

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: April 12 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Acting Chairman Ray Valentini

MEMBERS PRESENT: Rodney Pinkham and Thomas Dembek

ALSO PRESENT: Attorney Nicholas Kepple, Town Legal Counsel
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Acting Chairman Ray Valentini called the meeting to order at 6:00 PM

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Pinkham to approve the Minutes of the March 8, 2022 meeting with the following corrections being made, Mr. Dembek seconded.

- March 8, 2022 was a Special Meeting not a Regular Meeting
- There were 2 bids for the Channel Grinders not one. They were JWC Environmental and F.R. Mahoney.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the March adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve April 2022 bill list, Mr. Dembek seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT

The financials were reviewed. Mr. Soto explained the new expense table for American Rescue Plan projects.

- COLLECTIONS-UPDATE

Attorney Kepple reported that collection work is going well. He also reported that there are eight residents that he is working on getting tied into the wastewater system.

- TWO TOWN WASTEWATER AGREEMENT

Attorney Kepple reported that he is trying to get a draft of the new agreement sent out to the commission member before the May meeting so it can be reviewed. He would like to be able to take before the RTM in June if possible.

UNFINISHED BUSINESS –

T-Mobile emergency generator at Vauxhall St. Water Tank-

Mr. Soto shared the e-mails of the responses he received from the Project Manager from T-Mobile.

MOTION made by Mr. Pinkham to allow T-Mobile to lease 4' x 10' for \$200/ month rental fee, seconded by Mr. Dembek

VOTE Passed

NEW BUSINESS

- Sewer and water extensions along Gurley Rd and Oil Mill Rd- Mr. Bartelli will review under Site Plans.
- 9 Albacore Drive- Resident sent in a letter and documents to support a request to have his sewer bill adjusted due to an overflowing toilet. The commission discussed and decided there was not enough information to make a decision.
- FY 2023 WW Enterprise Budget-Draft was presented to the commission. Acting Chairman Valentini wanted to table it until there were more members present to vote. Mr. Soto would like to schedule a special meeting to answer questions and take a vote to approve before next meeting if possible.

WATER-VEOLIA REPORT

Report was provided and reviewed.

Meeting with CTDPH-Mr. Soto reported that there was a meeting with Dept. of Health and New London to discuss an annual report of Unaccounted Water. New London historically prepared this report but is

not under obligation to continue, therefore, we have no access to the data needed. CTDPH staff will request to their department administrators that we be discontinued from filing this report. WUC is waiting for CTDPH answer.

PLANS REVIEW

- 370 Boston Post Rd-Proposed Office Space-water and sewer are available
- 293 & 295 Willetts Ave-Proposed Office Building-non complaint with sewer and water connections.
- 21 Gurley Rd.-Proposed Business Park-Updated plans were submitted and are compliant with water and sewer connections.
- 806 Hartford Turnpike-Proposed Car Wash- More information is needed.

PERSONNEL

Mr. Soto announced that Jacquelyn Jackson from Public Works has accepted and started as our new Account Receivables clerk.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:00 p.m.

MOTION made by Mr. Dembek to adjourn. Mr. Valentini seconded.

VOTE The motion passed unanimously.

Respectfully submitted,
Amy L. Windle
Recording Secretary