

WATERFORD UTILITY COMMISSION

SPECIAL MEETING MINUTES

2021 JAN 20 PM 2:19

DATE: January 26, 2021

PLACE: Zoom Meeting

PRESIDING: Chairman Peter Green

MEMBERS PRESENT: Steve Negri, Raymond Valentini, Ken Kirkman and Rodney Pinkham

ALSO PRESENT: Staff: Neftali Soto-Chief Engineer, Jim Bartelli-Assistant Director and Attorney
Nick Kepple

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the December 15, 2020 meeting,
Mr. Kirkman seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the December Adjustments. The adjustment report will be kept
in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve January 2021 bill list, Mr. Negri seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financial were reviewed.
- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Mr. Kirkman gave a report. The garage is close to being completed. Waiting on quotes from contractor for cameras at the gas pumps, fire detections for garbage truck shed and ceiling fans for the main area of garage.
- **COLLECTIONS-UPDATE**
Attorney Kepple reported that they are doing well compared to last year.
- **TRI TOWN AGREEMENT**
Chairman Green gave an update on the status of the negotiations. The agreement for the six month agreement has been signed by all the parties involved.

UNFINISHED BUSINESS

NEW BUSINESS

- 91 Great Neck Road- Sewer Backup Claim and Request for Reimbursement. Lengthy discussion ensued.

MOTION	Made by Mr. Valentini to compensate the resident at 91 Great Neck Road for the expense of clearing a clog in our wastewater system that our insurance provider denied, Seconded my Mr. Negri.
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VOTE	one-Yes and two- Abstained Motion Failed
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Executive Session

Not Needed

WATER-VEOLIA REPORT

Report was emailed to the commission. It was reviewed by the members.

CORRESPONDENCE

PLANS REVIEW

No plans to be reviewed

PERSONNEL

- There were 3 clerical employees that were out due to Covid issues. Two were out for 10 days.
- Sewer Tech I positions was filled with an individual from the outside pending his physical and drug test.
- COVID Protocol states that the Maintenance Department only have one person to a town vehicle. This has been difficult for our department with a shortage of trucks but trying to make it work.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:15 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary