

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: February 15, 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Steve Negri and Ray Valentini

ALSO PRESENT: J. Robert Tuneski, Liaison for Board of Finance
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Chairman Kirkman called the meeting to order at 6:05 PM

CITIZEN SESSION

Mr. Howard Edwards expressed his disappointment over his claim to the Town Insurance being denied from a blockage in the wastewater system that caused damage to his property.

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the Jan 18, 2022 meeting, Mr. Valentini seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the January adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve February 2022 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financials were reviewed.

- MUNICIPAL COMPLEX REHAB – STATUS UPDATE
The committee has a few bills left to approve but there are no scheduled meeting for this coming year.
- COLLECTIONS-UPDATE
Report was provided by Attorney Kepple and reviewed. Office Coordinator reported that 609 residents have received “Intent to Lien Notices”. They have until February 25th to pay their balance.
- TWO TOWN AGREEMENT
There was nothing new report. Chairman Kirkman did recommend that a meeting be scheduled soon.
- American Rescue Plan
Mr. Soto gave an update on where the department was in the different projects using the American Rescue Funds.
Fargo Water Tank-Mr. Soto reported that the rehab is scheduled to start this Fall.
Old Norwich Pump Station and Cross Road-Wright Pierce will have the designs done by the end of March.
Upgrade Control Panels-U.S. Automation has received the equipment for 4 of the pump stations.

UNFINISHED BUSINESS –

NEW BUSINESS

Odor & Corrosion Control Chemical bid- There was only one bid that was submitted which was Evoqua. Mr. Soto reviewed the details with the Commission.

MOTION made by Mr. Negri to accept bid and award to Evoqua in the amount of \$154,305.00,
Mr. Valentini seconded.

VOTE Passed

Other Bid Openings:
Feb. 17th is a bid opening for CCTV equipment upgrades
Feb 22nd is a bid opening for channel grinders

WATER-VEOLIA REPORT

Report was provided and reviewed.

PLANS REVIEW

No plans to review

PERSONNEL

There is a full staff and no issues to report.

OTHER

Chairman Kirkman asked the commission members to think about changing the meetings to the 2nd Tuesday of the month. They will vote on this next month at a special meeting.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:27 p.m.

MOTION made by Mr. Valentini to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,
Amy L. Windle
Recording Secretary