

WATERFORD UTILITY COMMISSION

SPECIAL MEETING MINUTES

2021 MAR 23 PM 4:06

DATE: March 18, 2021

PLACE: Zoom Meeting

PRESIDING: Acting Chairman Ken Kirkman

MEMBERS PRESENT: Steve Negri, Raymond Valentini and Rodney Pinkham

ALSO PRESENT: Staff: Neftali Soto-Chief Engineer, Jim Bartelli-Assistant Director, Attorney Nick Kepple and Bob Tuneski-Liaison for Board of Finance

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

Ms.Thorman from 24 High Ridge Dr. was present to request an adjustment on the amount of consumption from the January bill. She does not agree with the high consumption she was charged for. There was a discussion and the decision was tabled until the April bill could be reviewed.

SECRETARY'S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the February 16, 2020 meeting, Mr. Valentini seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the February Adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve March 2021 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financial were reviewed.
- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Mr. Kirkman gave a report. The garage is close to being finished. The overhead fans are being installed now. Waiting on quote from the Chief of Police for fire protections to the gas pumps.
- **COLLECTIONS-UPDATE**
Attorney Kepple reported that they have collected a higher amount than last year.
- **TRI TOWN AGREEMENT**
Mr. Soto gave a report. Technical staff has met and made good progress.

UNFINISHED BUSINESS

- **New London Response for Cyber Security**
The e-mail from New London was reviewed and discussed. The Commission asked Mr. Soto to follow up with a request of more information from New London.

NEW BUSINESS

- **Acceptance of F.R. Mahony grinder pump bid**

MOTION Made by Mr. Negri to accept the grinder pump bid from F.R. Mahoney for 10 units in the amount of \$26,610.00, Seconded by Mr. Valentini.

VOTE Passed

- **Acceptance of EESC bid for Evergreen and Harvey Ave. Pump Station for HVAC work.**

MOTION Made by Mr. Valentini to accept the bid from Electrical Energy Systems Corp for the amount of \$484,562.00 and for Wright-Pierce to provide construction phase engineering services for the HVAC upgrade for the amount of \$16,000.00, Seconded by Mr. Negri.

VOTE Passed

- **U.S. Automation-Dock Road Pump Station-Bid Waiver**

MOTION Made by Mr. Negri to waive the bid process for the upgrades to the Dock Rd Pump Station since U.S Automation is our on-call controls and SCADA integrator

already. Funding will be out of the Sewer Development & Maintenance Fund,
Seconded by Mr. Valentini.

VOTE Passed

- 92 Great Neck Road- Sewer Backup Claim and Request for Reimbursement. Lengthy discussion ensued.

MOTION Made by Mr. Negri to reimburse the resident at 92 Great Neck Road for
the expense of clearing a clog in our wastewater system that our insurance
provider denied, Seconded by Mr. Valentini

VOTE Two-Yes and One- Abstained
Motion Passed

- On-Call Contractors Extension-Deedy Constr., Prime Electric and Turrello

MOTION Made by Mr. Negri to extend the current contract with the same rates for
another two years, Seconded by Mr. Valentini.

VOTE Passed

- Affordable Housing flyer Permission to insert a 1/3 page with information for a survey to be completed by the Planning Director, Abby Piersall.

MOTION Made by Mr. Negri to grant permission to allow survey flyer to be inserted with
our April billing, Seconded by Mr. Valentini.

VOTE Passed

Executive Session
Not Needed

WATER-VEOLIA REPORT
Report was emailed to the commission. It was reviewed by the members.

CORRESPONDENCE

PLANS REVIEW
No plans to be reviewed

PERSONNEL

- The department is fully staffed right now with 8 field staff

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:37 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Valentini seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary