

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: June 14, 2022

PLACE: 1000 Hartford Turnpike

PRESIDING: Chairman Ken Kirkman

MEMBERS PRESENT: Ray Valentini, Steve Negri and Thomas Dembek

ALSO PRESENT: Attorney Nicholas Kepple, Town Legal Counsel and J. Robert Tuneski, Finance liaison
Staff: Neftali Soto-Chief Engineer and Jim Bartelli, Assistant Director

Chairman Ken Kirkman called the meeting to order at 6:01 p.m.

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the May 10, 2022 meeting, Mr. Dembek seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the May adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve June 2022 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financials were reviewed. Mr. Soto reported we are still within the budget. He also gave updates on the American Rescue Plan projects.
- COLLECTIONS-UPDATE
Attorney Kepple reported that they are on track to collect the same amount as last year.

- TWO TOWN WASTEWATER AGREEMENT

Attorney Kepple reported that the final draft is completed and the minor changes that were made. The final draft is ready for approval and asked the Commission to vote on it next month.

NEW BUSINESS

- Emergency Generators Maintenance

Mr. Soto reported that two bids were received for Bid Opening #22-118. The two companies were Northeast Generators and Tri State Generator. Mr. Bartelli reported to the Commission why he prefers Northeast better than Tri State. The biggest factor was the response time when called which is an hour compared to 4 hours with Tri State.

MOTION made by Mr. Valentini to accept the bid from Northeast Generator Co. in the amount of \$37,575.50 per year, seconded by Mr. Dembek.

VOTE The motion passed.

- 806 Hartford Turnpike-Gas Station

The contractor contacted Mr. Bartelli to report that they hit our force main and the marking on the road were not correct from the CBYD request. Coit Excavating helped our maintenance personnel correct the damage. Coit Excavating submitted an invoice to cover their cost of labor and the use of their excavator.

MOTION made by Mr. Dembek to add and amend our bill list to pay this invoice for \$1,110.00, seconded by Mr. Negri.

VOTE The motion passed.

- New London Public Utilities-Public hearing for water and sewer rates increase.

Staff reported two major concerns regarding the Public hearing that New London held. Town of Waterford did not receive the proper notice of 10 days. New London did correct this and scheduled another hearing with proper notice given. The other concern is on the rate increase. The Commission gave permission to Chairman Kirkman and staff to communicate with New London about the charge increase.

- Legal Fees-Tri-Town and Bi-Town Agreement

At the request of the Office of the First Selectman, the Utility Commission was asked to consider covering the legal fees out of the enterprise fund associated with the developments of the Tri Town and Bi Town waste water agreements as incurred.

MOTION made by Mr. Negri for the staff to be able to transfer the money from the enterprise fund in the amount of \$63,895.50 to the General Fund to cover Legal

Fees that the Town incurred with the preparation of the Tri and Bi Town Agreements, seconded by Mr. Valentini.

Vote The motion passed.

- Oil Mill/Gurley Rd. Stoneridge Business Park-Extension of Municipal Water and Sewer
The Commission reviewed the above site plans for compliance.

MOTION made by Mr. Dembek to endorse the extension of water and sewer to serve the proposed project and forward to P&Z pursuant to CGS 8-24, seconded by Mr. Negri.

VOTE The motion passed.

WATER-VEOLIA REPORT

Report was provided and reviewed.

PLANS REVIEW

- 42 Great Neck Rd-Sub Division being proposed. Mr. Bartelli has many concerns with the site plans and has a meeting set up with the developer.
- 109 Clark Lane-Proposed Trailer Park. Property would have private utilities and no issues with connecting to the street lateral.

PERSONNEL

Mr. Soto is retiring on August 5, 2022.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:05 p.m.

MOTION made by Mr. Valentini to adjourn. Mr. Dembek seconded.

VOTE The motion passed unanimously.

Respectfully submitted,
Amy L. Windle
Recording Secretary