed from this portion of the budget and funded through the IT budget. These contracts or services are listed below:

Office Service	<u>Cost/Year</u>
Copier Lease - \$157.50/Month	\$1,890
Copies - Estimated 60,000 - \$.0065 p/c	\$390
Annual Service	<u>Cost/Year</u>
FIT Test Calibration	\$1,000

Non-Contract Items

	<u>Cost</u>
Encoder Repairs - 2 Units (\$95)	\$190
Knox Box - 6 Units (\$175)	\$1,050
Knox Box - 6 Padlocks (\$85)	\$510
FIT Test Supplies	\$500
Traffic Light Pre-Emption System	\$2,500
Equipment Repairs	\$1,500
Building Repairs	\$4,000

Summary of Service Contracts & Repairs

	<u>Cost/Year</u>
Office Service	\$2,280
Annual Service	\$1,000
Non-Contract Items	\$10,250

Expended FY20 - \$8,893 Expended FY19 - \$29,974 Expended FY18 - \$24,999

Total Service Contracts & Repairs = \$13,530

10123-52050 Association Dues/Conferences/Education:

This request will be utilized for the expenses for membership in the various trade organizations, publications, conferences and educational expenses are included in this line item. This item provides for the knowledge of trends, new developments, updated codes and the latest technology in the related areas of the fire service.

Subscriptions

	<u>Cost</u>
NFPA Code Services Subscription	\$1,500
NFPA Handbooks	\$250
International Code Council Code Books	\$250

Materials & Manuals

	<u>Cost</u>
IFSTA/J&B Training Manuals	\$1,500
Training Materials/DVD's	\$1,500

Dues

	<u>Cost</u>
National Fire Protection Association	\$175
International Code Council	\$175
National Fire Sprinkler Association	\$150
International Association of Fire Chiefs	\$300
Connecticut Fire Marshals Association	\$150
New London County Fire Marshals Association	\$50

F/T Staff Training

	<u>Cost</u>
OSHA Recertification Training (10 members)	\$1,000
EMT Concert Program - Refresher (10 members)	\$1,500
Fire Service Instructor II (2 members)	\$900
Fire Officer II/III (2 members)	\$900
Pump & Aerial Operator (4 members)	\$1,400

Safety Officer (2 members)	\$300
Fire/Arson Investigation (2 members)	\$500
Live Fire Training	\$500

Fire Company - Training Courses	<u>Cost</u>
Firefighter Training	\$4,500
Fire Officer Training	\$2,500
OSHA Recertification Training (5 Sessions)	\$2,000
HazMat Recertification Training (5 Sessions)	\$2,000
Aerial Operator/Strategy & Tactics	\$2,500
Pump Operator/Basic Pump Operations	\$2,500
Driver Training/Q Endorsement	\$2,000
Fire Police	\$1,000
Junior Member Training	\$2,500
Rescue Technician Training	\$2,500
Live Fire Training	\$5,000
Rescue Week & June School	\$3,000

Summary of Service Contracts & Repairs	<u>Cost/Year</u>
Subscriptions	\$2,000
Materials & Manuals	\$3,000
Dues	\$1,000
Training	\$7,000
Training Courses	\$32,000

Expended FY20 - \$33,335 Expended FY19 - \$31,101 Expended FY18 - \$37,334

Total Association Dues/Conferences/Education = \$45,000

10123-52070 Reimbursable Expenses:

This request shall be utilized for unexpected out-of-pocket expenses not covered in other line items and reimbursement for use of personal vehicles for town business at \$.58 per mile.

Expended FY20 - \$1,250 Expended FY19 - \$1,494 Expended FY18 - \$2,688

Total Reimbursable Expenses = \$1,500

10123-52080 Telephone:

This request will be utilized for telephone service for the Public Safety Complex as well as the fire stations, including cellular service. The expense breakdown has been provided:

Expended FY20 - \$17,549 Expended FY19 - \$29,454 Expended FY18 - \$31,551

Total Telephone = \$17,035

FIRE DEPARTMENT							
Consolidated Telephone Usage Summary							
FY20							
DEPARTMENT	Phone Service	Long Distance	Surcharges & Fees	Gas Pump Circuit	Station Alerting	DSL Circuit	Cellular
Fire Marshal's Office 204 Boston Post Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,738.92
Jordan Fire Company 89 Rope Ferry Road	\$1,619.87	\$0.89	\$331.74	\$0.00	\$541.20	\$0.00	\$0.00
Quaker Hill Fire Company 17 Old Colchester Road	\$2,155.67	\$11.15	\$326.58	\$0.00	\$641.31	\$0.00	\$875.62
Goshen Fire Company 63 Goshen Road	\$1,342.69	\$9.13	\$369.06	\$0.00	\$568.56	\$0.00	\$366.70
Oswegatchie Fire Company 441 Boston Post Road	\$1,619.37	\$9.34	\$220.02	\$0.00	\$541.20	\$0.00	\$627.28
Cohanzie Fire Company 53 Dayton Road	\$1,232.48	\$0.16	\$482.86	\$834.45	\$568.56	\$0.00	\$0.00
GRAND TOTALS:	\$7,970.08	\$30.67	\$1,730.26	\$834.45	\$2,860.83	\$0.00	\$3,608.52
Fire Marshal's Office			\$1,738.92				
Jordan Fire Company			\$2,493.70				
Quaker Hill Fire Company			\$4,010.33				
Goshen Fire Company			\$2,656.14				
Oswegatchie Fire Company			\$3,017.21				
Cohanzie Fire Company			\$3,118.51				
GRAND TOTAL TELEPHONE:			\$17,034.81				

10123-52090 Heating Oil:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$32,309 Expended FY19 - \$47,677 Expended FY18 - \$32,332

Total Heating Oil = \$0

10123-52100 Electricity:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$60,638 Expended FY19 - \$63,490 Expended FY18 - \$71,198

Total Electricity = \$0

10123-52110 Water:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$5,557 Expended FY19 - \$5,746 Expended FY18 - \$5,537

Total Water = \$0

10123-52120 Sewer:

This line item has been moved to the consolidated line item to serve all town departments and buildings.

Expended FY20 - \$8,378 Expended FY19 - \$8,655 Expended FY18 - \$8,350

Total Sewer = \$0

10123-52290 Public Safety Awareness:

This request will be utilized by the Community Safety Educator to purchase specialized printed material, handouts, posters etc. for the school program as well the fire stations for handouts and publications for general fire prevention and specialized group programs.

Expended FY20 - \$1,387 Expended FY19 - \$2,512 Expended FY18 - \$2,158

Total Public Safety Awareness = \$2,500

10123-52310 Examinations:

This request will be utilized to provide OSHA/NFPA required physicals for all fire fighters who are certified in the use of self-contained breathing apparatus and interior structural firefighting. Additional tests may be required and conducted at the discretion of the Physician during the physical examination. Fitness for Duty testing is also conducted from this line item. Anticipating 20 firefighters @ \$400 per physical in FY22.

Expended FY20 - \$10,101 Expended FY19 - \$4,045 Expended FY18 - \$5,576

Total Examinations = \$8,000

10123-52320 Fire Hydrants:

This request will be utilized to cover the expense of the Water System Contract with the City of New London.

1,102 City of New London @ \$409	\$450,806
12 Town of Waterford	\$2,400
Repair of Town-owned Hydrants	\$2,494
Hydrant Markings/Supplies	\$1,500

Expended FY20 - \$450,806 Expended FY19 - \$450,806 Expended FY18 - \$450,806

Total Fire Hydrants = \$457,200

10123-52370 Clothing Allowance:

This request will be utilized for outfitting the Fire Department personnel with their uniform needs.

Assistant Director	\$750
Fire Marshal	\$750
Fire Inspector	\$750
Fire Safety Instructor	\$500
Fire Fighters (10 full-time @ \$750.00)	\$7,500
Fire Fighters (part-time)	\$8,000

Expended FY20 - \$19,054 Expended FY19 - \$15,014 Expended FY18 - \$14,934

Total Clothing Allowance = \$18,250

10123-52371 Fire Police:

This request will be utilized for protective equipment for the fire police. Below is a cost breakdown of items required in fulfilling the legal requirements in performance of these duties.

Reflective Coat	\$135	Rain Jacket	\$40
Reflective Vest	\$30	Protective Helmets	\$35
Reflective Gloves	\$25	Flashlights	\$40
Traffic Cone	\$20	Traffic Control Sign	\$40

Expended FY20 - \$429 Expended FY19 - \$623 Expended FY18 - \$722

Total Fire Police = \$1,500

10123-52372 Insurance - Fire Companies:

This line item will be utilized to insurance coverage on the building/grounds and apparatus/vehicles. The insurance provider is estimating a five percent increase for the upcoming fiscal year.

Expended FY20 - \$131,966 Expended FY19 - \$112,200 Expended FY18 - \$110,194

Total Insurance - Fire Companies = \$138,564

10123-52373 LP-Gas:

This request will be utilized for propane fuel for kitchen stoves and gas grills. The figures used are from a three-year average consumption. Average usage is approximately 200 gallons per station calculated at the current rate of 3.50 per gallon.

Expended FY20 - \$2,377 Expended FY19 - \$3,949 Expended FY18 - \$4,222

Total LP-Gas = \$3,500

LP-GAS Usage Summary		
FY20		
DEPARTMENT	Amount	Quantity
Jordan Fire Company 89 Rope Ferry Road	\$859.79	215
Quaker Hill Fire Company 17 Old Colchester Road	\$0.00	0
Goshen Fire Company 63 Goshen Road	\$227.29	58
Oswegatchie Fire Company 441 Boston Post Road	\$171.31	48
Cohanzie Fire Company 53 Dayton Road	\$823.35	145
GRAND TOTALS:	\$2,081.74	465

10123-52374 Cable Television:

This request will be utilized for expanded basic cable television for the (5) fire stations. The rate utilized to calculate is the estimated rate of \$1,500 per station (\$125p/m) from Atlantic Broadband.

Expended FY20 - \$6,767 Expended FY19 - \$8,040 Expended FY18 - \$5,947

Total Cable Television = \$7,500

10123-52375 Ladder Testing/Repairs:

This request will be utilized for the annual testing and certification of all ground ladders.

Ground Ladders	(760 Feet x \$2.90)	\$2,205
Aerial Devices	(3 Units x \$1,040)	\$3,120
Repairs		\$500

Expended FY20 - \$5,704 Expended FY19 - \$4,315 Expended FY18 - \$5,332

Total Ladder Testing/Repairs = \$5,825

10123-52376 Hydraulic Tools Testing/Repairs:

This request will be utilized for the annual testing, certification and repairs of all hydraulic tools and equipment.

Expended FY20 - \$388 Expended FY19 - \$126 Expended FY18 - \$3,423

Total Hydraulic Tools Testing/Repairs = \$2,500

10123-52377 SCBA Testing/Repairs:

This request will be utilized for the annual testing and certification of Air Packs.

Annual Flow Testing (96@\$60)	\$5,760
Maintenance & Repairs	\$3,000

Expended FY20 - \$8,456 Expended FY19 - \$8,701 Expended FY18 - \$5,562

Total SCBA Testing/Repairs = \$8,760

10123-52378 Building Maintenance:

This request will be to provide funding for building maintenance and upgrades to the fire stations. This breakdown is a per station cost at \$17,000 per fire station. These contracts or services are listed below are averages based on 5 year of history:

Fire Alarm System Inspection	\$500	Sprinkler System Inspection	\$1,500
Boiler Inspection	\$100	Fire Extinguisher Inspection	\$300
Kitchen Hood System Inspection	\$500	Pest Control	\$600
Vehicle Exhaust System	\$1,000	Overhead Door Repairs	\$1,500
HVAC & Repairs	\$1,500	Plumping & Electrical	\$1,500
Grounds Maintenance & Exterior	\$2,500	Interior repairs	\$5,500

Expended FY20 - \$84,133 Expended FY19 - \$99,457 Expended FY18 - \$91,273

Total Service Building Maintenance = \$85,000

10123-52379 Fire Hose & Nozzle/Appliance Testing/Repairs:

This request will be utilized for the annual testing and certification from a third-party vendor for the following:

Fire Hose	35,000 feet	\$7,700
Nozzles & Appliances	175 Units	\$2,125

Expended FY20 - \$8,282 Expended FY19 - \$8,193 Expended FY18 - \$9,535

Total Fire Hose Testing/Repairs = \$9,825

10123-52387 Fire Pump Testing:

This request will be utilized for the annual testing and certification of the ten (10) apparatus fire pumps at the cost of \$400 per unit.

Expended FY20 - \$3,000 Expended FY19 - \$5,315 Expended FY18 - \$4,560

Total Fire Pump Testing = \$4,000

10123-52392 Emergency Generator Maintenance/Repairs:

This request will be utilized for annual maintenance and repairs for fire station emergency generators.

Inspection Contract	\$1,725
Repairs	\$2,500

Expended FY20 - \$3,603 Expended FY19 - \$3,416 Expended FY18 - \$6,586

Total Emergency Generator Maintenance/Repairs = \$4,225

2000 Series: Back-up Documents

National Fire Protection Association

The mission of the international nonprofit NFPA, established in 1896, is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training and education. The world's leading advocate of fire prevention and an authoritative source on public safety, NFPA develops, publishes, and disseminates more than 300 consensus codes and standards intended to minimize the possibility and effects of fire and other risks.

International Code Council

The International Code Council (ICC) is a membership association dedicated to building safety and fire prevention. ICC develops the codes and standards used to construct residential and commercial buildings, including homes and schools. The International Codes, or I-Codes, published by ICC, provide minimum safeguards for people at home, at school and in the workplace. Building codes benefit public safety and support the industry's need for one set of codes without regional limitations.

Fifty states and the District of Columbia have adopted the I-Codes at the state or jurisdictional level. The

National Fire Sprinkler Association

The membership of the National Fire Sprinkler Association recognizes that their work has a direct, as well as indirect, impact on the quality of life for all humanity. In practice of their profession, members of the National Fire Sprinkler Association must maintain and constantly improve their competence and perform under a standard of professional behavior, which requires adherence to the highest principles of ethical conduct with balanced regard for the interests of the public, clients, employees, colleagues and the greater fire protection community they serve.

National Volunteer Fire Council

The National Volunteer Fire Council (NVFC) is the leading nonprofit membership association representing the interests of the volunteer fire, EMS, and rescue services. The NVFC serves as the voice of the volunteer in the national arena and provides invaluable tools, resources, programs, and advocacy for first responders across the nation.

International Association of Fire Chiefs

The International Association of Fire Chiefs represents the leadership of over 1.2 million firefighters and emergency responders. IAFC members are the world's leading experts in firefighting, emergency medical services, terrorism response, hazardous materials spills, natural disasters, search and rescue, and public safety legislation. Since 1873, the IAFC has provided a forum for its members to exchange ideas and uncover the latest products and services available to first responders. Their mission is to provide leadership to career and volunteer chiefs, chief fire officers, company officers and managers of emergency service organizations throughout the international community through vision, information, education, services and representation to enhance their professionalism and capabilities.

International Association of Arson Investigators

The International Association of Arson Investigators, Inc. (IAAI) is an association of more than 5,000 fire investigation professionals from across the world, united by a strong commitment to suppress the crime of arson through professional fire investigation. The IAAI's vision is to be the global resource for fire investigation training, technology, research and professional development.

Connecticut Fire Marshals Association

The mission of the Connecticut Fire Marshals Association is to provide protection for the public at large by efficient and effective utilization of its resources through education, prevention and code enforcement. Our Goals is to achieve the highest level of professionalism, ethics and standards for its members through educational programs. And to fairly and impartially enforce state and local codes, while enhancing our community service and relations through public fire education.

The training section of this budget covers a spectrum of disciplines that are required for firefighters to develop their skills and expand their knowledge. Being a volunteer fire service, it takes a number of members to be proficient in the disciplines that are required on incident scenes. Very few firefighters have the detailed knowledge and skills to deal with all types of incidents. That is why we train individuals to their strengths and allow them to specialize in the disciplines that they desire. The following is a breakdown of a few fire service disciplines and the types of training offered.

Firefighting - Every firefighter needs to have the basic skills and training to participate in any emergency incident. All firefighters must be training in the incident management system, infection control and standard operating procedures. The firefighter must also be proficient in the use of personal protect equipment.

Structural Firefighting - Any firefighter wanting the skills to be a certified structural firefighter needs to meet increases respiratory requirements, more frequent physical requirements and participate in frequently scheduled live fire evolutions. Every structural firefighter must be certified to the firefighter I level to be able to enter a fire within a structure. Advanced skills are developed as the firefighter becomes level II certified.

Firefighter I - \$850	Firefighter II - \$650
Flashover Survival - \$120	Fireground Survival - \$165
Building Construction - \$65	

Fire Officer - Any firefighter wanting to become a fire officer must be skilled and proficient in all the basic aspects of all disciplines that his company may deal with. This firefighter must also have skills to supervise his peers.

Fire Officer I - \$440	Incident Health & Safety Officer - \$140
Fire Officer II - \$385	Health & Safety Officer - \$140
Fire Officer III - \$410	RIT Command & Control - \$45
Strategy & Tactic Workshops - \$85	Traffic Incident Management - \$55

OSHA Recertification

Safety Presentation	HazMat Operational Refresher
Personal Protective Equipment Inspection	HazMat Practical Exercise
Annual SCBA FIT Test	Bloodborne Pathogens Refresher
Operating Guidelines/Policy Review	CPR/AED Review/Recertification
Accountability System Review	Lucas II / Epi-Pen Refresher
Emergency Vehicle Operations Refresher	HIPPA Requirements Review

HazMat Technician

WMD Awareness - \$100	HazMat Operational - \$300	HazMat Technician - \$475
-----------------------	----------------------------	---------------------------

Driver/Operator - Any firefighter wanting to become a driver operator must meet the specific licensing requirements for the specific apparatus. There are also physical requirements had come with certain classes for licensing. The firefighter must be certified on the type of apparatus they are operating and be proficient in emergency vehicle operations.

Q Endorsement - \$275	Tanker Shuttle Operations - \$110
Basic Pump Operation - \$100	Pump Operator - \$320
Aerial Strategy & Tactics - \$100	Aerial Operator - \$320

Fire Instructor

Public Information Officer - \$165
Fire Instructor I - \$430
Fire Instructor II - \$330

Rescue Technician

Cold Water Rescue - \$90	Rescue Technician I/II-Core - \$465
Rescue Technician I/II-Rope Rescue - \$600	Rescue Technician I/II-Trench Rescue - \$550
Rescue Technician I/II-Vehicle/Machinery - \$550	Rescue Technician I/II-ConfinedSpace- \$520

Emergency Medical

Emergency Medical Responder - \$385
Emergency Medical Technician - \$880
EMR/EMT Refresher (2/3years) - \$275

June Fire School

June Fire School is held in the first full week in June of each year. It is the largest annual event at the Connecticut Fire Academy hosts, concentrating on firefighter development at all response levels.

Rescue Week

Rescue Week is held in the last week in September of each year. It is an annual event at the Connecticut Fire Academy hosts, concentrating the disciplines of technical rescue at all response levels.

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

Fire Administration		Telephone Usage History		
		Director	Fire Marshal	Fire Inspector
		Q-85	Q-55	Q-115
	Jul-18	\$36.16	\$51.10	\$51.10
	Aug-18	\$36.73	\$51.67	\$51.67
	Sep-18	\$36.73	\$51.67	\$51.67
	Oct-18	\$36.73	\$301.84	\$399.31
	Nov-18	\$36.73	\$51.85	\$51.85
	Dec-18	\$36.73	\$51.85	\$51.85
	Jan-19	\$36.73	\$51.92	\$51.92
	Feb-19	\$36.73	\$51.93	\$51.93
	Mar-19	\$36.73	\$51.93	\$51.93
	Apr-19	\$36.73	\$51.82	\$51.82
	May-19	\$36.73	\$51.82	\$51.82
	Jun-19	\$36.73	\$51.82	\$51.82
	Jul-19	\$36.74	\$52.39	\$52.39
	Aug-19	\$36.74	\$52.39	\$52.39
	Sep-19	\$36.74	\$52.39	\$52.39
	Oct-19	\$36.72	\$52.46	\$52.46
	Nov-19	\$36.72	\$52.46	\$52.46
	Dec-19	\$36.72	\$52.46	\$52.46
	Jan-20	\$36.72	\$52.15	\$52.15
	Feb-20	\$36.72	\$52.15	\$52.15
	Mar-20	\$36.72	\$52.15	\$52.15
	Apr-20	\$36.72	\$52.15	\$52.15
	May-20	\$80.68	\$51.99	\$51.99
	Jun-20	\$36.72	\$51.99	\$51.99
	Jul-20	\$36.68	\$52.93	\$52.93
	Aug-20	\$36.88	\$50.51	\$50.51
	Sep-20	\$36.88	\$50.51	\$50.51
	Oct-20	\$36.88	\$50.51	\$50.51
	Nov-20	\$36.88	\$50.53	\$50.53
	Dec-20			
Totals:		\$484.66	\$627.13	\$627.13
Total Cost of Director:			\$484.66	
Total Cost of Fire Marshal:			\$627.13	
Total Cost of Fire Inspector:			\$627.13	
GRAND TOTAL TELEPHONE:			\$1,738.92	

Jordan Fire Station			Telephone Usage History					
			Long	Alarm	Surcharges	Station	DSL	Cellular
Telephone Usage History			Distance	Circuit	& Other Fees	Alerting	Circuit	MiFi
	Jul-18	\$156.05	\$0.08	\$0.00	\$26.46	\$45.10	\$175.80	\$40.99
	Aug-18	\$156.05	\$0.08	\$0.00	\$26.46	\$45.10	\$175.80	\$40.99
	Sep-18	\$156.05	\$0.00	\$0.00	\$26.46	\$45.10	\$175.80	\$0.00
	Oct-18	\$156.60	\$0.03	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Nov-18	\$119.92	\$0.05	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Dec-18	\$125.10	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Jan-19	\$136.82	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Feb-19	\$125.10	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Mar-19	\$136.82	\$0.02	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Apr-19	\$124.66	\$0.07	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	May-19	\$124.66	\$0.00	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Jun-19	\$124.66	\$0.02	\$0.00	\$27.30	\$45.10	\$175.80	\$0.00
	Jul-19	\$131.62	\$0.06	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00
	Aug-19	\$131.62	\$0.06	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00
	Sep-19	\$131.62	\$0.12	\$0.00	\$27.30	\$45.10	\$0.00	\$0.00
	Oct-19	\$143.84	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Nov-19	\$144.02	\$0.02	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Dec-19	\$144.02	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Jan-20	\$130.54	\$0.05	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Feb-20	\$130.54	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Mar-20	\$142.35	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Apr-20	\$129.90	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	May-20	\$129.90	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Jun-20	\$129.90	\$0.58	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Jul-20	\$132.82	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Aug-20	\$132.82	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Sep-20	\$132.82	\$0.00	\$0.00	\$29.85	\$45.10	\$0.00	\$0.00
	Oct-20	\$137.66	\$0.00	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Nov-20	\$137.66	\$0.13	\$0.00	\$27.76	\$45.10	\$0.00	\$0.00
	Dec-20							
Totals:		\$1,619.87	\$0.89	\$0.00	\$331.74	\$541.20	\$0.00	\$0.00
Total Cost of Phone Lines:			\$1,619.87					
Total Cost of Long Distance:			\$0.89					
Total Cost of Alarm Circuit:			\$0.00					
Total Cost of Surchges & Fees:			\$331.74					
Total Cost of Station Alerting:			\$541.20					
Total Cost of DSL Circuit:			\$0.00					
Total Cost of Cellular/MiFi:			\$0.00					
GRAND TOTAL TELEPHONE:			\$2,493.70					

Quaker Hill Fire Station			Telephone Usage History					
		Long	Alarm	Surcharges	Station	DSL	Cellular	
	Phone Lines	Distance	Circuit	& Other Fees	Alerting	Circuit	WiFi	
	Jul-18	\$170.95	\$6.71	\$0.00	\$24.65	\$44.20	\$175.80	\$145.17
	Aug-18	\$170.95	\$2.23	\$0.00	\$24.65	\$44.20	\$175.80	\$146.31
	Sep-18	\$170.95	\$0.00	\$0.00	\$24.65	\$44.20	\$175.80	\$105.32
	Oct-18	\$171.39	\$0.00	\$0.00	\$25.57	\$44.20	\$175.80	\$105.68
	Nov-18	\$171.39	\$14.50	\$0.00	\$27.79	\$44.20	\$175.80	\$105.68
	Dec-18	\$171.59	\$7.58	\$0.00	\$26.10	\$44.00	\$175.80	\$105.68
	Jan-19	\$175.20	\$4.61	\$0.00	\$26.10	\$53.67	\$175.80	\$105.82
	Feb-19	\$171.39	\$4.31	\$0.00	\$26.10	\$44.20	\$175.80	\$105.84
	Mar-19	\$175.15	\$2.22	\$0.00	\$26.10	\$53.67	\$175.80	\$105.84
	Apr-19	\$170.91	\$2.24	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62
	May-19	\$170.91	\$3.44	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62
	Jun-19	\$170.95	\$0.67	\$0.00	\$26.10	\$44.20	\$175.80	\$105.62
	Jul-19	\$178.43	\$5.19	\$0.00	\$28.32	\$44.20	\$0.00	\$91.33
	Aug-19	\$180.59	\$0.84	\$0.00	\$26.10	\$44.20	\$0.00	\$105.77
	Sep-19	\$178.43	\$2.97	\$0.00	\$26.10	\$44.20	\$0.00	\$105.77
	Oct-19	\$182.68	\$0.00	\$0.00	\$26.60	\$53.67	\$0.00	\$105.91
	Nov-19	\$182.71	\$0.00	\$0.00	\$26.60	\$53.81	\$0.00	\$105.91
	Dec-19	\$182.71	\$0.29	\$0.00	\$26.60	\$53.81		\$47.19
	Jan-20	\$176.37	\$0.00	\$0.00	\$28.82	\$53.81	\$0.00	\$52.15
	Feb-20	\$176.37	\$0.17	\$0.00	\$26.60	\$44.20	\$0.00	\$52.15
	Mar-20	\$189.63	\$0.00	\$0.00	\$28.82	\$53.67	\$0.00	\$52.15
	Apr-20	\$176.37	\$1.69	\$0.00	\$26.60	\$53.67	\$0.00	\$53.31
	May-20	\$175.69	\$0.00	\$0.00	\$26.60	\$44.20	\$0.00	\$51.99
	Jun-20	\$175.69	\$0.00	\$0.00	\$28.82	\$44.20	\$0.00	\$51.99
	Jul-20	\$178.81	\$0.00	\$0.00	\$26.60	\$53.67	\$0.00	\$52.93
	Aug-20	\$178.81	\$0.00	\$0.00	\$130.82	\$53.16	\$0.00	\$50.51
	Sep-20	\$178.81	\$1.44	\$0.00	\$26.60	\$71.72	\$0.00	\$50.51
	Oct-20	\$178.81	\$0.00	\$0.00	\$26.60	\$44.20	\$0.00	\$50.53
	Nov-20	\$184.05	\$0.00	\$0.00	\$28.82	\$53.56	\$0.00	
	Dec-20							
Totals:		\$2,155.67	\$11.15	\$0.00	\$326.58	\$641.31	\$0.00	\$875.62
Total Cost of Phone Lines:		\$2,155.67						
Total Cost of Long Distance:		\$11.15						
Total Cost of Alarm Circuit:		\$0.00						
Total Cost of Surchrges & Fees:		\$326.58						
Total Cost of Station Alerting:		\$641.31						
Total Cost of DSL Circuit:		\$0.00						
Total Cost of Cellular/WiFi:		\$875.62						
GRAND TOTAL TELEPHONE:		\$4,010.33						

Goshen Fire Station			Telephone Usage History					
		Long	Alarm	Surcharges	Station	DSL	Cellular	
	Phone Lines	Distance	Circuit	& Other Fees	Alerting	Circuit	MiFi	
Jul-18	\$102.88	\$0.29	\$0.00	\$31.15	\$44.20	\$175.80	\$92.09	
Aug-18	\$102.88	\$0.33	\$0.00	\$28.93	\$44.20	\$175.80	\$92.66	
Sep-18	\$102.88	\$0.30	\$0.00	\$28.93	\$44.20	\$175.80	\$51.87	
Oct-18	\$103.21	\$0.41	\$0.00	\$29.85	\$44.20	\$175.80	\$51.85	
Nov-18	\$103.21	\$0.36	\$0.00	\$29.85	\$44.20	\$175.80	51.8/5	
Dec-18	\$103.21	\$0.15	\$0.00	\$30.38	\$44.20	\$175.80	\$51.85	
Jan-19	\$114.69	\$0.00	\$0.00	\$30.38	\$53.67	\$175.80	\$51.92	
Feb-19	\$103.21	\$0.00	\$0.00	\$30.38	\$44.20	\$175.80	\$51.93	
Mar-19	\$114.67	\$1.16	\$0.00	\$30.38	\$53.67	\$175.80	\$51.93	
Apr-19	\$102.85	\$0.19	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82	
May-19	\$102.85	\$0.06	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82	
Jun-19	\$102.85	\$0.55	\$0.00	\$30.38	\$44.20	\$175.80	\$51.82	
Jul-19	\$108.49	\$0.32	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39	
Aug-19	\$108.49	\$1.44	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39	
Sep-19	\$108.49	\$1.03	\$0.00	\$30.38	\$44.20	\$0.00	\$52.39	
Oct-19	\$120.36	\$1.24	\$0.00	\$30.88	\$53.67	\$0.00	\$52.46	
Nov-19	\$120.55	\$1.13	\$0.00	\$30.88	\$53.81	\$0.00	\$52.46	
Dec-19	\$120.55	\$0.30	\$0.00	\$30.88	\$53.81	\$0.00	\$52.46	
Jan-20	\$107.62	\$0.61	\$0.00	\$30.88	\$44.20	\$175.80	\$52.15	
Feb-20	\$107.62	\$1.70	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00	
Mar-20	\$119.19	\$1.06	\$0.00	\$30.88	\$53.67	\$175.80	\$0.00	
Apr-20	\$107.11	\$0.10	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00	
May-20	\$107.11	\$0.00	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00	
Jun-20	\$107.11	\$0.20	\$0.00	\$30.88	\$44.20	\$175.80	\$0.00	
Jul-20	\$109.48	\$0.00	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00	
Aug-20	\$109.48	\$1.65	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00	
Sep-20	\$109.48	\$0.42	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00	
Oct-20	\$113.41	\$0.12	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00	
Nov-20	\$113.41	\$0.20	\$0.00	\$30.88	\$44.20	\$0.00	\$0.00	
Dec-20								
Totals:	\$1,342.69	\$9.13	\$0.00	\$369.06	\$568.56	\$1,054.80	\$366.70	
Total Cost of Phone Lines:		\$1,342.69						
Total Cost of Long Distance:		\$9.13						
Total Cost of Alarm Circuit:		\$0.00						
Total Cost of Surchrges & Fees:		\$369.06						
Total Cost of Station Alerting:		\$568.56						
Total Cost of DSL Circuit:		\$1,054.80						
Total Cost of Cellular/MiFi:		\$366.70						
GRAND TOTAL TELEPHONE:		\$3,710.94						

Oswegatchie Fire Station			Telephone Usage History					
		Phone Lines	Long Distance	Alarm Circuit	Surcharges & Other Fees	Station Alerting	DSL Circuit	Cellular MiFi
	Jul-18	\$156.05	\$0.95	\$0.00	\$16.66	\$45.10	\$175.80	\$123.25
	Aug-18	\$156.05	\$0.47	\$0.00	\$16.66	\$45.10	\$175.80	\$124.39
	Sep-18	\$156.07	\$0.39	\$0.00	\$16.66	\$45.10	\$175.80	\$83.40
	Oct-18	\$157.03	\$2.14	\$0.00	\$17.50	\$45.10	\$175.80	\$83.74
	Nov-18	\$119.97	\$0.74	\$0.00	\$17.50	\$45.10	\$175.80	\$38.80
	Dec-18	\$125.10	\$0.69	\$0.00	\$17.99	\$45.10	\$175.80	\$51.85
	Jan-19	\$136.69	\$0.64	\$0.00	\$17.99	\$45.10	\$175.80	\$51.92
	Feb-19	\$125.10	\$0.99	\$0.00	\$17.99	\$45.10	\$175.80	\$51.93
	Mar-19	\$136.70	\$0.15	\$0.00	\$17.99	\$45.10	\$175.80	\$51.93
	Apr-19	\$124.66	\$0.82	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	May-19	\$124.66	\$0.27	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	Jun-19	\$125.66	\$1.09	\$0.00	\$17.99	\$45.10	\$175.80	\$51.82
	Jul-19	\$131.62	\$0.95	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Aug-19	\$131.62	\$0.94	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Sep-19	\$131.62	\$0.77	\$0.00	\$17.99	\$45.10	\$0.00	\$52.39
	Oct-19	\$143.71	\$0.94	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Nov-19	\$143.90	\$0.32	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Dec-19	\$143.90	\$0.65	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Jan-20	\$130.54	\$0.61	\$0.00	\$18.45	\$45.10	\$0.00	\$52.46
	Feb-20	\$130.54	\$0.72	\$0.00	\$18.45	\$45.10	\$0.00	\$52.15
	Mar-20	\$142.22	\$1.42	\$0.00	\$18.45	\$45.10	\$0.00	\$52.15
	Apr-20	\$129.90	\$0.60	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	May-20	\$129.90	\$1.18	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	Jun-20	\$129.90	\$0.24	\$0.00	\$18.45	\$45.10	\$0.00	\$51.99
	Jul-20	\$132.82	\$0.00	\$0.00	\$20.54	\$45.10	\$0.00	\$52.93
	Aug-20	\$132.82	\$0.14	\$0.00	\$18.45	\$45.10	\$0.00	
	Sep-20	\$132.82	\$1.44	\$0.00	\$18.45	\$45.10	\$0.00	
	Oct-20	\$137.66	\$0.04	\$0.00	\$18.45	\$45.10	\$0.00	
	Nov-20	\$137.66	\$0.60	\$0.00	\$18.45	\$45.10	\$0.00	\$82.55
	Dec-20							
Totals:		\$1,619.37	\$9.34	\$0.00	\$220.02	\$541.20	\$0.00	\$627.28
Total Cost of Phone Lines:			\$1,619.37					
Total Cost of Long Distance:			\$9.34					
Total Cost of Alarm Circuit:			\$0.00					
Total Cost of Surchrges & Fees:			\$220.02					
Total Cost of Station Alerting:			\$541.20					
Total Cost of DSL Circuit:			\$0.00					
Total Cost of Cellular/MiFi:			\$627.28					
GRAND TOTAL TELEPHONE:			\$3,017.21					

Cohanzie Fire Station			Telephone Usage History						
		Long Phone Lines	Distance	Alarm Circuit	Surcharges & Other Fees	Gas Pump Circuit	Station Alerting	DSL Circuit	Cellular MiFi
	Jul-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$40.99
	Aug-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$40.99
	Sep-18	\$156.95	\$0.00	\$0.00	\$38.22	\$0.00	\$44.20	\$175.80	\$0.00
	Oct-18	\$157.50	\$0.00	\$0.00	\$39.06	\$0.00	\$44.20	\$175.80	\$0.00
	Nov-18	\$120.82	\$0.00	\$0.00	\$39.06	\$146.34	\$44.20	\$175.80	\$0.00
	Dec-18	\$69.75	\$0.00	\$0.00	\$112.56	\$67.27	\$44.20	\$175.80	\$0.00
	Jan-19	\$106.12	\$0.00	\$0.00	\$39.06	\$78.08	\$53.67	\$175.80	\$0.00
	Feb-19	\$94.62	\$0.00	\$0.00	\$39.06	\$67.60	\$44.20	\$175.80	\$0.00
	Mar-19	\$105.41	\$0.02	\$0.00	\$39.06	\$67.30	\$53.67	\$175.80	\$0.00
	Apr-19	\$94.29	\$0.00	\$0.00	\$39.06	\$67.31	\$44.20	\$175.80	\$0.00
	May-19	\$94.29	\$0.00	\$0.00	\$39.06	\$78.32	\$44.20	\$175.80	\$0.00
	Jun-19	\$94.29	\$0.00	\$0.00	\$39.06	\$78.47	\$44.20	\$175.80	\$0.00
	Jul-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.78	\$44.20	\$0.00	\$0.00
	Aug-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.32	\$44.20	\$0.00	\$0.00
	Sep-19	\$99.51	\$0.00	\$0.00	\$39.06	\$69.56	\$44.20	\$0.00	\$0.00
	Oct-19	\$110.67	\$0.06	\$0.00	\$39.52	\$69.73	\$53.67	\$0.00	\$0.00
	Nov-19	\$110.83	\$0.00	\$0.00	\$39.52	\$70.17	\$53.81	\$0.00	\$0.00
	Dec-19	\$110.84	\$0.00	\$0.00	\$39.52	\$69.89	\$53.81	\$0.00	\$0.00
	Jan-20	\$98.70	\$0.08	\$0.00	\$39.52	\$69.38	\$44.20	\$0.00	\$0.00
	Feb-20	\$98.70	\$0.00	\$0.00	\$39.52	\$69.45	\$44.20	\$0.00	\$0.00
	Mar-20	\$109.55	\$0.00	\$0.00	\$39.52	\$69.33	\$53.67	\$0.00	\$0.00
	Apr-20	\$98.22	\$0.00	\$0.00	\$39.52	\$69.18	\$44.20	\$0.00	\$0.00
	May-20	\$98.22	\$0.00	\$0.00	\$39.52	\$69.14	\$44.20	\$0.00	\$0.00
	Jun-20	\$98.22	\$0.02	\$0.00	\$39.52	\$69.52	\$44.20	\$0.00	\$0.00
	Jul-20	\$100.44	\$0.00	\$0.00	\$39.52	\$70.06	\$44.20	\$0.00	\$0.00
	Aug-20	\$100.44	\$0.24	\$0.00	\$39.52	\$70.13	\$44.20	\$0.00	\$0.00
	Sep-20	\$100.44	\$0.00	\$0.00	\$39.52	\$70.03	\$53.67	\$0.00	\$0.00
	Oct-20	\$104.07	\$0.00	\$0.00	\$39.52	\$71.30	\$44.20	\$0.00	\$0.00
	Nov-20	\$104.07	\$0.00	\$0.00	\$39.52	\$65.67	\$44.20	\$0.00	\$0.00
	Dec-20								
Totals:		\$1,232.48	\$0.16	\$0.00	\$472.86	\$834.45	\$568.56	\$0.00	\$0.00
Total Cost of Phone Lines:		\$1,232.48							
Total Cost of Long Distance:		\$0.16							
Total Cost of Alarm Circuit:		\$0.00							
Total Cost of Surchrges & Fees:		\$472.86							
Total Cost of Gas Pump Circuit:		\$834.45							
Total Cost of Station Alerting:		\$568.56							
Total Cost of DSL Circuit:		\$0.00							
Total Cost of Cellular/MiFi:		\$0.00							
GRAND TOTAL TELEPHONE:		\$3,108.51							

YNHH Occupational Medicine and Wellness Services		
Waterford Fire Department Screening Fees		
NFPA Recommendations	Preplace Exam - NFPA	Annual Exam - NFPA
Primary Screening Services		
Audiogram	\$45.00	\$45.00
Chest Xray 2-View- baseline and ONLY repeated as medically necessary	\$76.00	\$76.00
EKG - BASELINE, then annually age 40+, unless medically necessary	\$60.00	\$60.00
Medical Exam & Health Hx, incl dipstick & resp q	\$95.00	\$95.00
Preplace (ONLY) Rapid Drug Test	\$50.00	N/A
Pulmonary Function Test	\$60.00	\$60.00
PPD - placement and read	\$23.00	TB exposure only
Hemoccult - age 40+ or as medically necessary	\$10.72	\$10.72
Respirator Questionnaire Review	incl w/exam	incl w/exam
Vision - visual acuity, depth perception, peripheral, color	\$22.00	\$22.00
Stress Test - BASELINE, then repeated as medically necessary	\$256.00	
Labs - Baseline, then every 3 years < age 40, annually 40+		
CBCw/diff	\$34.00	
Comp metabolic panel	\$35.76	
Lipid panel	\$47.00	
PSA - age 50 and over, age 40 and over African American heritage	\$63.70	
Hep 8 titer, if no documented immunity, IX ONLY	\$59.00	
Hep C titer, if no documented immunity, IX ONLY	\$49.12	
MMR Titer - if no documented immunity, IX ONLY:		
Measles titer	\$43.76	
Mumps titer	\$44.72	
Rubella titer	\$49.12	
Varicella titer, if no documented immunity, IX ONLY	\$43.76	
Vaccines -based on titer results and/or discussion with clinician		
Hep A Vaccine - offer	\$121.34	
Hep B Vaccine - series of 3 per CDC	\$88ea	
MMR Vaccine - in absense of documented immunity, 2 doses	\$127.55 ea	
Varicella Vaccine - offer if no immunity, 2 doses	\$187.32 ea	
Tetanus - every 10 years	\$78.82	
Additional Fees		
Lab Urinalysis - based on dipstick result	\$10.72	\$10.72
Mammogram - biannually age 40+, annually age 50+: defer to PCP or Gyn		
Fees valid thru 12/31/2020		

LP Gas Usage							
FY20							
Jordan Fire Station				Quaker Hill Fire Station			
Date	Amount	Quantity		Date	Amount	Quantity	
Jan-19	-	-		Jan-19	-	-	
Feb-19	\$226.16	37.7		Feb-19	-	-	
Mar-19	-	-		Mar-19	-	-	
Apr-19	-	-		Apr-19	-	-	
May-19	\$271.15	45.2		May-19	\$387.89	116.7	
Jun-19	-	-		Jun-19	-	-	
Jul-19	-	-		Jul-19	-	-	
Aug-19	-	-		Aug-19	-	-	
Sep-19	-	-		Sep-19	-	-	
Oct-19	-	-		Oct-19	-	-	
Nov-19	\$71.98	18.0		Nov-19	-	-	
Dec-19	-	-		Dec-19	-	-	
Jan-20	\$374.71	93.7		Jan-20	-	-	
Feb-20	-	-		Feb-20	-	-	
Mar-20	\$281.93	70.5		Mar-20	-	-	
Apr-20	-	-		Apr-20	-	-	
May-20	\$131.17	32.8		May-20	-	-	
Jun-20	-	-		Jun-20	-	-	
Jul-20	\$164.36	41.1		Jul-20	-	-	
Aug-20	-	-		Aug-20	-	-	
Sep-20	-	-		Sep-20	-	-	
Oct-20	-	-		Oct-20	-	-	
Nov-20	-	-		Nov-20	-	-	
Dec-20	-	-		Dec-20	-	-	
Totals:	\$859.79	215.0		Totals:	\$0.00	0.0	
Total Quantity of LP Gas:		215.0		Total Quantity of LP Gas:		0.0	
Total Cost of LP Gas:		\$859.79		Total Cost of LP Gas:		\$0.00	

LP Gas Usage							
FY20							
Goshen Fire Station				Oswegatchie Fire Station			
Date	Amount	Quantity		Date	Amount	Quantity	
Jan-19	\$290.33	72.6		Jan-19	-	-	
Feb-19	-	-		Feb-19	-	-	
Mar-19	\$221.54	55.4		Mar-19	-	-	
Apr-19	-	-		Apr-19	-	-	
May-19	-	-		May-19	\$151.52	42.1	
Jun-19	-	-		Jun-19	-	-	
Jul-19	-	-		Jul-19	-	-	
Aug-19	-	-		Aug-19	-	-	
Sep-19	-	-		Sep-19	-	-	
Oct-19	-	-		Oct-19	-	-	
Nov-19	-	-		Nov-19	-	-	
Dec-19	\$227.29	57.5		Dec-19	-	-	
Jan-20	-	-		Jan-20	-	-	
Feb-20	-	-		Feb-20	\$171.31	47.6	
Mar-20	-	-		Mar-20	-	-	
Apr-20	-	-		Apr-20	-	-	
May-20	-	-		May-20	-	-	
Jun-20	-	-		Jun-20	-	-	
Jul-20	-	-		Jul-20	-	-	
Aug-20	-	-		Aug-20	\$34.55	\$9.60	
Sep-20	-	-		Sep-20	-	-	
Oct-20	-	-		Oct-20	-	-	
Nov-20	-	-		Nov-20	-	-	
Dec-20	-	-		Dec-20	-	-	
Totals:	\$227.29	57.5		Totals:	\$171.31	47.6	
Total Quantity of LP Gas:		57.5		Total Quantity of LP Gas:		47.6	
Total Cost of LP Gas:		\$227.29		Total Cost of LP Gas:		\$171.31	

LP Gas Usage			
FY20			
Cohanzie Fire Company			
	Date	Amount	Quantity
	Jan-19	\$214.85	34.0
	Feb-19	-	-
	Mar-19	-	-
	Apr-19	\$250.57	44.2
	May-19	-	-
	Jun-19	-	-
	Jul-19	-	-
	Aug-19	-	-
	Sep-19	-	-
	Oct-19	\$302.99	55.2
	Nov-19	-	-
	Dec-19	-	-
	Jan-20	-	-
	Feb-20	\$332.29	57.5
	Mar-20	-	-
	Apr-20	-	-
	May-20	\$188.07	32.1
	Jun-20	-	-
	Jul-20	\$234.96	43.2
	Aug-20	-	-
	Sep-20	-	-
	Oct-20	-	-
	Nov-20	-	-
	Dec-20	-	-
Totals:		\$823.35	144.8
Total Quantity of LP Gas:			144.8
Total Cost of LP Gas:			\$823.35

3000 Series: MATERIALS/SUPPLIES

10123-53010 Office Supplies:

This request will be utilized to cover the cost of office supply items that are not available through the in-house process.

Fire Prevention	\$750
Fire Stations	\$750

Expended FY20 - \$903 Expended FY19 - \$1,110 Expended FY18 - \$1,558

Total Office Supplies = \$1,500

10123-53020 Other Supplies:

This request will be utilized for consumable supplies such as Paper Towels, Trash Receptacle Liners, Toilet Tissue, Facial Tissue, Liquid Soap, Light Bulbs, etc.

Public Safety	\$3,000
Fire Stations	\$15,000

Expended FY20 - \$24,533 Expended FY19 - \$15,128 Expended FY18 - \$18,405

Total Other Supplies = \$18,000

10123-52000 Consumables:

This request will be utilized for food and refreshments for firefighters during long-term incidents and during training sessions.

Expended FY20 - \$4,348 Expended FY19 - \$7,849 Expended FY18 - \$7,692

Total Consumables Expenses = \$7,500

10123-53070 Auto Repairs:

This request will be utilized for the preventative maintenance and repair costs of all apparatus and vehicles assigned to the Fire Service. Maintenance is the annual P/M check/ DOT Inspection, transmission check and fluids/bulbs. Repairs are the items that are found during the P/M and other repairs that are necessary, such as brakes, tune-ups and tires.

ID#	Station	Year	Type	Maintenance	Repairs	
W-11	Jordan	2014	Pumper	\$2,500	\$3,000	\$5,500
W-21	Quaker Hill	2006	Pumper	\$2,500	\$5,000	\$7,500
W-25	Quaker Hill	2016	Pumper	\$2,500	\$4,500	\$7,000
W-31	Goshen	2013	Pumper	\$2,500	\$3,000	\$5,500
W-32	Goshen	1998	Pumper	\$2,500	\$5,000	\$7,500
W-41	Oswegatchie	2018	Pumper	\$2,500	\$1,000	\$3,500
W-42	Oswegatchie	2007	Pumper	\$2,500	\$5,000	\$7,500
W-51	Cohanzie	2016	Pumper	\$2,500	\$3,000	\$5,500
W-15	Jordan	2016	Aerial	\$3,000	\$4,500	\$7,500
W-55	Cohanzie	2004	Aerial	\$3,000	\$6,000	\$9,000
W57	Cohanzie	2010	Rescue	\$1,500	\$3,500	\$5,000
W92	Quaker Hill		Boat	\$500	\$1,000	\$1,500
W93	Goshen	2007	Boat	\$500	\$500	\$1,000
W-23	Quaker Hill	2006	Brush	\$500	\$1,000	\$1,500
W-43	Oswegatchie	2006	Brush	\$500	\$1,000	\$1,500
W-53	Cohanzie	2009	Brush	\$500	\$1,000	\$1,500
W-16	Jordan	2016	Utility	\$250	\$1,250	\$1,500
W-26	Quaker Hill	2006	Utility	\$250	\$1,250	\$1,500
W-34	Goshen	2011	Utility	\$250	\$1,750	\$2,000
W-36	Goshen	2007	Utility	\$250	\$1,750	\$2,000
W-46	Oswegatchie	2006	Utility	\$250	\$1,250	\$1,500
W-56	Cohanzie	2010	Utility	\$250	\$1,750	\$2,000
Car 55	Public Safety	2012	Pick-Up	\$250	\$250	\$500
Car 85	Public Safety	2016	SUV	\$250	\$250	\$500
Car 115	Public Safety	2015	SUV	\$250	\$250	\$500

Expended FY20 - \$79,683 Expended FY19 - \$110,492 Expended FY18 - \$83,908

Total Auto Repairs = \$90,000

10123-53090 Gasoline & Diesel Fuel:

3,000 gallons of gasoline @ \$ 1.35 per gallon.
9,000 gallons of diesel fuel @ \$1.6318 per gallon.

The amounts were determined by utilizing a three-year average, a breakdown of the FY20 fuel usage is provided.

Expended FY20 - \$26,152 Expended FY19 - \$26,724 Expended FY18 - \$31,202

Total Gasoline & Diesel Fuel = \$18,740

10123-53110 Computer Supplies:

This request will be utilized for software upgrades, misc. supplies. The cost is estimated at \$600 per fire station.

Expended FY20 - \$3,796 Expended FY19 - \$3,113 Expended FY18 - \$3,155

Total Computer Supplies = \$3,000

10123-53111 Firefighters' Protective Clothing

This request will be utilized for protective turnout gear for the firefighters. The number of sets purchased to date for FY21 is reflected on the Inventory Update.

Protective Turnout Gear

Public Safety	(4) x \$2,800	\$11,200
Jordan	(4) x \$2,800	\$11,200
Quaker Hill	(4) x \$2,800	\$11,200
Goshen	(4) x \$2,800	\$11,200
Oswegatchie	(4) x \$2,800	\$11,200
Cohanzie	(4) x \$2,800	\$11,200

(12)Integrated PPE Harness	\$2,880
(12) Twenty boots at \$275	\$3,300
(12) Ten helmets at \$275	\$3,300
(18) Twenty gloves at \$75	\$1,350
(18) Twenty hoods at \$40	\$720

Expended FY20 - \$54,479 Expended FY19 - \$67,284 Expended FY18 - \$74,728

Total Firefighters' Protective Clothing = \$78,750

10123-53112 Firefighting Supplies:

This request will be utilized for consumable firefighting supplies such as SCBA Batteries, Absorbent Materials, Road Flares, Caution Tape, etc. This line is budgeted at \$2,000 per company.

Expended FY20 - \$7,668 Expended FY19 - \$10,865 Expended FY18 - \$7,209

Total Firefighting Supplies = \$10,000

10123-53113 Volunteer Responder Awards:

This request will be utilized for awards that are given to the volunteer firefighters in appreciation of various achievements. These awards are normally a type of protective equipment/apparel that can be utilized by the volunteer in the functions of his fire service duties.

Expended FY20 - \$990 Expended FY19 - \$3,778 Expended FY18 - \$2,335

Total Volunteer Responder Awards = \$5,000

10123-5311X Medical Supplies:

This request will be utilized for to supply the (10) units designated as First Responders with consumable supplies such as infectious control equipment (PPE), ventilation & airway equipment, bandages and dressings, triage packs, medications, etc.

Expended FY20 - \$0 Expended FY19 - \$0 Expended FY18 - \$0

Total Firefighting Supplies = \$10,000

FIRE DEPARTMENT
Fiscal Year 2022
Town of Waterford

FY20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Gasoline	Diesel
Q55	15.37	79.68	76.45	79.47	52.77	71.62	56.43	53.38	77.72	70.03	73.89	75.97	782.78	0.00
Q85	56.63	72.27	106.47	116.87	107.89	98.04	85.62	54.23	80.20	58.22	74.24	75.60	986.28	0.00
Q115	39.72	42.61	25.69	26.28	36.87	28.67	31.70	36.71	30.08	29.74	17.29	18.81	364.17	0.00
Heat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28	0.00	0.00	0.00	0.00	28.00	0.00
Key	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	111.72	194.56	208.61	222.62	197.53	198.33	173.75	172.32	188.00	157.99	165.42	170.38	2,161.23	0.00
W11	58.91	48.32	79.71	77.69	76.47	76.12	126.93	75.69	89.68	45.10	67.39	100.78	0.00	922.79
W15	135.18	142.81	84.72	123.12	162.63	117.47	144.05	109.08	52.00	64.78	52.70	84.42	0.00	1,272.96
W16	53.33	76.32	79.24	80.16	80.54	30.27	55.84	24.41	26.48	6.45	5.28	9.71	528.03	0.00
Key	0.00	0.00	0.00	0.00	0.00	0.00	0	0	4.89	0	0	0	4.89	0.00
	247.42	267.45	243.67	280.97	319.64	223.86	326.82	209.18	173.05	116.33	125.37	194.91	532.92	2,195.75
W21	75.60	82.30	69.40	68.50	91.30	65.90	36.40	46.90	47.10	36.80	43.40	50.50	0.00	714.10
W23	23.60	13.60	0.00	10.40	7.17	0.00	12.70	10.70	10.10	4.50	13.60	0.00	0.00	106.37
W25	53.16	57.70	41.20	27.30	51.10	38.00	37.40	47.80	55.50	23.10	46.90	26.70	0.00	505.86
W26	19.30	22.56	10.90	21.90	21.60	18.10	23.40	37.10	40.80	0.00	28.90	50.50	0.00	295.06
W92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.8	71.80	0.00
Key-D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Key-G	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	171.66	176.16	121.50	128.10	171.17	122.00	109.90	142.50	153.50	64.40	132.80	199.50	71.80	1,621.39
W31	10.46	13.20	29.21	58.77	10.60	20.22	30.72	30.00	19.47	26.79	31.50	11.00	0.00	291.94
W32	16.38	0.00	38.98	47.03	43.34	29.27	25.51	12.54	28.43	8.00	28.45	31.83	0.00	309.76
W34	21.23	16.10	0.00	0.00	16.00	0.00	7.30	8.10	7.31	0.00	0.00	12.00	0.00	88.04
W36	8.49	31.86	32.64	32.68	15.84	9.50	0.00	8.00	0.00	0.00	0.00	8.00	0.00	147.01
W93	23.83	92.35	0.00	0.00	8.56	0.00	0.00	0.00	1.93	0.00	0.00	19.55	146.22	0.00
Ford	0.00	9.28	0.00	26.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.28
Buff	0.00	36.46	0.00	0.00	0.00	15.97	0.00	0.00	0.00	0.00	0.00	0.00	52.43	0.00
Key-G	0.00	15.83	3.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.74	0.00
	80.39	215.08	104.74	164.48	94.34	74.96	63.53	58.64	57.14	34.79	59.95	82.38	218.39	872.03
W41	11.27	31.81	25.04	19.39	21.17	11.50	5.91	29.58	8.36	18.87	20.20	39.28	0.00	242.38
W42	85.14	102.49	103.31	106.24	120.27	148.33	156.90	174.84	76.93	37.21	49.08	35.61	0.00	1,196.35
W43	15.12	0.00	0.00	17.36	0.00	14.94	19.76	18.85	16.22	0.00	0.00	15.05	0.00	117.30
W46	17.00	12.26	20.23	51.81	41.44	13.20	20.05	26.65	23.54	0.00	0.00	26.43	0.00	252.61
W94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mack	0.00	17.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.30
	128.53	163.86	148.58	194.80	182.88	187.97	202.62	249.92	125.05	56.08	69.28	116.37	0.00	1,825.94
W51	80.60	64.70	50.60	45.90	64.40	88.20	70.00	67.10	41.00	18.30	59.60	60.40	0.00	710.80
W53	12.00	11.20	11.60	11.10	0.00	11.50	7.90	0.00	6.20	0.00	9.60	0.00	0.00	81.10
W55	21.50	66.80	63.70	42.90	40.40	18.20	96.90	100.29	89.30	57.40	81.31	22.80	0.00	701.50
W56	27.80	41.50	27.10	32.30	30.70	17.17	19.50	18.20	17.70	16.70	8.10	9.40	0.00	266.17
W57	68.30	78.42	60.22	88.98	67.71	94.49	50.20	38.00	32.00	16.70	30.10	49.30	0.00	674.42
Key	7.90	5.10	6.70	0.00	0.00	0.00	0.00	0.00	0.00	6.10	4.70	6.10	36.60	0.00
	218.10	267.72	219.92	221.18	203.21	229.56	244.50	223.59	186.20	115.20	193.41	148.00	36.60	2,433.99
													3,020.94	8,949.10

4000 Series: EQUIPMENT

10123-54060 Office Equipment:

This request will be utilized for office equipment or furniture upgrades for the fire stations and the Public Safety Building.

