



RECEIVED FOR RECORD
WATERFORD, CT
2024 DEC - 6 P 1:35
ATTEST: *[Signature]*
TOWN CLERK

MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
December 2, 2024

First Selectman Robert Brule, Acting Moderator, called the December 2, 2024 Annual Meeting of the Representative Town Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Kyrach Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Erica Casper, Mary Childs, Harry Colonis, Timothy Condon (speaker phone), Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Christina Jessuck, Matthew Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Ursula Moreshead, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: None

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Chair of the Board of Education Pat Fedor

EX-OFFICIO MEMBERS ABSENT: Board of Finance Chair Glenn Patterson; Selectman Richard Muckle, Selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nick Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – Elect a Moderator

NOMINATION by Steward-Gelinas, seconded by Olynciw, to nominate Paul Goldstein to serve as Moderator for a term of one year.

GOLDSTEIN selected as Moderator: Unanimous

AGENDA ITEM D – October 7, 2024 Minutes

MOTION by Steward-Gelinas, seconded by Keatley, to accept the October 7, 2024 Minutes as presented

MOTION PASSED: 25-0-1 (Sugrue abstained)

CORRESPONDENCE

The following items were received: A letter from Tax Collector Alan Wilensky, a quarterly report from the Waterford Public Schools, an email from Jason M. Kohl, an email from Jeff Knight, an email from Dani Gorman, an email from Greg Attanasio, a letter from the Waterford Democratic Town Committee, a letter from the Waterford Republican Town Committee, a letter from First Selectman Robert Brule. Copies of correspondence can be obtained from the office of the Town Clerk.

PUBLIC COMMENT

Waterford resident Jim Auwood, 19 Penninsular Ave, spoke in favor of Item 10.

AGENDA ITEM H

Oswegatchie Fire House Building Committee Member Ted Olynciw provided an Appointee Report.

CALL ITEM 1 – Oswegatchie Fire Station Building Committee Report

PRESENTATION: Oswegatchie Fire Station Building Committee Chairman Robert Tuneski

Chairman Tuneski provided an update on the project and answered questions from the body. (See Attachment)

MOTION by Steward-Gelinas, seconded by Bracciale, to move ITEM 10 up.

MOTION PASSED: Unanimous

CALL ITEM 10 – Leary Park Renovations

PRESENTATION: Recreation & Parks Director Ryan McNamara, Regional Vice President Andrew Dyjak

Motion by Steward-Gelinas, seconded by Sugrue, to approve **an additional appropriation of \$1,197,250** from the **Unassigned Fund Balance of the General Fund to Line Item #33720-55855 Town Basketball Court Repairs** for the court renovations and accessibility at Leary Park.

Friendly amendment offered by Driscoll and accepted to change the Line name to **“Town Courts”** to read as follows: Motion by Steward-Gelinas, seconded by Dembek, to approve **an additional appropriation of \$1,197,250** from the **Unassigned Fund Balance of the General Fund to Line Item #33720-55855 Town Court Repairs** for the court renovations and accessibility at Leary Park.

MOTION PASSED: Unanimous

CALL ITEM 2 – Pre-Emption Light Repairs

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Dembek, to approve an additional appropriation of **\$27,000** from **Line #205-31520 Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund to Line #20523-57838 Capital Pre-Emption Light Repairs** for a study to test all town pre-emption lights and create a plan to be used as the basis of a **FY2026** Capital Project budget request.

MOTION PASSED: Unanimous

CALL ITEM 3 – Jordan Traffic Light Upgrade Designation

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to designate an additional **\$10,460** to **Line #20523-57791 Jordan Traffic Light Upgrade** from **Line #205-31520 Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund** for a study to complete a capital project for fire services.

Discussion ensued

MOTION by Olynciw, seconded by Mullen Kohl, to table.

Motion withdrawn

MAIN MOTION PASSED: Unanimous

CALL ITEM 4: Jordan Traffic Light Upgrade

PRESENTATION: Interim Fire Director Stephen Dubicki, Jr

Motion by Steward-Gelinas, seconded by Dembek, to approve a recommendation from the Board of Finance to appropriate **\$35,460** from the currently designated **line #20523-57791 Jordan Traffic Light Upgrade**.

MOTION PASSED: Unanimous

RTM Member Tim Condon Left

CALL ITEM 5: Public Safety Radio Grant Acceptance

MOTION by Dembek, seconded by Moreshead, to act upon a resolution to accept a grant in the amount of **\$500,000** from the State Department of Emergency Services and Public Protection for replacement of the town public safety radio system as per the attached resolution.

Friendly amendment offered by Driscoll and accepted to correct typos in final draft.

MOTION PASSED: Unanimous

CALL ITEM 6 – Alewife Cove

PRESENTATION: Planning Director Jonathan Mullen, AICP; Environmental Planner Maureen Fitzgerald

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$37,500** from the currently designated **Line #20541-57238 Alewife Cove** to fund a matching grant contribution to the National Wildlife Foundation 2022 Long Island Sound Futures Fund Grant Award for the Stabilization of Alewife Cove Study.

Friendly amendment offered and accepted to change "2022" to "2023".

MOTION PASSED: Unanimous

CALL ITEM 7 – Mago Point Improvements

PRESENTATION: Planning Director Jonathan Mullen, AICP, Town Attorney Robert Avena, Director of State Boating Law Administrator Peter B. Francis

MOTION by Steward-Gelinas, seconded by Moreshead, to approve a recommendation from the Board of Finance to appropriate **\$374,500** from the designated **Line Item #20511-57870 Mago Point Improvements** for the Town's contribution to the municipal/state improvements to the Mago Point parking lot and state launching area, pursuant to the contract provided.

MOTION PASSED: Unanimous

CALL ITEM 8 – Nevins Cottage Structural Repairs

PRESENTATION: Planning Director Jonathan Mullen, AICP

MOTION by Steward-Gelinas, seconded by Khan, to approve a recommendation from the Board of Finance to appropriate **\$75,000** from the **Capital and Non-recurring designated line# 20511-57767 Nevins Cottage Structural Repairs**, for Nevins Cottage Repairs.

Friendly amendment offered by Olynciw and accepted to remove "Structural" to read as follows:

MOTION by Steward-Gelinas, seconded by Khan, to approve a recommendation from the Board of Finance to appropriate **\$75,000** from the **Capital and Non-recurring designated line# 20511-57767 Nevins Cottage Repairs**, for Nevins Cottage Repairs.

MOTION PASSED: 24-1-0 (MacKenzie opposed)

CALL ITEM 9 – Service Contracts and Repairs

PRESENTATION: Public Works Director Gary Schneider

MOTION by Steward-Gelinas, seconded by Olynciw, to approve a recommendation from the Board of Finance for an additional appropriation of **\$98,254 from the Unassigned Fund Balance of the General Fund to line item #10111-52040 Service Cont. and Repairs.**

MOTION PASSED: Unanimous

CALL ITEM 11 – Track and Field Turf Replacement

PRESENTATION: Board of Education Finance Director Joe Mancini, Regional Vice President Andrew Dyjak

MOTION by Steward-Gelinas, seconded by Sugrue, to approve a recommendation from the Board of Finance to appropriate **\$1,147,000 from the designated Line Item #20560-57820 Track and Field Turf Replacement** to replace the turf on the Waterford High school track and field.

MOTION by Moreshead to table until further test results are available and a second making the motion contingent on future test results.

Both withdrawn

MOTION PASSED: 21-1-3 (M. Campo opposed; Gonzalez, Olynciw, Mullen Kohl abstained)

CALL ITEM 12 – High School Tennis Courts Replacement

PRESENTATION: Board of Education Finance Director Joe Mancini, Regional Vice President Andrew Dyjak

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$1,148,100 from the designated Line Item #20560-57833 Tennis Court Replacement** for replacing the tennis courts at Waterford High School.

MOTION PASSED: 22-2-1 (M. Campo MacKenzie opposed, Olynciw abstained)

CALL ITEM 13 – Wage Increases

PRESENTATION: Human Resource director Christine Walters, Labor Attorney Kristi Kelly

MOTION by Steward-Gelinas, seconded by Keatley, to accept a request from the First Selectman to approve the non-union Administrative Support (AS) & Technical Crafts (TC) and the non-union Management Professional general wage increase of 2.50% for fiscal year 2025-2026.

MOTION PASSED: 22-0-2 (Bracciale, Gauthier abstained)

CALL ITEM 14 – Executive Session

MOTION by Steward-Gelinas, seconded by Khan to discuss strategy and/or negotiations with respect to the Waterford Professional Firefighters Association Local 4629, International Association of Firefighters, AFL-CIO bargaining agreement in executive session and invite First Selectman Robert Brule, Interim Fire Director Stephen Dubicki, Labor Attorney Kristi Kelly, and Human Resource Director Christine Walters to attend at 9:58 P.M.

MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Bracciale, to come out of executive session at 10:22 P.M.

MOTION PASSED: Unanimous

CALL ITEM 15 – Waterford Professional Firefighters Association Local 4629

PRESENTATION: Human Resource director Christine Walters, Labor Attorney Kristi Kelly

MOTION by Driscoll, seconded by Gauthier, to approve the funds necessary to implement the tentative Agreement between the Town of Waterford and the Waterford Professional Firefighters Association Local 4629, International Association of Firefighters, AFL-CIO, to be effective July 1, 2024 – June 30, 2028, and authorize the First Selectman to sign on the Town's behalf.

MOTION PASSED: Unanimous

CALL ITEM 16 – Oswegatchie Fire Station Building Committee

MOTION by Driscoll, seconded by Childs, to appoint Guy Russo to the Oswegatchie Fire Station Building Committee.

MOTION by Steward-Gelinas, seconded by Sugrue, to appoint Michael Elbaum to the Oswegatchie Fire Station Building Committee.

VOTING IN FAVOR OF RUSSO: Augmon-Bossa, Bono, Casper, Childs, Driscoll, Fioravanti, Gauthier, Gonzalez, Khan, Moreshead, Mullen, Mullen Kohl, Olynciw

VOTING AGAINST: Bracciale, Campo, Colonis, Dembek, Goldstein, Healy, Jessuck, Keatley, MacKenzie, Monahan, Steward-Gelinas, Sugrue

GUY RUSSO APPOINTED

CALL ITEM 17 – Personnel Review Board

MOTION by Steward-Gelinas, seconded by Keatley, to appoint Tali Maidelis to the Personnel Review Board. (Term 12/01/2024 – 11/30/2027)

MOTION PASSED: Unanimous

CALL ITEM 18 – Social Services Grants Review Board

MOTION by Steward-Gelinas, seconded by Keatley, to appoint Thomas Dembek to the Social Services Grants Review Board. (Term 12/02/2024 – 11/30/2025)

MOTION by Driscoll, seconded by Gauthier, to appoint Lindsay Khan to the Social Services Grants Review Board. (Term 12/02/2024 – 11/30/2025)

MOTION PASSED: 23-0-2 for both (Dembek, Khan abstained)

CALL ITEM 19 – RTM Proposed Schedule

MOTION by Steward-Gelinas, seconded by Keatley, to approve the 2025 Regular Meeting Schedule. (See attachment)

MOTION PASSED: Unanimous

CALL ITEM 20 – RTM Proposed Budget

MOTION by Steward-Gelinas, seconded by Bracciale, to approve the FY26 budget in the amount of \$18,903 and forward to the Board of Selectmen for approval. (See attachment)

MOTION PASSED: 23-2-0 (Childs, Gauthier opposed)

NEW BUSINESS:

MOTION by Gauthier, seconded by Steward-Gelinas, to refer the subject of “salaries of elected officials” to the Finance Wage & Personnel Standing Committee of the RTM in regard to the letter submitted by First selectman Robert Brule. (See Attachment)

MOTION PASSED: 24-1-0 (Driscoll opposed)

MOTION by Steward-Gelinas, seconded by Dembek, to adjourn at 10:44 P.M.

MOTION PASSED: Unanimous

Respectfully Submitted,



David L. Campo, CCTC

Waterford Town Clerk

1. Accomplishments

- a. Committee Formed
- b. Architect (Silver Petrucelli and Associates) hired and working
- c. Project Manager (Downes Construction) hired and working
- d. Phase 1-Environmental Survey Completed by Barton and Loguidice
- e. Phase 2- Environmental Survey Completed by Barton and Loguidice
- f. Schematic Design of Oswegatchie Fire Station Completed

2. Schematic Design Highlights

- a. Current size of station is 10,161 sq.ft.(+/-), which includes a small (561 sq.ft. mezzanine for storage)
- b. The design includes 3 bunk rooms each sized for 3 firefighters, 3 bays for apparatus, a workout room, IT closet, day room, training room, and kitchen

3. The Design Development phase is underway, and the Committee is currently discussing and deciding upon MEP (Mechanical, Electrical and Plumbing) design alternatives

4. The Architect and Project Manager met with Department Heads and staff (Planning and Development, Public Works, and Utilities Departments) on November 12th to introduce current state of the site plan and initiate discussion. No red flags identified

