

FINANCE DEPARTMENT

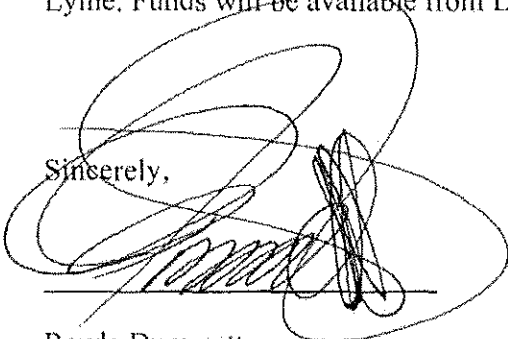
Memo

To: The Board of Selectmen
From: Rawle Dummett
CC: Kim Allen
Date: September 24, 2021
Re: Bid Award – Bid#22-102 Supply and Install Yamaha Outboard Motors

Dear Mr. Brule,

Proposals for the above mentioned bid were opened on September 16th, 2021 at 10:00 with the attached results. After careful analysis of the submissions, it is recommended that Boats Incorporated, the lowest qualified bidder, be awarded the contract to complete this project in the amount of \$52,750.00, half of which will be funded by the Town of East Lyme. Funds will be available from Line Item 32922-55879 Marine Outboard Motors.

Sincerely,



Rawle Dummett
Purchasing Agent,
Town of Waterford



**WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819**



**Brett Mahoney
Chief of Police**

**(860) 442-9451 TEL
bmahoney@waterfordct.org**

09/24/2021

First Selectman Brule -

The Town of Waterford requested a bid proposal from various companies for replacement boat motors for the regional police boat. The Purchasing agent put the bid out and received two responses.

I request the Town award the bid to Boats Acquisition Company LLC (DBA Boats Inc) as they are the lowest bidder, and are a reputable local company.

Thank you for your consideration in this matter, and as always, should you have any questions, please contact me.

Brett Mahoney
Chief of Police
Waterford Police Department

Cc: Rawle Dummett, Purchasing Agent
Michael Firmin: WPD Marine Patrol

BID TABULATION
BID#22-102 Supply and Install Yamaha Outboard Motors

DESCRIPTION	VENDOR		VENDOR
	BOATS INCORPORATED		CROCKER'S BOATYARD
	Quantity	PRICE	PRICE
Yamaha Outboard Engine, Commercial Operational Grade, F300UCA Quotes to include: SDS Stainless Steel Propellers(if needed), stainless Steel Fuel/Water Separator Assemblies, Power Purge Steering, miscellaneous	1	\$25,959.00	\$28,485.65
Rigging Hardware		\$1,070.00	Included
Yamaha Outboard Engine, Commercial Operational Grade, LF300UCA Quotes to include: SDS Stainless Steel Propellers(if needed), stainless Steel Fuel/Water Separator Assemblies, Power Purge Steering, miscellaneous	1	\$26,656.00	\$28,485.65
Rigging Hardware		\$1,070.00	Included
Less Trade in Value of Existing motors		\$5,000.00	\$1,000.00
Total Cost of Items		\$49,755.00	\$55,971.30
Labor to include removal and installation of motors		\$2,995.00	\$3,200.00
BID TOTAL		\$52,750.00	\$59,171.30

**BID TITLE: SUPPLY AND INSTALL
OUTBOARD MOTOR**

**BID END DATE: SEPTEMBER 16,
2021 10:00 AM EDT**



**BID CONTACT: RAWLE DUMMETT
PURCHASING AGENT
TOWN OF WATERFORD
RDUMMETT@WATERFORDCT.ORG
860-444-5842**

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Town of Waterford
Board of Selectmen
Request for Proposals
Supply and Install Yamaha Outboard Motors
Bid #22-102

The Town of Waterford will accept sealed Proposals to **Supply and Install Yamaha Outboard Motors**, until **10:00 A.M. on Thursday September 16th, 2021**, where they will be opened publicly and read aloud in the Louise Appleby Room, 15 Rope Ferry Road Waterford CT.06385. **A mandatory site inspection will be conducted on Monday September 6, 2021 beneath the Niantic River Bridge, Niantic CT.** Bid documents and all information regarding this Proposal can be obtained by visiting the town website, <https://www.waterfordct.org/purchasing>. Bidders are advised to register for emails and alerts to receive automatic notifications. Any questions regarding this proposal are to be directed to the Purchasing Agent at rdummett@waterfordct.org. The Board of Selectmen reserves the right to reject any or all proposals, in whole or in part, and to waive any informality in any bid when such action is deemed in the best interest of the Town; their decision is final.

Rawle Dummett
Purchasing Agent
Town of Waterford

TOWN OF WATERFORD

INFORMATION AND GENERAL REQUIREMENTS TO BIDDERS

1. Sealed Proposals **(ONE ORIGINAL & TWO copies)** as detailed in the RFP will be received at the Office of the Purchasing Agent, Town Hall, 15 Rope Ferry Rd Waterford, Connecticut 06385. At the designated time of opening, they will be opened, read, recorded and placed on file. **Proposals may be mailed or hand-delivered and received by the specified time. Packets received after designated time will not be accepted.**
2. **The envelope enclosing your Proposal should be clearly marked on its front by Proposal number, time of Proposal opening and date.**
3. Whenever it is deemed to be in the best interest of the Town, the Board of Selectmen shall have the right to accept or reject any Proposal, or any part of any Proposal, when such action is deemed to be in the best interest of the Town of Waterford.
4. The award will be on the basis of qualified, lowest, responsible Bidder to meet specifications unless otherwise specified.
5. Proposals will be carefully evaluated as to conformance with stated specifications.
6. Specifications must be submitted complete in every detail, and when requested, samples shall be provided. **If a Proposal involves any exception from stated specifications, they must be clearly noted as exceptions, underlined, and attached to the Proposal.**
7. The Proposal Documents contain the provisions required for the requested item. Information obtained from an officer, agent, or employee of the Town or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him/her from fulfilling any of the conditions of the Proposal.

8. **If required**, each bidder is held responsible for the examination and/or to have acquainted themselves with any conditions at the job site which would affect their work before submitting a Proposal. Failure to meet these criteria shall not relieve the Bidder of the responsibility of completing the Proposal without extra cost to the Town of Waterford. Any Proposal may be withdrawn prior to the above scheduled time for the opening of Proposals or authorized postponement thereof. Any Proposal received after the time and date specified shall not be considered. No bidder may withdraw a Proposal within ninety (90) days after the actual date of the opening thereof. Should there be reasons why a Proposal cannot be awarded within the specified period; the time may be extended by mutual agreement between the Town and the bidder.
9. The bidder agrees and warrants that in the submission of this sealed bid, they will uphold the Town of Waterford's commitment to following Connecticut State and Federal law ensuring full compliance with Title VI of the Civil Rights Act of 1964 which affirms that no person or group of persons is excluded from participation, denied benefits, or otherwise subjected to discrimination or permits discrimination under any program or activity or any service rendered to the public, on the grounds of race, color, creed, religion, national origin, sex, age or disability. Unless it is shown by such bidder that such disability prevents performance of that which must be done to successfully fulfill the terms of this sealed bid or in any manner which is prohibited by the laws of the United States or the State of Connecticut. The bidder further agrees to provide the Connecticut Commission on Human Rights and Opportunities with such information requested by the Commission concerning the employment practices and procedures of the bidder. An Affirmative Action Statement will be required by the successful bidder.
10. Bidder agrees to comply with all of the latest Federal and State Safety Standards and Regulations and certifies that all work required in this Proposal will conform to and comply with said standards and regulations. Bidder further agrees to indemnify and hold harmless the Town for all damages assessed against the Town as a result of Bidder's failure to comply with said standards and/or regulations.
11. The Town of Waterford is exempt from Excise, Transportation and Sales taxes imposed by the Federal Government and/or State of Connecticut. Such taxes must not be included in proposal prices. Exemption certificates will be provided upon request.

12. Each bid must be accompanied by a bid bond payable to the Town for five percent (5%) of the total amount of the bid. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a bid bond. The Town of Waterford will not be liable for the accrual of any interest on any certified check submitted.
13. **When applicable** 100% Performance and Payment bonds are required of the successful bidder. This bond shall cover all aspects of the specification and shall be delivered to the Purchasing Agent prior to the issuance of a purchase order. This submission must be received within five days of contract award. Bonds must meet the following requirements: Corporation - must be signed by an official of the corporation above their official title and the corporate seal must be affixed over the signature; Firm or Partnership - must be signed by all the partners and indicate they are "doing business as"; Individual - must be signed by the owner and indicated as "Owner". The surety company executing the bond or countersigning must be licensed in Connecticut and an official of the surety company must sign the bond with the corporate seal affixed over their signature. Signatures of two witnesses for both the principal and the surety must appear on the bond. Power of attorney for the official signing the bond for the surety company must be submitted with the bond. The Performance and Payment Bonds will be returned upon completion and acceptance of the job.
14. By submitting a proposal, Vendors/Bidders certify that the proposal is made independently and without collusion, agreement, understanding, or planned course of action with any other Vendor/Bidder and that the contents of the proposal shall not be disclosed to anyone other than their employees, agents, or sureties prior to the official opening. Non-Collusion Statement to be filled out.
15. **IF APPLICABLE** the Bidder, when applicable, agrees to pay its labor force **Prevalling Wage Rates and to comply with all Laws, Regulations and Ordinances regarding these wage rates and the recording of them set forth by the Connecticut Department of Labor. See Schedule in bid packet.**
16. Vendors shall observe and comply with all Federal, State and local laws, ordinances and regulations. Vendors shall indemnify and save harmless the Town, all of its officers, agents and servants against any claim or liability arising

SECTION 1 – INTRODUCTION AND INFORMATION

1.1 Purpose

The Town of Waterford, Connecticut (Town) is seeking qualified, experienced and licensed firm(s) to **Supply and Install Yamaha Outboard Motors** accordance with the terms, conditions, and specifications contained in this Proposal (RFP).

1.2 Submission Deadline

Sealed proposals shall be delivered during the Town's normal business hours in a sealed envelope and addressed to the Town of Waterford 15 Rope Ferry RD Waterford, CT 06385 ATTN: Purchasing Agent (Town Hall) no later than the date and time specified, at which time and place the proposals will be publicly opened and the names of the firms will be read. After the deadline, proposals will not be accepted. Firms are responsible for making certain that their proposal is received at the location specified by the due date and time. The Town of Waterford is not responsible for delays caused by any mail, package or courier service, including the U.S. mail, or caused by any other occurrence or condition. The Town's normal business hours are Monday through Friday, 8:00 a.m. through 4:00 p.m. excluding holidays observed by the Town.

1.3 Point of Contact

All information concerning procedures and technical specifications pertaining to this solicitation should be directed to, Purchasing Agent Rawle Dummett at (860)440-5842 or email at rdummett@waterfordct.org. Clarifications will be answered by addendum which will be posted to the Town's Website at <http://www.waterfordct.org/depts/finance/purchasing.htm>. Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule.

No part of your proposal can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Contractor has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal must be submitted in accordance with all specifications contained in this solicitation.

END OF SECTION

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 General Conditions

RFP General Conditions are included and made a part of this RFP.

2.2 Changes and Interpretations

It is the sole responsibility of each firm to notify the Buyer utilizing the question / answer during the pre-proposal conference and/or site visit and request modification or clarification of any ambiguity, conflict, discrepancy, omission or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Question and Answer (Q & A) Deadline. Requests received after this date may not be addressed.

2.3 Changes and Alterations

Consultant may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the Proposal deadline.

2.4 Proposer's Costs

The Town shall not be liable for any costs incurred by proposers in responding to this RFP.

2.5 Pricing/Delivery

All pricing should be identified within the contractor's bid. Failure to identify pricing and provide costs as requested in this RFP may deem your proposal non-responsive.

Contractor must quote a firm, fixed price for all services stated in the RFP. All costs including travel shall be included in your proposal. The Town shall not

accept any additional costs including any travel associated with coming to the Town of Waterford.

Prices proposed shall be valid for at least Sixty (60) days from time of RFP opening unless otherwise extended and agreed upon by the Town and proposer.

2.6 Invoices/Payment

The Town will accept invoices when work has been completed. Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice. Payment will be made within forty-five (45) days after receipt of an invoice acceptable to the Town. If at any time during the contract, the Town shall not approve or accept the Contractor's work product, and agreement cannot be reached between the Town and the Contractor to resolve the problem to the Town's satisfaction, the Town shall negotiate with the Contractor on a payment for the work completed and usable to the Town.

2.7 Mistakes

The consultant shall examine this RFP carefully. The submission of a Proposal shall be prima facie evidence that the consultant has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the consultant from liability and obligations under the Contract.

2.8 Acceptance of Proposals / Minor Irregularities

- 2.8.1** The Town reserves the right to accept or reject any or all proposals, part of proposals, and to waive minor irregularities or variances to specifications contained in proposals, which do not make the proposal conditional in nature and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a respondent an advantage or benefit not enjoyed by other respondents, does not adversely affect the interests of other firms or, does not affect the fundamental fairness of the solicitation process. The Town also reserves the right to reissue a Proposal

2.8.2 The Town reserves the right to disqualify Consultant during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Consultant.

END OF SECTION

TOWN OF WATERFORD

32922-55879

Bid Submission Form

BID SUBMISSION FORM			
DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
<u>Yamaha Outboard Engine, Commercial Operational Grade, F300UCA</u>	1	\$25,959	\$25,959
<u>Quotes to include: SDS Stainless Steel Propellers(if needed), stainless Steel</u>			
<u>Fuel/Water Separator Assemblies, Power Purge Steering, miscellaneous</u>			
<u>Rigging hardware</u>		\$1,070	\$1,070
<u>Yamaha Outboard Engine, Commercial Operational Grade, LF300UCA</u>	1	\$26,656	\$26,656
<u>Quotes to include: SDS Stainless Steel Propellers(if needed), stainless Steel</u>			
<u>Fuel/Water Separator Assemblies, Power Purge Steering, miscellaneous</u>			
<u>Rigging hardware</u>		\$1,070	\$1,070
<u>Less Trade in Value of Existing motors</u>	\$ -5,000		-\$5,000
TOTAL COST OF ITEMS			
<u>Labor to include removal and installation of motors</u>	\$ 2,995		\$2,995
BID TOTAL	\$ 52,750		\$52,750

The new engine is to be installed on a 2012 28' Sea Ark. Remove existing equipment and install new equipment. Boat is available for vendor viewing under the Niantic River Bridge, Waterford, Connecticut.

Total \$ 52,750

Total in Words FIFTY TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS

CONTINGENCIES

(A)- Based on latest availability from YAMAHA Motors (As of 9/1/21), expected delivery to Boats Incorporated from YAMAHA will most likely be June of 2022.

(B)- Trade Value of existing engines assumes the port engine lower unit to be repaired when new part arrives and that repair is separate from this estimate.

Contract Award

The Town reserves the right to award a contract to that Consultant who is best lowest qualified bidder, and will best serve the interest of the Town. The Town reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The Town also reserves the right to waive minor irregularities or variations of the submittal requirements and RFP process. Lead Time will also be taken into consideration for award.

Lead times will also be considered as a criterion for bid award.

END OF SECTION

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

PROPOSAL FORM

Supply and Install Fire Boat Electronics

PROPOSAL BID #22-102

BOATS ACQUISITION COMPANY LLC (DBA BOATS INC.) 133 MAIN STREET, NIAHTIC CT 06351

VENDOR NAME AND ADDRESS

SCOTT LEAHY, PRINCIPAL

PRINTED NAME AND TITLE OF VENDOR'S AGENT

PHONE: 860-739-6251, FAX: 860-739-3394, SCOTTEBOATSINC.COM

PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

The above named vendor hereby submits its proposal.

SCOTT LEAHYPRINCIPAL

Name

Position

INSURANCE REQUIREMENTS - Within five days of contract award, the awarded vendor shall provide a Certificate of Insurance in accordance with the following requirements:

Contractor/Vendor will agree to maintain in force at all times during which work/services are to be performed, the following minimum limits of insurance coverage. Coverage will include the bidder and all of its agents, employees and sub-contractors and other providers of services and shall name the **Town of Waterford, its employees and agents as an Additional Insured** on a primary and non-contributory basis to all policies, except Workers Compensation. **All policies shall also include a Waiver of Subrogation.** The insurance company(ies) must be licensed with the State of Connecticut and have a Financial Strength Rating of "A-" or higher and a Financial Size Rating of VIII or higher from A.M. Best Company.

		Minimum Limits
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability	Combined Single Limit Each Accident	\$1,000,000
Umbrella (Excess Liability)	Each Occurrence	\$2,000,000
	Aggregate	\$2,000,000
Workers' Compensation & Employers' Liability	Work Comp	Statutory Limits
	EL Each Accident	\$1,000,000
	EL Disease Each Employee	\$1,000,000
	EL Disease Policy Limit	\$1,000,000

A Certificates of Insurance documenting the coverage listed above must be presented to The Town of Waterford prior to the commencing of any work/service. The Contractor/Vendor also agrees to provide replacement and/or renewal certificates at least 30 days prior to the expiration of each policy.

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years following the completion date of the work/service. If the claims-made policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for two (2) years from the completion date.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**TOWN OF WATERFORD
NON-COLLUSION STATEMENT**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid."

We understand that this proposal must be signed by an authorized agent of our company to constitute a valid proposal.

Date:

9/1/21

Name of Company:

BOATS ACQUISITION COMPANY LLC, (DBA BOATS INC.)

Name and Title of Agent:

SCOTT LEAHY, PRINCIPAL

By (SIGNATURE):

Scott Leahy

Address:

130 MAIN STREET, NIAHTIC, CT 06357

Telephone Number:

860-739-6251

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT ACTIVITIES

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Employment Opportunity/Affirmative Action Program for your company.

SCOTT LEAHY 133 MAIN STREET, NIAANTIC CT 06357

If your company does not have a written affirmative action plan, please estimate the number of vacancies during the next 12 months, and indicate the numerical or percentage goals you have set for the employment of minority people and females to make your labor force reflective of the labor market in which you operate.

WE DO NOT EXPECT ANY VACANCIES DURING THE NEXT 12 MONTHS

The vendor/bidder understands that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered for contract with the Town of Waterford. The vendor /bidder also understands that the Affirmative Action statements will become part of any

contract, and that breach of such statements will constitute a breach of the contract subject to such remedies as provided by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries above are true, complete, and correct to the best of my knowledge and belief.

9/1/21

Date

Seth Leary

Signature

PRINCIPAL

Title

Subscribed and sworn to before me at 133 Main St. Niantic, Connecticut, this 1st

Day of September 2021

Tamara L. Stiephaudt
TAMARA L. STIEPHAUDT
NOTARY PUBLIC
MY COMMISSION EXPIRES SEP. 30, 2022

AFFIRMATIVE ACTION STATEMENT

NOTE: IF YOUR COMPANY HAS LESS THAN 10 EMPLOYEES, OR HAS COMPLETED THIS SAME FORM WITHIN 1 YEAR, YOU MAY DISREGARD THE FOLLOWING EQUAL EMPLOYMENT/AFFIRMATIVE ACTION SECTION, EXCEPT AS NOTED.

- OR: (1) The number of employees 25
- (2) Completed this form within one year _____ Yes ☒ No

FOR SEALED BIDS: If your company has completed this form within one year Please forward a photocopy of the initial form with your bid. If significant Changes have taken place within the past year, please update the information on this form.

REQUIREMENT – Any vendor/bidder seeking to do business with the Town of Waterford must, upon request, supply the Town and/or the Waterford Human Resources with any information concerning the Affirmative Action/Equal Employment practices of the vendor/bidder, which the Town and/or Commission deems necessary in fulfilling its charge. Failure to supply such information, when requested, will result in the termination of any further transactions between the vendor/bidder and the Town of Waterford.

COMPANY NAME AND ADDRESS

BOATS INCORPORATED, 133 MAIN STREET, NIAANTIC, CT 06357

TYPE OF BUSINESSMARINE DEALERSHIPTYPE OF ORGANIZATION✓ LLCCorporation Partnership Individual

If unit filing this application is not the above-named company, give the name, address, and telephone number of reporting unit. (Branch, agent, representative).

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-
0553
www.waterfordct.org

September 20th 2021

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry
Road Waterford,
CT 06385

Re: Bid Reject – Bid#22-101 Preventative Maintenance for Town Generators

Dear Mr. Brule:

Submissions for the above mentioned bid were opened on September 7, with the attached results. However, due to the lack of competitive bids, I respectfully seek the Board's approval to have the lone bid rejected, as a way forward is determined.

Sincerely

Rawle Dummett
Purchasing Agent,
Town of Waterford

Bid#22-101 Bid Tabulation Sheet Town-Wide Generator Preventative Maintenance

[illegible]

Tri-State Generator Company LLC.

[illegible]

FINANCE DEPARTMENT

Memo

September 20, 2021

Mr. Rob Brule
First Selectman
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

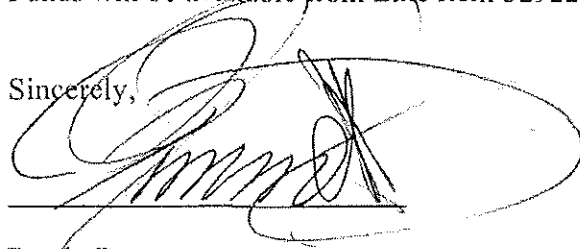
Re: Selex ES License Plate Reader

Dear Mr. Brule:

In keeping with Section 3.08.010 of the Purchasing Ordinance- Cooperative Purchasing, the Purchasing Department, on behalf the Police Department, after due diligence and careful consideration, is respectfully seeking the Board's approval to Award the contract for the supply of the above mentioned items to Selex ES Inc. in the amount of \$27,120.00. This vendor is contracted to provide these items under the GSA Contract GS-07F-0004Y.

Funds will be available from Line Item 32922-55880 License Plate Readers.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rawle Dummett', is written over a horizontal line. The signature is stylized with large loops and a prominent 'X' at the end.

Rawle Dummett
Purchasing Agent,
Town of Waterford



Brett Mahoney
Chief of Police

**WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819**



(860) 442-9451 TEL
bmahoney@waterfordct.org

08/23/2021

First Selectman Brule -

I seek a bid waiver for the "Selex ES" License Plate Reader (LPR) purchase as requested through the Town of Waterford Police Department's Capital Request for this fiscal year. This Capital request was proposed and approved through the Board of Selectmen, Board of Finance, and the Representative Town Meeting. I have contacted the Purchasing Agent, Rawle Dummett, as well as the Town Attorney, Rob Avena regarding this matter.

I request a bid waiver for Selex ES for this project for the following reasons;

- Our officers, dispatchers, support staff and others have utilized Selex Technology (formerly known as ELSAG) since 2009.
- Our current system is tied in to the overall state system located in Ridgefield, Connecticut. To switch to another would require quite a bit of work and training for all personnel and work from IT staff.
- There are no other vendors or re-sellers of "Selex ES" technology.
- Selex ES is contracted under GSA contract schedule.

Thank you for your consideration in this matter, and as always, should you have any questions, please contact me.

Brett Mahoney
Chief of Police
Waterford Police Department



Selex ES, Inc
 Elsag ALPR/ANPR Solutions
 4221 Tudor Lane
 Greensboro, NC 27410
 DUNS#: 108749777
 FED TAX ID: 980363098

QUOTE

Prepared By: Stephanie Pluchino stephanie.pluchino@leonardocompany-us.com

Phone: (845) 490-1381

Please include the quote number on your purchase orders and email them to orders@leonardocompany-us.com for processing

Quote#: 22161
 Funding Source:
 Grant Details:
 Payment Method:
 Quote Date: 11/4/2020
 Quote Expiry Date: 10/31/2021
 Requested Delivery Date: 8/31/2021
 Rate Sheet: HIRE Price
 Terms: Net 30 days from date of shipment. If installation is required then Net 30 days from the Installation Date. Elsag agrees not to ship equipment until an Installation Date is agreed upon by the Parties. All orders shipped FOB Greensboro
 Make checks payable to Selex ES, Inc.

Contracts:

Comments: Two, 2-Camera M-7 Mobile Systems.
 First year warranty included.

Bill To:	Waterford Police Department - CT 41 Avery Lane Waterford, CT 06385-2202 United States	Ship To:	Waterford Police Department - CT 41 Avery Lane Waterford, CT 06385-2202 United States
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Product Qty	Product/Service	Unit Price	Amount
2	140032 - ELSAG Plate Hunter™ M7 - 2 Camera	\$11,500.00	\$23,000.00
	(2) 421920 - M7 Trunk box, 1-2 Cameras (2) 410917 - GPS Antenna (Garmin Style) (2) 410062 - Ethernet Cable Shielded 25 ft (2) 412995 - Packing Foam Insert (2) 421939 - M7 Cam 12mm 740nm (2) 421940 - M7 Cam 16mm 740nm (Left hand) (2) 413307 - M7 Permanent Power Cable (2) 413308-12 - M7 Transportable Camera Cable - 12FT (2) 413308-12 - M7 Transportable Camera Cable - 12FT (2) 413335 - M7 Trunk box Mounting Bracket - 1 piece (2) 421812 - M6 Universal 1 Cam Mount (2) 421812 - M6 Universal 1 Cam Mount (2) 510033-CSC - Car System Version 6.X - EOC Connected		
1	210020 - Tech Dispatch (Installation)	\$1,250.00	\$1,250.00
2	510322-5.X - EOC Operation Center License 5.X	\$1,275.00	\$2,550.00
2	210005-H - Engineering Hour - Helpdesk	\$160.00	\$320.00
Subtotals	Goods & Services Sub-total (Pre-tax): Contract Items Goods & Services Sub-total (Pre-Tax): Non Contract Items		\$27,120.00 \$0.00

Product Qty	Product/Service	Unit Price	Amount
Upfront	Goods & Services Sub-total (Pre-tax):		\$27,120.00
Tax	Tax Exempt		\$0.00
Total	Goods & Services Total:		\$27,120.00



Quote Offer Terms and Conditions

This Quote constitutes an Offer from Selex ES Inc. (Selex) to Customer, the terms of which become a binding contract between the Parties upon Customer's submitting a Purchase Order to Selex for the Products/Services and prices as identified herein. This Quote and the Prices stated herein shall be valid through the Expiration Date listed above. Quote Pricing is subject to change for the Customer Purchase Orders Issued after Quote Expiration Date.

Unless the Purchase Order is pursuant to a State or Federal cooperative purchasing agreement, or a separately executed Master Agreement, these Terms and Conditions supersede and replace any prior estimate, offer, quote, agreement, understanding or arrangement whether written or oral between the parties. If there is a discrepancy, please contact your account manager for correction.

These Terms and Conditions may not be changed or modified unless in writing and signed by an authorized representative of (Senior Vice President or above) of Selex. Selex will not be bound by any terms of Customer's purchase order unless expressly agreed to in writing and signed by an authorized representative (Senior Vice President or above) of Selex.

Shipment and Delivery. All orders shipped FOB Greensboro.

For purchases of Products that require installation: Unless otherwise agreed to by the Parties, Selex ES agrees not to ship Product until an installation date is scheduled.

Title. Ownership of and Title to the Products shall transfer to the Customer upon shipment. All Intellectual property rights, including without limitation, patents and/or the relevant applications, in or relating to the Products, to the Documentation and to the Software are and shall remain the property of Selex ES or its licensors. Refer to the Selex Software License Agreement documentation provided with the shipment.

Payment Terms. Selex shall invoice Customer no later than sixty (60) calendar days after shipment of the Products and/or performance of any Work or Services. Payment is due Net 30 days.

Taxes may not be reflected in this Quote. However, taxes may be added to the amount in the payment invoice(s) sent to Customer, unless Customer provides a certificate confirming tax exempt status.

Cancellation or Delay. Orders accepted by Selex are subject to cancellation by Customer only upon the express written consent of Selex. Upon such cancellation and consent, Selex shall cease all work pertaining to the Customer's order, and Customer shall pay Selex for all work and materials that have been committed to and/or identified in Customer's order plus a cancellation charge as prescribed by Selex.

Warranty. EXCEPT AS SET FORTH IN THIS AGREEMENT AND IN THE SELEX WARRANTY COVERAGE DOCUMENTATION, SELEX INC. MAKES NO OTHER WARRANTIES EXPRESS OR IMPLIED RELATING TO THE PRODUCTS OR SERVICES.

Applicable Law. The terms of this Quote, their interpretation, performance or any breach thereof, shall be construed in accordance with, and all questions with respect thereto shall be determined by, the laws of the state of North Carolina applicable to contracts entered into and wholly to be performed within said state. Any legal proceeding brought by either party pursuant to this Agreement shall be brought in a County or District Court located in Guilford County, North Carolina and the parties irrevocably consent to the jurisdiction of such courts.

FORCE MAJEURE. Either Party shall be excused for delays in delivery or in performance where such delay is directly due to act of God, acts of civil or military authority, fires, strikes, floods, epidemics, war, riot, or other similar causes beyond such Party's reasonable control. Such Party shall promptly give written notice to the other Party specifying the nature and probable extent of such delay. The Parties shall then immediately attempt to determine what fair and reasonable extension of schedules may be necessary. The parties agree to use their best efforts to mitigate the effects of the delay.

COMPLIANCE WITH LAWS. Customer shall comply with all federal, state, local, and territorial laws, including without limitation any export control, employment, tax, anti-corruption, anti-bribery, privacy and data protection, immigration and anti-discrimination laws, and shall indemnify Selex for any liability incurred by Selex as a result of breach of any such obligation.

EXPORT COMPLIANCE. This sale is subject to all laws, rules, regulations and public policies of the United States, particularly those relating to the exportation of goods from the United States and the transmission of technical data or other information outside the United States. By this purchase, Customer agrees to comply with all applicable U.S. laws and regulations which prohibit the export of technical data that originates in the U.S., or any product directly based on such data, without prior written authorization from appropriate U.S. agencies. Such compliance obligates Customer not to export Selex's confidential information or make it available to aliens or any unauthorized personnel, and to indemnify Selex for any liability incurred as a result of breach of such obligation.

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

FIRE SERVICES
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Available Budget
1	10123	52040	Service Contracts & Repairs	\$ 13,530	\$ 10,780		\$ (3,000)	\$ 7,780
2	10123	52378	Building Maintenance	\$ 85,000	\$ 41,565		\$ (10,000)	\$ 31,565
3	10123	52050	Dues, Conferences & Education	\$ 45,000	\$ 33,019		\$ (2,000)	\$ 31,019
4	10123	52392	Generator Maintenance & Repair	\$ 4,225	\$ (9,520)	\$ 15,000		\$ 5,480
5								\$ -
6	10123	52030	Professional Fees	\$ 3,875	\$ 3,763		\$ (1,000)	\$ 2,763
7	10123	52040	Service Contracts & Repairs	\$ 13,530	\$ 10,780		\$ (760)	\$ 10,020
8	10123	52378	Building Maintenance	\$ 85,000	\$ 41,565		\$ (4,000)	\$ 37,565
9	10123	52372	Insurance	\$ 138,564	\$ (5,757)	\$ 5,760		\$ 3
10								\$ -
11	10123	52050	Dues, Conferences & Education	\$ 45,000	\$ 31,019		\$ (5,000)	\$ 26,019
12	10123	52376	Hydraulic Testing	\$ 2,500	\$ (4,221)	\$ 5,000		\$ 779
13								\$ -
14								\$ -
TOTAL						25,760.00	(25,760.00)	

Explanation:

Please see the attached memo for further detail.

1-4 This overage is due to required unforeseen services

6-9 This overage is due to an increase in insurance costs

11-12 This overage is due to required unforeseen services

Michael Howley
Department Head

9/30/2021
Date

Kim Allen
Director of Finance

9/30/2021
Date

First Selectman

Date

Commission/Board Approval

Date



09/30/2021 11:01
Kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10123 FIRE SERVICES

10123 51110	ADMINISTRATION	0.00	222,985.00	46,420.14	0.00	176,564.86	20.8%
10123 51120	INSPECTION	0.00	78,566.00	54,701.47	0.00	23,864.53	69.6%
10123 51210	CLERICAL AND TECHNICAL	0.00	142,330.00	33,254.58	0.00	109,075.42	23.4%
10123 51240	EDUCATIONAL INCENTIVE	0.00	20,430.00	6,620.00	0.00	13,810.00	32.4%
10123 51410	FIRE FIGHTING	0.00	1,413,050.00	310,100.58	0.00	1,102,949.42	21.9%
10123 51411	INCENTIVE PROGRAM STIPENDS	0.00	50,000.00	0.00	0.00	50,000.00	.0%
10123 51440	DISPATCH	0.00	0.00	0.00	0.00	0.00	.0%
10123 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	.0%
10123 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	.0%
10123 51810	OVERTIME	0.00	85,647.00	68,495.81	0.00	17,151.19	80.0%
10123 51830	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	.0%
10123 51920	F.I.C.A.	0.00	153,997.00	37,757.56	0.00	116,239.44	24.5%
10123 52010	ADVERTISING	0.00	200.00	384.35	0.00	-184.35	192.2%*
10123 52020	POSTAGE	0.00	250.00	7.14	0.00	242.86	2.9%
10123 52030	PROFESSIONAL FEES	0.00	3,875.00	112.00	0.00	3,763.00	2.9%
10123 52040	SERVICE CONT. AND REPAIRS	0.00	13,530.00	1,332.44	0.00	10,780.24	20.3%
10123 52050	DUES, CONFERENCES & EDUCAT	0.00	45,000.00	3,360.76	0.00	33,019.24	26.6%
10123 52060	PRINTING	0.00	0.00	5.00	0.00	-5.00	100.0%*
10123 52070	REIMBURSABLE EXPENSES	0.00	1,500.00	132.28	0.00	1,367.72	8.8%
10123 52080	TELEPHONE	0.00	17,035.00	3,791.01	0.00	355.23	97.9%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJUSTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10123 52090	HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.00
10123 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00
10123 52110	WATER	0.00	0.00	0.00	0.00	0.00	0.00
10123 52120	SEWER	0.00	0.00	0.00	0.00	0.00	0.00
10123 52290	PUBLIC SAFETY AWARENESS	2,500.00	0.00	0.00	0.00	2,500.00	0.00
10123 52310	EXAMINATIONS	8,000.00	0.00	816.72	0.00	4,183.28	62.5%
10123 52320	RENTAL OF HYDRANTS	457,200.00	0.00	0.00	0.00	450,807.00	98.6%
10123 52370	CLOTHING OR UNIFORM ALLOW	18,250.00	0.00	2,951.49	0.00	6,776.25	53.3%
10123 52371	FIRE POLICE	1,500.00	0.00	131.32	0.00	1,368.68	8.8%
10123 52372	INSURANCE	138,564.00	0.00	144,321.00	0.00	-5,757.00	104.2%*
10123 52373	LP GAS	3,500.00	0.00	439.27	0.00	3,060.73	12.6%
10123 52374	CABLE TELEVISION	7,500.00	0.00	1,576.42	0.00	-1,700.00	122.7%*
10123 52375	GROUND LADDER TESTING	5,825.00	0.00	0.00	0.00	5,825.00	0.00
10123 52376	HYDRAULIC TESTING	2,500.00	0.00	4,811.61	0.00	-4,220.68	268.8%*
10123 52377	BREATHING APPARATUS TESTING	8,760.00	0.00	6,984.95	0.00	1,332.00	94.9%
10123 52378	BUILDING MAINTENANCE	85,000.00	0.00	13,645.68	0.00	29,789.39	51.1%
10123 52379	HOSE TESTING AND REPAIRS	9,825.00	0.00	0.00	0.00	9,825.00	0.00
10123 52387	PUMP TESTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00	0.00
10123 52392	GENERATOR MAINTENANCE & REPAIR	4,225.00	0.00	6,736.49	0.00	-9,519.85	325.3%*
10123 52396	FF -PROTECTIVE CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
10123 53010	OFFICE SUPPLIES	1,500.00	0.00	48.67	0.00	301.33	23.3%
10123 53020	OTHER SUPPLIES	18,000.00	0.00	2,415.60	0.00	6,243.89	48.1%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND		TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
10123 53021	CONSUMABLE SUPPLIES		7,500.00	2,352.45	307.63	4,839.92	35.5%
10123 53070	AUTO REPAIRS	0.00					
10123 53090	FUELS AND LUBRICANTS	0.00	90,000.00	41,518.38	27,291.51	21,190.11	76.5%
10123 53110	COMPUTER SUPPLIES	0.00	18,740.00	4,779.18	255.83	13,704.99	26.9%
10123 53111	FF PROTECTIVE CLOTHING	0.00	3,000.00	318.00	515.00	2,167.00	27.8%
10123 53112	FIREFIGHTING SUPPLIES	0.00	78,750.00	4,824.32	10,014.46	63,911.22	18.8%
10123 53113	VOLUNTEER RESPONDER AWARDS	0.00	10,000.00	1,061.78	7,593.12	1,345.10	86.5%
10123 53114	MEDICAL SUPPLIES	0.00	5,000.00	0.00	0.00	5,000.00	.0%
10123 54060	OFFICE EQUIPMENT	0.00	10,000.00	1,170.65	2,829.35	6,000.00	40.0%
10123 54202	EQUIPMENT - FIRE INVESTIGATIONS	0.00	3,000.00	0.00	200.00	2,800.00	6.7%
10123 54207	SCBA REPLACEMENT BOTTLES	0.00	500.00	366.82	0.00	133.18	73.4%
10123 54215	THERMAL CAMERAS -OSWEGATCHIE	0.00	0.00	0.00	0.00	0.00	.0%
10123 54216	MULTI-GAS METER	0.00	0.00	0.00	0.00	0.00	.0%
10123 54217	RESCUE SAWS	0.00	0.00	0.00	0.00	0.00	.0%
10123 54218	FIREFIGHTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
10123 54219	EQUIPMENT STORAGE LOCKER	0.00	35,000.00	0.00	6,900.00	28,100.00	19.7%
10123 54220	RADIO/EMERGENCY LIGHTS	0.00	0.00	0.00	0.00	0.00	.0%
10123 54221	SERVICE TRUCK EQUIPMENT	0.00	10,000.00	3,190.96	1,366.04	5,443.00	45.6%
10123 54222	RESCUE TRUCK EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
10123 54226	EQUIPMENT	0.00	7,500.00	0.00	0.00	7,500.00	.0%
10123 54241	TELEPHONE SYSTEM -GOSHEN FIRE	0.00	22,000.00	0.00	0.00	22,000.00	.0%
			0.00	0.00	0.00	0.00	.0%
TOTAL FIRE SERVICES			3,326,034.00	810,936.88	596,173.17	1,918,923.95	42.3%



FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

	TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL GENERAL FUND						
3,326,034.00	0.00	3,326,034.00	810,936.88	596,173.17	1,918,923.95	42.3%
TOTAL EXPENSES	0.00	3,326,034.00	810,936.88	596,173.17	1,918,923.95	
3,326,034.00						

TOWN OF WATERFORD TRANSFER REQUEST FORM

In Series (Over \$1000)

Public Works
DEPARTMENT

1st Quarter FY22

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	Budget Transfer INCREASE	Budget Transfer DECREASE	REVISED Budget Amount
1	10130	51520	Highway Maintenance	\$ 1,038,247	\$ 836,239		(37,000)	873,239
2	10130	51530	Refuse Collection & Disposal	\$ 309,828	\$ 206,309	37,000		243,309
3								0
4								0
5								0
8								0
9								0
10								0
TOTAL						37,000	(37,000)	

Explanation:

Refuse Collection and Disposal is comprised of curbside collection and disposal and the operation of the Transfer Station. Personnel from the Highway Division are assigned to the Transfer Station on a regular basis. Highway Division personnel backfill collection route drivers when they are on leave. We have had a full time refuse driver out on worker's comp, which requires we fill that position daily.

Gary Schneider
Department Head

9/29/2021
Date

Kim Allen
Director of Finance

9/30/2021
Date

First Selectman

Date

Commission/Board Approval

Date

09/30/2021 09:34
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10130 PUBLIC WORKS

10130 51110	ADMINISTRATION	320,501.00	320,501.00	80,378.37	0.00	240,122.63	25.1%
10130 51130	ENGINEERING	5,558.00	5,558.00	0.00	0.00	5,558.00	.0%
10130 51210	CLERICAL AND TECHNICAL	149,076.00	149,076.00	35,113.87	0.00	113,962.13	23.6%
10130 51450	EXTRA DUTY	0.00	0.00	0.00	0.00	0.00	.0%
10130 51451	EXTRA DUTY REGULAR WAGES	0.00	0.00	0.00	0.00	0.00	.0%
10130 51510	EQUIPMENT MAINTENANCE	358,379.00	358,379.00	78,541.65	0.00	279,837.35	21.9%
10130 51520	HIGHWAY MAINTENANCE	1,038,247.00	1,038,247.00	202,007.63	0.00	836,239.37	19.5%
10130 51530	REFUSE COLL. & DISPOSAL	309,828.00	309,828.00	103,518.48	0.00	206,309.52	33.4%
10130 51540	SNOW REMOVAL	70,000.00	70,000.00	0.00	0.00	70,000.00	.0%
10130 51810	OVERTIME	52,000.00	52,000.00	31,458.78	0.00	20,541.22	60.5%
10130 51910	FRINGE BENEFITS	12,355.00	12,355.00	6,181.25	3,180.21	2,993.54	75.8%
10130 51920	F.I.C.A.	177,171.00	177,171.00	37,903.90	0.00	139,267.10	21.4%
10130 52010	ADVERTISING	0.00	0.00	0.00	0.00	0.00	.0%
10130 52020	POSTAGE	440.00	440.00	70.94	0.00	369.06	16.1%
10130 52030	PROFESSIONAL FEES	90,000.00	90,000.00	32,331.80	53,249.69	4,418.51	95.1%
10130 52040	SERVICE CONT. AND REPAIRS	60,000.00	60,000.00	4,024.03	25,026.30	30,949.67	48.4%
10130 52050	DUES, CONFERENCES & EDUCATION	1,657.00	1,657.00	1,643.00	0.00	14.00	99.2%
10130 52060	PRINTING	100.00	100.00	0.00	0.00	100.00	.0%
10130 52070	REIMBURSABLE EXPENSES	50.00	50.00	0.00	0.00	50.00	.0%
10130 52090	FUEL OIL	0.00	0.00	0.00	0.00	0.00	.0%

