

Waterford Senior Citizens Commission
Regular Meeting Minutes
March 29, 2022
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2022 APR -4 AM 11:53

Members Present: C. Saunders, D. Gorman (Interim Directors of Senior Services), J. Vlaun, K. McNamara, A. Collins, J. Crawford, D. Lopes, R. Brule (First Selectman), A. Darling (Zoom), H. McSwain (Human Services Coordinator), J. Bracciale

Members Absent: Rev. James Johnson

- I. Call to order: Chairlady Sanders called the Waterford Senior Citizens Commission Regular meeting to order at 4:01 p.m.
- II. Established a quorum: A quorum was established
- III. Public comment: Public comment was made by Waterford resident M. Brodrick
- IV. Approval of the minutes from the February 22, 2022 meeting: Minutes were approved by A. Collins and seconded by D. Lopes
- V. Correspondence: Letter was sent in from Laura Perotta Senior Development Officers of the State of Connecticut with a check for the Waterford Senior Services Endowment Fund.
- VI. Committee Reports:
 - a. Budget: No comments on budget
 - b. Nominating Committee: Appointments to the RTM meeting on April 4, 2022
 - c. Transportation Sub-Committee: No comments on Transportation Sub-Committee
 - d. Planned Giving Sub-Committee: No comments on Planned Giving

VII: Director/Assistant Director Report for March 2022: Highlights included: D. Gorman (Interim Director of Senior Services) stated Loop is ready to go and webpage has been updated. New programs will be launching. Introduced new staff to commission. Reported that the budget passed and that the Senior Center remains active.

VIII: New Business:

- a. Long term program planning: committee will be established to give input on programs offered
- b. Set dates for 2022 Commission meetings: lists of dates have already been set

IX: Other Business: Endowment Fund- will be established and dates will be set to meet
First Selectman R. Brule spoke to the commission.

X: Adjournment: Motion was made to adjourn at 4:43 pm by J. Crawford and seconded by D. Lopes

Respectfully submitted,
Meaghan Lineburgh
Recording Secretary



WATERFORD SENIOR SERVICES

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WATERFORD, CT 06385

FAX 860-440-5720
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To: Senior Citizens Commission

From: Dani Gorman, Interim Director of Senior Services

Re: Senior Services Activity Report (mid – March – 03/28/22)

Date: March 28, 2022

Completed Projects:

One-on-One Visits

(Renter Rebate, Energy Assistance, Medicare Open Enrollment)

Mid-March – 03/31/22 (includes scheduled appointments to the end of the month)

Total:

Home Visits:

Total: 2 (completed by L.C. & K.P. together as noted in their calendars)

1 (completed by staff)

New Client Home Visits

Total: 2 (completed by L.C. & K.P. together as noted in calendars)

Total # of CHOICES & SNAP (to be completed by 03.31/22) 8 Medicare/Choices (+4 referred to Sr. Resources)

Total: (completed by CHOICES Counselor provided by Senior Resources)

Waterford Care Team Cases (formerly recognized as the “Hoarding Task Force” which includes residents of all age groups)

Total # of Meetings: 1 (attended by D.G.)

of Active Cases: 3 (D.G.)

Total # of Energy Assistance Cases for Waterford: 6 (H.M.)

Total # of Housing Assistance Cases for the Elderly / Disabled: 3 (D.G.)

Total # of AARP Tax Preparation Appointments: 130 to date (administered by trained volunteers)

Tech Program for Seniors: 20 seniors (administered by WHS)

The Board of Finance approved the Senior Services Commission budget on March 7, 2022. The budget was presented by retired director Lisa Cappuccio and accompanied by Kathleen Pierce, Chairwoman Carol Sanders and Commission Member Joyce Vlaun. On March 28th, Interim Director Dani Gorman attended the Board of Finance final budget hearing for final passage. The budget will now be reviewed by the RTM on Wednesday, May 11th.

Program Registrations for the current quarter – see attached

Collection / Revenues for Programs (02/01/22 – 03/28/22) = \$10,157

The St. Patrick's Day Luncheon was attended by 59 seniors.

2 Meals on Wheels Drivers were brought on-board.

3 positions were posted:

Café Manager

Office Technician

Assistant Director

Coordinated with Human Resources on a new job description for an Open Doors facilitator.

Launched a daily coffee station.

Produced a special edition of The Loop.

Met with contractors to coordinate and develop new programs (all featured in The Loop)

Updated the website.

Extended appointment times to 4pm (from 3pm).

Offered groceries to the homebound through the Meals on Wheels program.

Presented at the Veterans Coffeehouse at Victoria Garden.

Programs and Projects in Planning

Recognition of the completion of the Tile Wall

Renter Rebate Program will begin as of April 15th and we will do on-site visits at all elderly and disabled housing complexes.

ECTC Transportation Grant – due May 2nd

Awaiting the arrival of a new van (provided through a DOT Grant) – scheduled arrival July 1, 2022

Older American Month (May) Luncheon – May 12th and catered by Grasso Tech Culinary Program

Launch of mental health services, caregiver support group, Pat Ryan Outreach Program.

Obtaining ADA Coordinator, Fair Housing Coordinator and Veterans Liaison – in process.

Launch of Lunch before Bingo – a soft reopening of the café catered by Crown Pizza.

Launch of Bunco & also spoke to a resident interested in forming a Mahjong group.

Planning for the Annual Senior Picnic.

Launching 1 new intergenerational program – Floral Arranging.

Launching 2 new programs: Mindfulness and a Walking Club.

Mimi's Cupcake Decorating – a special May activity on May 16th.

Planning summer day trips. Confirming with East Lyme dates and programs that are finalized.

Voucher program for Farmer's Market.