

#4a

FINANCE DEPARTMENT

Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: September 19, 2022

Re: Disposal of Surplus Equipment

The Purchasing Department on behalf of the Waterford Police Department, seeks the Board's approval to dispose of the asset listed below, in accordance Town Property Ordinance, Chapter 3.08.020. This item is no longer of use to the town and will be disposed of as determined by the Police Department to protect sensitive data.

• Recording System Serial# CCP102152735049008 Asset ID: 101303

Respectfully,

Rawle Dummett
Purchasing Agent
Town of Waterford



WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819



Marc Balestracci
Police Chief

(860) 442-9451 TEL
mbalestracci@waterfordct.org

September 7, 2022

First Selectman Rob Brule

Cc: Kim Allen, Finance Director, Rawle Dummett, Purchasing Agent, Board of Police Commissioners

The police department is in possession of an i-Record interview room recording system, (serial #CCP102152735049008/asset # 101303), which is well beyond its life expectancy and can no longer be supported due to its dated operating system.

The police department was able to obtain a Justice Assistance Grant in 2022 to replace the i-record system with a new one, which is now installed and in use. We are looking to dispose of the old system and remove it from our asset list. Due to the sensitive information contained on these systems, we are required to render it unserviceable for future use and as a result, it will be properly dismantled and discarded.

Should you have any questions, please let me know.

Respectfully,

Marc Balestracci

Chief of Police

#4b

FINANCE DEPARTMENT

Memo

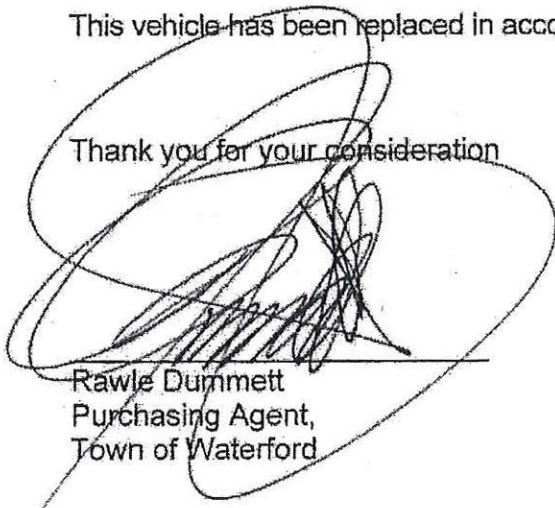
To: The Board of Selectmen
From: Rawle Dummett
Date: July 29, 2022
Re: Disposal of aged assets

Dear Mr. Brule,

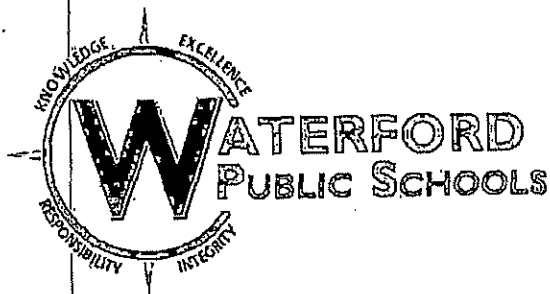
In accordance with the Town Property Ordinance, Chapter 3.08.020 it is requested that the Board of Selectmen please consider an act to surplus for disposal, as part of the fleet plan, a 2011 Ford F250, VIN# 1FDBF2B64BEC82407 Asset ID: BOE 1, on Behalf of the Board of Education. Upon your approval, the Purchasing Agent will dispose of this item by auction.

This vehicle has been replaced in accordance with the fleet plan.

Thank you for your consideration



Rawle Dummett
Purchasing Agent,
Town of Waterford



Mr. Joseph P. Mancini
Director of Finance

Mr. Thomas W. Glard III
Superintendent of Schools

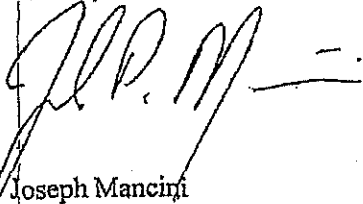
To: Kim Allen - Director of Finance, Rob Brule - First Selectman
CC: Gary Schneider - Director of Public Works
From: Joseph Mancini, Director of Finance and Operations
Date: July 25, 2022
Re: BOE Fleet

Kim,

Hope all is well. The Waterford Board of Education has recently received a replacement vehicle and would like to surplus the following vehicle.

2011 Ford F250
Vin 1FDBF2B64BEC82407
Asset ID - BOE1
License Plate - 24WFD

Thanks,



Joseph Mancini

#5

Board of Assessment Appeals
15 Rope Ferry Road
Waterford, CT 06385



Phone: (860) 444-5820
Fax: (860) 444-5819

9/22/2022

Rob Brule
First Selectman
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Brule,

The Board of Assessment Appeals would like to respectfully request an additional appropriation of \$1,500 to add two additional/alternate members to assist the Board in hearing taxpayer appeals during the March 2023 BAA session and to temporarily increase the pay for the 2023 appeals year to \$300 a person out of line item 10105-51010.

The Assessor's office and the Board of Appeals anticipates that there will be a marked increase in the number of appeals this year resulting from the completion of the 2022 revaluation. The motion to request the one-time funding for the temporary membership and pay increase was made on Thursday, September 15, 2022 at the last meeting of the Board of Assessment Appeals. The motion was voted on, and unanimously passed. I have attached the pertinent backup.

Thank you for your consideration to this matter. Please feel free to contact me should you need any additional information.

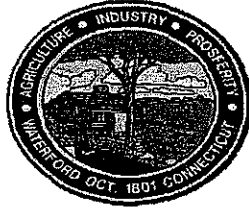
Sincerely,

Nicole Serra

Assistant Assessor
Town of Waterford

Cc: Kimberly Allen, Director of Finance
Marilyn Lusher, Chairwoman, Board of Assessment Appeals

Board of Assessment Appeals
15 Rope Ferry Road
Waterford, CT 06385



Phone: (860) 444-5820
Fax: (860) 444-5819

Board of Assessment Appeals
Special Meeting Minutes

Date: Thursday, September 15, 2022

Place: Assessor's Office
15 Rope Ferry Rd
Waterford Town Hall

Time: 5:30pm – 7:00pm

Board Members Present: Marilyn Lusher, Lee Couture, David Peabody

Staff Present: Amanda Goodhind

The Board of Assessment Appeals met on Thursday, September 15, 2022. The meeting was called to order at 5:32 p.m.

All decisions were voted on by Board members Marilyn Lusher, Lee Couture, and David Peabody.

1. John Fuller – 2009 Honda Ridgeline
 - a. Decision: The Board voted unanimously to reduce the assessment to \$8,225
2. Richard Lanagan – 2012 Chevy Avalanche
 - a. Decision: The Board voted unanimously to reduce the assessment to \$15,400
3. Martin Stelmach – 2005 Toyota Tundra
 - a. Decision: The Board voted unanimously to reduce the assessment to \$3,000
4. Andrew Smith – 2016 Dodge RAM 1500
 - a. Decision: The Board voted unanimously to reduce the assessment to \$19,000
5. Eric Levine – 2018 Acura RDX
 - a. Decision: The Board voted unanimously to reduce the assessment to \$18,795
6. Patrick Sisson – 2011 Ford Expedition
 - a. Decision: The Board voted unanimously to reduce the assessment to \$5,000

7. Patrick Sisson – 2009 Ford F150

a. Decision: The Board voted unanimously to reduce the assessment to \$4,685

8. Michael Pescatello – 2018 Mazda CX-5

a. Decision: The Board voted unanimously to reduce the assessment to \$17,675

9. Michael Pescatello – 2011 Mercedes Benz E-350

a. Decision: The Board voted unanimously, no change in assessment

10. Michael Pescatello – 2005 Porsche Boxster

a. Decision: The Board voted unanimously, no change in assessment

11. Maurene Kennedy – 2006 Toyota Corolla

a. Decision: The Board voted unanimously, no change in assessment

The minutes for the September 14, 2022 meeting were accepted as read.

Chairman Marilyn Lusher motioned to add two additional members to the Board of Assessment Appeals for the BAA March 2023 session due to the 2022 revaluation and to increase the pay for just the 2023 appeals year to \$300 a person for a total of \$1500 out of line item 10105-51010, all members unanimously voted in favor of the motion

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Amanda Goodhind

Secretary

#6

FINANCE DEPARTMENT

Memo

September 26, 2022

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#23-105 Building Permit Plan Review and Inspection Services

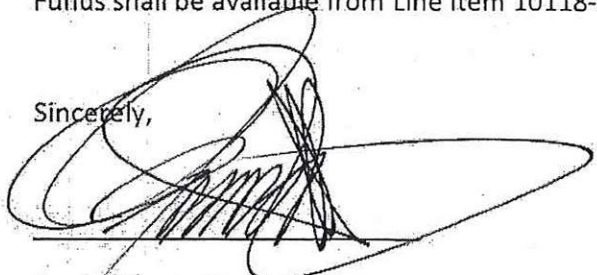
Dear Mr. Brule,

On September 20, 2022, Dawn Choisy and I opened bids for the above-mentioned project with the attached results.

After careful review and consideration, the Purchasing Agent on behalf of the Planning Department recommends the contract for this project be awarded to the sole respondent, Plan Review Services LLC. in accordance with their submission dated September 20, 2022 and the rates therein.

Funds shall be available from Line Item 10118-52030 Professional Fees.

Sincerely,



Rawle Dummett
Purchasing Agent,
Town of Waterford

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

September 23, 2022

Robert Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award Recommendation – RFQ 23-105 for Building Permit Plan Review and Inspection Services

Mr. Brule,

I have reviewed the Request for Qualifications (RFQ23-105) submitted by Plan Review Services LLC., (PRS) for "Building Permit Plan Review and Inspection Services". We have used Plan Review Services, LLC in the past for third party plan reviews. It is my recommendation to award RFQ 23-105 to Plan Review Services LLC.

I am basing my recommendation on our previous experience with this firm and their ability to respond to our needs in a timely manner. Additionally, PRS has a reasonable fee structure and significant experience with all types of projects, both large and small.

As you are aware, the building department is experiencing a staffing shortage and as a result, we have a significant backlog of permit applications requiring review. The shortage of qualified building officials, assistant building officials and inspectors is statewide. That said, until we are able to fill the open Assistant Building Official position, it is my hope that we will be able to move quickly with the award of a contract for RFQ23-105 to Plan Review Services, LLC.

Please feel free to contact me if you have any questions.

Best regards,

Steve Cardelle

Steven P. Cardelle
Building Official

c: Rawle Dummett (Purchasing Agent), Abby Piersall (Planning Director)

Bid Tabulation Sheet

Bid#23-105 Building Permit Plan Review and Inspection Services

September 20, 2022 @1:30 am

Vendor	Bid/Pricing	Notes
Plan Review Service LLC.	Rates Provided	Compliant with requirements

Introduction

The Town of Waterford seeks proposals from qualified individuals and firms to provide plan review and inspection services on an on-call basis for the Town of Waterford Building Department. On-Call plan review and inspections will supplement the Town's services in the processing and review of building permit applications and subsequent construction projects. The successful consultant will work under the direction of the Building Official. Plans provided to the consultant for review will range in complexity, from small residential projects to multifamily buildings and commercial properties. The Town intends to enter into an agreement for services on an as-needed basis for up to two years.

Scope of Work

The selected consultant will perform duties that include:

1. Review of building permit applications and associated plans and supporting documentation for compliance with the Connecticut State Building Code and associated codes.
2. Communication with the Building Official for work assignments and to ensure initial plan reviews are completed within 14 business days of assignment and within 7 days of receipt of new information from applicants. Ability to review either paper plan sets or electronic plans is required. Comments returned to the Town will be in electronic format.
3. Provide on-call inspections for permitted work. The consultant will work with the Building Official to determine a weekly schedule for inspection services during regular business hours of 8am-4pm, Monday – Friday.

Proposal

The proposal shall include the following information:

1. Description of the individual or firm's understanding of the scope of work and experience and expertise in performing the work.
2. Description of the individual or firm's approach to communication and coordination with the Building Department to ensure a seamless and positive customer experience.
3. A copy of resumes, Certifications and Licenses in accordance with General Statutes of Connecticut, Section 29-262 for all individuals who would complete work for the Town.
4. Three references from municipalities where the individual or firm has performed similar work.
5. An example of work product for similar services.
6. Fee schedule for the two-year contract term. The schedule should include hourly rates for all professionals who will work on behalf of the Town, and any fees

associated with expedited plan review, repeat plan review, meetings with applicants, travel, or other related services.

Qualifications

Respondents shall have all qualifications and be certified under the provisions of the *General Statutes of Connecticut*, Section 29-262. Other qualifications include thorough knowledge of building, electrical, plumbing, mechanical, and general construction codes enforced in Connecticut; Thorough knowledge of building materials and methods; the ability to communicate technical information to applicants, contractors, and other professionals; the ability to recognize and communicate code deficiencies and evaluate corrections both on plans and in the field.

Conflicts

Proposals will not be accepted from individuals or firms with current applications or ongoing construction projects under review by the Waterford Building Department.

Selection Process

Submissions will be reviewed by an internal team that includes representatives from the Planning and Building Departments. A shortlist and interview process may take place following a review of submissions. However, the Town reserves the right to select a Consultant based solely upon the review of submissions.

Submissions

All interested firms should submit four (4) hard copies and one PDF (Flash Drive) copy of the following for review and consideration:

Terms

The Town of Waterford reserves the right to select the firms deemed in the best interest of the town to provide the required services.

PLAN REVIEW SERVICES, LLC
Statement of Qualifications
PLANREVIEWSERVICESLLC.COM

For

Town of Waterford

RFQ 23-105

Building Permit Plan Review
And Inspection Services

September 20, 2022

PRS understands the complexity and time constraints building departments face and we are her to assist in expediting the review of applications and providing consulting on an as-needed basis.

Scope of services offered are:

- Building
- Accessibility
- Electrical
- Mechanical
- Plumbing
- Energy
- Existing Building

PRS has the ability to ramp up staffing on an as-needed basis as the project progresses and understands the time constraints associated with the review and ultimately the issuance of the building permit to begin construction. We develop strong working relationships with municipalities and are always available to answer questions and address any issues that may arise, before, during and after construction.

Accept our Statement of Qualifications for the Building Plan Review only services.

Contact Information:

Joseph Summers, Owner
jsummers.bo@gmail.com
860-861-2567

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS RFQ 23-105

Introduction Letter

Page 1

Plan Review Services, LLC is a New England based company that offers plan review services and code consulting to municipal building departments. We are here to assist you in getting through any backlog you may have.

All disciplines are reviewed for code compliance with your jurisdiction's adopted codes and are performed by a team of experienced design professionals and ICC certified building officials. All reviews cite specific code sections and are submitted to the AHJ in pdf and an MS excel spreadsheet format. Re-reviews check construction documents to ensure adherence to all applicable codes and standards.

Our proposals are based on a fixed fee format allowing you to accurately budget the cost of our services.

Electronic plan review is the preferred and most expeditious method. We use BlueBeam for reviewing/comparing construction documents. Electronic plan review allows staff to simultaneously review the same document and see each other's comments as they are entered.

PRS has the trust and acceptance of many local municipalities and has secured agreements for many projects and long-term contracts. As a result of our dedication and experience we currently have on-call agreements with several municipalities in CT and MA.

We currently have open-end agreements for services on an as-needed basis with several municipalities, including, Everett, MA; Groveland, MA; Norwich, CT, Waterford, CT, Mashantucket, CT.

A vast amount of our experience has been with townhouses, podium construction, high-rise structures and educational facilities to name a few.

**PLAN
REVIEW
SERVICES, LLC**

332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS
RFQ 23-105

About

Page 2

Joseph Summers, CBO, MCP is the owner and founder of **Plan Review Services, LLC** and holds a *Bachelor of Science Degree in Architectural Building / Engineering Technology* from New England Institute of Technology, is a licensed Building Official in Connecticut and holds many licenses/certifications. Joe has been in the building code regulation field for over 20 years and is involved in code development at the local, regional and national levels. He is also one of only fourteen individuals in New England that has obtained the prestigious Master Code Professional (MCP) certification from the International Code Council (ICC).

Licenses

Connecticut Licensed Building Official #BO-011-99

Maine Third-Party Inspector Certification #232

Massachusetts Inspector of Buildings / Building Commissioner #BO-2125

ICC Certifications #5314008

Master Code Professional Certification (MCP)	One and Two-Family Dwelling Inspector (R5)
Certified Building Official (CBO)	Building Plans Examiner (B3)
Building Code Official (B6)	Combination Plans Examiner (C3)
Mechanical Code Official (M6)	Fire Plans Examiner (F3)
Plumbing Code Official (P6)	Accessibility Inspector / Plans Examiner (21)
Electrical Code Specialist (E8)	Firestopping-ICC Certificate Learning Achievement
ICC Building Inspector (B5)	

Certifications

National Incident Management System

ICS-100, ICS 200, IS-700

HUD Manufactured Home Inspector

PLAN REVIEW

SERVICES, LLC

332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS RFQ 23-105

Owner Bio

Page 3

Erik Wight, CBO, LEED GA is a lead team member of PRS and has many years of experience performing plan reviews for clients and municipalities across the country.

Licenses and Certifications

Connecticut Licensed Building Official

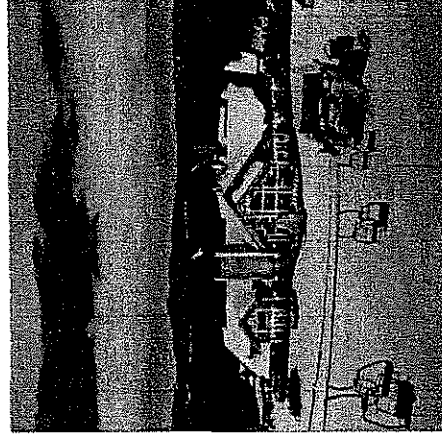
Maine Third-Party Inspector Certification

Massachusetts Inspector of Buildings / Building Commissioner

Erik has 32 years of experience as a builder and code official which includes performing plan reviews and inspections, providing expert testimony and conducting educational technical seminars for design professionals, attorneys, insurance agencies and contractors.

A few highlights from his vast experience include;

- Avalon Bay Northborough, 350-unit multiple building residential complex
- Yankee candle distribution center, 250,000 square feet
- Hermitage Club- Base Lodge, 90,000 square foot 3 story mixed use ski base lodge
- Boltwood Place, 5 story mixed use commercial building and apartments



STATEMENT OF QUALIFICATIONS
RFQ 23-105

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
Jsummers.bo@gmail.com
Planreviewservicesllc.com

Key Team Bio

Page 4

Wayne Beaumier Wayne is a dedicated, organized, and thorough construction professional with over 25 years of diverse construction experience. He has strong written and verbal communication skills and the ability to maintain positive relationships while inspiring co-workers and mitigating conflict with all associated team members. Wayne is experienced with large and high profile construction projects including two of the largest casinos on the Eastern Seaboard. Wayne was the project lead inspector for the \$2.4 billion dollar Wynn Casino in Everett, MA. Wayne was also a third party inspector for the Fox Towers expansion and Tanger Outlets at Foxwoods and responsible for overseeing the day-to-day activities for the Building Code Enforcement department

Licenses and Certifications:

ICC Certified Building Inspector
ICC Commercial Plumbing Inspector
Instantel Seismograph Technical Training
US Army Corp of Engineers CQM Certificate
30 Hour OSHA Training
EIFS Inspector Certificate
ACI Field Tech Grade I
NETTCP Technical & Inspector Certifications
NRC Certified Moisture Density Gauge Operator
MCIB Certified

**PLAN
REVIEW**

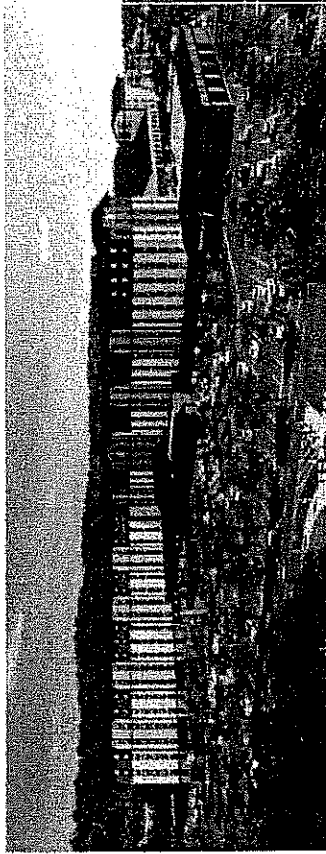
SERVICES, LLC
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsunners.bo@gmail.com
Planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS
RFQ 23-105

Key Team Bio

Page 5

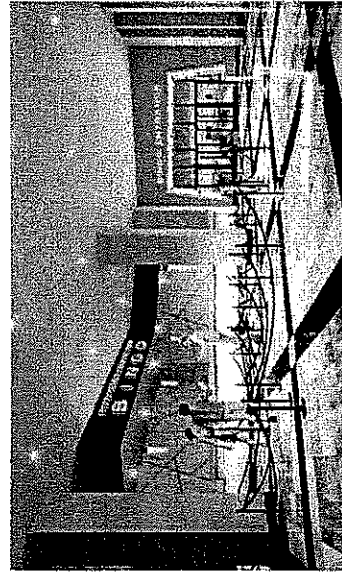
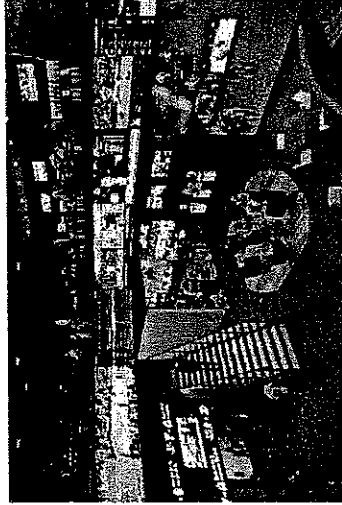
**Great Wolf Lodge
Mashantucket CT:**



Perform the building code and fire code plan review services for this new and exciting development to highlight the continued expansion and diversity for the Foxwoods Resort and Casino portfolio. This project is over 560,000 sq ft with over 500 hotel rooms, 100,000+ sq ft indoor water park and supporting amenities such as food establishments and arcades.

**Draft King Sports Betting, Foxwoods Resort & Casino,
Mashantucket, CT:**

Performed the building code plan review for the alteration of an existing brewery into a sports betting lounge. The project consisted of renovating over 12,000 square feet with extensive video displays, security and patron interaction.



**Bingo Hall Relocation, Foxwoods Resort & Casino,
Mashantucket, CT:**

Renovation of a 27,280 square foot storage area in the existing resort into a new high-stakes bingo hall with a capacity of 1,500 patrons.

**STATEMENT OF QUALIFICATIONS
RFQ 23-105**

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

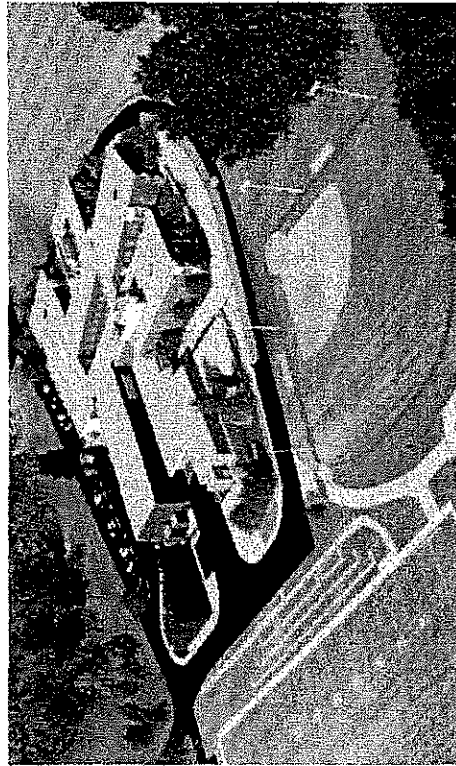
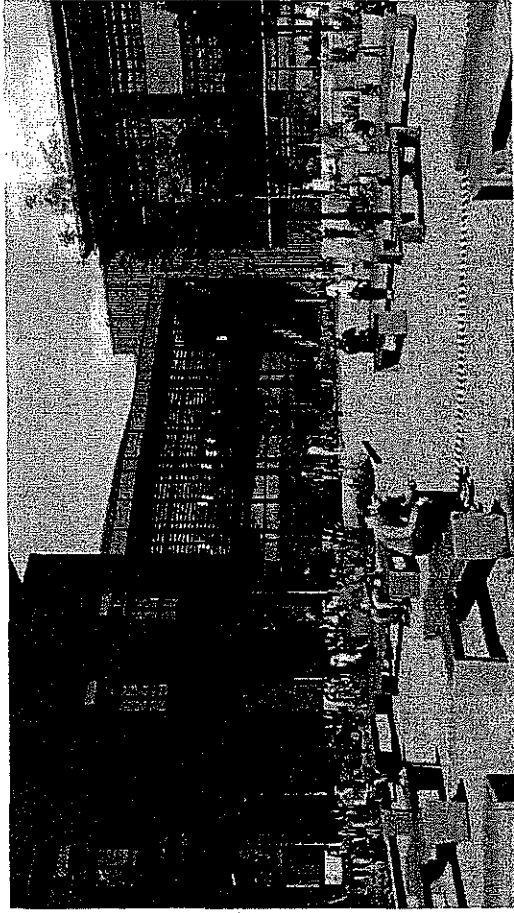
**Representative
Projects**

Page 6

**Pentucket Regional School
District**

West Newbury, MA:

Provided plan review for the issuance of the permits for the demolition of an existing school and the construction of a new regional school that is three-levels with a total of 239,954 square feet.



**Rockland Elementary School
Rockland, MA:**

Performed the plan review for the 120,672 square foot building that will hold an estimated 760 students. The two-story building included classrooms, music rooms, cafeteria with a platform and a gym separated from the cafeteria by a folding partition, art rooms and maker labs. Use types included Group E with accessory assembly group A and business group B with a non-separated mixed-use approach.

**STATEMENT OF QUALIFICATIONS
RFQ 23-105**

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

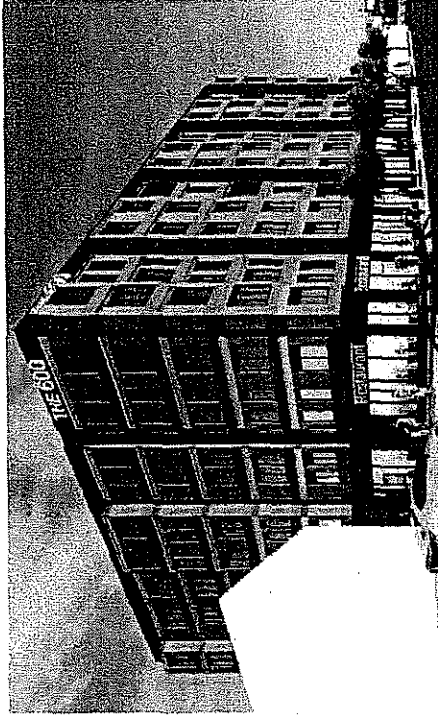
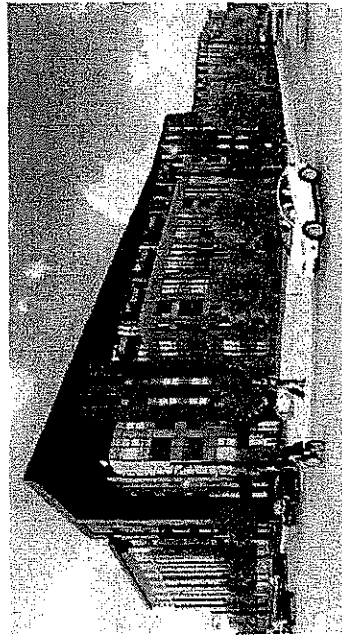
**Representative
Projects**

Page 7

The 600 Mixed-Use Development Everett, MA

Provided plan review for the construction of a six level 85-unit residential apartment building with retail, lobby and back of house at the ground level. Levels 2-6 above have 17 units with a club room and roof deck located above.

Type I-A construction on level 1 and type III-A on levels 2-6.

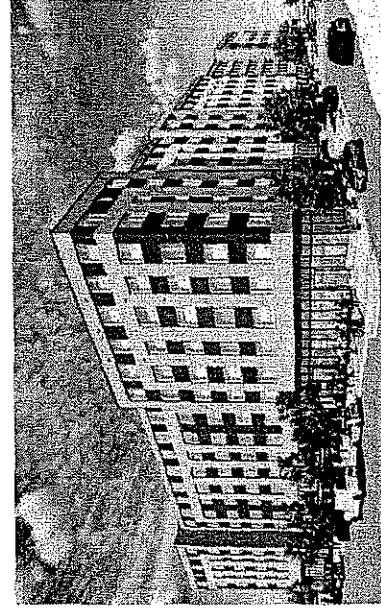


**ARTIMAS Apartment building
Everett, MA**

Provided plan review for this mixed-use development with a 3-level parking garage under and 396 apartment 4 story podium above, totaling 581,964 square feet. The project is a six-story podium style building with four stories of Type VA construction over 3 stories of Type IA construction. The building above the podium will be separated by fire walls to create four (4) buildings (Buildings 2-5).

GreyStar Everett Everett, MA

The project consists of providing the plan review for the construction of a 6-story building that contains residential dwelling units and an open parking garage. The building consists of podium construction utilizing a horizontal building separation with 3-hour fire walls to classify the tower as a separate building. Complex has an aggregate area of 450,000 square feet.



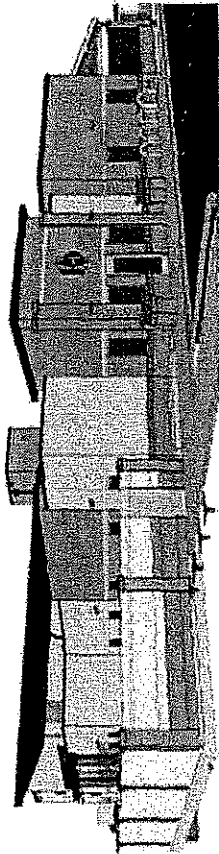
**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
Planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS RFQ 23-105

**Representative
Projects**

Page 8

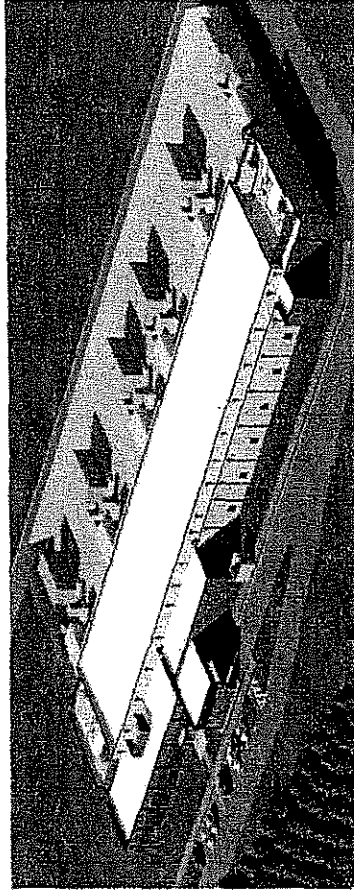
**Goodyear Fire Station 181 & 186
Goodyear, AZ**



Consisted of the plan review for the construction of two new fire stations, each with 2-bay and 6 single occupancy dorm rooms and administrative space with an area of 11,866 square feet

**Compass Datacenters
Goodyear, AZ**

Provided plan review for a building that includes a large Data Hall which contains numerous computers for processing data. There is also an Office area and ancillary spaces to support this primary function. This is interpreted as a mixed-use facility with the Data Hall as Moderate-Hazard Storage (S-1) and the Office area as Business (B). The new building will be permitted as a non-separated occupancy of S-1 Moderate Hazard Storage and B Business. It is construction type IIB protected with 40,150SF and one story of 23'-6".

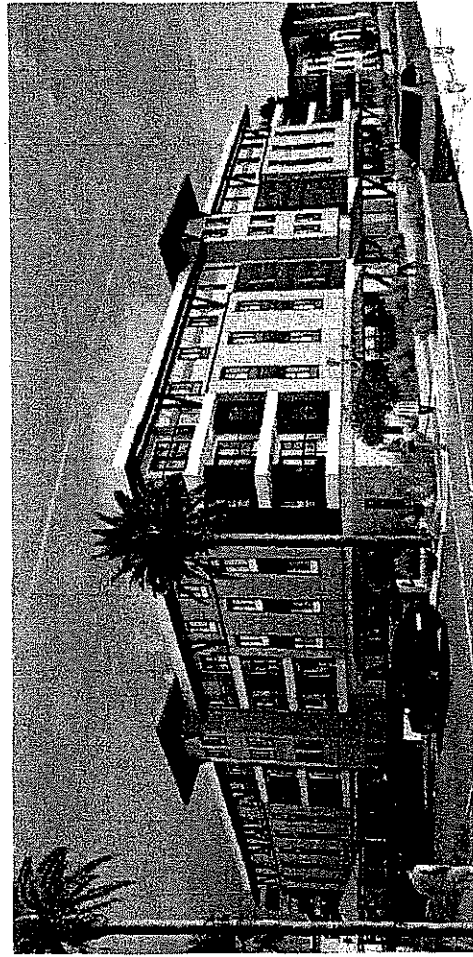


**STATEMENT OF QUALIFICATIONS
RFQ 23-105**

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

**Representative
Projects**

Page 9



Solace at Ballpark Village Goodyear, AZ

Provided plan review for the development consisting of the construction of 8 buildings, 211-residential units of V-A construction. Core building is 4 levels and includes residential units, office space and outdoor pool with amenities. The remaining seven buildings are 3- levels with private parking garages for each unit.

First Park PV303 West 2 Goodyear, AZ

Provided the plan review of a single-story high bay warehouse building of Type V-B construction, Group S-2 classification with a building area of 643,798 square feet. The exterior walls of the building are of site-cast concrete tilt-up panels and the roof is of steel joists and girders with wood sub-framing infill between the joists.



STATEMENT OF QUALIFICATIONS RFQ 23-105

PLAN REVIEW

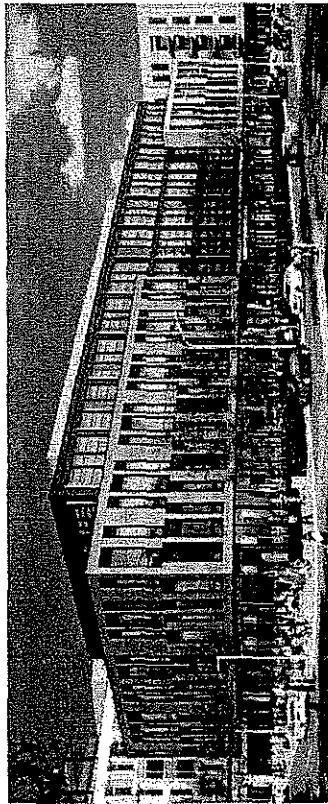
SERVICES, LLC

332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

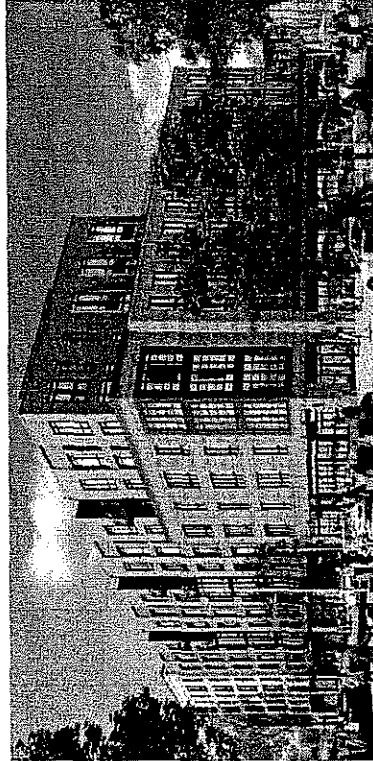
**Representative
Projects**

Page 10

Northland Newton Development
Building 7
Newton, MA
Provided the plan review of a four-story mixed-use building with 55 apartments with retail and amenities on the first floor.



Northland Newton Development
Building 3
Newton, MA
Provided the plan review of a six-story mixed-use building with 95 apartments with parking, retail and other amenities on the first floor.



PLAN
REVIEW
SERVICES, LLC
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
Jsummers.bo@gmail.com
Planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS
RFQ 23-105

Representative
Projects

Page 11

Plan Review Services, LLC has the trust and acceptance of many local municipalities and has secured agreements for many projects and long-term contracts.

City of Norwich, CT

Daniel Coley
Building Official
860-823-3762
dcoley@cityofnorwich.org

Town of Waterford, CT

Steven Cardelle
Building Official
860-444-5828
scardelle@waterfordct.org

Town of Groveland, MA

Sam Joslin
Building Commissioner
978-556-7209
sjoslin@grovelandma.com

City of Everett, MA

David Palumbo
Director of Inspectional Services
617-394-2220
David.palumbo@ci.everett.ma.us

**PLAN
REVIEW**

SERVICES, LLC
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
Planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS
RFQ 23-105

References

Page 12

Plan Review Services, LLC fee schedule for on-call services has fixed fee amounts for smaller, less complicated projects and larger projects would be calculated based on a rate of \$125 per hour.

One- and Two-Family Plan Review (IRC) (excluding Mechanical, Electrical and Plumbing)

New Dwelling (up to 3,500 sf)	\$200.00
New Dwelling (> 3,500 sf)	\$300.00
Addition	\$150.00
Deck	\$75.00
Pool (includes electrical review)	\$75.00
New town houses	\$100.00/unit
Finished basements/attics	\$100.00

Multi-Family (IBC)

New construction (up to 4-family)	\$350.00
New construction (> 4-family)	\$85.00/unit

Commercial, Existing

Alteration Level 1 (IEBC)	\$250.00
Alteration Level 2 (IEBC)	\$350.00
Alteration Level 3 (IEBC)	calculated on a project specific basis

Commercial, New/additions

Calculated at \$125 hourly rated based on size and scope of work.

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
Planreviewservicesllc.com

STATEMENT OF QUALIFICATIONS
RFQ 23-105

Fee Schedule

Page 13

Plan Review Services, LLC preferred method of plan review is electronic submission. Electronic submissions of construction documents are reviewed using Bluebeam Revu which allows us to collaborate together simultaneously on a project. Also, plan review comments are produced in both MS Excel and pdf format for ease of reference and response submission. The excel spreadsheet is used for responses from the design professional and the pdf is used for the exact spot of reference within the documents.

The following pages is an example from a recent project.

**PLAN
REVIEW
SERVICES, LLC**
332 Old Colchester Road
Uncasville, CT 06382
860.861.2567
jsummers.bo@gmail.com
planreviewservicesllc.com

**STATEMENT OF QUALIFICATIONS
RFQ 23-105**

Work Product

Page 14

NORTHLAND NEWTON DEVELOPMENT

BUILDING 7

NEWTON, MA

PLAN REVIEW COMMENTS

Addressing Comments of Revised Plans. Provide an itemized list which clearly indicates how each review comment(s) is addressed and the specific location on the plans, specifications or calculations that the correction(s) is provided. Use revision clouds and revision (delta) levels throughout your plans for all disciplines to indicate where the revisions occur on the plans. If a plan is completely new, please indicate that by putting a revision cloud around the sheet number

Page Label	Page Index	Comments	File Name
529	529	Confirm door hardware sets 1, 1a, U1, 2a, 3, 5, 5.1, 5.2 & 6 are listed for use with fire rated assemblies	2022_0325_NND_BLDG7_CD_ProjectManual_Volume_01.pdf
675	675	The Statement of Special Inspections form submitted is based on the 2003 IBC. Provide a correct SSI for that is based 780 CMR 9th Edition	2022_0325_NND_BLDG7_CD_ProjectManual_Volume_03.pdf
676	676	Submit the special inspector qualifications per 780 CMR 1704.2.1	2022_0325_NND_BLDG7_CD_ProjectManual_Volume_03.pdf
687	687	Submit the special inspector qualifications per 780 CMR 1704.2.1	2022_0325_NND_BLDG7_CD_ProjectManual_Volume_03.pdf
COVER	1	Submit a list of deferred submittals per 780 CMR 107.3.4	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-021	30	Clear opening width of 32" required for door 7-A133, 780 CMR 1010.1.1	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-101	39	What is met by temp lighting? Lighting shall be suitable for the conditions and temp. lighting is only permitted during construction	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-101	39	Verify stair has 2-hr enclosure	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-101	39	Provide clarification the corridor has the minimum required width in accordance with 780 CMR 1020.2	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-102	40	Provide clarification that the dead end corridor is in compliance with 780 CMR 1020.4 (typical)	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-103	41	Provide clarification that the dead end corridor is in compliance with 780 CMR 1020.4 (typical)	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-611	74	2-hr fire resistance rating required for the stair enclosure	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-612	75	Voids at the intersection of the exit passageway and exterior wall shall be filled, 780 CMR 707.9	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-612	75	Exit passageway construction not in accordance with 780 CMR 1024.3	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-630	78	Clarify that the shaft wall assembly can span this height without additional structural support	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-630	78	How is the 2-hr fire-resistance rating being maintained?	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
A-705	82	Provide documentation mailboxes are in compliance the AAB 521 CMR	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf

A-931_2	107	Provide documentation that door hardware is in compliance with 521 CMR 26.11	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
E-101	295	Coordinate with the architectural plans as the exit passageway requires a 2-hr fire-resistance-rated ceiling assembly 780 CMR 1024.3	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
FP-101	184	Cannot be located in an exit passageway, 780 CMR 1024	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-101	6	B	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-101	6	Provide further documentation the trash room complies with 780 CMR 713.13	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-102	7	Provide the distance for the dead end corridor to Stair A, shall not exceed 50 ft 780 CMR 1020.4	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-102	7	Provide the distance for the dead end corridor to Stair B, shall not exceed 50 ft 780 CMR 1020.4	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-102	7	Provide additional details for the 2-hr fire-rated shaft enclosure to show compliance with 780 CMR 713.11 & 707.5.1 for the supporting construction (typical of 4 locations)	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-103	9	Provide the distance for the dead end corridor to Stair A, shall not exceed 50 ft per section 1020.4	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
LS-103	9	Provide the distance for the dead end corridor to Stair B, shall not exceed 50 ft per section 1020.4	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
M-005	256	Correct reference shall be to the MA Mechanical Code instead of Rhode Island state code	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
M-101	260	Duct penetration shall comply with 780 CMR 1024.7	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf
P-101B	219	Penetrations into an exit passageway shall comply with 780 CMR 1024.6	2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf

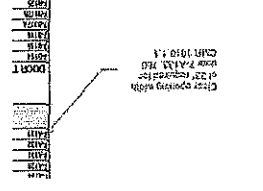
2022_0325_NND_BLDG7_CD_Drawings_Combined.pdf Markup
Summary

COVER (1)

Page Label: COVER
Author: jsumm
Color: 
Submit a list of deferred submittals per 780 CMR 107.3.4

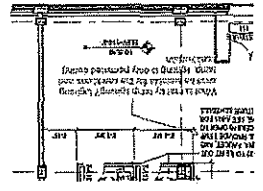
A-021 (1)

Page Label: A-021
Author: jsumm
Color: 
Clear opening width of 32" required for door 7-A133, 780 CMR 1010.1.1

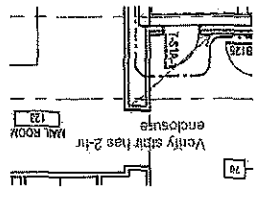


A-101 (3)

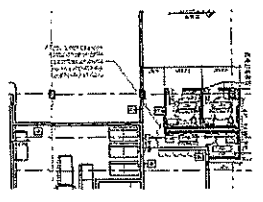
Page Label: A-101
Author: jsumm
Color: 
What is met by temp lighting? Lighting shall be suitable for the conditions and temp. lighting is only permitted during construction



Page Label: A-101
Author: jsumm
Color: 
Verify stair has 2-hr enclosure

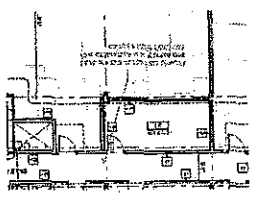


Page Label: A-101
Author: jsumm
Color: 
Provide clarification the corridor has the minimum required width in accordance with 780 CMR 1020.2



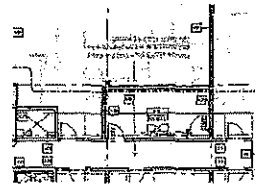
A-102 (1)

Page Label: A-102
Author: jsumm
Color: 
Provide clarification that the dead end corridor is in compliance with 780 CMR 1020.4 (typical)



A-103 (1)

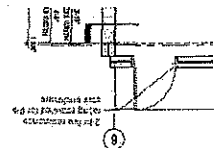
Page Label: A-103
Author: jsumm
Color: ■



Provide clarification that the dead end corridor is in compliance with 780 CMR 1020.4 (typical)

A-611 (1)

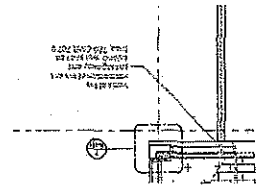
Page Label: A-611
Author: jsumm
Color: ■



2-hr fire resistance rating required for the stair enclosure

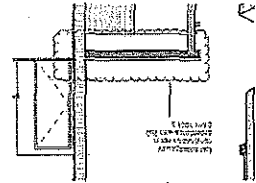
A-612 (2)

Page Label: A-612
Author: jsumm
Color: ■



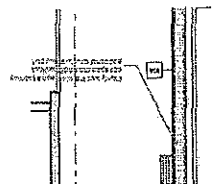
voids at the intersection of the exit passageway and exterior wall shall be filled, 780 CMR 707.9

Page Label: A-612
Author: jsumm
Color: ■



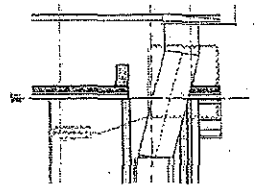
Exit passageway construction not in accordance with 780 CMR 1024.3

Page Label: A-630
Author: jsumm
Color: ■



Clarify that the shaft wall assembly can span this height without additional structural support

Page Label: A-630
Author: jsumm
Color: ■

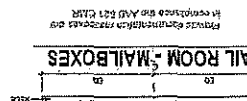


How is the 2-hr fire-resistance-rated wall being maintained?

A-705 (1)

Page Label: A-705
Author: jsumm
Color: ■

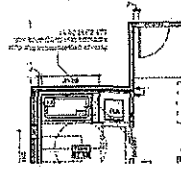
Provide documentation mailboxes are in compliance the AAB 521 CMR



A-931_2 (1)

Page Label: A-931_2
Author: jsumm
Color: ■

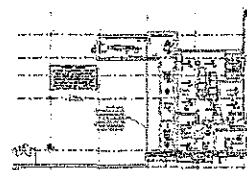
Provide documentation that door hardware is in compliance with 521 CMR 26.11



E-101 (1)

Page Label: E-101
Author: jsumm
Color: ■

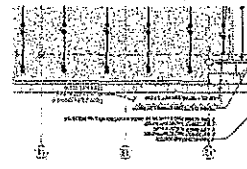
Coordinate with the architectural plans as the exit passageway requires a 2-hr fire-resistance-rated ceiling assembly 780 CMR 1024.3



FP-101 (1)

Page Label: FP-101
Author: jsumm
Color: ■

Cannot be located in an exit passageway, 780 CMR 1024



LS-101 (2)

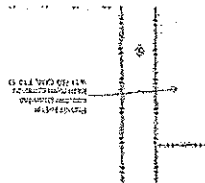
Page Label: LS-101
Author: jsumm
Color: ■

HUB

B

Page Label: LS-101
Author: jsumm
Color: ■

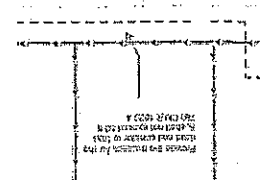
Provide further documentation the trash room complies with 780 CMR 713.13



LS-102 (3)

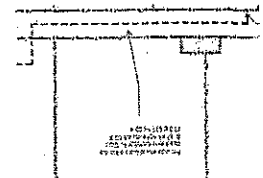
Page Label: LS-102
Author: jsumm
Color: ■

Provide the distance for the dead end
corridor to Stair A, shall not exceed 50 ft
780 CMR 1020.4



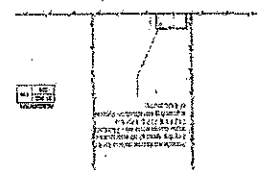
Page Label: LS-102
Author: jsumm
Color: ■

Provide the distance for the dead end
corridor to Stair B, shall not exceed 50 ft
780 CMR 1020.4



Page Label: LS-102
Author: jsumm
Color: ■

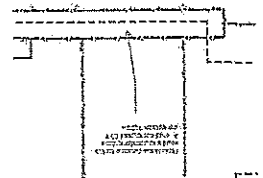
Provide additional details for the 2-hr fire
rated shaft enclosure to show compliance
with 780 CMR 713.11 & 707.5.1 for the
supporting construction (typical of 4
locations)



LS-103 (2)

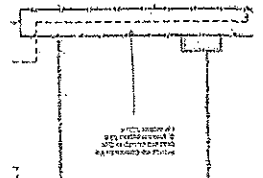
Page Label: LS-103
Author: jsumm
Color: ■

Provide the distance for the dead end
corridor to Stair A, shall not exceed 50 ft
per section 1020.4



Page Label: LS-103
Author: jsumm
Color: ■

Provide the distance for the dead end
corridor to Stair B, shall not exceed 50 ft
per section 1020.4



M-005 (1)

Page Label: M-005
Author: jsumm
Color: ■

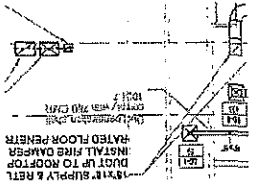
Correct reference shall be to the MA
Mechanical Code instead of Rhode Island
state code



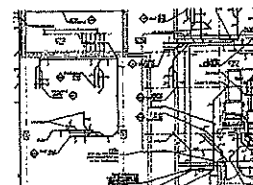
M-101 (1)

Page Label: M-101
Author: jsumm
Color: ■

Duct penetration shall comply with 780
CMR 1024.7



Page Label: P-101B
Author: jsamm
Color: ■



Penetrations into an exit passageway
shall comply with 780 CMR 1024.6

RB

INDEX TO FUNDING SOURCES,

- | | |
|---|---|
| 1 | CURRENT YEAR CAPITAL IMPROVEMENTS |
| 2 | UTILITY BUDGET/SEWER CAPITAL MAINTENANCE FUND |
| 3 | TRANSFER TO CAPITAL & NONRECURRING. |
| 4 | SHORT AND LONG TERM DEBT FINANCING |
| 5 | LOCP |
| 6 | CNR UNDESIGNATED FUND BALANCE |
| 7 | FEDERAL/STATE GRANTS |
| 8 | OTHER FUNDING |

7

FINANCE DEPARTMENT

Memo

September 26, 2022

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Bid Award – BID#22-135 Condition Assessment, Design and Contract Administration
Roof and Building "Hammond Mansion" at Eugene O'Neill Theater Center

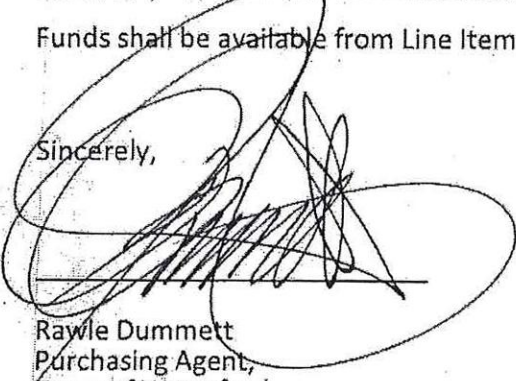
Dear Mr. Brule,

On July 22, 2022, Paul Koelle and I opened bids for the above-mentioned project with the attached results.

After careful review and consideration, the Purchasing Agent on behalf of the Public Works Department recommends the contract for this project be awarded to the lowest most qualified bidder Silver Petrucelli and Associates for \$21, 600.00 in accordance with their submission dated July 21, 2022 and the rates therein.

Funds shall be available from Line Item 31122-55893 Eugene O'Neill Roof Replacement.

Sincerely,



Rayle Dummett
Purchasing Agent,
Town of Waterford

INTER-OFFICE MEMORANDUMTOWN OF WATERFORD

To: Rawle Dummett, Purchasing Agent
From: Gary J. Schneider, Director of Public Works
Date: September 26, 2022
Re: Eugene O'Neill – Hammond Mansion



The Building Maintenance Department solicited proposals for the historical work on the Hammond Mansion at Eugene O'Neill Theater. Although the conditional analysis will be performed on the entire exterior, the work will focus on the roof and chimneys. The Town received 5 proposals. A small committee was formed to review and score the proposals. This committee consisted of Paul Koelle – Facilities Manager; Abby Piersall Director of Planning; Randall Adkins – Eugene O'Neill; John O'Neill – resident and myself.

After careful review, the Committee is recommending the Board of Selectmen award to the architectural firm of Silver Petrucelli + Associates to perform the Conditional Assessment of the Hammond Mansion at the Eugene O'Neill Memorial Theater Center Inc.

Funds are available through line item 31122-55893. The total cost for this assessment will include the initial assessment of	\$14,100
Alternate 1 – Hazardous testing & reporting	\$ 6,500
Alternate 2 – Roof cuts for haz mat testing	<u>\$ 1,000</u>
Total cost	\$21,600

Please process the paperwork so this can go before the Board of Selectman at their next regular meeting.



SILVER / PETRUCELLI + ASSOCIATES
Architects / Engineers / Interior Designers



July 21, 2022

Mr. Rawle Dummett
Purchasing Agent
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Re: Condition Assessment of the Hammond Mansion – Part B
Bid #22-135
S/P+A Project No. 22.190

Dear Mr. Dummett:

Silver / Petrucelli & Associates is pleased to submit our Fee Proposal for the Hammond Mansion Condition Assessment. Per the RFP, we have submitted fees for the assessment condition survey and recommended restoration phase of the project only.

We appreciate the opportunity to work with the Town of Waterford on this project. If we can be of further assistance, or if you should need any further information, please feel free to contact me at 203-230-9007 x206 or bsilver@silverpetrucelli.com.

Sincerely,

William R. Silver, AIA
President & Registered Historic Architect

FEE & FEE QUALIFICATIONS

Our fee for only the assessment condition survey and recommended restorations for the Hammond Mansion is \$14,100.

Add Alternate Allowances:

Hazardous Materials Testing & Report	\$6,500.
Roof Cuts for Haz Mat Testing	\$1,000.

Our fees include all customary reimbursable expenses, including in-house progress printing, review documents, in-state travel, and CAD services. We assume that the Town will make the CAD data files of the existing floor plans available to us. Any additional services that you may require during the project can be compensated on an hourly cost-plus basis, in accordance with our Standard Hourly Rates which are below. If the scope is well defined, a mutually agreeable fixed fee can be negotiated. All other terms of our agreement will be in accordance with a contract we can prepare.

We are capable of providing a wide range of additional services should you require the assistance or should the project scope be revised.

These services include:

1. Design Development, Construction Documents or Construction Administration/monitoring services.
2. Hazardous Materials Testing (see allowance above)
3. Civil (underground) engineering services.
4. Town Agency Hearings or Formal Grant Application/Approval Services

<u>Personnel</u>	<u>Hourly Rate</u>
Principal/Project Manager	\$206
Principal/Project Architect	\$191
Architect	\$153
Architectural Designer	\$128
Architectural Draftsperson	\$103
Principal M/E Engineer	\$206
Sr. Project Engineer/Manager	\$179
Project Engineer	\$137
Engineering Designer	\$123
Interior Designer	\$118
Construction Administrator/Building Official/Fire Marshal	\$133
Specification Writer	\$128
Administration	\$89

Bid#22-135 Condition Assessment, Design and Contract Administration Roof and Building-Hammond Mansion Bid Tabulation Sheet July 21 , 2022 @11:00 am		
Vendor	Part A	Part B
Thornton Tomasetti, Inc.	Submitted	Submitted
Silver Petrucelli and Associates	Submitted	Submitted
Hibbard and Rosa Architects LLC.	Submitted	Submitted
Easton Architects	Submitted	Submitted

Bid Tabulation Sheet

**Bid#22-135 Condition Assessment, Design and Contract Administration Roof and Building-Hammond Mansion
July 21 , 2022 @11:00 am - Part B opening 9/8/22 at 11:00 am**

Vendor	Part B	Bid/Pricing
Thornton Tomasetti, Inc.	Submitted	\$14,500.00 for investigation only
Silver Petrucelli and Associates	Submitted	Submitted Fees only
Hibbard and Rosa Architects LLC.	Submitted	\$45,500.00
Easton Architects	Submitted	\$77,585.00

Request for Proposal

For
Condition Assessment, Design and Contract Administration
Roof and Building Envelope for the
Mansion "Hammond Mansion" at Eugene O'Neill Theater Center
305 Great Neck Road
Waterford CT

Intent:

The Town of Waterford (the Owner) is seeking a consultant with historic preservation experience for the building known as the "Hammond Mansion" located at the Eugene O'Neill Theater Center. The project scope will include assessment of the current condition of the exterior envelope (roof, chimneys, soffits, fascia, siding, windows and doors), as well as to recommend restorations, prepare schematic designs and preliminary cost estimates, prepare construction and bid documents, and provide bid review and construction administration. The property was added to the National Register of Historic Places on September 21, 2005, for its architectural significance.

Proposal Requirements/ Format:

Proposals shall consist of two separate sections; Part A Qualifications and References and Part B, Cost Proposal. **Six (6) copies of Part A along with two (2) copies of Part B, in a separate sealed opaque envelope are to be submitted.**

Part A will be used to select consultants for interviews and final selection.

Part B, the cost element, will only be for the assessment condition survey and recommended restorations phase of the project. They will be opened by selection panel after the interview process has been completed and the consultants ranked.

The Town will negotiate with the selected consultant for the Design Development, Final Design Service, and Construction Phase services. These costs are not to be included in Part B above.

The Town will not be liable for any costs incurred by proposers in preparing their submittal or associated costs. The proposer shall furnish the Town such additional information as may reasonably be required to evaluate their proposal.

Inquiries:

The Town will conduct a pre-bid site meeting at the building, 305 Great Neck Road on June 27 at 10:00 am. It is not mandatory that a proposer attends this meeting.

Questions concerning the work requirements of this bid shall be submitted in writing to the Purchasing Agent via email at rdummett@waterfordct.org. Questions must be submitted by close of business on July 5 2022. Verbal inquiries and any subsequent verbal responses will not be binding to the Town of Waterford.

The proposals Part A Qualifications and References and Part B, Cost Proposal are due on July 14, 2022 at 11:00 a.m. in the Office of the Purchasing Agent, 15 Rope Ferry Road, Waterford CT 06385.

Proposers are reminded to check the website for updates and information at the Town of Waterford Website.

Basis of Award:

The results of Part A, will be tabulated prior to the opening of Part B. After the envelope containing Part B Cost Element is opened, total scores will be determined by adding the point received for Part A and the points received for the Part B-Cost Element. Total score will be determined by the following formula:

Part A- Score (maximum 70 points) = ((proposers score)/ (highest ranked firms Part A score)) x 70

Part B - Cost Score (maximum 30 points) = ((lowest responsible bid cost)/ (proposers submitted bid cost))
x 30

Total Score = Part A score + Part B score (maximum 100 points)

The firm with the highest Total Score will be considered the "lowest responsive and responsible" proposal and will be recommended to the Board of Selectmen for award.

The form of the contract will be the latest version of the AIA B101 as modified by the Town.

PART A: Rating Criteria

Qualifications and Experience

70 Points:

20 points - Design expertise & technical competence and experience of project personnel and sub consultants.

25 points - The firm's presentation demonstrating their creativity, capacity and capability to perform the proposed services.

25 points - Past record of performance of the Prime Consultant on similar historical renovation projects.

PART B:

Cost Element **30 Points:**

Submission Requirements

The Consultant's Proposal shall include:

- A) the ownership structure and brief history of the prime consultant, their qualifications in the conduct on similar projects, related experience (**see Minimum Qualifications below**), and resumes of key project leaders;
- B) a description of the sub-consultants on the project team, an outline of their qualifications and an overview of personnel to be directly involved in the project;
- C) A description of how the firm proposes to conduct the scope of work;
- D) The proposed completion date for the initial condition assessment findings and Schematic Design phase recognizing that time is of the essence.

Voluminous brochures describing unrelated work are discouraged.

Minimum Qualifications

To be deemed a Qualified Proposer, the selected consultant shall be led by an accomplished Architectural or AE Firm with historic preservation experience meeting the qualifications detailed in the Secretary of the Interior's Professional Qualification Standards 36 CFR Part 61, have a proven successful record of renovation and building code experience of at least 5 (five) historical buildings similar in size and scope that has been completed within the past 10 (ten) years, including project name; address; brief project scope; total project cost the Applicant was responsible for; and contact information for references.

Introduction

The Town of Waterford leases the land and several buildings to the Eugene O'Neill Memorial Theater Center Inc. One structure is known as the "Hammond Mansion" and serves generally as the administrative offices and cafeteria.

The building has experienced several roof leaks that were professionally repaired. At the time of repairs, it was observed that the roof, brick chimneys, wooden gutters and other building envelope members were in decline and need to be addressed. Currently, the roof repairs are holding. The current roof is a mixture of different roofing systems and repair methods.

Although the Condition Survey phase will be for the entire building envelop components, it is the Town's opinion that the main focus will be on the roof and chimneys, with appropriations for the other components funded in the following fiscal years.

It is the goal of the Owner to prioritize and implement work according to the findings determined during this condition survey phase. This project phase is funded through the ARPA Grant Program, therefore the deadline for expenditure of all funds, including construction, is December, 2024.

Existing Condition Survey Phase

Scope of Work

The Consultant shall perform an exterior building condition survey including the management of necessary and prudent inspections and tests of the building and immediate surrounds to evaluate the roof, brick work, soffits, fascia, windows, doors, steps and ramp conditions, and to make recommendations for their remediation, enhancement or replacement. The Consultant shall then prepare an analysis and report to outline the code deficiencies together with historic preservation measures. It is envisioned that not more than 4 night meetings will be required for Board and Commission reviews. Regular progress meetings with staff will be during normal working hours.

All proposed improvements shall meet the Guidelines for Preserving, Rehabilitating, Restoring & Reconstructing Historic Buildings administered by Connecticut's State Historic Preservation Office.

The scope shall include:

Building Envelope

Exterior masonry walls, soffits, fascia both decorative and standard
Exterior windows and doors, gutters and downspouts
Roof openings
Siding
Roofs, both pitched and flat

Plumbing

Vent stacks

HVAC

(in compliance with the recommendations of SHPO's "Preservation Brief 24: Heating, Ventilating, and Cooling Historic Buildings-Problems and Recommended Approaches"

<https://www.nps.gov/tps/how-to-preserve/briefs/24-heat-vent-cool.htm>)

Exhaust & Ventilating Systems as they pertain to the exterior wall penetrations and attachments.

Electrical Exterior attachments only

Security system
Fire Alarm system
Emergency light and power system

Miscellaneous Information

Hazardous Materials: No tests have been conducted on surfaces or materials
Architectural drawings of the building exterior could not be located.

Grants

Additionally, the Consultant shall include in the cost of this phase, at least four hours of a professionals time to assist the Owner in the preparation of Grant Applications to complete work not funded through ARPA.

Design Development and Final Design Services

Following approval by the Town of the schematic design and design development drawings, the Consultant shall make revisions to the design drawings as directed by the Town, and in response to comments from the Town Departments, Boards and Regulatory Commissions. The Consultant shall attend periodic progress meetings with the Owner during normal business hours.

The Consultant shall file for all permits with the Town that are required for the project.

The Consultant shall prepare final design drawings and specifications for the various items of work and include such details, typical sections, tables and notes to sufficiently bid the project.

Cost estimates shall be prepared by a seasoned estimator of the Consultant utilizing a blend of facilities construction costs, the latest industry cost data, and most recent experience in the marketplace. The total cost shall reflect the contractor's general conditions, overhead and profit, recommended contingency cost, and an inflationary adjustment for one year from the date of publication of the estimate.

The Consultant shall ensure that all construction documents are compliant with all applicable laws.

The Consultant shall furnish two (2) printed copies and one electronic copy of the bid-ready, final construction documents, drawings and specifications to the Town, and be available to present and review them in person with the appropriate Town Departments, Boards and Regulatory Commissions.

The Consultant shall revise the documents in response to the comments and provide two (2) sets of Contract Documents, drawings and specifications. One electronic copy of all drawings shall also be submitted for the use by the Town.

The Town will provide Waterford's standard front end contract language (boiler plate) which includes the A201 as amended.

Construction Phase Services

Bid Phase Assistance - The Consultant shall:

- Assist the Owner with developing contractor interest to obtain bids from qualified contractors,
- Participate in the pre-bid meeting(s),
- Respond to Requests for Information regarding construction bid documents, and assist in the issuance of addenda,
- Advise the Owner regarding potential issues with bidders,
- Evaluate substitutes proposed by the bidders,
- Attend scope review meetings with Owner and bidders.

Construction Phase Services (cont.)

Construction Administration

It shall be the responsibility of the Consultant to administer, monitor, and inspect the construction to ensure that the project is constructed in compliance with the plans, specifications, and other Contract Documents. The consultant shall also observe the Contractor and subcontractor work to determine the progress and quality of work, identify discrepancies to the Town, and direct the Contractor to correct such observed discrepancies.

The Consultant shall provide Construction Administration services as customarily expected and provided for in public building projects of this scope in Connecticut for the entire duration of construction, including but not limited to the items listed below herein.

All of the services specified under this phase shall be included in the lump sum fee to be negotiated and no increase will be considered for services rendered due to construction quantities less than or greater than the Consultant may have anticipated.

- Act as Town's representative and issue Town's orders to the Contractor, respond to requests for information, change orders, and Contractor's claims and act on behalf of the Town in any other dealings with the Contractor.
- Provide the support office resources and sub consultants to administer, review and respond to shop drawings, substitutions, interpretations, change orders and related requests in a thorough and timely fashion.
- Review the Contractor's submitted project schedule and respond with recommendations.
- Receive, review and distribute shop drawing submittals, track all submittals, and return review comments to the Contractor and Owner.
- Schedule and attend pre-construction meeting, progress meetings, job conferences, and related project meetings and prepare and circulate daily reports and minutes with items requiring action and by whom.
- Evaluate the Contractor or Contractor's requested substitutions and distribute recommend approval or rejection,
- Render opinions and interpret Contract Documents relative to disagreements between the Town and Contractor,
- Review the Contractor's applications for payment for conformity to work actually completed and determine if the quality of work is in accordance with the Contract Documents,
- Request, review and distribute the Contractor's as-built drawings and maintenance or shop manuals prior to final payment,
- Following inspection by the Consultant and Town, issue an appropriate Certificate of Substantial Completion, in a form suitable to the Town,
- Prepare a punch list of items yet to be completed by the Contractor, determine whether required inspections have been performed, conduct a field walk with representatives from the Building Department, Department of Public Works and others as necessary and refine the final punch list for implementation, and conduct additional site visits as necessary to review and update the punch list until work is complete,
- Conduct a final inspection, recommend final payment and issue final Notice of Acceptance of the work, in a form suitable to the Town,
- The Consultant shall also document as-built information provided by the trade contractors, providing the Town with as-built drawings for the completed Project,
- Assist the Town with respect to claims for time and/or money brought as a result of the work on this project and not caused by negligent acts or omissions of the Owner.

8a

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Waterford Recreation and Parks Commission

To: Board of Selectmen

From: Kenny Hall, Commission Chair

Re: Re-Appointment to the Waterford Recreation and Parks Commission

Date: September 29, 2022

I respectfully request to be placed on the agenda of an upcoming Board of Selectmen (BOS) meeting so that consideration be given to the following resident for re-appointed to the Waterford Recreation and Parks Commission.

Traci Santos
83 Niantic River Road
Waterford, CT 06385
Term: 9/1/22 – 8/31/25

Tracy has had an excellent record of attendance and also serves on several other committees within the town.

#11a

ARPA PROJECT UPDATE

September 30, 2022

The RTM acted on August 2, 2021 to authorize the First Selectman to use the ARPA funds at his discretion as long as "such funds will not incur additional financial obligations to the Town."

Under the direction of Netali Soto, Chief Engineer, the Utility Commission department submitted a list of planned capital projects to be funded under the American Rescue Plan Act (ARPA). The list of projects included the rehab of two pump stations: Cross Road and Old Norwich Road Pump Stations.

The two pump station projects were distributed through the town's bidding procedures. Bid proposals were \$2.3 million dollars higher than estimated/budgeted. After reviewing the proposals, James Bartelli forwarded his recommendations to the First Selectman on moving forward. It was recommended to remove the Cross Road Pump Station Rehab project from the list of projects and reallocate the funds from this project to the Old Norwich Road Pump Station Rehab. Recommendations were based on the following data:

- The Old Norwich Road Station is a station that is used to process three other stations, as well. If this station were to be shut down, it would affect four stations in total, causing major issues in town, making this project a priority over the Cross Road project.
- The Cross Road Station does not pass through and service any other pump stations.
- The stations level control system and pump control hardware was replaced this past year by in-house staff. WUC staff will continue to perform predictive maintenance to this station.

Based on the recommendation of Jim Bartelli, Director, Rob Brule has revised the ARPA project list to remove the Cross Road Pump Station Rehab project and to reallocate the funds to the Old Norwich Road Pump Station Rehab project.

The Cross Road Pump Station Rehab project will be placed back on the Utility Commission's list of planned projects that will flow through the Capital Project request during the normal budget cycle.

July 1 - September 30, 2022

1: PUBLIC HEALTH

1.2 COVID-19 Testing

Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE

JP Morgan CC (Amazon)	\$	3,500.00		\$	0.16
JP Morgan CC (Wal-Mart)	\$	899.00			
JP Morgan CC (CVS)	\$	2,537.09			
JP Morgan CC (CVS)	\$	63.75			
SUBTOTAL	\$	3,499.84	\$	\$	-

1.5 Personal Protective Equipment

		\$	1,000.00	\$	1,000.00
PPE Supplies			-		-
Wfd-1.5-01	SUBTOTAL	\$	1,000.00	\$	-

1.7 Other COVID-19 Public Health Expenses

First Responder CADlink Equipment and Software
wfd-1.7-01

Hanger 14 Solutions LLC	\$	4,200.00			
Slate Pages LLC	\$	8,395.20			
Tactical Communications	\$	4,634.50			
FIRSTNet/AT&T Mobility	\$	9,557.34			
FIRSTNet (monthly service fee)	\$	7,824.40			
	\$	2,323.00			
			\$	3,600.54	\$ 1,715.72
Central Square	\$	15,000.57			1,995.54
	\$	975.00			
Central Square	\$	5,000.00			
Best Buy	\$	3,743.36			
	\$	1,707.20			
Plus (Equipment MDM License)					
SUBTOTAL	\$	63,360.57	\$	3,600.54	\$ 3,711.26

ESD Fire RMS Software PROJECT COMPLETE

	\$	10,924.00		\$	-	
ESO Solutions			\$	7,728.95	\$	3,195.00
SUBTOTAL	\$	-	\$	7,728.95	\$	3,195.00

Wfd-1.7-03 Dispatch Upgrades **PROJECT COMPLETE**

Eaton	\$	26,663.00	\$	26,662.50	\$	-
		-		-		-
	\$	-	\$	-	\$	-
SUBTOTAL				26,662.50		-

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
July 1 - September 30, 2022**

		Encumbered		Encumbered		Paid 4/1/22		Balance
		BUDGET	thru 3/31/22	3/31/22	4/1/22 thru 9/30/22	thru 9/30/22	thru 9/30/22	Available
1.12 Mental Health Services								
Wfd-1.12-01 Human Services Coordinator		\$ 266,101.00	\$ 207,374.78	\$ 15,229.25		\$ 14,949.12	\$ 13,369.83	
	Oct 4, 2021 - January 10, 2022							
	January 11 - March 31, 2022			\$ 15,178.02				
	April 1 - June 30, 2022							
	July 1 - September 30, 2022							
SUBTOTAL		\$ 266,101.00	\$ 207,374.78	\$ 30,407.27	\$ -	\$ 14,949.12	\$ 13,369.83	\$ 28,318.95
1.14 Other COVID-19 Public Health Services								
Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE		\$ 55,479.00	\$ 55,479.00	\$ 55,478.90				\$ -
	Ledgelight Health District	\$ 55,479.00	\$ 55,478.90	\$ -				
SUBTOTAL		\$ 55,479.00	\$ 55,478.90	\$ -				
PUBLIC HEALTH SUBTOTAL		\$ 444,237.00	\$ 262,853.78	\$ 160,475.53	\$ 3,600.54	\$ 65,082.71	\$ 10,897.79	
2: NEGATIVE ECONOMIC IMPACTS								
2.32 Small Business Economic Assistance (General)								
Wfd-2.32-01 Waterford Small Business Grants		\$ 300,000.00				\$ 246.20		\$ 233,753.80
	The Day (Consulting Services Bid Advertisement)			\$ 33,000.00		\$ 5,500.00		
	Brianna Regine Visionary Consulting					\$ 11,000.00		
						\$ 11,000.00		
						\$ 5,500.00		
SUBTOTAL		\$ -	\$ -	\$ 33,000.00	\$ 33,246.20			
2.35 Aid to Tourism, Travel or Hospitality								
Wfd-2.35-01 Eugene O'Neill Theater		\$ 588,765.00				\$ 56,647.94	\$ 56,647.94	\$ 475,469.12
	Charles Pasteryak Asphalt Paving			\$ 5,000.00				
	Reele Media							
SUBTOTAL		\$ -	\$ -	\$ 56,647.94	\$ 56,647.94			
NEGATIVE ECONOMIC IMPACTS SUBTOTAL		\$ 888,765.00	\$ -	\$ -	\$ 94,647.94	\$ 89,894.14	\$ 709,222.92	

TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
July 1 - September 30, 2022

5.21 Broadband: Other Projects

Wfd-5.21-01 Broadband/Security Upgrades at Pump Stations

ePlus (security laptops maint contract)

ePlus (security laptops)

SUBTOTAL

INFRASTRUCTURE SUBTOTAL

BUDGET	Encumbered thru 3/31/22	Expended thru 3/31/22	Encumbered 4/1/22 thru 9/30/22	Paid 4/1/22 thru 9/30/22	Balance Available
--------	----------------------------	--------------------------	--------------------------------------	-----------------------------	----------------------

\$ 680,322.00	\$ 5,574.00	\$ 480.00			\$ 674,748.00
---------------	-------------	-----------	--	--	---------------

\$ 5,574.00	\$ 5,574.00	\$ -			
-------------	-------------	------	--	--	--

\$ 3,196,372.00	\$ 297,112.52	\$ 146,388.75	\$ -	\$ 153,408.44	\$ 2,880,461
-----------------	---------------	---------------	------	---------------	--------------

6: **REVENUE REPLACEMENT**

6.1 Wfd-6.1-01 Civic Triangle Park ADA Revitalization

SUBTOTAL

\$ 950,000.00	\$ -	\$ -	\$ -	\$ -	\$ 950,000.00
---------------	------	------	------	------	---------------

Wfd-6.1-02 Town GIS Updates

Tighe&Bond

\$ 37,500.00	\$ 23,901.47	\$ 1,085.00	\$ -	\$ 2,119.78	\$ -
--------------	--------------	-------------	------	-------------	------

	\$ 542.50	\$ -	\$ 1,600.00	\$ -	
	\$ 2,286.25	\$ -	\$ 3,795.00	\$ -	
		\$ 1,920.00	\$ -	\$ 250.00	

SUBTOTAL

\$ 23,901.47	\$ 3,913.75	\$ -	\$ 9,684.78		
--------------	-------------	------	-------------	--	--

Wfd-5.21-02 Cyber Security PROJECT COMPLETE

ePlus (security assessment)

ePlus (Duo Subscription)

Consolidated Computing (PURE Maintenance)

SUBTOTAL

\$ 25,168.00	\$ -	\$ -	\$ -	\$ 3,220.00	\$ -
		\$ -	\$ -	\$ 1,872.00	
			\$ -	\$ 1,608.00	
			\$ -	\$ 18,468.00	
			\$ -	\$ 25,168.00	

REVENUE REPLACEMENT SUBTOTAL

\$ 1,012,668.00	\$ 23,901.47	\$ 3,913.75	\$ -	\$ 34,852.78	\$ 950,000
-----------------	--------------	-------------	------	--------------	------------

TOTAL

\$ 5,542,042.00	\$ 583,867.77	\$ 310,778.03	\$ 98,248.48	\$ 343,238.07	\$ 5,500,581.80
-----------------	---------------	---------------	--------------	---------------	-----------------

#11p

**TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)**

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2019	BLDG MAINT	CIP	31120- 55851	ADA IMPROVEMENTS PD	87,000		ADA Police Entrance proposals received. Project to be rebid as scope of work has changed.	9/22/2022
7/1/2020	BLDG MAINT	CIP	31121- 55851	ADA IMPROVEMENTS YSB	62,061		DPW Director is reviewing needs for outside YSB for ADA improvements. Will bid work for front door and ramp improvements.	9/22/2022
7/1/2021	BLDG MAINT	CIP	31122- 57857	CIVIC TRIANGLE UPGRADES	860		First phase is dredging pond. Once dredging is completed, project will move onto other project phases.	9/22/2022
2/7/2021	BLDG MAINT	CNR	20511- 57872	ROOF & HVAC REPLACEMENT OF PUBLIC SAFETY BUILDING	186,363		Contract awarded. Work to begin week of 9/26/22.	9/22/2022
2/7/2021	BLDG MAINT	CNR	20511- 57874	RECONDITION ELEVATORS (TOWN HALL & YSB)	35		Legal reviewing contract and price increases after PO opened. Work to begin after legal review.	9/22/2022
7/1/2017	BLDG MAINT	CNR	20511- 57788	COMMUNITY CENTER HVAC CONTROL SEPARATION	49,800		Project Complete and will be closed.	9/22/2022
7/1/2022	BLDG MAINT	CIP	33123- 55905	UST REPLACEMENT (LIBRARY & PUBLIC SAFETY)	400,000		Library ready to move forward. Public Safety work to be bid in February 2023 after heating season.	9/22/2022
7/1/2022	BLDG MAINT	CIP	33123- 55904	UST REPLACEMENT (EUGENE O'NEILL)	260,000		2 parts to the project - Part 1 (tank removal - working to remove asphalt above tank so that tank can be emptied and then investigation as to if there was any spill contamination); Part 2 (tank replacement - temporary tank installed. New tank replacement to be bid in Dec 2022).	9/22/2022
7/1/2021	BLDG MAINT	CIP	31122- 55819	UNDERGROUND TANK REPLACEMENT (at Police Dept.)	181,000		Bid distributed to replace oil burner with gas. Once this part of the project is completed; a second bid will be posted for the tank replacement.	9/22/2022
7/1/2021	BLDG MAINT	CIP	31122- 55892	AC UNIT REPLACEMENT AT EMERGENCY RADIO SITES	54,000		Preparing bid with assistance of on-call engineer. Plan to distribute bid in November 2022.	9/22/2022
7/1/2021	BLDG MAINT	CIP/ARPA	31122- 55893	EUGENE O'NEILL MANSION ROOF REPLACEMENT (co-funded with Eugene O'Neill)	58,418		RFP is distributed. Received proposals for architect; being reviewed and then will be forwarded to BOS for contract award approval.	9/22/2022
7/1/2019	BLDG MAINT	CIP	31120- 55852	TOWN HALL BATHROOMS	72,910		DPW to submit request for merging this project with 31121-55852 and then request project be moved to CNR.	9/22/2022
7/1/2020	BLDG MAINT	CIP	31121- 55852	TOWN HALL BATHROOMS	25,000		DPW to submit request for merging this project with 31120-55852 and then request project be moved to CNR.	9/22/2022
8/9/2021	BLDG MAINT	CNR	20511- 57839	TOWN HALL EMERGENCY EGRESS	41,275		On hold as other projects have taken priority.	9/22/2022
7/1/2021	BLDG MAINT	CNR	20511- 57866	TOWN HALL FRONT DOOR	29,886		No proposals received from bid process. DPW Director reviewing how to move forward.	9/22/2022
7/1/2016	BLDG MAINT	CIP	31117- 55803	PARKING LOT - YOUTH SERVICES	292,800		DPW director is working on plan for project in conjunction with Police and EOC parking lots. Working on quote to pave and line entire lots.	9/22/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2017	BLDG MAINT (Priority 8)	CIP	31118- 55803	PARKING LOT - VSB & POLICE	138,320		DPW director is working on plan for project in conjunction with Police and EOC parking lots. Working on quote to pave and line entire lots.	9/22/2022
7/1/2022	BLDG MAINT/ PLANNING	CIP	33123- 55903	FISH LADDER UPGRADES	16,000		Matching funds required as part of the NFWF grant received to repair the fish ladder. Maureen Fitzgerald is working with contractor to complete work.	8/18/2022
7/1/2022	BLDG MAINT/ PLANNING	CIP	33123- 57857	CIVIC TRIANGLE UPGRADES	246,209		First phase is dredging pond. Once dredging is completed, project will move onto other project phases.	9/22/2022
7/1/2019	BOE	CNR	20560- 57841	BUS LOT OFFICE	0	150,000	Funds can be released, we have relocated the bus company to the old IT area on the high school grounds (J building)	9/22/2022
7/1/2017	BOE	CNR	20560- 57822	IT LEARNING BOARDS-END OF LIFE	15,075	438,068	Delivery of the Great Neck boards is underway and they should arrive over the next week with installation occurring in the evenings over the next 5 weeks. We are awaiting a quote for the final project at WHS which should be in tomorrow, after which a request will begin to work its way through the boards.	9/22/2022
7/1/2019	BOE	CNR	20560- 57828	QH 1-YEAR RETRO COMMISSIONING		30,000	We tossed that on the backburner and honestly I forgot about it with Covid. We'll have to start on this with the expectation of this being done over the summer.	9/22/2022
7/1/2019	BOE	CNR	20560- 57833	TENNIS COURTS		52,300	This project is morpning, we did some repairs on BOE's dime as it was an acute need. We'll be putting forward a larger dollar amount on this effort. It's a full tear and replace.	9/22/2022
7/1/2020	BOE	CNR	20560- 57842	SCHOOL SECURITY	32,175		We're working with the first selectman's office on school security, this is the final piece. Will submit a joint request for town and school security upgrades.	9/22/2022
7/1/2016	EMERGENCY MGMT	CNR	20522- 57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM		740,165	Chief of Police, Emergency Operations Manager and Fire Services Administrator working to review all town radios and needs to prepare request for appropriation.	9/22/2022
7/1/2015	FINANCE	CIP	30716- 55793	FINANCIAL SOFTWARE UPGRADE	9,692		Will be doing a server and software upgrade early November 2022 with testing through January 2023 with a "go live" date of February 2023.	9/16/2022
8/3/2022	FIRE	ARPA	23507- 54019	FIRST RESPONDER ESO FIRE RMS	13,750		Project complete and can be closed.	9/14/2022
7/1/2022	FIRE	CIP	32323- 55900	COHAZIE EMERGENCY GENERATOR	55,000		Met with vendor to review project. Will seek approval as a cooperative purchase.	9/14/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2019	FIRE	CNR	20523-57733	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	500	2,990,000	Project being discussed at RTM Ad Hoc Committee.	
7/1/2019	FIRE	CNR	20523-57751	ELECTICAL UPGRADE JORDAN	28,688		Contract awarded. Work is 60% complete. Town has inspected and approved and it is now in the hands of Eversource to complete their share of the work.	9/14/2022
7/1/2019	FIRE	CNR	20523-57836	FIRE SERVICES CARPET REPLACEMENT	-	30,000	On hold - asbestos in flooring will need larger plan to complete. Has a lower priority in relation to other projects	9/14/2022
7/1/2019	FIRE	CNR	20523-57838	FIRE SERVICES PRE EMPTION LIGHT REPAIRS	-	50,000	Project on hold per Director. New London is using our equipment to test their lights before Waterford can test and develop a plan for the project.	9/14/2022
8/3/2022	FIRE	ARPA	23507-54018	FIRST RESPONDER EQUIP/SOFTWARE	80,750		Project Completed.	8/18/2022
8/3/2022	IT	ARPA	23507-55016	Broadband/Security Upgrades at Pump Stations	680,322		We are in design discussions and project evaluations working toward a quote and statement of work.	9/20/2022
7/1/2020	IT	CNR	20547-57846	FIBER UPGRADE (Priority 1)	5,380	22,620	2nd year of 2-year program. FY22 upgrades to include Civic Triangle and surrounding area. Bids received were above approved project amount. Reviewing for steps forward.	9/20/2022
7/1/2021	IT	CNR	20547-57861	SWITCHES	20,242	2,258	Equipment ordered. Delays due to supply chains. Estimated time of delivery is December 2022.	9/20/2022
7/1/2021	IT	CNR	20547-57860	PHONE SYSTEM UPGRADE (SOFTWARE & HARDWARE) (Priority 4)	0	16,000	Equipment is at end of life and is becoming a higher priority. Working with BOE and vendors for quotes. BOE is taking lead as they have the larger portion of the project.	9/20/2022
7/1/2021	IT	CNR	20547-57847	TOWN WIDE CAMERA SYSTEM (Priority 5)	0	85,000	Requesting a bid waiver to use current vendor. Once approved, an appropriation request will be submitted to allow the project to move forward.	9/20/2022
7/1/2021	LIBRARY	CNR	57848	LIBRARY HVAC UPGRADE		1,091,200	Project is at the State Bonding Commission. Once bond is received, project will move forward.	8/17/2022
8/3/2022	PLANNING	ARPA	23507-58021	ECONOMIC ASSISTANCE TO SMALL BUSINESSES	300,000		Program announced. 2nd community event via webinar on 9/28/22; applications due 10/11/22.	9/15/2022
8/3/2022	PLANNING	ARPA	23507-55015	GIS UPDATES	37,500		Completed.	9/15/2022
4/1/2022	PLANNING	ARPA	23507-55018	CIVIC TRIANGLE	950,000		Contract awarded to Kent and Forest. Wetlands public meeting on 10/6/22; Army Corps visit on 9/21/22; awaiting permits from Wetlands committee and state of CT to begin dredging.	9/15/2022
7/1/2020	PLANNING	CNR	20511-57857	CIVIC TRIANGLE PROJECT	0		Contract awarded to Kent and Forest. Wetlands public meeting on 10/6/22; Army Corps visit on 9/21/22; awaiting permits from Wetlands committee and state of CT to begin dredging.	9/15/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2014	PLANNING	CNR	20501- 57740	COHANZIE SCHOOL REMEDIATION & DEMO	63,574		Demolition work completed. Project to be closed.	9/15/2022
7/1/2017	PLANNING	CNR	20510- 57830	THAMES RIVER MARINA DOCK	0		Project complete and can be closed.	9/15/2022
7/1/2020	PLANNING	CNR	20510- 57865	CRYSTAL MALL REDEVELOPMENT FEASIBILITY STUDY	250,000		Grant not awarded. Project to be closed.	9/15/2022
7/1/2019	PLANNING	CNR	20511- 57840	POCD	99,783		Contract awarded to consultant. Public Surveys being distributed for input to document.	9/15/2022
7/1/2019	PLANNING	CNR	20511- 57767	NEVINS COTTAGE	20,715	100,000	Need updated cost estimates to apply for next grant round in December 2022.	9/15/2022
7/1/2019	PLANNING	CNR	20541- 57328	ALEWIFE COVE		37,500	Determine matching fund sources and review grant opportunities or further CIP funding necessary to complete project. Funding availability will drive project completion. Have requested a joint project with New London and awaiting response.	9/15/2022
N/A	PLANNING	CNR	N/A	SOUTHWEST SCHOOL			Ongoing RFP process being finalized. To be a joint project between DPW & Planning.	9/15/2022
N/A	PLANNING	CNR	N/A	COHANZIE SCHOOL			RFP to be drafted and released after Southwest School RFP process is complete.	9/15/2022
7/1/2022	POLICE	CIP	32923- 55897	CELL BENCH SAFETY OVERLAY	17,100		Additional funds requested (\$2,496). Approved by the BOS on 8/16/22 and BOF on 9/7/22. Walkthrough with vendor scheduled and then work to begin.	9/14/2022
7/1/2022	POLICE	CIP	32923- 55898	DE-ESCALATION & COMMUNICATION TECHNOLOGY	22,085		Additional funds request (\$775). Approved by the BOS on 7/19/22 and approved by BOF on 7/20/22. Items ordered and received. Awaiting final invoice before closing out project.	9/14/2022
7/1/2022	POLICE	CIP	32923- 55899	ELECTRONIC CONTROL WEAPON TRANSITION	0		Items purchased. Project complete.	9/14/2022
7/1/2021	POLICE	CIP	32922- 55878	IMPOUND YARD IMPROVEMENTS	28,500		Project is under review by Chief of Police.	9/14/2022
7/1/2021	POLICE	CIP	32921- 55879	MARINE OUTBOARD MOTORS	0		Motors received. East Lyme's share of payment received. Project complete and ready to close.	9/14/2022
7/1/2019	POLICE	CIP	32920- 55859	POLICE BLDG ARCHITECTURAL PLAN	15,000		New Chief of Police has reviewed this project and has requested it be closed. Current space being reutilized without the need for an architectural plan.	9/14/2022
7/1/2019	POLICE	CIP	32920- 55846	POLICY DIRECTIVES REVAMP	0		Final draft/plans to be completed during FY23 after visits.	9/14/2022
7/1/2019	PUBLIC WORKS	CIP	33020- 55850	CROSS ROAD	2,754,000		Project 90% complete. Working to complete punch list items: manhole covers and raising fire hydrant before final invoicing and closing project.	9/22/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2020	PUBLIC WORKS	CIP	33021-55867	REMOVE UST COHANZIE FIRE	299,000		Tank removed. Some contaminated soils found. Requested additional funds (\$38,500), approved by the BOS on 8/14/22; approved by BOF on 9/7/22; awaiting RTM approval.	9/22/2022
7/1/2021	PUBLIC WORKS	CIP	33022-55889	PAVING: Section A, Area 1(P) - (Olive, Vivian Ct, Orient, Louise, Monroe)	68,332		Project complete awaiting final punch list completion.	9/22/2022
7/1/2021	PUBLIC WORKS	CIP	33022-55890	PAVING: Eversource Affected - (Milton, Dunbar & Rainbow)	215,813		Project completed.	9/22/2022
7/1/2021	PUBLIC WORKS	CIP	33022-55891	Transfer Station (Scale & Scale House)	225		Scale scheduled to arrive 10/19/22. 2-Day installation once received.	9/22/2022
7/1/2021	PUBLIC WORKS	CNR	20511-57856	JORDAN VILLAGE SIDEWALKS	80,240		Work to start week of 9/26/22 and to be completed within 30 days.	9/22/2022
7/1/2019	PUBLIC WORKS	CNR	20523-57791	JORDAN TRAFFIC LIGHT UPGRADE	-	25,000		
7/1/2019	PUBLIC WORKS	CNR	20530-55850	CROSS RD DESIGN WORK	5,481		Project complete and to be closed.	9/22/2022
7/1/2017	PUBLIC WORKS	CNR	20530-57815	RECONSTRUCTION GARDINERS WOOD RD	83,447		Project complete and to be closed.	9/22/2022
6/6/2022	PUBLIC WORKS	CNR	20530-57877	Road Resurfacing Lakes Pond Road, Burtletown Road, Daniels Avenue, Niantic River Road and Gardiner's Wood Road	980,215		Daniels Avenue, Niantic River and Gardiner's Wood paving all complete. Work to begin on remaining roads within 60 days.	9/22/2022
6/6/2022	PUBLIC WORKS	CNR	20511-57875	Temporary Oil Tank - Eugene O'Neill	1,094		Installed and will remain in use until permanent tank installed early spring 2023.	9/22/2022
6/6/2022	PUBLIC WORKS	CNR	20511-57876	Southwest School Underground Tank Removal	117,500		Tank is empty of fuel. Removal project to be bid by 9/30/22.	9/22/2022
8/3/2022	PUBLIC WORKS	ARPA	23507-58022	EUGENE O'NEILL THEATER	588,765		RFP is distributed. Received proposals for architect; being reviewed and then will be forwarded to BOS for contract award approval.	9/22/2022
7/1/2020	PUBLIC WORKS	CNR	20511-57859	EUGENE O'NEILL ROOF REPLACEMENT			RFP is distributed. Received proposals for architect; being reviewed and then will be forwarded to BOS for contract award approval.	9/22/2022
7/1/2022	PUBLIC WORKS	CIP	33023-55902	PAVING: EVERSOURCE AFFECTED 2 (Kingfisher Way, Woodlawn Ave, Sandy Hollow Drive, Mackenzie Road, Kestrel Lane)	315,951		Work to begin in Spring 2023.	9/22/2022
7/1/2022	PUBLIC WORKS	CIP	33023-55902	PAVING: SECTION A, AREA 3 (TIFFANY, SAVI, CHERRY, WILLOW, CEDAR, EAST BROOK)	325,915		Work to begin in Spring 2023.	9/22/2022
7/1/2022	PUBLIC WORKS	CIP	33023-55901	SANDY HOLLOW & SHORE ROADS CONCRETE CURB REPLACEMENT	219,300		Working on specifications to prepare bid for late fall 2022	9/22/2022
7/1/2021	PUBLIC WORKS	CIP/LoCIP	33022-55882	SIDEWALK REPLACEMENT: Norman/Concrete Panels	60,678		Design contract awarded. Partially funded as a LoCIP project. To be bid in February 2023 with job completion by June 30, 2023.	9/22/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2021	PUBLIC WORKS (Priority 7)	CIP/LoCIP	33022-55883	SIDEWALK REPLACEMENT: William Street/Concrete Sidewalk	32,732		Design contract awarded. Partially funded as a LoCIP project. To be bid in February 2023 with job completion by June 30, 2023.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 7)	CIP/LoCIP	33022-55884	SIDEWALK REPLACEMENT: Summer Street/Concrete Sidewalk	25,874		Design contract awarded. Partially funded as a LoCIP project. To be bid in February 2023 with job completion by June 30, 2023.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 7)	CIP/LoCIP	33022-55885	SIDEWALK REPLACEMENT: David Street/Concrete Sidewalk	34,114		Design contract awarded. Partially funded as a LoCIP project. To be bid in February 2023 with job completion by June 30, 2023.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 7)	CIP	33022-55886	SIDEWALK REPLACEMENT: Cross Road/Asphalt	69,800		Project added to a FY23 LOTCIP project request. If approved, these funds will not be needed. Researching grants as a possible source of funding if not approved at a LOTCIP project.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 7)	CIP	33022-55857	SIDEWALK REPLACEMENT: Rope Ferry Road (Federal Grant Funds)	304,000		Work to start week of 9/26/22 and to be completed within 30 days.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 7)	CNR	20530-57867	NIANTIC RIVER SIDEWALK PLAN		35,000	Working with on-call contractor to finalize scope of project.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 8)	CNR	20530-57868	BRIDGE ENGINEERING PLAN		35,000	Working with on-call contractor to finalize scope of project.	9/22/2022
7/1/2021	PUBLIC WORKS (Priority 8)	CNR	20530-57869	CROSS ROAD TRAFFIC SIGNAL STUDY		20,000	Was on hold pending economic development of airport property. Working with Planning Director to develop scope of work to move forward.	9/22/2022
7/1/2021	PUBLIC WORKS/ FACILITIES (Priority 6)	CNR	25011-57871	PUBLIC SAFETY BLDG HVAC		62,045	Work to be completed after building roof and tank projects are completed before moving onto building roof project.	9/22/2022
7/1/2021	PUBLIC WORKS/ PLANNING	CNR	20511-57870	MAGO POINT IMPROVEMENTS		400,000	Finalizing MOU to be forwarded to State of CT to outline design and responsibilities of state and town.	9/15/2022
7/1/2021	PUBLIC WORKS/ PLANNING	CIP	33723-55838	CHILDREN'S PLAYGROUND EQUIPMENT	40,000		CIP Funds will be joined with Contributed Gift Fund to complete project (\$50,486). Project to be completed with Civic Triangle to ensure park integrates into overall plan. Received \$10,000 Gardiner donation in FY23 and expect one more donation of \$10,000 in FY24.	9/15/2022
7/1/2021	PUBLIC WORKS/ PLANNING	CIP	33722-55896	EQUIPMENT STORAGE PLAN	21,000		Using an "on-call" contractor to review and provide concept before beginning work on specifications for bidding process.	9/15/2022
7/1/2018	REC&PARK	CIP	33719-55822	LEARY PARK IRRIGATION	47,300		An irrigation contractor has provided an updated budgetary quote of \$53,000. Plans are in hand for this project. Finance Director advised to distribute RFP for both Leary Park and Veteran's projects so that a contract and additional appropriation request can be submitted.	9/15/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

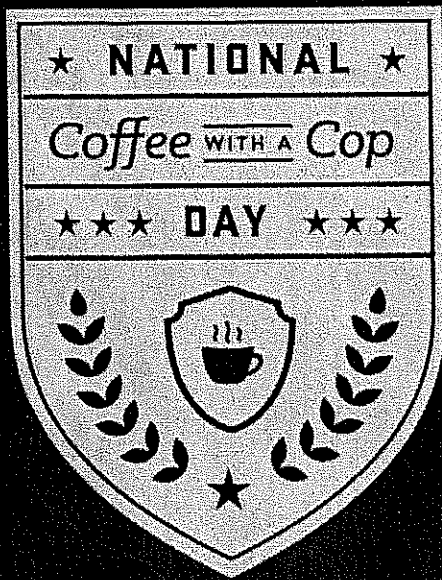
DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2018	REC&PARK	CIP	33719- 55835	VETERAN'S FIELD IRRIGATION	13,700		An irrigation contractor has provided an updated budgetary quote of \$16,000. Plans are in hand for this project. Finance Director advised to distribute RFP for both Leary Park and Veteran's projects so that a contract and additional appropriation request can be submitted.	9/15/2022
7/1/2019	REC&PARK	CIP	33720- 55854	LEARY BASKETBALL COURT REPAIRS	55,000		Director will be reviewing costs to replace with post tension concrete versus repairing current court.	9/15/2022
7/1/2019	REC&PARK	CIP	33720- 55855	TOWN HALL BASKETBALL COURT REPAIRS	16,000		Director will be reviewing costs to replace with post tension concrete versus repairing current court.	9/15/2022
7/1/2021	REC&PARK	CNR	20537- 57854	WATERFORD BEACH PARK IMPROVEMENTS (Amphitheater Plan)	0	30,000	Director has recommended to close this project. A request for a mobile unit versus a permanent structure will be submitted at a later date.	9/15/2022
	REC&PARK	CNR	20537- 57735	LEARY PARK ROAD/PARKING LOG	0	20,000	On hold. To be completed after Leary Park Irrigation Project.	9/15/2022
8/3/2022	WUC	ARPA	23507- 55011	CROSS ROAD PS UPGRADE	564,650		Bids received above approved budget. Because Old Norwich Road is priority, this Project will be removed from the ARPA list.	9/27/2022
8/3/2022	WUC	ARPA	23507- 55012	OLD NORWICH PS UPGRADE	587,650		Bids received above approved budget. Will be rebid separated from Cross Road PS Upgrade.	9/27/2022
7/1/2020	WUC	CNR	20531- 57816	OLD NORWICH/EVERGREEN & HARVEY PUMP STATION REHABS	5,438	544,000	Startup of Evergreen Station occurred on 8/30/22. Minor punch list remains. Materials have arrived for the Harvey Station and work will commence once Evergreen punch list is complete.	9/29/2022
7/1/2020	WUC	CIP	33121- 55871	EVERGREEN PUMP STATION (4TH PUMP INSTALLATION)	4,700		Pump is installed and awaiting delivery of the variable frequency drive unit; obtaining quotes to repair/replace station's main gate valve.	9/29/2022
8/3/2022	WUC	ARPA	23507- 55014	FARGO LANE WATER TOWER	1,200,000		Bid preparation continues. Expect bid to be advertised mid October 2022.	9/29/2022
7/1/2021	WUC	CIP	33122- 55870	CCTV CAMERA & LATERAL LAUNCHING SYSTEM	630		Equipment received and installed on CCTV Truck. Project complete and will be closed.	9/29/2022
8/3/2022	WUC	ARPA	23507- 55013	GORMAN-RUPP CONTROL PANELS	163,750		Work in progress. 4 (Dock Rd, Richards Grove Rd, Old Barry Rd and Quaker Hill Center) out of 9 completed. Currently working on Oil Mill Road Station. Remaining upgrades to be completed at Oswegatchie Rd, Shore Rd, Niantic River Rd and Ridgewood Ave. WUC staff performing all work.	9/29/2022
7/1/2021	WUC	CIP	33122- 55894	CONTROL PANEL RETRO-FIT (GORMAN-RUPP STATION)	30,000		Work to include replacing existing pump control panels. Project to commence upon completion of upgrades currently underway at 10 of the lift stations.	9/29/2022

TOWN OF WATERFORD
GENERAL FUND
2023 - 2027 CAPITAL IMPROVEMENT PLAN (CIP, CNR & ARPA)
FY23 QUARTERLY REPORT (July 1 through September 30)

DATE APPROVED	DEPARTMENT	SOURCE	LINE ITEM	DESCRIPTION	BALANCE APPROPRIATED OR AVAILABLE	BALANCE AVAILABLE OR DESIGNATED	COMMENTS	DATE UPDATED
7/1/2021	WUC	CIP	33122-55895	ROOF & SIDING REPLACEMENT (Bolles Court, Niantic River Rd, Waterford Village Stations)	16,840		Niantic River roof scheduled to be replaced within next 2 weeks; WUC Staff currently removed existing siding at Bolles and work began 9/26; Waterford Village roof and siding project is complete and awaiting delivery of new entry door.	9/29/2022
7/1/2022	WUC	CIP	33123-55895	ROOF & SIDING REPLACEMENT (Bolles Court, Niantic River Rd, Waterford Village Stations)	50,000		Niantic River roof scheduled to be replaced within next 2 weeks; WUC Staff currently removed existing siding at Bolles and work began 9/26; Waterford Village roof and siding project is complete and awaiting delivery of new entry door.	9/29/2022
7/1/2019	WUC	CIP	33120-55821	IN-LINE WASTEWATER SOLID GRINDERS	8,436		5 in-line sewage grinders purchased (Evergreen 2 @ Bolles, 2 @ Harvey). Evergreen unit installed and remainder to be installed by dept. staff over upcoming winter months.	9/29/2022
7/1/2022	WUC	CIP	33123-55906	NEW BILLING SOFTWARE	130,000		Staff have received demonstrations on 3 software billing package and has chosen the one that best meets the department's needs. A recommendation will be submitted for approval after consultation with IT and Finance.	9/29/2022
7/1/2014	WUC	CNR	20531-55771	HARVEY AVENUE PUMP STATION REHAB	19,422		All pumps, drives and motor control center replaced. Remaining funding to supplement funding [already approved] for the upcoming HVAC improvements at the station. Once HVAC is completed, unexpended funds will be returned.	9/29/2022
7/1/2018	WUC	CNR	20531-57685	MITIGATION & CONTROL	310,986		Continuous 1/1 mitigation program. 1/1 locations are assessed and deficiencies are located, graded and catalogued based on severity. Corrective repairs are generally conducted during the Spring.	9/29/22
7/1/2018	WUC	CNR	20531-57802	FORCE MAIN AIR RELEASE VALVES (EVALUATE AND REPLACE)		43,000	Valves being replaced with WUC operating funds. A request will be submitted to reallocate these funds to the purchase of a new by-pass pump for the main Pump Station.	9/29/2022

PUBLIC WORKS/FACILITIES PRIORITY AREAS

- 1 Underground Storage Tanks
- 2 Public Safety Facilities
- 3 Roofs
- 4 ADA
- 5 Roads
- 6 Building Renovations, General Government
- 7 Sidewalks
- 8 Misc.



**Wednesday,
Oct 5, 2022
10AM-12PM**

Starbucks

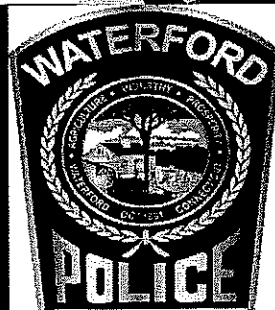
**Crystal Mall
850 Hartford TPKE
Waterford, CT**

**JOIN YOUR NEIGHBORS AND POLICE OFFICERS FOR COFFEE
AND CONVERSATION!**

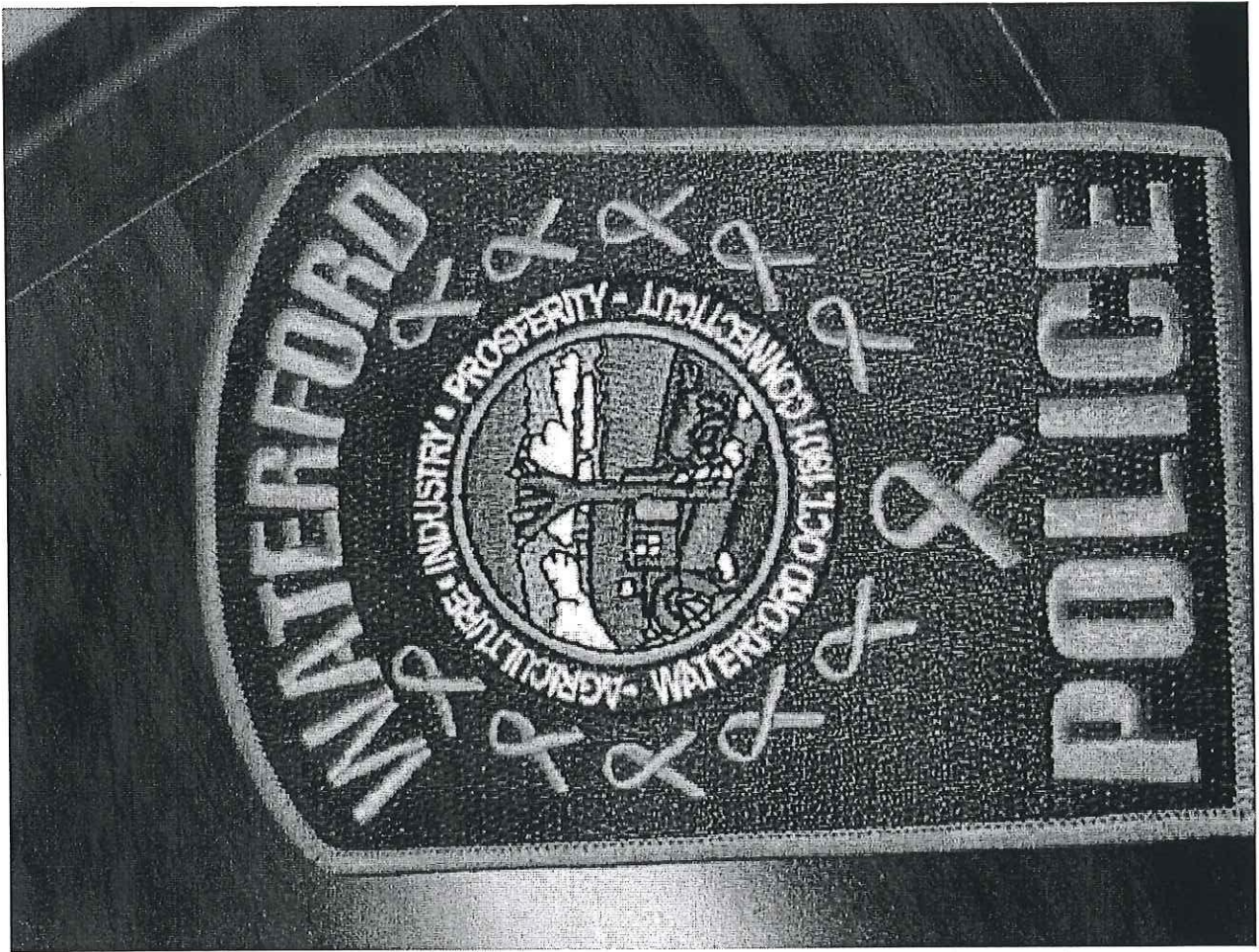
**No agenda or speeches, just a chance to ask questions
and voice concerns. Get to know your local police officers and
other first responders. Come meet
K-9 Chase & K-9 Hodges!**



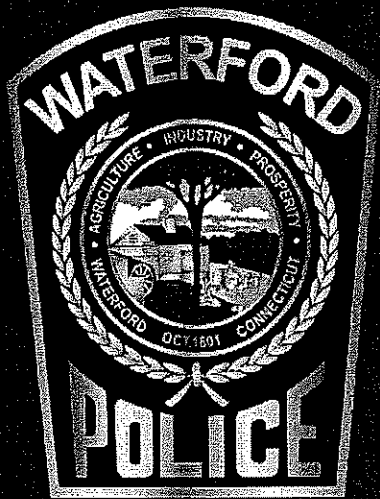
**Waterford Police Department
Town of Groton Police Department**



11d



11e
Who Will Win???

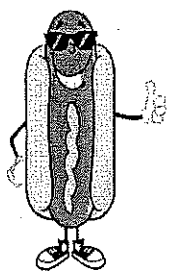


Waterford Police vs. Waterford Fire Softball Game

**Friday, October 14, 2022 starting at 4:30PM
Veteran's Memorial Park Baseball Field
(174 Boston Post RD in Waterford)**

**Come watch the Waterford First Responders compete against
each other and cheer on who you want to win!**

While watching the game, enjoy a snack from....



Mr. Hot Dog

Short Rib Cafe

#126

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
September 20, 2022
5:00 P.M.
Waterford Town Hall (Appleby Room)

Members Present: First Selectman Robert Brule, Selectwoman Elizabeth Sabilia and Selectwoman Jody Nazarchyk

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Public Comment: James Auwood

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. To Consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Senior Services and reassigned to the Police Department to dispose of the asset below:

- Asset ID: 101253-Old R5 Ford Bus

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous VOTE:3-0

4b. To Consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Fire Services, pursuant to the Board of Selectmen's action on 9.6.22, to donate the old Holmatro tools to the Cohanzie Benefit Association. In Exchange, the Cohanzie Benefit Association would donate the following to the town;

- Two Hydraulic tools, one cutter and one spreader
- Multiple hose reels
- A gas power unit

2022 SEP 27 PM 1:23
RECEIVED
TOWN CLERK
JODY NAZARCHYK

MOTION by Nazarchyk to TABLE agenda item 4b and seconded by Sabilia, until further details are obtained, VOTING IN FAVOR: unanimous VOTE:3-0

5. **Finance Department Bid Waiver-ADP Timekeeping System:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Finance Department to award the contract to ADP for purchase and implementation of the new ADP timekeeping system, in the amount of \$33,525.80. Funds would be available in line item 10147-52043 IT Services and Repairs Contracts Information.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

6. **Finance Department Cooperative Purchasing- Milling of Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Rafferty Fine Grading, Inc., in the amount of \$44,835. Funds would be available in line item 20530-57877 Resurface Roads Lakes Pond Etc.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

7. **Finance Department Cooperative Purchasing- Paving of Various Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Charles Pasteryak Inc, in the amount of \$341,875 paving for Butlertown Road and in the amount of \$169,650 for the paving of Lakes Pond Road, per state contracts. Funds would be available in line item 20530-57877 Resurface Roads, Lakes, Pond Etc.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

8. **Finance Department Cooperative Purchasing- Striping of Various Roads:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent on behalf of the Public Works Department to award the contract to Safety Marking Inc., in the amount of \$52,461.26, per CRCOG contract #725. Funds would be available in line item 10130-55010 Town Aid Roads Improvement.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

9. **Utility Commission-** To consider and act on the proposed recommendation from the utility commission on the new Waterford/East Lyme Wastewater Collection and Conveyance Agreement. This agreement memorializes the terms of wastewater conveyance from the Town of East Lyme into Waterford's collection system for the next 30 years, and forward to the RTM.

MOTION by Nazarchyk to TABLE agenda item 9 and seconded by Sabilia, until a Board of Selectmen Special Meeting is scheduled to focus solely on the new Waterford/East Lyme Wastewater Collection and Conveyance Agreement, VOTING IN FAVOR: unanimous VOTE:3-0

10. **Library:** To consider and act on the following request for an In Series Transfer from the Library Director, Chris Johnson, in the amount of \$2,125.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

11. **Fire Services:** To consider and act on a request from the Fire Services administrator, Michael Howley to eliminate outstanding accounts receivable debt for fire alarm fees (please see attached backup list of fees & Ordinance)

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

Subsidiary MOTION by Sabilia and seconded by Nazarchyk to refer the agenda item 11 to the RTM for Ordinance revocation or revision of 8.28.010 and 8.28.040, VOTING IN FAVOR: unanimous VOTE:3-0

12. **First Selectman's Office:** To consider and act on a recommendation from the First Selectman, Robert Brule, in accordance with the Connecticut General Statute 1-21, to approve the Board of Selectmen Regular Meeting dates and the Board of Selectmen Budget Dates for 2023 and submit the notification letter to the Town Clerk's office.

MOTION by Nazarchyk to TABLE agenda item 12 and seconded by Sabilia, to the Board of Selectmen Regular meeting on October 18, 2022, VOTING IN FAVOR: unanimous VOTE:3-0

13. Appointments and Resignations:

- 13a. To consider and act on the appointment of Brianna Smith (student) to the Youth & Family Services Advisory Committee for the term of 6/1/22 to 5/31/23.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

13b. To consider and act on the appointment of Jordan Dunkerly (student) to the Youth & Family Services Advisory Committee for the term of 6/1/22 to 5/31/23.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

13c. To consider and act on the appointment of Jim Gregg to the Recreation & Parks Commission for the term of 9/1/22 to 8/31/2025.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR: unanimous
VOTE:3-0

14.New Business:

14a. Hammond Fund Agreement Discussion to invite the Board of Selectmen to all future meetings as followed in the 2022 process.

15. Correspondence:

15a. James Auwood follow up email from Correspondence from 9.6.22 BOS meeting

16. Consent Agenda

16a. Tax Refund-\$36,180.62 APPROVED

16b. Meeting Minutes 9.6.22 APPROVED

17.Adjournment- was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:32pm. VOTING IN FAVOR; unanimous, VOTE:3-0

Respectfully Submitted,



Cindy Dupointe
Recording Secretary