

WATERFORD HARBOR MANAGEMENT COMMISSION

C/O Waterford Public Safety Building, 204 Boston Post Road, Waterford, CT 06385

TO: MOORING & PULLEY POLE PERMITTEES

RE: 2025 MOORING AND PULLEY POLE RENEWALS

Your 2025 Mooring or Pulley Pole permit renewal application is enclosed. If you are due for inspection, we have also provided an inspection form. Please complete and sign all forms and deliver or mail all required application documents to the following address:

WATERFORD HARBOR MANAGEMENT COMMISSION
C/O Waterford Public Safety Building
204 Boston Post Road
Waterford, CT 06385

Please include your payment in full with all required documents, including a copy of your most recent inspection report. Once received, the Harbor Master will review your application. Once the Harbor Master approves your application your 2025 sticker(s) will be mailed to you with an instruction sheet. Please note that our approval process could be up to two weeks and we appreciate your patience. If any documents are incomplete or missing, you will be notified via phone or email and the approval of your application will be delayed.

Note: ALL PULLEY POLES MUST HAVE AN ANNUAL INSPECTION

Boat Registrations and "Certificate of Decal"

Connecticut law requires that all boats with motors, regardless of size, and sailboats powered by sail alone, 19 1/2 feet or longer in length, be registered and numbered before launching. If you purchase a boat that is currently registered, you are responsible for seeing that it is registered in your name.

All vessels must be registered with the [Department of Motor Vehicles](#) (DMV). Evidence of ownership must be submitted at the time of registration. Upon receipt of the application and fee, an identification number will be assigned and a certificate of number/registration will be issued along with two validation decals. The registration will be valid until April 30 of the following year. Connecticut vessel numbers stay with the boat as long as it is registered in the state.

Normally you will receive a registration renewal from DMV early in the calendar year. If you do not register the boat for a year, you will not receive another renewal notice and you must go to a DMV office to renew your registration.

Certificate to Be On Board

A certificate of number/registration or **certificate of decal**/registration must be on board the vessel whenever the owner or any person authorized by the owner is aboard. The exception would be for rented boats that the operator will carry a rental agreement in lieu of a certificate of decal.

January 2025

Please contact us via email at harbormanagement@waterfordct.org or you may leave a voice mail on the office line at (860) 440-0548. Note that the Harbor office is not manned daily.

If you would like to reach the Harbor Master, David Crocker, email him at crockerd64@gmail.com.

Please reference the checklist below BEFORE you submit your application:

- 1. Enclose your completed Mooring or Pulley Pole Application**
- 2. Enclose the signed "Acknowledgement Page"**
- 3. Enclose a copy of your CURRENT Connecticut boat registration that expires 4/30/2026.**
- 4. Inspection Document if required for the current year**
- 5. Enclose your check for the appropriate amount
(Renewal, \$75.00, New, \$100.00)**
- 6. Please note that no NEW pulley pole applications will be accepted**

WATERFORD MOORING & PULLEY POLE PERMITS

- ❖ 2024 permits expired on December 31st and applications are now being processed for calendar year 2025.
- ❖ A permit holder shall have priority rights to the same mooring, if renewed by April 30th of each calendar year.
- ❖ All moorings and pulley poles are issued a 4 digit number.
- ❖ You **MUST** contact the Harbor Master for approval prior to contracting for installation of new moorings/pulley poles.
- ❖ For your convenience, permit application forms are enclosed. Please be certain to provide current and accurate information, along with your e-mail address and phone number. Complete all information and include a copy of your current inspection and your current vessel registration for the current year.
 - NEW mooring applications: \$100.00
(Note that no new pulley pole permit applications are being accepted)
 - RENEWAL mooring or pulley pole applications: \$75.00
(Renewing a 2024 mooring or pulley pole permit)
- ❖ Please complete the application forms and return ALL required pages, along with your check, by April 30, 2025 to:
Waterford Harbor Management Commission
Waterford Public Safety Building
204 Boston Post Road
Waterford, CT 06385
- ❖ It is the responsibility of each vessel owner to have his/her mooring inspected by a qualified, approved inspector at least once every three years. **The renewal will not be approved without a current signed inspection on file.**
- ❖ **If you have not had your mooring inspected within the past three years**, please contact an approved, qualified mooring inspector from the list below.
- ❖ **If you have a pulley pole it MUST be inspected every year**, please contact an approved, qualified mooring inspector, from the list below. If you would prefer to use another inspector that is not listed, you must obtain permission from the Harbor Master, David Crocker. ***Only vessels up to 16' may use pulley poles.**
- ❖ **If you wish to use a qualified inspector NOT on the list on the attached list**, you must first contact the Waterford Harbor Master, David Crocker at (860) 442-5994 for approval.
- ❖ After approval of your 2025 permit application, your 2025 decals will be mailed to you. The decal #2 must be affixed to your mooring ball approximately 2 inches to the right of your permit number; the #1 decal must be affixed to your vessel.
- ❖ All inspectors must use the current years' inspection forms issued by the Waterford Harbor Management Commission only and have prior authorization from the Waterford Harbor Master, David Crocker before installation.
- ❖ If you have any questions please contact the Waterford Harbor Master, David Crocker via email at crockerd64@gmail.com.

Mooring and Pulley Pole Checklist

- 1. Enclose your completed Mooring or Pulley Pole Application**
- 2. Enclose the signed "Acknowledgement Page"**
- 3. Enclose a copy of your CURRENT Connecticut boat registration that expires 4/30/2026**
- 4. Inspection Document if required for the current year**
- 5. Enclose your check for the appropriate amount (Renewal, \$75.00, New, \$100.00)**

No Stickers will be issued without these required documents

TOWN OF WATERFORD HARBOR MANAGEMENT COMMISSION
APPLICATION FOR INDIVIDUAL, NON-COMMERCIAL PULLEY POLE SYSTEM AND PERMIT
TO BE COMPLETED AND RETURNED TO THE HARBOR MANAGEMENT COMMISSION
C/O WATERFORD PUBLIC SAFETY BUILDING, 204 BOSTON POST ROAD, WATERFORD, CT 06385
(Note – No NEW pulley pole applications will be accepted)

Applicant's Name: _____

Residential Address: _____

Mailing Address: _____

Email Address: _____

Telephone #: Home _____ Work: _____ Cell: _____

Request for permission to renew a **2025** pulley pole adjacent to my property in the _____.

*If the pulley pole is not on or adjacent to your property, the owner of the property is:

Name: _____ Address: _____ Phone: _____

Written authorization from the property owner must accompany the application

The pulley pole is located at the following coordinates: **N41°** _____ **W72°** _____

***Coordinates must be in proper format (IE) N41-12.345 W72-67.891**

Name of Vessel: _____ CT Reg. Or Documentation # _____

Make of Vessel: _____ Type (cruiser, sail, etc.): _____

Length: _____ Water depth at high tide: _____ Year installed : _____ Inspection date : _____

*Pulley poles must be made of stainless or galvanized steel pipe at least 2" in diameter; the landward anchor must be at a height to achieve a clearance of at least 5 feet above mean high water; the line(s) must be strung sufficiently taught to ensure providing at least 5 feet clearance at mean high water; line between poles can span no more than 40 feet; the span between lines of existing pulley pole systems must be a minimum of 20 feet; any registered vessel/boat may not exceed 16 feet or engine larger than 35 HP affixed to a pulley pole system, and no pulley pole system may be installed on or over SAV areas.

Pulley poles will not be permitted without a current year inspection by a qualified inspector

Permits expire on December 31st of each calendar year and are not transferable to other parties. I understand that my dinghy/vessel must be properly registered in Connecticut or be documented with a Connecticut Certificate of Decal in order to obtain a pulley pole.

Signature of Pulley Pole Owner

Do not write in this space – for Harbormaster's use only

Annual Inspection: _____

Permit Number Assigned: _____ Approved _____ Date: _____
(Harbormaster)

ACKNOWLEDGEMENT (page 2)
PLEASE SIGN AND RETURN THIS FORM
ALONG WITH YOUR APPLICATION FORM AND FEE

Calendar Year 2025

To All Mooring & Pulley Pole Permit Holders:

The final step in the mooring permit process is to issue decals which must be affixed to mooring buoys or pulley poles. The color of the decals will change each year and will be marked with the year and your 4 digit permit number. Upon approval of your 2025 permit application, your 2025 decals will be mailed to you. The decal that begins with #1 must be affixed to your vessel and the other decal that begins with #2 should be affixed to your mooring or pulley pole.

By signing this form, you are acknowledging the following:

- Your buoy is white with a clearly visible horizontal blue reflective band around the circumference of the buoy, centered midway between the top of the buoy and the waterline.
- Winter Mooring Sticks **MUST** be removed by May 31st and replaced by conforming buoy.
- Your mooring or pulley pole permit number must be identified on your mooring buoy in numbers at least 3" in height.
- You will affix your decal to your mooring buoy or pulley pole in a clearly visible spot, approximately 2" to the right of your 4 digit permit number.
- If you are not renewing your mooring or pulley pole permit, you are responsible for removing your mooring tackle/pulley pole and notifying the Waterford Harbor Management Commission.
- If your mooring tackle becomes "lost", you are responsible for hiring a certified diver to search for the lost equipment and provide a signed statement to the Harbor Master attesting to the details of the search. You will **not** receive a new mooring permit until such search is performed and signed statement is received.
- **Moorings or pulley poles that are not in compliance with this permit are subject to removal by the Harbor Master, at the owner's expense.** Gear that is removed by the Harbor Master will be retained for 6 months from date of removal. The gear will be disposed of if the owner does not contact the Harbor Master or the Harbor Management Commission within the 6 month timeframe.

If you have any questions, please contact the Harbor Master, David Crocker via email at crockerd64@gmail.com.

Acknowledged by (your signature): _____ Date: _____

Printed Name: _____

**WATERFORD HARBOR MANAGEMENT
PULLEY POLE INSPECTION FORM**

TO BE COMPLETED BY AN APPROVED INSPECTOR

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- All Pulley poles within Waterford waters require permits, which must be renewed annually.
 - All Pulley poles shall be inspected by an approved inspector **annually**.
 - New installations are not authorized until a permit has been approved by the Waterford Harbor Master.
 - Questions? Please call the Harbor Master, David Crocker via email at crockerd64@gmail.com.
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Permit # _____ Permittee Name: _____

Address location: _____ Pole(s) Material: _____

Height above mean high water: _____ feet. Distance between poles: _____ feet.

Poles installed into river bed with: _____

Size of Dinghy: _____ feet. Large Boat Mooring Number –if applicable _____

Special Notes: _____

Date of inspection: _____ Inspection Company Name: _____

Inspector Name (Print): _____ Phone: _____

Inspector signature: _____

SEND THIS COMPLETED FORM TO
Waterford Harbor Management Commission
c/o Waterford Public Safety Building
204 Boston Post Road
Waterford, CT 06385
(860) 440-0548

MOORING / PULLEY POLE INSPECTIONS

Moorings shall be inspected by a qualified, approved inspector at least **once every three years**. Pulley Poles must be inspected **every year**. A copy of the inspection **MUST** be sent with your mooring/pulley pole application in order to be approved.

Several local, approved inspectors are listed below for your convenience. If you wish to use a qualified inspector not on the list below, please contact the Waterford Harbor Master, David Crocker, via email at crockerd64@gmail.com

APPROVED MOORING/PULLEY POLE INSPECTORS

Contact inspectors **directly** to discuss services, scheduling, and fees.

<u>Inspector</u>	<u>Contact</u>
Jeanette T. Fisheries Mike Theiler	860-235-5117
Kane Underwater Services LLC Chris Kane	860-912-7221
Sound Diving & Salvage Gene Frantz	860-334-6405
Seaport Construction LLC Chris Drake	860-460-3185 860-536-5095
Shoreline Diving Rich Simon	860-916-8430
Three Belles Marina Krystle Arbour	860-739-6264