

③ Simple Steps to Register an Account

– while making a payment

- 1 If, while making an online payment, you want to register your account, select the "I want to Register this Account".

Please review your selection

Please confirm your selections below. Click on Proceed to Payment when you are ready to pay:

Type - Utility Services	Account #	Invoice #	Due Date	Balance Due	Options
Utility Services	UTIL-1056	1056-1117	9/2/2021	\$65.71	View Invoice Remove

Subtotal (1 Items) \$65.71
Not including any applicable service fees

[Proceed to Payment >](#)

Additional Options

[I want to Register this Account](#)
[I want to find more invoices](#)

- 2 On the Register page, complete the required fields including email address, and password. Your account/statement number will be pre-populated. Then, select "Complete Registration".

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
Click here for information on linking accounts together.

Statement Number *

UTIL-1056

Email Address *

Create Password *

Confirm Email Address *

Confirm Password *

☒ I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile. Please select the Invoice Types on the right you wish to go Paperless for.

☒ Utility Services

In order to complete your enrollment, you must verify receipt of the Paperless Registration Information email which will be sent to your email address on record for each invoice type selected.

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account, with full responsibility for decisions related to this account, and that the Registrant agrees to the following Terms and Conditions. [Click to view Terms and Conditions](#)

[Complete Registration >](#)

- 3 After registration is complete, you will be redirected to Your Account at a Glance page where you can take full advantage of features such as AutoPay, Pay by Text, Paperless, and Schedule Payments.
- To resume making a payment, click the "Pay my Invoices" button.

Your Account at a glance

I want to...

[Pay my Invoices >](#)

[Manage my accounts >](#)

Services

☒ AutoPay [EDIT](#)

☒ Paperless [EDIT](#)

☒ Pay By Text [EDIT](#)

Recent Open Invoices >

Invoice Date	Due On	Balance Due
8/9/2021	9/2/2021	\$56.73

Recent Payments >

Payment Date	Account #	Amount
6/29/2021	UTIL-1106	\$61.39
6/17/2021	UTIL-1106	\$166.42
6/10/2021	UTIL-1106	\$79.39

Recent Closed Invoices >

Invoice Date	Account #
7/11/2021	UTIL-1105
6/12/2021	UTIL-1105
5/25/2021	UTIL-1105

Upcoming Scheduled Payments >

No history available