

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



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AGENDA
LEGISLATION & ADMINISTRATION STANDING COMMITTEE OF THE RTM
Special Meeting
Monday, November 14, 2022
5:30 P.M. - Waterford Town Hall
Louise Appleby Room

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. To consider and act upon the minutes of the September 7, 2022 meeting.
6. Consideration and possible action on items referred to committee:
 - A. Review how the RTM considers recommendations for committee assignments, RTC 06/06/22
 - B. Review of Chapter 2.56 – Economic Development Commission, RTC 06/06/22
7. Adjournment

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ATTEST: *Diana I. Campese*
TOWN CLERK

FIFTEEN ROPE BRARY ROAD
WATERFORD, CT 06385-2886



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2022 SEP -9 AM 8:29

**LEGISLATION & ADMINISTRATION COMMITTEE
MINUTES—SPECIAL MEETING WEDNESDAY, SEPTEMBER 7, 2022**

Members present: Richard Muckle, Tom Dembek, Tim Fioravanti, Susan Driscoll

Members absent: Dave Welch

- 1., 2., 3. With quorum established, meeting called to order by Chair Muckle at 5:30 p.m.
4. Public comment: Helen Kwasniewski of Quaker Hill reiterated committee assignment concerns cited in her May 9 letter that was discussed by the RTM on June 6. She suggested that the Committee on Committees should do better research before appointing individuals to determine whether they are qualified to make decisions in a committee's focus area; consider RTM member Radin's request for resumes with appointment recommendations; and confirm that appointed members would be serving the people of Waterford rather than a political party. She also expressed concern that there are too few volunteers to spread around and many committees struggle to make a quorum.
5. Consideration of previous minutes: Motion by Fioravanti, second by Muckle, to accept the minutes of the L&A Committee meeting of August 15, 2022, as presented. Voice vote: Unanimous.
6. Consideration of how RTM considers recommendations for committee assignments (RTC 06/06/22): Before committee deliberations began, Driscoll clarified that the RTM's Committee on Committees handles only selection of RTM members to the body's standing committees and that, while knowledge of a particular topic is considered, the ordinances specify that every member serve on at least one committee and sets the minimum number of seats. Discussion ensued concerning RTM appointments of citizens (i.e., not elected officials) to serve on various town boards, commissions, special committees and task forces. Topics included the tradition of recommendations submitted by the two major parties' town committees; previous terms when "nominees" would attend the RTM meeting when appointments were on the agenda and make themselves available for questions; the misconception that seats are "reserved" as D or R based on the previous members' affiliation; the difficulty of finding individuals willing and able to commit the time to serve—and from that pool, the challenge to find someone with a specific skill set/expertise for certain openings; and the value of bringing new people into the mix who are interested in learning about town issues and responsibilities and who may not be experts in an area but would be active, inquisitive participants. Members agreed that having a resume or background information about an individual seeking—or recommended for—appointment would enable members to make more informed decisions.

Consensus to have Driscoll draft, for members' review at the next meeting, committee report language framing requirement that résumé/background information be provided with all recommendations submitted for RTM appointments of private citizens to boards, commissions, and special committees/task forces.
7. Adjournment: Brief discussion on tentatively scheduling next meeting during the last week in Sept./first week in October, pending confirmation of all members' availability.

Motion by Fioravanti, second by Muckle, to adjourn at 6:05 p.m. Voice vote: Unanimous.

Submitted by
Susan Driscoll (L&A)

Chapter 2.56 - ECONOMIC DEVELOPMENT COMMISSION

2.56.010 - Established.

There is established, pursuant to Sections 7-136 and 7-137a of the general statutes, and as the same may hereafter be amended, an economic development commission for the promotion and development of the business and industrial resources of the town, with the powers and duties provided for in such sections or any amendments thereto.

(R.T.M. 8-2-99 (part); prior code 2-121)

2.56.020 - Membership--Term.

Effective September 1st, 1999, the terms of all present members of the economic development commission are terminated. Thereafter, the economic development commission shall consist of seven resident electors of the town, no more than four of whom shall be members of the same political party, and who shall be appointed by the first selectman for a term of four years, except that initially two members shall be appointed for a term of four years, two for a term of three years, two for a term of two years and one for a term of one year. Two of the members shall be designated as alternate members by the first selectman. Thereafter, on September 1st of each year vacancies shall be filled through appointments by the first selectman.

(R.T.M. 8-2-99 (part); prior code 2-122)

2.56.030 - Alternate members.

If a regular member of the commission is absent or disqualified, the chairman of the commission shall designate an alternate to act for the absent or disqualified member, choosing alternates in rotation so they shall act as nearly an equal number of times as possible. If an alternate is not available in accordance with such rotation, such fact shall be recorded in the minutes of the meeting. Any alternate member shall, when seated, have all the powers and duties of a member of the commission as provided by statute.

(R.T.M. 8-2-99 (part))

2.56.040 - Filling vacancies.

Any vacancy may be filled for the unexpired portion of a vacated term through an appointment by the first selectman.

(R.T.M. 8-2-99 (part); prior code 2-123).

2.56.050 - Compensation.

The members of the economic development commission shall receive no compensation for their services as such, but shall be reimbursed for their necessary expenses incurred in the performance of their duties.

(R.T.M. 8-2-99 (part); prior code 2-124).