

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

AGENDA
BOARD OF SELECTMEN
Regular Meeting
July 6, 2021
5:00 P.M.
TOWN HALL (APPLEBY ROOM)

2021 JUL -2 AM 10:18

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Public Comment:

4. Disposition of Town Property (Ordinance, Chapter 2.112.020):

4a. Disposition of (72) SCBA cylinders: To consider an act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Chief of Fire Services Michael J. Howley, for disposal of 30 SCBA cylinders, there are no asset numbers associated with SCBA cylinders.

5. Finance Department: BID AWARD #21-101 Actuary Services- To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Retirement Commission, for the Bid Award to go to Hooker & Holcombe. Funds will be made available from LI # 10116-51949 and LI # 10116-51949.

6. Finance Department: BID AWARD #21-110 Supply and Install Pump at Evergreen Station - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Utility Commission Director, Neftali Soto, for the Bid Award to go to Kovacs Construction Corp, in the amount of \$355,800.

7. Finance Department: BID AWARD #21-100 Evergreen Avenue and Harley Avenue Pump Stations HVAC Upgrades - To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Utility Commission Director, Neftali Soto, for the Bid Award to go to Electric Emergency Systems Corp, in the amount of \$484,562. Funds will be made available from LI # 20531-57816.

8. Finance Department: BID AWARD #21-108 Bond Counsel Services- To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Finance Director, Kim Allen for the Bid Award to go to Hinckley, Allen & Snyder LLP.

9. Police Department: To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

Police
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51110	Administrative Wages	\$ 473,575	\$ 5,597	8,600.00		\$ 14,157
2	10129	51420	Patrol	\$ 3,333,709	\$ 139,366		(8,600.00)	\$ 130,766
3	10129	51210	Clerical	\$ 307,282	\$ 3,465	4,000.00		\$ 7,465
4	10129	51435	Community Service Officer	\$ 140,053	\$ 30,753		(4,000.00)	\$ 26,753
5	10129	51820	Replacement Overtime	\$ 403,908.00	\$ (11,491.58)	20,000.00		\$ 8,508
8	10129	51420	Patrol	3333709	\$ 130,766.00		(20,000.00)	\$ 110,766
9								\$ -
10								\$ -
TOTAL						32,600.00	(32,600.00)	

10. Police Department: To Consider an act of the following request for an In Series Transfer from the Police Chief, Brett Mahoney.

POLICE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10129	51435	COMMUNITY SERVICES OFFICERS	\$ 140,053	\$ 30,753		(11,000)	\$ 19,753
2	10129	51830	TRAINING & EDUCATION	\$ 69,967	\$ (5,097)	11,000		\$ 5,903
3								\$ -
4								\$ -
5	10129	53090	FUELS AND LUBRICANTS	\$ 89,441.00	\$ 26,349.52		(2,200)	\$ 24,150
6	10129	53100	TIRES	\$ 10,325.00	\$ (1,463.24)	2,200		\$ 737
7								\$ -
8								\$ -
TOTAL						13,200	(13,200)	

- 11. Emergency Management:** To Consider an act of the following request for an In Series Transfer from the Emergency Management Director, Steve Sinagra.

Emergency Management
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10122	51440	Dispatch Personnel	\$ 642,931	\$ 44,398		(4,000.00)	\$ 40,398
2	10122	51110	Administration	\$ 73,600	(1,224.00)	4,000.00		\$ 2,776
3	10122	51440	Dispatch Personnel	\$ 642,931	\$ 40,398		(1,500.00)	\$ 38,898
4	10122	51810	Overtime	\$ 131,668	\$ 7,579	1,500.00		\$ 9,079
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						5,500.00	(5,500.00)	

- 12. Youth & Family Services -** To consider and act on a request from the Youth & Family Services Director, Dani Gorman, for additional appropriations for Administration in the amount of \$3,758.

- 13. Youth & Family Services -** To consider and act on a request from the Youth & Family Services Director, Dani Gorman, for additional appropriations for Clerical in the amount of \$12,720.

- 14. Youth & Family Services:** To Consider an act of the following request for an Out of Series Transfer from the Director of Youth & Family Services, Dani Gorman.

YOUTH & FAMILY SERVICES
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	51810	OVERTIME	0	758		(600)	157.76
2	10119	52100	ELECTRICITY	16,000	(2,591)	600		(1,991.32)
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						600	(600)	

15. Youth & Family Services: To Consider an act of the following request for an In Series Transfer from the Director of Youth & Family Services, Dani Gorman.

YOUTH & FAMILY SERVICES
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10119	52100	ELECTRICITY	16,000	(2,591)	3,264		\$ 673
2	10119	52030	PROFESSIONAL FEES	22,000	2,916		(2,000)	\$ 916
3	10119	52380	PROGRAMS	4,000	1,564		(1,264)	\$ 300
4								\$ -
5								\$ -
6								\$ -
7								\$ -
8								\$ -
				TOTAL		3,264	(3,264)	

16. Planning & Zoning: To Consider an act of the following request for an Out of Series Transfer from the Planning & Zoning Director, Abby Piersall.

PLANNING & ZONING
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10110	51110	ADMINISTRATION	104,097.00	2,553.20	2,779.51		5,332.71
2	10110	52030	PROFESSIONAL FEES	20,000.00	7,233.93		(2,779.51)	4,454.42
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		2,779.51	(2,779.51)	

17. Planning & Zoning: To Consider an act of the following request for an Out of Series Transfer from the Planning & Zoning Director, Abby Piersall

BUILDING
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10118	51110	ADMINISTRATION	95,976.00	779.77	4,050		4,834.21
2	10118	51810	OVERTIME	1,243.00	421.63	315		736.45
3	10118	52030	PROFESSIONAL FEES	750.00	12,488.00		(4,375)	8,112.74
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		4,375	(4,375)	

18. Assessor: To Consider an act of the following request for an Out of Series Transfer from the Town Assessor Paige Walton.

ASSESSMENT
DEPARTMENT

4TH QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52040	SERVICE CONTRACTS & REPAIR	1,580.00	(145.45)	250		104.55
2	10104	51210	CLERICAL AND TECHNICAL	58,818.00	(1,243.59)	3,080		1,756.41
3	10104	51110	ADMINISTRATION	196,788.00	6,841.87		(3,250)	3,591.87
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		3,250	(3,250)	

19. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Public Works
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	51110	Administration	\$ 315,404.00	\$ 1,304.02	9,000.00		\$ 10,304
2	10130	51510	Equipment Maintenance	\$ 345,771.00	\$ 87,544.89		(21,000.00)	\$ 108,545
3	10130	51530	Refuse Collection	\$ 292,464	\$ (13,631)	30,000.00		\$ 16,169
4	10130	51520	Highway Maintenance	\$ 984,189.00	\$ 83,355.58		(30,000.00)	\$ 113,356
5	10130	51810	Overtime	\$ 52,000	\$ (6,092)	12,000.00		\$ 3,908
6								
								\$ -
								\$ -
TOTAL						51,000.00	(\$1,000.00)	

20. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Public Works
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	52040	Service Contracts & Repairs	\$ 58,600	\$ (1,196)	\$ 3,000		\$ 1,804
2	10130	52030	Professional Fees	\$ 80,000	\$ 2,492		\$ (2,000)	\$ 4,492
3	10130	52500	Options & Right of Ways	\$ 1,000	\$ 1,000		\$ (1,000)	\$ 2,000
4	10130	52100	Electricity	\$ 25,400	\$ (3,854)	\$ 5,000		\$ 1,146
5	10130	52090	Fuel Oil	\$ 41,100	\$ 7,598		\$ (5,000)	\$ 12,598
								\$ -
								\$ -
								\$ -
TOTAL						\$ 8,000	\$ (8,000)	

21. Public Works: To Consider an act of the following request for an In Series Transfer from the Director of Public Works, Gary Schneider.

Building Maintenance
DEPARTMENT

Fourth Quarter Transfers

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10111	62100	Electricity	\$ 60,000.00	\$ (538.01)	5,000.00		\$ 4,462
2	10111	52040	Service Contracts & Repairs	\$ 61,357.00	\$ 11,356.00		5,000.00	\$ 6,356
3	10111	52110	Water	\$ 1,600	\$ (106.28)	600.00		\$ 494
4	10111	52010	Advertising	\$ 1,020.00	\$ 777.00		600.00	\$ 177
5	10111	52120	Sewer	\$ 2,800	\$ 489.10	800.00		\$ 1,269
6	10111	52040	Service Contracts & Repairs	\$ 61,357	\$ 6,356		800.00	\$ 5,556
								\$ -
								\$ -
TOTAL						6,400.00	6,400.00	

22. Public Works: To Consider an act of the following request for an Out of Series Transfer from the Director of Public Works, Gary Schneider.

Building Maintenance
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10111	55030	Public Improvements	27,000.00	(11.66)	12.00		0.34
2	10111	53020	Other Supplies	10,000.00	1,233.78		12.00	1,245.78
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						12.00	12.00	

23. Assessor: To Consider an act of the following request for an Out of Series Transfer from the Assessor's Office.

ASSESSOR
DEPARTMENT

4th QUARTER

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52030	PROFESSIONAL FEES	0	0	1,100		1,100.00
2	10104	5110	ADMINISTRATION	196,788	1,292		(1,100)	191.91
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
TOTAL						1,100	(1,100)	

24. Senior Services: To Consider an act of the following request for an In Series Transfer from the Director of Senior Services, Lisa Cappuccio.

SENIOR SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10135	52100	ELECTRICITY	\$ 30,876	\$ 11,793		\$ 1,001	\$ 12,794
2	10135	52090	HEATING FUEL	\$ 8,308	\$ 198	\$ 1,001		\$ 1,199
3	10135	53060	FUEL & LUBRICANTS	\$ 8,970	\$ 6,963		\$ 2,000	\$ 8,963
4	10135	53070	AUTO REPAIRS	\$ 3,024	\$ 125	\$ 2,000		\$ 2,125
5								\$ -
8								\$ -
9								\$ -
10								\$ -
TOTAL						\$ 3,001	\$ 3,001	

25. Town Clerk: To Consider an act of the following request for an Out of Series Transfer from the Town Clerk, Dave Campo.

Town Clerk
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10100	53280	Election Materials	\$ 1,400	\$ 1,400		1,400.00	\$ -
2	10100	52510	Rental of Equipment	\$ 25,000	\$ 124	1,400.00		\$ 1,534
3								\$ -
4								
5								\$ -
6								
7								\$ -
8								\$ -
TOTAL						1,400.00	1,400.00	

26. Town Clerk: To Consider an act of the following request for an Out of Series Transfer from the Town Clerk, Dave Campo.

Town Clerk

DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10109	52510	Rental of Equipment			336.00		\$ 336
2								\$ -
3	10109	51110	Administration			1,553.00		\$ 1,553
4								\$ -
5	10109	51210	Clerical & Technical			2,135.00		\$ 2,135
TOTAL						4,024.00	0.00	

27. Recreation & Parks: To Consider an act of the following request for an In Series Transfer from the Director of Recreation & Parks, Brian Flaherty.

Recreation & Parks
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	Current Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	Revised Budget Amount
1	10137	53080	Maintenance of Vehicles	\$ 20,750	\$ 1,500		\$ 22,250
2	10137	53090	Fuels & Lubricants	\$ 20,195		\$ 1,500	\$ 18,695
3							\$ -
4							\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -

28. Finance Department: To Consider an act of the following request for an Inter Department Transfer from the Finance Director, Kim Allen.

FINANCE/YOUTH & FAMILY SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10207	51210	CLERICAL AND TECHNICAL	188,150.00	(2,408.28)		(3,304)	(5,712.60)
2	10107	51920	FICA	39,150.00	3,746.11		(253)	3,493.83
3								0.00
4	10119	51210	CLERICAL AND TECHNICAL	42,339.00	(8,061.05)	3,304		(4,756.73)
5	10119	51920	FICA	14,052.00	1,042.72	253		3,295.50
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
TOTAL						3,557	(3,557)	0.00

29. Finance Department: To Consider an act of the following request for an Out of Series Transfer from the Finance Director, Kim Allen.

FINANCE
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10107	51210	CLERICAL AND TECHNICAL	188,150	1,458	6,555		8,013.00
2	10107	52030	PROFESSIONAL FEES	68,820	20,440		(6,555)	13,885.44
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		6,555	(6,555)	

30. First Selectman: To Consider an act of the following request for an Out of Series Transfer from the First Selectman, Rob Brule.

First Selectman
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10101	53020	Other Supplies	150.00	480.38		630.38
2	10119	52030	Professional Fees	3,680.00		480.38	3,199.68
3							
4							
5							
6							
7							
8							
9							
10							
				TOTAL	480.38	480.38	

31. Youth & Family Services - To consider and act on a request from Dani Gorman, Youth & Family Services Director, for additional appropriations for Administration in the amount of \$3,758.

32. Youth & Family Services - To consider and act on a request from Dani Gorman, Youth & Family Services Director, for additional appropriations for Clerical in the amount of \$12,720.

33. Appointments and Resignations:

34. To consider an act on the recommendation to reappoint Rob Brule (R) to the Retirement Commission, to fill the term 6/30/20-6/29/23.

35. Correspondence:

36. New Business:

37. Consent Agenda:

37a. Tax Refund-

37b. Meeting Minutes June 16, 2021

37c. Meeting Minutes June 24, 2021

38. Adjournment