

Wednesday, March 11, 2020
7:00 pm

Present: Chairman Ronald R. Fedor, Mark Geer, John Sheehan, Kevin Petchark, Glenn Patterson and Tali Maidelis

Absent: None.

Elected: Robert J. Brule, First Selectman

RTM: Thomas Dembek, RTM Moderator.

Staff: Kim Allen, Finance Director, Alan Wilensky, Tax Collector; Paige Walton, Assessor; Brett Mahoney, Chief of Police, Dani Gorman, Director Youth Services; and Maryellen McConnell, Secretary.

1. Establishment of a quorum and call to order:
A quorum was established and a call to order was established at 7:01 pm, May 20, 2020.
2. Public comment: no public comment
3. Approval and acceptance of minutes:

Board of Finance Budget Meeting Minutes:
March 2, 4, 9, and 11, 2020
April 7, 9 and 21, 2020

Regular meeting minutes from March 11, 2020.

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the March 2, 4, 9, and 11, 2020, and April 7, 9, and 21, 2020 Budget Hearing Minutes:

Vote: 6-0

Motion: Passed

Motion by John Sheehan and **seconded** by Tali Maidelis to approve March 11, 2020, Hearing Minutes and also to add and amend the minutes of Special Meeting of April 1, 2020.

Vote: 6-0

Motion: Passed

RECEIVED FOR RECORD
MAY 21 PM 12:38
TOM ALLEN

4. To consider and act on a request from, the Board of Selectmen, on behalf of the **Municipal Complex Building Committee**, Town Of Waterford, to move **\$100,833** from designated line **#205-31520 Capital and Non-recurring Undesignated Fund** to designated line **#20530-57695 Municipal Complex Renovation**.

Motion by John Sheehan and **seconded** by Mark Geer to approve the Request as stated:

Vote: 6-0

Motion: Passed

5. To consider and act on a request from the Board of Finance to the RTM to transfer **\$1,000,000** from the **unassigned fund balance** to the **undesignated fund balance** of the **CNR**.

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the Request as stated and **forward onto the RTM**.

Vote: 6-0

Motion: Passed

6. To consider and act on a request from Alan Wilensky, Waterford Tax Collector, to review a list of **tax accounts** to **approve for transfer to suspense for the current fiscal year**

Motion by John Sheehan and **seconded** by Tali Maidelis to approve the Request as stated:

Vote: 6-0

Motion: Passed/Fail

7. To consider and act on a request from, the Board of Selectmen, contingent upon their approval, on behalf of Paige Walton, Assessor, to move **\$90.00** for **out of series transfers** from designated line **10104-53020 – Other Supplies** to designated line **10104-52020 – Postage**.

Motion by John Sheehan and **seconded** by Glenn Patterson to approve the Request as stated:

Vote: 6-0

Motion: Passed

8. To consider and act on a request from, the Board of Selectmen, contingent upon their approval, on behalf of Brett Mahoney, Chief of Police, **to move \$26,500 for in-series transfers from designated line 10122-51210 – Clerical to designated line 10122-51110 – Administrative**

No action is required by the Board of Finance, as this is an in-series transfer.

9. To consider and act on a request from, the Board of Selectmen, contingent upon their approval, on behalf of Roz Rubinstein, Library Director, **to move \$20,000 for an out of series transfer from designated line 10136-51210 – Clerical/Technical to designated line 10136-52040 – Service Contracts & Repairs.**

Motion by John Sheehan and **seconded** by Tali Maidelis to approve the Request as stated:

Vote: 6-0

Motion: Passed

10. To consider and act on a request, from the Board of Selectmen, contingent upon their approval, on behalf of Dani Gorman, Director of Youth and Family Services, **to move \$2,500 for out of series transfers from designated line 10119-51110 – Administration to 10119-52380 – Programs.**

Motion by John Sheehan and **seconded** by Mark Geer to approve the Request as stated:

Vote: 6-0

Motion: Passed

11. Review List of FY20/21 Revenues and Estimated Tax Rate Based upon the RTM 2021 budget.

St of CT – Education Grants:	\$332,091
St of CT – General Gov't Grants:	<u>\$716,553</u>
Total State:	\$1,048,644

Other Sources:	\$189,360
Total General Gov't:	\$2,382,155
Total Revenue Exclusive of Taxes:	\$3,620,159
Total Property Taxes:	\$91,912,639
Grand Total Revenue:	\$95,532,798

With the current budget that was approved by the RTM and the revenue that was discussed we are looking at a mill rate calculation of 27.87. This is what is required to meet the budget that has been approved. The current mill rate is 27.98, a difference of (.11) is necessary to meet the budget that was approved.

12. Establish Tax Rate for Fiscal Year 2020-2021.

Motion by John Sheehan and **seconded** by Tali Maidelis to set the mill rate for the Town of Waterford at 27.87:

Vote: 6-0

Motion: Passed

13. Old Business: None

14. New Business:

Request by John Sheehan for Kim Allen, Finance Director, to explain what COVID-19 expenses and what may be covered by FEMA:

A FEMA grant has been submitted through June 30, 2020, for \$179,534, which should cover about 75% of our expenses. This is broken up by services, labor, materials and supplies. They will not be covering some items like IT equipment (cameras for Zoom meetings). However; the State has released information that they will be covering expenses as well. So we are expecting 100% coverage on all expenses.

10. Correspondence:

Emergency Order 004: The beaches are open with social distancing. The parking lot has been fix and paved as of today. No lifeguards will be on duty, so no swimming. We needed to get the property open, there will be 150 parking spaces available. This weekend we will waive the fee to get in.

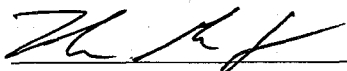
11. Adjournment:

Motion by John Sheehan and **seconded** by Mark Geer to adjourn the Meeting of the Board of Finance at 7:31 p.m.

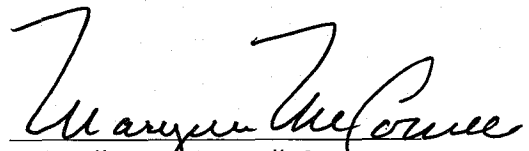
Vote: 6-0

Motion: Passed

Respectfully submitted,



Mark Geer, Jr., Clerk



Maryellen McConnell, Secretary