

TOWN OF WATERFORD
Application for Inland Wetland / Watercourse Permit

Type of Application:

Permitted Use, Section 4.1 _____

Unregulated Activities, Section 4.2 _____

Regulated Activities, Section 6 _____ Fee: _____

Agency Use:

Date Received: _____

Received By: _____

Application Number: _____

1. Applicant:		Phone: _____	
Address: _____		State: _____	Zip: _____
Fax: _____	E-Mail: _____		
2. Owner:		Phone: _____	
Address: _____		State: _____	Zip: _____
Fax: _____	E-Mail: _____		
3. Agent:		Phone: _____	
Address: _____		State: _____	Zip: _____
Fax: _____	E-Mail: _____		
4. Property Address:			
5. Abutting Property Owners – Complete Attached Form			
6. Activity to be Reviewed and / or Licensed (attach sheet if necessary):			
7. Description of Proposed Activity (attach sheet if necessary):			
8. Purpose of Activity (attach sheet if necessary):			
9a. Acreage of Property:		9b. Acreage of Wetlands:	
10. Acreage of Wetlands Altered:			
11. Wetland Mitigation Proposed:			
12. Section 7 and sections 8.1 & 8.2 of the Town of Waterford "Inland Wetlands and Watercourse Regulations"			
have been complied with: (Review attached check list)		Yes:	No:
The applicant / owner hereby gives the Commission, its agent and consultants the right of free access to any part of the property under consideration. The undersigned warrants the truth of all statements contained herein and in all supporting documents according to the best of his / her knowledge, information and belief.			
Applicant:		Date:	
Owner:		Date:	
Agent:		Date:	

Conservation Commission

[illegible]

TOWN OF WATERFORD

Instruction Guide for Inland Wetland / Watercourse Permit

Application Fees: All Application fees include **\$60.00** for the State of Connecticut.

Residential Improvements, Additions & New Structures: **\$110.00**

Residential Subdivision, 3 or more Lots: **\$160.00**

Commercial/Industrial Development: **\$160.00**

Major or Significant Impact Activity: **\$360.00**

Public Hearing Fee: **\$400.00**

Permit Extension/Modification: **\$ 110.00**

Permitted Use: **No Fee**

Unregulated Activity: **No Fee**

All applications shall include a completed original application and 14 copies to be submitted to the Conservation Commission office. The wetlands application checklist is for your convenience, it is not necessary to submit this document with your application. Incomplete applications will not be completed by staff, they will be returned.

1. Applicant Include the full name, address, zip code and telephone number of the applicant(s).
2. Owner Include the name(s) of the owner(s) of record as it appears on the land records (deed) of the Town of Waterford. The owners' complete address, zip code and telephone number are required.
3. Agent Include the full name, address, zip code, and telephone number of the agent. An agent prepares the application for submission or will represent the owner / applicant at a meeting.
4. Address Provide street name and number of subject property.
5. List of Abutters Complete the attached form with the name, address, and assessor's map and parcel numbers for all adjacent properties.
6. Activity to Be Reviewed Briefly describe the type or nature of permit requested. Attach additional sheet(s) if necessary.
7. Description of Proposed Activity Describe in detail all proposed work. Scope of all work shall be included. Attach additional sheet(s) if necessary.
8. Purpose of Activity Describe in detail the purpose of the permit request. Attach additional sheet(s) if necessary.
- 9a. Acreage of Property Provide the size of the subject parcel and the area of all wetlands on site.
[Note: one acre = 43,560 square feet.]
- 9b. Area of Wetlands and Watercourses Provide the area of all wetlands on the site in acres. [Note: one acre = 43,560 square feet.]
10. Wetlands Altered Indicate the area of the wetlands to be altered by proposed activity.
11. Wetland Mitigation Describe measures incorporated in the plan to mitigate the wetland impacts associated with the proposed activity, including restoration, enhancement or creation of wetland area.
12. Regulations Indicate you have reviewed the "Waterford Inland Wetlands and Watercourses Regulations" and have complied with the application requirements.

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Inland Wetland Permit Application Checklist

- ☐ Completed original application form.
- ☐ Purpose and a description of the proposed activity.
- ☐ Alternatives to the proposed activity considered by the applicant.
- ☐ Map of the property at 1" = 1,000' scale, showing location of public streets.
- ☐ Site plan at 1" = 40' scale. Site plan shall contain the following information at a minimum, unless a waiver has been approved by the Commission.
- ☐ Plan prepared and certified by CT licensed Surveyor / Engineer.
- ☐ Property boundaries.
- ☐ Contours at no greater than 2' intervals, both existing and proposed.
- ☐ Vegetation patterns, both existing and proposed.
- ☐ Wetland limits and soil type determined by soil scientist. Site plan shall be signed by the soil scientist. Site plan shall include the surveyed wetlands line and wetland flag numbers.
- ☐ Upland soil types and delineation's based upon the Soil Survey of New London County or field identified by a soil scientist.
- ☐ Existing and proposed buildings, roads, utility lines, sanitary systems, and significant man-made or topographic features on or adjacent to the site.
- ☐ Flood Hazard Area classification and delineation.
- ☐ North arrow.
- ☐ Proposed clearing limits.
- ☐ All watercourses shall be shown.
- ☐ Detailed erosion and sediment and stormwater control plan, which meets or exceeds the minimum requirements as set forth in the 2002 CT guidelines for erosion and sediment control. The plan shall include the following information at a minimum.
- ☐ Location of areas to be cleared of vegetation and other exposed or unprotected areas.
- ☐ Location, design, timing, and method of installation of structural and non-structural sediment and stormwater control measures.
- ☐ Timing and description of all major phases of activity, installation of sediment and stormwater control measures, and temporary and permanent stabilization methods.
- ☐ Emergency provisions for failure of sediment or stormwater control devices and accidental spillage.

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Inland Wetland Permit Application Checklist

**In the case of fill, grading, or excavation proposals within wetlands or watercourses,
the following items shall be submitted.**

- ☐ Area to be filled, graded, or excavated.
- ☐ Volume of material to be added, moved, or removed.
- ☐ Physical composition and origin of material.
- ☐ Potential chemical reactions of deposited materials.
- ☐ Existing and proposed contours.
- ☐ Any additional requirements for stabilization to ensure adequate protection of the wetlands or watercourses.
- ☐ Evaluation of the effect of fill, grading, or excavation in a wetlands or watercourse, including but not limited to:
 - ☐ Storage volume.
 - ☐ Change in floodways and flood hazard areas.
 - ☐ Flow alterations.
 - ☐ Effect on groundwater, surface water recharge, or discharge.
 - ☐ Biological impacts.
 - ☐ Impact to adjacent or contiguous wetlands or watercourses.
 - ☐ Anticipated impacts on the wetlands and watercourse as a result of the proposed activity.
- ☐ Submission of the appropriate filing fee.
- ☐ Referrals to abutting towns.
- ☐ **SUBMIT 1 ORIGINAL** application package and **14 copies**.

Additional Staff Comments: