

D

September 15, 2025

Paul Goldstein
RTM Moderator
Town of Waterford

Dear Moderator Goldstein:

Please consider placing Ch. 12.12, Jordan Park House, of the Waterford Code of Ordinances, in one of the standing committees.

Section 12.12.020 should be amended. According to the First Selectman and the Director of Public Works, the Recreation & Parks Commission is no longer responsible for the "servicing and maintenance" of the Jordan Park House. It is apparently now under the jurisdiction of the Public Works Department.

Also, Section 12.12.030, Scheduling use, should be eliminated since the building is no longer open to the public.

Thank you for your interest.

Sincerely,



Robert Nye
860-442-9974

cc.: First Selectman
Public Works Director
Recreation & Parks Director
Town Clerk
Historic Properties Commission President
Historical Society President

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP 15 P 12:18
ATTEST: 

Chapter 12.12**JORDAN PARK HOUSE****Sections:**

- 12.12.010 Building named.**
- 12.12.020 Service, maintenance responsibility.**
- 12.12.030 Scheduling use.**

12.12.010 Building named.

The old Waterford library building, now located in Jordan park, shall be known as Jordan park house.
(Prior code § 13-46)

12.12.020 Service, maintenance responsibility.

All servicing and maintenance of Jordan park house and Jordan park shall be under the jurisdiction of the recreation and parks commission. (Prior code § 13-47)

12.12.030 Scheduling use.

A. The parks and recreation commission is authorized and empowered to schedule the use of Jordan park house in accordance with the following regulations:

1. Regular meetings of all qualified groups will be scheduled by the recreation and parks commission according to the following priority:

- a. Town agencies,
- b. Community service organizations such as scouts and Red Cross,
- c. Private organizations with exclusive Waterford membership, such as church groups, service clubs,
- d. Private organizations with both Waterford and out-of-town membership;

2. Reservation for special single meetings shall be scheduled after the regular meetings provided for in paragraph 1 of this subsection and in the same order of priority.

B. All requests for use of Jordan park house or Jordan park for fund raising activity will be granted only at the discretion of the parks and recreation commission. (Prior code § 13-48)

September 9, 2025

To whom it may concern,

I, Thomas Brooks of 105 Boston Post Rd., Apt. 116, Waterford, CT support the plans for building the new Oswegatchie Fire Department at 441 Boston Post Rd., Waterford, CT.

Sincerely, *Thomas M Brooks Jr*

Thomas Brooks

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP -9 A 10:19
ATTEST: *David H. Langley*
TOWN CLERK

MODERATOR'S REPORT

Representative Town Meeting
October 6, 2025

F

Matters Currently in Standing Committees

LEGISLATION & ADMINISTRATION

Review how the RTM considers recommendations for committee assignments,
RTC 06/06/22
Public Act 22-3, an act concerning remote meetings under the freedom of
information act, RTC 02/06/23
Review of a "Public Comment Ordinance" RTC 02/06/23
Police Commission expansion to seven members, RTC 10/02/23
Review of ordinances included within Senior Citizens Commission and Youth &
Family Services Bureau, RTC 08/07/24
Review of Chapter 2.50 Ethics Commission of the Waterford code of Ordinances,
RTC 10/07/24

EDUCATION

FINANCE, WAGE & PERSONNEL

Review of Ordinance 3.17 Fleet Management

PUBLIC HEALTH, RECREATION & ENVIRONMENT

PUBLIC PROTECTION & SAFETY

Review of assigned duties to the Director of Fire Services, RTC 06/03/24
Street Takeovers and Enforcement Cameras, RTC 08/04/25

PUBLIC WORKS, PLANNING & DEVELOPMENT

Short Term Rentals, RTC 12/06/21

RTC: referred to committee

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

1

RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 18 A 8:58

ATTEST *Paul L. Long*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from the Assessor, Paige Walton, for an **appropriation of \$378.52 from line# 20501-57639 (Transfers to CAP & NRE Funds).**

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Assessor RFP Appropriation

GP/rlh

Cc: Town Clerk

#4

To: First Selectman, Rob Brule
Cc: Finance Director, Kim Allen
From: Paige Walton, Waterford Assessor
Re: Funds Appropriation – 2026 Revaluation

RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 18 A 8:58

ATTEST: *David J. Lange*
TOWN CLERK

September 2, 2025

In preparing for the 2026 state-mandated revaluation The Assessor's office has recently submitted a Request for Proposal to solicit bids from qualified vendors. As a part of the RFP process, the Town's Purchasing Agent has published the Invitation to RFP in The Day's classified ad section.

To cover this initial revaluation-related expenditure I am requesting a funds appropriation from account #10140-57639 (Transfers to CAP & NRE Funds) to the CNR revaluation account #20501-57639 in the amount of \$378.52.

Thank you for your consideration in this matter.

Sincerely,



Paige S. Walton, CCMA II
Assessor
Town of Waterford

Encl: (1)

The Day

THE DAY PUBLISHING COMPANY
200 STATE ST
NEW LONDON, CT 06320

ACCOUNT NUMBER	CUSTOMER
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	Upon Receipt

Order Number	Amount Due
d01103731	\$378.52

TOWN OF WATERFORD - FINANCE
DEPARTMENT
15 ROPE FERRY ROAD
WATERFORD, CT 06385
United States

**MAKE CHECKS PAYABLE
TO DAY PUBLISHING
COMPANY**
Include your account # /
order # on your check
remittance

CHECK NUMBER
AMOUNT PAID

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATION	REFERENCE #	SIZE/LINES OR QTY	GROSS AMOUNT	OTHER	NET AMOUNT
08/28/25	Invitation to RFP#26-001	The Day	Invitation to RFP#26-001	2 col	\$348.52	\$0.00	\$348.52
08/28/25	Invitation to RFP#26-001	Day Classified Webpage	Invitation to RFP#26-001	2 col	\$5.00	\$0.00	\$5.00
08/28/25	Invitation to RFP#26-001	CT Public Notices Webpage	Invitation to RFP#26-001	Not Applicable	\$25.00	\$0.00	\$25.00
Total					\$378.52	\$0.00	\$378.52

Account Number	Customer	Total Due
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT	\$378.52

Day Credit Department
Community Classifieds - Toll Free
Day Publishing Company - Toll Free

860-701-4204
800-582-8296
800-542-3354

Accounting Fax 860-437-7504
Advertising Fax 860-437-8780
Classified Fax 860-442-5443

APPROVED

VENDOR# 157

PO# FY 2026

CLOSE PO Y N

ACCOUNT # 20501-57639

AMOUNT \$ 378.52

SIGN Ray I. Walt

DATE 9/2/2025

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 18 A 8:59

ATTEST: *[Signature]*
TOWN CLERK

2

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, August 13, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from the Director of Recreation and Parks, Ryan McNamara, to **appropriate \$25,000** from designated **Line# 20537-57798 (Children's Playground Equipment)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Leary Park Phase II Funding Designate to Appropriate *(Playground)*

GP/rhh

Cc: Town Clerk

FIFTEEN ROPE FERRY ROAD



RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 12 A 8:59
WATERFORD, CT 06385-2886

ATTEST: *[Signature]*
TOWN CLERK

DATE: July 10, 2025
TO: Board of Selectman
FROM: Ryan McNamara, Director of Recreation and Parks
RE: Children's Playground Pavilion Funding Designate to Appropriate

I am writing to formally request that designated funds currently earmarked for Children's Playground Equipment (Line Item #20537 - 57798) in the amount of \$25,000 be released from designated to appropriated to support installment and completion of a pavilion for Civic Triangle Children's Playground.

The following lines would be used to complete the project:

- #33723 - 55838 \$40,000 (appropriated)
- #20537 - 57798 \$25,000 (request to appropriate)
- #21237 - 57700 \$31,380 (Gardiner Family donation)
- TOTAL funding: \$96,380
(quote established price of \$96,380)
- This project is slated to begin and finish in the Fall of 2025 if approved. Please see specs of pavilion and quote attached.

Please let me know if additional documentation or formal action is required to process this request. Thank you for your attention to this important matter.

8/5/25, BOS - approved
8/13/25, BDF - approved

poligon®

PROJECT: _____

LOCATION: _____

BUILDING TYPE: MAR 20X24

ROOF TYPE: MULTI-RIB

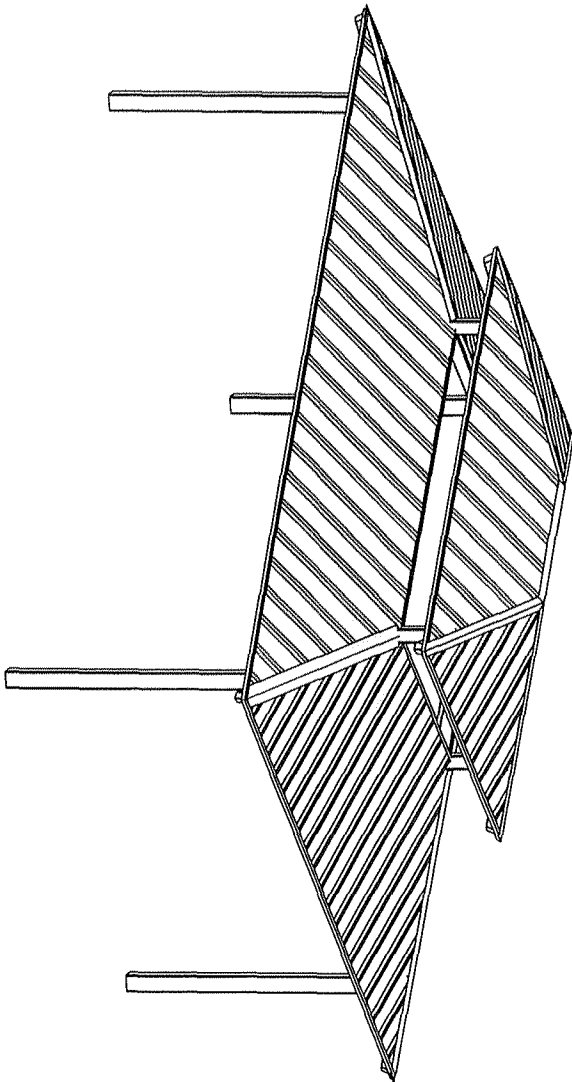
DRAWING LIST:

SHEET NUMBER	DRAWING DESCRIPTION
CS	COVER SHEET
1	ARCHITECTURAL ELEVATIONS
2	STRUCTURAL FRAMING PLAN
3	COLUMN LAYOUT

FABRICATOR APPROVALS:
 CITY OF PHOENIX #2 APPROVED FABRICATOR #C08-2010
 CITY OF LOS ANGELES, CA APPROVED FABRICATOR #1596
 CITY OF INVERSIDE, CA APPROVED FABRICATOR #SP06-0033
 CITY OF HOUSTON, TX APPROVED FABRICATOR #470
 CLARK COUNTY, NV APPROVED FABRICATOR #234
 STATE OF UTAH APPROVED FABRICATOR 02006-14

CERTIFICATES:
 MAHARAJA COUNTY CERTIFICATE OF COMPETENCY NO. 16-0813,16
 PCI (POWDER COATING INSTITUTE) 4000 CERTIFIED

MATERIALS:
DESCRIPTION **ASTM DESIGNATION**
 TUBE STEEL A500 (GRADE B)
 SCHEDULE PIPE A53 (GRADE B)
 NIGHT COOL D FORMED A53 (GRADE 50)
 STRUCTURAL STEEL PLATE A53
 ROOF PANELS (STEEL) A653



GENERAL NOTES:
 UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED TO ONLY SUPPORT WHAT IS SHOWN ON THESE DRAWINGS. POLIGON MUST BE CONTACTED IF ANYTHING ELSE IS TO BE ATTACHED TO THIS STRUCTURE (WALLS, COLUMN WRAPS, RAILINGS, ETC.) SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

UNLESS NOTED OTHERWISE, THIS STRUCTURE WAS DESIGNED ASSUMING A 20' SEPARATION BETWEEN ANY ADJACENT STRUCTURE WITH AN EAVE HEIGHT EQUAL TO OR GREATER THAN THE EAVE HEIGHT OF THIS STRUCTURE. IF THAT SEPARATION DOES NOT EXIST, POLIGON MUST BE CONTACTED SO THE DESIGN OF THIS STRUCTURE CAN BE REVIEWED AND POSSIBLY REVISED.

ALL WELDING IS PERFORMED BY AMERICAN WELDING SOCIETY CERTIFIED WELDERS AND CONFORMS TO THE LATEST EDITION OF AWS D1.1 OR D1.3 AS REQUIRED.

PARTS SHOWN MAY BE UPGRADED DUE TO STANDARDIZED PARTS LIST OR THE SHIPPING BILL OF MATERIALS FOR POSSIBLE SUBSTITUTIONS.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT THE PRIMARY FRAME INSTALLER AND THE ROOF INSTALLER HAVE A MINIMUM FIVE (5) YEARS DOCUMENTED EXPERIENCE INSTALLING THIS TYPE OF PRODUCT.

FOR PROPER FIELD INSTALLATION OF THE BUILDING IT IS RECOMMENDED THAT ELECTRICAL WIRING, IF REQUIRED, BE RUN THROUGH THE STRUCTURAL MEMBERS BEFORE THE BUILDING IS ERECTED.

STOP!!
 NOT FOR CONSTRUCTION
 USE FOR PRELIMINARY
 PLANNING AND ESTIMATING
 ONLY

DRAWING
COVER SHEET
SCALE
1:1/2"

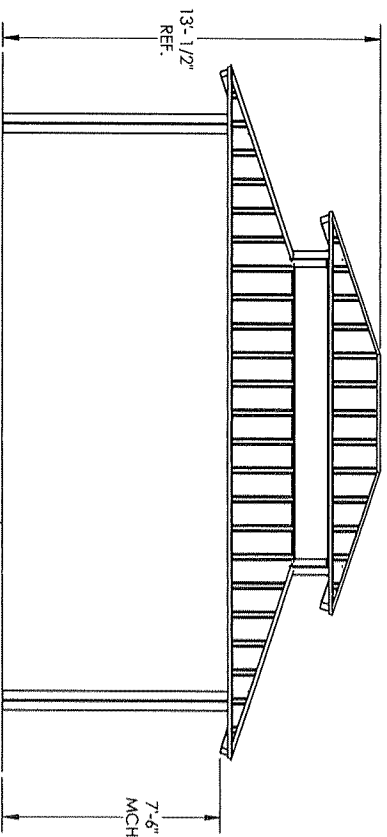
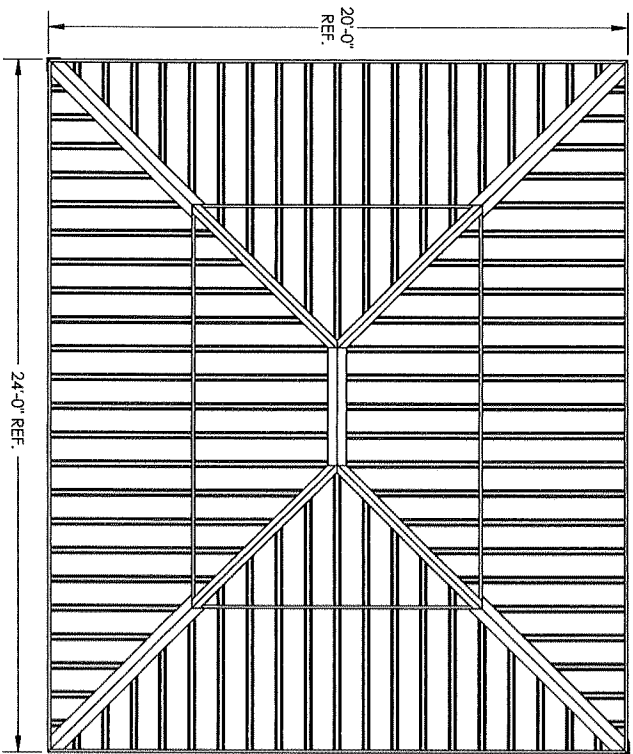
REV. 12/11
A

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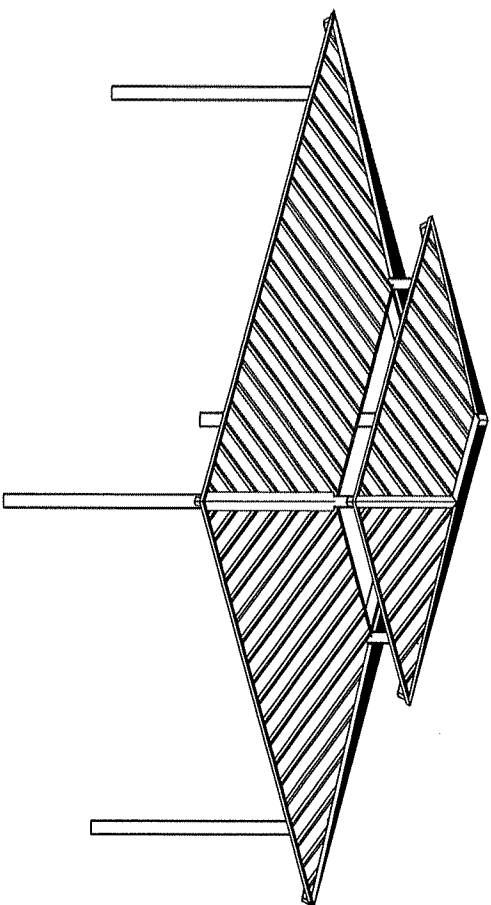
by **PORTERCORP**

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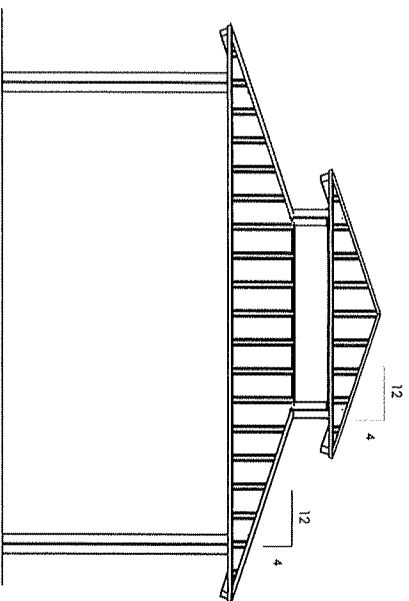
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FINISH GRADE.
MOUNTING VARIES
BASED ON ENGINEERING
REQUIREMENTS.



- GENERAL ROOF NOTES:**
1. METAL ROOFING:
 - 24 GAUGE
 - GALVALUME COATED
 - KYNAR 500 PAINTED
 - TRIM COLOR MATCHES ROOF
 2. SEE POLYGON.COM FOR COLOR OPTIONS



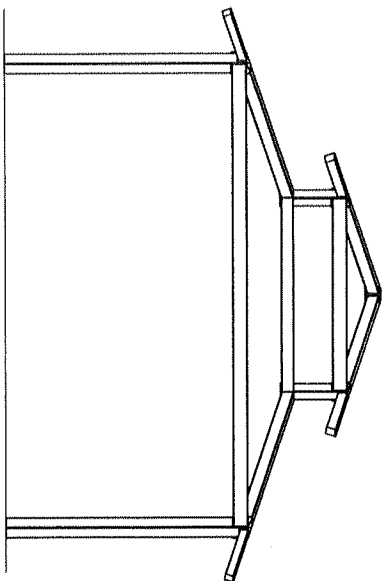
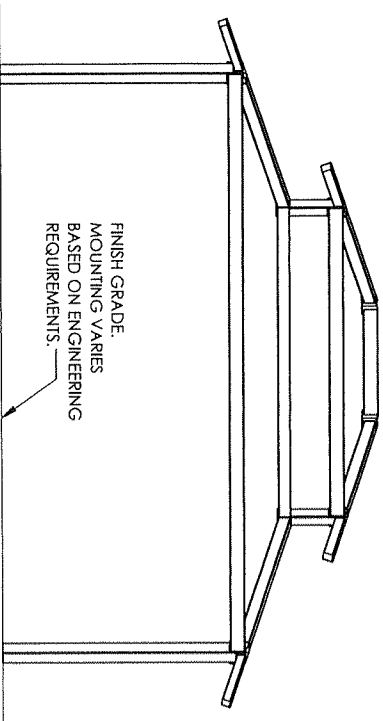
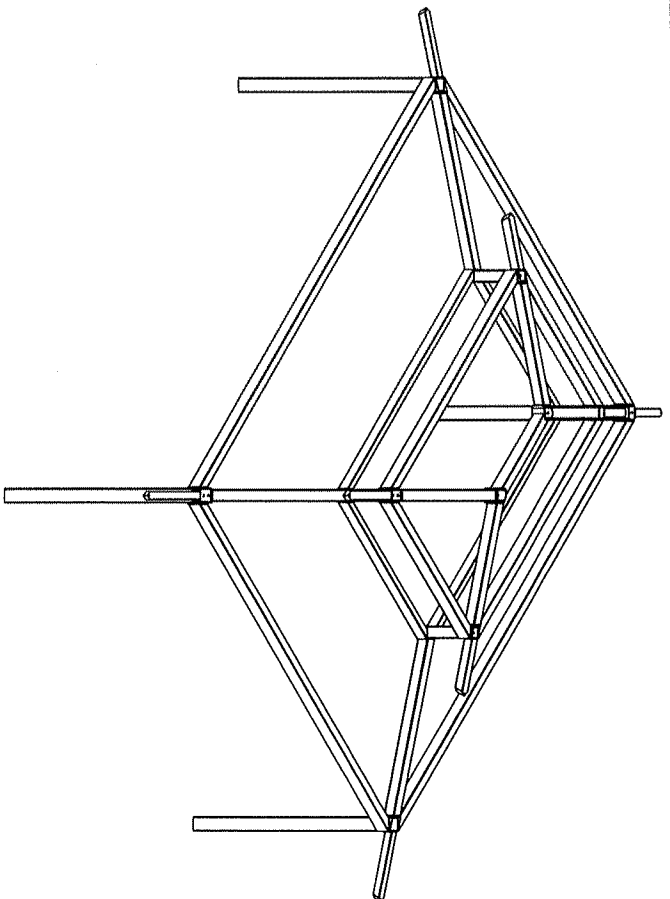
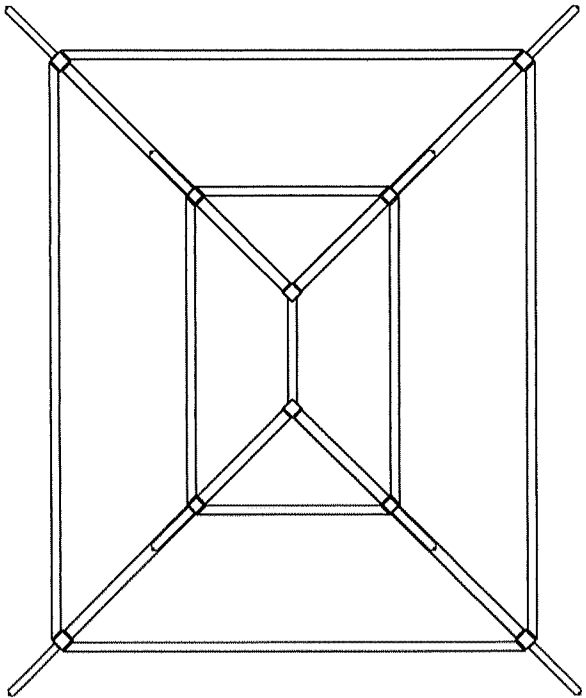
STOP!!
NOT FOR CONSTRUCTION
USE FOR PRELIMINARY
PLANNING AND ESTIMATING
ONLY

DRAWING:
ARCHITECTURAL ELEVATIONS
SCALE: 1/32
REVISION: A

poligon (616) 399-1763
www.poligon.com
CONCEPT 2011
PORTERCORP AND N. 12TH AVE. HOLLAND, MI 48424

by **PORTERCORP**

SHEET **1**



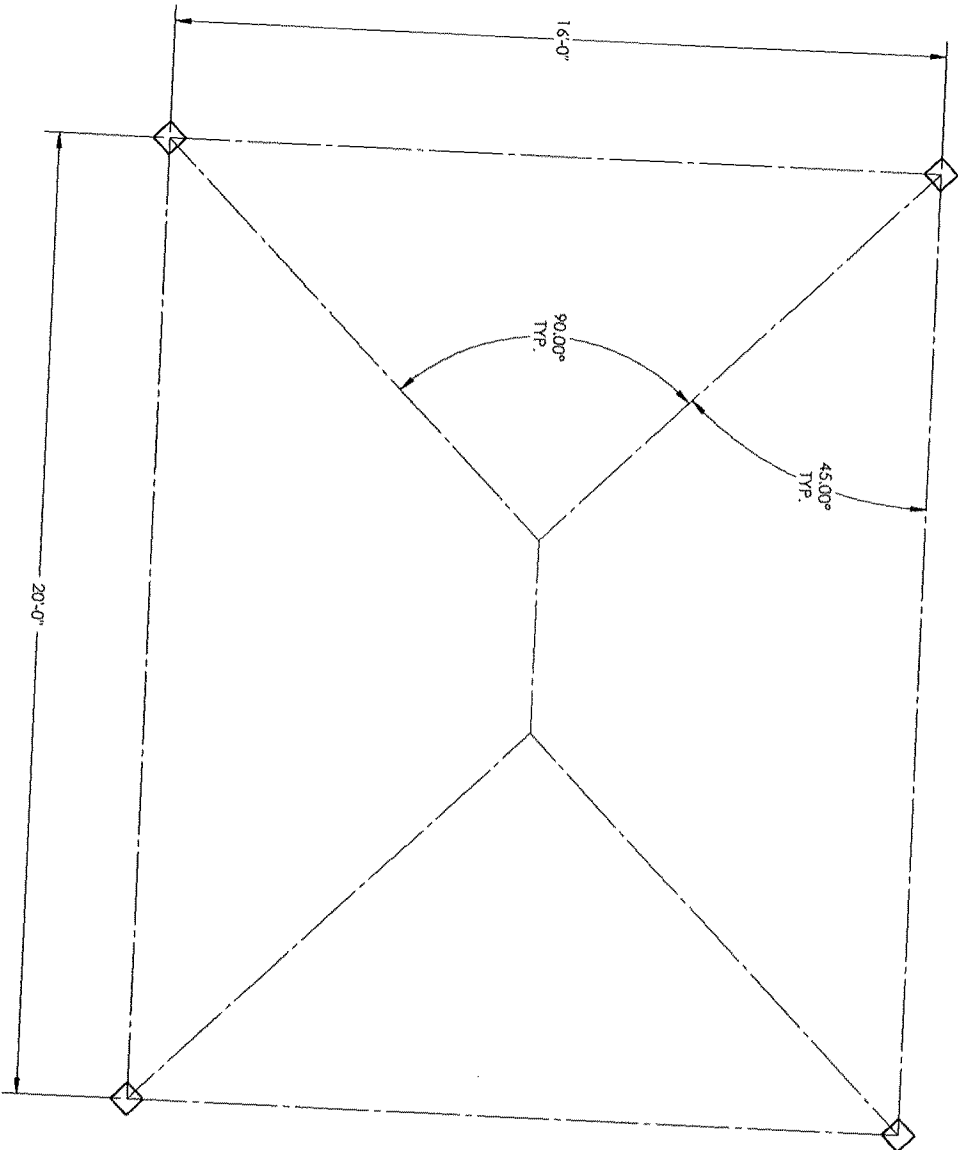
FINISH GRADE,
MOUNTING VARIES
BASED ON ENGINEERING
REQUIREMENTS.

STOPii
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ONLY

DRAWINGS: STRUCTURAL FRAMING PLAN		SHEET 2
SCALE 1:36	REV LEVEL: A	
 (616) 399-1963 www.poligon.com by PORTERCORP		
COPYRIGHT 2011 PORTER CORP. PORTER CORP. 400 N. 13th AVE. HOLLAND, MI 48424		

BASEPLATE NOTES:

1. POLYGON ENGINEERING WILL DETERMINE REQUIRED BASEPLATE DESIGN AFTER ENGINEERING PACKAGE IS ORDERED.
2. CUSTOMER MAY SUGGEST PREFERRED BASEPLATE DESIGN.



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 ONLY

DRAWING:

COLUMN LAYOUT

SCALE

1:30

REVISED:

A

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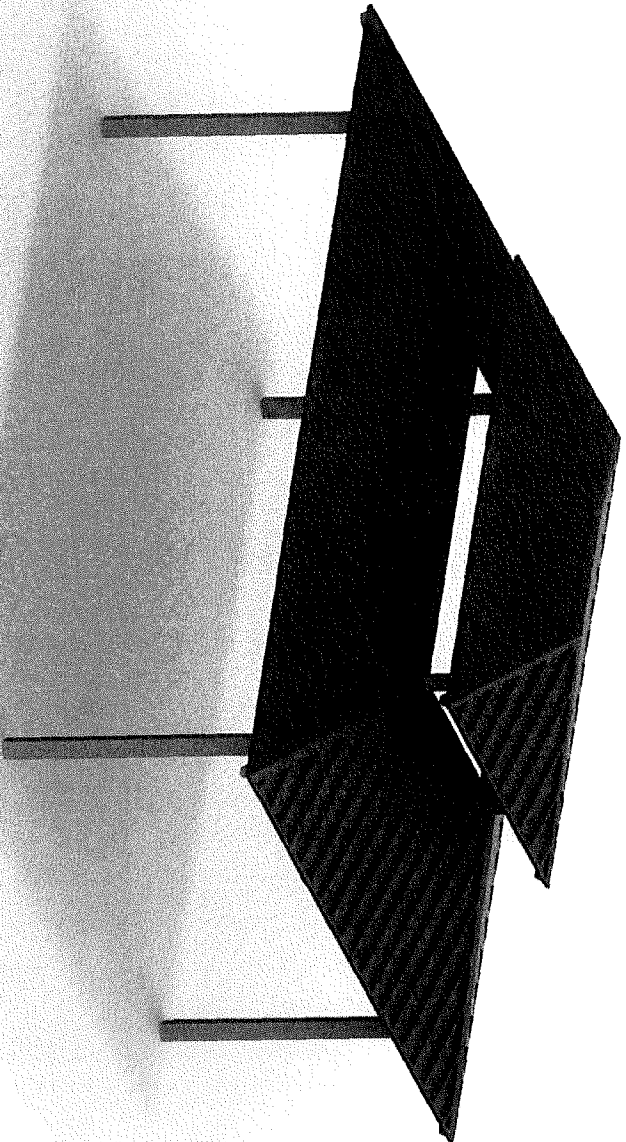
CONTRACTOR/2014
 MAINTENANCE/2014
 REVISIONS/2014

by **PORTERCORP**

SHEET

3

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FRAME COLOR: SURREY BEIGE
ROOF COLOR: EVERGREEN
COLORS SHOWN ARE FOR REFERENCE ONLY.
CONTACT INFO@POLIGON.COM TO REQUEST ACTUAL COLOR SAMPLES.

MAR 20X24



Quotation

M.E. O'Brien & Sons, Inc. is an Affirmative Action/Equal Opportunity Employer AA/EOE
and Massachusetts SDO Certified WBE

Company Address

PO Box 718, Medway MA 02053-0718
TEL 508-359-4200 / FAX 508-533-6342
www.obrienandsons.com

Date 7/10/2025

Quotation Expires 8/9/2025

Customer Name Ryan McNamara / Town of Waterford
Tel, Email rmcnamara@waterfordct.org

Salesperson Brian Iafolla
Admin Asst Karen Hanley
PB

Version # 1

Job Name	Civic Triangle Park - Waterford, CT
----------	-------------------------------------

Salesperson	Email	Pay Terms	Estimated Lead Time
Brian Iafolla	brian_iafolla@obrienandsons.com	Net 30	16 - 20+ Weeks

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		Poligon			
1	ea	MAR-20X24MR: Poligon marquee style steel structure, 20' x 24' with multi-rib metal roof, 8' clearance. Anchor bolts included. Engineering package included.	\$ 45,030.00		\$ 45,030.00
1	lot	Freight	\$ 6,000.00		\$ 6,000.00
		Poligon Total	\$ 51,030.00		
		Install Services			
		-Excavate 24' x 28' area			
		-Dig footing holes, pour concrete footings			
		-Erect structure			
1	lot	-Supply and spread gravel base for concrete pad			
		-Form and pour 24' x 28' concrete pad			
		-General site cleanup			
		*Quoted using non-prevailing wage rates			
1	lot	Total Install Services	\$ 45,350.00		\$ 45,350.00
					Subtotal \$ 96,380.00
					Tax Rate
					Sales Tax \$ -
					TOTAL \$ 96,380.00

If you have any questions concerning this quotation, please contact your salesperson listed above.

3/19/2025

Please Read the Attached TERMS & CONDITIONS

STANDARD TERMS & CONDITIONS

* Due to ongoing steel and other material surcharges as well as increased demand, quotations are only valid for 30 days *

- **LEAD TIMES:** Estimated lead times vary after receipt of order and architectural approval if required. Lead times may fluctuate due to the availability of raw materials at the time of order.
- The Purchaser is responsible for quantity, color, and product confirmation. Prices are based on quantities listed. Any change to quantities will impact prices quoted. Standard manufacturer's design, colors, specifications, and construction apply unless otherwise noted.
- Prices do **NOT** include shipping charges, sales tax, resilient surfacing, assembly or installation unless otherwise noted on quotation.
- Delivered prices do **NOT** include off-loading, lift-gate, inside delivery, reconsignment or detention fees. If requested, additional charges will be added. (Lift gate service is a truck that has a lift gate on the back to bring the skids to the ground. Once on the ground it is the receiver's responsibility to move it from there.)
- M.E. O'Brien & Sons is NOT responsible for **plan take-offs**. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Quote is based on information at time of bid/request. Any changes, updates, addenda, etc. may require quote to be revised.
- It is expected that Approved Submittals should be returned to our office within 60 days of issue to ensure that prices for these products can be held. Approved Submittals that exceed 60 days before being returned may incur price increases.
- **If installation is included**, M.E. O'Brien & Sons is **NOT** responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional costs will apply.
- When O'Brien & Sons is supplying materials only, retainage does not apply.
- Enrollment in a software program tracker (such as Mwrap, CCIP or LCP) is **NOT** included. If these are required, please advise the cost and the price will be added to the contract.
- Excludes any and all GC requirements not specifically spelled out in this quote.
- **Returns** require authorization and must be made within 30 calendar days of receipt of order. Customer is responsible for a re-stocking fee of 20-50% (varies by manufacturer), plus shipping charges (to and from) for all returned materials. Custom products or custom colored products are **NOT** returnable. Shade Systems and Ironsmith products are **NOT** returnable. Surfacing materials are **NOT** returnable.
- **Deliveries:** When delivered, inspect entire shipment carefully, make note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).



Shades & Shelters

STANDARD TERMS & CONDITIONS

CEDAR FOREST

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

DOES NOT INCLUDE:

- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE: Custom products or custom colored products are **NOT** returnable.

LSI SKYWAYS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures.

- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- **Includes** Digital Drawings in electronic format only. **Does NOT Include** Digital Seals and Wet Seals. They are available at an additional cost.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

POLIGON

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

INCLUDES anchor bolts on all shade structures (unless otherwise specified).

DOES NOT INCLUDE:

- Electrical cut-outs (if required, provide quantity, size and location).
- Staining of wood and tongue & groove, unless otherwise noted.
- E3 engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting E3 engineered drawings.
- Engineered drawings are required and are available in electronic format or hard copies.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Custom products or custom colored products are **NOT** returnable.

SHADE SYSTEMS

It is the responsibility of the client in possession of the quote to review the building code, snow load and wind speed with the town building inspector to confirm compliance with the reviewing jurisdiction and notify of us of any discrepancies prior to an order being placed and the stamped drawings and calculations being created.

All permits and/or fees are the sole responsibility of the Owner or General Contractor.

DOES NOT INCLUDE:

- Anchoring hardware is **NOT** provided by Shade Systems.
- Engineered drawings are not site specific. If site specific engineered drawings are required, a soil test will need to be provided by the customer prior to requesting engineered drawings.
- Engineered drawings are available in electronic format or hard copies.

NOTE:

- Fabric must be removed should winds be expected to exceed 90 mph.
- Shade Systems products are **NOT** returnable.



Purchase Contract

All Fields Must Be Completed to Place Order

Job Name: Civic Triangle Park - Waterford, CT

Quotation Date: 7/10/2025

Version # 1

Bill to:

Ship to:

Company / Dept

Company / Dept

Name

Name

Address

Address

City, State ZIP

City, State ZIP

Phone

24-Hr Contact Name

Email

24-Hr Contact Tel #

PO#

24-Hr Contact Email

Purchase Amount \$ 96,380.00

Date Wanted

Delivery Days/Hours

Job Address

City, State ZIP

Is job tax exempt (Y/N)?

Tax Exempt #

(Tax exempt certificate required)

Customer Acceptance

The attached standard terms and conditions (the "Standard Terms and Conditions") form part of the Purchase Contract (the "Purchase Contract") between yourself (the "Customer"), and M.E. O'Brien & Sons, Inc. ("O'Brien & Sons"). The Customer's acceptance and understanding of these Standard Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Purchase Contract. **Order cannot be processed without a completed and signed copy of this Purchase Contract.**

Signature (customer or authorized representative)

Date

Print Name

THANK YOU FOR YOUR BUSINESS!

6/27/2024

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 18 A 8:59

ATTEST *Paul H. Hays*
TOWN CLERK

3

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, August 13, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from the Director of Recreation and Parks, Ryan McNamara, to **appropriate \$20,000** from designated **Line# 20537-57735 (Leary Park Access Road & Drainage)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Leary Park Phase II Funding Designate to Appropriate

GP/rlh

Cc: Town Clerk

20537

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

DATE: July 10, 2025
TO: Board of Selectman
FROM: Ryan McNamara, Director of Recreation and Parks
RE: Leary Park Phase II Funding Designate to Appropriate

I am writing to formally request that designated funds currently earmarked for Leary Park Access Road & Drainage (Line Item#20537-57735 in the amount of \$20,000) be released from designated to appropriated to support plan development for drainage assessments and accessibility improvements to the lower portions of Leary Park.

The expected completion of the Town Wide Court Repair funding for Leary Park is July 2025. This project accomplished the repair of outdated court surfacing and supplied access paths to both basketball and pickleball/tennis courts. The remainder of the lower park requires a plan to determine proper drainage, emergency access/accessibility to the lower fields and parts of the park. The plan will allow the Town boards to determine the costs associated with the improvements and the ability to schedule funding.

Given the critical nature of these improvements and the importance of maintaining the park as a fully accessible recreational asset, the Department seeks to initiate a comprehensive review and begin prioritized planning and implementation.

- Conduct updated site analysis on the lower areas of the park
- Begin preliminary work to address any access deficiencies
- Provide appropriate drainage plans

I respectfully ask for your support in facilitating this transfer and appreciate your continued commitment to the well-being and accessibility of our public spaces.

Please let me know if additional documentation or formal action is required to process this request. Thank you for your attention to this important matter.

7/22/25, BOS - approved
8/13/25, BOF - approved

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

4

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

September 22, 2025

Dear Moderator Goldstein,

I respectfully request that the attached resolution be added to the RTM agenda for the October 6, 2025 meeting and be considered for approval. The resolution is for the \$1,000,000 grant awarded to the town of Waterford by the State of Connecticut Department of Emergency Services and Public Protection. The resolution will authorize First Selectman Robert Brule to execute and file such application with the Connecticut Department of Emergency Services and Public Protection, to provide such additional information to execute other documents as may be required: to execute an Assistance Agreement with the state of Connecticut for State Financial Assistance if such an agreement is offered, to execute any amendments, revisions, and revisions thereto; and to act as the authorized representative of the Town of Waterford. This grant will be applied to the capital costs related to upgrades to the Town of Waterford public safety radio system.

The Town of Waterford RTM appropriated \$1,000,000 from the Unassigned General Fund Balance and the bonding or financing of \$3,600,000 for the radio project at their special meeting on September 22, 2025.

Thank you for your assistance.

Respectfully,

Steven Sinagra

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP 23 P 3:59
ATTEST: [Signature]
TOWN CLERK

**State of Connecticut
Department of Emergency Services and Public Protection
Certified Resolution of the Legislative Body
of the Town of Waterford**

WHEREAS, Pursuant to CT General Statute § 4-66c the Connecticut Department of Emergency Services and Public Protection is authorized to extend financial assistance for Public Safety projects; and

WHEREAS, it is desirable and in the public interest that the Town of Waterford make an application to the State for \$1,000,000 in order to undertake the capital costs related to upgrades to the Town of Waterford public safety radio communication system and to execute an Assistance Agreement.

NOW, therefore, be it resolved by the Waterford Representative Town Meeting

1. That is cognizant of the conditions and prerequisites for State Assistance imposed by CT General Statute § 4-66c.
2. That the filing of an application by the Town of Waterford in an amount not to exceed \$1,000,000 is hereby approved and that First Selectman Robert Brule is hereby authorized and directed to execute and file such application with the Connecticut Department of Emergency Services and Public Protection, to provide such additional information to execute other documents as may be required: to execute and Assistance Agreement with the state of Connecticut for State Financial Assistance if such an agreement is offered, to execute any amendments , revisions, and revisions thereto; and to act as the authorized representative of the Town of Waterford.

I, David L. Campo, Town Clerk for the Town of Waterford, duly elected and qualified according to law and having custody of the seal of the Town of Waterford hereby certify that the above is a true and correct copy of a resolution duly adopted at a regular meeting of the Representative Town Meeting of the Town of Waterford on October 6, 2025, and, that said resolution has not been amended, rescinded or revoked and remains in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Town of Waterford this 6th day of October, A.D 2025.

(Name), Town Clerk

Affix Town Seal Here

Connecticut General Statute §4-66c is an explanation of the manner in which the State of Connecticut issues and distributes bonds. This statute does not refer to any policies or procedures applied to recipients of bond funding.

Sec. 4-66c. Urban action bonds. (a) For the purposes of subsection (b) of this section, the State Bond Commission shall have power, from time to time to authorize the issuance of bonds of the state in one or more series and in principal amounts not exceeding in the aggregate two billion six hundred forty-four million four hundred eighty-seven thousand five hundred forty-four dollars. All provisions of section 3-20, or the exercise of any right or power granted thereby, which are not inconsistent with the provisions of this section, are hereby adopted and shall apply to all bonds authorized by the State Bond Commission pursuant to this section, and temporary notes in anticipation of the money to be derived from the sale of any such bonds so authorized may be issued in accordance with said section 3-20 and from time to time renewed. Such bonds shall mature at such time or times not exceeding twenty years from their respective dates as may be provided in or pursuant to the resolution or resolutions of the State Bond Commission authorizing such bonds. None of said bonds shall be authorized except upon a finding by the State Bond Commission that there has been filed with it a request for such authorization, which is signed by or on behalf of the Secretary of the Office of Policy and Management and states such terms and conditions as said commission in its discretion may require. Said bonds issued pursuant to this section shall be general obligations of the state and the full faith and credit of the state of Connecticut are pledged for the payment of the principal of and interest on said bonds as the same become due, and accordingly as part of the contract of the state with the holders of said bonds, appropriation of all amounts necessary for punctual payment of such principal and interest is hereby made, and the Treasurer shall pay such principal and interest as the same become due.

(b) (1) The proceeds of the sale of said bonds, to the extent hereinafter stated, shall be used, subject to the provisions of subsections (c) and (d) of this section, for the purpose of redirecting, improving and expanding state activities which promote community conservation and development and improve the quality of life for urban residents of the state as hereinafter stated: (A) For the Department of Economic and Community Development: Economic and community development projects, including administrative costs incurred by the Department of Economic and Community Development, not exceeding sixty-seven million eight hundred forty-one thousand six hundred forty-two dollars, one million dollars of which shall be used for a grant to the development center program and the nonprofit business consortium deployment center approved pursuant to section 32-411; (B) for the Department of Transportation: Urban mass transit, not exceeding two million dollars; (C) for the Department of Energy and Environmental Protection: Recreation development and solid waste disposal projects, not exceeding one million nine hundred ninety-five thousand nine hundred two dollars; (D) for the Department of Social Services: Child day care projects, elderly centers, shelter facilities for victims of domestic violence, emergency shelters and related facilities for the homeless, multipurpose human resource centers and food distribution facilities, not exceeding thirty-nine million one hundred thousand dollars, provided four million dollars of said authorization shall be effective July 1, 1994; (E) for the Department of Economic and Community Development: Housing projects, not exceeding three million dollars; (F) for the Department of Housing: Homeownership initiative in collaboration with one or more local community development financial institutions in qualified census tracts for the purpose of construction or redevelopment, performed by developers or nonprofit organizations residing in that municipality, which leads to new homeownership opportunities for residents of such qualified census tracts, not exceeding

twenty million dollars; (G) for the Office of Policy and Management: (i) Grants-in-aid to municipalities for a pilot demonstration program to leverage private contributions for redevelopment of designated historic preservation areas, not exceeding one million dollars; (ii) grants-in-aid for urban development projects including economic and community development, transportation, environmental protection, public safety, children and families and social services projects and programs, including, in the case of economic and community development projects administered on behalf of the Office of Policy and Management by the Department of Economic and Community Development, administrative costs incurred by the Department of Economic and Community Development, not exceeding two billion five hundred nine million eight hundred thousand dollars, not more than two hundred fifty thousand dollars of which shall be used for a grant to the town of Cromwell for lights at a field used by Little League teams. For purposes of this subdivision, "local community development financial institution" means an entity that meets the requirements of 12 CFR 1805.201, and "qualified census tract" means a census tract designated as a qualified census tract by the Secretary of Housing and Urban Development in accordance with 26 USC 42(d)(5)(B)(ii), as amended from time to time.

(2) (A) Five million dollars of the grants-in-aid authorized in subparagraph (G) (ii) of subdivision (1) of this subsection may be made available to private nonprofit organizations for the purposes described in said subparagraph (G)(ii). (B) Twelve million dollars of the grants-in-aid authorized in subparagraph (G) (ii) of subdivision (1) of this subsection may be made available for necessary renovations and improvements of libraries. (C) Five million dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for small business gap financing. (D) Ten million dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection may be made available for regional economic development revolving loan funds. (E) One million four hundred thousand dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for rehabilitation and renovation of the Black Rock Library in Bridgeport. (F) Two million five hundred thousand dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for site acquisition, renovation and rehabilitation for the Institute for the Hispanic Family in Hartford. (G) Three million dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for the acquisition of land and the development of commercial or retail property in New Haven. (H) Seven hundred fifty thousand dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for repairs and replacement of the fishing pier at Cummings Park in Stamford. (I) Ten million dollars of the grants-in-aid authorized in subparagraph (G)(ii) of subdivision (1) of this subsection shall be made available for development of an intermodal transportation facility in northeastern Connecticut.

(c) Any proceeds from the sale of bonds authorized pursuant to subsections (a) and (b) of this section or of temporary notes issued in anticipation of the moneys to be derived from the sale of such bonds may be used to fund grants-in-aid to municipalities or the grant-in-aid programs of said departments, including, but not limited to, financial assistance and expenses authorized under chapters 128, 129, 130, 133, 136 and 298, and section 16a-40a, provided any such program shall be implemented in an eligible municipality or is for projects in other municipalities which the State Bond Commission determines will help to meet the goals set forth in section 4-66b. For the purposes of this section, "eligible municipality" means a municipality which is economically distressed within the meaning of subsection (b) of section 32-9p, which is classified as an urban center in any plan adopted by the General Assembly pursuant to section 16a-30, which is classified as a public investment community within the meaning of subdivision (9) of subsection (a) of section 7-545, or in which the State Bond Commission determines that the project in question will help meet the goals set forth in section 4-66b. Notwithstanding the provisions of this subsection, proceeds

from the sale of bonds pursuant to this section may, with the approval of the State Bond Commission, be used for transit-oriented development projects, as defined in section 13b-79o, in any municipality.

(d) Any economic development project eligible for assistance under this section may include but not be limited to: (1) The construction or rehabilitation of commercial, industrial and mixed use structures; and (2) the construction, reconstruction or repair of roads, accessways and other site improvements. The state, acting by and in the discretion of the Commissioner of Economic and Community Development, may enter into a contract for state financial assistance for any eligible economic or community development project in the form of a grant-in-aid. Any grant-in-aid shall be in an amount not in excess of the cost of the project for which the grant is made as determined and approved by the Commissioner of Economic and Community Development. Before entering into a grant-in-aid contract the Commissioner of Economic and Community Development shall have approved an application submitted on forms provided by the commissioner and with such information the commissioner deems necessary to evaluate such application. The commissioner shall establish the terms and conditions of any grant-in-aid contract for any economic development project under this section and may make any stipulation in connection with such contract.

(e) Notwithstanding any provision of the general statutes to the contrary, whenever the Department of Economic and Community Development or the Office of Policy and Management is authorized by the general statutes to assess, collect or fund administrative expenses or service charges or otherwise recover costs or expenses incurred by the state in carrying out the provisions of any economic or community development project or program administered by the Department of Economic and Community Development, except in the case of administrative oversight charges described in section 8-37tt amounts so assessed, collected or funded by the state may be used to pay any administrative expenses of the Department of Economic and Community Development and shall not be required to be used to pay expenses related to a particular project or program.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553

www.waterfordct.org

RECEIVED FOR RECORD
WATERFORD, CT

2025 SEP 18 A 8:57

ATTEST: *[Signature]*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

5-9

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from Jill Stevens, Director of Utility Commission, to **appropriate \$200,000** from designated **line# 20531-57881 (Plastic Water Service Line Replacement)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Utility Commission, FY26 Capital Plan funding

GP/rjh

Cc: Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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2025 SEP 18 A 8:57

ATTEST *Paul J. Langston*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from Jill Stevens, Director of Utility Commission, for an **additional appropriation of \$500,000** from the **Unassigned Fund Balance of the General Fund to line# 20531-57881 (Plastic Water Service Line Replacement)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Utility Commission, FY26 Capital Plan funding

GP/rlh

Cc: Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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2025 SEP 18 A 8:57

ATTEST *David H. Lange*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from Jill Stevens, Director of Utility Commission, to **appropriate \$200,000** from designated line# **20531-57895 (Cross Country Sewer Main Access)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Utility Commission, FY26 Capital Plan funding

GP/rlh

Cc: Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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WATERFORD, CT

2025 SEP 18 A 8:58

ATTEST *David L. Langston*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from Jill Stevens, Director of Utility Commission, to **appropriate \$46,222** from designated **line # 20531-57896 (Water Tank Management)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Utility Commission, FY26 Capital Plan funding

GP/rlh

Cc: Town Clerk

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

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WATERFORD, CT

2025 SEP 18 A 8:58

ATTEST: *David L. Cunniff*
TOWN CLERK

September 17, 2025

Mr. Paul Goldstein, Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

Dear Moderator Goldstein:

At meeting of the Board of Finance held Wednesday, September 10, 2025, it was voted to recommend the Representative Town Meeting to consider and act on a request from Jill Stevens, Director of Utility Commission, to **appropriate \$166,950** from designated **line # 20531-57898 (Bartlett Comers Water Booster)**.

I respectfully request you place this item on the agenda of the next meeting of the Representative Town Meeting. Copies of backup justification are attached hereto.

Respectfully submitted,

Glenn Patterson

Glenn Patterson, Chairman
Board of Finance

Enclosure: Utility Commission, FY26 Capital Plan funding

GP/rlh

Cc: Town Clerk

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WATERFORD, CT
1000 HARTFORD TURNPIKE
2025 SEP 18 A 8:58



WATERFORD, CT 06385

ATTEST: *Dina L. Lange*
TOWN CLERK

August 28, 2025

Mr. Rob Brule, First Selectman
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

The Utility Commission respectfully requests the following appropriations of funds identified within the FY26 Capital Plan:

1. The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57881, Plastic Water Service Line Replacement in the amount of \$200,000.
2. The Utility Commission respectfully requests a designation and appropriation of the funds identified in the First Selectman's plan for the General Fund Balance for Plastic Water Service Line Replacements for FY26 in the amount of \$500,000.

There are approximately 7900 water services in Town, many of which are plastic and have exceeded their useful life resulting in unaccounted for water loss and degradation to the Town roads. The goal of this program is to replace the aging plastic water services with copper line prior to DPW paving the roads. Since the start of this cooperative project with DPW 806 water service lines have been investigated, of those 229 water service lines were found to be plastic and replaced totaling 5,218 linear feet. In FY26 the DPW's updated paving plan has identified several roads scheduled to be repaved, within these roads lie approximately 376 water services, of those approximately 165 may need to be replaced, as the material type is unconfirmed. Service line replacement costs are on average \$4100 each depending upon the service line length and location, typically we are finding about 30 percent of the unconfirmed service material types are plastic and require replacement.

3. The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57894, Cross Country Sewer Main Access in the amount of \$200,000.

Sewer mains collect wastewater from our Town's parcels and convey this wastewater to downstream pumping stations via a vast network of piping and pumping stations to a point terminating at the Main pumping station, which then conveys the wastewater to the

regional treatment facility in New London. Of the Town's 150 miles of sewer piping, approximately 15.6 miles lie within cross-country easement areas, which are outside of roadways. Many of these sewer mains traverse through heavily wooded cross-country easement areas, which are becoming more challenging to access. Accessibility is crucial in order to conduct a full assessment evaluation and to provide timely access to conduct immediate or corrective repairs to the sewer main or structures. The goal of this project is to recreate the original easement access areas along all of our cross-country mains or create alternate access points.

Contract #1 was the Town's very first sewer construction project, which began in 1970. This project entailed the installation of approximately 13,000 linear feet of sewer main. A Special Appropriation in the amount of \$250,000 for engineering services was appropriated for the Contract #1 Sewer Main Access project in 2023. Survey work to identify the Contract #1 easement area, manholes, intersecting property lines, and other utilities within the easement area commenced in October of 2023 and was completed in the spring of 2024. The final design package (drawings and specifications) to be used for contractor bid solicitation and construction for Phase One of the restoration project was granted by the Utility Commission at the November 2024 meeting. Phase one encompasses the southern section of the interceptor beginning at the intersection of Great Neck Road and Rope Ferry Road to the end of the interceptor at Evergreen Avenue Pump Station. Phase two which encompasses the northern section of the interceptor from Boston Post Road to Great Neck Road requires the acquisition of additional easements to gain access to the interceptor during restoration and for the Utility Commission staff in the future. Splitting the project into two Phases allows restoration work to begin while easements are procured, so that once Phase one is complete easements will be in place and Phase two can begin shortly thereafter. Our engineering firm estimates construction costs up to \$288,600 for Contract One Restoration, there are funds available under LI # 33123-55019 for this project in the amount of \$147,200. Phase one went out to bid on August 18th and bids will be opened on September 19th, and construction will begin as soon as the designated funds are made available in October provided the bids do not exceed the available funds.

4. The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57895, Water Tank Management in the amount of \$46,222.00

The Town of Waterford owns three water storage tanks, the 750,000 gallon Fargo Tank, the 300,000 gallon Vauxhall tank and the 1.25 Million gallon Rogers Hill tank. In 2024 the Fargo Road Tank refurbishment project was completed; prior to this renovation, the Fargo Road water tank had its original coat of paint, which had far exceeded its useful life expectancy by approximately 10 years. This work was necessary to preserve the Town's significant investment in its infrastructure and to extend the life of its asset; if routine maintenance of infrastructure is ignored, it turns into an emergency capital investment and typically costs three times that of routine maintenance. If this tank had not undergone the recent rehabilitation, the structural integrity of the tank would have eventually failed, requiring that the tank be replaced at a significant cost to the Town. Many municipalities do not realize the financial investment they have in their water storage tanks. These key municipal water distribution system components often receive

the least attention and yet, they can potentially experience serious issues without proper tank asset management. Contamination from animals or debris, corrosion and other issues can trigger customer complaints, municipal regulatory compliance violations and costly water distribution service disruptions. A Water Tank Management Program for these valuable assets would preserve the significant investment the Town has made in water storage tanks by guaranteeing routine inspections and maintenance of the water storage tanks does not fall behind, thus improving the reliability of the system. A sustainable water tank management solution also makes budgeting easier as initial repair costs can be spread out over a few years if necessary and all future interior and exterior renovation costs are included.

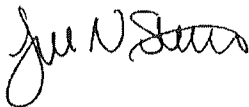
Our request is to initiate a funding schedule that would enroll the three water storage tanks in a Tank Asset Management program progressively, beginning with Fargo Road in FY26, this tank will not require any Upfront Renovation costs to enroll in the program, only annual Maintenance plan costs. A draft contract from our coating contractor is included as backup for this request.

5. The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57896, Bartlett Corners Water Booster in the amount of \$166,950.00

In 2006, the Town constructed water system improvements that enhanced water pressures and fire flows to the Quaker Hill area of Waterford. Included in this project were a new 2500 gpm capacity water booster pumping station near the intersection of Old Colchester and Old Norwich Roads, and a 1.5 million gallon pre-cast, pre-stressed concrete water storage tank constructed on Rogers Hill. From 1977 up to 2006, the Bartlett Corners Hydro-pneumatic Station served a small high service area on a hill in the northeast corner of Waterford consisting of approximately 20 residential customers on Lathrop Road, Lower Bartlett Road, Upper Bartlett Road, Pepperidge Road and South Bartlett Road. Once the new Quaker Hill water system improvements were activated in 2006, the Bartlett Corners Station was inactivated however not fully decommissioned. In 2009 a decommissioning report was prepared which identified costs of \$105,000 to properly decommission the station. This project has been identified within previous CIPs. Utilizing the Engineering News Record's Construction Costs Index inflation factor of 1.59 from 11/2009 to 11/2024, the current decommissioning costs estimate is \$166,950

Please see the additional back up material provided in support of each request attached to this letter.

Thank you.



Jill N. Stevens, Director
Utility Commission

Cc: Utility Commission
Kimberly Allen, Director of Finance

1000 HARTFORD TURNPIKE



WATERFORD, CT 06385

August 28, 2025

Mr. Rob Brule, First Selectman
Town of Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

The Utility Commission respectfully requests the following appropriations of funds identified within the FY26 Capital Plan:

1. The Utility Commission respectfully requests an appropriation of the funds currently designated within L.I. # 20531-57881, Plastic Water Service Line Replacement in the amount of \$200,000.
2. The Utility Commission respectfully requests a designation and appropriation of the funds identified in the First Selectman's plan for the General Fund Balance for Plastic Water Service Line Replacements for FY26 in the amount of \$500,000.

There are approximately 7900 water services in Town, many of which are plastic and have exceeded their useful life resulting in unaccounted for water loss and degradation to the Town roads. The goal of this program is to replace the aging plastic water services with copper line prior to DPW paving the roads. Since the start of this cooperative project with DPW 806 water service lines have been investigated, of those 229 water service lines were found to be plastic and replaced totaling 5,218 linear feet. In FY26 the DPW's updated paving plan has identified several roads scheduled to be repaved, within these roads lie approximately 376 water services, of those approximately 165 may need to be replaced, as the material type is unconfirmed. Service line replacement costs are on average \$4100 each depending upon the service line length and location, typically we are finding about 30 percent of the unconfirmed service material types are plastic and require replacement.