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Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 2
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FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10130 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00
10130 52110	WATER	0.00	0.00	0.00	0.00	0.00	0.00
10130 52400	MEAL ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
10130 52410	STREET TREE MAINTENANCE	2,223.00	2,223.00	220.99	0.00	2,002.01	9.9%
10130 52450	SITE WORK	330.00	330.00	0.00	0.00	330.00	0.00
10130 52460	STREET LIGHTING	1,210.00	1,210.00	0.00	0.00	1,210.00	0.00
10130 52470	SOLID WASTE DISPOSAL	110,000.00	110,000.00	20,527.59	0.00	89,472.41	18.7%
10130 52475	RECYCLING PROGRAM	870,000.00	870,000.00	178,808.78	688,053.90	3,137.32	99.6%
10130 52500	OPTIONS AND RIGHTS OF WAY	250.00	250.00	0.00	0.00	250.00	0.00
10130 52510	RENTAL OF EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
10130 52531	LANDFILL CAP MAINTENANCE	24,000.00	24,000.00	23,023.00	0.00	977.00	95.9%
10130 53010	OFFICE SUPPLIES	23,800.00	23,800.00	0.00	23,750.00	50.00	99.8%
10130 53030	OPERATIONAL SUPPLIES	325.00	325.00	111.87	0.00	213.13	34.4%
10130 53050	ENGINEERING EQUIP.&SUPPLIES	17,000.00	17,000.00	6,138.11	10,181.35	680.54	96.0%
10130 53070	AUTO REPAIRS	300.00	300.00	205.91	0.00	94.09	68.6%
10130 53090	FUELS AND LUBRICANTS	150,000.00	150,000.00	54,678.80	84,435.84	10,885.36	92.7%
10130 53100	TIRES	180,000.00	180,000.00	36,465.59	0.00	143,534.41	20.3%
10130 53240	REFUSE DISPOSAL MATERIALS	35,000.00	35,000.00	4,277.55	6,372.45	24,350.00	30.4%
10130 53250	TRAFFIC CONTROL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
10130 53300	HIGHWAY MATERIALS	30,000.00	30,000.00	408.73	4,091.27	25,500.00	15.0%
10130 54050	AUTOMOTIVE EQUIPMENT	225,000.00	225,000.00	6,904.86	3,888.30	214,206.84	4.8%
10130 54060	OFFICE EQUIPMENT	71,656.00	71,656.00	8,323.16	10,059.79	53,273.05	25.7%
10130 54060	OFFICE EQUIPMENT	1,500.00	1,500.00	0.00	929.00	571.00	61.9%

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Kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 3
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOWN AID ROADS IMPROVED	320,698.00	20,914.03	0.00	299,783.97	6.5%
10130 55010	320,698.00	20,914.03	0.00	299,783.97	6.5%
TOTAL PUBLIC WORKS	4,709,654.00	974,182.67	913,218.10	2,822,253.23	40.1%
4,709,654.00	4,709,654.00	974,182.67	913,218.10	2,822,253.23	40.1%
TOTAL GENERAL FUND	4,709,654.00	974,182.67	913,218.10	2,822,253.23	40.1%
4,709,654.00	4,709,654.00	974,182.67	913,218.10	2,822,253.23	40.1%
TOTAL EXPENSES	4,709,654.00	974,182.67	913,218.10	2,822,253.23	40.1%

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

Building Maintenance
DEPARTMENT

1st Quarter - FY22

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Budget Amount	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10111	55030	Public Improvements	9,692	(868)	1,500		632
2	10111	52040	Service Contracts & Repairs	171,360	121,566		(1,500)	120,066
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
TOTAL						1,500	(1,500)	

Explanation

Minor Plumbing repairs were made at the Police Depot and the Community Center, as well as the HVAC system at the police dept. which caused this line to go over.

Gary Schneider
Department Head

9/29/2021
Date

Kim Allen
Director of Finance

9/30/2021
Date

First Selectman

Date

Commission/Board Approval

Date Date

09/30/2021 09:34
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSMTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10111 BUILDING MAINTENANCE

10111 51140	FACILITIES COORDINATOR	76,500.00	16,938.60	0.00	59,561.40	22.1%
10111 51810	OVERTIME	0.00	0.00	0.00	0.00	.0%
10111 51910	FRINGE BENEFITS	75.00	0.00	0.00	75.00	.0%
10111 51920	F.I.C.A.	5,858.00	1,266.02	0.00	4,591.98	21.6%
10111 52010	ADVERTISING	1,020.00	0.00	0.00	1,020.00	.0%
10111 52040	SERVICE CONT. AND REPAIRS	171,360.00	-12,660.85	62,454.97	121,565.88	29.1%
10111 52090	FUEL OIL	129,061.00	14,367.34	0.00	114,693.66	11.1%
10111 52100	ELECTRICITY	343,343.00	96,086.30	0.00	247,256.70	28.0%
10111 52110	WATER	12,186.00	3,457.78	8,728.22	0.00	100.0%
10111 52120	SEWER	21,775.00	145.68	0.00	21,629.32	.7%
10111 53020	OTHER SUPPLIES	8,000.00	1,374.75	6,242.52	382.73	95.2%
10111 55030	PUBLIC IMPROVEMENTS	9,692.00	3,990.00	6,570.00	-868.00	109.0%*
TOTAL BUILDING MAINTENANCE		778,870.00	124,965.62	83,995.71	569,908.67	26.8%
TOTAL GENERAL FUND		778,870.00	124,965.62	83,995.71	569,908.67	26.8%
TOTAL EXPENSES		778,870.00	124,965.62	83,995.71	569,908.67	

TOWN OF WATERFORD

TRANSFER REQUEST FORM

Out of Series Transfer Request

YOUTH & FAMILY
DEPARTMENT

1ST QUARTER - FY22

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	52380	Programs	4,000	3,872		(200)	4,072
2	10119	51810	Overtime	0	(19)	200		181
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
TOTAL						200	(200)	

Explanation

Department needs

Dani Gorman
Department Head

9/30/2021
Date

Kim Allen
Director of Finance

10/1/2021
Date

First Selectman

Date

Commission/Board Approval

Date

10/01/2021 08:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJUSTS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10119 YOUTH SERVICE BUREAU

10119 51110	ADMINISTRATION	0.00	141,683.00	35,028.39	0.00	106,654.61	24.7%
10119 51210	CLERICAL AND TECHNICAL	0.00	46,542.00	23,021.25	0.00	23,520.75	49.5%
10119 51810	OVERTIME	0.00	0.00	19.15	0.00	-19.15	100.0%*
10119 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10119 51920	F.I.C.A.	0.00	14,399.00	4,051.17	0.00	10,347.83	28.1%
10119 52020	POSTAGE	0.00	200.00	9.69	0.00	190.31	4.8%
10119 52030	PROFESSIONAL FEES	0.00	22,000.00	3,780.00	5,220.00	13,000.00	40.9%
10119 52040	SERVICE CONT AND REPAIRS	0.00	1,060.00	245.79	695.07	119.14	88.8%
10119 52050	DUES, CONFERENCES & EDUCATION	0.00	550.00	550.00	0.00	0.00	100.0%
10119 52080	TELEPHONE	0.00	2,200.00	411.39	2,523.05	-734.44	133.4%*
10119 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
10119 52110	WATER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52120	SEWER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52380	PROGRAMS	0.00	4,000.00	128.48	0.00	3,871.52	3.2%
10119 54060	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL YOUTH SERVICE BUREAU		0.00	232,634.00	67,245.31	8,438.12	156,950.57	32.5%
TOTAL GENERAL FUND		0.00	232,634.00	67,245.31	8,438.12	156,950.57	32.5%
TOTAL EXPENSES		0.00	232,634.00	67,245.31	8,438.12	156,950.57	

Board of Selectmen - FY 22/23 Budget Hearing Schedule

Wednesday, February 2, 2022

Registrars	Social Service Grants
Library	RTM
Youth Service	Town Clerk
Senior Services	Board of Finance
Emergency Mtg.	Contingency
Police	Public Health/Nursing - VNA
Information Technology	Conservation of Health- Ledge Light

Thursday, February 3, 2022

Tax Collector	Ethics Commission
Assessor	Flood & Erosion
Board of Asses. Appeal	Economic Develop
Board of Selectmen	Conservation Commission
Human Resources	Planning & Zoning
ZBA	

Tuesday, February 8, 2022

Public Works	Finance Department
Building Department	Legal
Building Maintenance	
Fire Services	
Recreation and Parks	

Wednesday, February 9, 2022

Insurance
Retirement
Debt Service
Capital Improvements
Transfer to Capital Non-Recurring
Final Action on Budget and CIP

Meetings will begin promptly at 4:00 p.m. at Waterford Town Hall. A representative from the department must be present to answer questions or to provide additional information required.

TOWN OF WATERFORD TRANSFER REQUEST FORM

Out of Series Transfer Request

YOUTH & FAMILY
DEPARTMENT

1ST QUARTER - FY22

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10119	52380	Programs	4,000	3,872		(200)	4,072
2	10119	51810	Overtime	0	(19)	200		181
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
					TOTAL	200	(200)	0

Explanation

Department needs

Dani Gorman
Department Head

9/30/2021
Date

Kim Allen
Director of Finance

10/1/2021
Date

First Selectman

Date

Commission/Board Approval

Date

10/01/2021 08:50
kallen

Town of Waterford, CT
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND
ORIGINAL APPROP

TRANS/ADJSTMS

REVISED BUDGET

YTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

10119 YOUTH SERVICE BUREAU

10119 51110	ADMINISTRATION	0.00	141,683.00	35,028.39	0.00	106,654.61	24.7%
10119 51210	CLERICAL AND TECHNICAL	0.00	46,542.00	23,021.25	0.00	23,520.75	49.5%
10119 51810	OVERTIME	0.00	0.00	19.15	0.00	-19.15	100.0%*
10119 51910	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	.0%
10119 51920	F.I.C.A.	0.00	14,399.00	4,051.17	0.00	10,347.83	28.1%
10119 52020	POSTAGE	0.00	200.00	9.69	0.00	190.31	4.8%
10119 52030	PROFESSIONAL FEES	0.00	22,000.00	3,780.00	5,220.00	13,000.00	40.9%
10119 52040	SERVICE CONT AND REPAIRS	0.00	1,060.00	245.79	695.07	119.14	88.8%
10119 52050	DUES, CONFERENCES & EDUCATION	0.00	550.00	550.00	0.00	0.00	100.0%
10119 52080	TELEPHONE	0.00	2,200.00	411.39	2,523.05	-734.44	133.4%*
10119 52100	ELECTRICITY	0.00	0.00	0.00	0.00	0.00	.0%
10119 52110	WATER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52120	SEWER	0.00	0.00	0.00	0.00	0.00	.0%
10119 52380	PROGRAMS	0.00	4,000.00	128.48	0.00	3,871.52	3.2%
10119 54060	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL YOUTH SERVICE BUREAU		0.00	232,634.00	67,245.31	8,438.12	156,950.57	32.5%
TOTAL GENERAL FUND		0.00	232,634.00	67,245.31	8,438.12	156,950.57	32.5%
TOTAL EXPENSES		0.00	232,634.00	67,245.31	8,438.12	156,950.57	

RECEIVED FOR RECORD
WATERFORD, CT

2021 SEP 24 PM 2:09

TOWN OF WATERFORD ETHICS COMMISSION ADVISORY OPINION

TOWN CLERK

The Town of Waterford Ethics Commission presents this Advisory Opinion, which applies to all public officials of the Town of Waterford (defined as members of Boards and Commissions and Town Officials, whether elected or appointed, in concurrence with the Code of Ethics Sec. 2.50.020 H).

As in any small town, public officials may find themselves involved in votes on policies, budgets, and other decisions that may directly affect themselves or their family members. Waterford maintains a Code of Ethics that specifies when a board or commission member should not take official action. Further, the Town of Waterford Ethics Commission previously published advisories about when action by a Town official is ethically improper. Following inquiries and complaints, and in response to a subsequently requested Advisory Opinion to address the relationship conflict question, this Opinion is an effort to state situations in which public officials should refrain from voting.

The Preamble to the Code of Ethics, in Sec. 2.50.010 B, states, "The proper operation of town government requires that all public officials and town employees shall be impartial and responsive to the public interest, that public office and employment should not be used for personal gain or advantage, and that public officials and town employees should not place themselves in positions where private interest conflicts with public duty."

This Advisory Opinion specifically addresses the meaning and intent of the Code in its definition of conflict of interest. It comes as a result of a series of concerns and complaints made by community members over the years. It acknowledges that previous opinions have not explicitly defined instances where a conflict may exist and reflects a desire to ensure confidence in government. This Opinion recognizes that the Waterford Ethics Commission is adjusting its posture on the question of family relative conflicts, and is taking a specific position on this question —one that we have long debated.

Sec. 2.50.030 A of the Code defines the existence of a substantial conflict of interest as follows: "Public officials and town employees have an interest that is in substantial conflict with the proper discharge of duties or employment in the public interest and of responsibilities as prescribed by the laws of this state if they have reason to believe or expect that they, their immediate family, or a business with which they are associated will derive a direct monetary gain or suffer a direct monetary loss, as the case may be, by reason of their official activity." The Code further states, in Sec. 2.50.030 C, that "A public official or town employee may not take official action on any matter in which a substantial conflict (as defined in subsection A of this section) exists. If the conflict is disclosed, a public official or town employee may participate in discussions with or give opinions or recommendations to a town board, agency, commission, committee, department, or another public official or town employee."

These sections of the Code preclude public officials from taking actions where a conflict of interest exists. Such conflict includes circumstances where a benefit - real or perceived - would accrue to the official, their family, or their business relations as result of such action. Public officials take official action when they vote "yes" or "no" where this type of question is before them. This Advisory Opinion does not intend to restrict or limit any representative from full and active discussion and examination of any and all issues that come before them, as is provided in Sec. 2.50.030. It is, however, our opinion that public officials must abstain from voting in situations in which circumstances exist that give rise to a conflict of interest or a public perception of such a conflict. Examples include situations when the Board or Commission member is employed by the Town, has a family member employed by the Town, has a business relationship with the Town, or is in a circumstance that gives rise to a perception of conflict of interest.

It should be noted that this opinion resolves the issue of whether a real or perceived conflict of interest takes precedence over the exception allowed in Sec. 2.50.030 B: "Public officials or town employees do not have an interest that is in substantial conflict...if any benefit or detriment accrues to them, their immediate family, or a business with which they are associated as a member of a profession, occupation, or group to no greater extent than any other member of such profession, occupation, or group." For example, a town official is not immune or exempt from a real or perceived conflict of interest when voting on issues affecting a family member in a collective bargaining unit. Actions taken by public officials that appear to the public as improper will determine the existence of a conflict and, subsequently, determine the appropriateness of the behavior.

This Advisory Opinion is broad and is intended to be applicable to all Town activities, including the Board of Education; public safety and fire services; and the Town's numerous permanent and temporary Boards, Commissions, and committees. It supercedes previous Opinions on this issue and presents a specific position for all future Town activities. It is the result of investigation into a specific complaint and the subsequent request for an Advisory Opinion that followed that investigation. (In accordance with the code 2.50.060 C, it should be noted that the results of our investigation into the complaint may be different if different facts are presented to the Commission at a later date.) This Opinion applies to future situations only; it clarifies the meaning and intent of the Code in its definition of conflict of interest and gives guidance to Officials as they work on behalf of the Town. It is intended to secure and keep *public confidence in our volunteer and elected officials.*

Board of Selectmen – 2022 Proposed Regular Meeting Schedule Dates

January 1. January 4, 2022 2. January 18, 2022	February 1. February 1, 2022 2. February 15, 2022	March 1. March 1, 2022 2. March 15, 2022
April 1. April 5, 2022 2. April 19, 2022	May 1. May 3, 2022 2. May 17, 2022	June 1. June 7, 2022 2. June 21, 2022
July 1. July 5, 2022 2. July 19, 2022	August 1. August 2, 2022 2. August 16, 2022	September 1. September 6, 2022 2. September 20, 2022
October 1. October 4, 2022 2. October 18, 2022	November 1. November 1, 2022 2. November 15, 2022	December 1. December 6, 2022 2. December 20, 2022

Board of Selectmen - FY 22/23 Budget Schedule

Wednesday, February 2, 2022

Registrars	Social Service Grants
Library	RTM
Youth Service	Town Clerk
Senior Services	Board of Finance
Emergency Mtg.	Contingency
Police	Public Health/Nursing - VNA
Information Technology	Conservation of Health- Ledge Light

Thursday, February 3, 2022

Tax Collector	Ethics Commission
Assessor	Flood & Erosion
Board of Asses. Appeal	Economic Develop
Board of Selectmen	Conservation Commission
Human Resources	Planning & Zoning
ZBA	

Tuesday, February 8, 2022

Public Works	Finance Department
Building Department	Legal
Building Maintenance	
Fire Services	
Recreation and Parks	

Wednesday, February 9, 2022

Insurance
Retirement
Debt Service
Capital Improvements
Transfer to Capital Non-Recurring
Final Action on Budget and CIP

Meetings will begin promptly at 4:00 p.m. at Waterford Town Hall. A representative from the department must be present to answer questions or to provide additional information required.

AGREEMENT

WHEREAS, the Town of Waterford, a municipal corporation located within the County of New London in the State of Connecticut herein after referenced as "the Town" is responsible for the protection of the lives and property of all residents/owners; and

WHEREAS, the Town through its charter and ordinances has created a Waterford Fire Department to manage and supervise all such fire protection efforts; and

WHEREAS, the Town has enjoyed a mutually beneficial working relationship with the communities' five private fire companies: Waterford Fire Engine Co. No. 1; Quaker Hill Fire Company, Incorporated; Goshen Fire Department; Oswegatchie Fire Company and Cohanzie Fire Company No. 5, in their collaborative efforts to protect Waterford; and

WHEREAS, both the Town and each of the individual fire companies, including the Cohanzie Fire Company No. 5, desire to continue their effective working relationship, which has existed for many decades,

THEREFORE, the Town of Waterford and the Cohanzie Fire Company No. 5 (hereinafter "Cohanzie") enter into the following agreement:

- 1) Cohanzie shall assist the Town of Waterford Fire Department in the recruitment and retention of volunteers for the Town, who shall function with and abide by all policies and procedures issued by the Town's Director of Fire Services, and any and all other relevant Town ordinances, personnel policies and local, state and federal laws, policies and regulations.
- 2) Cohanzie shall allow its property and facilities to be utilized for storage of Town Fire Department vehicles, equipment and gear for use by Town personnel (paid and/or volunteer), and shall afford said Town personnel full access to vehicles, facilities and equipment. Cohanzie shall afford such continuous access to Town employees and representatives to Cohanzie property, specifically the apparatus floor and report room as well as to all vehicles, tools, equipment and gear necessary to perform firefighting and emergency response services. Towards this end Cohanzie will provide the Town with keys, key cards or other means of accessing the interior areas of Cohanzie property. Cohanzie will provide, in advance, any changes to the means of access such as new codes, passwords or keys so as to ensure continuous uninterrupted access which will enable Town officials to perform their fire protection and emergency services duties.

- 3) The Town shall carry and maintain or provide funding, as available per #6 below, for insurance with respect to Cohanzie's property and equipment, including, but not limited to the fire station against risk of fire, theft and other risks as the Town may require. The Town shall also carry and maintain liability insurance, errors and omissions and supplemental insurance covering Waterford Fire Department volunteers in furnishing fire services for the Town. The Town shall protect and hold harmless all volunteers of the Fire Department when they are acting within the scope and course of their roles as fire personnel, in accordance with State law. The Town shall carry Worker's Compensation insurance, as required by statute, covering Fire Department volunteers when acting in covered Waterford Fire Department activities.
- 4) In recognition of the Town's substantial contributions to Cohanzie over many decades, including vehicles and equipment acquisition, training, operational support and assumption of mortgage liability for real property, if Cohanzie ever ceases to exist, the land on which the fire station sits, the building and all assets which have been acquired by or paid for with Town funds will become the property of the Town.
- 5) In recognition of the ongoing contributions of Cohanzie to the protection of life and property in the Town, the Town will continue its financial support of the operation of Cohanzie subject to the limitations imposed through the annual budget process.
- 6) The initial term of the Agreement shall commence on _____ and shall continue through and terminate exactly one year after.
- 7) All rights and obligations of the parties to this agreement shall inure to the benefit of and be binding upon their respective successors and assigns.
- 8) This agreement can be modified or changed at any time by agreement of the parties. Any change must be in writing and signed by the First Selectman and the chair of the board of directors of Cohanzie. Any party wishing to effect a change must present the proposed change in writing in a timely manner to the other party.
- 9) This agreement is subject to, and shall operate within the framework of the Statutes of the State of Connecticut and the general ordinances and Charter of the Town of Waterford. In the event that any provision or portion of this agreement is deemed in conflict with Town or State laws, only the provision in conflict shall be deemed invalid and be superseded by such other authority.

Effective this _____ day of August, 2020

TOWN OF WATERFORD

Robert J. Brule
First Selectman

COHANZIE FIRE COMPANY NO. 5

Authorized Representative

**MINUTES
BOARD OF SELECTMEN
Regular Meeting
September 21, 2021
5:00 P.M.
Waterford Town Hall (APPLEBY ROOM)**

RECEIVED FOR RECORD
WATERFORD, CT
2021 SEP 22 AM 10:29
TOWN CLERK

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Robert Brule, Selectwoman Jody Nazarchyk and Selectwoman Elizabeth Sabilia

1. **Call to Order & Roll Call-** First Selectman Brule called the meeting to order at 5:00pm
2. **Pledge of Allegiance**
3. **Public Comment: None**
4. **Utility Commission-** To Consider And Act on the proposed recommendation from the Utility commission on the New London/Waterford/East Lyme Wastewater Collection, Conveyance, and Treatment Agreement, and forward to the RTM for approval.

MOTION to Amend agenda item #4 by Sabilia, and seconded by Nazarchyk, VOTING IN FAVOR: unanimous **VOTE:3-0**

After discussion and amendment, the following motion was adopted- To consider and act upon, subject to approval of the Agreement by the Utility Commission, the approval of the proposed New London/Waterford/East Lyme Wastewater Collection, Conveyance and Treatment Agreement, forward to the RTM for approval, and to authorize the First Selectman to sign the Agreement on behalf of the Board of Selectmen

MOTION by Nazarchyk, and seconded by Brule, VOTING IN FAVOR: unanimous **VOTE:3-0**

5. Fire Services- To Consider And Act on the following request for the Director of Fire Services, Michael Howley to move the \$181,000 in line 20523-57826 (Hydraulic Equipment) from designated to appropriated, and forward to the Board of Finance for approval.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

6. Finance Department Bid Award - Project Management-State Project L152-0001 Cross Road Rehabilitation Project-To Consider And Act on a recommendation from Rawle Dummett, Purchasing Agent, that VHB Engineering and Architecture be awarded the contract to perform these services.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

7. Disposition of Surplus of Equipment: The Purchasing Agent, Rawle Dummett on behalf of the Police Department, respectfully seeks the Board's approval to dispose of the equipment listed below, in accordance with Town Property Ordinance, Chapter 2.112.020, These items are of no use to the town and will be disposed of via turned over to the Vinyl Technical High School, Criminal Justice and Protective Services.

- "Cogent" Automated Fingerprint Identification System console, serial number F15C009849

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

8. Assessor: To Consider an act of the following request for the following Out Series Transfers from the Director of Finance, Kim Allen.

ASSESSOR
DEPARTMENT

FY22 - 1ST QUARTER #2

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10104	52030	PROFESSIONAL FEES	250.00	(15,000.00)	50,000		35,000
2	10104	51110	ADMINISTRATION	196,788.00	178,582.92		(50,000)	128,583
3								0
4								0
5								0
6								0
7								0
8								0
9								0
10								0
								0
								0
TOTAL						50,000	(50,000)	

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

9.Finance Department Bid Award Goshen Fire Department- Goshen Air Conditioning Replacement: To Consider And Act on a recommendation from Rawle Dummett, Purchasing Agent, that Dunklee Inc. the lowest qualified bidder, be awarded the contract to complete this project in the amount of \$20,689.00. Funds will be available from Line Item 32322 -55881 Goshen AC.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10. Appointments and Resignations:

10a. To consider and act on the appointment of Joseph C. Buths Jr.(R) to the Harbor Management Commission as an alternate to fill the term from 2/17/2021 - 2/16/2024.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10b. To consider and act on the reappointment of Steve Elci to the Recreation & Parks Commission to fill the term from 8/31/2021 -8/30/2024.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10c. To consider and act on the reappointment of Edward Murphy to the Recreation & Parks Commission to fill the term from 8/31/2021 -8/30/2024.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10d. To consider and act on the reappointment of Nan Scheiber to the Recreation & Parks Commission to fill the term from 8/31/2021 -8/30/2024.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10e. To consider and act on the appointment of Jordan Dunkerley to the Youth & Family Services Advisory Board to fill the term from 6/1/2021 -6/1/2022.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

10f. To consider and act on the appointment of Briana Smith to the Youth & Family Services Advisory Board to fill the term from 6/1/2021 -6/1/2022.

MOTION by Nazarchyk, and seconded by Sabilia, VOTING IN FAVOR:
unanimous **VOTE:3-0**

11. Correspondence

11a. Invite to ribbon cutting at Waterford Beach, September 24, 2021 at 3:00pm

12. New Business

12b. The Board of Selectman next food Drive at the Harvest Festival on October 9, 2021.

13. Consent Agenda

13a. Tax refund-\$35,893.16 APPROVED

13b. Minutes September 7, 2021-APPROVED

14. **Adjournment**- was made by Ms. Nazarchyk and seconded by Ms. Sabilia to adjourn at 6:13 pm. VOTING IN FAVOR; unanimous, **VOTE:3-0**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cindy Dupointe".

Cindy Dupointe
Recording Secretary