Public Safety	\$500
Fire Stations	\$2,500

Expended FY20 - \$2,558 Expended FY19 - \$7,955 Expended FY18 - \$1,951

Total Office Equipment = \$3,000

10123-54202 Equipment – Fire Inspection/Investigation

This request will be for the purchase of hand tools, monitoring equipment, consumables, and protective clothing that are utilized in the collection of fire scene evidence or conducting Inspections.

Expended FY20 - \$593 Expended FY19 - \$425 Expended FY18 - \$868

Total Equipment - Fire Inspection/Investigation = \$500

10123-54218 Firefighting Equipment:

This request will be utilized for the purchase of various types of equipment. This funding will be utilized to standardize the equipment throughout the fire stations.

(18) 50' Length of 1-3/4" Fire Hose @ \$175	\$3,150
(18) 50' Length of 2-1/2" Fire Hose @ \$225	\$4,050
(8) 50' Length of 3" Fire Hose @ \$275	\$2,200
(6) Combustible Gas Meters @ \$950	\$5,700
(12) Sets of Rescue Rope @ \$400	\$4,800
Rescue Rope Hardware	\$2,000
(25) 5-Gal Container of Firefighting Foam @ \$165	\$4,125
Nozzle/Appliance Repairs/Replacement	\$5,975
Hand Tool Replacement	\$2,000
Power Tool Repairs/Replacement	\$2,000
Wild-land Firefighting Equipment	\$1,000

Expended FY20 - \$21,150 Expended FY19 - \$19,227 Expended FY18 - \$36,368

Total Firefighting Equipment = \$35,000

10123-54220 Radio/ Emergency Lights:

This request will be utilized for radio/pager equipment and repairs to radios/pagers/lighting equipment.

Radios/Pagers \$7,500	Radio/Lighting Repairs \$2,500
-----------------------	--------------------------------

Expended FY20 - \$10,667 Expended FY19 - \$8,848 Expended FY18 - \$8,804

Total Radio/Emergency Lights = \$10,000

10123-54221 Service Truck:

This unit has been removed from service permanently.

Expended FY20 - \$4,690 Expended FY19 - \$2,118 Expended FY18 - \$2,175

Total Service Truck = \$0

10123-54222 Rescue Truck:

This request will be utilized for costs associated for the Rescue Truck. This unit is housed at the Cohanzie station, but services all five fire stations throughout town. This line item allows for sufficient funding to maintain and replace equipment as necessary. This unit provides town-wide rescue disciplines including Vehicle Extrication, Confined Space, High Angle, and Trench.

Annual Maintenance/Replacement to Power Equipment	\$3,000
Consumables/Repairs to Hand Equipment	\$4,500

Expended FY20 - \$1,897 Expended FY19 - \$1,763 Expended FY18 - \$7,619,365

Total Rescue Truck = \$7,500

10123-54226 Equipment:

This request will begin replacing the Large Diameter Hose (5") that is utilized for supply lines on the engines. This request would be for funding to purchase enough LDH to replace two (2) hose bed loads.

(20) 100' Length of 5" Fire Hose @ \$600	\$12,000
(5) Automatic Defibrillators @\$2,000	\$10,000

Expended FY20 - \$9,293 Expended FY19 - \$6,800 Expended FY18 - \$11,359

Total LDH Hose Replacement = \$22,000

CATEGORY	QTY	EQUIPMENT DESCRIPTION
Ventilation & Airway Equipment	1	Portable oxygen administration apparatus with 30 minutes supply at 7 lpm flow rate, which is operable totally detached from parent vehicle. Such unit shall be capable of accepting attachment to a nasal cannula, mouth/nose mask or as enrichment feed to a forced ventilation unit.
	1	Adequate length oxygen tubing. May be separate or incorporated into each of the delivery devices listed below.
	2	Adult Nasal Cannulas
	1	Child Nasal Cannula
	2	Adult non-rebreathing transparent masks
	1	Child non-rebreathing transparent mask
	1	Adult BVM (Hand-operated, self-re-expanding bag [≥1000 ml] with oxygen reservoir/accumulator and tubing, valve (clear, disposable, operable in cold weather) and transparent adult mask
	1	Child BVM (Hand-operated, self-re-expanding bag [450-750 ml] with oxygen reservoir/accumulator, valve (clear, disposable, operable in cold weather) and transparent child mask. Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
	1	Infant mask for BVM. Labeling may vary but should be sized to accommodate appropriate seal on full-term infants (<5 kg or 11 lb). Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
	1	Neonatal mask for BVM. Labeling may vary but should be sized to accommodate appropriate seal on low-birth weight infants (<2.5 kg or 5.5 lb). Suitable substitute for BLS units only: mouth-barrier ventilation devices that allow for ventilation of both infants and children.
Bandages	1	Complete set infant to adult sized oropharyngeal airways
	2	Sterile multitrauma dressing 10x30" or larger
	5	Abdominal dressing, 5"x9" or larger
	1	Roll of self-adhering elastic bandage suitable for applying a pressure dressing
	10	4" x 4" gauze sponges or suitable size
	4	Gauze rolls
	2	Sterile 3" x 8" or larger occlusive dressings, or equivalent sufficient to permit an air-tight seal of wounds to the chest cavity
	2	Triangular bandages
	1	Hypoallergenic roll of adhesive tape
	1	Roll athletic-type adhesive tape
	2	Arterial tourniquets (commercially manufactured)
	1	Sterile burn sheet

All quantities represent minimums believed to be adequate for a provider to render care on a single medical/trauma response. MCI's, prolonged transports or multiple consecutive responses may require additional supplies. Services may need to carry additional supplies and/or establish restocking procedures to assure adequate supplies are available for all responses.

CATEGORY	QTY	EQUIPMENT DESCRIPTION
Misc.	500mL	Sterile saline solution for irrigation (plastic bottle or bag)
	1	Adult Sphygmomanometer (with standard adult and large adult cuffs)
	1	Adult stethoscope
	1	Heavy scissors or shears for cutting clothing, belts, boots, etc.
	1	Battery operated, hand-carried flashlight suitable for illuminating both a localized work area or walkway. Rechargeable or has extra set of batteries. Penlights do not meet this requirement.
	1	Thermal blanket. "Bath blanket" does not meet this requirement.
	1	Complete SMART triage pack
Infection Control <i>Latex- free equipment should be available</i>	1	Single-use examination gloves, non-sterile, 4 pairs of appropriately sized gloves per crewmember (must meet NFPA 1999 requirements found at www.nfpa.com)
	1	Disposable isolation gown
	1	Disposable isolation coverall. Must be fluid resistant or impermeable with sealed seams.
	1	Face protection (for example, surgical mask)
	1	Single-use (disposable) transparent full face shield
	1	Eye protection (full peripheral glasses or goggles)
	1	Pairs of single-use (disposable), fluid-resistant or impermeable boot covers that extend to at least mid-calf. Suitable substitute: Single-use (disposable) fluid-resistant or impermeable shoe covers if they will be used in combination with a coverall with integrated socks. Boot and shoe covers should allow for ease of movement and not present a slip hazard.
	1	Waterless hand cleanser, commercial antimicrobial (towelette, spray, liquid)
	1	Disposable biohazard bag
Injury Prevention	1 per crew member	Disposable respiratory protection - appropriately sized to crew member based on fit-testing - filtration standard N95 or better.
	1	At least 5 lb. or larger ABC UL fire extinguisher, which must be certified in the last 12 months by appropriate certifying agency.
	1	Emergency Response Guidebook (most recent edition - electronic or hardcopy)
	3	Traffic signaling devices (reflective material triangles or other reflective, non-igniting devices.) Suitable substitute: a minimum of 3 hours duration red burning flares.
	1 per crew member	Reflective safety wear for each crewmember (must meet or exceed ANSI/ISEA performance class II or III if working within the right of way of any federal-aid highway (visit www.reflectivevest.com/federal-aid-highway.html for more information))
Reminder: Services must review applicable OSHA standards and carry all required personal protective equipment.		

All quantities represent minimums believed to be adequate for a provider to render care on a single medical/trauma response. MCTs, prolonged transports or multiple consecutive responses may require additional supplies. Services may need to carry additional supplies and/or establish restocking procedures to assure adequate supplies are available for all responses.

FLEET MANAGEMENT PLAN

Fire Department

The following vehicle was designated for replacement in the FY22 Fleet Management Plan:

Utility Vehicle – Goshen (W-36)

This vehicle is a 2007 Ford F-350 that has been housed at the Goshen Fire Station since August of 2006. The replacement of this vehicle is at the projected 12 years as designated by the fleet management plan. The vehicle is showing normal wear and tear of any unit of its age and currently has approximately 50,000 miles. This unit will be replaced with a standard gasoline powered pick-up truck with a plow. At this time, I would recommend that the replacement of this unit be extended until the 2023 budget year.

2.36.080 - Volunteer firefighters and fire police incentive program.

A. *Purpose.* Pursuant to § 7-148(c)(4)(B) of the Connecticut General Statutes, the Town of Waterford may enact an ordinance to organize, maintain and regulate the persons providing fire protection. This volunteer firefighters and fire police incentive program is designed to provide monetary compensation to active, volunteer firefighters and fire police members in the Town of Waterford Fire Department, in an effort to assist in covering volunteers' expenses during the execution of their duties, while complying with the federal Fair Labor Standards Act of 1938 as amended, 29 U.S.C. § 201 et seq. ("FLSA"). The FLSA permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers. These benefits are in addition to the existing property tax abatement program for volunteer firefighters in Title 3, Chapter 3.12 of this Code of Ordinances. Town of Waterford Fire Department personnel employed by the Town of Waterford are not eligible for this volunteer firefighters and fire police incentive program.

B. *Definitions.*

1. *Program:* The term "program" means the volunteer firefighters and fire police incentive program.
2. *Program year:* Program year is the fiscal year, i.e., July 1—June 30.
3. *Implementation date:* The implementation date of the program is July 1, 2020¹. ^{II}
4. *Volunteer member in good standing in the Waterford Fire Department:* A volunteer member in good standing is defined as:
 - a. A certified firefighter (i.e., State of Connecticut Firefighter I or higher) who has participated in the minimum training sessions designated by the director of fire services and including, but not limited to required training (as set forth in paragraph B.8), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020 to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to paragraph B.8); and/or
 - b. A member of the fire police who has participated in the minimum training sessions designated by the director of fire services and, including but not limited to, required training (as set forth in paragraph B.8.d), by June 30 of the year preceding the year of eligibility (e.g., complete training by June 30, 2020 to be eligible for the program for the fiscal year July 1, 2020—June 30, 2021, absent a modification of the June 30 date by the director of fire services on an individual basis pursuant to paragraph B.8); and who has been sworn in by the town clerk.

A volunteer member in good standing does not include any member terminated from volunteer service by the Town of Waterford or otherwise separating from volunteer service for any reason, voluntary or involuntary.

5. *Active volunteer firefighter in the Waterford Fire Department:* An active volunteer firefighter is a certified firefighter and member in good standing who, during the year of eligibility, has participated in a minimum number of approved training drills and maintains the minimum training requirements as set forth by the director of fire services.
6. *Active volunteer fire police member in the Waterford Fire Department:* An active volunteer fire police member is a member in good standing who has been sworn in by the town clerk and who maintains the minimum training requirements as set forth by the director of fire services.
7. *Approved training drill:* An approved training drill is a Waterford Fire Department level drill that is approved in advance by the director of fire services and will result in credit towards the town's insurance service organization, fire protection classification rating.
8. *Required training:* Required training is state and federal minimum requirements to function at emergency scenes. These requirements shall include, but are not limited to, the yearly certifications and re-certifications along with the approved training drills. The director of fire services maintains the discretion, upon a showing of good cause by the volunteer, to excuse temporarily and/or until a date certain, the absence of any such certifications, re-certifications and/or approved training drills.

Training shall include, but is not limited to, the following titles and substantive content (training titles and reference numbers may change from time to time):

a. *Minimum certifications:*

State of Connecticut Firefighter I
Hazardous Materials - Operational Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System
ICS-200: ICS for Single Resources and Initial Action Incidents

b. *Mandatory training:*

Attend routine training drills (Monthly)
OSHA Mandates
- Haz-Mat Operational Refresher
- Incident Command System Refresher
- Live Fire Training (Annual)
- Blood-borne Pathogens
- SCBA refresher
- Routine Fit Testing
- CPR Certification

c. *Certified fire officer requirements (additional):*

State of Connecticut Fire Officer I
IS-800: National Response Framework
ICS-300: Intermediate ICS for Expanding Incidents
ICS-400: Advanced ICS for Command and General Staff

d. *Fire police requirements:*

Hazardous Materials - Awareness Level
IS-700: National Incident Management System
ICS-100: Introduction to the Incident Command System

9. *Stipend:* A stipend is an amount of money awarded to any active volunteer firefighter or active fire police member who meets the criteria set forth below and as may be modified, from time to time, by the director of fire services.
10. *Point:* A point represents participation by an active volunteer firefighter or active fire police member in an emergency fire response or approved training drills as described in paragraph B.7. To receive a point, an active volunteer firefighter or active fire police member must actually attend an incident and/or respond to and arrive at an activated station before the incident commander dismisses the assignment and/or attend and complete approved training drills. Individuals serving as volunteers or employees of the Waterford Ambulance Service when attending and/or responding to a particular incident will not receive points related to that incident.
11. *Incident commander:* The incident commander sets priorities and defines the incident command system organization for the particular response and is responsible for the safety, accountability, and welfare of personnel through an incident.

C. *Program components.*

1. *Stipend schedule:* Active volunteer firefighters and fire police members who meet the criteria set forth below are eligible for stipends issued on a quarterly basis as follows:

First Quarter = July through September (Issued in October)
Second Quarter = October through December (Issued in January)
Third Quarter = January through March (Issued in April)
Fourth Quarter = April through June (Issued in July)

2. *Reporting requirements:*

- a. An incident report shall be generated and completed for every dispatched incident.
- b. All active volunteer firefighters and active volunteer fire police members must sign the report within fifteen minutes of the last vehicle returning to the station at the termination of the event.
- c. If an active volunteer firefighter or active volunteer fire police member is not able to sign the report within the allotted time set forth in subsection C.2.b, he or she must file a report with twenty-four hours of the incident.
- d. Anyone documenting another member's name on the report shall initial next to that entry for validation purposes.
- e. Attendance records shall be recorded and maintained on the town's approved records management software.
- f. The director of fire services or his/her designee shall prepare the quarterly reports for payment.
- g. All quarterly reports will be reviewed and approved by the director of fire services prior to the approval of issuance of quarterly stipend.
- h. The director of fire services shall also submit quarterly reports to the RTM on the status of the program.

3. *Stipend eligibility and amount:* An active volunteer firefighter or active volunteer fire police member shall not receive any stipend until receiving a minimum of fifty points during that fiscal year. The active volunteer firefighter or active volunteer fire police member will then be provided a stipend at the rate of seven dollars for each prior and subsequent point earned during that fiscal year (e.g., an active volunteer firefighter who has fifty-five points will receive three hundred eighty-five dollars; an active volunteer firefighter with twenty points will receive zero dollars). The director of fire services may propose changes to the mandatory/minimum eligibility criteria, point value (increase or decrease), stipend rate or amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote. As part of its determination, the RTM must evaluate continued compliance with the federal Fair Labor Standards Act.

4. *Discretionary decisions on awarding of points:* The director of fire services, in the exercise of his/her discretion, will decide any disputes regarding the awarding of points under paragraph B.10. The director of fire services, in the exercise of his/her discretion, also may award points for reasons other than those expressly set forth in paragraph B.10. These decisions shall be documented in the quarterly report.

5. *Higher level of training stipend:* An active volunteer firefighter who receives at least fifty points during a fiscal year and who is also a certified fire officer and meets all the additional requirements outlined above (i.e., State of Connecticut Fire Officer I; IS-800: National Response Framework; ICS-300: Intermediate ICS for Expanding Incidents; ICS-400: Advanced ICS for Command and General Staff), will receive an additional one hundred fifty dollars on an annual basis in recognition of his/her high level of training. This one hundred fifty dollar stipend will be issued at the same time as the stipend for the initial fifty points. The director of fire services may propose changes to the higher level of training stipend amount (increase or decrease) to the RTM, which may act on such proposed changes by majority vote.

6. *Ineligibility due to misconduct or separation from waterford fire department:* The ordinance codified in this section incorporates by reference, the Waterford Fire Department Policy 103 - Disciplinary Procedures, as may be renumbered and/or amended from time to time.

In the event that the director of fire services decides to impose disciplinary action short of termination against any active volunteer firefighter or active volunteer fire police member, the director of fire services retains the discretion to suspend any active volunteer firefighter or active volunteer fire police member from the program, as either the discipline or as a component of the discipline. The director of fire services retains the discretion to determine the status of any existing points (e.g., forfeited, retained) at the time of suspension.

Any active volunteer firefighter or active volunteer fire police member who is terminated from volunteer service by the Town of Waterford immediately forfeits all points and is not eligible for any stipend. The director of fire services and the human resources director shall evaluate and determine, in their discretion, the eligibility for a stipend of an active volunteer firefighter or active volunteer fire police member who voluntarily separated from volunteer service as of the end of a quarter.

D. *Funding and administration.*

1. *Funding:*

- a. Through its normal, annual budget process, the town shall determine whether or not to fund the program and, if so, in what amount.
 - b. Any portion of the annual appropriation not expended during a fiscal year does not carry over to the next fiscal year.
 - c. Should the total expenses for the program exceed the annual appropriation, then the quarterly stipends for the then-current quarter will be prorated to reflect the total amount available for distribution for that quarter. If the program exceeds the annual appropriation in a quarter other than the last quarter of the fiscal year, the program may be unfunded for quarters following the pro-rated quarter.
2. *Modifications:* Any modifications allowed under this section without an ordinance amendment (e.g., change in the stipend rate) will be recorded in an annual program update each July and maintained on file in the office of the director of fire services.
3. *Termination:* The town shall have the right through the representative town meeting to terminate the program at any time through the ordinance process.

(Amend. of 10-5-20(4))

Footnotes:

--- () ---

Depending on the date of enactment of this Ordinance, the Implementation Date is retroactive to July 1, 2020.