

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: December 15, 2020

PLACE: Zoom Meeting

PRESIDING: Chairman Peter Green

MEMBERS PRESENT: Steve Negri, Raymond Valentini, and Ken Kirkman

ALSO PRESENT: Staff: Neftali Soto-Chief Engineer, Jim Bartelli-Assistant Director, Attorney Nick Kepple and Bob Tuneski, Liaison for Board of Finance.

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

116 Great Neck Road, resident was present to make a request to adjust bill for water leak that did not enter our wastewater system.

MOTION Made by Mr. Kirkman to follow the appropriate policy using the average on consumption for the past 5 years, Mr. Negri seconded.

VOTE The motion passed.

SECRETARY'S REPORT

MOTION Made by Mr. Kirkman to approve the Minutes of the November 17, 2020 meeting, Mr. Negri seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the November Adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve December 2020 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

RECEIVED FOR RECORD
2020 DEC 17 PM 4:01
TOWN CLERK

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financial were reviewed.
- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Mr. Kirkman gave a report. The Punch list for Phase I is almost completed and now O&G is working on Punch list for Phase II. O&G is also working on some credit items and the building committee is trying to work on a few extra items to get done.
- **COLLECTIONS-UPDATE**
Attorney Kepple reported that they are doing well compared to last year.
- **TRI TOWN AGREEMENT**
Chairman Green gave an update on the status of the negotiations. There is a document coming from New London that has the official language for the 6 month extension for negotiations.

MOTION Made by Mr. Kirkman to give Chairman Green the authority to sign the agreement document for the 6 month extension contingent upon getting the proper documentation for the capital account, seconded by Mr. Negri.

VOTE The motion passed.

UNFINISHED BUSINESS

NEW BUSINESS

- **Approval of Calendar Year 2021 Meeting Schedule**

MOTION Made by Mr. Negri to accept the schedule with one change made to the December 2021 meeting, change from the 21st to the 14th instead, seconded by Mr. Valentini.

VOTE The motion passed.

- **Foster Road-Water Main Installation-Private installation of a public water main was seeking permission. CT 8-24 Statue requirements were discussed and the benefits to the Town.**

MOTION Made by Mr. Kirkman for 74 Foster Road to be able to extend the water main at the owner's expense, seconded by Mr. Valentini.

VOTE The motion passed.

Executive Session

MOTION was made by Mr. Negri, in response to pending claim by New London regarding termination of agreement and Waterford finding alternate wastewater treatment facility to enter into executive session, seconded by Mr. Kirkman. Went into Executive session at 6:53 and came out at 7:15

VOTE Passed Unanimously

WATER-VEOLIA REPORT

Report was emailed to the commission. It was reviewed by the members.

CORRESPONDENCE

PLANS REVIEW

Waterford Woods, a multi-family development complex is being proposed at 384 & 394 Willetts Avenue Extension. There will be 58 units. If approved it can connect into existing infrastructure.

PERSONNEL

- There are 3 maintenance employees that are out due to Covid issues. They are out on a 7 day quarantine.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:35 p.m.

MOTION made by Mr. Kirkman to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary