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the least attention and yet, they can potentially experience serious issues without proper tank asset management. Contamination from animals or debris, corrosion and other issues can trigger customer complaints, municipal regulatory compliance violations and costly water distribution service disruptions. A Water Tank Management Program for these valuable assets would preserve the significant investment the Town has made in water storage tanks by guaranteeing routine inspections and maintenance of the water storage tanks does not fall behind, thus improving the reliability of the system. A sustainable water tank management solution also makes budgeting easier as initial repair costs can be spread out over a few years if necessary and all future interior and exterior renovation costs are included.

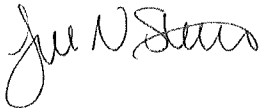
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Please see the additional back up material provided in support of each request attached to this letter.

Thank you.



Jill N. Stevens, Director
Utility Commission

Cc: Utility Commission
Kimberly Allen, Director of Finance

TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2025-2026 FISCAL YEAR REQUEST

Requests 1 & 2

DEPARTMENT/AGENCY Utility Commission	CONTACT PERSON Jill N. Stevens
PROJECT NAME Plastic Water Service Replacement Project	DEPARTMENT PRIORITY 2

1	DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project) The goal of this project is to replace all of the plastic water services prior to DPW paving the roads. There are approximately 7900 water services in Town, many of which are plastic and have exceeded their useful life resulting in unaccounted for water loss and degradation to the Town roads. Within the DPW FY26 list of roads scheduled to be paved there are nearly 280 water services that require evaluation, once determined which services are plastic the Utility Commission will replace them with copper service line. A majority of this work is being conducted by Utility Commission staff.																																																																						
2	PROJECT STATUS IF IN PROGRESS To date we have replaced 162 service lines totaling 3,416LF of plastic water piping replaced with copper.																																																																						
3	LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST DPW Roads Paving Project																																																																						
4	DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)																																																																						
5	GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)																																																																						
6	ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below) An average cost to replace these lines is \$4,100 depending upon length and location.																																																																						
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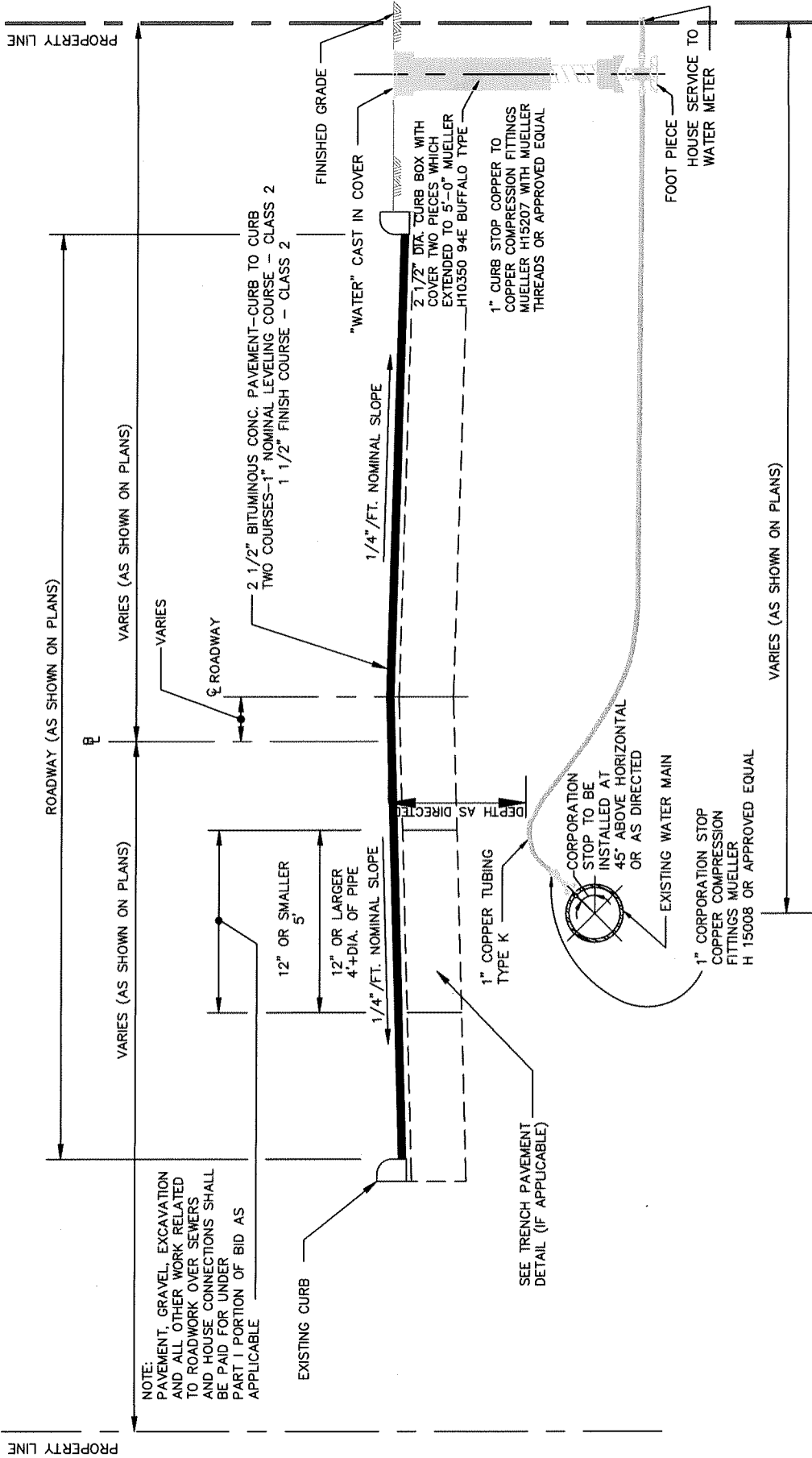
City of New London
Invoice for Waterford Pipe Replacement Program

Assumptions \$ 2,850.00 15 \$ 183.33 \$ 2.58

Address	Number	Result	Length (ft)	Material	Date	Base Fee	Length over Base	Cost over Base	Copper up charge	Total Charge
121	Shore Rd	Replaced WTFD	10	3/4 Copper						
130	Shore Rd	Replaced Veolia	20	1" Copper	6/20/2023	\$ 2,850.00	5	\$ 916.65	51.6	\$ 3,818.25
132A	Shore Rd	Replaced Veolia	21	3/4 Copper	6/20/2023	\$ 2,850.00	6	\$ 1,099.98		\$ 3,949.98
132	Shore Rd	Replaced Veolia	32	3/4 Copper	6/19/2023	\$ 2,850.00	17	\$ 3,116.61		\$ 5,966.61
161	Shore Rd	Confirmed Existing Copper								\$ -
165	Shore Rd	Confirmed Existing Copper								\$ -
169	Shore Rd	Replaced Veolia	24	3/4 Copper	6/16/2023	\$ 2,850.00	9	\$ 1,649.97		\$ 4,499.97
173	Shore Rd	Cut off at tap	32				17	\$ 3,116.61		\$ 3,116.61
179	Shore Rd	Replaced Veolia	32	3/4 Copper	6/14/2023	\$ 2,850.00	17	\$ 3,116.61		\$ 5,966.61
181	Shore Rd	Replaced WTFD								\$ -
184	Shore Rd	Confirmed Existing Copper								\$ -
191	Shore Rd	Confirmed Existing Copper								\$ -
193	Shore Rd	Confirmed Existing Copper								\$ -
194	Shore Rd	Confirmed Existing Copper								\$ -
195	Shore Rd	Confirmed Existing Copper								\$ -
196	Shore Rd	Confirmed Existing Copper								\$ -
198	Shore Rd	Replaced Veolia	22	3/4 Copper	6/6/2023	\$ 2,850.00	7	\$ 1,283.31		\$ 4,133.31
200	Shore Rd	Replaced Veolia	20	3/4 Copper	6/12/2023	\$ 2,850.00	5	\$ 916.65		\$ 3,766.65
200 F	Shore Rd	Replaced Veolia	18	3/4 Copper	6/13/2023	\$ 2,850.00	3	\$ 549.99		\$ 3,399.99
201	Shore Rd	Replaced Veolia	19	1" Copper		\$ 2,850.00	4	\$ 733.32	49.02	\$ 3,632.34
204 R	Shore Rd	Confirmed Existing Copper								\$ -
205	Shore Rd	Replaced Veolia	23	3/4 Copper	6/8/2023	\$ 2,850.00	8	\$ 1,466.64		\$ 4,316.64
206	Shore Rd	Confirmed Existing Copper								\$ -
208	Shore Rd	Replaced WTFD								\$ -
209	Shore Rd	Replaced Veolia	30	3/4 Copper	6/9/2023	\$ 2,850.00	15	\$ 2,749.95		\$ 5,599.95
211	Shore Rd	Replaced Veolia	35	1" Copper	6/12/2023	\$ 2,850.00	20	\$ 3,666.60	90.3	\$ 6,606.90
212	Shore Rd	Replaced Veolia	15	3/4 Copper	6/5/2023	\$ 2,850.00	0			\$ 2,850.00
212 R	Shore Rd	Cut off at tap								\$ -
213	Shore Rd	Replaced Veolia	27	3/4 Copper	6/1/23 ?	\$ 2,850.00	12	\$ 2,199.96		\$ 5,049.96
214	Shore Rd	Replaced WTFD								\$ -
218	Shore Rd	Replaced WTFD								\$ -
219	Shore Rd	Replaced Veolia	20	3/4 Copper	5/31/2023	\$ 2,850.00	5	\$ 916.65		\$ 3,766.65
220	Shore Rd	Replaced WTFD								\$ -
222	Shore Rd	Replaced WTFD								\$ -
224	Shore Rd	Replaced Veolia	18	3/4 Copper	5/23/2023	\$ 2,850.00	3	\$ 549.99		\$ 3,399.99
226	Shore Rd	Replaced Veolia	17	3/4 Copper	5/22/2023	\$ 2,850.00	2	\$ 366.66		\$ 3,216.66
228	Shore Rd	Replaced Veolia	30	3/4 Copper	5/24/2023	\$ 2,850.00	15	\$ 2,749.95		\$ 5,599.95
229	Shore Rd	Replaced WTFD								\$ -
230	Shore Rd	Replaced WTFD								\$ -
233	Shore Rd	Replaced Veolia	22	3/4 Copper	5/25/2023	\$ 2,850.00	7	\$ 1,283.31		\$ 4,133.31
234	Shore Rd	Replaced WTFD								\$ -
239	Shore Rd	Replaced WTFD								\$ -
Services Replaced										
21										
Total										\$ 86,790.33

WUC provided tubing

Cost/ Service \$ 4,132.87
Days 18
Service / Day 1.2

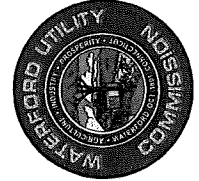


WATER SERVICE CONNECTION DETAIL IN TYPICAL ROADWAY CROSS SECTION

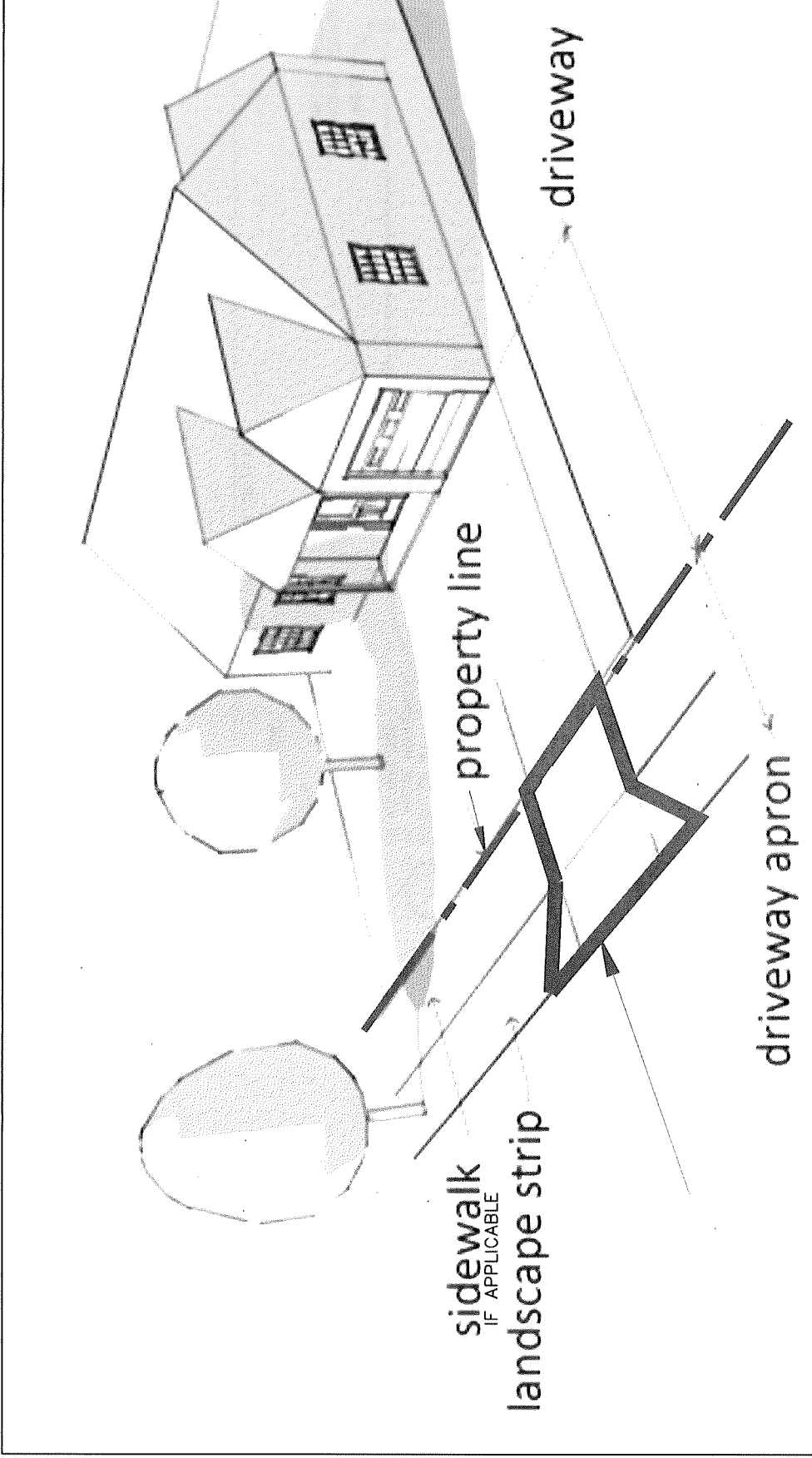
NOT TO SCALE

WATERFORD UTILITY COMMISSION
TOWN OF WATERFORD, CT

DETAIL:



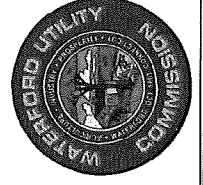
DATE: MAR 2023



TYPICAL DRIVEWAY APRON SCHEMATIC

NOT TO SCALE

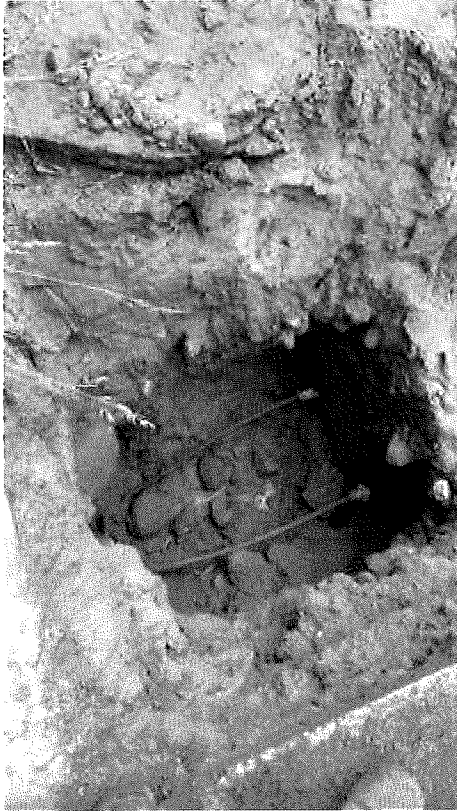
DETAIL:



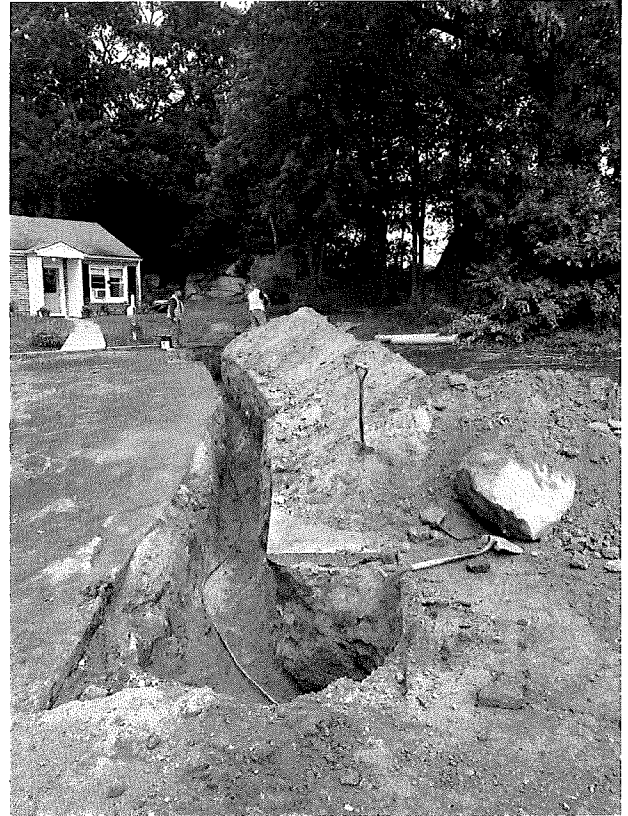
WATERFORD UTILITY COMMISSION
TOWN OF WATERFORD, CT

DATE:

JUN 2023



1 Plastic Water Service prior to replacement



2 Plastic Water Service Replaced with Copper Line

**TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2025-2026 FISCAL YEAR REQUEST**

Request 3

DEPARTMENT/AGENCY Utility Commission	CONTACT PERSON Jill N. Stevens
PROJECT NAME Cross-Country Sewer Main Access	DEPARTMENT PRIORITY 1

1	DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project)						
	The goal of this project is to obtain readily available access to all cross-country sewer mains. Accessibility is crucial in order to conduct a full assessment evaluation and to provide timely access to conduct immediate or corrective repairs to the sewer main or structures. The goal of this project is to recreate the original easement access area or create alternate access points to all areas that are not within paved roadway areas. Funds were granted for the Contract #1 easement area in 2023, this request is to continue the access program to the remaining cross country easement areas.						
2	PROJECT STATUS IF IN PROGRESS						
	Preliminary design is complete for Contract 1, and the final design package work for Phase One of the restoration project will begin in December. A probable cost for restoration is in the range of \$250,000 - 350,000						
3	LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST						
	Accessibility will allow pipeline evaluation crew to conduct our sewer system evaluation survey and create the ability to access the pipeline and manholes in the event of an emergency						
4	DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)						
	Minimal impact on operational budget, however, accessibility will allow staff to conduct routine and emergency repairs in a timely manner, in lieu of creating access on a emergency basis which will be far more costly and greatly reduce the potential of adverse environmental impact.						
5	GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)						
6	ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below)						
	See backup material						
7	COST/FUNDING SOURCE						
	FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2026	FY2027	FY2028	FY2029	FY2030
1	Current Year Capital	250,000	500,000	500,000	400,000	300,000	300,000
2	Utility Budget/Sewer Cap Maint Fund						
3	Transfer to CNR						
4	Short/Long-term Bonds						
5	LoCIP (detail in section 5 above)						
6	CNR Undesignated Fund Balance						
7	Federal/State Grants (detail in section 5)						
8	Other Funding (detail in section 5 above)						
	TOTALS	250,000	500,000	500,000	400,000	300,000	300,000