

**Town of Waterford
IT Committee Regular Meeting
October 18, 2017
Waterford Town Hall – Louise Appleby Room**

Members present: B. Mahoney, Chair, S. Bellos, B. Flaherty, C. Gigliotti, A. Piersall, J. Reid, R. Rubinstein, A. Wilensky, D. Campo (arrived @ 2:10)

Item #1 – Call to Order

Chair Mahoney established a quorum and called the meeting to order at 2:00 p.m.

Item #2 – Approval of minutes of regular meeting of September 20, 2017

Motion to approve minutes

Moved: A. Wilensky

Seconded: A. Piersall

Motion passed: 7 – 1 (abstain)

Mahoney, Gigliotti, McNamara, Piersall, Reid, Rubinstein, Wilensky

Abstain: Bellos

Item #3 – Status report of IT director

In the absence of the IT director, Chair Mahoney reviewed the report.

Motion to accept status report.

Moved: B. Flaherty

Seconded: J. Reid

Motion passed: Unanimous

Item #4 – Old Business

- a. *Municipality* update – A. Piersall reported on status of implementation.
- b. EDMS (Electronic Document Management System) – A. Piersall reported on status.
Human Resources and Planning & Zoning will be the Waterford departments to first use system.
- c. *Veeam* quote – at its 9/20/17 meeting the IT committee approved the estimated quote of up to \$3,000 for the purchase of new backup software for the town-wide backup system.
The hard quote came in at \$4,300.
Motion to approve \$4,300 for the purchase of *Veeam*.
Moved: A. Wilensky
Seconded: D. Campo
Motion passed: Unanimous

Item #5 – New Business

a. BOE IT Services 2018 – 2019

Motion to approve \$148,593 for BOE IT services to town departments.

Moved: J. Reid

Seconded: D. Campo

Motion passed: Unanimous

b. 2019-2013 IT CIP

Discussion of projects, priorities and timetable.

Motion to approve projects totaling \$138,975 for capital projects for FY'19.

Also, to approve other recommended projects and timetable for FY'20 – FY'23 (final costs not available at this time).

Moved: B. Flaherty

Seconded: J. Reid

Motion passed: Unanimous

c. GIS/On-call services – A. Piersall gave update.

d. Surplus PD laptop

Motion to approve the surplus of Waterford Police Dept. Compaq 6730b laptop and forward to Board of Selectmen for disposition.

Moved: J. Reid

Seconded: B. Flaherty

Motion passed: Unanimous

Item # 6 – Correspondence

None

Item #7 – Adjournment

Motion to adjourn.

Moved: A. Wilensky

Seconded: A. Piersall

Motion passed: Unanimous

Meeting adjourned at 3:01 p.m.

Respectfully submitted,



Roslyn Rubinstein