

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

2020 SEP 10 PM 3:28

RECEIVED FOR RECORD

AGENDA
BOARD OF SELECTMEN
Regular Meeting
Tuesday, September 15, 2020
5:00pm
ZOOM Remote Access Only

Join Zoom Meeting
<https://us02web.zoom.us/j/86055828868>

Meeting ID: 860 5582 8868
One tap mobile
+19292056099,,86055828868# US (New York)
+13017158592,,86055828868# US (Germantown)

Dial by your location
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
Find your local number: <https://us02web.zoom.us/j/86055828868>

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. **Call to order.**
2. **Public Comment:**
3. **Planning and Development:** Cooperative Purchase Acceptance - To consider and act on a request from Rawle Dummet, Purchasing Agent, pursuant to Section 3.08.010 of the Purchasing Ordinance and on behalf of the Planning Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for *Eugene O'Neill Roof Replacement Project* to Mattern Construction, Inc. in the amount of **\$36,023**. This vendor is contracted to perform these services under Connecticut Department of Administrative Services contract 19PSX0002. Funds will be available from Line Item 20511-57859 Eugene O'Neill Roof Replacement.
4. **Town Clerk:** To consider and act on a request from David Campo Town Clerk for the attached FY 21 Out-of-Series transfer and forward onto the Board of Finance as required.

**Agenda, Board of Selectmen
9/15/20 Regular Meeting
Page 2**

5. **Emergency Management: Cooperative Purchase Acceptance** - To consider and act on a request from Rawle Dummet, Purchasing Agent, pursuant to Section 3.08.010 of the Purchasing Ordinance and on behalf of the Emergency Management Department to seek the Board's approval to have Everbridge provide Emergency Alert Software in the amount of **\$22,460.16**, for a three year contract, which includes a one-time implementation and set up fee of **\$583.38**. Everbridge is contracted to provide this item under contract GS-35F-0692P. Funds will be available from LI # 10122-52040 Service Contracts and Repairs.
6. **Appointments and Resignations:**
 - 6a. **Youth and Family Services Advisory Board:** To consider and act on the following appointments to fill the vacancies as follows:

Davonta Valentine – Term: 6/2/20 to 6/1/23

Erin McNamara – Term: 6/2/19 to 6/1/22
7. **Disposition of Town Property** (Ordinance, Chapter 2.112.020):
8. **New Business:**
 - 8a. Discussion of Quaker Hill Fire Company/Residents petition.
9. **Correspondence:**
 - 9a. Resident correspondence regarding QHFD
 - 9b. Resident correspondence
10. **Consent Agenda:**
 - 10.a. Tax Refunds
 - 10.b. Meeting Minutes: September 1, 2020
11. **Adjournment:**

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

September 9, 2020

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Cooperative Purchasing-Barn Roof Replacement at the Eugene O'Neill Center

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Planning and Development Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for this project to Mattern Construction Inc. in the amount of \$36,023.00. This vendor is contracted to perform these services under Connecticut Department of Administrative Services Contract 19PSX0002. Funds will be available from Line Item 20511-57859 Eugene O'Neill Roof Replacement.

Sincerely,

Rawle Dummett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

DEPARTMENT OF PLANNING AND DEVELOPMENT

MEMORANDUM

TO: Rawle Dummett, Purchasing Agent

FROM: Abby Y. Piersall, AICP, Planning Director

DATE: September 10, 2020

TITLE: Recommendation for Bid Award for the Eugene O'Neill Barn Roof Replacement (Bid #20-109)

David Garside, Facilities Manager, has reviewed the project scope and bid from Mattern Construction for the replacement of the Eugene O'Neill barn roof. He has indicated that Mattern has accounted for the required scope of services in their submission and that their past project experience qualifies them for this job. His recommendation is to award the bid, including all alternates, to low bidder Mattern Construction.

**Bid Tabulation Request for Quote Bid#20-109 Replacement/Repair of Shingle Roof Opened 09/02/2020
10:00am**

Vendor	Base Bid	Addendum 1	Addendum 2	Addendum 3	Total
Eagle Rivet Roof Services	\$52,910.00	\$3,600.00	\$3,600.00	\$4,200.00	\$64,310.00
Mattern Construction Inc.	\$32,637.00	\$2,016.00	\$453.00	\$917.00	\$36,023.00
Quality Roofing Services	\$77,595.00	\$3,600.00	\$1,950.00	\$6,200.00	\$89,345.00

PROPOSAL FORM - PAGE 1**SUBMITTED BY:**

Company Name: Eagle River Roof Services Corp.
Address: 15 Britton Drive Town: Bloomfield
State: CT Zip: 06002
Phone: 860-953-1231 Fax: 860-953-0619 Email: Art.Dias@eagleriver.com

CERTIFICATION: (If a Submission is Offered):

The undersigned hereby affirms that:

- He/she is a duly authorized agent of the Bidder,
- He/she has read the General Terms and Conditions, the Special Conditions and any technical specifications that were made available to the Bidder in conjunction with this Bid and fully understands and accepts these terms unless specific variations have been expressly listed on the Bid Proposal Form;
- The Submission is being offered independently of any other Bidder and in full compliance with the collusive prohibitions specified in the General Terms and Conditions of this solicitation; and
- The Bidder will accept any awards made to them as a result of this Solicitation for a minimum of ninety (90) calendar days following the date and time of the bid opening.

By: _____

Art Dias

Manual Signature of Agent

9.1.20

Date

Arthur F. Dias

Typed/Printed Name of Agent

President

Title of Agent

Include Original with Submission

Affix Manual signature of authorized agent.

NO OFFER:

Indicate reason(s) why no offer is being submitted at this time.

PROPOSAL FORM - PAGE 2Company Name: Eagle River Roof Serv. Corp.**PROMPT PAYMENT**TERMS: Discount: 1 % 10 DaysNet: 30**DEVIATIONS:**

The Bidder shall identify all variations and exceptions taken to the General Terms and Conditions, the Special Conditions and any Technical Specifications in the space provided below; provided, however, that such variations are not expressly prohibited in the Bid documents. For each variation listed, reference the applicable section of the bid document. If no variations are listed here, it is understood that the Bidder's Proposal fully complies with all terms and conditions. It is further understood that such variations may be cause for determining that the Bid Proposal is non-responsive and ineligible for award:

Page #: _____ Item # of Section: _____

Variance BASE BID AMT. - \$52,910.00
Fifty-Two Thousand Nine Hundred Ten Dollars.

Page #: _____ Item # of Section: _____

Variance No Bid - N/A

Page #: _____ Item # of Section: _____

Variance No Bid - N/A

TOWN OF WATERFORD
NON-COLLUSION STATEMENT

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date: September 1st, 2020

Name of Company: Eagle Rivet Roof Srv. Corp.

Name and Title of Agent: Arthur F. Dias, President

By (SIGNATURE): RLR

Address: 15 Britton Drive, Bloomfield, CT

Telephone Number: 860-953-1231

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

Arthur F. Dias, President

Robert Ostrander, CFO

James L. Trank, CEO

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

No Bid - N/A

The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor/bidder also understands that the Affirmative Action statements will become part of any contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete, and correct to the best of my knowledge and belief.

Date 9.1.2020 Signature MLA Title President

Subscribed and sworn to before me at Eagle River in Bloomfield,
Connecticut,

this 1st Day of September 2020.**AFFIRMATIVE ACTION STATEMENT**

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

- OR:
- (1) The number of employees 52
- (2) Completed this form within one year Yes X No

FOR SEALED BIDS: If your company has completed this form within one year

Please forward a photocopy of the initial form with your bid. If significant Changes have taken place within the past year, please update the information on this form.

REQUIREMENT – Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town and/or the Waterford Human Resources with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESS

Eagle Rivet Roof Svc Corp - 15 Batten Dr., Bloomfield, CT

TYPE OF BUSINESS

S-Corporation - Open Shop

TYPE OF ORGANIZATION

Corporation ☒ Partnership _____ Individual _____

If unit filing this application is not the above-named company, give the name, address, and telephone number of reporting unit. (Branch, agent, representative).

NO Bid - N/A

INSURANCE REQUIREMENTS

Within five days of contract award, the awarded vendor shall provide a Certificate of Insurance in accordance with the following requirements:

Contractor/Vendor will agree to maintain in force at all times during which work/services are to be performed, the following minimum limits of insurance coverage. Coverage will include the bidder and all of its agents, employees and sub-contractors and other providers of services and shall name **the Town of Waterford, its employees and agents as an Additional Insured** on a primary and non-contributory basis to the bidders Commercial General Liability and Automobile Liability policies. The insurance company (ies) must be licensed with the State of Connecticut and have a Financial Strength Rating of "A-" or higher and a Financial Size Rating of VIII or higher from A.M. Best Company.

		(Minimum Limits)
General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000

Auto Liability*	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Workers' Compensation & Employers' Liability	Work Comp	Statutory Limits
	EL Each Accident	\$500,000
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

The Town of Waterford must be named as "Additional Insured" on this policy.

A Certificates of Insurance documenting the coverage listed above must be presented to The Town of Waterford prior to the commencing of any work/service. The Contractor/Vendor also agrees to provide replacement and/or renewal certificates at least 30 days prior to the expiration of each policy.

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years following the completion date of the work/service. If the claims-made policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for two (2) years from the completion date.

Addendum One

SCOPE OF WORK

THE REVOVAL OF THE SPOTLIGHT WALKWAY AND HATCH.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove the spotlight walkway, all of its adjacent components along with the roof access hatch.

This work shall include but not be limited to the following:

- a. Remove existing walkway and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- b. Remove the existing roof hatch and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- c. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as a result of the removal of either this hatch or walkway.
- d. Re-secure any substrate nails that have backed out prior to installation of new felt.
- e. Replace any deteriorated wood decking encountered with like material on an as needed and approved basis.
- f. Any deteriorated decking removed along the exposed roof (underside painted?) shall be repainted with a prime and two coats of paint to match that which was removed and adjacent surfaces.

For you ease of reference we have attached a photograph of this walkway on the following page.

Estimated time to completion: 1 WEEK

Please enter your LUMP SUM PRICE HERE \$3,600.00

Please sign and date this addendum HERE RLR 9.1.20

Addendum Two

SCOPE OF WORK

THE REMOVAL OF THE ELECTRICAL NON-ENERGIZED CONDUIT FEED LINE.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove electrical conduit non-energized feed line, along with all of its adjacent components parts.

This work shall include but not be limited to the following:

- a. Remove existing conduit and its' flashing. This along with any additional flashing material around utilized to secure any penetrations (into the building) in and around this conduit as required.
- b. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as - in the side of this building - as result of the removal of conduit.
- c. Re-secure any substrate nails that have backed or siding that may have become loose - from its removal.
- d. Replace any deteriorated wood with like material on an as needed and approved basis.
- e. Seal the opening - that will be created at its base - when this conduit is removed with a Sika quick set mortar.

For your ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE \$ 3,100.00

Please sign and date this addendum HERE RLR 9.1.20

Addendum ThreeSCOPE OF WORKTHE REVQVAL AND REPLACEMENT OF THE FASCIA METAL: SOUTHERN ELEVATION ONLY

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove and replace the fascia metal (southern elevation only) along with all of its adjacent components parts.

This work shall include but not be limited to the following:

- a. Remove the existing fascia metal (southern elevation).
- b. Re-secure any substrate nails that have backed or framing that may have become loose from its removal.
- c. Replace any deteriorated wood with like material on an as needed and approved basis.
- d. Install a custom fabricated .032 metal flashing to properly conform and seal the existing wood support framing.
- e. This new replacement flashing shall be of commercial grade and have a baked on Kynar white on white finish.
- f. All of this work shall specifically follow the SMACNA guidelines published for it.

For your ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE

\$4,200.00

Please sign and date this addendum HERE

M. L. A. 9.1.20

PROPOSAL FORM - PAGE 1**SUBMITTED BY:**

Company Name: Mattern Construction Inc.
Address: 26M Bushnell Hollow Road Town: Baltic
State: CT Zip: 06330
Phone: 860-822-8457 Fax: _____ Email: lucasg@matternconstruction.com

CERTIFICATION: (if a Submission is Offered):
The undersigned hereby affirms that:

- He/she is a duly authorized agent of the Bidder,
- He/she has read the General Terms and Conditions, the Special Conditions and any technical specifications that were made available to the Bidder in conjunction with this Bid and fully understands and accepts these terms unless specific variations have been expressly listed on the Bid Proposal Form;
- The Submission is being offered independently of any other Bidder and in full compliance with the collusive prohibitions specified in the General Terms and Conditions of this solicitation; and
- The Bidder will accept any awards made to them as a result of this Solicitation for a minimum of ninety (90) calendar days following the date and time of the bid opening.

By: _____



Manual Signature of Agent

9/2/2020

Date

Eric Mattern

Typed/Printed Name of Agent

Vice President

Title of Agent

Include Original with Submission

Affix Manual signature of authorized agent.

NO OFFER:Indicate reason(s) why no offer is being submitted at this time.

_____Base Bid Lump Sum: \$32,637.00 Thirty Two Thousand Six Hundred and Thirty Seven Dollars

Addendum One

SCOPE OF WORK

THE REMOVAL OF THE SPOTLIGHT WALKWAY AND HATCH.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove the spotlight walkway, all of its adjacent components along with the roof access hatch.

This work shall include but not be limited to the following:

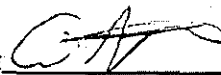
- a. Remove existing walkway and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- b. Remove the existing roof hatch and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- c. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as a result of the removal of either this hatch or walkway.
- d. Re-secure any substrate nails that have backed out prior to installation of new felt.
- e. Replace any deteriorated wood decking encountered with like material on an as needed and approved basis.
- f. Any deteriorated decking removed along the exposed roof (underside painted?) shall be repainted with a prime and two coats of paint to match that which was removed and adjacent surfaces.

For your ease of reference we have attached a photograph of this walkway on the following page.

Estimated time to completion: 1 week

Please enter your LUMP SUM PRICE HERE \$2,016.00

Please sign and date this addendum HERE



9 / 2 / 20 20

Addendum Two

SCOPE OF WORK

THE REMOVAL OF THE ELECTRICAL NON-ENERGIZED CONDUIT FEED LINE.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove electrical conduit non-energized feed line, along with all of its adjacent components parts.

This work shall include but not be limited to the following:

- a. Remove existing conduit and its' flashing. This along with any additional flashing material around utilized to secure any penetrations (into the building) in and around this conduit as required.
- b. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as - in the side of this building -as result of the removal of conduit.
- c. Re-secure any substrate nails that have backed or siding that may have become loose- from its removal.
- d. Replace any deteriorated wood with like material on an as needed and approved basis.
- e. Seal the opening -that will be created at its base- when this conduit is removed with a Sika quick set mortar.

For ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE \$453.00

Please sign and date this addendum HERE



9/2/2020

Addendum Three

SCOPE OF WORK

THE REVOVAL AND REPLACEMENT OF THE FASCIA METAL: SOUTHERN ELEVATION ONLY

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove and replace the fascia metal (southern elevation only) along with all of its adjacent components parts.

This work shall include but not be limited to the following:

- a. Remove the existing fascia metal (southern elevation).
- b. Re-secure any substrate nails that have backed or framing that may have become loose from its removal.
- c. Replace any deteriorated wood with like material on an as needed and approved basis.
- d. Install a custom fabricated .032 metal flashing to properly conform and seal the existing wood support framing.
- e. This new replacement flashing shall be of commercial grade and have a baked on Kynar white on white finish.
- f. All of this work shall specifically follow the SMACNA guidelines published for it.

For you ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE \$917.00

Please sign and date this addendum HERE  9/2/2020

MATTERN

CONSTRUCTION INC.

GENERAL CONTRACTING / CONSTRUCTION MANAGEMENT

26M Bushnell Hollow Road, Baltic, CT 06330

Phone: (860) 887-1998 Fax: (860) 886-8091

www.matternconstruction.com

Customer References:

1. Jeff Lortie - Norwich Public Utilities...860-319-7689
2. Dennis Page - Foxwoods Project Manager...860-373-6045
3. Kathy Osten - Town of Sprague First Selectman...860.822.3000 Ext. 201

State of Connecticut

Department of Administrative Services
Supplier Diversity Program

This Certifies

Mattern Construction, Inc.

26M Bushnell Hollow Road Baltic CT 06330

As a

Small Business Enterprise

August 03, 2020 through August 03, 2022

Owner(s): George Mattern

Contact: Eric Mattern

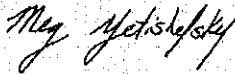
Telephone: 8608228457 Ext: 21

FAX: 8608868091

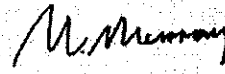
E-Mail: ericm@matternconstruction.com

Web Address: www.matternconstruction.com

****Affiliate Companies:** ALL RECORDS STORAGE, LLC; BROADBROOK VALLEY, LLC; G&E MATTERN, LLC; J&D EMBROIDERING, LLC; MATQUIP, LLC; MATTWOOD, LLC; MEDCLEAN, LLC; RIVERBEND REALTY, LLC; ROUND HILL, LLC; STOCKHOUSE, LLC



Supplier Diversity Director



Supplier Diversity Specialist

** A contractor awarded a contract or a portion of a contract under the set-aside program shall not subcontract with any person(s) with whom the contractor is affiliated.



MATTE-1

OP ID: KK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Quintal Agency, Inc. 127 Norwich Rd. P.O. Box 405 Central Village, CT 06332 Quintal Agency, Inc.	860-564-3315	CONTACT Quintal Agency, Inc. PHONE (A/C, No, Ext): 860-564-3315 FAX (A/C, No): 860-564-8253 E-MAIL ADDRESS:
INSURED Mattern Construction, Inc. 26 Bushnell Hollow Road Baltic, CT 06330		INSURER(S) AFFORDING COVERAGE INSURER A: NCCI Holdings, Inc. INSURER B: The Travelers Companies, Inc. INSURER C: Nationwide INSURER D: Landmark American Insurance Co. INSURER E: Liberty Mutual Insurance INSURER F: Westchester Surplus Lines

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SURR (INS) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:		LHA112324	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000
C	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRE AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY		ACP3009610745	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		ZUP91N2385420NF	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$ PER STATUTE ☐ OTH-PR ☐
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	49601200	01/01/2020	01/01/2021	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
F	CONTRACTORS POLLU		G46606772003	05/01/2019	05/01/2020	PER OCCUR \$ 1,000,000 AGGREGATE \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Proof of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

ACORD 25 (2016/03)

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State of Connecticut

Department of Administrative Services
Construction Contractor Prequalification Program

This certifies

Mattern Construction, Inc.

26M Bushnell Hollow Road, Baltic, CT 06330

As a

Prequalification Construction Contractor

February 7, 2020 through February 6, 2021

CONTACT INFORMATION

Name: Eric Mattern
Phone: 860 822 8457 ext. 21
Fax: 860 886 8091
Email: erjcm@matternconstruction.com

Name: George J. Mattern
Phone: (860) 822-8457 ext. 11
Fax: (860) 886-8091
Email: georgem@matternconstruction.com

Effective Date	Aggregate Work Capacity (AWC)	Single Limit (SL)	Classifications
2/7/2020	\$8,000,000.00	\$4,000,000.00	GENERAL BUILDING CONSTRUCTION (GROUP C)

This certificate prequalifies the named company to bid. It is not a statement of the Contractor's capacity to perform a specific project. That responsibility lies with the awarding authority.

Company License/Registration: It is the Contractor's responsibility to update their license information by editing their electronic application. Licenses are confirmed by the Department of Administrative Services (DAS) at the time of initial application and in each renewal.

For information regarding the DAS Contractor Prequalification Program visit <http://portal.ct.gov/das/prequal> or call (860) 713-5280.

Page 1 of 2
Printed 3/19/2020 12:28:42 PM

Name: Julie Lane
Phone: (860) 822-8457 ext. 18
Fax: (860) 886-8091
Email: juliel@matternconstruction.com

Classification Name

GENERAL BUILDING
CONSTRUCTION (GROUP C)

Description

The undertaking of general contracts for the construction of buildings i.e. new construction, renovation, rehabilitation, alteration, addition, etc. The contract must include a variety of construction practices and supervision of a minimum of three sub-trades. Includes buildings that are truly custom, requiring extensive detailing, or that have large amounts of integrated scientific or complex mechanical/electrical equipment in order for them to function. Examples include hospitals, chemistry buildings, special collections buildings, historic preservation to a landmark structure, and/or any other structure that is truly one of a kind within the State's inventory. Note: if you are prequalified for General Building Construction under Group C, you are automatically prequalified for Group A and Group B. Also if you are prequalified for General Building Group C you will automatically be prequalified for General Trades. Note: For the purposes of DAS Construction Contractor Prequalification, contractors in this classification are not required to be registered as a major contractor with the Department of Consumer Protection. However, there may be specific projects within this classification that require a major contractor registration from the Department of Consumer Protection. Projects that are threshold buildings may require a Major Contractor Registration.

This certificate prequalifies the named company to bid. It is not a statement of the Contractor's capacity to perform a specific project. That responsibility lies with the awarding authority.

Company License/Registration: It is the Contractor's responsibility to update their license information by editing their electronic application. Licenses are confirmed by the Department of Administrative Services (DAS) at the time of initial application and at each renewal.

For information regarding the DAS Contractor Prequalification Program, visit <http://portal.ct.gov/das/prequal> or call (860) 713-5260.

PROPOSAL FORM - PAGE 2Company Name: Mattern Construction Inc.**PROMPT PAYMENT**TERMS: Discount: NA % DaysNet: **VARIATIONS:**

The Bidder shall identify all variations and exceptions taken to the General Terms and Conditions, the Special Conditions and any Technical Specifications in the space provided below; provided, however, that such variations are not expressly prohibited in the Bid documents. For each variation listed, reference the applicable section of the bid document. If no variations are listed here, it is understood that the Bidder's Proposal fully complies with all terms and conditions. It is further understood that such variations may be cause for determining that the Bid Proposal is non-responsive and ineligible for award:

Page #: Item # of Section:

Variance

Page #: Item # of Section:

Variance

Page #: Item # of Section:

Variance

**TOWN OF WATERFORD
NON-COLLUSION STATEMENT**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

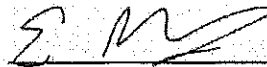
We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date: 9/2/2020

Name of Company: Mattern Construction Inc.

Name and Title of Agent: Eric Mattern

By (SIGNATURE):



Address: 26M Bushnell Hollow Rd, Baltic, CT, 06330

Telephone Number: 860-822-8457

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

Tammy Rainville

26M Bushnell Hollow Rd, Baltic, CT, 06330

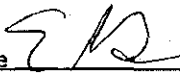
If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

N/A

The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor /bidder also understands that the Affirmative Action statements will become part of any contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete, and correct to the best of my knowledge and belief.

Date 9/2/2020

Signature 

Title Vice President

Subscribed and sworn to before me at 26M Bushnell Hollow Rd, Baltic
Connecticut, 06330

this 2 Day of September 2020.**AFFIRMATIVE ACTION STATEMENT**

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

OR: (1) The number of employees _____
(2) Completed this form within one year ☒ Yes ☐ No

FOR SEALED BIDS: If your company has completed this form within one year
Please forward a photocopy of the initial form with your bid. If significant Changes have taken place within the past year, please update the information on this form.

REQUIREMENT – Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town and/or the Waterford Human Resources with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its obligation. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESSMattern Construction Inc. 26M Bushnell Hollow Rd, Baltic, CT, 06330**TYPE OF BUSINESS**General Contractor**TYPE OF ORGANIZATION**

Corporation ☒ Partnership _____ Individual _____

If unit filing this application is not the above-named company, give the name, address, and telephone number of reporting unit. (Branch, agent, representative).

INSURANCE REQUIREMENTS

Within five days of contract award, the awarded vendor shall provide a Certificate of Insurance in accordance with the following requirements:

Contractor/Vendor will agree to maintain in force at all times during which work/services are to be performed, the following minimum limits of insurance coverage. Coverage will include the bidder and all of its agents, employees and sub-contractors and other providers of services and shall name **the Town of Waterford, its employees and agents as an Additional Insured** on a primary and non-contributory basis to the bidders Commercial General Liability and Automobile Liability policies. The insurance company (ies) must be licensed with the State of Connecticut and have a Financial Strength Rating of "A-" or higher and a Financial Size Rating of VIII or higher from A.M. Best Company.

		(Minimum Limits)
General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000

Request for Quote**Town of Waterford
Bid#20-109**

Auto Liability*	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Workers' Compensation & Employers' Liability	Work Comp	Statutory Limits
	EL Each Accident	
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

The Town of Waterford must be named as "Additional Insured" on this policy.

A Certificates of Insurance documenting the coverage listed above must be presented to The Town of Waterford prior to the commencing of any work/service. The Contractor/Vendor also agrees to provide replacement and/or renewal certificates at least 30 days prior to the expiration of each policy.

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years following the completion date of the work/service. If the claims-made policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for two (2) years from the completion date.



**QUALITY
ROOFING
SERVICES, INC**

Connecticut's Choice
for Commercial Roofing

Veteran Owned and
Operated Since 1970

PO Box 30 • West Haven, CT 06516 • T: 203.931.7663 • F: 203.931.0408

DATE **September 1, 2020**

PROPOSAL # **QRS # 20-0901**

JOB NAME **Bid # 109**

LOCATION **Red Barn**

PHONE NUMBER **860-444-5842**

FAX NUMBER

CLIENT **Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385**

ATTENTION **Mr. Rawle Dummett
Email: rdummett@waterfordct.org**

We propose to provide labor, materials and equipment required to remove existing roofing and install a new GAF Architectural shingle roof as follows:

1. We will protect building and grounds from damage during project.
2. We will remove and dispose of existing roofing to decking. Note: Any damaged or rotted decking to be replaced on a unit cost basis of \$2.25/board foot. Exposed decking at eaves needing to be replaced to be painted on underside as specified.
3. We will install ice and water shield and underlayment felt to roof area as specified.
4. We will install Aluminum edging and GAF starter shingles at perimeters.
5. We will install GAF Timberline Architectural style shingles in a standard color of your choice.
6. We will flash roof to sidewalls, head walls and pipes.
7. We will install new base flashings and counter flashings on chimney.
8. We will install GAF ridge vent and ridge cap shingles.
9. We include cupola roof and repairs to cupola fascia and soffit.
10. We will clean roof and grounds of our job-related debris.

Note: This proposal is priced using current material pricing, any increase in material pricing prior to entering into a formal contract will be cause for change in price stated herein.

WE PROPOSE TO FURNISH MATERIAL AND LABOR IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS FOR THE SUM OF:

Price is: \$77,595.00

Payment Terms: Progress Billings

PLEASE READ ALL PRINTED TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS PROPOSAL CAREFULLY AS THEY REPRESENT MATERIAL CONDITIONS EFFECTING THIS PROPOSAL.

For QUALITY ROOFING SERVICES, INC.

READ, ACCEPTED AND UNDERSTOOD,

TITLE **Danny R. Young, President**

DATE

FOR

NAME

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN **14** DAYS

QUALITY ROOFING SERVICES, INC. reserves the right to specify terms of payment; standard terms of payment are "IN FULL UPON COMPLETION." A service charge of 1-1/2 % per month will be added to all unpaid accounts 30 days after billing date. The purchaser agrees to pay all costs of collection including reasonable attorney fees.

An Affirmative Action/Equal Opportunity Employer

SPECIAL CONDITIONS

Company Name: Quality Roofing Services, Inc.

A. CONTACT PERSON

During the course of this request process, from issuance until a recommendation for award, Bidders shall not initiate contact related to this request with anyone other than the officially designated individual.

For this bid the contact is Rawle Dummett at 860-444-5842 or email: rdummett@waterfordct.org. Failure to abide by this requirement may result in disqualification from further participation in this process.

B. QUESTION DEADLINE

All questions regarding this Request for Proposal shall be directed by email to Rawle Dummett. All inquiries shall clearly identify the name of the firm and the authorized representative, the RFQ number and title.

There is no deadline for receipt of questions from Bidders in regards to this RFQ.

C. SUBMITTAL INSTRUCTIONS

The Town desires to receive a clear, concise, economical presentation of the vendor's proposal. Bidders should submit the following with their bid:

1. One original of the bid packet and Two Copies.
2. One original of the completed bid forms and Two Copies.
3. One original of signed bid addendum(a) and Two Copies.
4. Submit all of the above in a sealed envelope with the bid number and project name in the lower left hand corner of envelope, with the bidder's name clearly written on the envelope.

Failure to submit a proposal in the manner indicated may be cause for it to be considered 'non-responsive' and ineligible for consideration and subsequent award.

PROPOSAL FORM - PAGE 1**SUBMITTED BY:**

Company Name: Quality Roofing Services, Inc.
Address: P.O. Box 30 - 599 Island Lane Town: West Haven
State: CT Zip: 06516
Phone: 203-931-7663 Fax: 203-931-0408 Email: tyoung@qualityroofing.com

CERTIFICATION: (If a Submission is Offered):

The undersigned hereby affirms that:

- He/she is a duly authorized agent of the Bidder,
- He/she has read the General Terms and Conditions, the Special Conditions and any technical specifications that were made available to the Bidder in conjunction with this Bid and fully understands and accepts these terms unless specific variations have been expressly listed on the Bid Proposal Form;
- The Submission is being offered independently of any other Bidder and in full compliance with the collusive prohibitions specified in the General Terms and Conditions of this solicitation; and
- The Bidder will accept any awards made to them as a result of this Solicitation for a minimum of ninety (90) calendar days following the date and time of the bid opening.

By: _____

Manual Signature of Agent

Sept. 1, 2020

Date

Danny R. Young

Typed/Printed Name of Agent

President

Title of Agent

Include Original with Submission

Affix Manual signature of authorized agent.

NO OFFER:

Indicate reason(s) why no offer is being submitted at this time.

PROPOSAL FORM - PAGE 2

Company Name: _____

PROMPT PAYMENT

TERMS: Discount: _____ % _____ Days

Net: _____

DEVIATIONS:

The Bidder shall identify all variations and exceptions taken to the General Terms and Conditions, the Special Conditions and any Technical Specifications in the space provided below; provided, however, that such variations are not expressly prohibited in the Bid documents. For each variation listed, reference the applicable section of the bid document. If no variations are listed here, it is understood that the Bidder's Proposal fully complies with all terms and conditions. It is further understood that such variations may be cause for determining that the Bid Proposal is non-responsive and ineligible for award:

Page #: _____ Item # of Section: _____

Variance

Page #: _____ Item # of Section: _____

Variance

Page #: _____ Item # of Section: _____

Variance

**TOWN OF WATERFORD
NON-COLLUSION STATEMENT**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

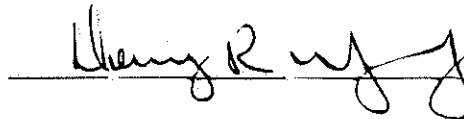
We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date: September 1, 2020

Name of Company: Quality Roofing Services, Inc.

Name and Title of Agent: Danny R. Young, President

By (SIGNATURE):



Address:

P.O. Box 30 - 599 Island Lane
West Haven, CT 06516

Telephone Number:

203-931-7663

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

Debra White, Secretary

Quality Roofing Services, Inc

PO Box 30

West Haven, Ct 06516

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor /bidder also understands that the Affirmative Action statements will become part of any contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete, and correct to the best of my knowledge and belief.

Date 9/1/2020

Signature Debra White Title Secretary

Subscribed and sworn to before me at 599 Island Lane, West Haven, Ct
Connecticut,

this 1st Day of September, 2020.**AFFIRMATIVE ACTION STATEMENT**

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

OR: (1) The number of employees 25
(2) Completed this form within one year Yes x No

FOR SEALED BIDS: If your company has completed this form within one year

Please forward a photocopy of the initial form with your bid. If significant Changes have taken place within the past year, please update the information on this form.

REQUIREMENT – Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town and/or the Waterford Human Resources with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESSQuality Roofing Services, Inc**TYPE OF BUSINESS**Roofing Contractor**TYPE OF ORGANIZATION**

Addendum OneSCOPE OF WORKTHE REVOVAL OF THE SPOTLIGHT WALKWAY AND HATCH.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove the spotlight walkway, all of its adjacent components along with the roof access hatch.

This work shall include but not be limited to the following:

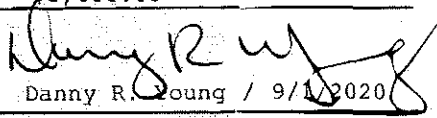
- a. Remove existing walkway and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- b. Remove the existing roof hatch and its' flashing. This along with any additional flashing material utilized to secure any penetrations (into the roof) in and around this structure as required.
- c. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as a result of the removal of either this hatch or walkway.
- d. Re-secure any substrate nails that have backed out prior to installation of new felt.
- e. Replace any deteriorated wood decking encountered with like material on an as needed and approved basis.
- f. Any deteriorated decking removed along the exposed roof (underside painted?) shall be repainted with a prime and two coats of paint to match that which was removed and adjacent surfaces.

For you ease of reference we have attached a photograph of this walkway on the following page.

Estimated time to completion: 3 Days

Please enter your LUMP SUM PRICE HERE \$3,600.00

Please sign and date this addendum HERE


Danny R. Young / 9/1/2020

Addendum Two

SCOPE OF WORK

THE REVOVAL OF THE ELECTRICAL NON-ENERGIZED CONDUIT FEED LINE.

Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove electrical conduit non-energized feed line, along with all of its adjacent components parts.

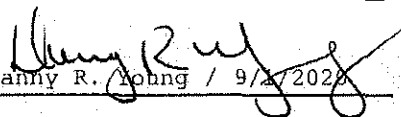
This work shall include but not be limited to the following:

- a. Remove existing conduit and its' flashing. This along with any additional flashing material around utilized to secure any penetrations (into the building) in and around this conduit as required.
- b. Seal / Install the appropriate substrate (such as exterior CDX plywood) over the open area left as - in the side of this building -as result of the removal of conduit.
- c. Re-secure any substrate nails that have backed or siding that may have become lose- from its removal.
- d. Replace any deteriorated wood with like material on an as needed and approved basis.
- e. Seal the opening -that will be created at its base- when this conduit is removed with a Sika quick set mortar.

For you ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE \$, 1950.00

Please sign and date this addendum HERE


Danny R. Young / 9/2/2020

Addendum ThreeSCOPE OF WORKTHE REVOVAL AND REPLACEMENT OF THE FASCIA METAL: SOUTHERN ELEVATION ONLY

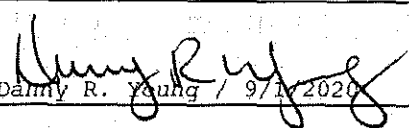
Description of Work: Provide all materials, labor, equipment to perform all operations required to completely remove and replace the fascia metal (southern elevation only) along with all of its adjacent components parts.

This work shall include but not be limited to the following:

- a. Remove the existing fascia metal (southern elevation).
- b. Re-secure any substrate nails that have backed or framing that may have become loose from its removal.
- c. Replace any deteriorated wood with like material on an as needed and approved basis.
- d. Install a custom fabricated .032 metal flashing to properly conform and seal the existing wood support framing.
- e. This new replacement flashing shall be of commercial grade and have a baked on Kynar white on white finish.
- f. All of this work shall specifically follow the SMACNA guidelines published for it.

For your ease of reference we have attached a photograph of this conduit on the following page.

Please enter your LUMP SUM PRICE HERE \$6,200.00

Please sign and date this addendum HERE  / 9/1/2020

4

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

Town Clerk _____
DEPARTMENT _____

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10121	59010	Contingency	265,000	265,000		(5,593)	259,407
2	10109	51210	Clerical/Technical	51,720	51,720	2,800		54,520
3	10109	51810	Overtime	100	100	1,782		1,882
4	10109	51920	FICA	16,527	16,527	352		16,879
5	10109	52020	Postage	2,900	2,900	4,550		7,450
6	10109	53280	Election Supplies	1,400	1,400	2,474		3,874
7	10109	53010	Office Supplies	1	1	756		757
8			State Grant			(7,121)		(7,121)
9								0
10								0
								0
								0
TOTAL						5,593	(5,593)	

Explanation

The State of Connecticut has authorized the mailing of Absentee Ballot Applications to all registered voters. All voters will be eligible to vote via absentee due to COVID 19. Using the Primary as a gauge and taking into account the Election is eligible to all voters along with the unprecedented interest in the candidates I expect to process a minimum of 8000 absentees with a contingency of an additional 4800. The State will be providing funds in the amount of \$7,121.

Dave Campo _____
Department Head

9/10/2020 _____
Date

Kim Allen _____
Director of Finance

9/10/2020 _____
Date

First Selectman

Date

Commission/Board Approval

Date



09/10/2020 13:46
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2021 13

ACCOUNTS FOR:
101 GENERAL FUND

10109 TOWN CLERK

10109 51010 ELECTED OFFICIALS
10109 51110 ADMINISTRATION
10109 51210 CLERICAL AND TECHN
10109 51810 OVERTIME
10109 51920 F.I.C.A.
10109 52010 ADVERTISING
10109 52020 POSTAGE
10109 52030 PROFESSIONAL FEES
10109 52040 SERVICE CONT. AND R
10109 52050 DUES, CONFERENCES &
10109 52060 PRINTING
10109 52070 REIMBURSABLE EXPENS
10109 52180 VITAL STATISTICS
10109 52510 RENTAL OF EQUIPMENT
10109 53010 OFFICE SUPPLIES
10109 53020 OTHER SUPPLIES
10109 53270 ORDINANCES
10109 53280 ELECTION MATERIALS
10109 53290 MICROFILM SUPPLIES
10109 54060 OFFICE EQUIPMENT

TOTAL TOWN CLERK

TOTAL GENERAL FUND

TOTAL EXPENSES

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10109 51010 ELECTED OFFICIALS	90,908	0	90,908	16,486.08	.00	74,421.92	18.1%
10109 51110 ADMINISTRATION	73,307	0	73,307	14,726.71	.00	58,580.29	20.1%
10109 51210 CLERICAL AND TECHN	51,720	0	51,720	9,578.70	.00	42,141.30	18.5%
10109 51810 OVERTIME	100	0	100	.00	.00	100.00	.0%
10109 51920 F.I.C.A.	16,527	0	16,527	2,842.12	.00	13,684.88	17.2%
10109 52010 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
10109 52020 POSTAGE	2,900	0	2,900	736.45	.00	2,163.55	25.4%
10109 52030 PROFESSIONAL FEES	1	0	1	.00	.00	1.00	.0%
10109 52040 SERVICE CONT. AND R	1	0	1	.00	.00	1.00	.0%
10109 52050 DUES, CONFERENCES &	850	0	850	100.00	.00	750.00	11.8%
10109 52060 PRINTING	1	0	1	.00	.00	1.00	.0%
10109 52070 REIMBURSABLE EXPENS	1	0	1	.00	.00	1.00	.0%
10109 52180 VITAL STATISTICS	250	0	250	.00	.00	250.00	.0%
10109 52510 RENTAL OF EQUIPMENT	25,000	0	25,000	2,215.85	.00	.00	100.0%
10109 53010 OFFICE SUPPLIES	1	0	1	.00	.00	1.00	.0%
10109 53020 OTHER SUPPLIES	1	0	1	.00	.00	1.00	.0%
10109 53270 ORDINANCES	1,450	0	1,450	250.00	.00	1,200.00	17.2%
10109 53280 ELECTION MATERIALS	1,400	0	1,400	.00	.00	1,400.00	.0%
10109 53290 MICROFILM SUPPLIES	1	0	1	.00	.00	1.00	.0%
10109 54060 OFFICE EQUIPMENT	1,890	0	1,890	.00	.00	1,890.00	.0%
TOTAL TOWN CLERK	267,309	0	267,309	46,935.91	22,784.15	197,588.94	26.1%
TOTAL GENERAL FUND	267,309	0	267,309	46,935.91	22,784.15	197,588.94	26.1%
TOTAL EXPENSES	267,309	0	267,309	46,935.91	22,784.15	197,588.94	



FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10121 CONTINGENCY							
10121 59010 CONTINGENCY	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL CONTINGENCY	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL GENERAL FUND	265,000	0	265,000	.00	.00	265,000.00	.0%
TOTAL EXPENSES	265,000	0	265,000	.00	.00	265,000.00	

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

September 9, 2020

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Cooperative Purchasing- Emergency Alert Software

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Emergency Management Department, is respectfully seeking the Board's approval to have Everbridge provide Emergency Alert Software in the amount of \$22,460.16, for a three year contract, which includes a One-time Implementation and Setup Fee of \$583.38. Everbridge is contracted to provide this item under contract GS-35F-0692P.

Funds will be available from Line Item 10122-52040 Service Contracts and Repairs.

Sincerely,

Rawle Dummett
Purchasing Agent,
Town of Waterford



155 North Lake Avenue, Suite 900
Pasadena, CA 91101 USA

tel: +1-818-230-9700
fax: +1-818-230-9505

www.everbridge.com

Quotation

Prepared for:

Steve Sinagra
Town of Waterford
15 Rope Ferry Road
Waterford CT 06385
United States
Ph: -
Fax: -
Email: ssinagra@waterfordct.org

Quote #: Q-54967
Date: 9/4/2020
Expires On: 9/25/2020
Confidential

Salesperson: Jack McDonough
Phone: -
Email: john.mcdonough@everbridge.com

Contract Summary Information:

Contract Period: 36 Months

Year 1

Qty	Product Code	Description	GSA Classification	Price
19,517	101-11-11-0254-000	Mass Notification Base - Tier 1	GSA Product	USD 4,840.20
19,517	101-01-11-0206-000	Incident Management - Incident Communications - Tier 1	GSA Product	USD 2,452.06
Year 1 TOTAL:				USD 7,292.26

Year 2

Qty	Product Code	Description	GSA Classification	Price
19,517	101-11-11-0254-000	Mass Notification Base - Tier 1	GSA Product	USD 4,840.20
19,517	101-01-11-0206-000	Incident Management - Incident Communications - Tier 1	GSA Product	USD 2,452.06
Year 2 TOTAL:				USD 7,292.26

Year 3

Qty	Product Code	Description	GSA Classification	Price
19,517	101-11-11-0254-000	Mass Notification Base - Tier 1	GSA Product	USD 4,840.20
19,517	101-01-11-0206-000	Incident Management - Incident Communications - Tier 1	GSA Product	USD 2,452.06
Year 3 TOTAL:				USD 7,292.26

Pricing Summary:

Year One Fees:	USD 7,292.26
One-time Implementation and Setup Fees:	USD 583.38
Professional Services:	USD 0.00
Total Year One Fees Due:	USD 7,875.64

Ongoing Fees:

Year Two Fees:	USD 7,292.26
Year Three Fees:	USD 7,292.26

Terms & Conditions

1. Additional rates apply for all international calls.
2. Quote subject to terms & conditions of GSA Contract No. GS-35F-0692P and the GSA Approved End User License Agreement ("EULA"), the latter of which is attached hereto and incorporated by reference.
3. Subject to sales taxes where applicable.
4. The supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override GSA Contract No. GS-35F-0692P, or the EULA.

Authorized by Everbridge:

Signature: _____

Date: _____

Name (Print): _____

Title: _____

To accept this quote, sign, date and return:

Signature: _____

Date: _____

Name (Print): _____

Title: _____

155 North Lake Avenue, Suite 900
Pasadena, CA 91101 USA
Tel: +1-818-230-9700
Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!

**GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

GSA Schedule 70

**General Services Administration
Federal Supply Service**

Authorized Federal Supply Schedule Price List

Special Item Numbers (SINs):

Special Item No. 132-32: Term Software Licenses

Special Item No. 70-500: Order Level Materials (OLMs)



**Everbridge, Inc.
25 Corporate Drive, Suite 400
Burlington, MA 01803-4245
Phone: (818) 230-9700
Fax: (818) 484-2299
Email: GSASales@everbridge.com
www.everbridge.com**

**Contract Administrator: Elliot Mark
Contract Administrator Phone: (781) 859-4094
Contract Administrator Email: Elliot.Mark@everbridge.com**

Business Size: Large Business

Contract Number: #GS-35F-0692P

Period Covered by Contract: July 19, 2004 to July 18, 2024

Current through Mod # PA-0057 – Effective on January 2, 2020

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery are available through GSA Advantage!®, a menu-driven database system. The INTERNET address to GSA Advantage! ® is: GSAAdvantage.gov.

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CUSTOMER INFORMATION

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices:

SIN 132-32 Term Software License: Includes operating system software, application software, EDI translation and mapping software, enabled E-Mail message based products, Internet software, database management programs, and other software. Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for users self diagnostics. Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under SIN 132.34 Software Maintenance. Software Maintenance as a product is billed at the time of purchase.

SIN 70-500 Order Level Materials (OLMs): Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

GSA Prices with IFF begin on Page 11.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

2. Maximum order: **\$500,000**

3. Minimum order: **\$100**

4. Geographic coverage: **Domestic Delivery**

5. Point of production: **USA**

6. Discount from list prices or statement of net price: **The rates contained in this pricelist are net (inclusive of the GSA discount).**

7. Quantity discounts: **None.**

8. Prompt payment terms: **0% Net 30 Days**

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Credit cards are accepted at or below the micro-purchase threshold.**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Credit cards are NOT accepted above the micro-purchase threshold.**

10. Foreign items: **None**

11a. Time of delivery: **30 Days ARO**

11b. Expedited Delivery: **Contact contractor regarding expedited delivery. Additional charges may apply.**

11c. Overnight and 2-day delivery: **Contact contractor regarding overnight delivery. Additional charges may apply.**

11d. Urgent Requirements: **Contact contractor regarding urgent requirements. Additional charges may apply.**

12. F.O.B. Point: **Destination**

13a. Ordering address:

**Everbridge, Inc.
25 Corporate Drive, Suite 400
Burlington, MA 01803-4245**

13b. Ordering procedures: **For ordering procedures for supplies and services and information on Blanket Purchase Agreements (BPA's), please see Federal Acquisition Regulation (FAR) 8.405-3.**

14. Payment address:

**Everbridge, Inc.
155 North Lake Ave.
Suite 900
Pasadena, CA 91101**

15. Warranty provision: **The contractor's standard commercial warranty applies to all products sold via this contract.**

16. Export packing charges: **Not Applicable**

17. Terms and conditions of Government purchase card acceptance: **Credit cards are NOT accepted above the micro-purchase threshold with no additional conditions.**

18. Terms and conditions of rental, maintenance, and repair: **None**

19. Terms and conditions of installation: **If the ordering activity requires customized installation, this service is available for purchase.**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**

20a. Terms and conditions for any other services: **None**

21. List of service and distribution points:

**Everbridge, Inc.
25 Corporate Drive, Suite 400
Burlington, MA 01803-4245**

22. List of participating dealers: **Broadblast, 159 Delaware Avenue, Suite #102, Delmar, NY 12054,
Phone: 877-363-9673, Fax: 877-322-3866, Email: info@broadblastonline.com**

23. Preventive maintenance: **Not Applicable**

24a. Special attributes such as environmental attributes: **Not Applicable**

25. Data Universal Number System (DUNS) number: **130455830**

26. Notification regarding registration in System for Award Management (SAM) database: **Everbridge is
registered in SAM and the registration is current. Our CAGE Code is 3PCD2.**

TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES
(SPECIAL ITEM NUMBER 132-32)

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)

The Contractor shall provide the Enterprise User License Agreement that has been approved by GSA, if requested.

3. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty will apply to this contract.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. If no implied warranties are given, an express warranty of at least 60 days must be given in accordance with FAR 12.404(b)(2).

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number (866-436-4911) for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8 AM to 5 PM (PST).

5. SOFTWARE MAINTENANCE

a. Software maintenance as it is defined:

1. Software Maintenance as a Product (SIN 132-32 or SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase.

6. PERIODS OF TERM LICENSES (SIN 132-32)

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. **Annual Funding.** When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. **Cross-Year Funding Within Contract Period.** Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. *Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance are to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance are to be continued during the subsequent period.*

7. UTILIZATION LIMITATIONS - (SIN 132-32)

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
 - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
 - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
 - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
 - (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software

and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

8. SOFTWARE CONVERSIONS - (SIN 132-32 AND SIN 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

9. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

10. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses: Not Applicable.

Product Offerings

Everbridge, Inc. is a global software company that provides enterprise software applications that automate and accelerate an organization's operational response to critical events in order to keep people safe and businesses running. During public safety threats such as active shooter situations, terrorist attacks or severe weather conditions, as well as critical business events such as IT outages or cyber-attack incidents, over 3,400 global customers rely on the company's SaaS-based Critical Event Management platform to quickly and reliably aggregate and assess threat data, locate people at risk and responders able to assist, automate the execution of pre-defined communications processes, and track progress on executing response plans. The company's platform sent over 1.5 billion messages in 2016, and offers the ability to reach over 200 countries and territories with secure delivery to more than 100 different communication devices. The company's critical communications and enterprise safety applications include Mass Notification, Incident Management, IT Alerting, Safety Connection™, Community Engagement®, Visual Command Center®, Crisis Commander® and CareConverge™, and are easy-to-use and deploy, secure, highly scalable and reliable.

Everbridge software automates the key steps for responding to a critical event. It aggregates threat data from third party and internal sources so customers can assess risk, and locates people in areas of threat and those needed to respond. It then enables customers to execute pre-defined processes based on the type of threat for who should be contacted and how, what message to send, and who to escalate to if a responder is not available. Our platform then sends out notifications and instructions via text, voice, email—over 100 modalities—in 15 languages as needed, organizes conference bridges for people to collaborate, and analyzes return messages. Automating these steps enables them to be completed quickly, highly reliably and at scale at a time when minutes often matter.

Mass Notification Base for Employees with Unlimited Domestic Usage

Everbridge Mass Notification Base for Employees allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. Everbridge Mass Notification is supported by state-of-the-art security protocols, an elastic infrastructure, advanced mobility, interactive reporting and analytics, adaptive people and resource mapping to mirror your organization, and true enterprise class data management capabilities to provide a wide array of data management options.

Key Capabilities Include:

- **Unlimited Domestic Emergency*** Alerts and Testing Messages
- **Unlimited Domestic Non-Emergency*** Alerts Messaging
- Three (3) Organization with unlimited nested static and dynamic groups
- Integrated GIS/Map-based, rule-based, group-based, or individual contact selection Ability to send standard, polling, or on-the-fly 'One-Touch' Conference Call messages
- Publish notifications directly to Websites and services that support API access via HTTPS using 'Web Posting'
- Publish notifications directly to the Smartphones of employees via Everbridge Mobile Application (fka ContactBridge)
- Access to IPAWS for authorized agencies
- Map-based drawing and selection tools and imported shape files (e.g. Google Maps, Bing Maps, ESRI)
- Organization specific customizable caller ID, greetings, and broadcast settings SMPP based SMS text messaging
- One-screen broadcast creation workflow to speed message creation and reduce human error
- Everbridge Network to access situational intelligence & notifications shared by other public and private groups
- Automatic address geo-coding for contacts
- 5 Live Operator Message Initiations per year
- *Interactive Dashboard for Organizational Activity Summary Unlimited Mass Notification Templates*
- Self-service Single Contact Record Adjustments, Contact Import via CSV Upload and via Contact API
- Basic Audio Bulletin Board
- 4 Everbridge basic conference bridge codes

*Usage above applies to notifications generated through the Everbridge Manager user interface. Automated notifications are subject to additional usage fees.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-11-11-0240-000	Mass Notification Base for Employees (Minimum dollar value per single order is no less than \$4282.12 or 154 contacts; whichever is greater. Everbridge will provide per contact discount pricing on a pro-rata basis beyond the minimum purchase value/minimum contacts.)	\$27.98	\$4,282.12

Mass Notification Base for Residents

Everbridge Mass Notification Base for Residents allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. Everbridge Mass Notification is supported by state-of-the-art security protocols, an elastic infrastructure, advanced mobility, interactive reporting and analytics, adaptive people and resource mapping to mirror your organization, and true enterprise class data management capabilities to provide a wide array of data management options.

Key Capabilities Include:

- Unlimited Domestic Emergency* Alerts and Testing Messages
- Unlimited Domestic Non-Emergency* Alerts Messaging
- Three (3) Organization with unlimited nested static and dynamic groups
- Integrated GIS/Map-based, rule-based, group-based, or individual contact selection Ability to send standard, polling, or on-the-fly 'One-Touch' Conference Call messages
- Publish notifications directly to the Smartphones of residents and employees via Everbridge Mobile Application (Ika ContactBridge)
- Access to IPAWS for authorized agencies
- Map-based drawing and selection tools and imported shape files (e.g. Google Maps, Bing Maps, ESRI)
- Organization specific customizable caller ID, greetings, and broadcast settings SMPP based SMS text messaging
- Auto translate, Boil water and Weather alert message guides
- 25 Mass Notification for Corporate Employee Contacts

*Usage applies to notifications generated through the Everbridge Manager user interface. Automated notifications are subject to additional fees.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-11-11-0254-000	Mass Notification Base for Residents (Minimum dollar value per single order is no less than \$4282.12 or 17242 contacts, whichever is greater. Everbridge will provide per contact discount pricing on a pro-rata basis beyond the minimum purchase value/minimum contacts.)	\$0.25	\$4,282.12

Mass Notification Base for Higher Education with Unlimited Domestic Usage

Everbridge Mass Notification Base for Higher Education allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. Everbridge Mass Notification is supported by state-of-the-art security protocols, an elastic infrastructure, advanced mobility, interactive reporting and analytics, adaptive people and resource mapping to mirror your organization, and true enterprise class data management capabilities to provide a wide array of data management options. Below is a list of key system inclusions with your new Everbridge Mass Notification system.

Key Capabilities Include:

- Unlimited Domestic Emergency* Alerts and Testing Messages
- Unlimited Domestic Non-Emergency* Alerts Messaging
- Three (3) Organization with unlimited nested static and dynamic groups
- Integrated GIS/Map-based, rule-based, group-based, or individual contact selection Ability to send standard, polling, or on-the-fly 'One-Touch' Conference Call messages
- Custom branded community opt-in portal with custom fields and opt-in subscriptions Flexible role-based access controls to manage user permissions
- Access to Real-Time Dashboard, Notifications Library, Everbridge Universe, and Custom Reporting
- Everbridge Network to access situational intelligence & notifications shared by other public and private groups
- Publish notifications directly Facebook and Twitter
- Publish notifications directly to Websites and services that support API access via HTTPS using 'Web Posting'
- Publish notifications directly to the Smartphones of residents and employees via Everbridge Mobile app (fka ContactBridge)
- Map-based drawing and selection tools and imported shape files (e.g. Google Maps, Bing Maps, ESRI)
- Organization specific customizable caller ID, greetings, and broadcast settings SMPP based SMS text messaging

*Usage above applies to notifications generated through the Everbridge Manager user interface. Automated notifications are subject to additional fees.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-11-11-0250-000	Mass Notification Base for Higher Education (Minimum dollar value per single order is no less than \$4282.12 or 3334 contacts, whichever is greater. Everbridge will provide per contact discount pricing on a pro-rata basis beyond the minimum purchase value/minimum contacts.)	\$1.28	\$4,282.12

Mass Notification for Transportation with Unlimited Domestic Usage

Everbridge Mass Notification for Transportation allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. Everbridge Mass Notification is supported by state-of-the-art security protocols, an elastic infrastructure, advanced mobility, interactive reporting and analytics, adaptive people and resource mapping to mirror your organization, and true enterprise class data management capabilities to provide a wide array of data management options. Below is a list of key system inclusions with your new Everbridge Mass Notification system.

Key Capabilities

- Unlimited Domestic Emergency* Alerts and Testing Messages
- Unlimited Domestic Non-Emergency* Alerts Messaging
- Unlimited Administrators for web-based portal to initiate messages, reporting, and administration
- Unlimited Administrators for ManageBridge Application (iOS, Android) and Mobile Optimized Notification Site (for Blackberry, etc.)
- Three (3) Organization with unlimited nested static and dynamic groups
- Access to Everbridge Elastic Infrastructure for message delivery
- Custom branded community opt-in portal with custom fields and opt-in subscriptions Flexible role-based access controls to manage user permissions
- Access to Real-Time Dashboard, Notifications Library, Everbridge Universe, and Custom Reporting
- Integrated GIS/Map-based, rule-based, group-based, or individual contact selection Ability to send standard, polling, or on-the-fly 'One-Touch' Conference Call messages
- Everbridge Network to access situational intelligence & notifications shared by other public and private groups
- Publish notifications directly to Websites and services that support API access via HTTPS using 'Web Posting'
- Map-based drawing and selection tools and imported shape files (e.g. Google Maps, Bing Maps, ESRI)
- Organization specific customizable caller ID, greetings, and broadcast settings SMPP based SMS text messaging
- Multi-language Text to Speech Engine and Custom Voice Recording
- Real-time reporting for improved situational awareness and easier after action analysis
- Interactive Dashboard for Organizational Activity Summary Unlimited Mass Notification Templates
- Basic Audio Bulletin Board

*Usage above applies to notifications generated through the Everbridge Manager user interface. Automated notifications are subject to additional fees.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-11-11-0258-000	Mass Notification Base for Transportation (Minimum dollar value per single order is no less than \$4282.12 or 181 contacts, whichever	\$23.78	\$4,282.12

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
			is greater. Everbridge will provide per contact discount pricing on a pro-rata basis beyond the minimum purchase value/minimum contacts.)		

