

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: November 16, 2021

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Peter Green, Steve Negri, and Ray Valentini

ALSO PRESENT: J.Robert Tuneski, Finance Liaison
Staff: Neftali Soto-Chief Engineer and Jim Bartelli-Assistant Director

Chairman Kirkman called the meeting to order at 6:00 PM

CITIZEN SESSION

The residents of 11 Burlake Road presented their case of a broken garden hose that flooded their yard. They were seeking relief on their sewer bill. The Commission had a discussion on how to act on this matter.

MOTION made by Mr. Negri to deny the request for relief due to not enough evidence, seconded by Mr. Valentini.

VOTE Yes-2, Oppose-1 Passed

After the residents left more discussion was ensued on the policy and how to be able to preserve the right of discretion when needed.

MOTION made by Mr. Negri to amend the previous motion to accept documents as provided by the residents of Burlake Road and adjust their bill to the highest bill in the last five years, seconded by Mr. Green

VOTE Passed

The Office Coordinator will notify the residents of this decision.

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the October 19, 2021 meeting, Mr. Valentini seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the October adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve November 2021 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financials were reviewed.
- MUNICIPAL COMPLEX REHAB – STATUS UPDATE
CO has been issued for the building. The Open House was very well attended and successful.
- COLLECTIONS-UPDATE
Mr. Soto will forward collection report to the Commission when received.
- TRI TOWN AGREEMENT
Mr. Soto had a conversation with East Lyme and Mr. Bragaw has no problem with the revisions so far.
- American Rescue Plan
Mr. Soto gave an update on where the department was in the different projects using the American Rescue Funds. Also, he stated that all projects must be finished by FY 2026. This should not be an issue for our department.

UNFINISHED BUSINESS –

- Flood Insurance
Mr. Soto reported that our insurance agent was able to find affordable coverage for our flood insurance policies. The savings between two policies was \$64,269.00.

NEW BUSINESS

FY 2023-27 Capital Improvements Plan-

The plan has been submitted to the Town Hall for review before going to the different boards for approval. Mr. Soto did a quick review of some of the items being requested.

WATER-VEOLIA REPORT

Report was reviewed and discussed.

PLANS REVIEW

No plans to review

PERSONNEL

There is a full staff and no issues to report.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:00 p.m.

MOTION made by Mr. Valentini to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary