

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: January 18, 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Rodney Pinkham, Steve Negri, and Ray Valentini

ALSO PRESENT: Attorney Nick Kepple, Town Attorney
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Chairman Kirkman called the meeting to order at 6:05 PM

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the Dec 14, 2021 meeting, Mr. Valentini seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the December adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve January 2022 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financials were reviewed.
- MUNICIPAL COMPLEX REHAB – STATUS UPDATE
Committee is working on the completion and installation of sign that will go on the roadside.

- **COLLECTIONS-UPDATE**
Attorney Kepple reported that collections are doing well and received more files from our office.
- **TWO TOWN AGREEMENT**
Mr. Soto reported that they are still waiting to set up a meeting with East Lyme to tidy up some loose ends in the new agreement.
- **American Rescue Plan**
Mr. Soto gave an update on where the department was in the different projects using the American Rescue Funds.
Fargo Water Tank-Mr. Soto and Mr. Bartelli are trying to hold a meeting with the tenants of the tank in order to make other arrangements for their equipment for when the tank goes under rehab.
Old Norwich Pump Station-Wright Pierce is helping with the plans for this rehab.
Upgrade Control Panels-U.S. Automation is starting to order the supplies for this project.

UNFINISHED BUSINESS –

NEW BUSINESS

WATER-VEOLIA REPORT

Mr. Soto will e-mail new report when received.

PLANS REVIEW

No plans to review

PERSONNEL

There is a full staff and no issues to report.

OTHER

Mr. Bartelli reported that there were two backups and WUC corrected them.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 6:52 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.
Respectfully submitted,
Amy L. Windle
Recording Secretary