Community Engagement*

The Community Engagement solution supports easy opt-in capabilities for both public and private events. Gathering opt-ins, whether the general public or internal stakeholders, can be very difficult. With mobile keywords, large groups of people can easily opt-in to a database by texting a keyword. Additionally, the Visitor Engagement solution allows you enable event-focused web pages to increase the visibility and safety of your event.

Key Capabilities:

- Unlimited E-mail Messages
- Unlimited Facebook & Twitter Postings
- Unlimited SMS Messages within the United States
- Unlimited Administrators for web-based portal to initiate messages, reporting, and administration
- Unlimited number of keyword Opt-In recipients
- Access to 5 event keywords
- Access to Public and Private Event Web Pages which are integrated with your Member Portal and can include registration widgets and social sharing options so visitors can share your notifications to their social networks,
- Publish event based notifications via e-mail and SMS
- Publish event based notifications directly to Facebook and Twitter
- Publish event based notifications directly to Event Web Pages
- Automatic opt-in expirations
- Zip Code opt-in functionality for residents
- Google Public Alerts integration
- SMPP based SMS text messaging
- Messaging templates to speed up communications
- SMS, Email, Delivery Reporting.

Requires the purchase of a Mass Notification Base product.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-01-11-1027-000	Community Engagement	21.41%*	\$2,141.06*

*Pricing for the Community Engagement solution is based on 21.41% of the Annual Mass Notification Subscription Contract Value (exclusive of one-time and services costs) or \$2,141.06, whichever is greater.

Incident Management – Incident Communications*

Delays and errors in operational communications happen every day increasing recovery times, impacting revenue and increasing risk. Everbridge Incident Communications automates your notification procedures by allowing users to select pre-defined messages and processes to use for a specified incident and then determining the correct list of stakeholders and responders.

Key Capabilities

- 1 (one) Incident Management Organization Unlimited
- Incident Administrator and User seats
- Unlimited Incident Templates
- Incident Templates supporting different messages & delivery settings based on notification phase (New, Update, Close)
- Multi-step workflow that prompts users to add required incident details
- Incident communication logging for all broadcast and confirmations
- Incident journal to capture additional details not included in incident communications
- Reporting of all incident communications details and responses in a PDF format
- Custom reports analyze incident communications effectiveness
- Communication broadcasts and confirmations include audit trails and timestamps
- Search across incidents using status, user, type and date
- Real-time incident dashboard for operators showing all open incident.

Requires the purchase of a Mass Notification Base product.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-01-11-0206-000	Incident Management - Incident Communications	25.69%*	\$2,141.06*

*Pricing for the Incident Management-Incident Communications solution is based on 25.69% of the Annual Mass Notification Subscription Contract Value (exclusive of one-time and services costs) or \$2,141.06, whichever is greater.

SmartWeather*

Keep your employees, residents and other key stakeholders informed and safe with automatic broadcasts to all affected recipients in an impact area. Actively manage weather events and quickly put location-based warnings in the right hands, in real-time. With SMART Weather you can automatically broadcast customized messages based on the type and severity of the event. Everbridge's SMART Weather leverages Weather Decision Technologies meteorological resources to enhance and optimize over 150 severe weather alerts including lightning, tornados, thunderstorms, hail, ice, snow, extreme temperatures, high winds, flash floods and flooding.

Key Capabilities

- Accurate weather warnings with specific start times and timely closing of alerts.
- Precise meteorologist drawn polygons and geographical zones to identify weather impacted locations.
- Select contacts in affected areas using a map that identifies weather impacted locations.
- Customized message content based on weather type, severity, location and audience.
- Infrared displays allow for even more precise location-specific weather alerts so notifications get to the right people with speed and accuracy.
- New weather layers provide near real time weather monitoring, making it easier to alert key stakeholders.

Requires the purchase of a Mass Notification Base product.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	101-00-11-1060-000	SMART Weather Alerting (includes 1 location in base weather subscription)	12.85%*	\$1,284.63*

*Pricing for the SmartWeather solution is based on 12.85% of the Annual Mass Notification Subscription Contract Value (exclusive of one-time and services costs) or \$1,284.63, whichever is greater.

Set-up, Implementation & Support

- Up to 10 total hours of a dedicated Implementation Specialist during a Standard Implementation
- Self Service Administrative Set-up, Configuration and Default Preferences
- Initial Member Data Upload and Test Broadcast Support
- Unlimited Access to Everbridge University classes
- 24x7 Customer Support (phone, web, email)
- Global Support/Operations Centers for Redundant Live Support

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	SETUPFEES	Setup Fee	6.85%*	\$342.57*

*The Setup Fee is equal to 6.85% of the Annual Subscription Contract Value (exclusive of one-time and services costs) with a minimum purchase value of \$342.57.

Annual ITA Alerting Standard Resolver License with Unlimited Voice and SMS and 360 minutes conference bridge

Major IT failures and outages (critical application down, Cyber attack, deployment issue, datacenter outage...), quickly impact users and customers of the IT services as the quality of service deteriorates. Everbridge IT Alerting helps IT Departments, Incident Managers, DevOps, reduce the time to reach the right on-call IT personnel and keep stakeholders as well as impacted customers informed. Reducing MTTR will minimize the impact on the business.

Everbridge IT Alerting Standard provides:

- Unlimited Global Notifications and Testing Messages
- Communication templates with conditional workflow for human error-free notifications
- Automatic notifications to the right on-call person
- Automatic escalation to the next person until someone acknowledges
- Multi communication channels (email, phone, SMS, pager, and mobile push notifications...)
- Collaboration tools including a 1-click smart conferencing (360 minutes per resolver license per year)
- Integration with IT Service Management (Helpdesk) and IT Operations Management (monitoring) tools.
- Communication updates to your IT team, the business stakeholders and the impacted customers while IT is resolving the problem.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE per Unit	GSA PRICE w/ IFF (Minimum Purchase Amount)
132-32	Everbridge	100-05-11-0201-000	IT Alerting Standard (Minimum dollar value per single order is no less than 66 contacts. Everbridge will provide per contact discount pricing on a pro-rata basis beyond the minimum purchase value/minimum contacts.)	\$328.87	\$21,705.19

Additional Organization

One (1) additional Organization

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE w/ IFF
132-32	Everbridge	101-01-11-1001-000	Additional Organization - One (1) Additional Organization in an Account	\$428.21

Usage

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE w/ IFF
132-32	Everbridge	101-01-33-0711	5,000 US Minutes	\$214.11
132-32	Everbridge	101-01-11-0712	7,500 US SMS Messaging Minutes	\$214.11
132-32	Everbridge	101-01-33-0505	2,500 Global Minutes	\$214.11

Everbridge Critical Alerting for Public Safety Employees

For State, Municipal and Local Agencies who are looking to create multi-modal alerting from mission critical systems like WebEOC, Computer Assisted Dispatch or other internal systems, Everbridge's Critical Alerting for Public Safety Employees solution is designed to improve first responder and emergency management response times by leveraging the existing contacts in your Everbridge platform to deliver mission critical multi-modal alerts to key personnel. Users can automate the notification processes for traditionally email-only alerting systems using e-mail ingestion to configure deliver multi-modal alerts to the correct list of stakeholders and responders.

Key Features:

- Unlimited E-mail Distribution
- Unlimited Push Notification via ContactBridge
- Voice and SMS messaging minutes limited to 7500 per year*
- Access to Email Ingestion for configuration of alerts
- Publish alerts via E-mail Publish alerts directly to the Smartphones of employees via ContactBridge
- Publish alerts via SMS Texting and Voice Calls
- Automatic escalation of a notification to the next person or group if there is no confirmation
- Email Ingestion to take 3rd party e-mail content and launch multi-modal alerts
- Design rules based on content in the from, subject or body fields of the e-mail to can trigger specific templates and groups
- 8 total hours of remote access to a consultant to help with initial configuration and testing
- Creation of up to 4 templates
- Creation of up to 2 email ingestion integration points (Any complex expressions or configurations that require additional support would be supported within the 8 hours of Professional Services).

*Usage above 7500 messaging minutes per year can be purchased.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE w/ IFF
132-32	Everbridge	101-00-04-0273-000	Everbridge Critical Alerting for Public Safety Employees (1000 or fewer employees)	\$7,279.60
132-32	Everbridge	101-00-04-0274-000	Everbridge Critical Alerting for Public Safety Employees (Between 1001 and 2500 Employees)	\$8,992.44
132-32	Everbridge	101-00-04-0275-000	Everbridge Critical Alerting for Public Safety Employees (2501 or more Employees)	\$11,561.71

Everbridge Open APIs and E-mail Ingestion

Everbridge Open is a set of REST based APIs that can be used to integrate contact information or trigger notifications remotely based on thresholds being reached in an internal system. For example, you could integrate your internal Human Resources (HR) system with the Everbridge system. When the HR team updates employee records, the contact information is automatically added, updated, or deleted in the Everbridge system.

Email Ingestion lets users trigger notifications simply by sending an email to Everbridge. This is also an easy way, with no coding required, to create integrations with IT Monitoring and Service Management tools, CRM systems, and CAD systems.

Everbridge Open APIs and E-mail Ingestion are designed to support integration with internal systems to support mass communication uses. Any non-standard use of the Everbridge Open API or E-mail Ingestion for broadcast purposes, such as high volume one-to-one communications, are not covered under the Everbridge SLA. Examples of non-standard uses include, but are not limited to, the following: Marketing; SPAM (malicious marketing); Political or "Robo-Calls"; Collections; "One-to-one" communications; or calls that have to follow "do not call" or "time of day" rules. Please refer to the Everbridge Acceptable Use Policy for additional details: <https://www.everbridge.com/company/legal/%E2%80%8BAcceptable-use-policy/>.

Everbridge Open APIs and E-mail Ingestion provides:

- Number of Broadcast API Calls or Email Ingestion Initiation contracted*
- Access to 2 Everbridge Organizations (e.g. Production and Sandbox) each with authenticated API users
- Access to Incident Management as needed to configure email ingestion

*Does not include contact path usage (i.e. voice or SMS) costs which needs to be purchased separately for voice or SMS communications.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE w/ IFF
132-32	Everbridge	101-01-11-1015-000	Everbridge Open API (100 or fewer Broadcasts)	\$2,997.48
132-32	Everbridge	101-01-11-1016-000	Everbridge Open API (Between 101 and 500 Broadcasts)	\$4,924.43
132-32	Everbridge	101-01-11-1017-000	Everbridge Open API (Between 501 and 2500 Broadcasts)	\$10,919.40
132-32	Everbridge	101-01-11-1025-000	Everbridge Open API (Between 2501 and 25000 Broadcasts)	\$17,128.46
132-32	Everbridge	101-01-11-1028-000	Everbridge Open API (Between 25001 and 250000 Broadcasts)	\$29,974.81
132-32	Everbridge	101-01-11-1029-000	Everbridge Open API (250001 or more Broadcasts)	\$42,821.16

Everbridge Training and Services

Everbridge leverages proven methodologies and domain expertise, honed through more than 1,000 deployments worldwide. We work with you to address the unique challenges of strategic communications within your organizational structure, your operational requirements, and specific training needs. Choose from bundled packages or customized options designed to meet your individual specifications.

SIN	Manufacturer	MFR PART NO	PRODUCT NAME and DESCRIPTION	GSA PRICE w/ IFF
132-32	Everbridge	101-00-22-8101-000	Premium Implementation - 3 (consecutive) days of onsite implementation services to help configure, deploy and train customers on the system	\$6,851.39
132-32	Everbridge	101-00-22-8106-000	Premium Implementation with Additional Support (8 Hrs) - 3 (consecutive) days of onsite implementation services to help configure, deploy and train customers on the system plus 8 additional remote hours for pre and post follow up services.	\$8,564.23
132-32	Everbridge	101-00-11-8702-000	Technical Account Manager (20 Hours per Month) - 20 Hours per Month of remote technical account management services geared to help customer obtain more value out of the products and features they have deployed or yet to deploy. These hours do not roll out month to month.	\$51,385.39
132-32	Everbridge	101-00-11-8703-000	Technical Account Manager (40 Hours per Month) - 40 Hours per Month of remote technical account management services geared to help customer obtain more value out of the products and features they have deployed or yet to deploy. These hours do not roll out month to month.	\$102,770.78
132-32	Everbridge	101-00-11-8704-000	Dedicated Technical Account Manager - Dedicate Technical Account Manager that is located onsite or remote to provide daily service support geared to help customer obtain more value out of the products and features they have deployed or yet to deploy. These hours do not roll out month to month.	\$256,926.95
132-32	Everbridge	101-00-22-8300-000	ProServe - Consulting Services (per hour fee/remotely delivered)	\$202.00
132-32	Everbridge	101-00-22-8301-000	ProServe - Consulting Services (per hour fee/T&E included in price)	\$261.00
132-32	Everbridge	101-00-22-8304-000	ProServe - Technical Services (per hour fee/remotely delivered)	\$154.00
132-32	Everbridge	101-00-22-8502-000	Proserve: Everbridge Web-based Education Services (per hour/delivered remotely)	\$171.00

132-32	Everbridge	101-00-22-8502-01	Proserve: Everbridge Web-based Education Services (per day/delivered remotely)	\$2,034.00
132-32	Everbridge	101-00-22-8503-000	Proserve: Everbridge On-site Education Services (per day)	\$3,319.00

Waterford Youth & Family Services

To: Board of Selectmen

From: Dani Gorman, Director of Youth & Family Services

Re: Appointments to the Waterford Youth & Family Services Advisory Board

Cc: Michael Buscetto III, Chairman
Youth & Family Services Advisory Board

Date: August 27, 2020

On behalf of our Chairman's recommendations, I respectfully request that the following two (2) residents be given consideration for appointments to fill vacancies:

1. Davonta Valentine, 649 Vauxhall Street Ext.

Term: 06/02/20-06/01/23

Representation: Private Youth Serving Organization (11)

Note: Filling a vacancy left by Ellen Bellos.

Davonta has been involved with Youth & Family Services for nearly a decade; serving as a director for Camp DASH and in several other capacities.

2. Erin McNamara, 25 Tiffany Ave.

Term: 06/02/19-06/01/22

Representation: Parent (10)

Note: Filling a vacancy left by Aimee Fador who resigned, prior to the end of her term, due to a relocation.

Erin was employed by Youth & Family Services as the program coordinator. During her tenure she made meaningful differences in many lives and left a lasting impression. She has maintained her involvement with the department since her departure.

From: Rich Weiss <weiss3@sbcglobal.net>
Sent: Monday, September 07, 2020 5:12 PM
To: First Selectman
Cc: Vinnie Ukleja
Subject: Bd of Selectmen ~September 5, 2020 meeting.

9a

CAUTION: This email originated from outside of the organization.

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Dear Selectman Brule,

During the meeting, I spoke regarding Agenda Item # 10A. I had three points/questions for the Board.

1) Who initially proposed to eliminate the part-time firefighters at Quaker Hill Fire Company?

What was the justification? What information was the Board of Selectmen given which factored into their decision to eliminate the part-time firefighters?

2) Agenda Item # 11C: Bruce Miller's memo, dated August 20, 2020, indicates, "Paid staff (part-time & full-time) assigned to the Jordan & Cohanzie Fire Departments are centrally located."

I agree the fire houses are centrally located but disagree. There are no true north and south routes in the Town of Waterford except for Route 32 and getting to Quaker Hill is not easy.

3) Agenda Item # 11E: A December 2014 article in *The Day* quoted Bruce Miller: "Quaker Hill Fire Department will be staffed by part-time firefighters."

Why the change? I recall former First Selectman Dan Steward stating in a public forum that as long as Quaker Hill Elementary School was operational, there would always be a part-time firefighter at Quaker Hill F.D.

Also, I disagreed with Bruce Miller's comment during the last Board of Selectmen's meeting when he stated that a firefighter could respond to the scene in a fire truck by himself, "...but there is not a lot he can do." As Bob Darrow noted, there is *a lot* a single firefighter could do. Upon arrival, he can dress the hydrant, lay the hose from the hydrant to the scene, assess the fire scene and prepare to pump water.

Thank you for your time.
Rich Weiss

From: cmsmailer@civicplus.com on behalf of Contact form at Waterford CT
<cmsmailer@civicplus.com>
Sent: Monday, September 07, 2020 11:37 AM
To: First Selectman
Subject: [Waterford CT] Quaker Hill fire station (Sent by Sandra M Fine, sandramcouillard@gmail.com)

CAUTION: This email originated from outside of the organization.
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Hello firstsel,

Sandra M Fine (sandramcouillard@gmail.com) has sent you a message via your contact form
(https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.waterfordct.org%2fusers%2ffirstsel%2fcontact&c=E,1,WDFi_sJHmZgDQrOOkp9Yiob4ue8xkOaPXWkkPSWhdmck-0l0tCMYKk8SINCpUoo6ymQzUKfa31aRrjjhtNdjQdPTNW9NKBSWhlCy-rqEY,&typo=1) at Waterford CT.

If you don't want to receive such e-mails, you can change your settings at
<https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.waterfordct.org%2fuser%2f441%2fedit.&c=E,1,tPdY5urg-YmLDNTecaOAlw-IL1531qlznRpDSIKr6zVvGja3vaLE29cqBVrthn7e6HZM3181yTNT2aQGBOW8pt4a2Whb1lwXnSDWXpLd&typo=1>

Message:

I am a resident of Quaker Hill and live on Wintergreen Drive, which is close to Quaker Hill School. I am very concerned about the current lack of a paid fire fighter at our firehouse. Given the distance for help to come from Cohanzie, or if their staff is busy with another call, from the other side of Waterford, I feel it is necessary for Quaker Hill to be regularly staffed.

As Waterford is "C" shaped, it only makes sense to have at least 1 fire fighter/EMT on each of the far ends of town. Without that, there is a serious safety concern. I also have elderly relatives and neighbors who live near me, who are often in need of emergency assistance. I would like the paid fire fighter to be reinstated immediately.

Sandra M. Fine

From: Mark Dalton <mtdl10@hotmail.com>
Sent: Wednesday, September 09, 2020 9:50 AM
To: Kathleen Peterson
Subject: Fw: Blight - 8 Darling Lane

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Hello Kathy

Is it possible to include the email below for discussion at the September 15, 2020 Board of Selectmen meeting?

Mark Dalton

From: Mark Dalton
Sent: Wednesday, September 9, 2020 9:39 AM
To: Robert Brule <rbrule@waterfordct.org>
Cc: Elizabeth Sabilia <beth@sabillialaw.com>; jodynaz@aol.com <jodynaz@aol.com>
Subject: Blight - 8 Darling Lane

Hello Rob

I feel a profound sense of anxiety with the unresolved situation of the Blight Violation Citation from May 15, 2018 issued to the Kuhns of 8 Darling Lane. The fact that the unregistered inoperable yellow Saturn car which was cited as blight then is still on the property now is causing me undue stress in my daily life. Its presence is a **nuisance** to me and the other neighborhood residents not related to the Kuhns. Its presence also has a **deleterious impact on property values**. Your impediment to the enforcement of the blight citation has caused financial harm to me. I request that you act with the utmost urgency to guide the appropriate personnel in the town employment to cause to be enforced by whatever means the removal of the yellow Saturn car from the property.

Mark Dalton