

**WATERFORD UTILITY COMMISSION****SPECIAL MEETING AGENDA – VIA ZOOM****DATE: Tuesday, January 26, 2021****PLACE: Municipal Complex – Via ZOOM****TIME: 6:00 pm****1000 Hartford Tpke., Waterford, CT**

Neftali Soto is inviting you to a scheduled Zoom meeting.

Meeting ID: 884 7139 1388

One tap mobile

+13017158592,,88471391388# US (Washington D.C) 13126266799,,88471391388#

+US (Chicago)

Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 884 7139 1388

Find your local number: <https://us02web.zoom.us/j/88471391388>

1. **Citizens Session –**
2. **Secretary's Report –** Approval of December 15, 2020 Regular Meeting minutes.
3. **Accounts Adjustments –** As per list
4. **Expenditures –** Approval of Bill List
5. **Old Business –** Reports and Updates
 - Financials - WW Fund Revenues / Expenditures Report, and Collections
 - Municipal Complex Rehab – Status Update
 - Waterford/East Lyme/New London Wastewater Agreement & Wtfd/EL Sewer Agreement
6. **Unfinished Business -**
7. **New Business -** 91 Great Neck Rd. (Sewer backup claim)
8. **Executive Session (if necessary) –** Pending claim by New London regarding termination of Tri-town agreement and requirement for Waterford to seek alternate treatment solution.

RECEIVED FOR RECORD
2021 JAN 22 PM 3:27
TOWN CLERK

DATE: TUESDAY, JANUARY 26, 2021

PLACE: 1000 HARTFORD TPKE., WATERFORD, CT

TIME: 6:00 PM

ZOOM REMOTE ACCESS ONLY

WATER – Veolia Report

9. Correspondence – As listed

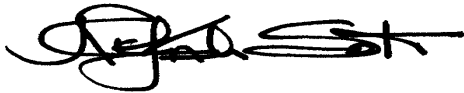
10. Plans Review –

11. Personnel – Update

12. Other –

13. Adjournment

All requests for items to be considered by the Utility Commission must be received at least seven (7) days in advanced.

A handwritten signature in black ink, appearing to read 'Neftali Soto', with a stylized flourish at the end.

Neftali Soto, P.E. – Chief Engineer

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: December 15, 2020

PLACE: Zoom Meeting

PRESIDING: Chairman Peter Green

MEMBERS PRESENT: Steve Negri, Raymond Valentini, and Ken Kirkman

ALSO PRESENT: Staff: Neftali Soto-Chief Engineer, Jim Bartelli-Assistant Director, Attorney Nick Kepple and Bob Tuneski, Liaison for Board of Finance.

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

116 Great Neck Road, resident was present to make a request to adjust bill for water leak that did not enter our wastewater system.

MOTION Made by Mr. Kirkman to follow the appropriate policy using the average on consumption for the past 5 years, Mr. Negri seconded.

VOTE The motion passed.

SECRETARY'S REPORT

MOTION Made by Mr. Kirkman to approve the Minutes of the November 17, 2020 meeting, Mr. Negri seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the November Adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve December 2020 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

RECEIVED FOR RECORD
TOWN CLERK
2020 DEC 17 PM 4:01

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financial were reviewed.
- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Mr. Kirkman gave a report. The Punch list for Phase I is almost completed and now O&G is working on Punch list for Phase II. O&G is also working on some credit items and the building committee is trying to work on a few extra items to get done.
- **COLLECTIONS-UPDATE**
Attorney Kepple reported that they are doing well compared to last year.
- **TRI TOWN AGREEMENT**
Chairman Green gave an update on the status of the negotiations. There is a document coming from New London that has the official language for the 6 month extension for negotiations.

MOTION Made by Mr. Kirkman to give Chairman Green the authority to sign the agreement document for the 6 month extension contingent upon getting the proper documentation for the capital account, seconded by Mr. Negri.

VOTE The motion passed.

UNFINISHED BUSINESS

NEW BUSINESS

- **Approval of Calendar Year 2021 Meeting Schedule**

MOTION Made by Mr. Negri to accept the schedule with one change made to the December 2021 meeting, change from the 21st to the 14th instead, seconded by Mr. Valentini.

VOTE The motion passed.

- **Foster Road-Water Main Installation-Private installation of a public water main was seeking permission. CT 8-24 Statue requirements were discussed and the benefits to the Town.**

MOTION Made by Mr. Kirkman for 74 Foster Road to be able to extend the water main at the owner's expense, seconded by Mr. Valentini.

VOTE The motion passed.

Executive Session

MOTION was made by Mr. Negri, in response to pending claim by New London regarding termination of agreement and Waterford finding alternate wastewater treatment facility to enter into executive session, seconded by Mr. Kirkman. Went into Executive session at 6:53 and came out at 7:15

VOTE Passed Unanimously

WATER-VEOLIA REPORT

Report was emailed to the commission. It was reviewed by the members.

CORRESPONDENCE

PLANS REVIEW

Waterford Woods, a multi-family development complex is being proposed at 384 & 394 Willetts Avenue Extension. There will be 58 units. If approved it can connect into existing infrastructure.

PERSONNEL

- There are 3 maintenance employees that are out due to Covid issues. They are out on a 7 day quarantine.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:35 p.m.

