FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

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MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
December 5, 2022

First Selectman Robert Brule, Acting Moderator, called the December 5, 2022 Regular Meeting of the Representative Town Meeting to order at 7:01 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL
PRESENT: Greg Attanasio, Michael Bono, Jennifer Bracciale, Mary Childs, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Steven Garvin, Nick Gauthier, Kevin Girard, Paul Goldstein, Kristin Gonzalez, Cheryl Larder, Richard Muckle, Theodore Olynciw, Dan Radin, Michael Rocchetti, Danielle Steward-Gelinas, David Sugrue, David Welch.
ABSENT: Timothy Condon, Ryan Healy, Richard Holmes, Lindsay Khan, Jennifer Kohl.
EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule, Chair of the Board of Education Pat Fedor
EX-OFFICIO MEMBERS ABSENT: Selectwoman Jody Nazarchyk; Selectman Elizabeth Sabilia; Chair of the Board of Finance Glenn Patterson.
ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Finance Director Kim Allen.

AGENDA ITEM C – Elect a Moderator.
NOMINATION by Goldstein, seconded by Rocchetti, for Paul Goldstein to serve as Moderator for a term of one year.
NOMINATION APRROVED: 19-0-1 (Larder abstained)

RTM Member Bracciale left.

AGENDA ITEM D – October 3, 2022 Minutes & November 14, 2022 Minutes.
MOTION by Steward-Gelinas, seconded by Driscoll, to approve the October 3, 2022 Minutes & the November 14, 2022 Special Meeting Minutes with the following corrections to the October 3, 2022 minutes: Offered by Larder to replace "nobody" with "the body" in regard to Attorneys Kepple' reply under PUBLIC COMMENT. Offered by Olynciw that the subject of "implementing fees for the Town of Waterford Fire Marshal's Office" under NEW BUSINESS did not note that it was assigned to the Public Protection & Safety Standing Committee of the RTM.
MOTION PASSED: Unanimous

MOTION by Driscoll, seconded by Gonzalez, to direct the clerk to post amended minutes on the town's website in the future.
MOTION PASSED: Unanimous

AGENDA ITEM E – Moderator Goldstein noted that the following items were received: a letter from the Registrar of Voters in regard to a salary increase (See attachment), a letter from resident Kristine Wilcox In regard to feral cat management (See attachment), recommendations from the Democratic Town Committee for the Board of Assessment Appeals and the Energy Task Force appointments, Youth and Senior Services staff funding information from the First Selectman (See attachment), a letter (See attachment) from Waterford resident Helen Kwasniewski (letter was read out loud by Town Clerk Campo), and a recommendation from the Republican Town Committee for the Board of Assessment Appeals appointment.

MOTION by Larder, seconded by Gauthier, to amend the agenda to include the item of Registrar of Voters salary as part of the agenda.
Discussion ensued.
MOTION withdrawn.

Discussion on when to refer items to committee was raised by Driscoll. Attorney Kepple felt that New Business was appropriate and that it could be moved up at the will of the body.

MOTION by Gauthier to move NEW BUSINESS prior to CALL ITEM 1.
No second

PUBLIC COMMENT:
Waterford Resident Kristine Wilcox, 53 Vivian St, spoke in regard to feral cat management and the need for an ordinance to help control the population.
Waterford Resident Maria Lopez, 11 Old Colchester Rd, spoke in regard to the need that the town provide short term parking to accommodate residents that work as truckers.

AGENDA ITEM G
Public Health, Recreation & Environment Chair Mike Bono noted that his group has not met, but is planning an upcoming meeting.
Legislation & Administration Chair Richard Muckle expects to report items out of committee at the next meeting.
Public Works, Planning & Development Chair Michael Rocchetti is expecting a survey to go out in regard to short term rentals soon after a new Planning Director is in place.

CALL ITEM 1 – <u>Board of Education Budget Process Presentation</u>
PRESENTATION: Superintendent of Schools Thomas Giard, Board of Education Director of Finance/Operations Joe Mancini.
Presentation ensued followed by questions.

CALL ITEM 2 – Shoreline Traffic Accident Reconstruction Team
PRESENTATION: Chief of Police Marc Balestracci, Lieutenant David Ferland.
MOTION by Steward-Gelinas seconded by Attanasio, to approve a request from the Waterford Police Commission to approve an agreement entitled "Shoreline Traffic Accident Reconstruction Team", and authorize the First Selectman to sign on the Town's behalf. (See attachment)
MOTION PASSED: 18-0-1 (Steward-Gelinas abstained)

CALL ITEM 3 – Niantic River Sidewalk Plan
PRESENTATION: Puiblic Works Director Gary Schneider
MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Board of Finance to appropriate previously designated funds in the amount of **$35,000** on Capital and Non-Recurring **Line #20530-57867, Niantic River Road Sidewalk Plan.**
Discussion ensued.
MOTION PASSED: Unanimous

CALL ITEM 4: Bridge Engineering Plan
PRESENTATION: Puiblic Works Director Gary Schneider
MOTION by Bono, seconded by Steward-Gelinas, to approve a recommendation from the Board of Finance to appropriate previously designated funds in the amount of **$35,000** on Capital and Non-Recurring **Line #20530-57868 Bridge Engineering Plan.**
Discussion ensued.
MOTION PASSED: Unanimous

CALL ITEM 5 – Elevator Reconditioning Project
PRESENTATION: Puiblic Works Director Gary Schneider
MOTION by Steward-Gelinas, seconded by Sugrue, to approve a recommendation from the Board of Finance for an additional appropriation in the amount of **$32,350** from Capital and Non-Recurring Undesignated Fund **Line #205-31520** to project **Line #20511-57874 Elevator Reconditioning Project.**
Discussion ensued.
MOTION by Sugrue, seconded by Rocchetti, to move the question.
VOTING IN FAVOR: Attanasio, Bono, Dembek, Driscoll, Fioravanti, Garvin, Girard, Goldstein, Muckle, Radin, Rocchetti, Steward-Gelinas, Sugrue, Welch.
VOTING AGAINST: Childs, Gauthier, Gonzalez, Larder.
ABSTAINED: Olynciw
MOTION TO MOVE PASSED: 14-4-1
ORIGINAL MOTION PASSED: 18-1-0 (Olynciw against)

CALL ITEM 6 – Town Hall Bathroom Refurbishment
PRESENTATION: Puiblic Works Director Gary Schneider
MOTION by Steward-Gellinas, seconded by Bono, to approve a recommendations from the Board of Finance to approve a transfer in the amount of **$25,000** from Capital Improvement Project **Line #31121-55852** Town Hall Bathrooms and a request to appropriate **$212,090** from Capital and Non-Recurring Undesignated Fund Balance **Line #205-31520** to fund a new Capital and Non-Recurring project line item for **Town Hall Bathroom Refurbishment.**
MOTION by Larder, seconded by Olynciw, to separate the previous motion into two.
MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Garvin, to approve a recommendations from the Board of Finance a transfer in the amount of **$25,000** from Capital Improvement Project **Line #31121-55852** Town Hall Bathrooms to fund a new Capital and Non-Recurring project line item for **Town Hall Bathroom Refurbishment.**
MOTION PASSED: Unanimous

MOTION by Garvin, seconded by Dembek, to approve a request from the Board of Finance to appropriate **$212,090** from Capital and Non-Recurring Undesignated Fund Balance **Line #205-31520** to fund a new Capital and Non-Recurring project line item for **Town Hall Bathroom Refurbishment.**
MOTION PASSED: Unanimous

RTM Member Radin left.

CALL ITEM 7 – Major/Minor Road Paving
PRESENTATION: Public Works Director Gary Schneider
MOTION by Steward-Gelinas, seconded by Rocchetti, to approve the recommendation from the Board of Finance for an appropriation in the amount of **$1,762,736** from the General Fund Unassigned Balance to a new Capital and Non-Recurring project line item for Major/Minor Collector Road Paving (Niantic River Road, Oil Mill Road, Shore Road and New Shore Rd)
MOTION PASSED: Unanimous

CALL ITEM 8 – BAA Additional Members
MOTION by Steward-Gelinas, seconded by Sugrue, to approve a request from the Board of Assessment Appeals (BAA), pursuant to Town Ordinance 2.08.100 C, to authorize two additional members to the BAA for a term of one year.
MOTION PASSED: Unanimous

CALL ITEM 9 – BAA appointments
MOTION by Sugrue, seconded by Rocchetti, to appoint two members to the Board of Assessment Appeals. (Term 12/05/2022 – 12/03/2023).
NOMINATION by Driscoll, seconded by Childs, to appoint John R. Morgan, 7 West Strand Rd, to the Board of Assessment Appeals. (Term 12/05/2022 – 12/03/2023)
NOMINATION by Rocchettil, seconded by Steward-Gelinas, to appoint Nels Hanson, 41 Westwood Dr, to the Board of Assessment Appeals. (Term 12/05/2022 – 12/03/2023).
VOTING IN FAVOR of both nominations: Unanimous
MORGAN & HANSON appointed to the Board of Assessment Appeals

CALL ITEM 10 – Personnel Review Board Appointments
MOTION by Steward-Gelinas, seconded by Rocchetti, for two appointments to the Personnel Review Board. (Term 12/01/2022 – 11/30/2025)

NOMINATION by Steward-Gelinas, seconded by Rocchetti, to reappoint Krum Chuchev, 55 Colonial Dr, to the Personnel Review Board. (Term 12/01/2022 – 11/30/2025)

NOMINATION by Steward-Gelinas, seconded by Rocchetti,, to reappoint Rikki Wells, 13 Quarry Rd, to the Personnel Review Board. (Term 12/01/2022 – 11/30/2025)
VOTING IN FAVOR of both nominations: Unanimous
CHUCHEV & WELLS appointed to the Personnel Review Board.

CALL ITEM 11 – <u>Social Services Grants Review Board Appointments</u>
MOTION by Steward-Gelinas, seconded by Rocchetti, for two appointments to the Social Services Grants Review Board.
NOMINATION by Driscoll, seconded by Gauthier, to appoint Lindsay Khan to the Social Services Grants Review Board. (Term 12/05/2022 – 12/04/2023)
NOMINATION by Steward-Gelinas, seconded by Rocchetti, to appoint Thomas Dembek to the Social Services Grants Review Board. (Term 12/05/2022 – 12/04/2023)
VOTING IN FAVOR of both nominations: Unanimous
KHAN and DEMBEK appointed to the Social Services Grants Review Board.

CALL ITEM 12 – <u>Ad Hoc Energy Task Force Appointments</u>
MOTION by Steward-Gelinas, seconded by Driscoll, to fill a vacancy on the Ad Hoc Energy Task Force.
NOMINATION by Driscoll, seconded by Childs, to appoint Ursula Moreshead, 59 North Rd, to the Ad Hoc Energy Task Force.
VOTING IN FAVOR: Unanimous

CALL ITEM 13 – <u>Schedule of Regular Meeting</u>
MOTION by Steward-Gelinas, seconded by Driscoll, to accept the schedule of meeting as presented.
MOTION TO AMEND by Driscoll, seconded by Sugrue, the schedule of the May Budget Meeting to still commence on May 1st but be continued on the 3rd, 8th, and 10th of May. (See attachment)
MOTION TO AMEND PASSED: Unanimous
MOTION with AMENDMENT PASSED: Unanimous

CALL ITEM 14 – <u>RTM Budget</u>
MOTION by Steward-Gelinas, seconded by Rocchetti, to approve the budget as presented in the amount of $18,903. (See attachment)
MOTION by Larder, seconded by Gauthier, to reduce the proposed budget Line Item #10117-52050 by $12,852.
VOTING IN FAVOR OF REDUCTION: Gauthier, Driscoll, Larder, Childs.
VOTING AGAINST REDUCTION: Attanasio, Bono, Childs, Dembek, Fioravanti, Garvin, Olynciw, Rocchetti, Steward-Gelinas, Sugrue, Welch.
ABSTAINED: Girard
MOTION TO REDUCE FAILED: 4-11-1

VOTING IN FAVOR OF ORIGINAL MOTION: Attanasio, Bono, Childs, Dembek, Driscoll, Fioravanti, Girard, Garvin, Olynciw, Rocchetti, Steward-Gelinas, Sugrue, Welch.
VOTING AGAINST: Gauthier, Larder, Childs.
ORIGINAL MOTION PASSED: 13-3-0 (RTM Member Muckle was unavailable to vote on Item 14)

RTM Member Sugrue left.

NEW BUSINESS:

Representative Larder questioned Attorney Kepple on why CALL ITEM 8 was allowed even though it will result in an appropriation, but she was not allowed to add salaries of the Registrar of Voters to the agenda because it will require an appropriation. Attorney Kepple replied that CALL ITEM 8 will not result in an appropriation, and the BAA will need to go to the BOS for funds.

MOTION by Driscoll, seconded by Steward-Gelinas, to move the subject of the letter from the Registrar of Voters, "Salaries of Registrar of Voters" to the Finance, Wage & Personnel Standing Committee of the RTM.
MOTION PASSED: Unanimous.

MOTION by Gauthier, seconded by Larder, to move the subject of the letter from Waterford Resident Kristine Wilcox, "Review of Feral Cat Management"" to the Public Protection & Safety Standing Committee of the RTM.
Friendly amendment was accepted to change the committee to Public Health, Recreation & Environment.
MOTION PASSED: Unanimous

A brief discussion about the issue raised by Maria Lopez in PUBLIC COMMENT ensued. First Selectman Brule will look further into the issue.

The body discussed the need of other boards and commissions to provide for public comment as part of their meetings.
MOTION by Driscoll, seconded by Olynciw, refer the subject of Public Comment on Boards and Commissions to the Legislation and Administration Standing Committee of the RTM.
WITHDRAWN
MOTION by Larder, seconded by Welch, to direct Moderator Goldstein to write a letter to the other committees in town of the need to provide for Public Comment as part of a public meeting.
MOTION PASSED: Unanimous

Representative Olynciw requested that Board of Finance Minutes be included with requests from the Board of Finance.
Town Clerk David Campo and Finance Director Kim Allen said it will be included going forward.

First Selectman Brule informed the body that Waterford Resident John Mullen has been hired as the new Director of Planning.

Representative Larder stated that funds from the Unassigned Fund Balance need to go back to the residents as part of future projects.

Representative Olynciw questioned the lack of progress on the New Town Hall doors. First Selectman Brule stated that he will speak with Director of Public Works Gary Schneider about the progress.

Representative Olynciw noted that the town owns quite a few properties throughout town and a list is needed to develop a plan of action on what to do with all these properties.
MOTION by Olynciw, seconded by Attanasio, to direct the town to develop a list of town owned properties and the reason the town is in possession of said properties.
Discussion ensued.
RTM Member Richard Muckle and Chair of the Long Range Fiscal Planning Committee Chair stated he would research the subject as part of his committee.
MOTION was withdrawn.

Attorney Kepple informed the body that the cell tower easement slated for the old land fill on Miner Avenue will be handled by the BOS as a lease.

MOTION by Steward-Gelinas, seconded by Welch, to adjourn at 10:34 P.M.

Respectfully Submitted,

David L. Campo

David L. Campo, CCTC
Town Clerk

RECEIVED FOR RECORD

2022 OCT -7 PM 4: 16

TOWN CLERK

E

Paul Goldstein

September 24, 2022

RTM Moderator

Subject: Registrar of Voters (ROV) Salary Increase

Dear Mr. Moderator,

The ROV are requesting a salary increase based on the requirements of the job expanding and the growing emphasis and scrutiny placed on the voting process over the last several years. A recent (July 2022) pay hike for elected officials in the town of Waterford increased our yearly salary 1.1% from $23,923.56 to where it currently sits at $24,192.72.

Office duties have increased due to the following:

- DMV voter registration is now automatic unless the person opts out. Waterford voter rolls now top 14,000. More voters create more work processing changes.
- More training required by the Secretary of the State for cybersecurity and new technology.
- The Electronic Registration Information Center (ERIC) is an organization that assists member states in improving the accuracy of its voter rolls. Membership in ERIC increases every year. Six years ago we started with 5 states and now that number stands at 30. This is a good thing but it generates increased workload during our Canvas season.
- FOI requests have greatly increased since 2020. These requests demand time to conduct research to find the documents/answers they are looking for.
- Longtime poll workers have left. Finding, hiring and training capable workers is taking increased time. Each election/primary requires 30-40 workers.
- The expansion of Absentee Ballot options has created a surge of ballots to be processed and counted during the election season requiring additional hires and training.

To give you a sense of what other towns pay can prove difficult to show. The size of the town determines how many hours a ROV will work and then even that is difficult to compare due to some towns using their deputies/assistants in a more active role in day to day operations.

The following towns are similar in size to Waterford and run their offices like we do with the ROV's doing the vast majority of the work and the deputies coming in at busy times of the year (elections, canvas, special projects) unless we are training someone new.

The populations are from the 2020 census. Town of Waterford population is 19,571.

East Lyme: (population 18,693)

ROV salary $30,000. In addition to their salary, they receive a $1,250 stipend for each election, primary and referendum.

Montville: (population 18,387)

ROV salary $22,000. In addition to their salary, they receive a $375 stipend for each election, primary and referendum.

Berlin: (population 20,175)

ROV salary $37,000

(Even though they are similar in size to Waterford, they have 1500 more registered voters).

Rocky Hill: (population 20,845)

ROV salary $26,500 (Their budget includes $18,000 for their deputies as compared with our $3,000 for deputies)

We are requesting an increase to $30,000 per year and asking the RTM to place it on the upcoming agenda.

Thank you.

Patti Waters

Bigi Ebbin

cc: Rob Brule

Dave Campo

Christine Walters

October 7, 2022

To whom it may concern:

I am writing to you because I would like to put forth a motion to the town Council to consider a town ordinance regarding feral cat management. There is a growing problem with the feral cat population especially in the Norman Street neighborhood. There are currently no laws or ordinances allowing the animal control officers to do anything to help slow the growth of the population. I would like to propose a potential solution that will allow them to act on the problem without assuming the responsibility of collecting the feral cats. I would like to propose that if there are known households that are feeding the feral cat community but are not participating with cat rescues to at least try to spay and neuter the animals that they can be cited for neglect by the animal control officer. Once cited the animal control officer can then order that the owner of the home must allow a cat rescue to come in and trap the animals to have them spay and neutered. We have several homes in our neighborhood alone that are currently feeding the population and refuse to allow anybody to trap the animals and so the population is growing. Both the Humane Society and our own ACO are aware of the problem as there have been many complaints filed. Most of the animals are full of parasites and worms and attract predators into our neighborhoods. If Waterford can come up with a functioning policy on feral cat management it could be offered up to other communities as a solution and possibly even implemented statewide using our footprint as a guideline. I hope to be able to speak with the town Council so that we can get this up and running if agreed-upon as soon as possible.

Thank you for your consideration
Kristine Wilcox
53 Vivian St
Waterford

WYFS/WSS Human Services Administrator	**Dani Gorman**	107,500	89,346	10135-51110	35,596
Human Services Coordinator	**Heidi McSwain**	58,283	58,283	ARPA	
Senior Services Asst Director	**Terry Wheeler**	68,000	70,428	10135-51110	2,428.12
Senior Services Office Asst	**Donna Payne**	56,496	56,714	10135-51210	218.29
Senior Services Technician	**Meaghan Lineburgh**	40,240	44,630	10135-51210	4,389.80
Senior Services Instructor WSS	**Jennifer Bracciale**	21,518	21,518	10135-51635	
	Michele Flowers				
	Georgene Foley-Didato				
WYFS Program Coordinator	**Joe Trelli**	58,044	59,349	10119-51110	1,305.21
WYFS Clerk	**Eileen Sullivan**	48,803	46,658	10119-51210	-2,145.12
WYFS Receptionist	**Linda Geer**	15,808	26,595	10119-51210	10,787.00
Instructor WSS/WYFS	**Contractors and special revenue**				
Clinician WYFS/WSS	**Contractors and special revenue**				

12-5-2022 RTM

Helen Kwasniewski

Comments:

I cannot attend tonight's meeting BUT I would like me comments to be READ AT THE RTM MEETING since I have taken time to submit my concern/comments.

Item #5 I urge ALL board members to NOT PASS this recommendation. Due to that fact that this elevator is located in the OLD POLICE DEPARTMENT BUILDING as known as the Waterford Youth and Family Center where personnel has dwindle down to approximately 2 people. All of their co-workers at the Waterford Community Center. Bring these workers to the Community Center and closed this building which in turn the Town and residents will be saving all around (heat/ac/maintenance etc.)

Item #6 this line item should NOT PASS by ALL board members. To refurbish Town Hall bathroom to a tune of $237,090. This is not Foxwoods send this back to the drawing board. Can't the Public Work employees do this work for much less?

Items #8 & 9 Board of Assessment Appeals (BAA) wants two (2) additional members for the revaluation year. The current staff can handle the BAA without increasing staff as well as payroll. These appeals/meeting are 15 minutes long and we do not need all 3 of them at the same meeting with the residents. To ALL board members I urge you NOT TO PASS these items.

Thank you

SHORELINE TRAFFIC ACCIDENT RECONSTRUCTION TEAM

WHEREAS, Section 7-148 cc of the Statutes of the State of Connecticut authorizes municipalities to enter into interlocal agreements; and

WHEREAS, the undersigned municipalities find that the prevention, detection and enforcement of motor vehicle moving violations, driving under the influence violations and other violations can best be served by the creation of a regional approach to law enforcement, resulting in better coordination and less duplication in law enforcement efforts and resources; and

WHEREAS, the undersigned municipalities recognize that investigation of a serious injury or fatal motor vehicle crashes normally requires an investigator to have specialized training and that the trained investigator is a resource, which may be shared and utilized by other members of the agreement; and

WHEREAS, the undersigned municipalities find that an interlocal agreement is beneficial in order to protect the safety and well-being of the citizens of the respective municipalities; and

WHEREAS, the undersigned municipalities wish to cooperate on providing police services and in pursuing grants and raising monies to obtain capital resources in furtherance of these goals under the terms of this agreement;

NOW, THEREFORE, the undersigned municipalities, acting by their respective chief executive officers, duly authorized, mutually agree, pursuant to this Interlocal agreement (hereafter, "Agreement") to establish the Shoreline TRAFFIC Accident Reconstruction Team (hereafter "START") in accordance with the following:

ARTICLE ONE: PROVISION OF PERSONNEL AND EQUIPMENT

1. The chief executive officers of the undersigned municipalities hereby delegate to the chiefs of police of their respective municipalities the authority to determine when the provision of police personnel and equipment best serves the purposes of this agreement.
2. The participating chiefs, hereinafter collectively designated and referred to as the "Board", shall meet periodically as determined by the needs of the Unit, but at least once per year, and each Chief of Police shall have an equal vote on decisions affecting the administration of the START.
3. The chiefs of police, collectively, as the decision-making authority, have the responsibility for the coordination of grant applications and the administration of funding awards and other initiatives.

4. The Board anticipates and agrees to make resources available for at least one full or partial deployment per quarter of personnel and equipment pursuant to this agreement for the duration of this agreement. Additional deployments are authorized, without further action, by the mutual consent of the participating municipalities.

5. During the deployment of personnel and equipment pursuant to this agreement, the officers so deployed shall be deemed members of their respective departments acting to further the goals of this agreement and each shall have the same powers, duties, privileges and immunities as are conferred on the police officers of the municipality in whose jurisdiction the Unit or any of its officers is operating.

6. During an START enforcement deployment, it is expected that the undersigned municipalities shall provide at a minimum the following quantity of personnel and equipment:

   One or more police officers and one or more marked and/or unmarked police vehicles.

7. During a START crash investigation deployment, it is expected that the undersigned municipalities shall provide at a minimum the following quantity of personnel and equipment:

   One or more police officers trained in advanced crash investigation and/or reconstruction and one or more marked and/or unmarked police vehicles.

8. A municipality may elect not to participate in a deployment if it has a good faith reason to do so. However, each municipality, in its discretion, may determine the extent of its participation in any deployment through the specific assignment of personnel and equipment.

9. The Board shall appoint collectively a supervisor from one of the participating departments to function as the START Unit Commander. The Unit Commander must at least hold the rank of sergeant in his/her department. The Board acknowledges appointment of a Unit Commander is necessary to maintain continuity of the unit and its members especially in the area of serious injury and fatal crash investigation. It will be preferable that the Unit Commander have experience and training in the area of advanced crash investigation and/or reconstruction. An administrative supervisor will be assigned to oversee each of the START teams. The administrative supervisor will also act as the START Unit Commander when the Unit Commander is not present. The team supervisors must meet the same conditions as set forth for the START Unit Commander.

10. The START Unit Commander will act as the liaison between the departments for all activities of the unit.

11. During each full deployment, the host municipality, which is the municipality requesting the services, shall make every effort to provide a sergeant or higher-ranking officer to coordinate operations with the START Unit Commander while in the field.

12. It is understood that smaller scale deployments or partial deployments between two or more agreement members may take place under this agreement.

ARTICLE TWO: DUTIES OF PERSONNEL

1. All personnel assigned to a deployment shall be subordinate to the host department's supervising officer.

2. Each officer assigned to START shall wear the officer's regular department uniform or the unit's approved uniform.

3. All non-custodial citations issued pursuant to this agreement shall be processed through the issuing officer's department. All custodial arrests or investigations shall be processed in a manner designated by the host agency.

4. The host agency shall prepare and distribute to all participating departments an operations plan for each planned deployment of a non-emergency nature.

ARTICLE THREE: REIMBURSEMENT AND LIABILITY

1. Each participating municipality agrees that it shall be responsible for its respective police department expenses incurred while participating in each deployment, whether that municipality's equipment and personnel was operating within or without its own jurisdiction. Any entitlement to reimbursement, except as stated herein, is hereby waived by the chief executive officer of each municipality that is a party to this agreement. Such expenses may include, but are not limited to:

   a) The actual payroll (including overtime) cost to the municipalities of all personnel assigned;

   b) The replacement cost of all equipment lost, destroyed or made unavailable for further service as a result of proper use in a START deployment. Nothing in this section waives a municipality's right to seek reimbursement for equipment lost or destroyed negligently, recklessly, willfully, or purposefully.

   c) Fuel and maintenance for police cars;

   d) The cost of repairing damaged equipment;

e) Awards for death, disability or injury to personnel arising as a result of services provided pursuant to this agreement to the extent that such awards exceed Worker's Compensation coverage;

f) Worker's Compensation claims as set forth in C.G.S. 31-275, et seq.;

g) Survivor's benefits as set forth in C.G.S. 7-323.

2. In the event outside funding becomes available to pay for the expenses of the municipalities operating under this agreement such funds shall be allocated among the participating municipalities on a proportional cost basis agreed to in advance. This does not include subrogation. The proportional cost basis may be adjusted to each deployment or initiative depending on the location of the host, number of personnel assigned to the deployment by each agency, etc.

3. The services performed under this agreement shall be deemed for public and governmental purposes, and all immunities from liability enjoyed by the local government within its boundaries shall extend to its participation under this agreement outside its boundaries.

4. Each municipality shall indemnify and hold harmless the other municipalities to this agreement from all claims, including, but not limited to, third party claims, for property damage or personal injury (including death) which may arise out of and be attributable to a municipality or to the actions of those acting on behalf of each municipality. Each town shall be liable only for their own percentage of negligence as determined by the courts or a jury.

ARTICLE FOUR: APPOINTMENT OF A DEPOSITORY MUNICIPALITY, PURSUIT OF REGIONAL GRANT INITIATIVES, AND REVENUE SHARING/USAGE

1. *Appointment of a Depository Municipality; Functions of Depository Municipality*

   a) The Board of START shall mutually select a depository municipality from one of the members of START which shall receive and hold in trust for START all monies obtained by START from grants or other sources. Said monies shall be held in a special revenue account (hereafter, the "START Joint Account") or an account with like budgetary permissions that will allow the convenient use of said funds as needed by START. The depository municipality agrees, in furtherance of the goals of this agreement, to pass any ordinance or resolution required by its own municipal Charter in order to effectuate the creation of said START Joint Account.

   b) Upon a request from any member municipality, the depository municipality shall provide an accounting of all funds contained in the START Joint Account.

c) Upon affirmative vote of two-thirds of the member municipalities, the depository municipality may be changed. Upon a vote to change the depository municipality, the prior depository municipality shall, within 60 days of said vote, turn over all funds and provide a full accounting to the successor depository municipality.

d) In the event that a depository municipality withdraws from START or no longer wishes to serve in said capacity, a successor depository municipality shall be appointed by the members of START. At such time, the prior depository municipality shall, within 60 days of said appointment, turn over all funds and equipment purchased with funds from the Shared Revenue Account to the successor municipality. The prior depository municipality shall, within 60 days, provide a full accounting, and an itemized list of transferred equipment to the successor depository municipality.

2. Pursuit of Regional Grant Initiatives, Development of Capital Goals

a) It shall be an essential function and purpose of START to pursue grants and other initiatives to raise monies in order to purchase capital resources to further the purposes of this agreement.

b) From time to time, and as necessary, START shall meet to develop a short-term (1 year) and long term (5-year) capital plan for the START. The monies raised pursuant to this agreement shall be utilized to further the capital goals set by START.

3. Revenue Sharing

a) All revenue raised and remitted to the START Joint Account shall be shared and used for the collaborative and joint purposes of the START. Nothing in this provision shall be construed to conflict with or alter the reimbursement or funding provisions of Article III regarding deployments.

b) Expenditures from the START Joint Account of $500 or less can be made by the Unit Commander, without prior approval. All expenditures greater than $500 from the START Joint Account shall require the unanimous vote of all START member municipalities in writing via electronic mail (e-mail).

c) Any property obtained with funds from the START Joint Account shall be considered property of the depository municipality, held for the benefit of itself and all other START municipalities. No property obtained with monies from the START Joint Account or with funds attributable to said account shall be sold, modified, gifted, or otherwise transferred without the unanimous vote of all member municipalities in writing.

d) Any depository municipality which misappropriates funds from the START Joint Account or otherwise disposes of property obtained with START funds in violation of this section shall be liable to all of the other member municipalities for the loss to START and any and all costs, including court costs and attorney's fees, incurred in recovering said funds or property from the depository municipality or any other third party.

e) Funds from the START Joint Account are intended for equipment and services for the unit and shall not be used to pay salary or overtime to START members.

ARTICLE FIVE: MISCELLANEOUS

1. The Chief of Police of the municipality providing assistance may, if necessary to protect the safety and well-being of said municipality, recall any personnel or equipment provided pursuant to this agreement.

2. Withdrawal from this agreement by any municipality hereto shall be made by thirty (30) days' written notice to all other municipalities but shall not terminate the agreement among the remaining municipalities.

3. If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.

4. This Agreement contains the entire understanding between the parties hereto and supersedes any and all prior understandings, negotiations, and agreements whether written or oral, between them respecting the written subject matter, hereof.

5. This Agreement, to the extent permitted herein, shall inure to the benefit of and be binding upon the parties hereto and any and all successors and assigns.

6. This Agreement shall be governed by and construed in accordance with the laws and relevant ordinances and regulations of the State of Connecticut and the participating municipalities.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as follows:

TOWN OF EAST LYME:

BY: ______________________
First Selectman Kevin Seery

Dated: 12/09/2022

TOWN OF WATERFORD:

BY: Robert Brule
First Selectman Robert Brule

Dated: 12/9/2022

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org

REPRESENTATIVE TOWN MEETING
2023 REGULAR MEETING SCHEDULE
7:00pm – Waterford Town Hall Auditorium

February 6, 2023

April 3, 2023

May 1, 3, 8 and 10, 2023 (FY24 Annual Budget Meeting)

June 5, 2023

August 7, 2023

October 2, 2023

December 4, 2023 (Annual Meeting)

TOWN OF WATERFORD
GENERAL FUND
2023-2024 PROPOSED BUDGET

DEPT/AGENCY: 10117 REPRESENTATIVE TOWN MEETING

LINE ITEM	DESCRIPTION	COLUMN 1 2021/2022 ACTUAL EXPENDED	COLUMN 2 2022/2023 RTM APPROP.	COLUMN 3 2021/2022 ADDITIONAL/ TRANSFERS	COLUMN 4 ACTUAL EXPEND & ENCUMB AS OF 1/1/22	COLUMN 5 2023/2024 DEPT/ AGENCY REQUEST	COLUMN 6 2022/2023 APPROVED BD/COMM.
PERSONNEL COSTS							
51210	CLERICAL/TECHNICAL	0	1			1	
51920	F.I.C.A						
	SUBTOTAL	**0**	**1**	**0**	**0**	**1**	**0**
SERVICES							
52010	ADVERTISING	3,345	6,000			6,000	
52020	POSTAGE	0	50			50	
52050	DUES, CONFERENCES, EDUC.	12,852	12,852			12,852	
	SUBTOTAL	**16,197**	**18,902**	**0**	**0**	**18,902**	**0**
DEPARTMENT TOTAL		**16,197**	**18,903**	**0**	**0**	**18,903**	**0**

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