

Town of Waterford

**Assistant Swim Instructor
Recreation & Parks Department**

Aquatics Director
SUPERVISOR

PT- 1
CLASSIFICATION

Director of Recreation & Parks
REVIEW AUTHORITY

Recreation & Parks
DEPARTMENT

- A. **PURPOSE OF POSITION:**
To assist the Swim Instructor in leading the class in proper techniques by using drills and other activities to further the skills of the participants. May do ancillary work as directed.
- B. **SUPERVISION RECEIVED:**
The Assistant is assigned daily work assignment(s).
- C. **SUPERVISION EXERCISED:**
May lead the class in skills activities and enforce discipline.
- D. **EXAMPLES OF DUTIES:**
1. To instruct participants in correct Red Cross swimming skills as directed.
 2. May take attendance, do test scoring, and update swim records.
 3. May work with an individual on technique.
 4. May lead class drills and activities.
 5. Do other related work as assigned.
- E. **MINIMUM QUALIFICATIONS (Knowledge, Skill & Ability):**
Must have physical strength, stamina and flexibility to demonstrate all swim skills which are taught. Must be able to be active in the water for substantial periods of time in each class conducted that day.
- F. **PHYSICAL DEMANDS/WORK ENVIRONMENT:**
Must have completed and passed American Red Cross Basic Water Safety Course.

R&P-JD-Assistant Swim Instructor
1997

Administrative change to classification per RTM 09/17/19