

WATERFORD UTILITY COMMISSION

2021 APR 23 PM 3:50

REGULAR MEETING MINUTES

DATE: April 20, 2021

PLACE: Zoom Meeting

PRESIDING: Chairman Peter Green

MEMBERS PRESENT: Steve Negri, Raymond Valentini, Rodney Pinkham and Ken Kirkman

ALSO PRESENT: Staff: Neftali Soto-Chief Engineer, Jim Bartelli-Assistant Director, Attorney Nick Kepple and Bob Tuneski, Liaison for Board of Finance.

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Pinkham to approve the Minutes of the March 18, 2021 Special meeting, Mr. Kirkman seconded.

VOTE The motion passed.

BILLING ADJUSTMENTS

The Commission reviewed the March Adjustments. Some adjustments were explained as requested. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Negri to approve April 2021 bill list, Mr. Valentini seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
The financial were reviewed. Revenues vs. expenditures are being carefully observed to determine whether a sewer rates adjustment might be necessary.

- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Mr. Kirkman gave a report. The final punch list of minor things to be completed is almost done. Waiting on IT to purchase and install two cameras for the gas pumps. The maintenance shop is completed and the fans for the garage have been installed.
- **COLLECTIONS-UPDATE**
Attorney Kepple reported that they have collected \$6000.00 more to date then last year.
- **TRI TOWN AGREEMENT**
Chairman Green gave an update on the status of the negotiations. A draft of the new agreement was emailed to the members of the commission. Chairman Green advised for them to read and direct any comments to Attorney Kepple or Mr. Soto so they can be discussed at a later date.

UNFINISHED BUSINESS - none

NEW BUSINESS - none

WATER-VEOLIA REPORT

Report was emailed to the commission. It was reviewed by the members.

CORRESPONDENCE

PLANS REVIEW

No new plans to review

PERSONNEL

- The new hires are doing well and learning quickly. Mr. Soto reported no COVID issues.

OTHER

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 6:42 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Negri seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary