FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

BOARD OF FINANCE
AGENDA

Waterford Town Hall
Regular Meeting

December 7, 2022
7:00 p.m.

1. Establishment of a quorum and call to order.

2. Public Comment.

3. Election of Chair

4. Election of Clerk

5. Approval and acceptance of minutes from November 9, 2022.

6. Pending BOS approval to consider and act on a request from Michael Howley, Director of Fire Services, in the amount of <u>$25,000.00</u> to be moved from designated to appropriated from Capital and Non-recurring line # 20522-57794 Radio Equipment/Communications and forward to the RTM as required.

7. Pending BOS approval to consider an act on request from Marc Balestracci, Chief of Police, for an additional appropriation in the amount of <u>$86,016.00</u> to update/renovate the evidence and armory within the police department.

8. Review and approval of the Board of Finance budget for FY24.

9. Review and approval of the Contingency budget for FY24.

10. Review and approval of the Debt Service budget for FY24.

11. Selection of Board of Finance liaisons to the Town of Waterford Boards and Commissions' for a term of one year.

    a. Board of Education
    b. Board of Selectmen
    c. Utility Commission
    d. Recreation and Parks Commission
    e. Police Commission
    f. Senior Citizen Commission
    g. Youth Services Advisory Council
    h. Emergency Management Advisory Council
    i. Representative Town Meeting

12. Appointment of a Board of Finance member to serve on the Ad Hoc Committee to Screen Social Service Grant budgets for a term of one year December, 2022 to December, 2023.

13. Appointment of a Board of Finance member to the Fleet Management Ad Hoc Committee for a term of one year December, 2022 to December, 2023.

14. Appointment of **two** Board of Finance members to serve on the RTM Long Range Fiscal Planning Committee for a term of one year December, 2022 to December, 2023.

15. Appointment of a Board of Finance member to serve on the Social Services Grant Committee for a term of one year December, 2022 to December, 2023.

16. To consider and act on a request from Kim Allen, Director of Finance, on behalf of the Building Department for a FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10118	51120	Salary (Inspection)	174,632.00	152,855.00		(35,000.00)	117,855.00
2	10118	52030	Professional Services	750.00	0.00	30,000.00		30,000.00
3	10118	52050	Dues, Conferences, and Education	5,480.00	2,086.00	5,000.00		7,086.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		35,000.00	(35,000.00)	

17. Old Business:
    a. Board review of proposed Board of Finance webpage data.
    b. Board review of proposed Board of Finance Policy and Procedure Formatting and Numbering.
    c. Board review of proposed updates to BOF policy 1.02. "Submission of Agenda Items".
    d. Board review and discussion of potentially supplementing the approved 2024 Budget Guidelines.
    e. Continued discussion around revising BOF Policy 1.01, Board of Finance Budget Guidelines to include Performance Metrics.

18. New Business:
    a. Board review and possible action on DRAFT Internal Control Policy.
    b. Board review of Board of Finance Director email regarding the 2022 year-end close out and the Audit Process.
    c. Finance Director Update on potential legislation needed to close-out the High School and Friendship School Projects

19. Liaison Reports

20. Correspondence

    a. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated November 9, 2022.
    b. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated November 9, 2022.
    c. Virginia Bielucki, Town Accountant, Status of Contingency FY23 dated November 9, 2022.

21. Adjournment

Glenn Patterson, Chairman

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Board of Finance
Regular Meeting Minutes

Wednesday, November 9, 2022
Town Hall Auditorium – 7:00 p.m.

Present: Chairman Glenn Patterson, John Sheehan, Ronald Fedor, Robert Tuneski, Kevin Petchark,

Absent: Baird Welch-Collins, Joe Filippetti, Kimberly Allen, Director of Finance

Elected: First Selectman Robert Brule, Selectwoman Jody Nazarchyk, Treasurer Abbas Danesh, RTM Member Thomas Dembek,

Staff: Shea Moses, Office Coordinator

1. Establishment of a quorum and call to order
A quorum was established and the Regular Meeting of the Board of Finance was called to order at 7 p.m., November 9, 2022

2. Public Comment: None

3. **Approval and acceptance of minutes:**
Regular Meeting on October 12, 2022

Motion by John Sheehan and **seconded** by Robert Tuneski to approve the minutes of the October 12, 2022 Regular Meeting.

Vote: 5-0-0 **Motion Passed**

4. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of $32,350.00 from Capital and Non-recurring Designated line #205-31520 to line #20511-57874 Elevator Reconditioning Project, due to prevailing wage.

Chairman Glenn Patterson requested that Purchasing Agent Rawle Dummett attend the meeting to explain the need for the additional appropriation of $32,350 was due to issues within the bidding process, a contract had not yet been signed.

The Purchasing Agent explained that under normal circumstances they would put the work out to Bid but given the age of the equipment it was determined a bid waiver awarding the work to the original manufacturer, Otis Elevator, was appropriate.

Because of the bid waiver it was unclear if the project required paying prevailing wage, as when projects are competitively bid prevailing wage requirements apply. The Purchasing Agent contacted the State Department of Labor for clarification and the initial contact person said prevailing wage requirements did not apply. He then received an email from another contact at the Department of Labor stating that prevailing wages must be included for Contractor and sub-contractor personnel (Prime Inc). The bid was then revised to ensure that the subcontractor price reflected prevailing wages.

John Sheehan commented that the CNR Report showed that there was $249,965 already expended which was confusing as the project has not yet begun.

This question regarding the CNR report will be taken to the Finance department to find out if the $249,965 has indeed been expended or is an encumbrance.

Motion by John Sheehan and **seconded** by Ronald Fedor to approve an additional appropriation of $32,350 from Capital and Non-recurring Designated line #205-31520 to line #20511-57874 Elevator Reconditioning Project and forward to the RTM as required.

Vote: 5-0-0 **Motion Passed**

5. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of $1,762,736.00 from the General Fund Unassigned Fund Balance line to a new Capital and Non-recurring project number to be created for Major/Minor Collector Road Paving (Niantic River Road, Oil Mill Road, Shore Road and New Shore Road) and forwarded to the RTM as required.

Motion by John Sheehan and **seconded** by Ronald Fedor to approve an additional appropriation of $1,762,736 from the General Fund Unassigned Fund Balance line to a new Capital and Non-recurring project number to fund the additional paving structural improvements and repairs to Niantic River Road, Oil Mill Road, Shore Road and New Shore Road and forward to the RTM as required.

Gary Schneider, Director of Public Works commented that they just completed the first round of large roads which includes Niantic River Road, Daniels and Gardener's Wood Road and that the project came out very well and added that the numbers came out under budget.

The Director noted that success was facilitated by having funding available to obtain contractors and schedule contractors early in the construction season. This request was to do the second round of the large roads prioritized in the BHV road study. Having funding available also allows DPW to preform prep work ahead of the contractors (basin tops, etc.).

Robert Tuneski had a few questions regarding the Excel spreadsheet on the calculations specific to Niantic River Road/Paving and the .0575 under the Paving (Milling) section.

Gary explained that the tons are measured per square yard at 3 inches. Contractors price $110 per ton. The measurements and calculations are used to control the depth which helps when trying to level the road out and quantities are determined by tonnage versus square yards.

John Sheehan made a comment regarding that since the funding is in advance how the volatile oil prices play a role in pricing and how comfortable are they that the price will not increase by the spring.

Gary commented and explained that the State has an asphalt escalation clause in their bidding that allows for inflation costs. As of right now the asphalt escalation clause is estimated to be about $8 per ton but they added $15 in there to be on the safe side. If the prices go up astronomically high then they will wait instead of moving forward with the project, however, if the prices are not that much higher than the $15 per ton escalation they can look at doing maybe 3 roads versus the 4. Gary is confident that they will be covered within the clause.

John Sheehan noted, and Glenn Patterson agreed, that appropriating funding in the current fiscal for projects to be performed in the following fiscal year is something they are willing to consider in order to be in front of the line come spring.

There was also a discussion regarding the BHV Pavement Management Study update that shows which roads will be done. Gary explained the PCI inspections, the 5 categories that prioritize the work, and the extent of work needs to be done whether it is patching, utility cuts or even grinding and milling.

Gardiner's Wood Road was mentioned as an example of the lowest category with some of the worst conditions. Gary explained how they were able to fix the road, provide a drainage solution, and save millions of dollars versus a complete rebuild. They were able to recycle asphalt, fill~~ed~~ in holes, and had pipes installed which will help keep the flooding off the road. Ronald Fedor commented that they were able to take a remedial action and save money.

The motion proceeded to a vote:
Vote: 5-0-0 **Motion Passed**

6. To consider an act on request from Gary Schneider, Director of Public Works, in the amount of $35,000.00 to be moved from designated to appropriated on Capital and Non-recurring line item # 20530-57868 Bridge Engineering Plan.

Motion by Ronald Fedor and seconded by John Sheehan to approve that the Capital and Non-recurring designated line be decreased by $35,000 and Capital and Non-recurring appropriated line # 20530-57868 be increased by $35,000 and forward to the RTM as required.

John Sheehan had questions regarding the backup documentation and if it will only be a study or will it detect cost estimates and how projects will be established.

Robert Tuneski had questions regarding how they will determine reliability and make recommendations, about advantages and disadvantages in terms of cost and scheduled. While Gary noted that the cognizant Engineers could attend meetings to answer any questions or to see if they have a study like in other towns, Gary noted the information from the plan will provide enough information to see what is best to prevent flooding.

The motion proceeded to a vote:
Vote: 5-0-0 **Motion Passed**

7. To consider an act on request from Gary Schneider, Director of Public Works, in the amount of $35,000.00 to be moved from designated to appropriated from Capital and Non-recurring to line item # 20530-57867 Niantic River Road Sidewalk Plan.

Motion by Ronald Fedor and **seconded** by John Sheehan to approve appropriating $35,000 of previously designated funds on Capital and Non-recurring line # 20530-57867 and forward to the RTM as required.

Vote: 5-0-0 **Motion Passed**

8. To consider an act on request from Gary Schneider, Director of Public Works, to transfer the amount of $25,000.00 from Capital Improvement Project line # 31121-55852 Town Hall Bathroom to new Capital and Non-recurring line number to be determined.

Motion John Sheehan and **seconded** by Ronald Fedor to approve the transfer of $25,000 from Capital Improvement line # 31121-55852 to new Capital and Non-recurring line TBD and forward to the RTM as required.

A comment was made by Robert Tuneski about what was included in the scope of the project. Gary replied that everything is included in the renovation plan including surface lateral, plans specifications, addressing all the issues as well as being ADA compliant.

The motion proceeded to a Vote:
Vote: 5-0-0 **Motion Passed**

9. To consider an act on request from Gary Schneider, Director of Public Works, for an additional appropriation in the amount of $217,100 from the Capital and Non-recurring Undesignated Fund Balance line # 205-31520 to fund the new Capital and Non-recurring project line number for construction costs to repair the town Hall bathrooms and forward to the RTM as required.

Motion Glenn Patterson and **seconded** by Kevin Petchark to amend the motion for an additional appropriation in the amount of $217,100 from the Capital and Non-recurring Undesignated Fund Balance line # 205-31520 to fund the new Capital and Non-recurring project line number for construction costs to repair the town Hall bathrooms to reduce the amount from $217,100 to $212,090.

The change aligned the amount of the additional appropriation plus other funds with the stated $310,000 total cost of the project.

The motion proceeded to a vote:
Vote: 3-2-0 Against: Ronald Fedor and Robert Tuneski Motion Passed

Motion Glenn Patterson and **seconded** by John Sheehan to approve an additional appropriation in the amount of $212,090 from the Capital and Non-recurring Undesignated Fund Balance line # 205-31520 to fund the new Capital and Non-recurring project line number for construction costs to repair the town Hall bathrooms and forward to the RTM as required.

Mr. Patterson noted the $212,090 plus the amount of money appropriated in the Capital Improvements Project line # 31121-55852 ($97,910), plus the $25,000 addressed on item 8 will fund the project.

It was noted that the $310,000 cost included funds to address the impact volatile market conditions.

The motion proceeded to a vote:
Vote: 3-2-0 Against: John Sheehan and Ronald Fedor Motion Passed

10. To consider an act on request from Kim Allen, Director of Finance, for an FY22 Inter-Department Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	Current Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10101	52040	SERVICE CONTRACT & REPAIRS	(1,287.89)	1,288		0.11
2	10102	53020	OTHER SUPPLIES	(54.25)	55		0.75
3	10106	52010	ADVERTISING	(89.40)	90		0.60
4	10107	51810	OVERTIME	(279.55)	280		0.45
5	10107	52040	SERVICE CONTRACT & REPAIRS	(25.97)	26		0.03
6	10109	52510	RENTAL OF EQUIPMENT	(1,154.70)	1,155		0.30
7	10110	52050	DUES, CONFERENCE	(474.00)	474		0.00
8	10111	52090	FUEL OIL	(1,444.15)	1,445		0.85
9	10111	52100	ELECTRICITY	(5,618.66)	5,619		0.34
10	10111	51220	WATER	(754.73)	755		0.27
11	10111	52120	SEWER	(5,247.87)	5,248		0.13
12	10119	51210	CLERICAL & TECHNICAL	(16,882.87)	16,883		0.13
13	10119	51920	FICA	(1,234.49)	1,235		0.51
14	10123	52373	LP GAS	(93.19)	94		0.81
15	10135	51110	ADMINISTRATION	(17,386.25)	17,387		0.75
16	10135	51610	PARKS MAINTENANCE	(156.85)	157		0.15
17	10137	51620	RECREATION PROGRAMS	(8,452.67)	8,453		0.33
18	10137	51920	FICA	(586.78)	587		0.22
19	10137	52080	TELEPHONE	(81.37)	82		0.63
20	10137	52420	MAINTENANCE OF PROPERTY	(3,428.50)	3,429		0.50
21	10137	53020	OTHER SUPPLIES	(114.13)	115		0.87
22	10137	53080	MAINT OF VEHICLES	(1,617.25)	1,618		0.75
23	10145	51920	FICA	(915.01)	916		0.99
24	10129	51420	PATROL	80,094.87		(67,391)	12,703.87
25	10137	51210	CLERICAL & TECHNICAL	(35,814.24)	35,815		0.76
26	10130	53300	HIGHWAY MATERIALS	39,435.77		(35,815)	3,620.77
27	10145	52030	PROFESSIONAL FEES	(25,250.76)	25,251		0.24
28	10130	52460	STREET LIGHTING	28,726.52		(25,251)	3,475.52
				TOTAL	128,457	(128,457)	

There was a comment from John Sheehan regarding the email he received from the Finance Director on the process of the audit which will be tabled for the next

Board of Finance Meeting in December. Mr. Sheehan also made a comment about Cheryl Larder for sending in the transfers with the departments assigned to make it easier.

Motion John Sheehan and **seconded** by Robert Tuneski to decrease line item # 10129-51420 Police Department Patrol in the amount of $67,391 and increases items as follows: line # 10101-52040 First Selectmen Service Contracts & Repairs by $1,288, line # 10102-53020 Registrar of Voters Other Supplies by $55, line # 10106-52010 Board of Assessment Appeals Advertising by $90, line # 10107-51810 Finance Department Overtime by $280, line # 10107-52040 Finance Department Service Contracts & Repairs by $26, line #10109-52510 Town Clerk Rental of Equipment by $1,155, line # 10110-52050 Planning and Zoning Commission Dues, Conferences by $474, line # 10111-52090 Building Maintenance Fuel Oil by $1,445, line # 10111-52100 Building Maintenance Electricity by $5,619, line # 10111-52110 Building Maintenance Water by $755, line # 10111-52120 Building Maintenance Sewer by $5,248, line # 10119-51210 Youth Service Bureau Clerical & Technical by $16,883, line # 10119-51920 Youth Service Bureau FICA by $1,235, line # 10123-52373 Fire Services LP Gas by $94, line # 10135-51110 Senior Services Commission Administration by $17,387, line # 10137-51610 Recreation & Parks, Parks Maintenance by $157, line # 10137-51620 Recreation & Parks Programs by $8,453, line # 10137-51920 Recreation & Parks FICA by $587, line # 10137-52080 Recreation & Parks Telephone by $82, line # 10137-52420 Recreation & Parks Maintenance of Property by $3,429, line # 10137-53020 Recreation & Parks Other Supplies by $115, line # 10137-53080 Recreation & Parks Maintenance of Vehicles by $1,618, line # 10145-51920 Human Resources FICA by $916 all totaling the amount of $67,391.

Vote: 5-0-0 **Motion Passed**

Motion John Sheehan and **seconded** by Robert Tuneski to decrease line item # 10130-5330 Public Works Highway Materials by $35,815 and increase line # 10137-51210 Recreation & Parks Clerical & Technical by $35,815.

Vote: 5-0-0 **Motion Passed**

Motion John Sheehan and **seconded** by Ronald Fedor to decrease line item # 10130-52460 Public Works Street Lighting by $25,251 and increase line item # 10145-52030 Human Resources Professional Fees by $25,251.

Vote: 5-0-0 **Motion Passed**

11. To consider an act on request from Kim Allen, Director of Finance, for an FY23 Out of Series Transfer as follows:

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Budget Amount
1	10104	51110	ADMINISTRATION	169,295.00	125,866.36		(48,000)	77,866.35
2	10104	52030	PROFESSIONAL FEES	250.00	0.00	48,000	0.00	48,000.00
3								0.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
				TOTAL		48,000.00	(48,000)	

Motion John Sheehan and **seconded** by Kevin Petchark to approve the decrease of Assessor budget line 10104-51110 Administration by $48,000 and increase the Assessor budget line 10104-52030, Professional Fees by $48,000.

Vote: 5-0-0 **Motion Passed**

12. Review and Possible action of the Superintendent of Schools letter listed in correspondence requesting a revised FY23-24 BOE budget submittal date.

Motion John Sheehan and **seconded** by Ronald Fedor to allow the delay of the BOE's submittal date of February 27, 2023 for the FY23-24 BOE budget.

Vote: 5-0-0 **Motion Passed**

13. Old Business

a. Board review of updates and possible action on FY24 Budget Guidelines.

The guidelines were revised from the copy provided at the October BOF regular meeting.

Mr. Tuneski noted that comments he made at the October BOF meeting were not incorporated in the FY24 Budget Guidelines. He had requested verbiage regarding requiring performance metrics for each department.

After discussion, the Budget Guidelines went to a vote as written given the time constraints around providing the guidelines to the Finance Department and Department Heads to guide their budget preparations.

It was also agreed that discussion of Mr. Tuneski's request will be continued at the December Board of Finance Regular Meeting. Mr. Fedor suggested exploring methodologies to provide Performance Metrics guidance to Department Heads outside of the formal Budget Guidelines.

Mr. Tuneski will put together what it is that he is asking for in an additional request or an attachment to be discussed at the December meeting.

Motion John Sheehan and **seconded** by Kevin Petchark to approve the FY24 Budget Guideline as revised

Vote: 3-2 Against: Robert Tuneski and Ronald Fedor Motion Passed

b. Review and discuss questions and answers regarding vehicle inspections and malfunctions.

DPW Director Gary Schneider addressed the BOF regarding specific concerns regarding Recreation and Parks responsible vehicle and a DPW identified repair being the result of an operational; issue versus an issue with normal maintenance. The director also explained that along with being responsible for maintaining most town vehicles, DPW makes recommendations to each department as to best practices for maintaining their vehicles in good working order.

14. New Business: None

15. Liaison Reports: None

16. Correspondence

a. Letter from Thomas Giard, Superintendent of Schools, requesting to submit their annual budget for FY24 by February 27, 2023.
b. Abbas Danesh, Town Treasurer, Quarterly Treasurer's Report and related Financials ending 10/31/2022.
c. Virginia Bielucki, Town Accountant, Periodic Financial Statements FY23 dated October 18, 2022.
d. Virginia Bielucki, Town Accountant, Status of General Fund Unassigned Balance dated October 19, 2022.

15. Adjournment

Motion by John Sheehan and **seconded** by Ronald Fedor to adjourn the Regular Meeting.

Vote: 5-0-0 **Motion passed.**

Meeting adjourned at 9:13 p.m.

Respectfully submitted,

John Sheehan, Clerk

Shea Moses
Shea Moses, Office Coordinator

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Office of the Director

Waterford Fire Department
204 Boston Post Road
Waterford CT. 06385

November 22, 2022

First Selectman Rob Brule
15 Rope Ferry Road
Waterford, CT 06385

Re: request funds be moved from designated to appropriated

On behalf of the Waterford Fire Services, I would like to request funding of $25,000 for Radio Equipment/Communications line 20522-57794 be moved from designated to appropriated. This project is currently with Emergency Services Group EM, FD, and PD in the budgeting, evaluating stage of current radio/communication equipment needs. Immediate needs are for our Fire Department Volunteer pagers that are out of service and outdated equipment. Many pagers were serviced and many items came out of service. Most of these pagers were purchased between 1992 & 2003, have met, and exceeded their life expectancy. With the age and condition, I am recommending the purchase of replacement paging equipment for our Volunteer personnel. Copies of pricing for paging equipment is attached to this request. I estimate cost of $25,000 or less to complete removal of old equipment replacement of new equipment. We have two Vendors we can purchase these items from and recommend going with lower quote.

Director,

Chief, Michael J. Howley

C. C. file

COMMUNICATIONS PLUS LLC

84 SALEM TURNPIKE
NORWICH, CT 06360

Telephone: (860) 886-4408
Fax: (860) 889-3016

November 18, 2022

Michael Howley
Director of Fire Services
204 Boston Post Road
Waterford, CT 06385

RE: Pager

$683.55 each

QTY.	ITEM NO.	DESCRIPTION	PRICE EACH	TOTAL
		G4 700/800 mhz with Desktop Charger		
30	G4VP	Unication G4 700/800Mhz pager with battery, antenna, and 2 year warranty	$598.50	$17,955.00
30	GS9XBRC	Desktop charger with power supply	$85.05	$2,551.50
			Total	$20,506.50
			35 units	$23,924.00
		G4 700/800 with Amp Charger		
30	G4VP	Unication G4 700/800Mhz pager with battery, antenna, and 2 year warranty	$598.50	$17,955.00
30	GS999CA	Amp Charger	$141.75	$4,252.50
			Total	$22,207.50
		G5 VHF & 700/800Mhz with Desktop Charger		
30	G5VHF	Unication G5 VHF & 700/800Mhz pager with battery, antenna, and 2 year warranty	$688.50	$20,655.00
30	GS9XBRC	Desktop charger with power supply	$85.05	$2,551.50
			Total	$23,206.50

Note: I know we have created a file and work with dispatch for the prior pagers. If different we would need to know.

Notes:
1) Terms: 30 days. Invoices not paid in 45 days may be subject to 1 1/2% late fee
2) Quote good for 30 days

Thank You
Steven G. Goudreau

Goosetown
COMMUNICATIONS

7A Old Windsor Rd • Bloomfield, CT 06002
(888) 466-7386 • FAX (845) 268-5345

Products

Description		Price	Qty	Ext. Price
CT-19PSX0088	**Use on orders purchased under CT 19PSX0088 contract.** Use on orders purchased under CT 19PSX0088 contract.	$0.00	1	$0.00
UNC-G4VP	**Unication G4 Single Band P25 Voice Pager - 700-800 MHz** Unication G4 Single Band P25 Voice Pager - 700-800 MHz	$598.50	50	$29,925.00
UNC-GS9XBRC-SXXXEN	**Unication G2-G5 Standard Desktop Charger (Power Cable & Supply NOT INCLUDED)** Unication G2-G5 Standard Desktop Charger (Power Cable & Supply NOT INCLUDED)	$85.05	50	$4,252.50
LABOR-PROGRAMMING-FLAT	**Programming of Radios, Pagers.** Programming of Radios, Pagers.	$31.00	50	$1,550.00

Subtotal: **$35,727.50**

714 50 each

WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819

Marc Balestracci
Police Chief

(860) 442-9451 TEL
mbalestracci@waterfordct.org

To: Finance Director Kim Allen
Cc: First Selectman Rob Brule
From: Marc Balestracci, Chief of Police
Date: November 30, 2022
Re: Capital Improvement Projects

The Waterford Police Department plans to request two large renovation projects in the 2023-2024 town capital improvement plan. These projects, totaling $88,016, are to update the evidence room and armory within the police department. These projects are needed for several reasons including more secure areas to hold evidence, dedicated workspaces for officer safety when handling dangerous substances and weapons and chain of custody improvements for court and liability concerns.

In addition, the police accountability bill requires police departments in the state to be accredited by 2025. As we navigate through the lengthy process, which includes our first site visit from the state on February 16, 2023, we need to reach acceptable standards in these two areas.

As we have concerns about the cost of these projects increasing and the time it takes from funding request to project completion, we are requesting this project be funded prior to the 2023-2024 capital improvement request.

Thank you for any consideration.

Thank you,

Marc Balestracci
Chief of Police
Waterford Police Department

TOWN OF WATERFORD
CAPITAL IMPROVEMENT PLAN
PROJECT CONSOLIDATION FORM FY 2024-2028

	Waterford Police Dept.							
DEPT PRIORITY	PROJECT NAME	FUNDING SOURCE	FISCAL YEAR 2023-2024	FISCAL YEAR 2024-2025	FISCAL YEAR 2025-2026	FISCAL YEAR 2026-2027	FISCAL YEAR 2027-2028	TOTAL
1	Evidence Room Update	1	66,658					66,658
2	Armory Update	1	19,358					19,358
3	Cell Block/Kitchen Update	1		25,000				25,000
4	SRT NV Equipment	1		35,000				35,000
5	Marine Vessel Updates (Shared cost with East Lyme)	1			40,000			40,000
6	Speed Trailers	1			28,000			28,000
7	Locker Rooms Update (3 year project)	3				73,000	73,000	146,000
								0
								0
								0
								0
	TOTALS		86,016	60,000	68,000	73,000	73,000	360,016

INDEX TO FUNDING SOURCES,

1 CURRENT YEAR CAPITAL IMPROVEMENTS
2 UTILITY BUDGET/SEWER CAPITAL MAINTENANCE FUND
3 TRANSFER TO CAPITAL & NONRECURRING.
4 SHORT AND LONG TERM DEBT FINANCING
5 LoCIP
6 CNR UNDESIGNATED FUND BALANCE
7 FEDERAL/STATE GRANTS
8 OTHER FUNDING

TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2023-2024 FISCAL YEAR REQUEST

DEPARTMENT/AGENCY Waterford Police Department	CONTACT PERSON Chief Marc Balestracci
PROJECT NAME Armory Update	DEPARTMENT PRIORITY 2

1 DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project)

The Armory of the Police Department requires a high level of security for the weapons and ammunition held within. The current armory has not received updating since the building was originally built, and utilizes cabinets that are broken and in a state of disrepair. It holds a make shift weapons cleaning table and workstation for the range officers and the blast resistant lighting fixtures need replacing as the lighting conditions are very poor. The requested upgrades would modernize the space with significatly more secure holding components, provide dedicated workspaces for officers to safely clean and maintain the department's weapons and improve security and chain of custody concerns.

2 PROJECT STATUS IF IN PROGRESS

3 LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST

4 DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)

5 GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)

6 ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below)

7 COST/FUNDING SOURCE

	FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2024	FY2025	FY2026	FY2027	FY2028
1	Current Year Capital	0	19,358				
2	Utility Budget/Sewer Cap Maint Fund						
3	Transfer to CNR						
4	Short/Long-term Bonds						
5	LoCIP (detail in section 5 above)						
6	CNR Undesignated Fund Balance						
7	Federal/State Grants (detail in section 5)						
8	Other Funding (detail in section 5 above)						
	TOTALS	0	19,358	0	0	0	0

TOWN OF WATERFORD
CAPITAL PROJECT REQUEST FORM
2023-2024 FISCAL YEAR REQUEST

DEPARTMENT/AGENCY Waterford Police Department	CONTACT PERSON Chief Marc Balestracci
PROJECT NAME Evidence Room Update	DEPARTMENT PRIORITY 1

1 DESCRIPTION AND JUSTIFICATION (describe the type, purpose & anticipated accomplishments of the project)

The Evidence Room of the Police Department requires a high level of security of the property and evidence held within, and has become a highly scrutinized area within law enforcement. The current evidence room has not received consistent updating since the building was origionally built, and utilizes repurposed shelving, free-standing gym lockers and a make shift evidence processing table and workstation for the Evidence Officer. Accredidation standards imposed by the Police Accountability Bill have required that some of the components requested be implemented. The requested upgrades would modernize the space with significatly more secure evidence holding components, provide dedicated workspaces for officers to safely process evidence including dangerous substances and improve security and chain of custody concerns.

2 PROJECT STATUS IF IN PROGRESS

3 LIST OTHER PROJECTS WITHIN YOUR DEPARTMENT OR ANOTHER DEPARTMENT THAT WILL BE IMPACTED BY THIS REQUEST

4 DESCRIBE THE IMPACT ON DEPARTMENT OPERATING BUDGET (include cost estimate if applicable)

5 GRANT FUNDING/OTHER FUNDING, if applicable (detailed explanation of grant/other funding, including the amount, source of funding, status, town match, if any. Attach award letter if available)

6 ATTACH PLAN ESTIMATE, SERVICE AREA MAP AND/OR OTHER SUPPORTING DOCUMENTATION (if none, simply state that in the area below)

7 COST/FUNDING SOURCE

	FUNDING SOURCE	APPROVED FUNDING TO DATE	FY2024	FY2025	FY2026	FY2027	FY2028
1	Current Year Capital	0	66,658				
2	Utility Budget/Sewer Cap Maint Fund						
3	Transfer to CNR						
4	Short/Long-term Bonds						
5	LoCIP (detail in section 5 above)						
6	CNR Undesignated Fund Balance						
7	Federal/State Grants (detail in section 5)						
8	Other Funding (detail in section 5 above)						
	TOTALS	0	66,658	0	0	0	0

ADVANCED GROUP

This Estimate is Prepared For:

Waterford Police Department

41 Avery Lane,
Waterford CT 06320

61 W Main St | Mystic, CT 06355
[O] 860-536-7663 | [F] (860) 536-7674 | [E] info@advimpllc.com |

Advanced Improvements LLC HIC #0607800 NIC #0011904

Date 11/10/2021

Proposal for the Waterford Police Department

Job Location: 41 Avery Lane, Waterford CT 06320

This estimate is to frame a variety of walls in the evidence/locker room as presented on hand-drawing. This estimate includes framing with metal studs, three 36" doors, sheetrock, tape, sand, and primer the walls, relocate sprinkler system as needed for the work area, build lower cabinets with countertop area as presented on drawings. This price does not include any electrical or data.

Evidence Room

- Mobilize
- Frame area presented with metal studs
- Relocate sprinkler system at affect work area only
- Framing to take place just above ceiling grid
- Install 3 solid doors
- Install 5/8 Sheetrock
- Tape & Sand
- Primer & Paint
- Install four 18" lower cabinets
- Install countertop with solid surface
    - Selection to be determined at time of construction

Total Labor & Material: $23,267.00

Countertop on lower cabinets

- Install countertop with solid surface
    - Selection to be determined at time of construction

Total Labor & Material: $1,500.00

Dumpster

- Haul Away Debris

Total Labor & Material: $375.00

Customer Courtesy Discount for Public Safety Service: - $750.00

Advanced Group's dumpster and permit fees are included in this proposal.
Advanced Group proposes to furnish all material & labor complete
in accordance with specifications above.

Grand Total ***$24,392.00***

*This price does not include sales tax. If sales tax is applicable, it will be added to each invoice.

**Any additional scope of work beyond listed scope of work will be considered a change order for the client.

*** Advanced Group recommends a professional lawn care company be contacted to ensure proper regrowth of disturbed areas.

D/E/F Services Group, Ltd

1171 Voluntown Rd., Griswold, CT 06351
(860) 376 – 4896, Fax (860) 376 – 1213
(AA/EOE)

"The Value of One"

October 25, 2021 **Low Voltage**

SUBJECT: Waterford PD Evidence Room Data and Electrical Changes

D/E/F Services Group, Ltd is proud to present the following proposal to Town of Waterford for labor and material to install data and electrical wiring at the Police Dept.

Project Scope

- D/E/F will install a new 8' light fixture to replace the existing one on the ceiling above the north wall of the evidence room
- D/E/F will install a new duplex outlet receptacle and 2 single outlet receptacles in a newly constructed wall
- D/E/F will install a new Duplex 120 receptacle and a double data Cat 6 Location in the new "East Lyme" area of the Evidence Room
- D/E/F will install a new 120 volt circuit in the "East Lyme" area and a new circuit in the "Waterford Area"
- Light's within the original room will be separated so that each newly separated area will be on its own light switch
- D/E/F will install two new single data locations in the ceiling to be used for the installation of future IP cameras
    - Install of cameras by others

Cost: $3,150.00

Statement of Clarifications and Exclusions:

- Bid Bond, Performance and Payment Bonds are **excluded**
- Installation of additional grounding methods/means is **excluded**
- Any and all utility fees and/or usage charges for power is **excluded**
- Dumpster, trash / debris removal from site is **excluded**
- Saw-cut slab and Patch to Match is **excluded**
- Any and all site work outside of scope is **excluded**
- Overtime / additional time caused by delays due to other trades or schedule acceleration is **excluded**
- Additional work requested by customer will be performed on a **Time & Material** basis with labor at current service rate ($85.00/hour at standard rates and $150.00/hour at prevailing wage rates) and material at cost plus 20% with all applicable taxes and fees.
- This proposal is contingent upon a complete scope review between the authorized personnel and D/E/F Services to ensure over-all project intent.

Commercial Clarifications:

1. For projects with an estimated completion time of **forty-five (45) days or less**, a down payment of 1/3 of the contract total is due upon contract signing. Another payment of 1/3 of the contract total is due upon completion of rough-in inspection. The remainder of the contract is to be paid out upon completion of work.
2. For projects with an estimated completion time **over forty-five (45) days**, project billing will be monthly or as a project section or unit is completed and payment is required no more than **net thirty (30) days.**
3. Paid when paid will not be an acceptable contract option.
4. Retention will not be more than 30 days / 90 days upon project substantial completion @ 7.5%
5. This proposal is valid for a period of thirty (30) days.
6. State of Connecticut sales tax is **excluded** in this proposal
7. Fee for required permits has been **excluded**
8. All work to be performed 7:00 AM to 3:30 PM Monday through Friday, excluding holidays and overtime.

Warrants:

All work is warranted for a period of one year from substantial completion.

Schedule:
D/E/F Services Group could be on site and prepared to start installation within (15) days after receipt of a purchase order or notice to proceed.

If you have any questions regarding this proposal, please do not hesitate to call us.

Please sign and return this proposal (below) if this proposal is acceptable and you would like begin coordination to proceed.

Regards,

David Hatch
Low Voltage Project Manager
DHatch@DEFWiring.com
Direct # (860) 213-0081

D/E/F SERVICES GROUP:	CUSTOMER:
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:
Purchase order:	

To initiate order please
1. Fax back to 860.376-1213, or
2. Email copy to dhtach@defsg.com

Dell OptiPlex 5000 - SFF - Core i7 12700 2.1 GHz - vPro Essentials - 16 GB

MFG.PART: 9KFHT CDW PART: 7056884 UNSPSC: 43211507

$1,254.99

Advertised Price

Quick tech specs

- SFF
- vPro Essentials
- SSD 256 GB
- Class 35
- UHD Graphics 770
- Win 10 Pro (includes Win 11 Pro License)
- BTS
- Disti SNS
- Core i7 12700 / 2.1 GHz
- RAM 16 GB
- NVMe
- DVD-Writer
- GigE
- monitor: none
- with 3 Years Hardware Service with Onsite/In-Home Service After Remote Diagnosis

ASUS VP28UQG - LED Monitor - 4K - 28"

MFG.PART: VP28UQG CDW PART: 4888896 UNSPSC: 43211902

$266.32

Shopping Cart

Forward

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
H-1538	Wide Span Storage Rack - Particle Board, 96 x 18 x 84"	4	$336.00/EA	$1,344.00	
	x Free H-2215 Rubber Mallet with any $200+ Wide Span Shelving order. Enter SP230 in the Sale Code box below.				
H-6366GR	Vertical File Cabinet - Legal, 4 Drawer, Light Gray	4	$415.00/EA	$1,660.00	
	x Related Products available: May We Suggest				

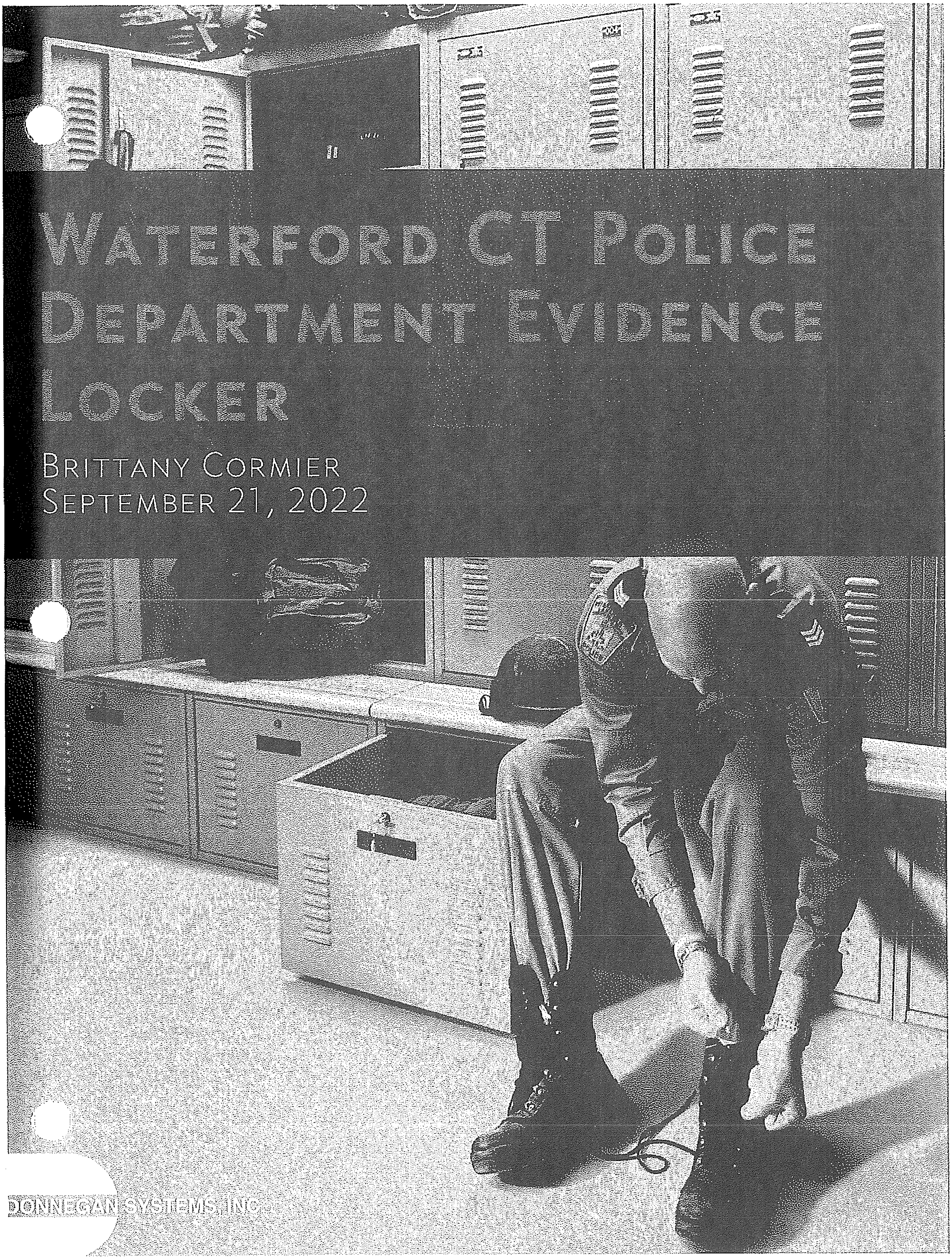
SUBTOTAL = $3,004.00

Update Checkout

Shipping | Sale Code: Add | Questions? $300+ orders are eligible for a free item.

Waterford CT Police Department Evidence Locker

Brittany Cormier
September 21, 2022



DONNEGAN SYSTEMS, INC

Corporate Overview

Storage Solutionist

Donnegan Systems was established in 1976 and is a storage solutions provider offering space planning and innovative storage solutions. We handle various industrial, distribution, manufacturing, office, public safety, agriculture, higher education, healthcare, and commercial projects in the New England and Eastern New York markets.

Donnegan Systems is a leader in providing value-added storage solutions to our customers by creating a successful partnership with them throughout the entirety of the project. We pledge to establish lasting relationships with our customers by exceeding their expectations and gaining their trust through exceptional performance by every member of the Donnegan Systems team.

Our Mission

Dedication to providing quality products, technical and management services to our customers. We will strive to implement a long-term relationship with our clients based on safety, quality, timely service, and anticipating their needs. To help fulfill this mission, we will treat all employees fairly and involve them in the quality improvement process to insure responsiveness and cost-effective work execution.

DONNEGAN SYSTEMS, INC.

Testimonial

"Your crew finished up yesterday afternoon. I'd like to let you know how much we appreciated their speed and professionalism with the installation. It looked like a huge job to us, but they made it look easy.

Thanks for all your help and looking forward to working with you with future projects." - *Chief of Police*

"I just wanted to pass along my complements on the fine work your crew did in delivering, assembling, and placing the new locker system for us. The foreman on the job was very personable, and extremely efficient and accommodating. He checked with my Colleague and I throughout the project to ensure everything was placed and assembled to our specs, and at the end, did a walkthrough to show us all the features of the new locker system. And not only did they clean up all the shipping material, but they left the room cleaner than when they arrived.

We were very impressed, and they did a first class job of represented your company." - *Management Assistant*

WATERFORD CT POLICE DEPARTMENT EVIDENCE LOCKER

LIEUTENANT DAVID P. FERLAND

41 AVERY LANE
WATERFORD, CT 06385

Thank you very much for this opportunity and your business!

Date:	September 21, 2022
Proposal:	DONN-092122-2
Presented by:	Brittany Cormier
Office:	(800)222-6311 ext. 227
Cell:	(508)320-1060
Fax:	(508)393-3974
Website:	www.donnegan.com

It is understood that the recommendations herein are intended for consideration only by your organization and that the detailed operating advantages are obtainable through the integrated utilization of Donnegan Systems, Inc.'s products and services. Under no circumstances should this information be supplied to anyone not authorized by Donnegan Systems, Inc.

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532

** This proposal is valid for 14 days*

Contents

1

Equipment Specifications

Spacesaver Pass Through Evidence Locker with Refrigerated unit

- 98″ W x 24″ D x 93″ H
- 3 Sections, E1 36″ W with 2 doors, E2 24″ W with 4 doors, E3 36″ W with 10 doors including fridge
- 3 Compartment fridge
- Pass through mail slot
- Perforated back door
- Push button locks
- Customer Responsible for rough wall opening

2

Investment Profile

Spacesaver Pass Through Evidence Locker with Refrigerated unit and Mail Slot	Total Price
Evidence Locker: •	$32,940.00
Installation: • Donnegan Systems, Inc. to deliver and install 1 Evidence Locker • Installation to take place during normal business hours M-F 7-5 • Non-Union Rate	$900.00
Freight: • SHIPPER PREPAYS FREIGHT – ADDS TO CUSTOMER INVOICE • Due to volatility in freight charges, the shipping cost provided on this quote is an ESTIMATE only. Freight costs and the number of truckloads may change. The actual freight cost will be charged at the time of shipment OR on the final invoice.	$750.00
Total Price * State Sales Tax, if applicable, is not included *	**$34,590.00**

3

Customer Acceptance

Finish Selection & Order Entry Process

Finish Selection:

End Panels: ______________________(if applicable, see appendix)
Shelving: ______________________(if applicable, see appendix)
Lockers: ______________________(if applicable, see appendix)
Type of Floor Covering: ______________________(if applicable, see appendix)

Order Entry Checklist:

Sign off on drawing: ______________________________
Sign off on proposal description: ______________________________
Submittal of purchase order: ______________________________
Submittal of one-half deposit: ______________________________

Acceptance

Donnegan Systems, Inc. President Donnegan Systems

Donnegan Systems, Inc. Brittany Cormier

Customer: Waterford CT Police Department Evidence Locker

Notes:

1. *Please circle or fill in the above selections at the time of order placement.*
2. *Pricing is based on standard finish selections. All custom paint finishes (indicated by bold print or in the metallic family) have an up-charge.*
3. *It is the customer's responsibility to see that the above checklist items have been addressed before the submittal of the purchase order.*

Purchase Orders:
Purchase orders should be made out to the following:

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532
Fax# (508)393-5601

Please include finish selections, ship to address, contact name and phone number on your purchase order.

Installation and Support:
All installation work is performed by insured and factory-trained system installers, ensuring high-quality workmanship and accountability. Donnegan Systems, Inc. will coordinate installation with your schedule. All labor is based on straight time labor during normal working hours (7 a.m. to 3:30 p.m.). If overtime is required, additional costs will be incurred.

Terms and Conditions:
Enclosed are the standard terms and conditions of Donnegan Systems, Inc. Please note that a non-refundable down payment of one-half of the contract amount is due within ten calendar days of contract award.

Leasing Options:
Leasing options are now available. Leasing payment plans eliminate the need to fund the total purchase price, maintain your company's capital, and free up valuable bank credit lines. Please let us know if you want more information about this payment option.

4

Schedule of Values

Schedule of Contract Values		
Donnegan Systems, Inc.		
Project Name:	Waterford CT Police Department Evidence Locker	
Total Project Value:	**$34,590.00**	** Does not include State Sales Tax*
Item No.	**Description of Work**	**Total**
1.	½ Deposit for Material Release - Due at time of order	$17,295.00
2.	2nd Payment - Due on shipment of product from manufacturer	$8,647.50
3.	3rd Payment - Due upon completion of product installation	$8,647.50
	Grand Total:	**$34,590.00**

5

STANDARD TERMS AND CONDITONS

The following are the standard terms and conditions of sale for Donnegan Systems, Inc., and will necessarily be made part of any contract resulting from this proposal.

DELIVERY (Dock, Elevator and Dumpster):
Donnegan Systems, Inc. will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and/or elevator availability will be arranged by you and made available at no cost to Donnegan Systems, Inc. A dumpster for removal of all shipping and packing materials will be provided at no charge to Donnegan Systems, Inc. the dumpster must be conveniently located and easily accessible at all times during the installation of the equipment.

STORAGE:
If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice.

SPACE REQUIREMENTS:
The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional person-hours will be billed. The space shall be adequately lit. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

FIRE CODE:
It is the customer's responsibility to verify that the shelving system height is verified on-site prior to placing the purchase order to ensure that proper clearance is maintained.

FREIGHT:
Due to volatility in freight charges, the shipping cost provided on this quote is an ESTIMATE only. Freight costs and the number of truckloads may change. The actual freight cost will be charged at the time of shipment OR on the final invoice. This estimate assumes the product ships in an enclosed van. The freight estimate does NOT include flatbed truck, special equipment, special skidding, or packaging unless the customer specifies at the time of the quote request. Additional charges such as detention fees, re-consignment, refusal/re-delivery, and other unforeseen carrier charges will be added to final freight billing. Shipping and delivery dates are approximate and are not a guarantee of shipment or delivery on any particular date. Time shall not be of the essence of the contract. Seller shall not be liable for delays in or failures of delivery due to strikes or labor troubles, supplier's delays, accidents, fire, flood, acts of God, action by a governmental authority, changes requested by Buyer,

or other causes beyond its reasonable control. Suppose the shipment is delayed at the request of the Buyer. In that case, the Buyer shall make payment as though shipment had been made as specified and for any expenses incurred by Seller due to Buyer's request in delaying shipment; and the material shall be stored at the Buyer's risk and subject to reasonable storage charges.

INSTALLATION:
Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Donnegan Systems, Inc.'s discretion will be added to your invoice.

TAXES:
All applicable sales taxes, as required by law, will be billed.

PAYMENT:
This system has been specially designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due with order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance. One and one-half (1 1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. A hold-back of reasonable value is allowed if the installation is not totally complete upon final invoicing without incurring interest charges.

WARRANTY:
The system is warranted against defects in materials in accordance with the given manufacturer's warranty.

INSURANCE CERTIFICATES, PERMITS AND FEES
We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

CHANGE ORDERS AND OR CANCELLATION:
If, for any reason, you cancel the order, any cancellation, restocking, and handling charges will be invoiced. Change orders requested after receiving your purchase order may also incur additional charges.

6

Conditions of Contract

1. It is agreed by the purchaser that this contract, when accepted by the seller, is not subject to cancellation or to any verbal agreement or condition not stipulated in writing on it, and that

2. Title to the goods described on the fact hereof shall not pass until the purchase price is paid in full. The purchaser hereby grants a security interest in said goods to secure payment and performance to the seller. It is mutually agreed that the billing of such goods is for convenience only; and does not carry the title with it, and that

3. In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller, or in the event the purchaser shall mortgage or part with the possession of the said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added to it, and that

4. In the event that the sale or use of the merchandise herein is subject to any Federal, State, Municipal, or other tax, now or hereafter enacted, the amount of any such tax shall be added to the purchase or rental price.

5. The seller shall not be liable for any delay in shipment or for failure to deliver the goods covered hereunder because of fire, strikes, war, or other emergencies, whether national or state, or due to controls, laws, or regulations issued by any Nation or State, or any political subdivision thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING, OR CUSTOMER'S USE OF THE GOODS.

6. All claims for shortage must be made within five (5) days from receipt of goods.

7. Any Equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwise, Buyer shall return equipment for service at

its expense. This warranty does not include replacing parts due to misuse, neglect, damage, burned-out motors, or fuses.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. To the extent any other written agreement between the parties specifically covering the sale of equipment goods is inconsistent, and such other written agreement shall take precedence over these standard conditions.

9. This contract is subject to our credit department approval. This quotation is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of the quantity ordered.

10. Deliveries are subject to delays from fires, strikes, and other causes beyond our control. We reserve the right to correct clerical errors.

11. This contract shall be construed in accordance with the Laws of the Commonwealth of Massachusetts.

12. Payment terms are 50% with the order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance.

13. Under any resulting contract, Donnegan Systems, Inc. will retain a security interest and retain all rights as a secured creditor under the Uniform Commercial Code until all checks have been cleared and payment in full has been received. In the event of default, the customer shall pay all collection expenses, including attorney fees

Accepted:

By: ______________________________ Date: ________________

Authorized Signature

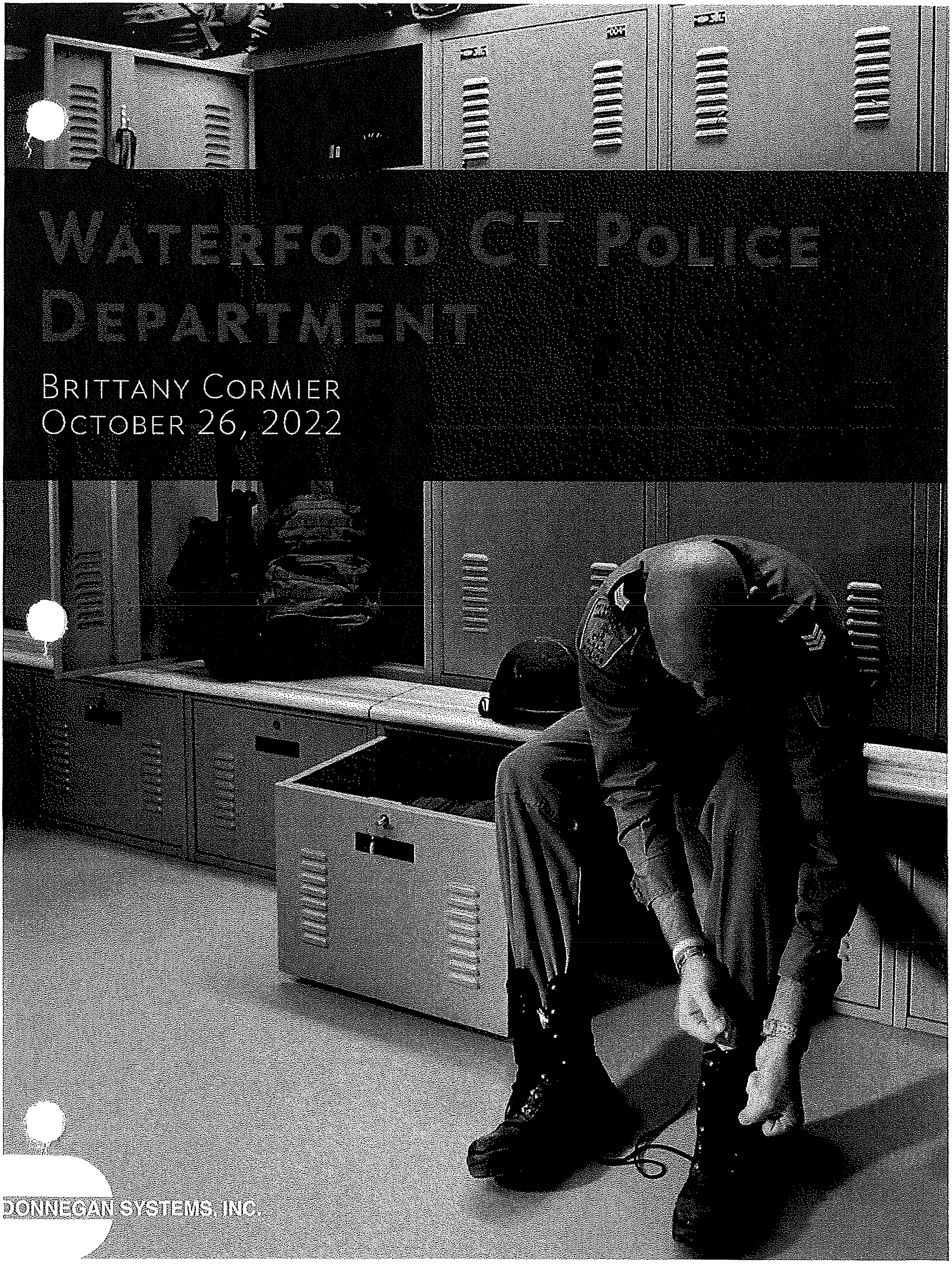
Title: ______________________________

7

APPENDIX

Waterford CT Police Department

Brittany Cormier
October 26, 2022



Donnegan Systems, Inc.

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Dedication to providing quality products, technical and management services to our customers. We will strive to implement a long-term relationship with our clients based on safety, quality, timely service, and anticipating their needs. To help fulfill this mission, we will treat all employees fairly and involve them in the quality improvement process to insure responsiveness and cost-effective work execution.

DONNEGAN SYSTEMS, INC.

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Thanks for all your help and looking forward to working with you with future projects." *- Chief of Police*

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We were very impressed, and they did a first class job of represented your company." *- Management Assistant*

WATERFORD CT POLICE DEPARTMENT

LT. DAVID P. FERLAND

41 AVERY LANE
WATERFORD, CT 06385

Thank you very much for this opportunity and your business!

Date:	October 26, 2022
Proposal:	DONN-102422
Presented by:	Brittany Cormier
Office:	(800)222-6311 ext. 227
Cell:	(508) 320-1060
Fax:	(508)393-3974
Website:	www.donnegan.com

It is understood that the recommendations herein are intended for consideration only by your organization and that the detailed operating advantages are obtainable through the integrated utilization of Donnegan Systems, Inc.'s products and services. Under no circumstances should this information be supplied to anyone not authorized by Donnegan Systems, Inc.

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532

** This proposal is valid for 14 days*

Contents

1

Equipment Specifications

Spacesaver Widespan Shelving with Beastwire Cage

- 2 Sections of Spacesaver widespan shelving 60" W x 30" D at 3 levels, 84" W x 30" D at 4 levels
- 96" H Uprights, solid steel shelves, standard duty beanms 1,775lbs or 750lbs per 24" W
- Beastwire caged area 12'6" W x 5'6" D x 104" H with a 6' x 7' slide door

2

Investment Profile

Collections Storage Vault	Total Price
Spacesaver Widespan Shelving with Beastwire Cage: •	$8,790.00
Installation: • Donnegan Systems, Inc. to deliver and install [2] sections of widespan , [1] beastwire caged area • Installation to take place during normal business hours • Non-Union Rate	$3,500.00
Freight: • SHIPPER PREPAYS FREIGHT - ADDS TO CUSTOMER INVOICE • Due to volatility in freight charges, the shipping cost provided on this quote is an ESTIMATE only. Freight costs and the number of truckloads may change. The actual freight cost will be charged at the time of shipment OR on the final invoice.	$1,320.00
Total Price * State Sales Tax, if applicable, is not included *	**$13,610.00**

3

Customer Acceptance

Finish Selection & Order Entry Process

Finish Selection:

End Panels: ______________________(if applicable, see appendix)
Shelving: ______________________(if applicable, see appendix)
Lockers: ______________________(if applicable, see appendix)
Type of Floor Covering: ______________________(if applicable, see appendix)

Order Entry Checklist:

Sign off on drawing: ______________________________
Sign off on proposal description: ______________________________
Submittal of purchase order: ______________________________
Submittal of one-half deposit: ______________________________

Acceptance

Donnegan Systems, Inc. President Donnegan Systems

Donnegan Systems, Inc. Brittany Cormier

Customer: Waterford CT Police Department

Notes:

1. *Please circle or fill in the above selections at the time of order placement.*
2. *Pricing is based on standard finish selections. All custom paint finishes (indicated by bold print or in the metallic family) have an up-charge.*
3. *It is the customer's responsibility to see that the above checklist items have been addressed before the submittal of the purchase order.*

Purchase Orders:
Purchase orders should be made out to the following:

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532
Fax# (508)393-5601

Please include finish selections, ship to address, contact name and phone number on your purchase order.

Installation and Support:
All installation work is performed by insured and factory-trained system installers, ensuring high-quality workmanship and accountability. Donnegan Systems, Inc. will coordinate installation with your schedule. All labor is based on straight time labor during normal working hours (7 a.m. to 3:30 p.m.). If overtime is required, additional costs will be incurred.

Terms and Conditions:
Enclosed are the standard terms and conditions of Donnegan Systems, Inc. Please note that a non-refundable down payment of one-half of the contract amount is due within ten calendar days of contract award.

Leasing Options:
Leasing options are now available. Leasing payment plans eliminate the need to fund the total purchase price, maintain your company's capital, and free up valuable bank credit lines. Please let us know if you want more information about this payment option.

4

Schedule of Values

Schedule of Contract Values

Donnegan Systems, Inc.

Project Name:	Waterford CT Police Department	
Total Project Value:	**$13,610.00**	** Does not include State Sales Tax*
Item No.	**Description of Work**	**Total**
1.	½ Deposit for Material Release - Due at time of order	$6,805.00
2.	2nd Payment - Due on shipment of product from manufacturer	$3,402.50
3.	3rd Payment - Due upon completion of product installation	$3,402.50
	Grand Total:	**$13,610.00**

5

STANDARD TERMS AND CONDITONS

The following are the standard terms and conditions of sale for Donnegan Systems, Inc., and will necessarily be made part of any contract resulting from this proposal.

FIELD VERIFICATION:
In the event that Donnegan Systems cannot take field dimensions before placing the order with the manufacturer, the customer will incur additional costs if the as-built drawings differ from the original design drawings.

DELIVERY (Dock, Elevator and Dumpster):
Donnegan Systems, Inc. will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and/or elevator availability will be arranged by you and made available at no cost to Donnegan Systems, Inc. A dumpster for removal of all shipping and packing materials will be provided at no charge to Donnegan Systems, Inc. the dumpster must be conveniently located and easily accessible at all times during the installation of the equipment.

STORAGE:
If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice.

SPACE REQUIREMENTS:
The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional person-hours will be billed. The space shall be adequately lit. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

FIRE CODE:
It is the customer's responsibility to verify that the shelving system height is verified on-site prior to placing the purchase order to ensure that proper clearance is maintained.

FREIGHT:
Due to volatility in freight charges, the shipping cost provided on this quote is an ESTIMATE only. Freight costs and the number of truckloads may change. The actual freight cost will be charged at the time of shipment OR on the final invoice. This estimate assumes the product ships in an enclosed van. The freight estimate does NOT include flatbed truck, special equipment, special skidding, or packaging unless the customer specifies at the time of the quote request. Additional charges such

as detention fees, re-consignment, refusal/re-delivery, and other unforeseen carrier charges will be added to final freight billing. Shipping and delivery dates are approximate and are not a guarantee of shipment or delivery on any particular date. Time shall not be of the essence of the contract. Seller shall not be liable for delays in or failures of delivery due to strikes or labor troubles, supplier's delays, accidents, fire, flood, acts of God, action by a governmental authority, changes requested by Buyer, or other causes beyond its reasonable control. Suppose the shipment is delayed at the request of the Buyer. In that case, the Buyer shall make payment as though shipment had been made as specified and for any expenses incurred by Seller due to Buyer's request in delaying shipment; and the material shall be stored at the Buyer's risk and subject to reasonable storage charges.

INSTALLATION:
Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Donnegan Systems, Inc.'s discretion will be added to your invoice.

TAXES:
All applicable sales taxes, as required by law, will be billed.

PAYMENT:
This system has been specially designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due with order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance. One and one-half (1 1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. A hold-back of reasonable value is allowed if the installation is not totally complete upon final invoicing without incurring interest charges.

WARRANTY:
The system is warranted against defects in materials in accordance with the given manufacturer's warranty.

INSURANCE CERTIFICATES, PERMITS AND FEES
We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

CHANGE ORDERS AND OR CANCELLATION:
If, for any reason, you cancel the order, any cancellation, restocking, and handling charges will be invoiced. Change orders requested after receiving your purchase order may also incur additional charges.

6

Conditions of Contract

1. It is agreed by the purchaser that this contract, when accepted by the seller, is not subject to cancellation or to any verbal agreement or condition not stipulated in writing on it, and that

2. Title to the goods described on the fact hereof shall not pass until the purchase price is paid in full. The purchaser hereby grants a security interest in said goods to secure payment and performance to the seller. It is mutually agreed that the billing of such goods is for convenience only; and does not carry the title with it, and that

3. In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller, or in the event the purchaser shall mortgage or part with the possession of the said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added to it, and that

4. In the event that the sale or use of the merchandise herein is subject to any Federal, State, Municipal, or other tax, now or hereafter enacted, the amount of any such tax shall be added to the purchase or rental price.

5. The seller shall not be liable for any delay in shipment or for failure to deliver the goods covered hereunder because of fire, strikes,. war, or other emergencies, whether national or state, or due to controls, laws, or regulations issued by any Nation or State, or any political subdivision thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING, OR CUSTOMER'S USE OF THE GOODS.

6. All claims for shortage must be made within five (5) days from receipt of goods.

7. Any Equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwise, Buyer shall return equipment for service at

its expense. This warranty does not include replacing parts due to misuse, neglect, damage, burned-out motors, or fuses.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. To the extent any other written agreement between the parties specifically covering the sale of equipment goods is inconsistent, and such other written agreement shall take precedence over these standard conditions.

9. This contract is subject to our credit department approval. This quotation is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of the quantity ordered.

10. Deliveries are subject to delays from fires, strikes, and other causes beyond our control. We reserve the right to correct clerical errors.

11. This contract shall be construed in accordance with the Laws of the Commonwealth of Massachusetts.

12. Payment terms are 50% with the order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance.

13. Under any resulting contract, Donnegan Systems, Inc. will retain a security interest and retain all rights as a secured creditor under the Uniform Commercial Code until all checks have been cleared and payment in full has been received. In the event of default, the customer shall pay all collection expenses, including attorney fees

Accepted:

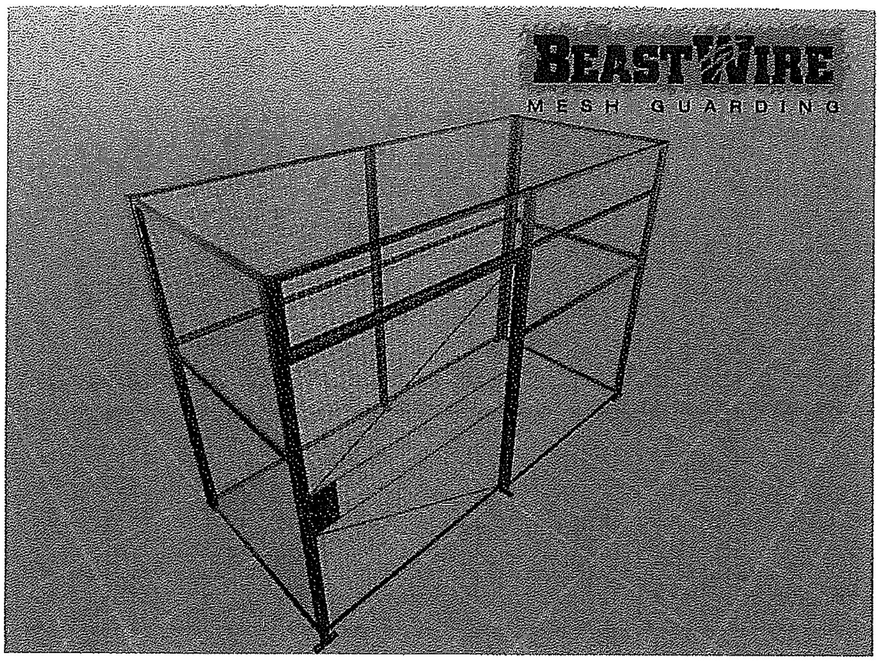
By: ______________________________ Date: ______________

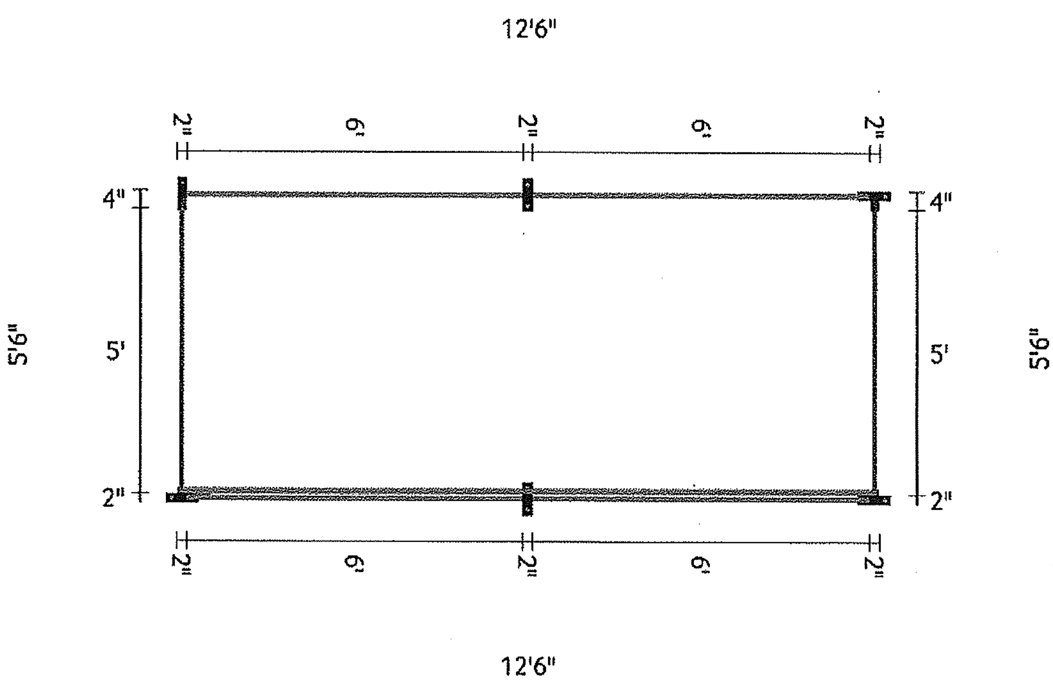
Authorized Signature

Title: ______________________________

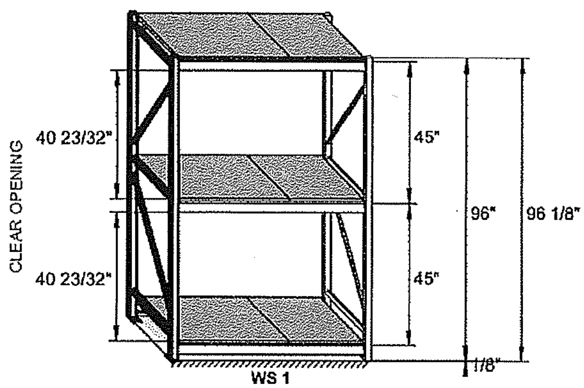
7

APPENDIX

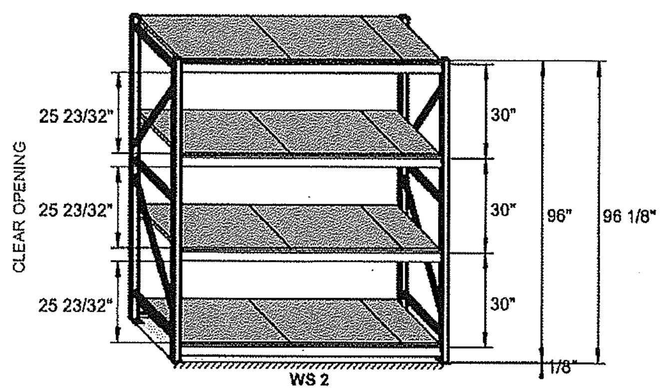

BEASTWIRE
MESH GUARDING

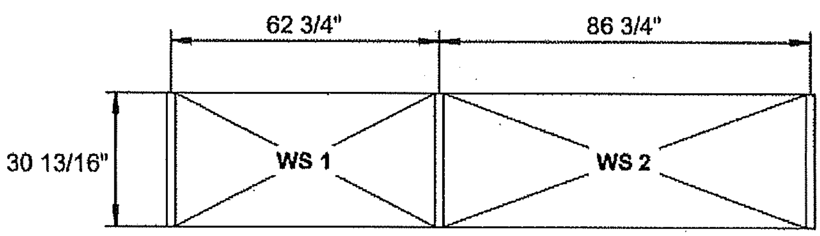

12'6"
2"
6'
2"
6'
2"
4"
4"
5'6"
5'
5'
5'6"
2"
2"
2"
6'
2"
6'
2"
12'6"

STATIONARY - WIDESPAN
60" W x 30" D



STATIONARY - WIDESPAN
84" W x 30" D





D/E/F Services Group, Ltd

1171 Voluntown Rd., Griswold, CT 06351
(860) 376 – 4896, Fax (860) 376 – 1213
(AA/EOE)

"The Value of One"

October 25, 2021 **Low Voltage**

SUBJECT: Waterford PD Explosion Proof Lighting Upgrades
D/E/F Services Group, Ltd is proud to present the following proposal to Town of Waterford for labor and material to install explosion proof lights at the Police Dept.

Project Scope

- D/E/F will install new explosion proof light under the desk and replace the existing tube lights with LED lights
- D/E/F will install 4 new LED Bulbs and 2 new drivers (1 per light) on the existing explosion proof lights located on the ceiling of the Armory Room
- D/E/F will install a new HAL-13-8W-LED-M2 which will be powered by a 12 volt DC power supply
  - A swtich will be added to turn the light on and off

  Cost: $1,202.80

Statement of Clarifications and Exclusions:

- Bid Bond, Performance and Payment Bonds are **excluded**
- Installation of additional grounding methods/means is **excluded**
- Any and all utility fees and/or usage charges for power is **excluded**
- Dumpster, trash / debris removal from site is **excluded**
- Saw-cut slab and Patch to Match is **excluded**
- Any and all site work outside of scope is **excluded**
- Overtime / additional time caused by delays due to other trades or schedule acceleration is **excluded**
- Additional work requested by customer will be performed on a **Time & Material** basis with labor at current service rate ($85.00/hour at standard rates and $150.00/hour at prevailing wage rates) and material at cost plus 20% with all applicable taxes and fees.
- This proposal is contingent upon a complete scope review between the authorized personnel and D/E/F Services to ensure over-all project intent.

Commercial Clarifications:

1. For projects with an estimated completion time of **forty-five (45) days or less**, a down payment of 1/3 of the contract total is due upon contract signing. Another payment of 1/3 of the contract total is due upon completion of rough-in inspection. The remainder of the contract is to be paid out upon completion of work.
2. For projects with an estimated completion time **over forty-five (45) days**, project billing will be monthly or as a project section or unit is completed and payment is required no more than **net thirty (30) days.**
3. Paid when paid will not be an acceptable contract option.
4. Retention will not be more than 30 days / 90 days upon project substantial completion @ 7.5%
5. This proposal is valid for a period of thirty (30) days.
6. State of Connecticut sales tax is **excluded** in this proposal
7. Fee for required permits has been **excluded**
8. All work to be performed 7:00 AM to 3:30 PM Monday through Friday, excluding holidays and overtime.

Warrants:
All work is warranted for a period of one year from substantial completion.

Schedule:
D/E/F Services Group could be on site and prepared to start installation within (15) days after receipt of a purchase order or notice to proceed.

If you have any questions regarding this proposal, please do not hesitate to call us.

Please sign and return this proposal (below) if this proposal is acceptable and you would like begin coordination to proceed.

Regards,

David Hatch
Low Voltage Project Manager
DHatch@DEFsg.com
Direct # (860) 213-0081

D/E/F SERVICES GROUP:	CUSTOMER:
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

Purchase order: ______________________

To initiate order please

1. Fax back to 860.376-1213, or
2. Email copy to dhtach@defwiring.com

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Shopping Cart (12)

Email Cart Empty Cart

Waterford Lowe's Change

Some of your items are low in stock! View All

Pickup at Waterford Lowe's

9 Items

$466.20

You Saved $51.80

Diamond NOW - Wintucket 30-in W x 35-in H x 23.75-in D Cloud Gray Door and Drawer Base Fully Assembled Stock Cabinet (Square Door Style)

Item #916963

Model #G15 B30B

Save For Later

− 2 +

$259.00/ea

Low in Stock

Pickup at Waterford Lowe's

FREE Store Pickup
Available

Delivery

Scheduled Delivery
Get it by Wed, Nov 2
Delivery Scheduling in Checkout

$358.20

You Saved $39.80

Diamond NOW - Wintucket 15-in W x 35-in H x 23.75-in D Cloud Gray Door and Drawer Base Fully Assembled Stock Cabinet (Square Door Style)

Item #916950

Start Secure Checkout

Chat

2

$199.00/ea

Low in Stock

Pickup at Waterford Lowe's

FREE Store Pickup
Available

Delivery

Scheduled Delivery
Get it by Wed, Nov 2
Delivery Scheduling in Checkout

You Saved $3.50

Diamond NOW - Wintucket 3-in W x 31-in H x 0.75-in D Cloud Gray Cabinet Fill Strip

Item #916993

Model #G15 F331

Save For Later

1 +

Pickup at Waterford Lowe's

FREE Store Pickup

Available

Delivery

Scheduled Delivery ⓘ

Get it by Wed, Nov 2

Delivery Scheduling in Checkout

$31.48

You Saved $3.50

Diamond NOW - Wintucket 96-in W x 4-in H x 0.22-in D Cloud Gray Cabinet Toe Kick

Item #917000

Model #G15 TOEKICK8

Save For Later

1 +

Pickup at Waterford Lowe's

FREE Store Pickup

Available

Delivery

Scheduled Delivery ⓘ

Get it by Wed, Nov 2

Delivery Scheduling in Checkout

$322.20

You Saved $35.80

Diamond NOW - Wintucket 15-in W x 36-in H x 12-in D Cloud Gray Door Wall Fully Assembled Stock Cabinet (Square Door Style)

Item #2053132

Model #G15 W1536R

Save For Later

— 2 +

$179.00/ea

Low in Stock

Pickup at Waterford Lowe's

FREE Store Pickup

Get it by Sat, Oct 29

Delivery

Scheduled Delivery ⓘ

Feedback

Chat

Start Secure Checkout

$170.10

You Saved $18.90

Diamond NOW - Wintucket 30-in W x 24-in H x 12-in D Cloud Gray Door Wall Fully Assembled Stock Cabinet (Square Door Style)

Item #916986

Model #G15 W3024B

Save For Later

1 +

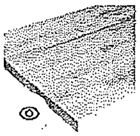
Low In Stock

Delivery

Scheduled Delivery ⓘ
Get it by Wed, Nov 2
Delivery Scheduling in Checkout

Delivery · 3 Items

⚠ This item can't be shipped to PO boxes, military addresses, US territories.



$431.04

The Baltic Butcher Block - Birch 120-in x 25-in x 1.75-in Unfinished Natural Straight Butcher Block Birch Countertop

Item #1265296
Model #B17525120

Save For Later

1 +

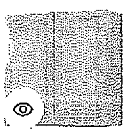
Pickup at Waterford Lowe's

FREE Store Pickup
Get it by Tue, Nov 1

Delivery

FREE Basic ⓘ
Get it by Tue, Nov 1 (Est.)

Scheduled Delivery ⓘ
Get it by Wed, Nov 2
Delivery Scheduling in Checkout



$430.20

You Saved $47.80

Diamond NOW - Wintucket 30-in W x 36-in H x 12-in D Cloud Gray Door Wall Fully Assembled Stock Cabinet (Square Door Style)

Item #2083138
Model #G15 W3036B

Save For Later

− 2 +

$239.00/ea

Low in Stock

Pickup Unavailable

Delivery

Scheduled Delivery ($79.00) ⓘ
Get it by Wed, Nov 2
Delivery Scheduling in Checkout

Start Secure Checkout

Chat

$45

Order Summary

Subtotal (12)	$2,240.90
Estimated Delivery	$79.00

Add Promo Code

y More Save More

You're saving $201.10 today on this order!

Estimated Total $2,319.90

Back to Top

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Stores & Services

Customer Service

Privacy & Use

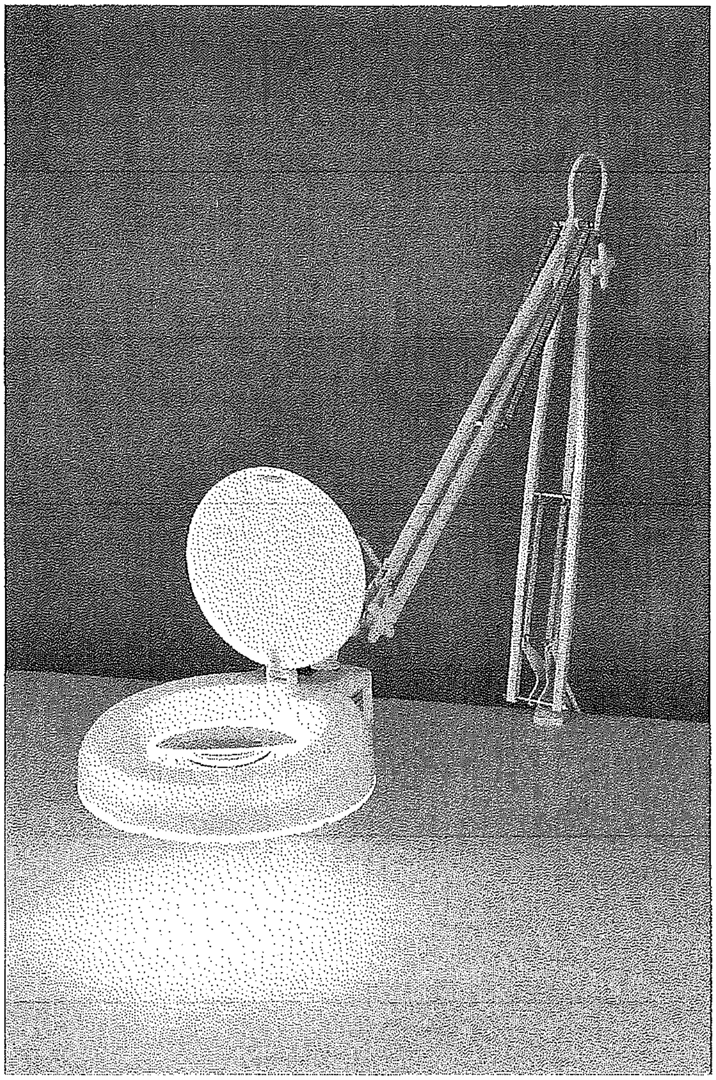
CONNECT WITH US

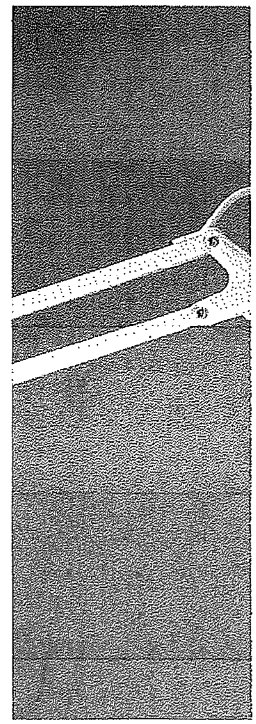
Start Secure Checkout

Chat

Articulated LED Lamp With Magnifier

Item #: 86547



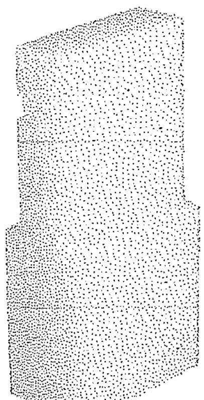


() () () () () () () () ()

List Price $90.00

Our Price $79.95

Options



Open Expanded View+

SINCLAIR INTERNATIONAL - AR-15/AR-10™ AR VISE BLOCKS

749-002-689WB
SINCLAIR AR-15
VISE BLOCK
Mfr Part: 14-150

$28.99

Notify Me

Out of Stock

5.0

[redacted]

Notify Me

Out of Stock

1.6

The Sinclair Vise Block is the perfect tool for curely holding your AR-15/AR-10® in a ich vise. The Vise Block inserts into your magazine well just like a magazine and the bottom half of the block can be clamped into a vise. You can tilt the block in the vise to work at a different angle if desired. You can also insert the vise block into the top of the lower assembly allowing you to work on the bottom side. The Vise Block is made of machined high density polyethylene, so it is extremely solid. Great workbench tool. AR-10® Model only fits Armalite® AR-10® pattern rifles, does not fit DPMS/SR25 pattern rifles.

Sinclair, Issue:0A, Page:163
Sinclair, Issue:0B, Page:201
Sinclair, Issue:12, Page:222
Sinclair, Issue:1A, Page:204
Sinclair, Issue:1B, Page:218
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Sinclair, Issue:2B, Page:222
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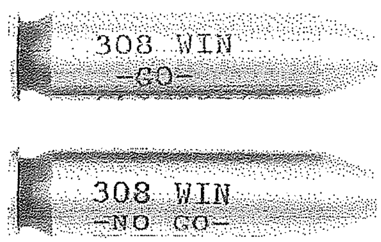
Sinclair, Issue:5A, Page:252
Sinclair, Issue:5B, Page:252

Brownells

1-800-741-0015

Home Gunsmith Tools & Supplies Measuring Tools Headspace Gauges *GO/NO-GO GAUGE SETS*

CLYMER - GO/NO-GO GAUGE SETS



Open Expanded View+

Headspace Gauge Sets In Popular Rifle & Pistol Calibers

nvenient kits contain "Go" and "No-Go" gauges for accurately checking chamber length to make sure it meets SAAMI specs. These gauges are essential tools for ensuring a tight, accurate, safe chamber when chambering a new barrel. Always have a set on hand to check for correct headspace before buying or firing a new gun. Comes in a handy, durable plastic carrying case.

1911, Issue:04, Page:00V
1911, Issue:05, Page:053
1911, Issue:06, Page:054
1911, Issue:07, Page:054
1911, Issue:08, Page:054
1911, Issue:09, Page:059
1911, Issue:10, Page:061
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AR-15, Issue:08, Page:074
AR-15, Issue:09, Page:080
AR-15, Issue:10, Page:082
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ig Book Catalog, Issue:63, Page:066
ig Book Catalog, Issue:63, Page:130
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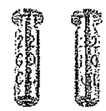
Big Book Catalog, Issue:64, Page:140
Big Book Catalog, Issue:64, Page:462
Big Book Catalog, Issue:65, Page:072

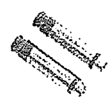


[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG22LR

Financing Available
In Stock

Cartridge: 22 Long Rifle
Style: Gauge Kit

5.0

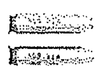


[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG223REM

Financing Available
In Stock

Cartridge: 223 Remington
Style: Gauge Kit

4.1



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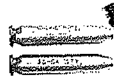
HEADSPACE GAUGE KIT
Mfr Part: GONG308WIN

Financing Available
In Stock

Cartridge: 308 Winchester
Style: Gauge Kit

4.8



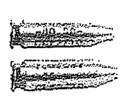
[redacted]
SPRINGFIELD HEADSPACE GAUGE KIT
Mfr Part: GONG30/06SPR

Notify Me

Out of Stock

Cartridge: 30-06 Springfield
Style: Gauge Kit

5.0



[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG7.62X39

Financing Available
In Stock

Cartridge: 7.62 x 39 mm
Style: Gauge Kit

4.8

[redacted]
7.62X54R HEADSPACE GAUGE KIT

Financing Available
In Stock

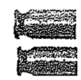
Cartridge: 7.62 x 54 mm Russian
Style: Gauge Kit

Big Book Catalog, Issue:65, Page:136
Bi

'ECS: Steel, precision machined to SAAMI 3cs. Each set contains one go gauge and one no-go gauge in a single caliber as listed below.

Mfr Part:
GONG7.62X54R

5.0



[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG9MMLUG

Financing Available
In Stock

Cartridge: 9 mm Luger
Style: Gauge Kit

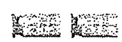
5.0

[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG40S/W

Financing Available
In Stock

Cartridge: 40 S&W
Style: Gauge Kit

0.0

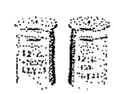


[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG45ACP

Financing Available
In Stock

Cartridge: 45 Auto (ACP)
Style: Gauge Kit

5.0

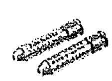


[redacted]
HEADSPACE GAUGE KIT
Mfr Part: GONG12

Financing Available
In Stock

Cartridge: 12 Gauge
Style: Gauge Kit

0.0



184-000-074WB
5.56X45MM NATO HEADSPACE GAUGE KIT
Mfr Part: GONG5.56

$66.00

Notify Me

Out of Stock

Cartridge: 5.56 mm NATO
Style: Gauge Kit

4.6

ITEM DETAILS

Cartridge: 5.56 mm NATO

Style: Gauge Kit

Made in the USA

RESTRICTION
Out of Stock
Product temporarily out of stock. Click on the Back Order button to back order or click on the View Alternatives button to find an alternate if available.

184-000-075WB
300 AAC BLACKOUT HEADSPACE GAUGE KIT

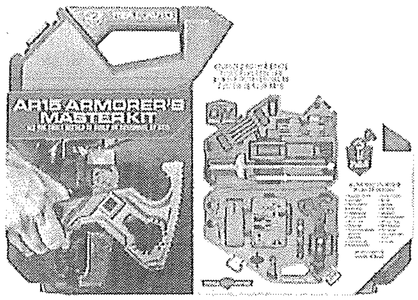
$66.00

Cartridge: 300 AAC Blackout
Style: Gauge Kit

Brownells

1-800-741-0015

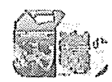
Home Gunsmith Tools & Supplies General Gunsmith Tools Gunsmithing Tool Kits *AR-15 ARMORER'S MASTER KIT*



REAL AVID - AR-15 ARMORER'S MASTER KIT

Qty 2

sale



100-034-150WB AR-15 ARMORER'S MASTER KIT
Mfr Part: AVAR15AMK

$269.99 ~~$279.99~~

Financing Available
In Stock

4.8

MAKE MODEL
Make: AR-15

Open Expanded View+ Click Image to Zoom

Master Tool Kit for AR-15 Builds

-e Real Avid AR-15 Armorer's Master kit -ludes Master Grade Tools and how-to information that equips you to confidently tackle everything from building your own gun from the ground up to customizing or modifying an existing gun.

With better tolerances, materials and expanded capability, every tool is carefully designed to make each job as simple and easy to execute as possible.

Housed in a professional tool case and equipped with step-by-step instructions, you will be able to work smarter and create better guns regardless of your experience level.

NTG150HW 26-INCH RIGID BORESCOPE WITH WIFI Default Title 1 Add To Cart

Teslong

Click to expand

NTG150HW 26-INCH RIGID BORESCOPE WITH WIFI

PRECISE FIREARM BARREL INSPECTION WITH USB OR WIFI FOR IOS, ANDROID, PC, & OSX

SKU TSNTG150HW

18 reviews

$129.99

- WiFi Transmitter Compatible with iPhone & iPad
- 26-Inch Rigid Borescope Probe
- Fits .20 Caliber or Larger Barrels
- LED Ring Light Illuminated
- Removable Side View Mirror

Quantity
1

ADD TO CART

- Free shipping on orders over $149
- 12-month warranty
- ? noney-back guarantee return

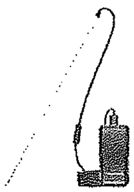
--HNICAL SPECS

COMPATIBILITY: IOS, ANDROID, WINDOWS, OSX CONNECTION TYPE: WI-FI WIRELESS CONNECTION FOR IOS AND ANDROID / USB WIRED CONNECTION FOR WINDOWS AND OSX PROBE TYPE: 26-INCH RIGID IMAGE CAPTURING RESOLUTION: 1280X720 PX VIDEO RECORDING RESOLUTION: 1280X720 PX BATTERY BUILT-IN BATTERY LIGHT SOURCE: LED RING LIGHT

WHAT IS IN THE PACKAGE

NTG150HW 26-INCH RIGID BORESCOPE WITH WIFI | Default Title | 1 | Add To Cart

FREQUENTLY BOUGHT TOGETHER



NTG150HW 26-INCH RIGID BORESCOPE WITH

$129.99

TESLONG 5-MIRROR SET

~~$25.99~~ $19.99

Subtotal:

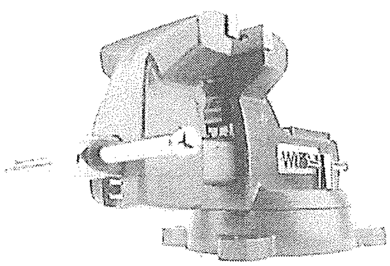
$149.98

ADD TO CART

NORTHERN® TOOL + EQUIPMENT | NorthernTool.com | 1-800-838-0516 | Call Your Local Store To Confirm Availability

Wilton Mechanic's Bench Vise — 5in. Jaw Width, Model# 21400

Item# 34981 (13) Write a Review Ask a Question



Qty 2

Only $396.99

Free Shipping (Lower 48 states)

PayPal As low as $36.40/mo. Learn more

Ship It Free (Lower 48 States)
Factory Shipped —
Estimated Delivery: 5 - 7 Business Days

- 5in.W jaws open to a 5 1/4in. maximum capacity
- Delivers a clamping force of 4,620 lbs.
- 4 mounting points for a solid hold
- 360° swivel base allows for the perfect working angle
- Serrated jaw inserts provide a no-slip grip

Product Summary

This Wilton Mechanic's Bench Vise features heavy-duty 30,000 PSI castings, 360° rotating swivel base and double lockdowns to ensure stability. Powder coat finish.What's

Included
(1) Mechanic's bench vise

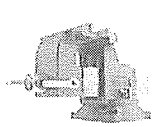
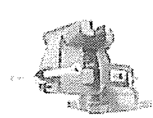
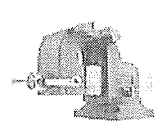
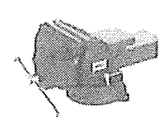
Features + Benefits

- 5in.W jaws open to a 5 1/4in. maximum capacity
- Delivers a clamping force of 4,620 lbs.
- 4 mounting points for a solid hold
- 360° swivel base allows for the perfect working angle
- Serrated jaw inserts provide a no-slip grip

Key Specs

Item#	34981	Jaw Width (in.)	5
Brand	Wilton	Jaw Capacity (in.)	1/4–2 1/2
Manufacturer's Warranty	Lifetime Limited Warranty	Jaw Depth (in.)	3 3/4
Ship Weight	50.0 lbs		

Compare with Most Popular Bench Vises

	Item# 34917	Currently Viewing Item# 34981	Item# 34915	Item# 61609	Item# 77599
					
	Wilton Shop Bench Vise — 8in. Jaw Width, Model# WS8	Wilton Mechanic's Bench Vise — 5in. Jaw Width, Model# 21400	Wilton Shop Bench Vise — 6in. Jaw Width, Model# WS6	Wilton Multi-Purpose Bench Vise — 5 1/2in. Jaw Width, Model# 550P	Klutch Bench Vise with Swivel Base — 1in. Jaw Width, 5in. Jaw Capacity
	(65)	(13)	(131)	(22)	(11)
	Only $449.99	Only $396.99	Reg. $299.99 Sale $249.99 Save $50.00	Only $299.99	Only $109.99
Jaw Width (in.)	8	5	6	5 1/2	1
Jaw Capacity (in.)	8	1/4–2 1/2	6	5	5
Jaw Depth (in.)	4	3 3/4	3 1/2	-	3/4
Replaceable Jaw	Yes	-	Yes	Yes	Yes
Double Lock Downs	Yes	-	Yes	Yes	Yes

CHAT

Dimensions L x W x H (in.)	-	-	-	21 x 9.81 x 9.4 in	7.5 x 6.25 x 14 in

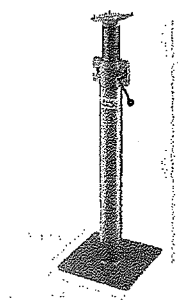
Deal of the Day. Click Here! (/product-categories/daily-deals)

1-800-508-4735 (tel:+18005084735)

Search for products

Vise Floor Stand Rotating For 5" Vise, Heuer VLH117120

[See All Jack Screws (https://www.toolfetch.com/product-categories/hand-tools/clamps-vises/product-type/Jack-Screws)]



() ()

() () ()

Part# VLH117120

$516.00

Ships Within 48 Hours

Package Shipping

\- 1 +

ADD TO CART

Home >

U.S. GENERAL >

30 In. X 16 In. Three Shelf Steel Service Cart, Red

(2,273) Write a Review

See the Entire U.S. General Product Line

View All

Haul heavy loads with this three tray service cart

$69.99

Compare to SNAP-ON KRBC2TC $225 — Save $155

1 Add to Cart

+ Add to My List

CHECK INVENTORY FOR THIS PRODUCT AT A STORE NEAR YOU

Enter ZIP Code Submit

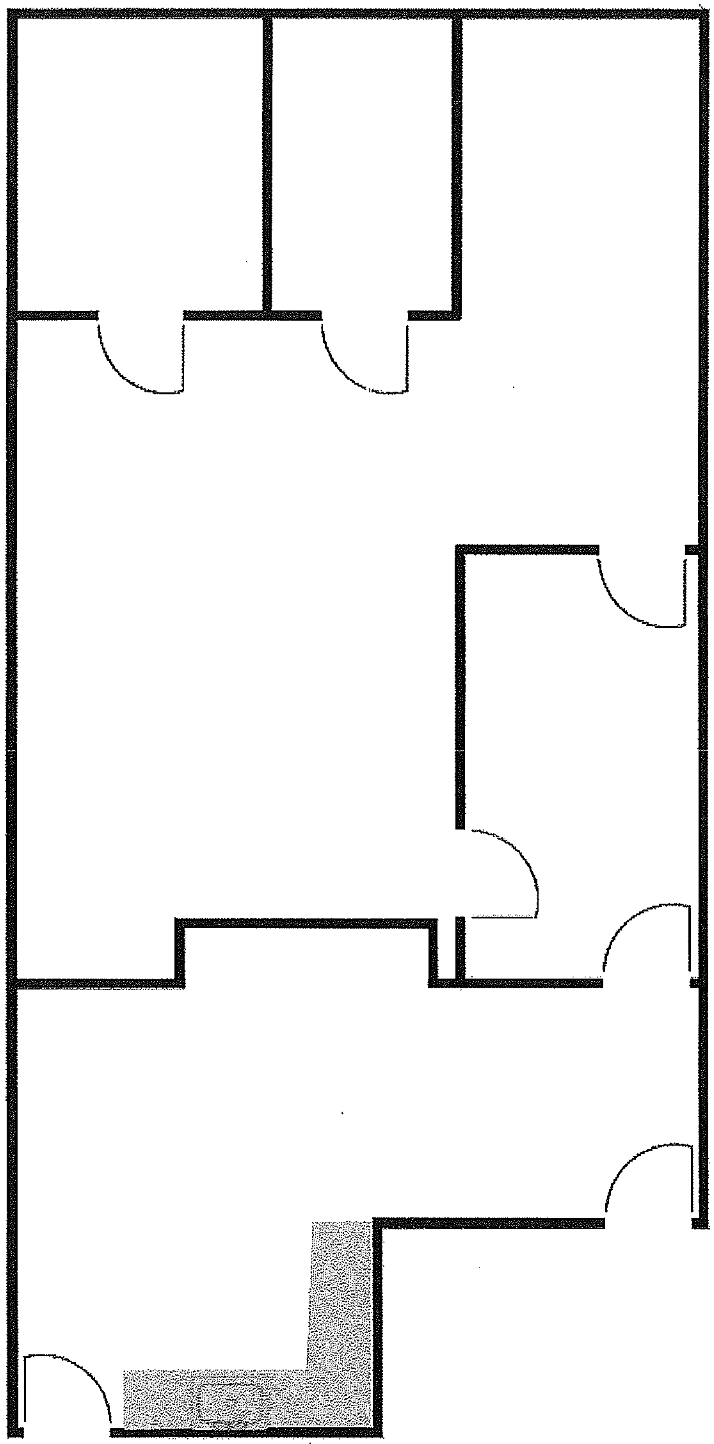
YOU MAY ALSO LIKE

Evidence

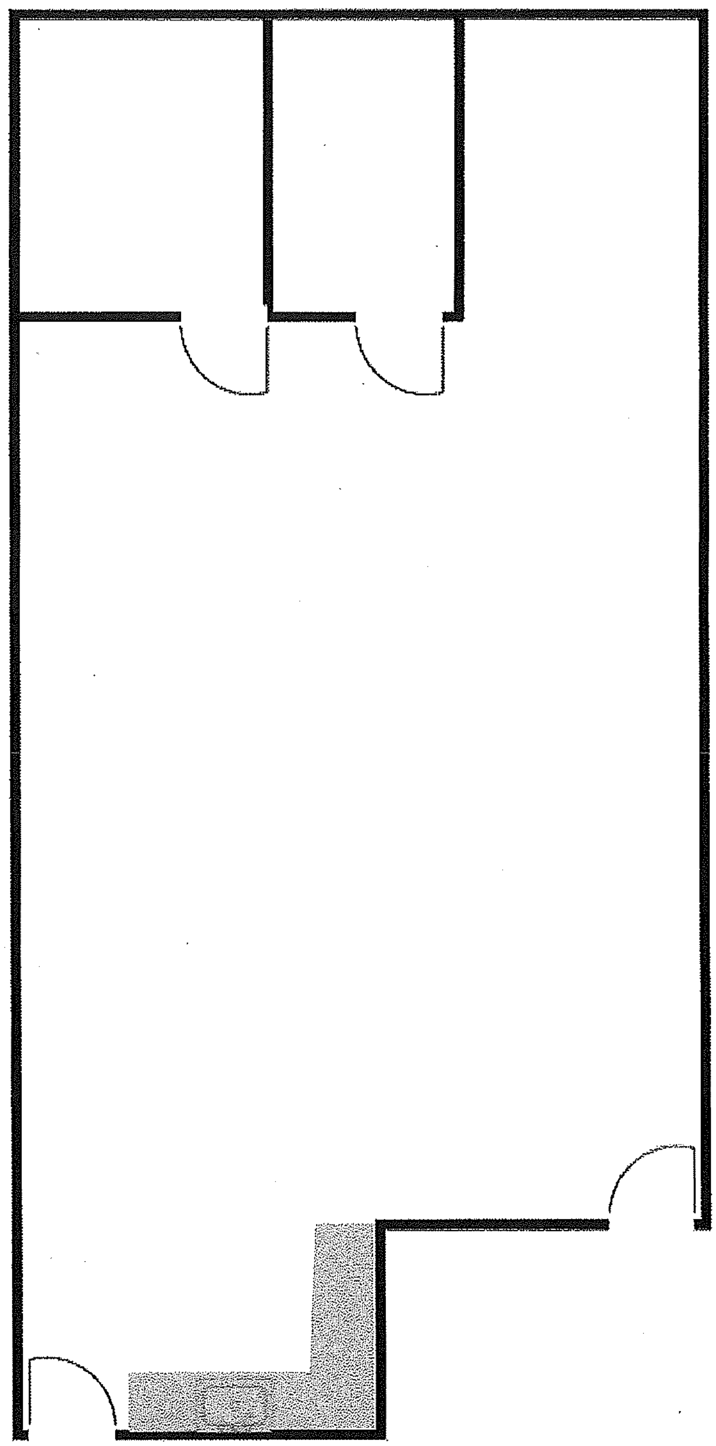
	Update	Old	
Construction	$24,392.00	$21,092.00	
Evidence Lockers	$34,590.00	$30,700.00	
Electrical	$3,150.00	$3,150.00	
Shelving	$3,004.00	$2,764.00	
Computer	$1,522.00	$1,403.00	
	$66,658.00	$59,109.00	$7,549.00

Armory

Ammunition Shelving/Cage	$13,610
Cabinetry, Counters, Shelves	$2,320
Lighting Upgrades	$1,203
Tools and Equipment	$2,225
TOTAL	$19,358



Proposed Evidence Room Layout

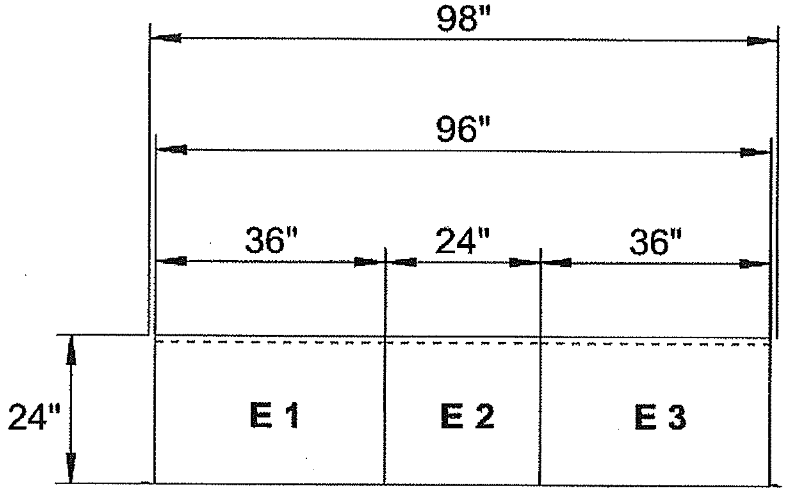


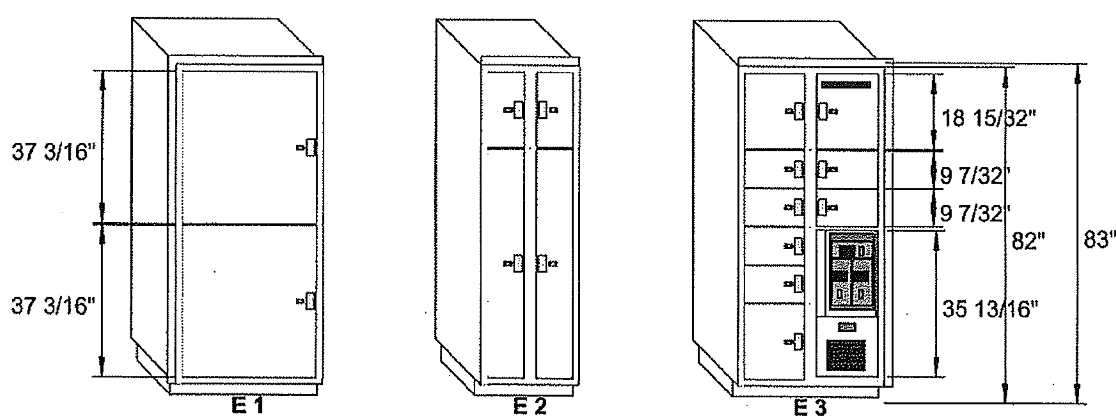
Existing Evidence Room Layout

DONNEGAN SYSTEMS, INC.

The Document and Storage Management Professionals

III. Equipment Specifications





TOWN OF WATERFORD
GENERAL FUND
2023-2024 PROPOSED BUDGET

DEPT/AGENCY: 10103 BOARD OF FINANCE

LINE ITEM	DESCRIPTION	2021/2022 ACTUAL EXPENDED	2022/2023 RTM APPROP.	2022/2023 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND/ ENCUMB AS OF 1/1/23	2023/2024 DEPT/ AGENCY REQUEST	2023/2024 APPROVED BD/COMM.	Department INCREASE/ (DECREASE)	Department PERCENT INCREASE/ (DECREASE)
PERSONNEL COSTS									
51210	CLERICAL/TECHNICAL	1,718	2,298			2,893		595	25.89%
51920	F.I.C.A	131	230			221		(9)	-3.91%
SUBTOTAL		1,849	2,528	0	0	3,114	0	586	23.18%
SERVICES									
52010	ADVERTISING	551	2,300			2,000		(300)	-13.04%
52030	PROFESSIONAL FEES	62,500	61,800			65,000		3,200	5.18%
SUBTOTAL		63,051	64,100	0	0	67,000	0	2,900	4.52%
MATERIALS & SUPPLIES									
53010	OFFICE SUPPLIES	35	45			45		0	0.00%
SUBTOTAL		35	45	0	0	45	0	0	0.00%
DEPARTMENT TOTAL		64,935	66,673	0	0	70,159	0	3,486	5.23%

8

BUDGET FUNCTION

THE BOARD OF FINANCE HAS THE RESPONSIBILITIES AS ESTABLISHED BY WATERFORD ORDINANCE 3.3 (BOARD OF FINANCE).

"THE BOARD OF FINANCE SHALL PREPARE THE TOWN BUDGET AND LAY THE TAXES IN ACCORDANCE WITH SECTION 7-344 OF THE GENERAL STATUTES. THE BOARD MAY APPORTION TAXES BETWEEN YEARS IN ACCORDANCE WITH SECTION 7-346 OF THE GENERAL STATUTES. THE BOARD MAY TRANSFER UNEXPENDED BALANCES IN ACCORDANCE WITH SECTION 7-347 OF THE GENERAL STATUTES. THE BOARD MAY APPROVE SPECIAL APPROPRIATIONS IN ACCORDANCE WITH SECTION 7-348 OF THE GENERAL STATUTES. THE BOARD SHALL PRESCRIBE THE METHOD BY WHICH, AND THE PLACE WHERE, ALL RECORDS AND BOOKS OF ACCOUNTS OF THE TOWN OR OF ANY DEPARTMENT OR SUBDIVISION THEREOF SHALL BE KEPT. THE BOARD SHALL ARRANGE FOR THE ANNUAL AUDIT AS REQUIRED UNDER CHAPTER 111 OF THE GENERAL STATUTES. THE BOARD OF FINANCE SHALL PUBLISH AN ANNUAL REPORT AS SET FORTH IN SECTION 7-406 OF THE GENERAL STATUTES. THE BOARD OF FINANCE SHALL HAVE ALL OTHER POWERS AND DUTIES AS BESTOWED BY THE GENERAL STATUTES."

BUDGET SUMMARY

PERSONNEL COSTS

Personnel costs cover the board's clerical support. The FY24 budget request is increased by 23.18% because of the change in salary for the current finance department staff providing Board of Finance support.

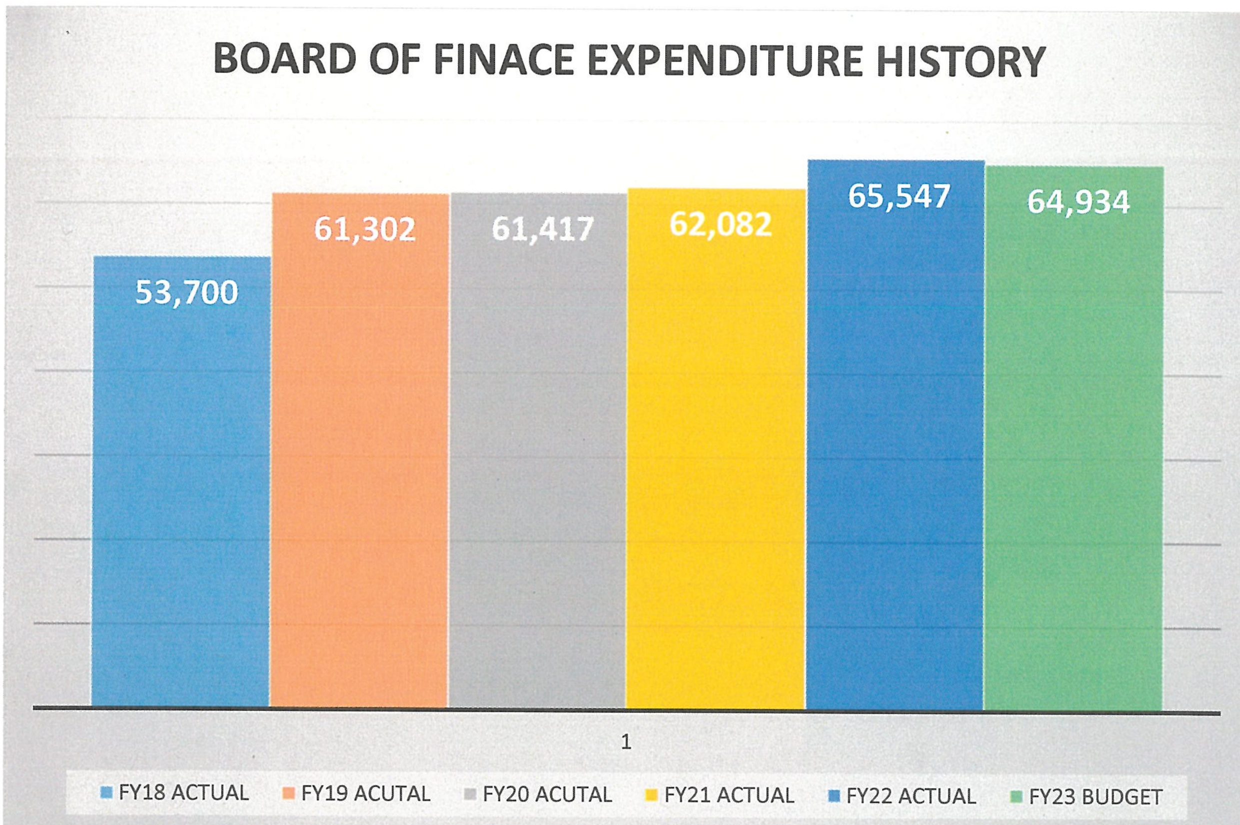
SERVICES

The FY24 budget request reflects a total 4.52% increase over the previous year due to an expected increase in our audit costs. The contract with our current audit firm (CLA) expired at the end of FY22 audit. A RFP for auditing services for the FY23 annual audit will be released in January 2023.

MATERIALS & SUPPLIES

The FY24 budget request includes funds for new member signs that may be needed after local elections or any other supply that may be needed by the board membership.

EXPENDITURE HISTORY



TOWN OF WATERFORD
PERSONNEL WORKSHEET - BOARD OF FINANCE
2023/2024 FISCAL YEAR

EMPLOYEE	# OF MEETINGS [1]	HOURS/ MEETING [2]	TOTAL HOURS	HOURLY RATE OF PAY[3]	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 ACTUAL	2022/2023 THROUGH 11/18/21	2023/2024 PROPOSED	PAYROLL TAXES
51210 - CLERICAL/TECHNICAL												
RECORDING SECRETARY	21	3.50	73.5	$ 39.36	2,975.36	2,266.79	1,261.65	1,459.61	1,717.54	330.08	2,892.96	221.31
TOTALS					**2,975.36**	**2,266.79**	**1,261.65**	**1,459.61**		**330.08**	**2,892.96**	**221.31**
		TOTAL HOURS			109.25	109.25	39.86	31.75	49.25			
		# OF MEETINGS			19.00	19.00	21.00	21.00	19.00			
		AVERAGE HOURS/MEETING			5.75	5.75	1.90	1.51	2.59			
		5 YEAR AVG HOURS/MEETING									3.50	

[1] Number of FY24 meetings scheduled is 20 - and 1 possible additional special meeting.
[2] Budget is calculated using a 5-year average. Actual hours vary depending on the meeting agenda.

TOWN OF WATERFORD
ADVERTISING - FINANCE DEPARTMENT
2023/2024 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2019/2021 ACUTAL	2021/2022 ACTUAL	2022/2023 AS OF 9/30/22	5 YEAR AVERAGE	PROPOSED 2023/20243
52010	ADVERTISING	1,967	1,953	1,950	1,694	551	0	1,623	2,000

ACCOUNT JUSTIFICATION
Legal notices for Public Hearing and printing of Proposed Budget in newspaper as required by Charter.

TOWN OF WATERFORD
PROFESSIONAL SERVICES - BOARD OF FINANCE
2023/2024 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 ACTUAL	ACTUAL AS OF 9/30/22	PROPOSED 2023/2024
52030	PROFESSIONAL SERVICES	48,500	56,900	58,100	58,800	62,500	34,800	65,000

ACCOUNT JUSTIFICATION

Fee to conduct annual audit as required by the Municipal Auditing Act - Chapter 111 of Connecticut State Statutes

The FY22 audit year is the final year of the contract with CLA. I have estimated a 4% increase over the contracted FY22 rate for the FY23 audit. An RFP for auditing services will be distributed this winter for the FY23 annual audit.

TOWN OF WATERFORD
REIMBURSABLE TOWN EXPENSES - FINANCE DEPARTMENT
2023/2024 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 ACTUAL	2022/2023 AS OF 9/30/22	PROPOSED 2023/2024
52070	REIMB TOWN EXPENSES	25	0	0	0	0	0	0

ACCOUNT JUSTIFICATION
Out of pocket expenses paid for by Board members or Town employees

TOWN OF WATERFORD
OFFICE SUPPLIES - BOARD OF FINANCE
2023/2024 FISCAL YEAR

LINE ITEM	ACCOUNT NAME	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 ACTUAL	2022/2023 AS OF 9/30/22	PROPOSED 2023/2024
53010	OFFICE SUPPLIES	30	8	9	16	35	13	45

ACCOUNT JUSTIFICATION

Miscellaneous office supplies, such as name plates for new board members, not purchased through the consumable supplies line item in Finance.

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10103 BD OF FINANCE							
52010 ADVERTISING							
10103 52010 ADVERTISING	2,300.00	2,300.00	550.65	0.00	0.00	1,749.35	23.9%
TOTAL BD OF FINANCE	2,300.00	2,300.00	550.65	0.00	0.00	1,749.35	23.9%
TOTAL GENERAL FUND	2,300.00	2,300.00	550.65	0.00	0.00	1,749.35	23.9%
TOTAL EXPENSES	2,300.00	2,300.00	550.65	0.00	0.00	1,749.35	

The Day

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93177	TOWN OF WATERFORD - TOWN CLERK	03/01/22-03/31/22

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	04/30/2022

Current	Over 30 Days	Over 60 Days	Total Balance
$406.90	$0.00	$0.00	$406.90

TOWN OF WATERFORD - TOWN CLERK
15 ROPE FERRY RD
WATERFORD, CT 06385
United States

MAKE CHECKS PAYABLE TO DAY PUBLISHING COMPANY Include your account # on your check remittance

STATEMENT NUMBER
11861
CHECK NUMBER
AMOUNT PAID

Inv# MARCH 2022 D93177 $ 406.90
THE DAY PUBLISHING CO., INC.
03/31/2022 # Pages 1 FP1 DOC71S453

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATIONS	REFERENCE # PO #	SIZE/LINES OR QTY	NET AMOUNT
	Previous Balance				$167.60
03/21/22	Payment		308350		-$167.60
03/21/22	waterford notice	CPNW, DAY, DCW	d01026605 Board of Finance Pub	2 col X 9 Lines	$100.65
03/28/22	waterford notice	CPNW, DAY, DCW	d01026959 REPRESENTATIVE TOWN	2 col X 38 Lines	$306.25

Day Credit Department **860-701-4204**
Community Classifieds - Toll Free **800-582-8296**
Day Publishing Company - Toll Free **800-542-3354**
Accounting Fax **860-437-7504**
Advertising Fax **860-437-8780**
Classified Fax **860-442-5443**

Billing Period	Account Number	Customer
03/01/22-03/31/22	D93177	TOWN OF WATERFORD - TOWN CLERK

Current Due	Over 30 Days	Over 60 Days	Total Balance
$406.90	$0.00	$0.00	$406.90

Ok to pay
10117-52010
306.25

APPROVED
VENDOR# 157
PO# — FY 22
CLOSE PO Y — N —
ACCOUNT # 10103 – 52010
AMOUNT $100.65
SIGN [signature]
DATE 4/4/22

RECEIVED FOR RECORD WATERFORD, CT
2022 APR -1 PM 1:52
TOWN CLERK

Payment Terms - Net End of Month **A FINANCE CHARGE OF 1.5% PER MONTH** ON ACCOUNTS NOT PAID WITHIN THE MONTH FOLLOWING PUBLICATION

The Day

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93177	TOWN OF WATERFORD - TOWN CLERK	04/01/22-04/30/22

CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	05/30/2022

Current	Over 30 Days	Over 60 Days	Total Balance
$1,319.05	$0.00	$0.00	$1,319.05

REC'D FINANCE
MAY 3 '22 AM10:27

TOWN OF WATERFORD - TOWN CLERK
15 ROPE FERRY RD
WATERFORD, CT 06385
United States

MAKE CHECKS PAYABLE TO DAY PUBLISHING COMPANY Include your account # on your check remittance

STATEMENT NUMBER
13739
CHECK NUMBER
AMOUNT PAID

VED FOR RECO
TERFORD, CT
AY -2 PM 1:
TOWN CLERK

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATIONS	REFERENCE # PO #	SIZE/LINES OR QTY	NET AMOUNT
	Previous Balance				$406.90
04/18/22	Payment		308638		-$406.90
[redacted]					
[redacted]					
04/06/22	waterford notice	CPNW, DAY, DCW	d01028157 Rust Abatement Proje	2 col X 26 Lines	$209.80
04/06/22	waterford notice	CPNW, DAY, DCW	d01028156 REQUEST FOR QUALIFIC	2 col X 24 Lines	$198.00
04/22/22	2023 Budget display ad	DAY	d01028736 2023 Budget display	6x10.00 59.84	$450.00
[redacted]					

TC
TC
Fire
Fire
BOF
BTM

Day Credit Department 860-701-4204
Community Classifieds - Toll Free 800-582-8296
Day Publishing Company - Toll Free 800-542-3354

Accounting Fax 860-437-7504
Advertising Fax 860-437-8780
Classified Fax 860-442-5443

Billing Period	Account Number	Customer
04/01/22-04/30/22	D93177	TOWN OF WATERFORD - TOWN CLERK

Current Due	Over 30 Days	Over 60 Days	Total Balance
$1,319.05	$0.00	$0.00	$1,319.05

Ok to pay
10117-52010 $200.95
10109-52010 $260.30
5/13/22

Inv# APRIL 2022 D93177 $ 911.25
THE DAY PUBLISHING CO., INC.
04/30/2022 # Pages 2 FP2 D0C73S260

Payment Terms - Net End of Month **A FINANCE CHARGE OF 1.5% PER MONTH** ON ACCOUNTS NOT PAID WITHIN THE MONTH FOLLOWING PUBLICATION

APPROVED

VENDOR# 157

PO# – FY 22

CLOSE PO Y – N –

ACCOUNT # 10103-52010

AMOUNT $450.00

SIGN Kim Allen

DATE 5/2/22

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10103 BD OF FINANCE							
10103 52010 ADVERTISING	2,300.00	0.00	2,300.00	1,693.50	0.00	606.50	73.6%
TOTAL BD OF FINANCE	2,300.00	0.00	2,300.00	1,693.50	0.00	606.50	73.6%
TOTAL GENERAL FUND	2,300.00	0.00	2,300.00	1,693.50	0.00	606.50	73.6%
TOTAL EXPENSES	2,300.00	0.00	2,300.00	1,693.50	0.00	606.50	

FY21

The Day theday.com

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93036	WATERFORD - TOWN OF/FINANCE DEPARTMENT	03/01/21-03/31/21

Client	PAGE NUMBER	DUE DATE
	Page 1 of 1	4/30/21

CURRENT	OVER 30 DAYS	60 AND OVER	TOTAL DUE
$ 113.50	$ 0.00	$ 0.00	$ 113.50

WATERFORD - TOWN OF/FINANCE
DEPARTMENT
15 ROPE FERRY ROAD
WATERFORD, CT 06385

Is your digital marketing really working? For a FREE comprehensive digital audit call Jim Schiavone at 860-701-4333 today!

CHECK NUMBER

AMOUNT PAID

THANK YOU FOR YOUR BUSINESS!
PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	PUBLICATIONS	REFERENCE # / PO #	SIZE/LINES or QTY	GROSS AMOUNT	OTHER	NET AMOUNT
	Previous Balance						$0.00
03/18/21	889310 Town of Waterford Public Notic	DAY,DL,DWB	D00889310	3 Col X 10 Lines			$113.50

REC'D FINANCE

Inv# D93036 033121 $ 113.50
THE DAY PUBLISHING CO., INC.
03/31/2021 # Pages 3 FP3 D0C52S942

#157
APPROVED FOR PAYMENT
ACCT# 10103-52010
AMOUNT 113.50
FISCAL YEAR FY21
SIGNATURE Kendlu
DATE 4/14/21

Day Credit Department	860-701-4204	Accounting Fax	860-437-7504
Community Classifieds - Toll Free	800-582-8296	Advertising Fax	860-437-8780
Day Publishing Company - Toll Free	800-542-3354	Classified Fax	860-442-5443

BILLING PERIOD	ACCOUNT NUMBER	CUSTOMER/CLIENT
03/01/21-03/31/21	D93036	WATERFORD - TOWN OF/FINANCE DEPARTMENT

CURRENT DUE	OVER 30 DAYS	60 AND OVER	TOTAL DUE
$ 113.50	$ 0.00	$ 0.00	$ 113.50

Payment Terms - Net End of Month **A FINANCE CHARGE OF 1.5% PER MONTH** ON ACCOUNTS NOT PAID WITHIN THE MONTH FOLLOWING PUBLICATION

PUBLISHER'S CERTIFICATE

State of Connecticut
County of New London, ss. New London

Personally appeared before the undersigned, a Notary Public within and for said County and State, Matt Suraci, Legal Advertising Clerk, of The Day Publishing Company Classifieds dept, a newspaper published at New London, County of New London, state of Connecticut who being duly sworn, states on oath, that the Order of Notice in the case of

889310 Town of Waterford Public Notice
Board of Finance P

A true copy of which is hereunto annexed, was published in said newspaper in its issue(s) of

03/18/2021

Cust: WATERFORD - TOWN OF/FINANC
Ad #: d00889310

889310

Town of Waterford
Public Notice

Board of Finance Public Hearing to be held on Wednesday, March 24, 2021 at 7:00pm via Zoom Conference Call to discuss annual town budgets for fiscal year 2021-2022. Special meeting immediately following to take action on annual town budgets for fiscal year 2021-2022. To access the meeting dial 1-(929)-205-6099 (New York) 1-(301)-715-8595 (Washington DC) and enter the Meeting ID: 884 5168 9239 and Passcode #685231.

Matt Suraci

Subscribed and sworn to before me

This Thursday, March 18, 2021

Maryelle Solinsky

Notary Public

My commission expires 5/31/24

RECD FINANCE
MAR 30 '21 PM2:29

FY21

The Day theday.com

THE DAY PUBLISHING COMPANY
PO BOX 1231
47 EUGENE O'NEILL DRIVE
NEW LONDON, CT 06320-1231

ACCOUNT NUMBER	CUSTOMER	BILLING PERIOD
D93177	WATERFORD TOWN - TOWN CLERK	04/01/21-04/30/21

Client	PAGE NUMBER	DUE DATE
	Page 1 of 1	5/31/21

CURRENT	OVER 30 DAYS	60 AND OVER	TOTAL DUE
$ 2,622.60	$ 0.00	$ 0.00	$ 2,622.60

WATERFORD TOWN - TOWN CLERK
15 ROPE FERRY RD
WATERFORD, CT 06385

Is your digital marketing really working? For a FREE comprehensive digital audit call Jim Schiavone at 860-701-4333 today!

CHECK NUMBER

AMOUNT PAID

THANK YOU FOR YOUR BUSINESS!
PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

Inv# d93177 043021 $ 2,622.60
THE DAY PUBLISHING CO., INC.
04/30/2021 # Pages 7 FP7 DOC54S183

	DESCRIPTION	PUBLICATIONS	REFERENCE #/ PO #	SIZE/LINES or QTY	GROSS AMOUNT	OTHER	NET AMOUNT
							$663.60
			303702				($663.60)
04/07/21	891538 ADVERTISEMENT FOR BIDS	DAY,DWB	D00891538	3 Col X 58 Lines			$530.10
04/08/21	891538 ADVERTISEMENT FOR BIDS	DL	D00891538	3 Col X 58 Lines			$20.00
04/15/21	892107 TOWN OF WATERFORD Noti	DAY,DL,DWB	D00892107 TC	3 Col X 20 Lines			$199.05
04/23/21	Town of Waterford Legal display	DAY,DL	D00892760 BOF	5x14.25 71.25			$1,580.00
04/26/21	892892 TOWN OF WATERFORD REF	DAY,DL,DWB	D00892892 RTM	3 Col X 30 Lines			$293.45

550

2021 MAY -
RECEIVED FOR RECORD

#157
APPROVED FOR PAYMENT 2,622.60
ACCT# See List
AMOUNT ~~$2,662.60~~
FISCAL YEAR FY21
SIGNATURE
DATE 5/19/21

G/L Account Number		Total
10103-52010		1,580.00
33020-55850		550.10
10117-52010		492.50
Total		$2,622.60

Day Credit Department	860-701-4204	Accounting Fax	860-437-7504
Community Classifieds - Toll Free	800-582-8296	Advertising Fax	860-437-8780
Day Publishing Company - Toll Free	800-542-3354	Classified Fax	860-442-5443

BILLING PERIOD	ACCOUNT NUMBER	CUSTOMER/CLIENT
04/01/21-04/30/21	D93177	WATERFORD TOWN - TOWN CLERK

CURRENT DUE	OVER 30 DAYS	60 AND OVER	TOTAL DUE
$ 2,622.60	$ 0.00	$ 0.00	$ 2,622.60

Payment Terms - Net End of Month **A FINANCE CHARGE OF 1.5% PER MONTH** ON ACCOUNTS NOT PAID WITHIN THE MONTH FOLLOWING PUBLICATION

BOF LINE ITEM?

TOWN OF WATERFORD PROPOSED GENERAL FUND BUDGET • REVENUE & EXPENSES

FISCAL YEAR 2022

The RTM Meeting of the Town of Waterford will hold its Annual Budget Meeting via Zoom Conference call on Monday, May 3, 2021, at 6:00 pm to consider and act upon the Town Budget for Fiscal Year 2022. All interested citizens of the Town of Waterford has the right to provide written comments concerning the budget. To submit public comment, see the agenda or email the Town Clerk at dcampo@waterfordct.org. You may also send them to Dave Campo, Town Clerk, Waterford Town Hall, 15 Rope Ferry Road, Waterford, CT 06385. A copy of this notice and the entire proposed budget for the Town of Waterford will be available for public inspection weekdays at the Town Clerk's Office, Town Hall, 15 Rope Ferry Road, Waterford, CT between the hours of 8:00 am and 4:00pm beginning Monday, April 12, 2021. The budget as recommended by the Board of Finance for Fiscal Year 2022 for the Town of Waterford as follows:

GENERAL FUND REVENUES:	FY 2019-2020 ACTUAL	FY 2020-2021 ESTIMATED	FY 2021-2022 ANTICIPATED
STATE OF CONNECTICUT			
EDUCATION	338,244	332,091	332,444
GENERAL GOVERNMENT	718,907	716,553	710,622
TOTAL STATE OF CT	1,047,151	1,048,644	1,043,066
OTHER SOURCES			
FEDERAL SOURCES	0	0	0
EDUCATION	65,020	129,360	201,590
GENERAL GOVERNMENT	3,826,859	2,582,155	2,383,323
TOTAL OTHER SOURCES	3,891,879	2,571,515	2,584,873
TOTAL REVENUES BEFORE PROPERTY TAXES	4,959,090	3,620,159	3,628,939
AMOUNT TO BE RAISED BY TAXATION	91,758,278	92,262,639	94,084,450
TOTAL GENERAL FUND REVENUE	96,717,368	95,882,798	97,712,479
ESTIMATED FUND BALANCE APPLIED	0	0	0

GENERAL FUND EXPENSES:	FY 2019-2020 ACTUAL EXPENDITURES	FY 2020-2021 PROJECTED EXPENDITURES	FY 2021-2022 BD OF FINANCE RECOMMENDED
GENERAL GOVERNMENT:			
BOARD OF SELECTMEN	192,891	201,320	205,313
REGISTRARS OF VOTERS	69,802	74,279	74,508
BOARD OF FINANCE	61,438	64,000	65,547
ASSESSOR	290,208	283,433	291,447
BD. ASSESSMENT OF APPEALS	2,446	1,580	1,120
TAX COLLECTOR	198,508	204,154	211,907
FINANCE DEPARTMENT	655,167	701,270	653,804
LEGAL DEPARTMENT	307,354	292,000	292,000
TOWN CLERK	245,192	267,309	261,750
PLANNING & ZONING	550,528	620,247	634,814
BUILDING MAINTENANCE	225,090	253,045	778,070
INSURANCE	4,449,824	4,458,000	4,717,903
ECONOMIC DEVELOPMENT COMM	6,831	8,578	10,076
CONSERVATION COMMISSION	16,969	18,254	18,250
ZONING BOARD OF APPEALS	2,459	4,310	4,310
RETIREMENT COMMISSION	5,892,103	5,932,978	5,682,906
REPRESENTATIVE TOWN MTG.	18,019	18,953	18,983
BUILDING DEPARTMENT	244,453	279,423	292,808
SOC. SVC GRANTS/MISC.	83,175	81,780	84,364
CONTINGENCY	318,934	265,000	265,000
FLOOD & EROSION CONTROL BD	335	2,138	2,138
ETHICS COMMISSION	1,811	650	850
HUMAN RESOURCES DEPARTMENT	244,800	264,233	265,664
COMMUNITY USE OF SCHOOLS	172,252	86,126	0
EMERGENCY MANAGEMENT	1,122,592	1,087,256	1,082,665
FIRE SERVICES	3,844,463	3,101,562	3,326,824
POLICE DEPARTMENT	6,272,172	6,450,741	6,421,488
INFORMATION TECHNOLOGY	753,374	824,968	846,842
PUBLIC WORKS DEPARTMENT	4,357,036	4,489,207	4,709,654
YOUTH & FAMILY SERVICES	242,310	244,743	232,634
CONSERVATION OF HEALTH	148,482	131,397	142,282
PUBLIC HEALTH NURSING SERVICES	25,850	27,820	27,820
SENIOR CITIZENS COMMISSION	477,293	548,127	491,418
WATERFORD PUBLIC LIBRARY	1,017,094	1,049,643	999,475
RECREATION & PARKS COMMISSION	1,438,643	1,512,615	1,450,159
TOTAL GENERAL GOVERNMENT	32,587,300	34,359,345	34,560,854
BOARD OF EDUCATION:			
OPERATING BUDGET	48,672,211	50,372,315	51,043,047
TOTAL BOARD OF EDUCATION	48,672,211	50,372,315	51,043,047
CAPITAL AND DEBT SERVICE			
CURRENT YEAR CAPITAL IMPRV.	1,443,850	2,236,680	2,964,754
TRANS TO CAP & NON-REC.	0	1,401,280	900,600
DEBT SERVICE	7,389,902	7,428,790	7,934,133
TOTAL CAPITAL AND DEBT SERVICE	8,833,752	11,246,750	11,799,487
TOTAL GENERAL FUND	90,093,263	95,978,210	97,403,120

Ronald K. Fedor
Chairman,
Board of Finance

$1,580.00

FOR 2022 13

ACCOUNTS FOR: 101 GENERAL FUND

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10103 BD OF FINANCE							
52030 PROFESSIONAL FEES							
10103 52030 PROFESSIONAL FEES	59,300.00	62,500.00	62,500.00	0.00	0.00	0.00	100.0%
TOTAL BD OF FINANCE	59,300.00	62,500.00	62,500.00	0.00	0.00	0.00	100.0%
TOTAL GENERAL FUND	59,300.00	62,500.00	62,500.00	0.00	0.00	0.00	100.0%
TOTAL EXPENSES	59,300.00	62,500.00	62,500.00	0.00	0.00	0.00	

FOR 2021 13

ACCOUNTS FOR: 101 GENERAL FUND

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10103 BD OF FINANCE							
10103 52030 PROFESSIONAL FEES	59,300.00	0.00	59,300.00	58,800.00	0.00	500.00	99.2%
TOTAL BD OF FINANCE	59,300.00	0.00	59,300.00	58,800.00	0.00	500.00	99.2%
TOTAL GENERAL FUND	59,300.00	0.00	59,300.00	58,800.00	0.00	500.00	99.2%
TOTAL EXPENSES	59,300.00	0.00	59,300.00	58,800.00	0.00	500.00	

TOWN OF WATERFORD
GENERAL FUND
2023-2024 PROPOSED BUDGET

DEPT/AGENCY: 10121 CONTINGENCY

LINE ITEM	DESCRIPTION	2021/2022 ACTUAL EXPENDED	2022/2023 RTM APPROP.	2022/2023 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 9/30/22	2023/2024 DEPT/ AGENCY REQUEST	2023/2024 APPROVED BD/COMM.	Department Request $ Increase	Department Request % Increase
MISCELLANEOUS									
59010	CONTINGENCY	261,923	265,000		3,271	265,000		0	0.00%
	SUBTOTAL	261,923	265,000	0	3,271	265,000	0	0	0.00%
DEPARTMENT TOTAL		261,923	265,000	0	3,271	265,000	0	0	0.00%

9

BUDGET FUNCTION

Section 7-348 of the Connecticut General Statues provides that "the estimate of expenditures submitted by the Board of Finance to the annual town meeting or annual budget meeting may include a recommended appropriation for a contingent fund in an amount not to exceed three percent (3%) of the total estimated expenditures for the current fiscal year."

Specific use of the 2023-2024 contingency is unknown at this time; the amount is appropriated for the use of unanticipated expenses. Examples of unanticipated expenses include:

- Payment of accrued time for employee retirement
- Pension contribution rate increases (the Town is not notified of its contribution rate until February)
- Accrued vacation/sick time buy-outs at termination
- Union negotiated contracts finalized during the year
  Expected contract settlements during the FY24:
    - GGA Union Contract
- Other unanticipated expenditures that may arise during the course of the fiscal year

BUDGET SUMMARY

The FY2024 budget request remains flat.

TOWN OF WATERFORD
PROPOSED CONTINGENCY BUDGET
2023/2024 FISCAL YEAR

CONTINGENCY FUND CALCULATION AT 3% of 2023 ADOPTED EXPENDITURES

GENERAL FUND	35,889,505
BOARD OF EDUCATION	52,109,124
CAPITAL	4,184,954
DEBT SERVICE	7,197,640
PROJECTED EXPENDITURES 2022	**99,381,223**
3% OF EXPENDITURES	**2,981,437**
PROPOSED CONTINGENCY BUDGET	**265,000**

FISCAL YEAR	ADOPTED BUDGET	ADDITIONAL APPROPRIATION	ACTUAL EXPENDITURES [1]	CONTINGENCY APPROPRIATION [1]	% OF PRIOR YEAR BUDGET	CONTINGENCY USED [1]	AMOUNT USED AS A % OF ACTUAL EXPENDITURES
2022-2023	99,381,223	0	24,066,304	265,000	0.27%	4,496	0.02%
2021-2022	97,005,544	1,800,000	97,769,514	265,000	0.28%	261,923	0.27%
2020-2021	95,978,230	0	93,822,142	265,000	0.28%	204,072	0.22%
2019-2020	95,267,503	0	94,482,714	250,000	0.27%	201,682	0.21%
2018-2019	93,146,501	800,000	92,983,504	265,000	0.29%	114,934	0.12%
2017-2018	90,791,493	693,075	90,692,176	245,000	0.28%	241,001	0.27%
2016-2017	89,048,631	0	88,457,466	265,000	0.31%	233,498	0.26%
2015-2016	86,328,469	0	85,729,177	245,000	0.28%	245,000	0.29%
2014-2015	86,972,410	0	86,720,266	245,000	0.30%	245,000	0.28%
2013-2014	81,732,977	0	80,914,330	250,000	0.32%	102,556	0.13%
2012-2013	78,790,589	0	78,339,868	250,000	0.34%	249,696	0.32%
2011-2012	74,335,161	0	73,950,456	250,000	0.35%	239,326	0.32%
2010-2011	72,010,209	180,173	71,986,018	250,000	0.36%	25,000	0.03%
2009-2010	69,945,242	0	69,945,242	250,000	0.36%	250,000	0.36%
			AVERAGE	**252,500**	**0.31%**		**0.23%**

[1] AS OF 9/30/22

TOWN OF WATERFORD

2022-2023 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2022-2023 APPROPRIATION					**$265,000.00**
Police	32923-55898	De-escalaton & Communication CIP Project	7/20/2022	(775.00)	$264,225.00
Police	32923-55897	Cell Bench Safety Overlay	9/7/2022	(2,496.00)	$261,729.00
Rec & Park	10137-53080	Vehicle Maintenance		(1,225.00)	$260,504.00
					$260,504.00
					$260,504.00
					$260,504.00
					$260,504.00
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					$260,504.00
					$260,504.00
			TOTAL TRANSFERS FROM CONTINGENCY	**$4,496.00**	

TOWN OF WATERFORD
2021-2022 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2021-2022 APPROPRIATION					**$265,000.00**
Youth & Family Services	10119-52030 (professional fees)	Counseling Services	4/13/2022	(5,000.00)	$260,000.00
Youth & Family Services	10119-51210 (clerical & technial)	Receptionist Position	11/10/2021	(62,992.00)	$197,008.00
	10119-51910 (FICA)	Taxes for Position	11/10/2021	(3,733.00)	$193,275.00
Insurance	10112-52201 (LAP)	Cyber Security Insurance Premium	8/11/21	(77,273.00)	$116,002.00
IT	10147-54130 (computer equipment)	New firewall	8/11/21	(5,463.00)	$110,539.00
IT	10147-52043 (service contracts)	New MFA contract	8/11/21	(5,226.00)	$105,313.00
First Selectman	10101-52030 (professional fees)	Jay Levin contract	7/21/21	(24,000.00)	$81,313.00
Planning		Employee Retirement	5/18/22	(78,236.00)	$3,077.00
TOTAL TRANSFERS FROM CONTINGENCY				$261,923.00	

TOWN OF WATERFORD
2020-2021 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2020-2021 APPROPRIATION					**$265,000.00**
Police Capital	32921-55864	Body Cameras	8/8/2020	(11,850.00)	$60,928.00
Fire Services	10123-51410, firefighting & 51920 (FICA)	FLSA Claim Settlement	10/23/20	(77,044.00)	$187,956.00
Police Department	10129-53220 (marine patrol supplies)	Replacement Generator for Patrol Boat	2/10/21	(16,566.00)	$171,390.00
Information Technolgoy	10147-52043 (contracts)	PD Records Management Software	2/10/21	(33,639.00)	$137,751.00
Library	10136-5110 (adminsitration)	Payout to Administrator	2/10/21	(44,471.00)	$93,280.00
Town Clerk	various	Election needs	6/30/21	(4,024.00)	$89,256.00
Youth & Family	10119-51110 (administration)	Additional Staff Salary	6/30/21	(3,758.00)	$85,498.00
Youth & Family	10119-51210 (clerical)	Additional Staff Salary	6/30/21	(12,720.00)	$72,778.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
					$60,928.00
			TOTAL TRANSFERS FROM CONTINGENCY	$204,072.00	

TOWN OF WATERFORD
2019-2020 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2019-2020 APPROPRIATION					**$250,000.00**
First Selectman	10101-52020 Postage	State of CT mailing for Vietname era award ceremony	12/11/19	(200.00)	$249,800.00
Building Maintenance	10111-55030 Public Improvements	to complete necessary town facility maintenance (window films, roof repairs, sump pump)	3/11/20	(10,000.00)	$239,800.00
First Selectman	10101-53119 Emergency Expenditures	to cover COVID-19 expenditures	9/9/20	(191,482.31)	$48,317.69
					$48,317.69
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					$48,317.69
			TOTAL TRANSFERS FROM CONTINGENCY	$201,682.31	

TOWN OF WATERFORD

2018-2019 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2018-2019 APPROPRIATION					**$265,000.00**
CIP	10138-55832	transfer to CIP	9/12/18	(35,493.00)	$229,507.00
Registrar	10102-51320 Election Activities		10/10/18	(8,677.00)	$220,830.00
Registrar	10102-52070 Reimbursable Expenses		10/10/18	(160.00)	$220,670.00
Registrar	10102-52080 Telephone		10/10/18	(54.00)	$220,616.00
Registrar	10102-53020 Other Supplies		10/10/18	(2,679.00)	$217,937.00
BOF	10103-52030 Professional Fees		1/9/19	(6,900.00)	$211,037.00
Assessor	10104-51110 Administration		7/17/19	(5,662.02)	$205,374.98
Assessor	10104-51210 Professional Fees		7/17/19	(1,367.19)	$204,007.79
Assessor	10104-51920 FICA		7/17/19	(151.00)	$203,856.79
Assessor	10104-52030 Professional Fees		7/17/19	(10,662.60)	$193,194.19
Assessor	10104-53200 Pricing		7/17/19	(641.00)	$192,553.19
Tax Collector	10106-52120 Professional Fees		7/17/19	(1,272.53)	$191,280.66
Legal	10108-52030 Professional Fees		7/17/19	(4,413.00)	$186,867.66
Police	10129-53090 Fuel & Lubricants		7/17/19	(14,435.00)	$172,432.66
Human Resources	10145-51210 Professional Fees		7/17/19	(2,367.00)	$170,065.66
First Selectman	10101-52030 Professional Fees		7/17/19	(20,000.00)	$150,065.66
			TOTAL TRANSFERS FROM CONTINGENCY	**$114,934.34**	

TOWN OF WATERFORD
2017-2018 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2017-2018 APPROPRIATION					**$245,000.00**
IT	10147-54130 Computer System		8/9/17	(5,200.00)	$239,800.00
Building Maintenance	10111-55030 Building Improvements		1/10/18	(5,000.00)	$234,800.00
First Selectman	10101-52030 Professional Fees		3/14/18	(60,000.00)	$174,800.00
Building Maintenance	10111-55030 Building Improvements		5/16/18	(13,178.00)	$161,622.00
Zoning BOA	10115-52010 Advertising		6/13/18	(1,000.00)	$160,622.00
Retirement	10116-51930 Hypertension/Heart Disease		7/18/18	(106,789.00)	$53,833.00
Retirement	10116-51940 Pension Contribution		7/18/18	(20,413.00)	$33,420.00
Building Department	10118-51110 Administration		7/18/18	(24,842.00)	$8,578.00
Human Resources	10145-52030 Professional Fees		7/18/18	(129.00)	$8,449.00
Human Resources	10145-51210 Clerical/Technical		7/18/18	(474.00)	$7,975.00
Human Resources	10145-51110 Administration		7/18/18	(3,976.00)	$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
					$3,999.00
			TOTAL TRANSFERS FROM CONTINGENCY	**$241,001.00**	

TOWN OF WATERFORD
2016-2017 CONTINGENCY TRANSFERS

DEPARTMENT	ACCOUNT	PURPOSE	BOARD OF FINANCE APPROVAL	AMOUNT TRANSFERRED	BALANCE
2016-2017 APPROPRIATION					**$265,000.00**
Registrar	10102-51010 Elected Officials		7/20/16	(8,302.00)	$256,698.00
Registrar	10102-51920 FICA		7/20/16	(635.00)	$256,063.00
	10638-55804		12/14/16	(4,664.00)	$251,399.00
Rec & Park	10137-51620 Programs		2/15/17	(20,000.00)	$231,399.00
Building Maintenance	10111-55030		3/5/17	(5,000.00)	$226,399.00
Finance	10107-54130 Computer Support		4/12/17	(4,770.00)	$221,629.00
	10110-52030 Professional Fees		5/17/17	(9,650.00)	$211,979.00
Assessor	10104-51110 Administration		7/19/2017	(88,885.00)	$123,094.00
Assessor	10104-51210 Clerical/Technical		7/19/2017	(2,215.00)	$120,879.00
Town Clerk	10109-51110 Administration		7/19/2017	(1,337.00)	$119,542.00
Town Clerk	10109-51210 Clerical/Technical		7/19/2017	(882.00)	$118,660.00
Planning & Zoning	10110-51120 Inspection		7/19/2017	(3,006.00)	$115,654.00
Planning & Zoning	10110-51920 FICA		7/19/2017	(160.00)	$115,494.00
Building Department	10118-51120 Inspection		7/19/2017	(2,067.00)	$113,427.00
Human Resources	10145-52010 Advertising		7/19/2017	(2,064.00)	$111,363.00
Emergency Management	10122-51810 Dispatch Overtime		7/19/2017	(11,941.00)	$99,422.00
Emergency Management	10122-52080 Telephone		7/19/2017	(500.00)	$98,922.00
Fire	10123-53070 Automotive Repairs		7/19/2017	(14,641.00)	$84,281.00
Senior Services	10135-51110 Administration		7/19/2017	(29,808.00)	$54,473.00
First Selectman	10101-52030 Professional Fees		7/19/2017	(20,000.00)	$34,473.00
First Selectman	10101-52030 Professional Fees		8/9/2017	(2,971.00)	$31,502.00
			TOTAL TRANSFERS FROM CONTINGENCY	$233,498.00	

TOWN OF WATERFORD
GENERAL FUND
2023/2024 PROPOSED BUDGET

DEPT/AGENCY: **10139** **DEBT SERVICE**

LINE ITEM	DESCRIPTION	2021/2022 ACTUAL EXPENDED	2022/2023 RTM APPROP.	2022/2023 ADDITIONAL/ TRANSFERS	ACTUAL EXPEND & ENCUMB AS OF 9/30/22	2023/2024 DEPT/ AGENCY REQUEST	Department Request $ Increase	Department Request % Increaxe
PRINCIPAL & INTEREST								
56029	HIGH SCHOOL BOND PRINCIPAL	1,755,000						
56032	HIGH SCHOOL BOND INTEREST	35,100						
56033	SCHOOLS ISSUE OF 2014 PRINCIPAL	815,000	845,000				(845,000)	-100.00%
56034	SCHOOLS ISSUE OF 2014 INTEREST	57,950	25,530		12,675		(25,530)	-100.00%
56035	2014 BOND REFUNDING - PRINCIPAL	835,000	830,000		830,000	825,000	(5,000)	-0.60%
56036	2014 BOND REFUNDING - INTEREST	206,750	180,738		97,113	146,625	(34,113)	-18.87%
56037	2017 BOND REFUNDING - PRINCIPAL	1,050,000	1,055,000		1,055,000	1,070,000	15,000	1.42%
56038	2017 BOND REFUNDING - INTEREST	609,650	567,525		296,950	514,400	(53,125)	-9.36%
56039	2019 BOND REFUNDING PRINCIPAL	700,000	715,000		715,000	675,000	(40,000)	-5.59%
56040	2019 BOND REFUNDING INTEREST	375,750	340,375		179,125	305,625	(34,750)	-10.21%
56042	2020 MUNICIPAL COMPLEX - PRINCIPAL	685,000	685,000		685,000	685,000	0	0.00%
56043	2020 MUNICIPAL COMPLEX - INTEREST	457,975	423,725		220,425	389,475	(34,250)	-8.08%
56044	2020 BOND REFUNDING - PRINCIPAL		1,180,000		1,180,000	3,195,000	2,015,000	170.76%
56045	2020 BOND REFUNDING - INTEREST	351,458	349,747		175,728	342,125	(7,622)	-2.18%
DEPARTMENT TOTAL		7,934,633	7,197,640	0	5,447,016	8,148,250	950,610	13.21%

Principal Subtotal	6,450,000
Interest Subotal	1,698,250

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BUDGET FUNCTION

The town typically incurs monetary debt in the form of long-term (20 year) bonds used as a funding source for long-term capital projects. The debt service budget defines the amount of both principal and interest that the town will pay its creditors (typically bondholders) in a given fiscal year.

The debt service budget can also be used to manage repayment of shorter-term multi-year debt. (Note that large capital projects may be funded by any combination of long term borrowing, general fund appropriations, short-term borrowing, grants, special assessments, special revenue fund appropriation, and donations to fully fund a given project. The debt service budget addresses borrowed funds.

References:

Charter Section 3.2.3 Capital Plans (First Selectman)

Ordinance 2.04.170 - Budget Preparation and Submission (RTM)

Ordinance 2.04.180 – Appropriations (RTM)

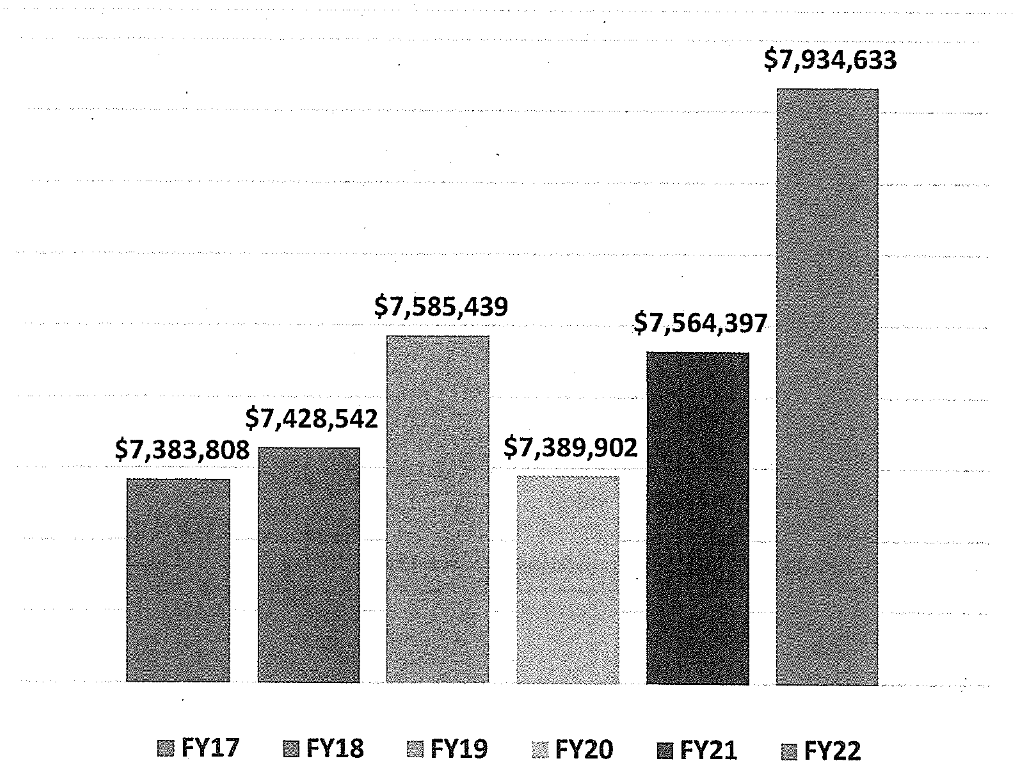
Conn Statutes: C.G.S.A. § 7-369 et seq.

BUDGET SUMMARY

The FY24 budget request is $950,610 (13.21%) higher than fiscal year 2023 due to the following:

1. The2020 Bond Refunding payments were established so that a savings was seen in the first year of the bond while subsequent years will see higher principal payments.
2. The first year's payment was $1,080,000 in FY23 versus $3,195,000 budgeted for FY24.

EXPENDITURE HISTORY



Statement of Debt Incurred, Outstanding Interest Maturities
General Government

Issue	Date of Issue	Maturity Date	Amount of Issue	Ave. Coupon	Outstanding as of 6/30/2023	Principal Due FY-2024	Interest Due FY-2024
2014 Refunding Bond Issue	Dec 2014	Aug. 2026	$9,440,000	4.529%	$3,345,000	$825,000	$146,625
2017 Refunding Bond Issue	Jun 2018	Aug 2030	$14,585,000	4.642%	$11,310,000	$1,070,000	$514,400
2019 Refunding Bond Issue	Dec 2019	Aug 2030	$9,085,000	4.494%	$7,015,000	$675,000	$305,625
2020 Municipal Complex	Jul 2020	Sept 2040	$13,655,000	2.260%	$12,285,000	$685,000	$389,475
2020 Refunding Bond Issue	Dec 2020	Aug 2033	$28,890,000	1.210%	$27,710,000	$3,195,000	$342,125
			$75,655,000		$61,665,000	$6,450,000	$1,698,250

Total Debt Service	**$8,148,250**

Town of Waterford

Bonded Debt History

Original Issues

2007 G.O. Bonds – Additions and Renovations to Clark Lane Middle School		$15,865,000
2009 G.O. Bonds – Additions and Renovations to Quaker Hill Elementary School		$ 8,500,000
2011 G.O. Bonds – Additions and Renovations to Oswegatchie Elementary School		$14,000,000
2012 G.O. Bonds – Additions and Renovations Great Neck Elementary School		$15,640,000
2013 G.O. Bonds – Additions and Renovations to Waterford High School		$33,750,000
2014 G.O. Bonds – Additions and Renovations to Waterford High School		$13,700,000
	Renovations Quaker Hill Elementary	$ 851,545
	Renovations Oswegatchie Elementary	$ 720,425
	Renovations Great Neck Elementary	$ 658,030
	Total	$15,930,000
2020 G.O. Bonds – Municipal Complex Garage Addition and Renovations		$13,655,000
	Total Bonded	$15,096,084

Refunding Issues

2014 G.O. Refunding Bonds	Refunding of G.O. Bonds, Issue 2007	$ 9,440,000

Original 2007 Issue $15,865,000 for Additions and Renovations to Clark Lane Middle School

2017 G.O. Refunding Bonds		$14,585,000
	Refunding of G.O. Bonds, Issue 2009	$ 4,900,000
	Refunding of G.O. Bonds, Issue 2011	$ 7,350,000
	Refunding of G.O. Bonds, Issue 2013	$ 4,000,000
	Total Refunded	$16,250,000
2019 G.O. Refunding Bonds	Refunding of G.O. Bonds, Issue 2012	$ 9,085,000
	Total Refunded	$10,375,000
2020 G.O. Refunding Bonds	Refunding of G.O. Bonds, Issue 2013	$17,585,000
	Refunding of G.O. Bonds, Issue 2014	$10,115,000
	Total Refunded	$28,890,000

Town of terford
Debt Service
Amorization Schedule

	Original Issue Amount	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY-2029
2014 G.O. Refunding	$ 9,440,000.00						
Principal		$ 825,000.00	$ 835,000.00	$ 840,000.00	$ 845,000.00		
Interest		$ 146,625.00	$ 105,125.00	$ 63,250.00	$ 21,125.00		
		$ 971,625.00	$ 940,125.00	$ 903,250.00	$ 866,125.00	$ -	$ -
2017 G.O. Refunding	$ 14,585,000.00						
Principal		$ 1,070,000.00	$ 1,085,000.00	$ 1,070,000.00	$ 2,830,000.00	$ 2,820,000.00	$ 1,070,000.00
Interest		$ 514,400.00	$ 460,525.00	$ 406,650.00	$ 309,150.00	$ 167,900.00	$ 76,000.00
		$ 1,584,400.00	$ 1,545,525.00	$ 1,476,650.00	$ 3,139,150.00	$ 2,987,900.00	$ 1,146,000.00
2019 G.O. Refunding	$ 9,085,000.00						
Principal		$ 675,000.00	$ 855,000.00	$ 870,000.00	$ 885,000.00	$ 905,000.00	$ 915,000.00
Interest		$ 305,625.00	$ 267,375.00	$ 224,250.00	$ 180,375.00	$ 135,625.00	$ 94,700.00
		$ 980,625.00	$ 1,122,375.00	$ 1,094,250.00	$ 1,065,375.00	$ 1,040,625.00	$ 1,009,700.00

Town of Waterford

Debt Service

Amorization Schedule

	Original Issue Amount	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY-2029
2020 G.O. Bonds	$ 13,655.00						
Principal		$ 685,000.00	$ 685,000.00	$ 685,000.00	$ 685,000.00	$ 685,000.00	$ 685,000.00
Interest		$ 389,475.00	$ 355,225.00	$ 320,975.00	$ 286,725.00	$ 252,475.00	$ 218,225.00
		$ 1,074,475.00	$ 1,040,225.00	$ 1,005,975.00	$ 971,725.00	$ 937,475.00	$ 903,225.00
2020 G.O. Refunding	$ 28,890,000.00						
Principal		$ 3,195,000.00	$ 3,135,000.00	$ 3,180,000.00	$ 1,150,000.00	$ 1,135,000.00	$ 3,100,000.00
Interest		$ 342,124.75	$ 314,375.00	$ 304,375.00	$ 286,050.50	$ 273,374.75	$ 243,836.50
		$ 3,537,124.75	$ 3,449,375.00	$ 3,484,375.00	$ 1,436,050.50	$ 1,408,374.75	$ 3,343,836.50
	Principal	$ 6,450,000.00	$ 6,595,000.00	$ 6,645,000.00	$ 6,395,000.00	$ 5,545,000.00	$ 5,770,000.00
	Interest	$ 1,698,249.75	$ 1,502,625.00	$ 1,319,500.00	$ 1,083,425.50	$ 829,374.75	$ 632,761.50
	GRAND TOTAL	$ 8,148,249.75	$ 8,097,625.00	$ 7,964,500.00	$ 7,478,425.50	$ 6,374,374.75	$ 6,402,761.50

Town o[illegible]terford
Debt Service
Amorization Schedule

	FY-2030	FY-2031	FY-2032	FY-2033	FY-2034	Totals
2014 G.O. Refunding						
Principal						$ 3,345,000.00
Interest						$ 336,125.00
	$ -	$ -	$ -	$ -	$ -	$ 3,681,125.00
2017 G.O. Refunding						
Principal	$ 685,000.00	$ 680,000.00				$ 11,310,000.00
Interest	$ 40,900.00	$ 13,600.00				$ 1,989,125.00
	$ 725,900.00	$ 693,600.00	$ -	$ -	$ -	$ 13,299,125.00
2019 G.O. Refunding						
Principal	$ 950,000.00	$ 960,000.00				$ 7,015,000.00
Interest	$ 57,400.00	$ 19,200.00				$ 1,284,550.00
	$ 1,007,400.00	$ 979,200.00	$ -	$ -	$ -	$ 8,299,550.00

Town of Waterford

Debt Service

Amorization Schedule

	FY-2030	FY-2031	FY-2032	FY-2033	FY-2034	Totals
2020 G.O. Bonds						
Principal	$ 685,000.00	$ 685,000.00				$ 5,480,000.00
Interest	$ 187,400.00	$ 163,425.00				$ 2,173,925.00
	$ 872,400.00	$ 848,425.00	$ -	$ -	$ -	$ 7,653,925.00
2020 G.O. Refunding						
Principal	$ 3,055,000.00	$ 3,015,000.00	$ 2,950,000.00	$ 2,890,000.00	$ 905,000.00	$ 27,710,000.00
Interest	$ 197,069.75	$ 147,912.75	$ 96,925.00	$ 44,380.00	$ 8,823.75	$ 2,259,247.75
	$ 3,252,069.75	$ 3,162,912.75	$ 3,046,925.00	$ 2,934,380.00	$ 913,823.75	$ 29,969,247.75
	$ 5,375,000.00	$ 5,340,000.00	$ 2,950,000.00	$ 2,890,000.00	$ 905,000.00	$ 54,860,000.00
	$ 482,769.75	$ 344,137.75	$ 96,925.00	$ 44,380.00	$ 8,823.75	$ 8,042,972.75
	$ 5,857,769.75	$ 5,684,137.75	$ 3,046,925.00	$ 2,934,380.00	$ 913,823.75	$ 62,902,972.75

2020 Refunding

AMTEC
American Municipal Tax-Exempt Compliance

90 Avon Meadow Lane
Avon, CT 06001
(T) 860-321-7521
(F) 860-321-7581
www.amteccorp.com

Town of Waterford ("Issuer")
15 Rope Ferry Road
Waterford, CT 06385

Hilltop Securities Inc. ("Financial Advisor")
129 Samson Rock Drive, Suite A
Madison, CT 06443

U.S. Bank National Association
("Paying/Escrow Agent")
CityPlace I, 185 Asylum Street, 27th Floor
Hartford, CT 06103

Day Pitney, LLP ("Bond Counsel")
242 Trumbull Street
Hartford, CT 06103

Robert W. Baird & Co., Inc. ("Senior Manager")
One Harding Road, Suite 207
Red Bank, NJ 07701

Town of Waterford, Connecticut
General Obligation Refunding Bonds, Series 2020B (Federally Taxable)

The Town of Waterford, Connecticut proposes to issue the above referenced General Obligation Refunding Bonds, Series 2020B (Federally Taxable) (the "Bonds"). The Bonds are dated December 30, 2020 and will be issued on December 30, 2020. The Bonds consist of $28,890,000 Serial Bonds.

A portion of the proceeds of the Bonds will be used to purchase United States Treasury Securities – State and Local Government Series (the "Acquired Obligations"), together with an initial cash deposit, which will be placed in an irrevocable escrow fund, to be used solely to refund that portion of the Issuer's General Obligation Bonds, Issue of 2013 and General Obligation Bonds, Issue of 2014 described below (collectively, the "Refunded Bonds").

Series	Principal Issued	Dated	Principal Refunded	Maturities Refunded	Redemption Date	Redemption Price
2013	$33,750,000	3/15/13	$17,585,000	8/15/22 to 8/15/32	8/15/21	100%
2014	$15,930,000	3/17/14	$10,115,000	3/15/24 to 3/15/34	3/15/22	100%

At your request, we have independently calculated, based on information and assumptions as provided to us by the Financial Advisor, that the receipts from the Acquired Obligations, along with the initial cash deposit, will be sufficient to pay to and at redemption, the principal and interest on the Refunded Bonds.

At your request, we have independently verified the arithmetical accuracy of the computations based on schedules provided to us by the Financial Advisor. We have relied solely on the assumptions and information, as provided to us by the Financial Advisor, and have not made any study or evaluation of them, except as noted below. We express no opinion on the reasonableness of the assumptions, or the likelihood that the debt service requirements of the Refunded Bonds will be paid as described in the accompanying exhibits.

General Obligation Bonds, Issue of 2013

Issue	Dated Date	Maturity Date	Amount Outstanding	Interest Rate	Redemption Date	Redemption Price
2013	3/15/2013	8/15/2022	$1,755,000	2.000%	8/15/2021	100.00%
2013	3/15/2013	8/15/2023	1,955,000	2.250	8/15/2021	100.00
2013	3/15/2013	8/15/2024	1,955,000	2.250	8/15/2021	100.00
2013	3/15/2013	8/15/2025	2,000,000	2.500	8/15/2021	100.00
2013	3/15/2013	8/15/2028	2,000,000	3.250	8/15/2021	100.00
2013	3/15/2013	8/15/2029	2,000,000	3.000	8/15/2021	100.00
2013	3/15/2013	8/15/2030	2,000,000	3.000	8/15/2021	100.00
2013	3/15/2013	8/15/2031	1,970,000	3.100	8/15/2021	100.00
2013	3/15/2013	8/15/2032	1,950,000	3.500	8/15/2021	100.00
			17,585,000			

General Obligation Bonds, Issue of 2014

Issue	Dated Date	Maturity Date	Amount Outstanding	Interest Rate	Redemption Date	Redemption Price
2014	3/17/2014	3/15/2024	875,000	3.000	3/15/2022	100.00
2014	3/17/2014	3/15/2025	875,000	3.000	3/15/2022	100.00
2014	3/17/2014	3/15/2026	920,000	3.000	3/15/2022	100.00
2014	3/17/2014	3/15/2027	925,000	3.000	3/15/2022	100.00
2014	3/17/2014	3/15/2028	925,000	3.200	3/15/2022	100.00
2014	3/17/2014	3/15/2029	925,000	3.250	3/15/2022	100.00
2014	3/17/2014	3/15/2030	925,000	3.500	3/15/2022	100.00
2014	3/17/2014	3/15/2031	925,000	3.625	3/15/2022	100.00
2014	3/17/2014	3/15/2032	940,000	3.750	3/15/2022	100.00
2014	3/17/2014	3/15/2033	940,000	3.875	3/15/2022	100.00
2014	3/17/2014	3/15/2034	940,000	3.875	3/15/2022	100.00
			$10,115,000			
		Total..............	$27,700,000			

Upon delivery of the Bonds, a portion of proceeds of the Bonds will be placed in an irrevocable escrow fund (the "Escrow Deposit Fund") established with U.S. Bank National Association, as escrow agent (the "Escrow Agent") under an Escrow Agreement (the "Escrow Agreement") dated as of the date of delivery of the Bonds, between the Escrow Agent and the Town. The Escrow Agent will use such proceeds to purchase a portfolio of non-callable direct obligations guaranteed by the government of the United States of America, including United States Treasury State and Local Government Series ("SLGS") securities, Federal National Mortgage Association ("FNMA") securities and any other securities permitted by Section 7-400 of the Connecticut General Statutes, all of which shall not be callable or prepayable at the option of the issuer of the securities (the "Escrow Securities"), the principal of and interest on which, when due, will provide amounts sufficient to pay the principal, interest and redemption premium on the Refunded Bonds to the redemption dates or maturity (the "Escrow Requirements"). All investment income on and maturing principal of the Escrow Securities held in the Escrow Deposit Fund and needed to pay the principal, interest and redemption premium on the Refunded Bonds will be irrevocably deposited by the Town for payment of the Refunded Bonds. The balance of the proceeds of the Bonds will be used to pay costs of issuance and Underwriter's discount.

BOND DEBT SERVICE

Town of Waterford, Connecticut
General Obligation Refunding Bonds, Series 2020B (Federally Taxable)

Dated Date 12/30/2020
Delivery Date 12/30/2020

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2021			43,932.19	43,932.19	
06/30/2021					43,932.19
08/15/2021			175,728.75	175,728.75	
02/15/2022			175,728.75	175,728.75	
06/30/2022					351,457.50
08/15/2022	1,180,000	0.290%	175,728.75	1,355,728.75	
02/15/2023			174,017.75	174,017.75	
06/30/2023					1,529,746.50
08/15/2023	3,195,000	0.370%	174,017.75	3,369,017.75	
02/15/2024			168,107.00	168,107.00	
06/30/2024					3,537,124.75
08/15/2024	3,135,000	0.620%	168,107.00	3,303,107.00	
02/15/2025			158,388.50	158,388.50	
06/30/2025					3,461,495.50
08/15/2025	3,180,000	0.780%	158,388.50	3,338,388.50	
02/15/2026			145,986.50	145,986.50	
06/30/2026					3,484,375.00
08/15/2026	1,150,000	1.030%	145,986.50	1,295,986.50	
02/15/2027			140,064.00	140,064.00	
06/30/2027					1,436,050.50
08/15/2027	1,135,000	1.190%	140,064.00	1,275,064.00	
02/15/2028			133,310.75	133,310.75	
06/30/2028					1,408,374.75
08/15/2028	3,100,000	1.470%	133,310.75	3,233,310.75	
02/15/2029			110,525.75	110,525.75	
06/30/2029					3,343,836.50
08/15/2029	3,055,000	1.570%	110,525.75	3,165,525.75	
02/15/2030			86,544.00	86,544.00	
06/30/2030					3,252,069.75
08/15/2030	3,015,000	1.670%	86,544.00	3,101,544.00	
02/15/2031			61,368.75	61,368.75	
06/30/2031					3,162,912.75
08/15/2031	2,950,000	1.750%	61,368.75	3,011,368.75	
02/15/2032			35,556.25	35,556.25	
06/30/2032					3,046,925.00
08/15/2032	2,890,000	1.850%	35,556.25	2,925,556.25	
02/15/2033			8,823.75	8,823.75	
06/30/2033					2,934,380.00
08/15/2033	905,000	1.950%	8,823.75	913,823.75	
06/30/2034					913,823.75
	28,890,000		3,016,504.44	31,906,504.44	31,906,504.44

PROOF OF ARBITRAGE YIELD

Town of Waterford, Connecticut
General Obligation Refunding Bonds, Series 2020B (Federally Taxable)

Date	Debt Service	Total	Present Value to 12/30/2020 @ 1.4572961436%
02/15/2021	43,932.19	43,932.19	43,852.52
08/15/2021	175,728.75	175,728.75	174,141.21
02/15/2022	175,728.75	175,728.75	172,881.51
08/15/2022	1,355,728.75	1,355,728.75	1,324,114.49
02/15/2023	174,017.75	174,017.75	168,730.38
08/15/2023	3,369,017.75	3,369,017.75	3,243,022.95
02/15/2024	168,107.00	168,107.00	160,649.55
08/15/2024	3,303,107.00	3,303,107.00	3,133,742.84
02/15/2025	158,388.50	158,388.50	149,180.26
08/15/2025	3,338,388.50	3,338,388.50	3,121,559.22
02/15/2026	145,986.50	145,986.50	135,517.19
08/15/2026	1,295,986.50	1,295,986.50	1,194,343.28
02/15/2027	140,064.00	140,064.00	128,145.16
08/15/2027	1,275,064.00	1,275,064.00	1,158,122.95
02/15/2028	133,310.75	133,310.75	120,208.41
08/15/2028	3,233,310.75	3,233,310.75	2,894,437.11
02/15/2029	110,525.75	110,525.75	98,226.15
08/15/2029	3,165,525.75	3,165,525.75	2,792,907.24
02/15/2030	86,544.00	86,544.00	75,804.44
08/15/2030	3,101,544.00	3,101,544.00	2,697,010.26
02/15/2031	61,368.75	61,368.75	52,978.41
08/15/2031	3,011,368.75	3,011,368.75	2,580,848.91
02/15/2032	35,556.25	35,556.25	30,252.52
08/15/2032	2,925,556.25	2,925,556.25	2,471,161.24
02/15/2033	8,823.75	8,823.75	7,399.34
08/15/2033	913,823.75	913,823.75	760,762.44
	31,906,504.44	31,906,504.44	28,890,000.00

Proceeds Summary

Delivery date	12/30/2020
Par Value	28,890,000.00
Target for yield calculation	28,890,000.00

SAVINGS

Town of Waterford, Connecticut
General Obligation Refunding Bonds, Series 2020B (Federally Taxable)

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 12/30/2020 @ 1.4572961%
06/30/2021	414,456.88	43,932.19	370,524.69	369,646.67
06/30/2022	828,913.76	351,457.50	477,456.26	471,023.82
06/30/2023	2,566,363.76	1,529,746.50	1,036,617.26	1,010,467.74
06/30/2024	3,601,820.01	3,537,124.75	64,695.26	53,335.62
06/30/2025	3,531,582.51	3,461,495.50	70,087.01	57,886.39
06/30/2026	3,548,338.76	3,484,375.00	63,963.76	51,175.07
06/30/2027	1,500,738.76	1,436,050.50	64,688.26	51,149.35
06/30/2028	1,472,988.76	1,408,374.75	64,614.01	50,421.74
06/30/2029	3,410,888.76	3,343,836.50	67,052.26	52,068.28
06/30/2030	3,318,326.26	3,252,069.75	66,256.51	50,781.93
06/30/2031	3,225,951.26	3,162,912.75	63,038.51	47,417.71
06/30/2032	3,116,885.00	3,046,925.00	69,960.00	52,725.55
06/30/2033	2,996,975.00	2,934,380.00	62,595.00	45,933.17
06/30/2034	976,425.00	913,823.75	62,601.25	45,369.31
	34,510,654.48	31,906,504.44	2,604,150.04	2,409,402.34

Savings Summary

PV of savings from cash flow	2,409,402.34
Plus: Refunding funds on hand	3,869.32
Net PV Savings	2,413,271.66

Municipal Complex

BOND DEBT SERVICE

Town of Waterford, Connecticut
General Obligation Bonds, Series 2020
FINAL NUMBERS

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2021			306,175.56	306,175.56
06/30/2022	685,000	5.000%	457,975.00	1,142,975.00
06/30/2023	685,000	5.000%	423,725.00	1,108,725.00
06/30/2024	685,000	5.000%	389,475.00	1,074,475.00
06/30/2025	685,000	5.000%	355,225.00	1,040,225.00
06/30/2026	685,000	5.000%	320,975.00	1,005,975.00
06/30/2027	685,000	5.000%	286,725.00	971,725.00
06/30/2028	685,000	5.000%	252,475.00	937,475.00
06/30/2029	685,000	5.000%	218,225.00	903,225.00
06/30/2030	685,000	4.000%	187,400.00	872,400.00
06/30/2031	685,000	3.000%	163,425.00	848,425.00
06/30/2032	685,000	3.000%	142,875.00	827,875.00
06/30/2033	680,000	3.000%	122,400.00	802,400.00
06/30/2034	680,000	2.000%	105,400.00	785,400.00
06/30/2035	680,000	2.000%	91,800.00	771,800.00
06/30/2036	680,000	2.000%	78,200.00	758,200.00
06/30/2037	680,000	2.000%	64,600.00	744,600.00
06/30/2038	680,000	2.125%	50,575.00	730,575.00
06/30/2039	680,000	2.125%	36,125.00	716,125.00
06/30/2040	680,000	2.125%	21,675.00	701,675.00
06/30/2041	680,000	2.125%	7,225.00	687,225.00
	13,655,000		4,082,675.56	17,737,675.56

Municipal Complex

BOND DEBT SERVICE

Town of Waterford, Connecticut
General Obligation Bonds, Series 2020
FINAL NUMBERS

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/15/2021			306,175.56	306,175.56	
06/30/2021					306,175.56
09/15/2021	685,000	5.000%	237,550.00	922,550.00	
03/15/2022			220,425.00	220,425.00	
06/30/2022					1,142,975.00
09/15/2022	685,000	5.000%	220,425.00	905,425.00	
03/15/2023			203,300.00	203,300.00	
06/30/2023					1,108,725.00
09/15/2023	685,000	5.000%	203,300.00	888,300.00	
03/15/2024			186,175.00	186,175.00	
06/30/2024					1,074,475.00
09/15/2024	685,000	5.000%	186,175.00	871,175.00	
03/15/2025			169,050.00	169,050.00	
06/30/2025					1,040,225.00
09/15/2025	685,000	5.000%	169,050.00	854,050.00	
03/15/2026			151,925.00	151,925.00	
06/30/2026					1,005,975.00
09/15/2026	685,000	5.000%	151,925.00	836,925.00	
03/15/2027			134,800.00	134,800.00	
06/30/2027					971,725.00
09/15/2027	685,000	5.000%	134,800.00	819,800.00	
03/15/2028			117,675.00	117,675.00	
06/30/2028					937,475.00
09/15/2028	685,000	5.000%	117,675.00	802,675.00	
03/15/2029			100,550.00	100,550.00	
06/30/2029					903,225.00
09/15/2029	685,000	4.000%	100,550.00	785,550.00	
03/15/2030			86,850.00	86,850.00	
06/30/2030					872,400.00
09/15/2030	685,000	3.000%	86,850.00	771,850.00	
03/15/2031			76,575.00	76,575.00	
06/30/2031					848,425.00
09/15/2031	685,000	3.000%	76,575.00	761,575.00	
03/15/2032			66,300.00	66,300.00	
06/30/2032					827,875.00
09/15/2032	680,000	3.000%	66,300.00	746,300.00	
03/15/2033			56,100.00	56,100.00	
06/30/2033					802,400.00
09/15/2033	680,000	2.000%	56,100.00	736,100.00	
03/15/2034			49,300.00	49,300.00	
06/30/2034					785,400.00
09/15/2034	680,000	2.000%	49,300.00	729,300.00	
03/15/2035			42,500.00	42,500.00	
06/30/2035					771,800.00
09/15/2035	680,000	2.000%	42,500.00	722,500.00	
03/15/2036			35,700.00	35,700.00	
06/30/2036					758,200.00
09/15/2036	680,000	2.000%	35,700.00	715,700.00	
03/15/2037			28,900.00	28,900.00	
06/30/2037					744,600.00
09/15/2037	680,000	2.125%	28,900.00	708,900.00	
03/15/2038			21,675.00	21,675.00	
06/30/2038					730,575.00
09/15/2038	680,000	2.125%	21,675.00	701,675.00	
03/15/2039			14,450.00	14,450.00	
06/30/2039					716,125.00
09/15/2039	680,000	2.125%	14,450.00	694,450.00	
03/15/2040			7,225.00	7,225.00	
06/30/2040					701,675.00
09/15/2040	680,000	2.125%	7,225.00	687,225.00	
06/30/2041					687,225.00
	13,655,000		4,082,675.56	17,737,675.56	17,737,675.56

BOND DEBT SERVICE

Waterford Outstanding Debt Post 2019 Refunding

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2021	5,060,000	** %	2,344,370.57	7,404,370.57
06/30/2022	5,155,000	** %	2,114,113.76	7,269,113.76
06/30/2023	5,200,000	** %	1,925,351.26	7,125,351.26
06/30/2024	5,400,000	** %	1,738,470.01	7,138,470.01
06/30/2025	5,605,000	** %	1,534,607.51	7,139,607.51
06/30/2026	5,700,000	** %	1,322,488.76	7,022,488.76
06/30/2027	5,485,000	** %	1,086,388.76	6,571,388.76
06/30/2028	4,650,000	** %	851,513.76	5,501,513.76
06/30/2029	4,910,000	** %	656,588.76	5,566,588.76
06/30/2030	4,560,000	** %	491,626.26	5,051,626.26
06/30/2031	4,565,000	** %	333,751.26	4,898,751.26
06/30/2032	2,910,000	** %	206,885.00	3,116,885.00
06/30/2033	2,890,000	** %	106,975.00	2,996,975.00
06/30/2034	940,000	3.875%	36,425.00	976,425.00
	63,030,000		14,749,555.67	77,779,555.67

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
2012 General Obligation Bonds - Post 2019 Refunding

Bond Component

Period Ending	Principal	Interest	Debt Service	Annual Debt Service
	0	0	0	0

2019 Refunding

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$9,085,000 General Obligation Bonds, Series 2019
Final Numbers

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/01/2020	655,000	4.000%	245,844.31	900,844.31	
02/01/2021			196,625.00	196,625.00	
06/30/2021					1,097,469.31
08/01/2021	700,000	5.000%	196,625.00	896,625.00	
02/01/2022			179,125.00	179,125.00	
06/30/2022					1,075,750.00
08/01/2022	715,000	5.000%	179,125.00	894,125.00	
02/01/2023			161,250.00	161,250.00	
06/30/2023					1,055,375.00
08/01/2023	675,000	5.000%	161,250.00	836,250.00	
02/01/2024			144,375.00	144,375.00	
06/30/2024					980,625.00
08/01/2024	855,000	5.000%	144,375.00	999,375.00	
02/01/2025			123,000.00	123,000.00	
06/30/2025					1,122,375.00
08/01/2025	870,000	5.000%	123,000.00	993,000.00	
02/01/2026			101,250.00	101,250.00	
06/30/2026					1,094,250.00
08/01/2026	885,000	5.000%	101,250.00	986,250.00	
02/01/2027			79,125.00	79,125.00	
06/30/2027					1,065,375.00
08/01/2027	905,000	5.000%	79,125.00	984,125.00	
02/01/2028			56,500.00	56,500.00	
06/30/2028					1,040,625.00
08/01/2028	915,000	4.000%	56,500.00	971,500.00	
02/01/2029			38,200.00	38,200.00	
06/30/2029					1,009,700.00
08/01/2029	950,000	4.000%	38,200.00	988,200.00	
02/01/2030			19,200.00	19,200.00	
06/30/2030					1,007,400.00
08/01/2030	960,000	4.000%	19,200.00	979,200.00	
06/30/2031					979,200.00
	9,085,000		2,443,144.31	11,528,144.31	11,528,144.31

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
GO Bonds, Issue of 2011 - Post 2017 Refunding

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/01/2020	735,000	2.500%	9,187.50	744,187.50	
06/30/2021					744,187.50
	735,000		9,187.50	744,187.50	744,187.50

2017 Refunding

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$14,585,000 General Obligation Refunding Bonds, Issue of 2017

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/01/2020	325,000	3.000%	317,575	642,575	
02/01/2021			312,700	312,700	
06/30/2021					955,275
08/01/2021	1,050,000	3.000%	312,700	1,362,700	
02/01/2022			296,950	296,950	
06/30/2022					1,659,650
08/01/2022	1,055,000	5.000%	296,950	1,351,950	
02/01/2023			270,575	270,575	
06/30/2023					1,622,525
08/01/2023	1,070,000	5.000%	270,575	1,340,575	
02/01/2024			243,825	243,825	
06/30/2024					1,584,400
08/01/2024	1,085,000	5.000%	243,825	1,328,825	
02/01/2025			216,700	216,700	
06/30/2025					1,545,525
08/01/2025	1,070,000	5.000%	216,700	1,286,700	
02/01/2026			189,950	189,950	
06/30/2026					1,476,650
08/01/2026	2,830,000	5.000%	189,950	3,019,950	
02/01/2027			119,200	119,200	
06/30/2027					3,139,150
08/01/2027	2,820,000	5.000%	119,200	2,939,200	
02/01/2028			48,700	48,700	
06/30/2028					2,987,900
08/01/2028	1,070,000	4.000%	48,700	1,118,700	
02/01/2029			27,300	27,300	
06/30/2029					1,146,000
08/01/2029	685,000	4.000%	27,300	712,300	
02/01/2030			13,600	13,600	
06/30/2030					725,900
08/01/2030	680,000	4.000%	13,600	693,600	
06/30/2031					693,600
	13,740,000		3,796,575	17,536,575	17,536,575

2014 Refunding

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$9,440,000 General Obligation Refunding Bonds, Issue of 2014

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2020	840,000	5.000%	130,637.50	970,637.50	
02/15/2021			109,637.50	109,637.50	
06/30/2021					1,080,275.00
08/15/2021	835,000	3.000%	109,637.50	944,637.50	
02/15/2022			97,112.50	97,112.50	
06/30/2022					1,041,750.00
08/15/2022	830,000	3.250%	97,112.50	927,112.50	
02/15/2023			83,625.00	83,625.00	
06/30/2023					1,010,737.50
08/15/2023	825,000	5.000%	83,625.00	908,625.00	
02/15/2024			63,000.00	63,000.00	
06/30/2024					971,625.00
08/15/2024	835,000	5.000%	63,000.00	898,000.00	
02/15/2025			42,125.00	42,125.00	
06/30/2025					940,125.00
08/15/2025	840,000	5.000%	42,125.00	882,125.00	
02/15/2026			21,125.00	21,125.00	
06/30/2026					903,250.00
08/15/2026	845,000	5.000%	21,125.00	866,125.00	
06/30/2027					866,125.00
	5,850,000		963,887.50	6,813,887.50	6,813,887.50

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$15,930,000 General Obligation Bonds, Issue of 2014

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
09/15/2020			214,734.38	214,734.38	
03/15/2021	750,000	4.000%	214,734.38	964,734.38	
06/30/2021					1,179,468.76
09/15/2021			199,734.38	199,734.38	
03/15/2022	815,000	4.000%	199,734.38	1,014,734.38	
06/30/2022					1,214,468.76
09/15/2022			183,434.38	183,434.38	
03/15/2023	845,000	3.000%	183,434.38	1,028,434.38	
06/30/2023					1,211,868.76
09/15/2023			170,759.38	170,759.38	
03/15/2024	875,000	3.000%	170,759.38	1,045,759.38	
06/30/2024					1,216,518.76
09/15/2024			157,634.38	157,634.38	
03/15/2025	875,000	3.000%	157,634.38	1,032,634.38	
06/30/2025					1,190,268.76
09/15/2025			144,509.38	144,509.38	
03/15/2026	920,000	3.000%	144,509.38	1,064,509.38	
06/30/2026					1,209,018.76
09/15/2026			130,709.38	130,709.38	
03/15/2027	925,000	3.000%	130,709.38	1,055,709.38	
06/30/2027					1,186,418.76
09/15/2027			116,834.38	116,834.38	
03/15/2028	925,000	3.200%	116,834.38	1,041,834.38	
06/30/2028					1,158,668.76
09/15/2028			102,034.38	102,034.38	
03/15/2029	925,000	3.250%	102,034.38	1,027,034.38	
06/30/2029					1,129,068.76
09/15/2029			87,003.13	87,003.13	
03/15/2030	925,000	3.500%	87,003.13	1,012,003.13	
06/30/2030					1,099,006.26
09/15/2030			70,815.63	70,815.63	
03/15/2031	925,000	3.625%	70,815.63	995,815.63	
06/30/2031					1,066,631.26
09/15/2031			54,050.00	54,050.00	
03/15/2032	940,000	3.750%	54,050.00	994,050.00	
06/30/2032					1,048,100.00
09/15/2032			36,425.00	36,425.00	
03/15/2033	940,000	3.875%	36,425.00	976,425.00	

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$15,930,000 General Obligation Bonds, Issue of 2014

Bond Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/30/2033					1,012,850.00
09/15/2033			18,212.50	18,212.50	
03/15/2034	940,000	3.875%	18,212.50	958,212.50	
06/30/2034					976,425.00
	12,525,000		3,373,781.36	15,898,781.36	15,898,781.36

DETAILED BOND DEBT SERVICE

Town of Waterford, Connecticut
$33,750,000 Genarl Obligation Bonds, Issue of 2013 - Post 2017 Refunding

Serial Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2020	1,755,000	4.000%	313,897.50	2,068,897.50	
02/15/2021			278,797.50	278,797.50	
06/30/2021					2,347,695.00
08/15/2021	1,755,000	4.000%	278,797.50	2,033,797.50	
02/15/2022			243,697.50	243,697.50	
06/30/2022					2,277,495.00
08/15/2022	1,755,000	2.000%	243,697.50	1,998,697.50	
02/15/2023			226,147.50	226,147.50	
06/30/2023					2,224,845.00
08/15/2023	1,955,000	2.250%	226,147.50	2,181,147.50	
02/15/2024			204,153.75	204,153.75	
06/30/2024					2,385,301.25
08/15/2024	1,955,000	2.250%	204,153.75	2,159,153.75	
02/15/2025			182,160.00	182,160.00	
06/30/2025					2,341,313.75
08/15/2025	2,000,000	2.500%	182,160.00	2,182,160.00	
02/15/2026			157,160.00	157,160.00	
06/30/2026					2,339,320.00
08/15/2026			157,160.00	157,160.00	
02/15/2027			157,160.00	157,160.00	
06/30/2027					314,320.00
08/15/2027			157,160.00	157,160.00	
02/15/2028			157,160.00	157,160.00	
06/30/2028					314,320.00
08/15/2028	2,000,000	3.250%	157,160.00	2,157,160.00	
02/15/2029			124,660.00	124,660.00	
06/30/2029					2,281,820.00
08/15/2029	2,000,000	3.000%	124,660.00	2,124,660.00	
02/15/2030			94,660.00	94,660.00	
06/30/2030					2,219,320.00
08/15/2030	2,000,000	3.000%	94,660.00	2,094,660.00	
02/15/2031			64,660.00	64,660.00	
06/30/2031					2,159,320.00
08/15/2031	1,970,000	3.100%	64,660.00	2,034,660.00	
02/15/2032			34,125.00	34,125.00	
06/30/2032					2,068,785.00
08/15/2032	1,950,000	3.500%	34,125.00	1,984,125.00	
06/30/2033					1,984,125.00
	21,095,000		4,162,980.00	25,257,980.00	25,257,980.00

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

November 21, 2022

RE: Social Services Grant Committee

Dear Mr. Patterson,

The Social Service Grant Committee will be meeting at the Waterford Town Hall Auditorium on January 19, 2022 at 3pm.

The committee is formed yearly consisting of two RTM members, one Board of Finance member and the First Selectman.

Therefore, I respectfully request at your next regular meeting, you consider and act on two members from the RTM to join the Social Service Grant Committee.

Thank you for your time and attention.

Sincerely,

Robert Brule

Robert Brule
First Selectman

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

November 21, 2022

Mr. Glenn Patterson
Chairman
Board of Finance
15 Rope Ferry Road
Waterford, CT 06385

Dear Chairman Patterson,

The Board of Selectmen, at the meeting on Tuesday, November 15, 2022 voted to approve the following request for an Out of Series Transfer;

Planning and Zoning Department: To consider and act on the following request for an Out of Series Transfer from the Planning Director, Abby Piersall in the amount of $35,000 due to vacancy in the Building Official position.

Therefore, I respectfully request that you consider and act on this request. I have attached pertinent back up material from the designated department.

Sincerely,

Robert Brule

Robert Brule
First Selectman

cc: Kimberly Allen, Director of Finance

TOWN OF WATERFORD
TRANSFER REQUEST FORM

FY23

Out of Series Transfer Request

Building
DEPARTMENT

Line No.	Org. Code	Object Code	Object Description	APPROVED Budget Amount	CURRENT Available Budget	ACCOUNT INCREASE	ACCOUNT DECREASE	REVISED Available Budget
1	10118	51120	Salary (Inspection)	174,632.00	152,855.00		(35,000.00)	117,855.00
2	10118	52030	Professional Services	750.00	0.00	30,000.00		30,000.00
3	10118	52050	Dues, Conferences, and Education	5,480.00	2,086.00	5,000.00		7,086.00
4								0.00
5								0.00
6								0.00
7								0.00
8								0.00
9								0.00
10								0.00
								0.00
								0.00
					TOTAL	35,000.00	(35,000.00)	

Explanation

Due to the vacancy of an Assistant Building Official position, there is a surplus of funds in the salary line for inspection services.

Funds are needed for on-call plan review and inspection services (professional services) to support timely issuance of building permits in the absence of a fully staffed department. The cost to purchase updated code books, RS Means materials (for verifying construction cost estimates for building permit fees and FEMA compliance), employee training, and Building Official certification maintenance exceed the approved budget in this line (Dues, Conferences, and Education) for FY23.

Department Head — Date 10/27/22

Kim Allen
Director of Finance — Date 10/28/22

First Selectman — **Date**

Commission/Board Approval — **Date**

FOR 2023 13

ACCOUNTS FOR: 101 GENERAL FUND

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
52030 PROFESSIONAL FEES							
10118 52030 PROFESSIONAL FEES	750.00	750.00	189.15	0.00	560.00	0.85	99.9%
52040 SERVICE CONT AND REPAIRS							
10118 52040 SERVICE CONT. AND REPAIRS	3,303.00	3,303.00	816.60	0.00	1,111.07	1,375.33	58.4%
52050 DUES CONFER							
10118 52050 DUES,CONFERENCES & EDUCAT	5,480.00	5,480.00	1,026.64	0.00	0.00	4,453.36	18.7%
53010 OFFICE SUPPLIES							
10118 53010 OFFICE SUPPLIES	1,400.00	1,400.00	1,066.36	0.00	0.00	333.64	76.2%
53090 FUELS AND LUBRICANTS							
10118 53090 FUELS AND LUBRICANTS	893.00	893.00	165.99	0.00	0.00	727.01	18.6%
54060 OFFICE EQUIPMENT							
10118 54060 OFFICE EQUIPMENT	612.00	612.00	0.00	0.00	0.00	612.00	.0%
TOTAL BUILDING DEPARTMENT	316,641.00	316,641.00	61,105.05	0.00	1,981.27	253,554.68	19.9%
TOTAL GENERAL FUND	316,641.00	316,641.00	61,105.05	0.00	1,981.27	253,554.68	19.9%
TOTAL EXPENSES	316,641.00	316,641.00	61,105.05	0.00	1,981.27	253,554.68	

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WEB PAGE DATA

The Board of Finance meets on the second Wednesday of every month. Meetings are held at the Town Hall Auditorium, 15 Rope Ferry Road at 7:00 pm.

During the annual budget process, the Board of Finance conducts many budget review meetings, as well as, a budget public hearing to provide a thorough review and public input on the proposed budgets by the Boards of Selectmen and Education.

The Board of Finance welcomes public attendance at all of their meetings.
The Board of Finance consists of seven elected members and its duties and responsibilities are carried out in accordance with Connecticut State Statutes Chapter 106, Sections 7-340:349. In accordance with State Statutes the Board is specifically responsible for:

1. Preparing the town budget.
2. Setting the property mill tax rate.
3. Approving special appropriations and department transfers.
4. Arranging for an annual audit of town accounts.
5. Publishing the annual town report.

The Board of Finance is responsible for managing the town's budget, working closely with the Finance Department and other town departments with budget preparation, and monitoring both income and expenses throughout the fiscal year.

Financial Policies

The Waterford Board of Finance recognizes that financial decisions for our community are driven by our fiscal health. We understand that our citizens expect their town government to deliver essential services such as public safety, education, sound infrastructure, recreational opportunities and more. To fulfill these expectations, we must invest in infrastructure, reserve funds and other obligations to assure our financial wellbeing for years to come. Effective financial policies can help elected officials, management and staff make sound decisions for our citizens now and into the future.

What are Financial Policies?

Financial policies provide written guidance for how local government elected officials, management and staff should approach fiscal issues and core financial areas.

Effective financial policies are essential to our community's fiscal health. They provide stability and continuity by establishing what actions are acceptable and unacceptable, identifying who is responsible for taking certain actions and providing standards to measure your jurisdiction's performance.

Financial policies are used during the annual audit to assess compliance, by credit rating agencies to help determine our fiscal stability and by other financial professionals as a basis for providing services.

Benefits of Financial Policies

Among many benefits, financial policies can:

- Outline a clear vision of how we will manage our financial resources to provide the best value to our community
- Increase accountability and minimize confusion by identifying who can take what actions
- Support good bond ratings and reduce the cost of borrowing
- Promote long-term strategic thinking
- Manage and reduce risks to our community's fiscal health
- Help our community comply with established best practices identified by organizations such as the Government Finance Officers Association (GFOA)

Key Components of a Comprehensive Financial Policy

Financial policies and procedures can include a wide variety of topics. The Board of Finance has embarked upon preparing financial policies.

The following Policies have been adopted: (ALL WILL BE LINKS)

1 – General Policies/Procedures
- BOF 1.01 – Board of Finance Budget Guidelines
- BOE 1.02 - Policy Regarding Submission of Agenda Items
- BOF 1.03 – Fund Balance Policy
- BOF 1.04 – Investment Policy
- BOF 1.05 – Post-Issuance Compliance Procedures for Bonds, Notes and Other Debt Obligations

2 – Policies on Expenditures
- BOF 2.01 – Policy Regarding Expenditure of Funds for Services or Items Not Disclosed in Annual Budgets

3 – Capital Project Policies
- BOF 3.01 – Capital Project Review
- BOF 3.02 – Requesting New Capital Project Approval Outside the Budget Cycle

4 – Board of Education Policies
- BOF 4.01 – Board of Education Non-Lapsing Account

As the Board of Finance progresses adopting policies, the policies will be made available on the Town's website.

Any questions regarding policies may be directed to the Finance Director at 860-444-5842 or kallen@waterfordct.org

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BOARD OF FINANCE

POLICY AND PROCEDURE NUMBERING

1 – General Policies/Procedures

- BOF 1.01 – Board of Finance Budget Guidelines
- BOE 1.02 - Policy Regarding Submission of Agenda Items
- BOF 1.03 – Fund Balance Policy
- BOF 1.04 – Investment Policy
- BOF 1.05 – Post-Issuance Compliance Procedures for Bonds, Notes and Other Debt Obligations
- BOF 1.06 – Internal Controls Policy (Draft)

2 – Policies on Expenditures

- BOF 2.01 – Policy Regarding Expenditure of Funds for Services or Items Not Disclosed in Annual Budgets

3 – Capital Project Policies

- BOF 3.01 – Capital Project Review
- BOF 3.02 – Requesting New Capital Project Approval Outside the Budget Cycle

4 – Board of Education Policies

- BOF 4.01 – Board of Education Non-Lapsing Account

BOARD OF FINANCE
POLICY REGARDING SUBMISSION OF AGENDA ITEMS

The Board of Finance agenda is typically issued ~~one (1) week~~ the Friday before the meeting. Agenda items and supporting documentation should be sent to the Board of Finance Secretary by noon on Monday one week prior to the meeting date. For a list of Board of Finance meetings, please check the annual schedule which is posted with the Town Clerk's office.

Many Board of Finance agenda items are submitted through the Board of Selectmen after their review and approval. Budget account transfers, funding appropriations and new project requests all require Board of Selectmen approval before moving on to the Board of Finance for review and approval. Therefore, these types of requests must be to the Board of Selectman's secretary by noon on the Wednesday prior to their meeting to ensure they are ready for the monthly Board of Finance's monthly meeting for review and possible action.

On the rare occasion that a late agenda submission is unavoidable, the Board of Finance may vote to add the item to the regular meeting agenda or defer the item to the next scheduled meeting. The request to add the item to the agenda must be accompanied by an explanation as to why the submission was late. Please note that State Statute Section 1-225 (c) requires an affirmative vote of2/3 of the Board members present.

If there is a need to provide additional information to the Board after the agenda has been sent, please send or give it to the Board of Finance Secretary. Do not distribute the information to the members prior to the start of the meeting as this does not allow for review of the information.

If you are requested to provide additional information by the Board, please send that information to the Board of Finance secretary who will distribute the information to the members. Do not send the information directly to the Board of Finance members.

Adopted: May 18, 2016

Draft Revision: November 9, 2022

FIFTEEN ROPE FERRY ROAD Town of Waterford WATERFORD, CT 06385-2886

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BOARD OF FINANCE 2023-2024 BUDGET GUIDELINES

DATE: November 9, 2022

BUDGET REQUESTS NOT ADEQUATELY PRESENTED OR JUSTIFIED MAY BE RETURNED, REDUCED, OR SIMPLY NOT APPROVED.

SECTION A: GENERAL INSTRUCTIONS

All Town departments, boards, commissions and agencies are directed to use the following guidelines, attachments, and forms in the preparation of your Fiscal Year 2023-2024 budget.

1. **Every budget line item should be justified and explained to the maximum extent possible.** The amount requested should not be a percentage increase from the previous year's expenditure. This includes detailed lists of all expenditures using, as a minimum, the previous 24 months' values. For certain measurable items such as electricity, heat and gasoline, a minimum of 24 months of history should be disclosed to justify the volume of units used in calculating the need for FY2024. If anomalies exist causing the 24-month historical use to be inaccurate, do not use it; however, please include an explanation on how the proposed budgeted amount was calculated.

2. Comparisons to prior year budgets should be based on what was appropriated by the RTM, (i.e. do not include mid-year appropriations). Be sure to identify any new cost items that have not appeared in earlier budgets.

3. To ensure purchase quality, provide consistency and to determine appropriate costs for each item, all budget requests for the purchase of any equipment or supplies MUST be reviewed by the Director of Finance or the Purchasing Agent in the Finance Director's absence. When possible, similar equipment will be purchased for all departments to save costs for maintenance and supplies.

   All equipment must be budgeted under the equipment line and not under other lines (i.e. other supplies or maintenance of vehicles, etc.).

4. Provide a detailed breakdown of all service contracts and maintenance & repair costs. These shall be reviewed with the Director of Finance or Purchasing Agent to ascertain if cost savings can be achieved by servicing similar equipment from many departments under one bill with prorated costs. In addition, all such budget requests MUST be reviewed by either of these

individuals to ensure all costs are consistent and appropriate. **Maintenance and Service contracts related to IT and Software & Hardware will be budgeted within the Information Technology Budget. Please ensure your requests are forwarded the IT Committee Chair to ensure they are included in the IT Budget Proposal.**

5. Personnel budgets for each department are established based on the number and classification of employees disclosed at the budget hearings. Department heads must provide explanation for variance(s) between the annual personnel survey report provided by the Human Resources Director and the budgeted personnel count. Transfer of funds from one 51000 series line item to another for the purpose of creating additional positions or change of classification requires prior approval of the Finance Board and the RTM in addition to the Personnel Review Board. Open positions should not be filled unless absolutely necessary. Departments Heads must disclose the assignment of and costs associated with re-assignment of personnel outside of their normal work function. Please attach a detailed listing of positions under each category (i.e. administration). Finance will provide Department Heads with information for your personnel budgets (i.e. salary, fringe benefits, etc.); however, finance staff will work with Department Heads to calculate overtime and other hours for specific departments.

   As detailed in #9, if a position is to be funded through a grant, the budget request must include the name of the grant, amount of grant funds requested and the total cost of the position if the grant award is not received.

6. Provide a detailed listing of specific dues, conferences and other educational expenses and a rationale for this need. These costs must be disclosed within this classification and not included under Training. The Training Line Item must be restricted to mandated or required training only.

   - Provide a five-year history of mandatory training
   - Describe the changes year-to-year as the schedule requires

7. Accounts with a $1 budgeted will be zeroed out and removed unless a justification to keep it open is attached.

8. A certified audit report of all funds appropriated during the last completed fiscal year should be supplied by public health nurses, Ledge Light Health District, seCTer, library and social service agencies. Requests should also include a reporting of total Waterford residents serviced.

9. Any organization that receives funds from source(s) other than the Town or anticipates receiving funds from source(s) other than the Town is requested to disclose the source(s), amount received/anticipated and how those funds are or will be used. Any organization that receives funding from outside sources and does not disclose those sources is required to provide an explanation. For each source of funding please provide the amount received in the previous fiscal year, the amount received or expected in the current fiscal year and any amount expected in the next fiscal year, including grants. In addition, for grant funds, include

the line item from which the funds were expended, as well as a projection of anticipated grant funds for the next fiscal year.

- The Utility Commission must provide a copy of its Sewer Enterprise Fund current fiscal year operating budget and its projected operating budget for Fiscal Year 2023-2024.

10. Director of Fire Services is requested to provide rationale for differences (if any) between fire company budgets in all budgeted classifications now that all company budgets are funded through the Fire Service budget. In addition, please provide a summary by line item for each company. Individual fire company allocations should be detailed in each fire services account line. A summary by account number for each fire company should be included at the end of the budget request.

11. The Youth and Family Services Bureau, Recreation and Park Department and the Senior Citizens Commission are expected to provide a summary of the past, current and projected size of each program and any revenue vs. cost information associated with fee based programs. Provide a 3-year history of all programs offered but were subsequently cancelled and provide the reason for the cancellation.

12. The Youth and Family Services Bureau, Recreation and Park Department and the Senior Citizens Commission shall provide a full accounting report for any grants, donations or special revenue received from sources other than the Town of Waterford for Fiscal Year 2021-2022 and current data on Fiscal Year 2022-2023. Said reports MUST be attached to the department Fiscal Year 2024 budget request.

SECTION B - FINANCE DEPARTMENT INSTRUCTIONS

1. Review your schedule of fees charged, providing the rationale for those amounts. Please report your revenues on the Schedule of Revenue. This form should be used to report General Fund revenue only.

2. Personnel costs for general government employees covered by expired or expiring union contracts will be calculated at the rate in effect at the expiration of the current contract. For budget purposes, finance will use **260** workdays/**52** weeks (Monday-Friday) for calculating payroll figures for fiscal year 2023-2024.

3. Calculate mileage reimbursement at **58.5** cents per mile (2022 IRS standard mileage rate).

4. Calculate unleaded gasoline as follows.
   **Rates will be distributed as soon as available. Currently negotiating FY24 pricing.*

5. Calculate heating oil and diesel as follows:
   (Estimated price/gallon based on information provided by our current supplier.)

Ultra Low Sulfur Diesel Fuel;	TBD per gallon (summer blend)
Ultra Low Sulfur Diesel Fuel:	TBD per gallon (winter blend)
#2 Heating Oil	TBD per gallon

**Rates will be distributed as soon as available. Currently negotiating FY24 pricing.*

6. The Finance Office will provide all standard office supplies. (Only those supplies that are unique to your department needs and not available through the Finance Office should be reflected in your budget request.) A list of standard office supplies provided by the Finance Office can be found on the "T" Drive in the Purchasing Folder for your reference. Office furniture and equipment are not consumables and must be budgeted in department budgets.

7. The Finance Office will provide black and white printing unless your requirement is unusual. Check with the Purchasing Agent before budgeting for any printing. All color printing must be budgeted within your department's operating budget at a rate of $.05 per page.

8. Include a brief functional statement of the duties and responsibilities of your agency and submit the budget summary worksheet for your department. This summary should include a list of any Connecticut statutes relating to the individual department. A budget format template (MsWord) and budget worksheet template (Excel) can be found on the **"G" Drive/Budget 2023-2024/FY23.** There are tabs along the bottom of the workbook for each department. All budgets and supporting documentation must be submitted on 8 ½ x 11 paper. If that drive is not available to your office, please contact the Finance Office as soon as possible. **Only these forms will be accepted. Please do not submit PDF files or forms.**

9. Any amounts proposed to be expended for gifts associated with illness, retirement, special personal events or achievements, etc. must be submitted to the First Selectman, with justification, for inclusion in the Board of Selectmen's budget. Traditional employee performance awards and citations are permissible through departmental budgets but must be described in your budget justification.

10. Any department with employees covered under the GGA Contract or Non-Union Management Professionals whose sick time will exceed the maximum accrual allowed by the GGA Contract, must budget the value of the estimated overage under Fringe Benefits by individual calculated as follows:

    Current hourly rate of pay - (employee's annual salary on their anniversary date divided by 2080 hours) times 50% of the numbers of hours over the maximum (175 days) if hired prior to July 1, 2006. This amount will be deposited into the employee's HRA.

SECTION C – ADDITIONAL BUDGET INSTRUCTIONS

It is recognized that much work goes into the preparation of your budgets and your efforts and cooperation are acknowledged and appreciated. Budget request pages should be numbered and all graphs should be submitted in color.

Please email your budget documents to Kim Allen, kallen@waterfordct.org no later than the close of business on **December 9, 2022**. Budgets that require commission approval should include a copy of the meeting minutes that show the commission's vote to approve the FY24 budget request.

If you are unable to email your budget, please send two copies of your final budget to the Finance Office no later than close of business on **December 9, 2022. Your budget must be single-sided, indexed, paginated and submitted without staples.** You must be in attendance for your budget review session in accordance with the attached schedule.

Glenn Patterson, Chairman
Board of Finance

Attachments:

- Schedule of Revenues (general and special fund)
- Budget Workbook – Department
- Uniform Budget Forms
- Personnel-Fringe Benefit Template

(These documents are also available on the 'G' Drive/Budget 2023-2024)

INTERNAL CONTROLS POLICY

Introduction

Internal Controls: - *A set of rules, procedures and practices developed and employed to facilitate the safeguarding of an entity's assets be they liquid (cash or investments) or fixed (infrastructure or equipment) or intangible (credit rating or information).*

The importance of internal control to an organization is determined by the level that its resources are directed, monitored, and measured. Resources include staff time and effort to protect all other resources through monitoring and measurement including steps to prevent and detect fraud. The goals and objectives of this Internal Controls Policy are to protect public assets and to foster reliance on public information for decision making purposes at all levels both internally and externally.

At the **organizational level**, internal control objectives relate to the reliability of financial reporting, timely feedback on the achievement of operational or strategic goals, and compliance with laws and regulations.

At the specific **transaction level**, internal control refers to the actions taken to achieve a specific objective (e.g., how to ensure the organization's payments to third parties are for valid services rendered). Internal control procedures reduce process variation and inconsistencies, leading to more predictable outcomes. Internal control is a key element of the Foreign Corrupt Practices Act (FCPA) of 1977 and the Sarbanes – Oaxley Act of 2002, which required improvements in internal control in United States public entities.

Internal controls rely heavily on segregation of duties, which continue to be the core of establishing good Internal controls. Accounting professionals have broadened the definition of internal controls to include establishing a control environment, risk assessment, the flow of information and communication, and monitoring. Internal Controls should be an integral part of any organization's financial and business policies and procedures. Internal controls consist of all the measures taken by the organization for the purpose of:

- protecting its resources against waste, fraud, and inefficiency,
- ensuring accuracy and reliability in accounting and operating data,
- securing compliance with the policies of the organization, and
- evaluating the level of performance in all organizational units.

Roles and Responsibilities

All Waterford Town personnel should be responsible for communicating upward in the organization problems in:

- operations,
- noncompliance with the Waterford's code of ethics

- other policy or procedural violations, and
- illegal actions.

Everyone within the Town of Waterford has some role in internal controls. The roles vary depending upon the level of responsibility and the nature of involvement by the individual. The First Selectman, Elected Officials, Committee Members and Department Heads establish the presence of integrity, ethics, competence and a positive control environment. Department heads have oversight responsibility for internal controls within their units. Managers and supervisory personnel are responsible for executing control policies and procedures at the detail level within their specific unit. Each individual within a unit is to be cognizant of proper internal control procedures associated with their specific job responsibilities.

Elements of Internal Control

1. Control Environment:

The control environment, as established by the organization's administration, sets the tone of a Municipality and influences and increases the awareness of its people. Leaders of each department, area or activity establish a local control environment. This is the foundation for all other components of internal control, providing discipline and structure. Control environment factors include:

- Integrity and ethical values;
- The commitment to competence;
- Leadership philosophy and operating style;
- The way management assigns authority and responsibility, and organizes and develops its people;
- Policies and procedures.

2. Risk Assessment:

Every entity faces a variety of risks from external and internal sources that must be assessed. A precondition to risk assessment is the establishment of objectives that are linked at different levels and internally consistent. Risk assessment is the identification and analysis of relevant risks to the achievement of the objectives, forming a basis for determining how the risks should be managed. Because economics, regulatory and operating conditions will continue to change, mechanisms are needed to identify and deal with the special risks associated with change.

Objectives must be established before the First Selectman and Department Heads can identify and take necessary steps to manage risks. Operational objectives relate to effectiveness and efficiency of the operations, including performance and financial goals and safeguarding resources against loss. Financial reporting objectives pertain to the preparation of reliable published financial statements, including prevention of fraudulent

- Supervision or monitoring of operations - observation or review of ongoing operational activity.
- Physical safeguards - usage of cameras, locks, etc. to protect property.
- Analysis of results, periodic and regular operational reviews, metrics, and other key performance indicators.
- IT Security - usage of passwords, access logs, etc. to ensure access restricted to authorized personnel.

5. Control Categorization:

Waterford's Internal Controls fall into two categories; controls that are approved as a formal policy by the Board of Finance, and controls that are administratively approved by the First Selectman and Director of Finance.

Day to day operational controls, such as specific Accounts Payable and Cash receipting are approved administratively, while larger, overarching topics such as the investment and fund balance policies are approved by the Board of Finance.

(a) Accounting:

1. Waterford will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP), federal and state laws. The Town will issue a Comprehensive Annual Financial Report (Audit report) each fiscal year.
2. An independent annual audit will be performed by a certified public accounting firm that will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
3. Full disclosure will be provided in financial statements and bond representations.
4. The accounting systems will be maintained to monitor expenditures and revenues on a monthly basis with analysis and adjustment of the annual budget as appropriate.
5. The accounting system will provide monthly information about cash position and investment performance.

(b) Audit:

1. Per Waterford's ordinance 3.32, the Board of Finance will perform and annual audit as required by Connecticut General Statuses, Chapter 111. As part of governmental auditing standards, the auditor must review and test the Town's internal controls and issue a separate opinion on the Town's Internal Controls.
2. The Director of Finance is authorized by the Board of Finance to sign documents required by the audit firm in regards to the scope and representation of the Town audit.
3. All records are made available for the auditors to review.
4. Any and all unique situations are brought to the attention of the auditors.

(c) Budget:

1. Waterford prepares and adopts a balanced budget annually.
2. Waterford will finance all current expenditures with current revenues. Waterford will avoid budgetary practices that balance current expenditures through the obligation of future resources.

3. The annual budget will support the Town of Waterford's goals and priorities and the long-range needs of the community.
4. To maintain fund integrity, Waterford will manage each fund as an independent entity in accordance with applicable statutes and with Generally Accepted Accounting Principles.
5. Once the Budget is adopted, the Waterford Departments will adheres to the approved budget and bring any amendments to the elected boards for approval.

b. All Budget amendments are entered into the financial software system after the resolution is approved.

c. At all times, the financial software system matches the amended budget. This will be verified by the auditors as well.

(d) Cash and Investment:

1. All general operating bank accounts are to be reconciled monthly.
2. The town treasurer shall be elected and shall have the powers and duties specified in Chapter 94 of the General Statutes, to include baking and investing responsibilities for the Town of Waterford.
3. All Town funds shall be invested per adopted Board of Finance Policy 1.04.

(e) Documentation and Record Retention:

1. Provide reasonable assurance that all information and transactions of value are accurately recorded and retained. Records are to be maintained, controlled and disposed of in accordance with the established retention period, as specified in Connecticut General Statute's 11-8a and 7-109.

(f) Purchasing:

1. Waterford will follow the purchasing requirements set forth in Waterford Ordinance 3.08.

(g) Risk Management:

1. Waterford will provide an active risk management program that increases staff and citizen safety and protects Town assets through loss prevention, insurance, and self-insurance.

Flow of Information and Communication

Pertinent information must be identified, captured and communicated in a form and timeframe that enables people to perform their individual responsibilities. Effective communication must occur in a broad sense; flowing down, across and up the organization. All personnel must receive a clear message from top management that control responsibilities must be taken seriously. They must understand their own role in the internal control system, as well as how individual activities relate to the work of others. They must have a means of communicating significant information upstream.

The Town of Waterford provides accessibility of financial information to all levels of the organization to help ensure correct and complete recording of financial transitions. This is done in a variety of ways, including:

a. All personnel who have been pre-authorized with Department Head level approval have "view-only" access to the financial system. They are able to view all transactions that affect their area of responsibility or function.
b. The Finance Department closes the monthly activity by the 15th working day of the following month. The closing is announced to all personnel that manages their departmental budget.
c. A Financial Report is produced (including a transaction listing printed directly from the financial software) and reviewed by the Director of Finance to ensure that the data compiled in the Financial Report is consistent with the raw data in the financial software system and provides an additional audit safeguard.
d. A monthly Financial Report is submitted to the Board of Finance for their review.
e. The annual financial report, Comprehensive Annual Financial Report, is presented to the Board of Finance for their review and then made public.

Monitoring

Internal control systems need to be monitored - a process that assesses the quality of the system's performance over time. Ongoing monitoring occurs in the ordinary course of operations, and includes regular management and supervisory activities, and other actions personnel take in performing their duties that assess the quality of internal control system performance.

The scope and frequency of separate evaluations depend primarily on an assessment of risks and the effectiveness of ongoing monitoring procedures. Internal control deficiencies should be reported upstream, with serious matters reported immediately to top administration and governing boards.

Internal control systems change over time. The way controls are applied may evolve. Once effective procedures can become less effective due to the arrival of new personnel, varying effectiveness of training and supervision, time and resources constraints or additional pressures. Furthermore, circumstances for which the internal control system was originally designed may also change. Due to the changing conditions, management needs to determine whether the internal control system continues to be relevant and able to address new risks.

Monitoring activities will be done at all levels:

a. Finance department staff will investigate any anomaly. By backtracking with operating departments on small, possibly insignificant issues, operating department employees realize that the Town operates on tight controls. This helps set the tone and reinforces to the organization that the Finance Department monitors department financial activity.
b. Any material breaks of the Internal Control will be brought forward to the City Council by the City Administrator.

c. Any deficiencies will brought forward as part of the approval of the Comprehensive Annual Financial Report.

Draft Policy: November 9, 2022

20a

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

Date: November 9, 2022

To: The Members of the Board of Finance

From: The Town Accountant

Subject: Periodic Financial Statements

Enclosed are the latest financial statements.
If you have any questions, please call.

Thank you,

Virginia Bielucki

Enclosures:

General Fund-Statement of Revenues and Statement of Expenditures

Fleet Management-Statement of Revenues and Expenditures

Capital and Non-recurring Fund-Statement of Fund Balance Designations and Appropriations

Capital Improvement Fund-Expenditures

Capital Projects Funds-Expenditures

Contributed Gifts Fund-Balances

Insurance Administration Fund- Balance Sheet

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH OCTOBER 31, 2021

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
STATE OF CONNECTICUT				
EDUCATION				
EQUALIZED COST SHARING	$316,189	$81,611	(234,578)	$81,611
HEALTH & WELFARE	$6,359	$0	(6,359)	$0
SUB TOTAL	**322,548**	**81,611**	**(240,937)**	**81,611**
GENERAL GOVERNMENT				
TIERED PILOT	316,181	0	(316,181)	$235,221
COURT FINES	0	1,460	1,460	$0
CIVIL PREPAREDNESS	9,713	0	(9,713)	$40,686
TELECOMMUNICATIONS PROPERTY TAX	48,729	0	(48,729)	$0
TOWN AID ROADS-IMPROVED	316,431	160,560	(155,871)	$158,216
LOCAL CAPITAL IMPROVEMENT (LOCIP)	115,890	0	(115,890)	$117,757
SDE STATE GRANT	14,000	3,500	(10,500)	$3,547
ENHANCEMENT 911	22,981	11,209	(11,772)	$12,386
MUNICIPAL REVENUE SHARE GRANT	0	373,384	373,384	$83,589
TOTAL GENERAL GOVERNMENT	**843,925**	**550,113**	**(293,812)**	**651,402**
TOTAL STATE OF CONNECTICUT	**1,166,473**	**631,724**	**(534,749)**	**733,013**
OTHER SOURCES				
EDUCATION				
TUITION	83,432	9,604	(73,828)	442
RENT & MISCELLANEOUS	4,930	493	(4,437)	1,504
SUB TOTAL	**88,362**	**10,097**	**(78,265)**	**1,946**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH OCTOBER 31, 2021

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT				
INTEREST & LIENS	321,563	85,084	(236,479)	107,686
INTEREST ON INVESTMENTS	110,000	500,556	390,556	31,855
RECREATION & PARKS	75,000	154,784	79,784	139,153
COMMUNITY USE OF SCHOOLS	0	0	0	100
BUILDING INSPECTOR	350,000	270,013	(79,987)	206,099
LICENSE, FEE, PERMIT, FINE	40,159	7,672	(32,488)	11,731
WATER MAIN ASSESSMENTS	0	0	0	278
SALE OF VEHICLES	0	683	683	0
SALE OF EQUIPMENT	0	5,059	5,059	0
NL RADIO COMM. NETWORK USE FEE	72,000	0	(72,000)	0
ALARM PENALTIES	0	0	0	50
BULKY WASTE FEES	70,000	42,211	(27,789)	45,115
MISCELLANEOUS	69,306	31,544	(37,762)	25,251
CONVEYANCE TAX	200,000	126,582	(73,418)	173,785
EMS-REG COMM CTR FEES	6,000	1,500	(4,500)	1,500
SEWER ASSESSMENTS	0	0	0	370
PLANNING& ZONING, ZBA, CONSRV COMM	38,500	25,404	(13,096)	19,104
TOWN CLERK FEES	200,000	55,032	(144,969)	85,128
TIPPING FEES	200,000	42,843	(157,157)	56,239
RECYCLING	25,000	0	(25,000)	17,354
COST SHARING PRR	0	187,367	187,367	83,722
TRANSFERS FROM OTHER FUNDS	0.00	17,177	17,177	5,814
TRANSFERS IN-PY ENCUMBRANCES	0	0	0	650
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	0	(10,000)	0
AMBULANCE OPERATING SUBSIDY	0	0	0	4,000
YSB BOE CLERICAL STIPEND	5,000	5,000	0	5,000
RENTAL OF BUILDINGS	75,000	43,099	(31,901)	41,344
SENIOR SERVICES	10,796	5,718	(5,078)	21,434
VERSA KART/BLUE BOXES	5,000	3,000	(2,000)	4,630
CIRMA MEMEBERS EQUITY DISTRIBUTION	0	0	0	96,057
SUB TOTAL	**1,883,324**	**1,610,328**	**(272,996)**	**1,183,449**
TOTAL OTHER SOURCES	**1,971,686**	**1,620,425**	**(351,261)**	**1,185,395**
PROPERTY TAXATION				
CURRENT PROPERTY TAX	95,943,064	71,828,409	(24,114,655)	69,551,639
PRIOR YEAR TAXES	300,000	69,638	(230,362)	(48,639)
TOTAL PROPERTY TAXATION	**96,243,064**	**71,898,047**	**(24,345,017)**	**69,503,000**
TOTAL REVENUES	**99,381,223**	**74,150,196**	**(25,231,027)**	**71,421,408**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH OCTOBER 31, 2021

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FISCAL YEAR 2022-2023 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
STATE OF CONNECTICUT					
EDUCATION					
EQUALIZED COST SHARING	$316,189	$81,611	25.81%	(234,578)	$81,611
HEALTH & WELFARE	$6,359	$0	0.00%	(6,359)	$0
SUB TOTAL	**322,548**	**81,611**	**25.30%**	**(240,937)**	**81,611**
GENERAL GOVERNMENT					
TIERED PILOT	316,181	0	0.00%	(316,181)	$235,221
COURT FINES	0	1,460	#DIV/0!	1,460	$0
CIVIL PREPAREDNESS	9,713	0	0.00%	(9,713)	$40,686
TELECOMMUNICATIONS PROPERTY TAX	48,729	0	0.00%	(48,729)	$0
TOWN AID ROADS-IMPROVED	316,431	160,560	50.74%	(155,871)	$158,216
LOCAL CAPITAL IMPROVEMENT (LOCIP)	115,890	0	0.00%	(115,890)	$117,757
SDE STATE GRANT	14,000	3,500	25.00%	(10,500)	$3,547
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TOTAL STATE OF CONNECTICUT	**1,166,473**	**631,724**	**54.16%**	**(534,749)**	**733,013**
OTHER SOURCES					
EDUCATION					
TUITION	83,432	9,604	11.51%	(73,828)	442
RENT & MISCELLANEOUS	4,930	493	10.00%	(4,437)	1,504
SUB TOTAL	**88,362**	**10,097**	**11.43%**	**(78,265)**	**1,946**

TOWN OF WATERFORD
STATEMENT OF REVENUES COMPARED TO ANTICIPATED
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2020-2021, THROUGH OCTOBER 31, 2021

	FISCAL YEAR 2022-2023 BUDGET	FISCAL YEAR 2022-2023 ACTUAL	FISCAL YEAR 2022-2023 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE) FISCAL YEAR 2022-2023 VARIANCE	FISCAL YEAR 2021-2022 ACTUAL
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INTEREST ON INVESTMENTS	110,000	500,556	455.05%	390,556	31,855
RECREATION & PARKS	75,000	154,784	206.38%	79,784	139,153
COMMUNITY USE OF SCHOOLS	0	0	#DIV/0!	0	100
BUILDING INSPECTOR	350,000	270,013	77.15%	(79,987)	206,099
LICENSE, FEE, PERMIT, FINE	40,159	7,672	19.10%	(32,488)	11,731
WATER MAIN ASSESSMENTS	0	0	#DIV/0!	0	278
SALE OF VEHICLES	0	683	#DIV/0!	683	0
SALE OF EQUIPMENT	0	5,059	#DIV/0!	5,059	0
NL RADIO COMM. NETWORK USE FEE	72,000	0	0.00%	(72,000)	0
ALARM PENALTIES	0	0	#DIV/0!	0	50
BULKY WASTE FEES	70,000	42,211	60.30%	(27,789)	45,115
MISCELLANEOUS	69,306	31,544	45.51%	(37,762)	25,251
CONVEYANCE TAX	200,000	126,582	63.29%	(73,418)	173,785
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TIPPING FEES	200,000	42,843	21.42%	(157,157)	56,239
RECYCLING	25,000	0	0.00%	(25,000)	17,354
COST SHARING PRR	0	187,367	#DIV/0!	187,367	83,722
TRANSFERS FROM OTHER FUNDS	0.00	17,177	#DIV/0!	17,177	5,814
TRANSFERS IN-PY ENCUMBRANCES	0	0	#DIV/0!	0	650
EUGENE O'NEILL GATE/LEASE REVENUE	10,000	0	0.00%	(10,000)	0
AMBULANCE OPERATING SUBSIDY	0	0	#DIV/0!	0	4,000
YSB BOE CLERICAL STIPEND	5,000	5,000	100.00%	0	5,000
RENTAL OF BUILDINGS	75,000	43,099	57.46%	(31,901)	41,344
SENIOR SERVICES	10,796	5,718	52.96%	(5,078)	21,434
VERSA KART/BLUE BOXES	5,000	3,000	60.00%	(2,000)	4,630
CIRMA MEMEBERS EQUITY DISTRIBUTION	0	0	#DIV/0!	0	96,057
SUB TOTAL	**1,883,324**	**1,610,328**	**85.50%**	**(272,996)**	**1,183,449**
TOTAL OTHER SOURCES	**1,971,686**	**1,620,425**	**82.18%**	**(351,261)**	**1,185,395**
PROPERTY TAXATION					
CURRENT PROPERTY TAX	95,943,064	71,828,409	74.87%	(24,114,655)	69,551,639
PRIOR YEAR TAXES	300,000	69,638	23.21%	(230,362)	(48,639)
TOTAL PROPERTY TAXATION	**96,243,064**	**71,898,047**	**74.70%**	**(24,345,017)**	**69,503,000**
TOTAL REVENUES	**99,381,223**	**74,150,196**	**74.61%**	**(25,231,027)**	**71,421,408**

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGHOCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2021

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT				
Board of Selectmen	$207,605	$65,715	141,890	$88,185
Registrar of Voters	$78,204	$34,134	44,070	$20,955
Board of Finance	$66,673	$62,136	4,537	$59,655
Assessor	$259,344	$98,051	161,293	$91,865
Board of Assessment Appeals	$1,620	$314	1,306	$222
Tax Collector	$210,139	$83,210	126,929	$83,528
Finance Department	$703,709	$271,624	432,085	$308,745
Legal Department	$295,000	$94,576	200,424	$69,790
Town Clerk	$275,739	$137,837	137,902	$102,527
Planning and Zoning	$657,972	$195,604	462,368	$198,664
Building Maintenance	$888,781	$332,862	555,919	$274,516
Insurance	$4,728,672	$1,236,937	3,491,735	$1,385,921
Economic Development Commission	$27,471	$1,137	26,334	$7,268
Conservation Commission	$18,250	$1,326	16,924	$13,121
Zoning Board of Appeals	$4,310	3,009	1,301	4,342
Retirement Commission	$6,333,067	$2,806,852	3,526,215	$2,404,944
R.T.M.	$18,903	$13,820	5,083	$13,626
Building Department	$316,641	$65,128	251,513	$73,881
Youth Service Bureau	$272,160	$77,187	194,973	$98,917
Social Service Grants/Miscellaneous	$86,473	$81,934	4,539	$75,424
Contingency Fund	$261,729	0	261,729	0
Emergency Management	$1,068,486	$329,069	739,417	$291,950
Fire Services	$3,408,420	$1,600,917	1,807,503	$1,622,561
Police Department	$6,428,214	$1,911,834	4,516,380	$1,950,799
Public Works Department	$4,709,563	$2,391,117	2,318,446	$2,264,988
Conservation of Health	$148,126	148,126	(0)	142,282
Public Health Nursing	$26,000	24,000	2,000	7,917
Senior Citizens Commission	$471,297	134,957	336,340	$163,674
Waterford Public Library	$999,475	$325,451	674,024	$342,744

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGHOCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2021

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
Recreation and Parks	$1,424,485	$598,786	825,699	$558,538
Flood and Erosion Control Bd.	$2,138	438	1,700	272
Ethics Commission	$850	0	850	49
Human Resources	$259,856	$136,742	123,114	$106,471
Information Technology	$1,160,391	$724,241	436,150	$6,634,219
Transfer to Waterford Week Activity Fund	$4,750	$4,750	0	$4,750
Transfer to Waterford Shellfish Fund	$1,721	$1,721	0	$2,000
Transfer to Capital Improvement Fund	$2,987,901	$2,987,901	0	$2,964,754
Transfer to Capital & Non-Recurring Fund	$1,238,824	$1,238,824	0	$900,600
Transfer to Dog Fund	$60,000	$60,000	0	$60,000
Debt Service	$7,197,640	$5,447,016	1,750,624	$6,121,316
Total General Government	***$47,310,599***	***$23,729,283***	***$23,581,316***	***$29,515,980***
Board of Education	***$52,109,124***	***$10,532,263***	**41,576,861**	***$10,792,758***
Total General Fund	***$99,419,723***	***$34,261,546***	***$65,158,177***	***$40,308,738***

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGHOCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2021

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 PERCENT EXPENDED	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
GENERAL GOVERNMENT					
Board of Selectmen	$207,605	$65,715	31.65%	141,890	$88,185
Registrar of Voters	$78,204	$34,134	43.65%	44,070	$20,955
Board of Finance	$66,673	$62,136	93.19%	4,537	$59,655
Assessor	$259,344	$98,051	37.81%	161,293	$91,865
Board of Assessment Appeals	$1,620	$314	19.38%	1,306	$222
Tax Collector	$210,139	$83,210	39.60%	126,929	$83,528
Finance Department	$703,709	$271,624	38.60%	432,085	$308,745
Legal Department	$295,000	$94,576	32.06%	200,424	$69,790
Town Clerk	$275,739	$137,837	49.99%	137,902	$102,527
Planning and Zoning	$657,972	$195,604	29.73%	462,368	$198,664
Building Maintenance	$888,781	$332,862	37.45%	555,919	$274,516
Insurance	$4,728,672	$1,236,937	26.16%	3,491,735	$1,385,921
Economic Development Commission	$27,471	$1,137	4.14%	26,334	$7,268
Conservation Commission	$18,250	$1,326	7.27%	16,924	$13,121
Zoning Board of Appeals	$4,310	3,009	69.81%	1,301	4,342
Retirement Commission	$6,333,067	$2,806,852	44.32%	3,526,215	$2,404,944
R.T.M.	$18,903	$13,820	73.11%	5,083	$13,626
Building Department	$316,641	$65,128	20.57%	251,513	$73,881
Youth Service Bureau	$272,160	$77,187	28.36%	194,973	$98,917
Social Service Grants/Miscellaneous	$86,473	$81,934	94.75%	4,539	$75,424
Contingency Fund	$261,729	0	0.00%	261,729	0
Emergency Management	$1,068,486	$329,069	30.80%	739,417	$291,950
Fire Services	$3,408,420	$1,600,917	46.97%	1,807,503	$1,622,561
Police Department	$6,428,214	$1,911,834	29.74%	4,516,380	$1,950,799
Public Works Department	$4,709,563	$2,391,117	50.77%	2,318,446	$2,264,988
Conservation of Health	$148,126	148,126	100.00%	(0)	142,282
Public Health Nursing	$26,000	24,000	92.31%	2,000	7,917
Senior Citizens Commission	$471,297	134,957	28.64%	336,340	$163,674
Waterford Public Library	$999,475	$325,451	32.56%	674,024	$342,744

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR FISCAL YEAR 2022-2023, THROUGHOCTOBER 31, 2022
WITH COMPARATIVE ACTUAL AMOUNTS
FOR FISCAL YEAR 2021-2022, THROUGH OCTOBER 31, 2021

	FISCAL YEAR2023 APPROPRIATED	FISCAL YEAR2023 ACTUAL	FISCAL YEAR2023 PERCENT EXPENDED	FISCAL YEAR2023 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2021-2022 ACTUAL
Recreation and Parks	$1,424,485	$598,786	42.04%	825,699	$558,538
Flood and Erosion Control Bd.	$2,138	438	20.49%	1,700	272
Ethics Commission	$850	0	0.00%	850	49
Human Resources	$259,856	$136,742	52.62%	123,114	$106,471
Information Technology	$1,160,391	$724,241	62.41%	436,150	$6,634,219
Transfer to Waterford Week Activity Fund	$4,750	$4,750	100.00%	0	$4,750
Transfer to Waterford Shellfish Fund	$1,721	$1,721	100.00%	0	$2,000
Transfer to Capital Improvement Fund	$2,987,901	$2,987,901	100.00%	0	$2,964,754
Transfer to Capital & Non-Recurring Fund	$1,238,824	$1,238,824	100.00%	0	$900,600
Transfer to Dog Fund	$60,000	$60,000	100.00%	0	$60,000
Debt Service	$7,197,640	$5,447,016	75.68%	1,750,624	$6,121,316
Total General Government	***$47,310,599***	***$23,729,283***	**50.16%**	***$23,581,316***	***$29,515,980***
Board of Education	***$52,109,124***	***$10,532,263***	**20.21%**	**41,576,861**	***$10,792,758***
Total General Fund	***$99,419,723***	***$34,261,546***	**34.46%**	***$65,158,177***	***$40,308,738***

TOWN OF WATERFORD
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FLEET MANAGEMENT FUND
AS OF OCTOBER 31, 2022

Revenues:	
Investment Income	29,269
State of Connecticut Grants	52,000
Vehicle Rentals	23,963
Sale of Vehicles	13,390
Total Revenues	118,622
Expenditures:	
Equipment Replacement	332,478
Vehicle Replacement	820,543
Total Expenditures	1,153,021
Excess (Deficiency) of Revenues Over Expenditures	(1,034,400)
Other Financing Sources (Uses):	
Transfers from other funds	800,000
Total Other Financing Sources (Uses)	800,000
Net Change in Fund Balances	(234,400)
Fund Balances - Beginning	3,159,442
Fund Balances - Ending	2,925,043

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF OCTOBER 31, 2022

	APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20501-57639 REVALUATION	($119,993.22)	$332,700.00	$0.00	**$212,706.78**
20511-57767 NEVINS COTTAGE STRUCTURAL REPAIRS	$20,715.00	$100,000.00	$0.00	**$120,715.00**
20511-57788 COMMUNITY CENTER HVAC CONTROL SEPARATION	$0.00	$0.00	$49,800.00	**$49,800.00**
20511-57839 TOWN HALL EMERGENCY EGRESS	$41,275.00	$0.00	$0.00	**$41,275.00**
20511-57856 JORDAN VILLAGE SIDEWALKS	$82,059.15	$0.00	$0.00	**$82,059.15**
20502-48043 JORDAN VILLAGE SIDEWALK GRANT	$0.00	$280,000.00	$0.00	**$280,000.00**
20511-57857 CIVIC TRIANGLE UPGRADES	$0.53	$0.00	$0.00	**$0.53**
20511-57866 TOWN HALL FRONT DOOR	$29,885.61	$0.00	$0.00	**$29,885.61**
20511-57870 MAGO POINT IMPROVEMENTS	$0.00	$400,000.00	$0.00	**$400,000.00**
20511-57871 PUBLIC SAFETY BLDG HVAC	$0.00	$62,045.00	$0.00	**$62,045.00**
20511-57872 ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	$166,813.00	$0.00	$0.00	**$166,813.00**
20511-57874 RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLDG	$35.00	$0.00	$0.00	**$35.00**
20511-57876 SW SCHOOL UNDERGROUND TANK	$117,500.00	$0.00	$0.00	**$117,500.00**
20522-57794 MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	$0.00	$740,165.00	$0.00	**$740,165.00**
20523-57733 OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	$500.00	$2,990,000.00	$0.00	**$2,990,500.00**
20523-57792 OSWEGATCHIE-BUILDING RENOVATIONS	$213,700.00	$0.00	$0.00	**$213,700.00**
20507-59205 FUNDING OFFSETS FY18 DEBT SERVICE-OSWEGATCHIE FIRE	$0.00	($3,000,000.00)	$0.00	**($3,000,000.00)**
20523-57751 ELECTRICAL UPGRADE-JORDAN	$28,688.25	$0.00	$0.00	**$28,688.25**
20523-57791 JORDAN-TRAFFIC LIGHT UPGRADE	$0.00	$25,000.00	$0.00	**$25,000.00**
20523-57826 FIRE SERVICES HYDRAULIC EQUIPMENT	($0.00)	$0.00	$19,000.00	**$19,000.00**
20523-57836 FIRE SERVICES CARPET REPLACEMENT	$0.00	$30,000.00	$0.00	**$30,000.00**
20523-57838 FIRE SERVICES PRE EMPTION LIGHT REPAIRS	$0.00	$50,000.00	$0.00	**$50,000.00**
20530-55850 CROSS ROAD DESIGN WORK	$0.00	$0.00	$1,464.59	**$1,464.59**
20530-57695 MUNICIPAL COMPLEX RENOVATION	$354,971.07	$6,100,833.00	$0.00	**$6,455,804.07**
20507-59205 FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	($1,251,500.00)	($6,000,000.00)	$0.00	**($7,251,500.00)**
20530-57696 MUNICIPAL COMPLEX CLEAN UP	$4,370.23	$0.00	$0.00	**$4,370.23**
20530-57815 REDESIGN/RECONSTRUCT GARDINERS WOOD ROAD	$83,447.00	$0.00	$0.00	**$83,447.00**
20530-57832 LED STREETLIGHT CONVERSION	$0.00	$0.00	$16,125.54	**$16,125.54**
20530-57867 NIANTIC RIVER SIDEWALK PLAN	$0.00	$35,000.00	$0.00	**$35,000.00**
20530-57868 BRIDGE ENGINEERING PLAN	$0.00	$35,000.00	$0.00	**$35,000.00**
20530-57869 CROSSROAD TRAFFIC SIGNAL STUDY	$0.00	$20,000.00	$0.00	**$20,000.00**
20530-57877 RESURFACE ROADS LAKE PONDS ETC	$429,100.47	$0.00	$0.00	**$429,100.47**
20531-55771 HARVEY AVENUE PUMP STATION REHAB	$19,422.12	$0.00	$0.00	**$19,422.12**
20531-57685 I/I MITIGATION & CONTROL	$310,985.86	$0.00	$0.00	**$310,985.86**
20531-57802 FORCE MAIN AIR RELEASE VALVES-EVALUATE & REPLACE	$0.00	$43,000.00	$0.00	**$43,000.00**
20531-57816 OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHAB	$5,438.00	$544,000.00	$0.00	**$549,438.00**
20531-57817 WASTEWATER PS FLOOD PROTECTION	$0.00	$0.00	$85,030.10	**$85,030.10**
20536-57848 LIBRARY HVAC UPGRADE	$0.00	$1,091,200.00	$0.00	**$1,091,200.00**
20500-49000 CT PUBLIC LIBRARY CONSTRUCTION GRANT	$0.00	($250,000.00)	$0.00	**($250,000.00)**
20537-57735 LEARY PARK ROAD /PARKING LOT	$0.00	$20,000.00	$0.00	**$20,000.00**

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE AND APPROPRIATION
AS OF OCTOBER 31, 2022

		APPROPRIATED	DESIGNATED	UNDESIGNATED	TOTAL
20537-57854	WTFD BEACH PARK IMPROVEMENTS	$0.00	$0.00	$30,000.00	**$30,000.00**
20537-57878	REPAIR OF PLEASURE BEACH SIDEWALK/PATH	$0.63	$0.00	$0.00	**$0.63**
20541-57328	ALEWIFE COVE DREDGING	$0.00	$37,500.00	$0.00	**$37,500.00**
20547-57747	UPS SYSTEM FOR COMMUNICATIONS	$0.33	$0.00	$1,585.00	**$1,585.33**
20547-57846	FIBER UPGRADE	$5,179.05	$0.00	$22,620.00	**$27,799.05**
20547-57847	TOWN-WIDE CAMERA SYSTEM	$0.00	$85,000.00	$0.00	**$85,000.00**
20547-57860	PHONE SYSTEM UPGRADE	$0.00	$16,000.00	$0.00	**$16,000.00**
20547-57861	SWITCHES	$0.60	$2,258.00	$0.00	**$2,258.60**
20500-43600	TURF FIELD RENTAL REVENUES	$0.00	$4,815.00	$0.00	**$4,815.00**
20560-57822	IT LEARNING BOARDS -END OF LIFE	$14,912.20	$438,067.88	$0.00	**$452,980.08**
20560-57828	QH 10-YR RETRO COMMISSIONING	$0.00	$30,000.00	$0.00	**$30,000.00**
20560-57833	TENNIS COURTS	$0.00	$52,300.00	$0.00	**$52,300.00**
20560-57841	BUS LOT OFFICE	$0.00	$150,000.00	$0.00	**$150,000.00**
20560-57842	SCHOOL SECURITY	$32,175.00	$0.00	$0.00	**$32,175.00**
205-31520	UNDESIGNATED FUND BALANCE	$0.00	$0.00	$2,740,292.23	**$2,740,292.23**
	TOTAL	**$589,680.88**	**$4,464,883.88**	**$2,965,917.46**	**$8,020,482.22**

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE DESIGNATION AND APPROPRIATION
JULY 1,2022 TO JUNE 30,2023
AS OF OCTOBER 31,2022

			BEGINNING BALANCE		FY23 RTM XFER IN	FISCAL YEAR 2022-2023				CLOSED			AVAILABLE TO DATE		
		APPROPRIATIONS	DESIGNATED	UNDESIGNATED	DESIGNATED	APPROPRIATED	DESIGNATED	UNDESIGNATED	ENCUMBERED/ EXPENDED	BAL (REVERTS TO FUND)	INTEREST INC	OTHER REVENUES	APPROPRIATED	DESIGNATED	UNDESIGNATEI
20501-57639	REVALUATION	$139,306.78	$257,700.00	$0.00	$75,000.00				$259,300.00				($119,993.22)	$332,700.00	$0.00
20511-57767	NEVINS COTTAGE STRUCTURAL REPAIRS	$20,715.00	$100,000.00	$0.00									$20,715.00	$100,000.00	$0.00
20511-57788	COMMUNITY CENTER HVAC CONTROL SEPARATION	$49,800.00	$0.00	$0.00						$49,800.00			$0.00	$0.00	$49,800.00
20511-57839	TOWN HALL EMERGENCY EGRESS	$41,275.00	$0.00	$0.00									$41,275.00	$0.00	$0.00
20511-57840	PLAN OF CONSERVATION DEVELOPMENT	$99,783.30	$0.00	$0.00					$99,783.30				$0.00	$0.00	$0.00
20511-57856	JORDAN VILLAGE SIDEWALKS	$403,450.95	$0.00	$0.00					$321,391.80				$82,059.15	$0.00	$0.00
20502-48043	JORDAN VILLAGE SIDEWALK GRANT	$0.00	$0.00	$0.00								$280,000.00	$0.00	$280,000.00	$0.00
20511-57857	CIVIC TRIANGLE UPGRADES	$4,100.53	$0.00	$0.00					$4,100.00				$0.53	$0.00	$0.00
20511-57866	TOWN HALL FRONT DOOR	$31,173.86	$0.00	$0.00					$1,288.25				$29,885.61	$0.00	$0.00
20511-57870	MAGO POINT IMPROVEMENTS	$0.00	$0.00	$0.00	$400,000.00								$0.00	$400,000.00	$0.00
20511-57871	PUBLIC SAFETY BLDG HVAC	$0.00	$0.00	$0.00	$62,045.00								$0.00	$62,045.00	$0.00
20511-57872	ROOF & HVAC REPLACEMENT PUBLIC SAFETY BUILDING	$391,813.00	$0.00	$0.00					$225,000.00				$166,813.00	$0.00	$0.00
20511-57874	RECONDITION ELEVATORS -TOWN HALL/YOUTH SERVICES BLD	$250,000.00	$0.00	$0.00					$249,965.00				$35.00	$0.00	$0.00
20511-57875	TEMP OIL TANK EUGENE O'NEILL	$1,991.55	$0.00	$0.00					$1,991.55				$0.00	$0.00	$0.00
20511-57876	SW SCHOOL UNDERGROUND TANK	$153,793.46	$0.00	$0.00					$36,293.46				$117,500.00	$0.00	$0.00
20522-57794	MOBILE & PORTABLE RADIO REPLACEMENT PROGRAM	$0.00	$740,165.00	$0.00									$0.00	$740,165.00	$0.00
20523-57733	OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	$500.00	$2,990,000.00	$0.00									$500.00	$2,990,000.00	$0.00
20507-59205	FUNDING OFFSETS FY18 DEBT SERVICE-OSWEGATCHIE FIRE	$0.00	($3,000,000.00)	$0.00									$0.00	($3,000,000.00)	$0.00
20523-57751	ELECTRICAL UPGRADE-JORDAN	$40,175.25	$0.00	$0.00					$11,487.00				$28,688.25	$0.00	$0.00
20523-57791	JORDAN-TRAFFIC LIGHT UPGRADE	$0.00	$25,000.00	$0.00									$0.00	$25,000.00	$0.00
20523-57792	OSWEGATCHIE-BUILDING RENOVATIONS	$213,700.00	$0.00	$0.00									$213,700.00	$0.00	$0.00
20523-57826	FIRE SERVICES HYDRAULIC EQUIPMENT	$6,650.84	$19,000.00	$0.00			($19,000.00)	$19,000.00	$6,650.84				($0.00)	$0.00	$19,000.00
20523-57836	FIRE SERVICES CARPET REPLACEMENT	$0.00	$30,000.00	$0.00									$0.00	$30,000.00	$0.00
20523-57838	FIRE SERVICES PRE EMPTION LIGHT REPAIRS	$0.00	$50,000.00	$0.00									$0.00	$50,000.00	$0.00
20530-55850	CROSS ROAD DESIGN WORK	$1,464.59	$0.00	$0.00					$0.00	$1,464.59			$0.00	$0.00	$1,464.59
20530-57695	MUNICIPAL COMPLEX RENOVATION	$414,352.22	$6,100,833.00	$0.00					$59,381.15				$354,971.07	$6,100,833.00	$0.00
20507-59205	FUNDING OFFSETS DEBT SERVICE-MUNICIPAL COMPLEX	($1,251,500.00)	($6,000,000.00)	$0.00									($1,251,500.00)	($6,000,000.00)	$0.00
20530-57696	MUNICIPAL COMPLEX CLEAN UP	$4,370.23	$0.00	$0.00									$4,370.23	$0.00	$0.00
20530-57743	JORDAN COVE RD. BRIDGE REPLACE	$0.00	$0.00	$0.00		$11,776.00			$11,776.00				$0.00	$0.00	$0.00
20530-57815	REDESIGN/RECONSTRUCT GARDINERS WOOD ROAD	$95,690.48	$0.00	$0.00					$12,243.48				$83,447.00	$0.00	$0.00
20530-57832	LED STREETLIGHT CONVERSION	$16,125.54	$0.00	$0.00						$16,125.54			$0.00	$0.00	$16,125.54
20530-57867	NIANTIC RIVER SIDEWALK PLAN	$0.00	$0.00	$0.00	$35,000.00								$0.00	$35,000.00	$0.00
20530-57868	BRIDGE ENGINEERING PLAN	$0.00	$0.00	$0.00	$35,000.00								$0.00	$35,000.00	$0.00
20530-57869	CROSSROAD TRAFFIC SIGNAL STUDY	$0.00	$0.00	$0.00	$20,000.00								$0.00	$20,000.00	$0.00
20530-57877	RESURFACE ROADS LAKE PONDS ETC	$1,705,358.00	$0.00	$0.00					$1,276,257.53				$429,100.47	$0.00	$0.00
20531-55771	HARVEY AVENUE PUMP STATION REHAB	$19,422.12	$0.00	$0.00									$19,422.12	$0.00	$0.00
20531-57685	I/I MITIGATION & CONTROL	$312,063.86	$0.00	$0.00					$1,078.00				$310,985.86	$0.00	$0.00
20531-57802	FORCE MAIN AIR RELEASE VALVES-EVALUATE & REPLACE	$0.00	$43,000.00	$0.00									$0.00	$43,000.00	$0.00
20531-57816	OLD NORWICH/EVERGREEN/HARVEY AVE PUMP STATION REHA	$295,840.97	$544,000.00	$0.00					$290,402.97				$5,438.00	$544,000.00	$0.00
20531-57817	WASTEWATER PS FLOOD PROTECTION	$30.10	$85,000.00	$0.00			($85,000.00)	$85,000.00		$30.10			$0.00	$0.00	$85,030.10
20536-57848	LIBRARY HVAC UPGRADE	$0.00	$545,600.00	$0.00	$545,600.00								$0.00	$1,091,200.00	$0.00
20500-49000	CT PUBLIC LIBRARY CONSTRUCTION GRANT	$0.00	$0.00	$0.00	($250,000.00)								$0.00	($250,000.00)	$0.00
20537-57735	LEARY PARK ROAD /PARKING LOT	$0.00	$20,000.00	$0.00									$0.00	$20,000.00	$0.00

TOWN OF WATERFORD
CAPITAL AND NON-RECURRING EXPENDITURE FUND
FUND BALANCE DESIGNATION AND APPROPRIATION
JULY 1,2022 TO JUNE 30,2023
AS OF OCTOBER 31,2022

			BEGINNING BALANCE		FY23 RTM XFER IN	FISCAL YEAR 2022-2023			ENCUMBERED/	CLOSED BAL (REVERTS	INTEREST	OTHER	AVAILABLE TO DATE		
		APPROPRIATIONS	DESIGNATED	UNDESIGNATED	DESIGNATED	APPROPRIATED	DESIGNATED	UNDESIGNATED	EXPENDED	TO FUND)	INC	REVENUES	APPROPRIATED	DESIGNATED	UNDESIGNATEI
20537-57854	WTFD BEACH PARK IMPROVEMENTS	$0.00	$30,000.00	$0.00			($30,000.00)	$30,000.00					$0.00	$0.00	$30,000.00
20537-57878	REPAIR OF PLEASURE BEACH SIDEWALK/PATH	$0.00	$0.00	$0.00		$21,236.00			$21,235.37				$0.63	$0.00	$0.00
20541-57328	ALEWIFE COVE DREDGING	$0.00	$37,500.00	$0.00									$0.00	$37,500.00	$0.00
20547-57747	UPS SYSTEM FOR COMMUNICATIONS	$0.33	$1,585.00	$0.00			($1,585.00)	$1,585.00					$0.33	$0.00	$1,585.00
20547-57846	FIBER UPGRADE	$5,380.00	$22,620.00	$0.00			($22,620.00)	$22,620.00	$200.95				$5,179.05	$0.00	$22,620.00
20547-57847	TOWN-WIDE CAMERA SYSTEM	$0.00	$85,000.00	$0.00									$0.00	$85,000.00	$0.00
20547-57860	PHONE SYSTEM UPGRADE	$0.00	$16,000.00	$0.00									$0.00	$16,000.00	$0.00
20547-57861	SWITCHES	$20,242.00	$2,258.00	$0.00					$20,241.40				$0.60	$2,258.00	$0.00
20500-43600	TURF FIELD RENTAL REVENUES	$0.00	$4,815.00	$0.00									$0.00	$4,815.00	$0.00
20560-57822	IT LEARNING BOARDS -END OF LIFE	$174,590.29	$121,888.88	$0.00	$316,179.00				$159,678.09				$14,912.20	$438,067.88	$0.00
20560-57828	QH 10-YR RETRO COMMISSIONING	$0.00	$30,000.00	$0.00									$0.00	$30,000.00	$0.00
20560-57833	TENNIS COURTS	$0.00	$52,300.00	$0.00									$0.00	$52,300.00	$0.00
20560-57841	BUS LOT OFFICE	$0.00	$150,000.00	$0.00									$0.00	$150,000.00	$0.00
20560-57842	SCHOOL SECURITY	$32,175.00	$0.00	$0.00									$32,175.00	$0.00	$0.00
205-31520	UNDESIGNATED FUND BALANCE	$0.00	$0.00	$2,689,674.69				($33,012.00)			$83,629.54				$2,740,292.23
		$3,693,835.25	$3,104,264.88	$2,689,674.69	$1,238,824.00	$33,012.00	($158,205.00)	$125,193.00	$3,069,746.14	$67,420.23	$83,629.54	#######	$589,680.88	$4,464,883.88	$2,965,917.46

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
OCTOBER 31, 2022

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE
30123-55738	BOS FY23	FLEET MANAGEMENT PLAN	800,000.00	800,000.00	0.00
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	160,308.18	9,691.82
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	7,200.00	292,800.00
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	0.00	87,000.00
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	14,590.00	72,910.00
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	18,639.00	62,061.00
31121-55852	BLDG MAINT FY21	TOWN HALL BATHROOMS	25,000.00	0.00	25,000.00
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	69,452.05	180,547.95
31122-55892	BLDG MAINT FY22	AC UNIT REPLACMENT RADIO SITES	60,500.00	6,500.00	54,000.00
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	23,950.00	36,817.64
31122-57857	BLDG MAINT FY22	CIVIC TRIANGLE UPGRADES	150,000.00	149,477.00	523.00
31123-55903	BLDG MAINT FY23	FISH LADDER REPAIR	16,000.00	171.45	15,828.55
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	3,536.57	256,463.43
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFE'	420,000.00	20,000.00	400,000.00
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	246,209.00	0.00	246,209.00
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	55,000.00	0.00	55,000.00
32920-55846	POLICE DEPT FY20	PD POLICY DIRECTIVES REVAMP	30,000.00	30,000.00	0.00
32920-55859	POLICE DEPT FY20	POLICE BLGD ARCHITECTURAL PLAN	15,000.00	15,000.00	0.00
32922-55876	POLICE DEPT FY22	CYBER CRIME TASK FORCE EQUIPME	11,000.00	11,000.00	0.00
32922-55878	POLICE DEPT FY22	IMPOUND YARD IMPROVEMENTS	28,500.00	0.00	28,500.00
32922-55879	POLICE DEPT FY22	MARINE OUTBOARD MOTORS	38,500.00	24,178.89	14,321.11
32923-55897	POLICE DEPT FY23	CELL BENCH SAFETY OVERLAY	19,596.00	19,596.00	0.00
32923-55898	POLICE DEPT FY23	DE-ESCALATION & COMM TECHNOLOGY	22,085.00	22,085.00	0.00
32923-55899	POLICE DEPT FY23	ELECTRON CONTROL WEAPON TRANS	29,345.00	29,345.00	0.00
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,466,996.00	287,004.00
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,611,641.60)	(142,358.40)
33021-55867	PUBLIC WORKS FY21	REMOVE UST COHANZIE FIRE	337,500.00	336,563.20	936.80
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	19,422.46	60,677.54

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
OCTOBER 31, 2022

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETER SIDEWALK	42,300.00	9,567.78	32,732.22
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	7,545.98	25,874.02
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	9,565.78	34,114.22
33022-55886	PUBLIC WORKS FY22	CROSS ROAD/ASPHALT	69,800.00	0.00	69,800.00
33022-55889	PUBLIC WORKS FY22	RD RESURFACING SEC A	334,473.00	287,614.67	46,858.33
33022-55891	PUBLIC WORKS FY22	T. STATION SCALE & SCALE HOUSE	106,548.00	106,323.10	224.90
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	0.00	315,951.00
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	219,300.00	10,500.00	208,800.00
33023-55902	PUBLIC WORKS FY23	RD RESURFACING SEC A, AREA 3	325,915.00	0.00	325,915.00
33120-55821	UTILITY COMM FY20	IN-LINE WASTEWATER SOLID GRIND	48,000.00	39,564.24	8,435.76
33121-55871	UTILITY COMM FY21	EVERGREEN PUMP STATION	375,000.00	370,300.00	4,700.00
33122-55870	UTILITY COMM FY22	CCTV CAMERA & LATERAL LAUNCHIN	120,000.00	120,000.00	0.00
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	30,000.00
33122-55895	UTILITY COMM FY22	ROOF & SIDING REPLACEMENT	50,000.00	50,000.00	0.00
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	2,878.10	47,121.90
33123-55906	UTILITY COMM FY23	WUC BILLING SOFTWARE	130,000.00	0.00	130,000.00
33719-55822	REC & PARKS FY19	LEARY PARK IRRIGATION	47,300.00	0.00	47,300.00
33719-55835	REC & PARKS FY19	VETERAN'S FIELD IRRIGATION SYS	13,700.00	0.00	13,700.00
33720-55854	REC & PARKS FY20	LEARY BASKETBALL COURT REBUILD	55,000.00	0.00	55,000.00
33720-55855	REC & PARKS FY20	TOWN HALL BASKETBALL COURT REP	16,000.00	0.00	16,000.00
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	21,000.00	0.00
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00
		TOTALS	6,363,009.64	2,728,228.85	3,634,780.79
		PRIOR YEAR EXPENDITURES		1,126,211.08	
		CURRENT YEAR EXPENDITURES		1,602,017.77	

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
OCTOBER 31, 2022

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT	
30123-55738	BOS FY23	FLEET MANAGEMENT PLAN	800,000.00	800,000.00	0.00	100.0%	800,000.00	TO FLEET MANAGEMENT FUN
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	160,308.18	9,691.82	94.3%		
31117-55803	BLDG MAINT FY17	PARKING LOT -YOUTH SERVICES	300,000.00	7,200.00	292,800.00	2.4%		
31118-55803	BLDG MAINT FY18	PARKING LOT -YSB/POLICE	195,320.00	57,000.00	138,320.00	29.2%		
31120-55851	BLDG MAINT FY20	ADA IMPROVEMENTS YSB/PD	87,000.00	0.00	87,000.00	0.0%		
31120-55852	BLDG MAINT FY20	TOWN HALL BATHROOMS	87,500.00	14,590.00	72,910.00	16.7%		
31121-55851	BLDG MAINT FY21	ADA IMPROVEMENTS YSB/PD	80,700.00	18,639.00	62,061.00	23.1%		
31121-55852	BLDG MAINT FY21	TOWN HALL BATHROOMS	25,000.00	0.00	25,000.00	0.0%		
31122-55819	BLDG MAINT FY22	UST REPLACEMENT	250,000.00	69,452.05	180,547.95	27.8%		
31122-55892	BLDG MAINT FY22	AC UNIT REPLACMENT RADIO SITES	60,500.00	6,500.00	54,000.00	10.7%		
31122-55893	BLDG MAINT FY22	EUGENE O'NEILL ROOF REPLACE	60,767.64	23,950.00	36,817.64	39.4%		
31122-57857	BLDG MAINT FY22	CIVIC TRIANGLE UPGRADES	150,000.00	149,477.00	523.00	99.7%		
31123-55903	BLDG MAINT FY23	FISH LADDER REPAIR	16,000.00	171.45	15,828.55	1.1%		
31123-55904	BLDG MAINT FY23	UST REPLACEMENT EUGENE O'NEILL	260,000.00	3,536.57	256,463.43	1.4%		
31123-55905	BLDG MAINT FY23	UST REPLACEMENT LIBRARY&PUBLIC SAFE'	420,000.00	20,000.00	400,000.00	4.8%		
31123-57857	BLDG MAINT FY23	CIVIC TRIANGLE UPGRADES	246,209.00	0.00	246,209.00	0.0%		
32323-55900	FIRE SERVICES FY23	COHANZIE EMERGENCY GENERATOR	55,000.00	0.00	55,000.00	0.0%		
32920-55846	POLICE DEPT FY20	PD POLICY DIRECTIVES REVAMP	30,000.00	30,000.00	0.00	100.0%		
32920-55859	POLICE DEPT FY20	POLICE BLGD ARCHITECTURAL PLAN	15,000.00	15,000.00	0.00	100.0%	15,000.00	
32922-55876	POLICE DEPT FY22	CYBER CRIME TASK FORCE EQUIPME	11,000.00	11,000.00	0.00	100.0%	1,547.49	
32922-55878	POLICE DEPT FY22	IMPOUND YARD IMPROVEMENTS	28,500.00	0.00	28,500.00	0.0%		
32922-55879	POLICE DEPT FY22	MARINE OUTBOARD MOTORS	38,500.00	24,178.89	14,321.11	62.8%		
32923-55897	POLICE DEPT FY23	CELL BENCH SAFETY OVERLAY	19,596.00	19,596.00	0.00	100.0%		
32923-55898	POLICE DEPT FY23	DE-ESCALATION & COMM TECHNOLOGY	22,085.00	22,085.00	0.00	100.0%		
32923-55899	POLICE DEPT FY23	ELECTRON CONTROL WEAPON TRANS	29,345.00	29,345.00	0.00	100.0%		
33020-55850	PUBLIC WORKS FY20	CROSS ROAD	2,754,000.00	2,466,996.00	287,004.00	89.6%		
33020-59300	PUBLIC WORKS FY20	FUNDING OFFSET-CROSS ROAD	(2,754,000.00)	(2,611,641.60)	(142,358.40)	94.8%		
33021-55867	PUBLIC WORKS FY21	REMOVE UST COHANZIE FIRE	337,500.00	336,563.20	936.80	99.7%		
33022-55882	PUBLIC WORKS FY22	NORMAN/CONCRETE PANELS	80,100.00	19,422.46	60,677.54	24.2%		

TOWN OF WATERFORD
CAPITAL IMPROVEMENT FUND
OCTOBER 31, 2022

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED/ ENCUMBERED	BALANCE	PERCENT EXPENDED	TRANSFERS OUT
33022-55883	PUBLIC WORKS FY22	WILLIAM ST CONCRETER SIDEWALK	42,300.00	9,567.78	32,732.22	22.6%	
33022-55884	PUBLIC WORKS FY22	SUMMER STREET/CONCRETE SW	33,420.00	7,545.98	25,874.02	22.6%	
33022-55885	PUBLIC WORKS FY22	DAVID STREET/CONCRETE SW	43,680.00	9,565.78	34,114.22	21.9%	
33022-55886	PUBLIC WORKS FY22	CROSS ROAD/ASPHALT	69,800.00	0.00	69,800.00	0.0%	
33022-55889	PUBLIC WORKS FY22	RD RESURFACING SEC A	334,473.00	287,614.67	46,858.33	86.0%	
33022-55891	PUBLIC WORKS FY22	T. STATION SCALE & SCALE HOUSE	106,548.00	106,323.10	224.90	99.8%	
33023-55890	PUBLIC WORKS FY23	ROAD RESURFACING EVERSOURCE AF	315,951.00	0.00	315,951.00	0.0%	
33023-55901	PUBLIC WORKS FY23	CURB REPLACEMENT SANDY HOLLW	219,300.00	10,500.00	208,800.00	4.8%	
33023-55902	PUBLIC WORKS FY23	RD RESURFACING SEC A, AREA 3	325,915.00	0.00	325,915.00	0.0%	
33120-55821	UTILITY COMM FY20	IN-LINE WASTEWATER SOLID GRIND	48,000.00	39,564.24	8,435.76	82.4%	
33121-55871	UTILITY COMM FY21	EVERGREEN PUMP STATION	375,000.00	370,300.00	4,700.00	98.7%	
33122-55870	UTILITY COMM FY22	CCTV CAMERA & LATERAL LAUNCHIN	120,000.00	120,000.00	0.00	100.0%	630.00
33122-55894	UTILITY COMM FY22	CONTROL PANEL RETRO-FIT (GORMA	30,000.00	0.00	30,000.00	0.0%	
33122-55895	UTILITY COMM FY22	ROOF & SIDING REPLACEMENT	50,000.00	50,000.00	0.00	100.0%	
33123-55895	UTILITY COMM FY23	ROOF & SIDING REPLACEMENT	50,000.00	2,878.10	47,121.90	5.8%	
33123-55906	UTILITY COMM FY23	WUC BILLING SOFTWARE	130,000.00	0.00	130,000.00	0.0%	
33719-55822	REC & PARKS FY19	LEARY PARK IRRIGATION	47,300.00	0.00	47,300.00	0.0%	
33719-55835	REC & PARKS FY19	VETERAN'S FIELD IRRIGATION SYS	13,700.00	0.00	13,700.00	0.0%	
33720-55854	REC & PARKS FY20	LEARY BASKETBALL COURT REBUILD	55,000.00	0.00	55,000.00	0.0%	
33720-55855	REC & PARKS FY20	TOWN HALL BASKETBALL COURT REP	16,000.00	0.00	16,000.00	0.0%	
33722-55896	REC & PARKS FY22	EQUIPMENT STORAGE PLAN	21,000.00	21,000.00	0.00	100.0%	
33723-55838	REC & PARKS FY23	CHILDREN'S PLAYGROUND	40,000.00	0.00	40,000.00	0.0%	
		TOTALS	6,363,009.64	2,728,228.85	3,634,780.79	42.9%	817,177.49
		PRIOR YEAR EXPENDITURES		1,126,211.08			
		CURRENT YEAR EXPENDITURES		1,602,017.77			

TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
OCTOBER 31, 2022

FUND	DESCRIPTION	APPROPRIATION	EXPENDED	REMAINING BALANCE
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34
	TOTALS	**89,611,679.00**	**89,035,223.85**	**576,455.15**
	PRIOR YEAR EXPENDITURES		**89,035,223.85**	
	CURRENT YEAR EXPENDITURES		**0.00**	

TOWN OF WATERFORD
CAPITAL PROJECTS FUNDS
OCTOBER 31, 2022

FUND	DESCRIPTION	APPROPRIATION	EXPENDED	REMAINING BALANCE	PCT EXP	BALANCE RETURNED
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CT	21,248,892.00	21,248,807.19	84.81	100.00%	
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,786,416.66	576,370.34	99.16%	
	TOTALS	**89,611,679.00**	**89,035,223.85**	**576,455.15**	**99.36%**	**0.00**
	PRIOR YEAR EXPENDITURES		**89,035,223.85**			
	CURRENT YEAR EXPENDITURES		**0.00**			

Contributed Gifts Fund
OCTOBER 31, 2022

FISCAL YEAR 2023	R&P HELMET RODEO DONATIONS	R&P GENERAL DONATIONS	R&P MEMORIAL TREES & BENCHES DONATIONS	R&P FRANCES X. SWEENEY MEMORIAL DONATIONS	R&P DOG PARK DONATIONS	R&P PLAYGROUND DONATIONS	R&P CIVIC TRIANGLE MEMORIAL DONATIONS	R&P DEIDRICK FIELD PRESS BOX DONATIONS	FINANCE DEPT. AUDITORIUM A/V UPGRADE	POLICE AUSTISM TRAINING
REVENUES										
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS			$1,688.10							
K9 DONATIONS										
POLICE DEPT. GENERAL DONATIONS										
POLICE DEPT. FUNDRAISER PATCHES										
TOTAL REVENUES	$0.00	$0.00	$1,688.10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
EXPENDITURES										
07/15/22 HOELCK'S FLORIST										
08/04/22 JP MORGAN CHASE										
08/04/22 JP MORGAN CHASE										
08/18/22 KUSTOM SIGNALS PURCHASE ORDER										
08/19/22 REIMB FLANNAGAN -VET CARE										
09/02/22 REIMB FLANNAGAN										
09/30/22 REIMB FLANNAGAN										
09/30/22 MARK KOSMAN DESIGN										
09/04/22 JP MORGAN CHASE										
09/02/22 SYMBOLARTS, LLC										
09/16/22 GROTON BOWLING										
09/30/22 MEDIA HERE & NOW LLC										
10/28/2022 BARCODE MEMORIAL BENCHES			$840.00							
10/28/2022 BARCODE MEMORIAL BENCHES			$218.85							
10/28/2022 BARCODE MEMORIAL BENCHES			$1,469.25							
10/14/2022 TOP GEAR, INC	$3,663.75									
09/05/22-10/04/22 JP MORGAN CHASE										
10/26/22 WHALING CITY GRAPHIC										
10/14/2022 CAPITOL UNIFORMS, INC										
09/05/22-10/04/22 JP MORGAN CHASE										
10/28/2022 CAPITOL UNIFORMS, INC										
TOTAL EXPENDITURES	$3,663.75	$0.00	$2,528.10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
NET CURRENT YEAR ACTIVITY	($3,663.75)	$0.00	($840.00)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
PRIOR YEAR BALANCE	$4,258.47	$29.60	$1,251.39	$65.00	$725.97	$50,486.32	$1,140.00	$12,600.00	$151.00	$1,700.00
CURRENT YEAR BALANCE	$594.72	$29.60	$411.39	$65.00	$725.97	$50,486.32	$1,140.00	$12,600.00	$151.00	$1,700.00

Contributed Gifts Fund
OCTOBER 31, 2022

FISCAL YEAR 2023	POLICE DEPT. VEHICLE CHALLENGE	POLICE DEPT. K-9 PROGRAM	POLICE DEPT. GENERAL DONATIONS	POLICE DEPT. PATCHES FUNDRAISER	POLICE PUBLIC SAFETY DOCK	TOTAL
REVENUES						
REC & PARKS MEMORIAL TREES & BENCHES DONATIONS						
K9 DONATIONS		$2,050.00				
POLICE DEPT. GENERAL DONATIONS			$8,763.68			
POLICE DEPT. FUNDRAISER PATCHES				$930.00		
TOTAL REVENUES	$0.00	$2,050.00	$8,763.68	$930.00	$0.00	$13,431.78
EXPENDITURES						
07/15/22 HOELCK'S FLORIST			$148.84			
08/04/22 JP MORGAN CHASE		$194.10				
08/04/22 JP MORGAN CHASE			$1,130.00			
08/18/22 KUSTOM SIGNALS PURCHASE ORDER			$2,737.63			
08/19/22 REIMB FLANNAGAN -VET CARE		$48.78				
09/02/22 REIMB FLANNAGAN		$22.84				
09/30/22 REIMB FLANNAGAN		$78.51				
09/30/22 MARK KOSMAN DESIGN		$122.00				
09/04/22 JP MORGAN CHASE		$477.17				
09/02/22 SYMBOLARTS, LLC			$1,246.50			
09/16/22 GROTON BOWLING			$137.25			
09/30/22 MEDIA HERE & NOW LLC			$500.00			
10/28/2022 BARCODE MEMORIAL BENCHES						
10/28/2022 BARCODE MEMORIAL BENCHES						
10/28/2022 BARCODE MEMORIAL BENCHES						
10/14/2022 TOP GEAR, INC						
09/05/22-10/04/22 JP MORGAN CHASE			$599.00			
10/26/22 WHALING CITY GRAPHIC			$1,598.87			
10/14/2022 CAPITOL UNIFORMS, INC			$3,127.77			
09/05/22-10/04/22 JP MORGAN CHASE		$146.26				
10/28/2022 CAPITOL UNIFORMS, INC		$57.00				
TOTAL EXPENDITURES	$0.00	$1,146.66	$11,225.86	$0.00	$0.00	$18,564.37
NET CURRENT YEAR ACTIVITY	$0.00	$903.34	($2,462.18)	$930.00	$0.00	($5,132.59)
PRIOR YEAR BALANCE	$780.11	$5,889.68	$12,153.55	$0.00	$7.04	$91,238.13
CURRENT YEAR BALANCE	$780.11	$6,793.02	$9,691.37	$930.00	$7.04	$86,105.54

Insurance
Administration Fund
Balance Sheet
October 31, 2022

Assets	
Cash and Cash Equivalents	4,108,964
Accounts Receivable	34
Due From Other Funds	30,391 1)
Total Assets	4,139,389
Liabilities	
Accrued Liabilities (IBNR)	1,085,000
Advance Payments	19,079
Total Liabilities	1,104,079
Net Assets	
Unrestricted	$3,035,310
Total Net Assets	$ $3,035,310

1) Healthcare entry for FY23 is not posted yet

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

To: Board of Finance Members

From: Town Accountant

Date: November 9, 2022

Subject: Status of General Fund Unassigned Balance

Unassigned Fund Balance:

1) Unassigned balance 06/30/22	22,956,202
Projected revenues in excess of (less than) budgeted through 10/31/22	2,078,181
Estimated Ending Unassigned Balance	25,034,383

1) Per unaudited statements

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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org

Date: November 9, 2022

To: Members of the Board of Finance

From: The Town Accountant

Subject: Status of Contingency Fiscal Year 2023

Contingency Fund, Line item 10121-59010:

07/01/22 Appropriation	265,000
Transferred through 10/12/22	(3,271)
Balance	261,729

Virginia Bielucki

FISCAL YEAR 2022-2023
CONTINGENCY TRANSFERS & BALANCE

ORG	OBJECT	DESCRIPTION	BOARD OF FINANCE	RTM	TRANSFER AMOUNT	BALANCE
		BALANCE 07/01/22				$265,000.00
10138	55898	TRANSFER OUT TO CURRENT YEAR CAPITAL-DE-ESCALATION& COMMUNICATION TECHNOLOGY	7/20/2022	N/A	$775.00	$264,225.00
10138	55897	TRANSFER OUT TO CURRENT YEAR CAPITAL-CELL BENCH SAFETY OVERLAY	9/7/2022	N/A	$2,496.00	$261,729.00
					($3,271.00)	$261,729.00