

WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

RECEIVED IN RECORD
OFFICE OF
2020 JAN 24 AM 10:35
TOWN CLERK

DATE: January 21, 2020
PLACE: Waterford Municipal Complex; 1000 Hartford Turnpike
PRESIDING: Chairman Peter Green
MEMBERS PRESENT: Ken Kirkman, Steve Negri, Rodney Pinkham and Raymond Valentini
ALSO PRESENT: Neftali Soto, Director, Jim Bartelli, Assistant Director and Attorney Nick Kepple

Chairman Green called the meeting to order at 6:00 PM

CITIZEN SESSION

None

SECRETARY'S REPORT

MOTION Made by Mr. Pinkham to approve the Minutes of the December 17, 2019 meeting, Mr. Negri seconded.

VOTE The motion passed

BILLING ADJUSTMENTS

The Commission reviewed the January Adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve January 2019 bill list, Mr. Negri seconded.

VOTE The motion passed unanimously.

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT**
The financial were reviewed. Chairman Green did ask Attorney Kepple to work on how much legal cost will be for the renegotiations of the new Tri-Town agreement. Chairman Green felt there wasn't any money budgeted for this and would need to approach the town for the funds.
- **MUNICIPAL COMPLEX REHAB – STATUS UPDATE**
Chairman Green asked for a tour of the new building for the next meeting. The committee agreed to meet at 5:30PM on February 18th.
- **COLLECTIONS-UPDATE**
Attorney Kepple gave a report that collections are going well. The WUC office referred more accounts over this past month.
- **CTDOT PAVED ROADS**
Five bids were received for this project and reviewed. Rt 156 has been paved and Rt 213 has not been as of yet (we do not have a date as to when it will be).

MOTION was made by Mr. Kirkman to award the bid to B&W in the amount of \$97,750.00 to come out of line Sewer Development & Maintenance Fund with the conditional contingent that the state paves Rt 213, seconded by Mr. Negri.

VOTE Passed

UNFINISHED BUSINESS

- **Consumption Adjustment Policy**

The commission reviewed the proposed policy and had a discussion. The commission made some changes to the new proposed policy# 3013.

MOTION Made by Mr. Negri to adopt this new Consumption adjustment policy, seconded by Mr. Valentini.

VOTE Passed

NEW BUSINESS

- Surplus Declaration

MOTION was made by Mr. Pinkham to surplus the WINCO 8kW Model ULPS58B4WC LP generator at Vauxhall St tank, was seconded by Mr. Negri.

VOTE Passed

- Waterford/East Lyme/New London Wastewater Agreement

There will be a meeting on February 6th to meet with East Lyme and New London to go over a rough timetable on the process of renegotiating the tri-town agreement.

Chairman Green has asked Mr. Valentini to chair a sub-committee for Waterford and Mr. Kirkman has agreed to help on this committee. This committee will work on the negotiations for our part of the tri-town agreement.

Chairman Green has also asked that Mr. Soto, Mr. Bartelli and Attorney Kepple to review the current agreement and make a list of things that need to be addressed in the new agreement.

- CT State Police-Radio Shelter Building

The CT State Police had a meeting with Mr. Soto and Mr. Bartelli to ask for permission to build a radio shelter at the Vauxhall St Water Tank area. There would be a communal benefit for Utility Commission to use a third of the building. The Commission approved this, for the CT State Police to pursue this with the Town Planner to take out permits that are needed.

WATER-VEOLIA REPORT

Report was e-mailed to the commission members and reviewed.

CORRESPONDENCE

- 10 Donna St sent a letter asking for an adjustment to her sewer use bill. New London discovered a leak at the water pit on her side. She has provided a picture and bill from the plumber.

MOTION was made by Mr. Negri to adjust the bill using the average from 5 years, seconded by Mr. Kirkman.

VOTE Passed

PLANS REVIEW

1. 994 Hartford Turnpike- Building a Manufacturing 12,000 SQ Building, will need a meter pit.
2. 114 Cross Rd- Building a medical building, 4700 SQ, will need a meter pit.
3. 806 Hartford Turnpike-Expanding gas station and convenience store, will need a meter pit.

PERSONNEL

- Mr. Soto and Mr. Bartelli met with the First Selectman and HR Director to seek another position for the Utility Commission maintenance. They approved the request and will go before the next Personnel Review Board (PRB) meeting.
- Sewer Technician I employee started on January 13th, Welcome Logan!
- The PRB approved request for the electrician position change to change from an E1 to an E2 license requirement.

OTHER

Letter was received from Lori Mathieu from the CT Public Health Department. She is asking for update information on our water supply plan (WSP). The department will work on supplying this information to her in the coming months and next WSP submission.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:01 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Kirkman seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary