

**WATERFORD TOWN CENTER DEVELOPMENT
AD-HOC COMMITTEE
MEETING MINUTES
JuLY 20, 2022
6:00 PM**

Members Present: Traci Santos, Miriam Furey-Wagner, Jody Nazarchyk, Crissy Waggoner
Staff Present: Abby Piersall, Planning Director, Maureen Fitzgerald, Environmental Planner,
Others Present: Chad Frost, Architectural Consultant Kent & Frost

1. **CALL TO ORDER**

The meeting commenced at 6:00 pm.

2. **Motion to accept June 1, 2022 Minutes**

Correction to minutes- Crissy Waggoner does not have an h in her first name

MOTION: Motion made by J. Nazarchyk, second by T. Santos.

VOTE: 4-0

3. **PROJECT REVIEW**

C. Frost advised the committee that an Army Corps permit will be required for the dredging activity of the pond due to the pond discharging into a waterway (Jordan Brook). C. Frost discussed inviting a representative of the Army Corps of Engineers to the project site. His goal is to be ready to submit application to Inland Wetlands Commission and Army Corps for August 11th.

There is a plan being modified for the forebay basin design to incorporate 10% of the water quality treatment from a portion of the drainage area. C. Frost and the committee members reviewed elements of the erosion sediment control plan including, sediment trap usage in conjunction with the filter system as well as the proposed sites for the de-watering process, stockpile locations and construction access.

The plan shows a reduction in size to the oval/node. The design concept in total was reviewed including the options for materials to be used related to boardwalk, lighting, railings and accessibility to site. Height and width options were reviewed for seating areas, walls and walkways including boardwalk. C. Frost discussed placement of lighting and specific lighting to be used.

The Committee members unanimously agreed to use stainless steel cable for railing and post material for the boardwalk. C. Frost will confirm if matte finish will be used for the stainless steel and have that answer for the next meeting.

Action item for next meeting: choice of wood used on boardwalk, discuss signage, Inland Wetland application/public hearing, publicity for project.

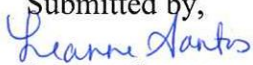
C. Frost suggested the committee prioritize the plan in regards to what is most important to least for this bid package given the available project funds. The committee agrees the priority order should be:

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1. Dredging
2. Walkway around pond and accessibility to surrounding buildings
3. Streetscape
4. Evaluate the cost benefit of completing boardwalk with reduced dredging depth or increase dredging depth and not construct boardwalk at this time.

C. Frost wants to reflect the committee's priorities in the bid package.

4. ADJOURNMENT – 7:30 pm
MOTION: Made by J. Nazarchyk, second by T. Santos.
VOTE: 4-0 in favor

Submitted by,

Leanne Santos