MOTION made by Mr. Kirkman to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary

Waterford Utility Commission

Transaction List

Sorted by Location No
From 12/15/2020 through 01/25/2021

Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
06-0004844	0001800		01/07/2021	Adjustment	LATE 2NDARY SEWER USE		-38.92
							-38.92
06-0002331	0002331		01/07/2021	Adjustment	SEWER USE Interest		-3.19
							-3.19
06-0005323	0003700		01/12/2021	Adjustment	NL ADJUST SEWER USE		-52.50
							-52.50
06-0007081	00162302		01/07/2021	Adjustment	LATE 2NDARY SEWER USE		-157.96
							-157.96
06-0007205	00432700		01/15/2021	Adjustment	BILL ERROR SEWER USE		-23918.54
							-23918.54
06-0007065	00863500		12/18/2020	Adjustment	SEWER USE Interest		-14.27
							-14.27
06-0000536	0093800		01/13/2021	Adjustment	NL ADJUST SEWER USE		-49.00
							-49.00
06-0000268	0157000		12/23/2020	Adjustment	SEWER USE SEWER USE Interest SEWER USE Miscellaneous		-1712.50 -693.77 -96.00
							-2502.27
06-0000268-A	0157000		12/23/2020	Adjustment	PAYMENT PLAN		2502.27
							2502.27
06-0006593	0182203		01/04/2021	Adjustment	SEWER USE Interest		-22.14
							-22.14
06-0002440	0200400		12/23/2020	Adjustment	SEWER USE SEWER USE Interest SEWER USE Miscellaneous		-4110.17 -2333.89 -216.00
							-6660.06
06-0002440-A	0200400		12/23/2020	Adjustment	PAYMENT PLAN		6660.06
							6660.06
06-0002168	0211200		01/04/2021	Adjustment	SEWER USE Interest		-17.28
							-17.28
06-0001911	0218300		01/13/2021	Adjustment	VOID INT SEWER USE Interest		-15.09

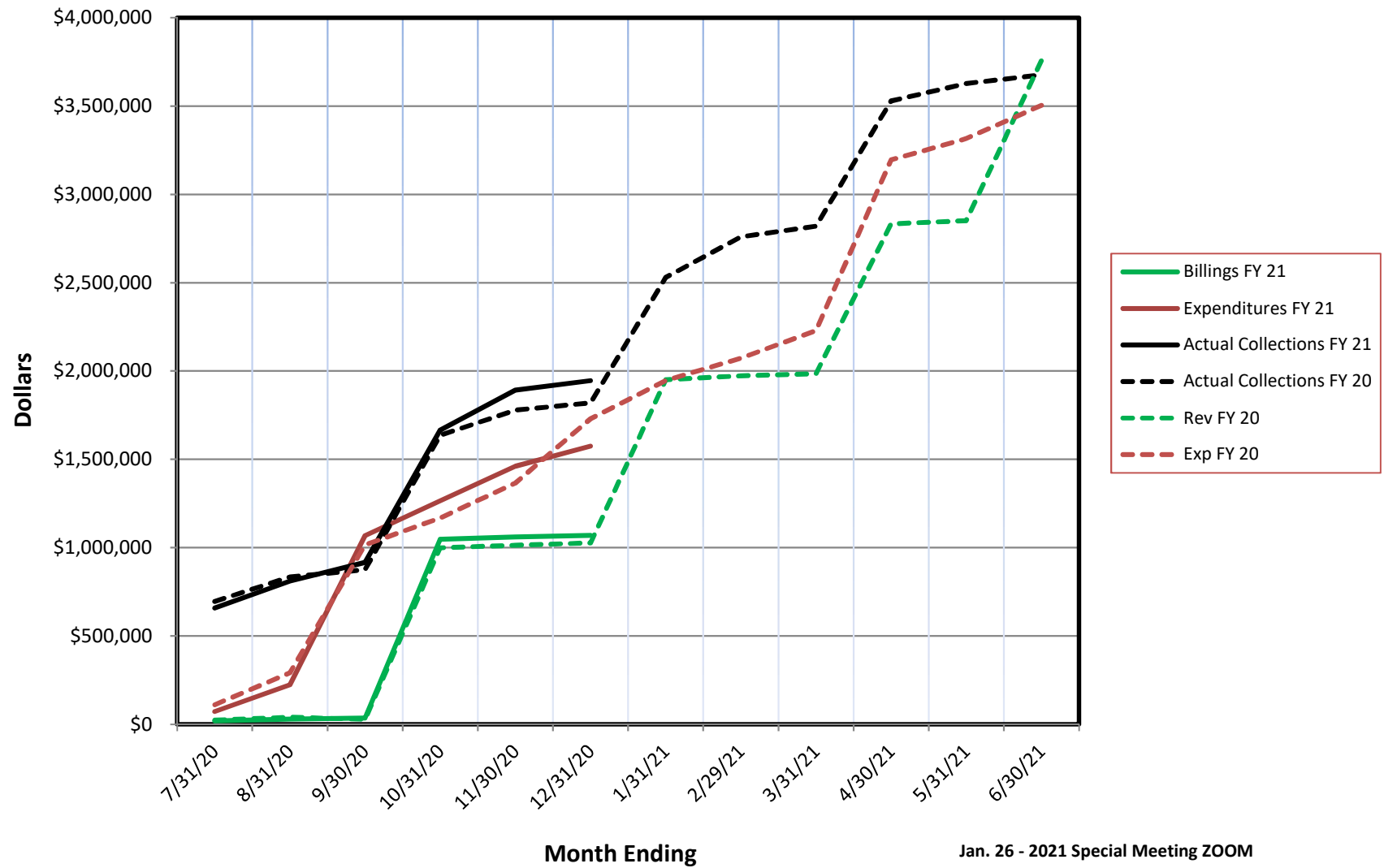
Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason Batch	Amount
						-15.09
06-0002388	0259700		01/01/2021	Adjustment OB		
				SEWER USE		-35.00
				SEWER USE Redist		35.00
						0.00
06-0002353	0261200		12/22/2020	Adjustment COMM ADJ		
				SEWER USE		-574.91
				SEWER USE Interest		-7.05
						-581.96
06-0006810	0263802		01/07/2021	Adjustment LATE 2NDARY		
				SEWER USE		-54.98
						-54.98
06-0006752	0296804		12/18/2020	Adjustment		
				SEWER USE Interest		-19.73
						-19.73
06-0001047	0307400		01/22/2021	Adjustment NL ADJUST		
				SEWER USE		-35.00
						-35.00
06-0004288	0323400		01/19/2021	Adjustment LATE 2NDARY		
				SEWER USE		-165.10
						-165.10
06-0006169	0381500		12/18/2020	Adjustment		
				SEWER USE Interest		-9.19
						-9.19
06-0002870	0390800		01/04/2021	Adjustment		
				SEWER USE		-890.45
				SEWER USE Interest		-5.64
				SEWER USE Redist		890.45
						-5.64
06-0002235	0468800		01/13/2021	Adjustment 2NDARY FIX		
				SEWER USE		-275.00
						-275.00
06-0005233	0474500		01/13/2021	Adjustment LATE 2NDARY		
				SEWER USE		-105.80
						-105.80
06-0004932	0545100		01/12/2021	Adjustment LEAK ADJUST		
				SEWER USE		-135.96
						-135.96
06-0004169	0601600		01/07/2021	Adjustment LATE 2NDARY		
				SEWER USE		-33.63
						-33.63
06-0005432	0678700		12/23/2020	Adjustment		
				SEWER USE		-4012.00
				SEWER USE Interest		-2131.93
				SEWER USE Miscellaneous		-144.00
						-6287.93
06-0005432-A	0678700		12/23/2020	Adjustment		
				PAYMENT PLAN		6287.93
						6287.93
06-0002986	0866300		01/01/2021	Adjustment		
				SEWER USE		-4.03

Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
				SEWER USE Interest			4.03
							0.00
Grand Totals				Adjustment			
				SEWER USE			-36361.45
				PAYMENT PLAN			15450.26
				SEWER USE Interest			-5269.14
				SEWER USE Miscellaneous			-456.00
				SEWER USE Redist			925.45
							-25710.88

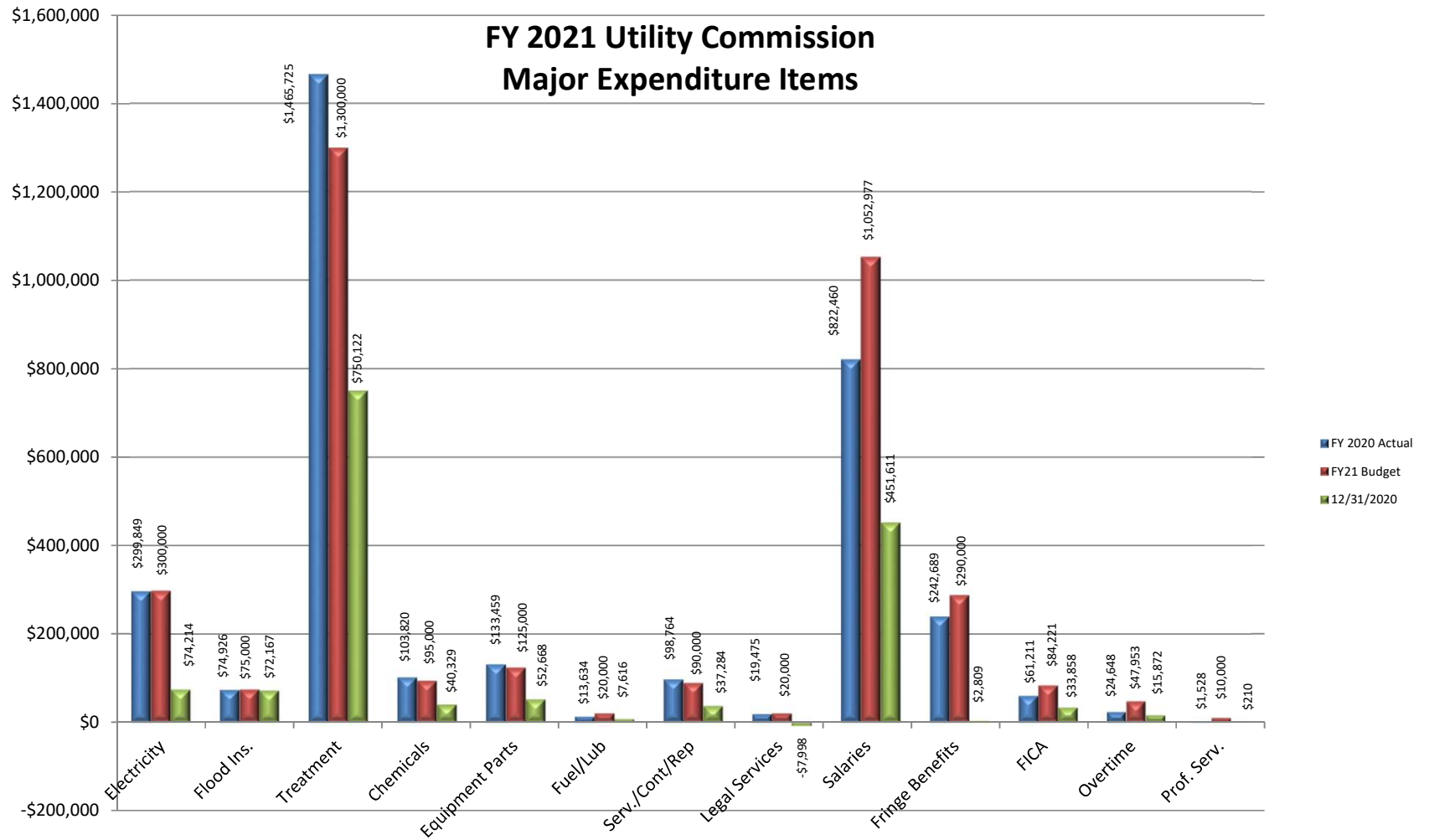
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Wastewater Enterprise Fund FY 2021 - Performance Progress - Cumulative						
Month Ending	Billings FY 21	Expenditures FY 21	Actual Collections FY 21	Actual Collections FY 20	Rev FY 20	Exp FY 20
7/31/20	\$19,414	\$72,336	\$658,113	\$695,689	\$23,981	\$110,914
8/31/20	\$29,282	\$224,471	\$810,222	\$834,268	\$40,299	\$291,616
9/30/20	\$35,505	\$1,067,669	\$916,875	\$874,785	\$27,971	\$1,015,091
10/31/20	\$1,047,611	\$1,265,660	\$1,665,442	\$1,636,562	\$999,673	\$1,168,315
11/30/20	\$1,061,469	\$1,461,451	\$1,891,978	\$1,777,971	\$1,013,082	\$1,365,066
12/31/20	\$1,070,039	\$1,574,768	\$1,945,328	\$1,819,750	\$1,027,038	\$1,730,566
1/31/21				\$2,530,327	\$1,950,795	\$1,945,572
2/29/21				\$2,760,028	\$1,972,295	\$2,072,289
3/31/21				\$2,820,744	\$1,984,582	\$2,228,364
4/30/21				\$3,528,312	\$2,832,631	\$3,194,895
5/31/21				\$3,628,128	\$2,851,292	\$3,315,415
6/30/21				\$3,676,533	\$3,757,519	\$3,503,869
January 26-2021 Special Meeting ZOOM						

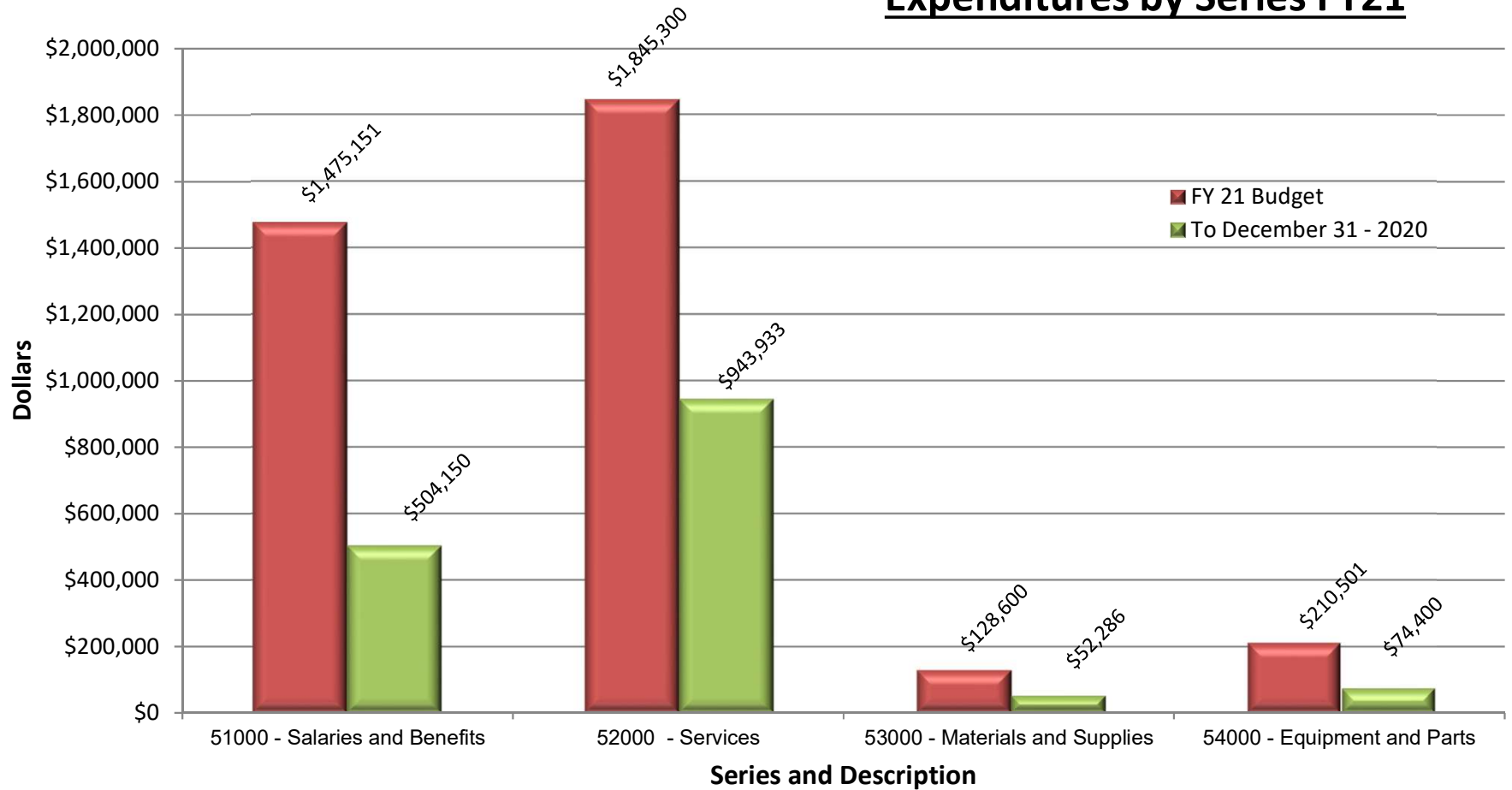
Progressive Performance of Wastewater Enterprise Budget FY 2021



FY 2021 Utility Commission Major Expenditure Items



Expenditures by Series FY21



Sewer Use Collections Status as of January 20, 2021

969 Files referred for collections with a current total of \$612,690.79

To Date:

823 Paid/Closed
42 Payment Plans – \$163,056.89
15 Town Real Estate Tax Foreclosures - \$96,877.74
15 Other entity foreclosures/bankruptcy/military - \$49,645.81

Activities over next 60-90 Days:

35 Filed or Filing lawsuits for non-payment - \$131,124.88
15 Town Sewer Use Foreclosures - \$123,483.64
24 Miscellaneous follow-up, on hold, bank owned, new referrals - \$48,501.83

Delinquent Sewer Use Collections Summary through January 20, 2021:

Fiscal Total Use Collections from July 1, 2011 to January 20, 2021	\$2,141,722.70
Fiscal Year Use Collections YTD	\$ 120,745.91
Fiscal Year Attorney Fees and Costs Expended *	\$ 26,957.99
Fiscal Year Attorney Fees and Costs Recovered	\$ 32,599.22

*Does not include December bill

SUMMARY FOR PREVIOUS FISCAL YEAR COLLECTIONS

2000 THROUGH 2017

UTILITY COMMISSION FILES TOTAL:	\$ 1,921,603.90
TAX COLLECTOR FILES TOTAL:	\$ 5,205,748.53
UTILITY COMMISSION LEGAL REIMBURSEMENT	\$ 180,116.83
MISC. COLLECTION FILES TOTAL:	<u>\$ 743,672.87</u>
	\$ 8,051,142.13

FISCAL YEAR 2018

UTILITY COMMISSION FILES TOTAL:	\$ 250,573.49
TAX COLLECTOR FILES TOTAL:	\$ 700,752.17
UTILITY COMMISSION LEGAL REIMBURSEMENT	\$ 47,979.70
TAX & WUC LEGAL REIMBURSEMENT:	<u>\$ 26,266.71</u>
TOTAL	\$ 1,025,572.07

FISCAL YEAR 2019

UTILITY COMMISSION FILES TOTAL:	\$ 215,330.67
TAX COLLECTOR FILES TOTAL:	\$ 794,921.89
UTILITY COMMISSION LEGAL REIMBURSEMENT	\$ 54,793.23
TAX & WUC LEGAL REIMBURSEMENT:	<u>\$ 45,981.33</u>
TOTAL	\$ 1,111,027.12

FISCAL YEAR 2020

UTILITY COMMISSION FILES TOTAL:	\$ 175,514.89
TAX COLLECTOR FILES TOTAL:	\$ 482,767.88
UTILITY COMMISSION LEGAL REIMBURSEMENT	\$ 46,696.76
TAX & WUC LEGAL REIMBURSEMENT:	<u>\$ 36,184.35</u>
TOTAL	\$ 741,163.88

FISCAL YEAR TO DATE 2021 (JULY 1, 2020 TO JANUARY 20, 2021)

UTILITY COMMISSION FILES TOTAL:	\$ 120,745.91
TAX COLLECTOR FILES TOTAL:	\$ 250,102.89
UTILITY COMMISSION LEGAL REIMBURSEMENT	\$ 32,599.22
TAX & WUC LEGAL REIMBURSEMENT:	<u>\$ 24,349.65</u>
TOTAL	\$ 427,797.67

GRAND TOTAL COLLECTED SINCE APPOINTMENT

AS TOWN ATTORNEY: **\$11,356,702.87**



**CONNECTICUT
INTERLOCAL
RISK
MANAGEMENT
AGENCY**

545 Long Wharf Drive, 8th Floor
New Haven, Connecticut 06511-5950
Telephone: 203-946-3700 | www.CIRMA.org

CLAIMS DEPARTMENT

December 2, 2020

Matthew Pinch
33 Goshen Rd
Waterford CT 06385

Claimant:	Matthew Pinch
Member:	Town of Waterford
Date of Loss:	11/15/2020
Claim Number:	A02436

Dear Matthew Pinch:

CIRMA insures the Town of Waterford. We acknowledge receipt of the above stated General Liability loss which you submitted for costs incurred to clean a clog which resulted in a sewer back up. CIRMA is obligated to review the claim to determine whether there is coverage and liability for the claim.

Based on the information received, we have determined that our insured, the Town of Waterford, is not legally responsible for the costs incurred for clearing of the line. This incident was a result of an unforeseen occurrence in the main line of the sanitary sewer. In order for a claim to be considered, the City must have acted negligently. Information received finds that the blockage was caused by the toilet paper, wipes and other forms of waste in the main line. In Connecticut, the burden of proof lies with the claimant and therefore the claimant must prove the City acted negligently.

CIRMA's decisions are based on the applicability of statutory immunities available to Connecticut Municipalities as well as the Codes and Ordinances of the Town of Waterford.

Should you have any questions or concerns regarding the above decision, please feel free to contact me at your convenience.

Sincerely,

David Loomis
Claim Representative III
203-946-3761
dloomis@ccm-ct.org

Neftali Soto

From: Jim Bartelli
Sent: Wednesday, January 20, 2021 1:22 PM
To: Neftali Soto
Subject: FW: Claim
Attachments: Standard_Denial_Letter+CM.docx

Tali,
Please see the attached denial. I am surprised that this claim was denied, as the problem was without question within the Towns ROW.
I entertain that the reimbursement be paid from our budget.
What are your thoughts?

James A. Bartelli
Assistant Director
Waterford Utility Commission
860-444-5886
860-460-9108 (Cell)

From: Kimberly Allen <kallen@waterfordct.org>
Sent: Wednesday, January 20, 2021 1:12 PM
To: Jim Bartelli <jbartelli@waterfordct.org>
Subject: Claim

Hi Jim,

Here's the denial for the claim we discussed earlier.

Thanks.

Kimberly Allen
Finance Director
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5840 (direct)
860.440.0579 (fax)



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Maryellen McConnell

From: Donna Norton <DNORTON@CCM-CT.ORG>
Sent: Wednesday, November 18, 2020 10:26 AM
To: Maryellen McConnell
Cc: HD Segur Inc (hdsclaims@hdsegur.com)
Subject: Matthew Pinch

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

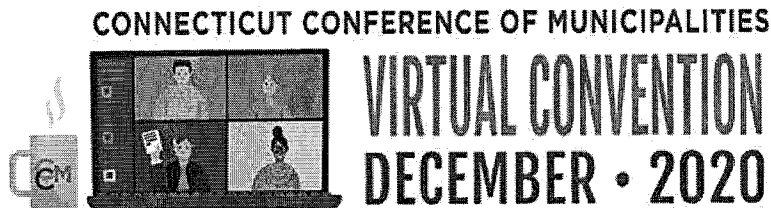
This is to acknowledge receipt of the loss documents regarding the following matter:

Claimant: Matthew Pinch
Date of Loss: 11.15.20
Claim Number: A02436
Description: Sewer back-up

Should you receive anything further, please contact the assigned adjuster, David Loomis, at dloomis@ccm-ct.org or 203-946-3761.

Thank you,
Donna

Donna Norton
Liability-Auto-Property Claims Assistant
CIRMA / 545 Long Wharf Drive, 8th Fl / New Haven, CT 06511-5950
(203) 946-3757 (direct phone)
dnorton@ccm-ct.org



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Please consider the environment before printing this email

Maryellen McConnell

From: Maryellen McConnell
Sent: Wednesday, November 18, 2020 10:44 AM
To: 'David Loomis'
Subject: RE: A02436

Hi David – Matthew came in yesterday and filed the claim. You can contact Peter Clark, the foreman who dealt with this, at the Utility Commission. You can reach them at 860-444-5886.

If you need anything else, please feel free to contact me.

Thank you
Maryellen

From: David Loomis <DLoomis@CCM-CT.ORG>
Sent: Wednesday, November 18, 2020 10:37 AM
To: Maryellen McConnell <mmcconnell@waterfordct.org>
Subject: A02436

CAUTION: This email originated from outside of the organization.

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Hello,

I have received a new claim involving a sewer back up. The claimant is Matthew Pinch. Please advise me who I would need to talk to about this matter. If you need to contact me I can be reached at 203-946-3761.

Thanks,

David Loomis
Liability Claims Adjuster
CIRMA
545 Long Wharf Drive, 8th Floor
New Haven, CT 06511-5950

Maryellen McConnell

From: Maryellen McConnell
Sent: Tuesday, November 17, 2020 3:32 PM
To: 'David Harris'
Subject: Claim
Attachments: Matthew Pinch Claim.PDF

Hi David – I hope all is well! Attached please find a claim form and a bill filled out by Matthew Pinch who lives at 33 Goshen Road and has a rental property at 91 Great Neck Road. Apparently on 11/15/20 his tenants called with a complaint of backed up sewer. On Monday, the Waterford Utility Commission went out and the clog was at the main on Town property. At that same time, the neighbors sewer backed up as well and at the main on the Town's property. The bill is for Jay's Sewer Rooter, who cleared the clog. .

If you have any questions, please feel free to contact me.

Thank you

Maryellen McConnell
Finance Secretary
Town Of Waterford
860-444-5842 Telephone
860-440-0579 Fax
Email: mmcconnell@waterfordct.org

TOWN OF WATERFORD
TOWN CLERK

CLAIM FORM

NAME OF INDIVIDUAL MAKING CLAIM: Matthew Pinch
ADDRESS: 33 Goshen Road
Waterford CT 06385

HOME PHONE: 860-391-5708 WORK PHONE:

PROVIDE FULL DESCRIPTION OF AUTO ACCIDENT, INCIDENT, OR OCCURRENCE

Sewer on 91 Great Neck Road Backed
up clogged in street. Per Pete Clark +
Ed? Town employees. Jays Sewer Rooter
cleaned P.R. and also confirmed clog was
in town property

INDICATE PROPERTY DAMAGED - MOTOR VEHICLES

YEAR: MAKE: MODEL: PLATE NO:
COLOR: IDENTIFICATION NO:
AREA OF VEHICLE DAMAGED: AMOUNT:
DRIVER'S NAME:
DRIVER'S ADDRESS:

INDICATE PROPERTY DAMAGED - OTHER THAN MOTOR VEHICLE

TYPE OF PROPERTY: 91 Great Neck Road

EXTENT OF DAMAGE: clogged sewer line

BODILY INJURY

NAME OF INJURED PERSON: AGE:
ADDRESS:
NAME OF GUARDIAN, IF A MINOR:
HOME PHONE: WORK PHONE:

OTHER COMMENTS OR ADDITIONAL INFORMATION:

Requesting Bill To Be Paid To Matt Pinch
As he paid Jays Sewer Rooter check # 443

DATE COMPLETED: 11/17/2020 Amount \$275.00

2020 NOV 17 PM 2:50

TOWN
employees

1) Peter Clark
2) Ed MacNiski
witness

JAY'S SEWER ROOTER
Sewer and Drain Service
P.O. Box 45 Niantic, CT 06357
New London, CT (860) 447-2383
Norwich, CT (860) 848-8526
Old Saybrook, CT (860) 388-6279

JOB WORK ORDER

21585

DATE OF ORDER
11-17-20

CUSTOMER'S ORDER NO.	PHONE	MECHANIC JAY	HELPER	STARTING DATE 11/17
BILL TO MATT PRINCH			ORDER TAKEN BY	
ADDRESS 91 GREAT NECK RD			☐ DAY WORK	
CITY WATERFORD CT.			☐ CONTRACT	
☐ EXTRA				
JOB NAME AND LOCATION				
				JOB PHONE

DESCRIPTION OF WORK

**CLEANED MAIN SEWER
LINE FROM YARD CLEAN-
OUT TO STREET.**

**CLEANED IN STREET
CHIMNEY**

**PD
CHECK**

**Pete Clark
+
Ed. WITNESSED**

TJS

DATE COMPLETED 11/17/20	WORK ORDERED BY	TOTAL MATERIALS		
		TOTAL LABOR	275	00
		TAX		
		TOTAL AMOUNT	\$275	00

Signature _____

☐ No one home ☐ Total amount due for above work: or ☐ Total billing to be mailed after completion of work

I hereby acknowledge the satisfactory completion of the above described work.



Monthly Operating Report New London, Ct. December 2020

5.1 (a) 1-28-21

The report covers the period from December 1, 2020 to December 31, 2020

1. New Business

- a. Operations – All Water and wastewater operations were within permit compliance throughout this monitoring period. Nitrogen removal for the year averaged 269 lbs/day vs. our limit of 386 lbs/day.
- b. Storm water work continues with 15 Catch Basins cleaned during this month leaving 684 cleaned since January 1, 2020. In total, the New London Storm Water system contains around 1,700 catch basins. For 2020, approximately 40% of the City's catch basins were cleaned.
- c. At the year's close, all cross connection and backflow requirements have been met.
- d. The road crew had a very busy month being called out 18 times for Main and service breaks
- e. The Capital Crew spent the majority of the month hammering out rock, and clearing additional roadway leading up to Barnes Reservoir. There is a small amount of clearing left to do in January, at which time the crew will move on to clearing right-of-ways. In the Spring, when the ground frost clears, we will resume laying gravel and rolling the finished grade on the Barnes Road.
- f. As COVID cases surge throughout New London, only 3 employees have tested positive to date. All have returned to work with no ill effects. Veolia continues to require each employee to be in separate vehicles to reduce the possibility of COVID spread; therefore we have extended the rental of four additional pickup trucks for another month.

Monthly summary for accounts in legal decreased this month by \$10,000 lowering the amount to \$944,870. The amount of customers paying on-line increased to our highest level of 39% this month.



2. Water

- i. Lake Konomoc is at 54% of capacity at months end. The entire reservoir system is at 60% at months end.
- ii. Finished water flows for the month averaged 5.18 MGD
- iii. All analysis and sampling are in full compliance with Drinking Water Standards
- iv. As of the end of the month the reservoir system has 264 days of supply available

3. Wastewater

- v. Monthly Flow Averaged 7.58 MGD
- vi. TSS Average – 4.0 mg/L – 97 % removal
- vii. BOD Average – 3.0 mg/L - 99 % removal

viii. Total Nitrogen 360 lbs/day - 80 % removal

4. **New London Utilities Road Crew Work December 2020**

New London

Hydrant Maintenance	0
Hydrant Flushing	0
Pipe Repair	8
Valve Maintenance	0

Waterford

Hydrant Maintenance	0
Hydrant Flushing	0
Pipe Repair	18
Valve Maintenance	0

Leaks and Main Breaks

DATE	Location	Town	TYPE
12/1/2020	771 Broad Street	NL	Service
12/4/2020	14 Farmstead Lane	WF	Service
12/6/2020	48 Lamphere Road	WF	Main
12/7/2020	314 Rope Ferry Road	WF	Service
12/8/2020	486 Mohegan Avenue Parkway	WF	Service
12/11/2020	102 Oswegatchie Road	WF	Main
12/12/2020	21 Dunbar Road	WF	Service
12/13/2020	666 Williams Street	NL	Service
12/15/2020	106 New Shore Road	WF	Main
12/16/2020	11 Thompson Court	NL	Service
12/18/2020	Dock Road Valley Street	WF	Main
12/19/2020	293 Ocean Avenue	NL	Service
12/20/2020	51 Windward Way	WF	Main
12/20/2020	19 New Shore Road	WF	Main
12/20/2020	Reynolds Lane and Boston Post Road	WF	Main
12/20/2020	270 Boston Post Road	WF	Service
12/22/2020	37 Devonshire Drive	WF	Service
12/26/2020	17 Steward Street	NL	Service
12/28/2020	23 Sunset Street	NL	Service
12/29/2020	900 Hartford Turnpike	WF	Service
12/29/2020	495 Montauk Avenue	NL	Service
12/29/2020	29 Avery Lane	WF	Service
12/30/2020	4 Almond Drive	WF	Service
12/30/2020	22 Clover Court	NL	Service

12/30/2020	419 Montauk Avenue	NL	Service
12/30/2020	92 Shore Road	WF	Main
12/31/2020	14 Clifton Street	WF	Main

Deliverables:

CCTV 3297.72'

Pipe Cleaning 2908.51'

Valve Turning 152

Hydrant Flushing 0

Manhole Inspections

Sewer Work:

Date	Location	Town	Work Type
12/1/2020	16 Cedar Grove	New London	Jet-Rod
12/7/2020	9 Neptune Court	New London	Repair
12/8/2020	171 Pequot Avenue	New London	Repair

5. Maintenance as of December 31, 2020 all preventative maintenance scheduled have been completed with no backlog

Water – Corrective maintenance – 11, Preventative Maintenance – 18

Wastewater – Corrective Maintenance, – 10, Preventative Maintenance – 22

Monthly Total – Corrective – 21, Preventative – 38

6. Billing and Collections

- i. 5 backflow devices were tested this month by Veolia personnel.
- ii. 9 cross connection inspections were completed this month by Veolia
- iii. 8 water meters were replaced during this month
- iv. Total of 178 meter related service orders were completed

7. Number of employees

- a. Veolia currently employees 44 full time employees vs. our contract requirement of 43

Correspondence with Contract Administration

- January 2021 Construction Crew Calendar
- January 2021 Storm Water Crew Calendar
- Notice of payment for performance bond elimination
- Invoice for Operational fee February 2021
- Invoice for Electrical reimbursement for February 2021
- Invoice for Underground Material December 2020

January 26, 2021

CORRESPONDENCE LIST

TO	#	FROM	SUBJECT	Date
WUC	1	8 Shawandassee Rd	New Sprinkler System illegal no application or permit (Celeste spoke to by phone)	12/13/2020
City of New London Department of Finance	2	Kim Allen, Finance Director Town of Waterford	Interest Earnings Waterford Capital Account	12/24/2020
WUC	3	Peter Green, Chairman Waterford Utility Commission	Tri-Town Sewer Agreement Negotiations Update 1/21/21	1/22/2021
Peter Green, Chairman Waterford Utility Commission	4	24 High Ridge Dr	New owner received bill copy	1/22/2021
WUC	5	9 Miss Vans Ct	High Sewer Use bill Charlie Day new owner never secondary meter application in 2015. High bill to water new sod lawn started.	1/25/2021

12/13/20

Acct #06-0006548

DEC 16 2020

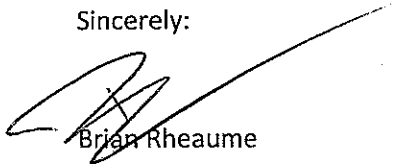
Re: 8 Shawandassee Road

To whom it may concern:

Please see the attached screen shots of my sprinkler system usage for quarter three of 2020. As this was the first billing cycle we used our new sprinkler, we're unsure how to receive a credit for the sewer portion of the bill, since the sprinkler water doesn't make it into the public sewer.

I also emailed on 11/14/20 and didn't receive a response. Please advise.

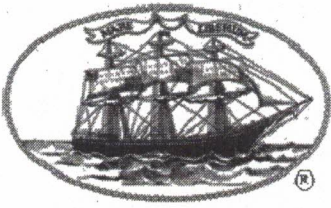
Sincerely:



Brian Rheaume

860-625-5235

mail@
waterford
laundry.com
No permit or
illegal system



City of New London
Department of Finance

13 Masonic Street • New London, CT 06320 • Phone (860) 447-5218 • Fax (860) 447-5297

December 24, 2020

Kimberly Allen
Finance Director
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear Kimberly,

The purpose of this letter is to provide additional information per the request of Chairman Weiner relating to the interest earnings on the Waterford Capital Account.

A financial analysis was completed to determine the cumulative interest which was earned on the Waterford Capital Account balance. The amount of interest earned was \$100,435.

I am happy to discuss this information further if necessary and can be reached at dmcbride@newlondonct.org and 860-447-5218.

Thank you,

David McBride
Director of Finance

Cc: Barry Weiner
Joe Lanzafame
Peter Green

Neftali Soto

From: Peter Green <pmgreen1940@gmail.com>
Sent: Friday, January 22, 2021 3:10 PM
To: Robert Brule
Cc: Neftali Soto; Jim Bartelli; Ray Valentini - Groton Utilities-UC (valentinir@grotonutilities.com); Kenneth Kirkman (airborn300@atlanticbb.net)
Subject: Tri-Town Sewer Agreement Negotiations Update - January 21, 2021

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Rob,

We held a very positive negotiation session yesterday with the key representatives from Waterford, New London (Barry Weiner), East Lyme (Mark Nickerson) and the respective professional staffs. Following is a summary:

The current agreement 6 month extension, Bridge Agreement, has been implemented which gives all parties some breathing room to complete the negotiations for the New Agreement. I anticipate being able to complete the New Agreement no later than April, 2021 which will leave adequate time for formal reviews and approvals by the individual town governments and chief executives before the July deadline.

The term of the New Agreement is set at 20 years with the option to extend it for another 10 years. At the 10 year point the agreement can be reopened only to negotiate modifications to the allocation of the 10 million gallon per day treatment capacity. Treatment allocations in the new Agreement are set at NL 55%, Waterford 30% and EL 15%. These allocations are important as costs are allocated by these percentages or by actual flows in some situations.

Capital Accounts will be established for each town and held by New London Finance. The minimum cumulative total of all three town accounts will initially total \$3,333,333, this to be increased by 2% annually for inflation. Each town has the responsibility to maintain its proportionate share of the Capital Account total. That is NL (55% or \$1,833,333), Waterford (30% or \$1,000,000) and EL (15% or \$500,000). Initial funding of each Capital Account will be from existing monies residing in the \$8.1 Capital Account total from the Old Agreement. Residual funds will be held individually as a contingency.

Funds from the Capital Accounts will be used to pay for capital improvements to the treatment facility costing in excess of \$50,000. Capital improvements will be funded utilizing the 55%/30%15% formula. A very detailed procedure for allocation and expensing of Capital Funds has been established and is part of the New Agreement.

Sewer flow metering has been resolved and all meters will be calibrated and certified annually by one vendor and managed by NL. Metering results will be reported to all three towns.

Evergreen Pump Station cost sharing will be based on metered flows and billed to the respective towns annually by Waterford. Evergreen Pump Station to Treatment plant infrastructure cost sharing will also be based on metered flows. This detailed process and the billing procedure is under development and it is expected to be available for review in February.

Our plan is to have the detailed draft of the overall New Agreement available to review at our next negotiation scheduled for February 18, 2021. At that time the draft will be turned over to Atty. Nick Kepple for word smithing followed by review and comment by the other town attorneys. The professional staffs will continue to meet weekly.

Please call me with any questions you may have.

Respectively,

Peter Green
860-444-7578

12, January 2021

JAN 13 2021

Dear Mr. Greene -

As a means of introduction, my name is Suzanne Thorman. I live at 24 High Ridge Drive in Waterford. I've only lived here for one year.

I just received the enclosed bill for \$755.50 for sewer usage. This is an enormous amount of money for this service. Back in fourth quarter, 2020, the Water department found a drippy faucet outside in my backyard. It was fixed & secured. The water department also sent a tech to my house to check the toilets and faucets. All was good. They told me that this drip outside didn't go into the sewer.

Can you provide me with some help concerning this bill. I cannot afford this kind of bill. Any help would be greatly appreciated. Thank you —

Sincerely,

Suz Thorman

1/10/21

JAN 23 2021

WATERFORD
JRD UT
COMMISSION

I have enclosed a copy of the envelope
to your bill. Please note the postage dated 1/6/21.
I received this bill on Saturday 1/9/21.
On the customer copy the delinquency date was
after 4/1/21. On the payment stub
the delinquency date was 1/1/21. The customer
copy ^{on the bottom of the page} stated that Payment after 1/1/21
would be subject to interest. I just wanted
to make you aware that the statements
you are sending are rather conflicting.
I will save the originals — as
a bill cannot be paid if it is not
properly sent out on time.

Town of Waterford
Waterford Utility Commission
15 Rope Ferry Road
Waterford, CT 06385-2886

ADDRESS SERVICE REQUESTED

NEOPOST

FIRST-CLASS MAIL

01/06/2021

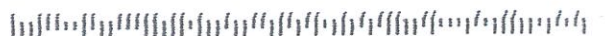
PSRT

US POSTAGE

\$000.46⁰



ZIP 06385
041M11276697



Account # 06-0004776
9 Miss Vans Ct
1-13-2021

To WUL

my son Stephen Day is
hopefully going to get this
sewer use bill straightened out.

A lot of watering was done
to get new sod lawns started.

hopefully

Charlie Day

JAN 25 2021

Follow Up Flag:	Follow up
Flag Status:	Flagged

This is a note I found on the sale from 10/15/15 from Janice. New Owner never completed application when home was purchased and said they might not use. I found in the inactive spreadsheet of secondary meters.

[illegible]

1