5. Completion of Construction Documents is targeted for May 1, 2025

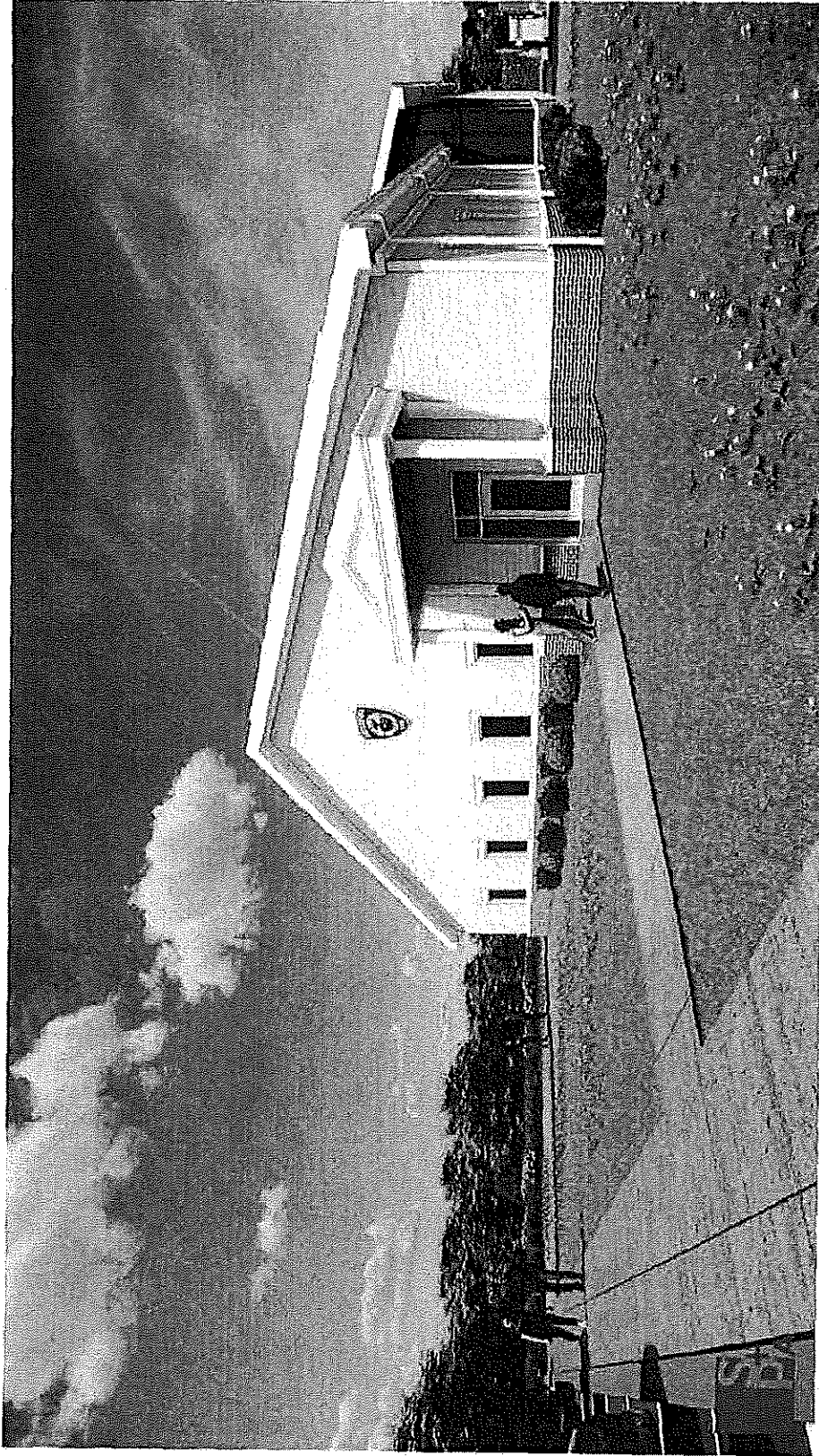
6. Construction targeted for July, 2025-July 2026

7. Committee has spent \$128,936.38 out of \$645,971.00 allocated

8. The estimated hard cost of fire station construction is predicated upon prevailing cost / sq. ft. building costs. Estimates have ranged from \$650 to \$1,000 / sq. ft. Soft costs add an approximate 20% of base hard costs. Expected range of construction costs- \$7,900,000-\$12,200,000

9. The ROM estimated cost to demolish the existing fire station upon completion of the new is \$171,000

RECEIVED FOR RECORD
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2024 DEC -2 P 3:38
ATTES
TOWN CLERK



NEW CONSTRUCTION
OSWEGATCHIE FIRE STATION
411 BOSTON POST RD
WATERFORD CT 06395

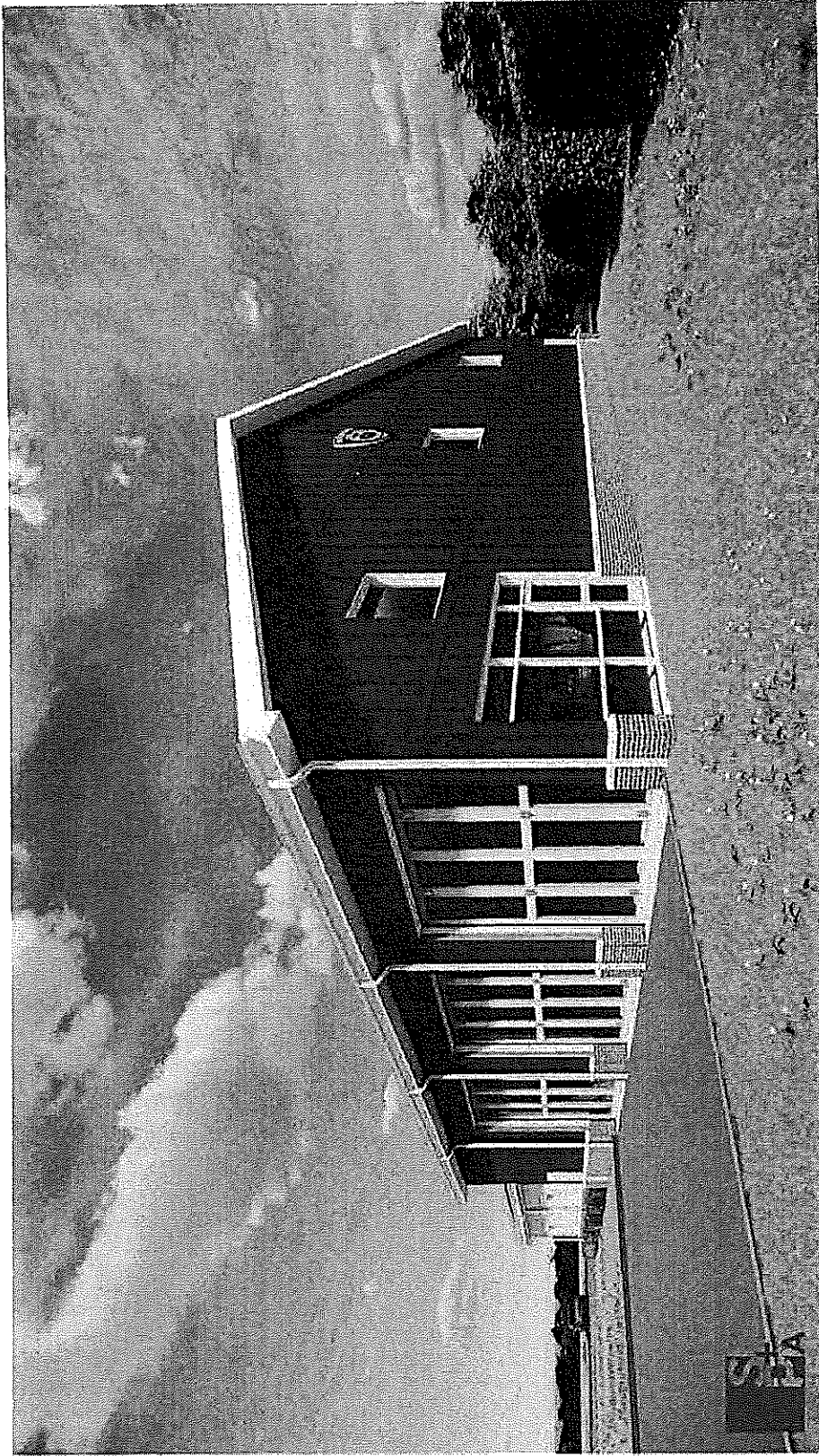


SILVER PETRUCELLI + ASSOCIATES
ARCHITECTS
100 WEST STREET, SUITE 200
NEW HAVEN, CT 06510
TEL: 203.526.1000
WWW.SPA-ARCHITECTS.COM

RENDERING - FRONT ENTRY

SCHEMATIC DESIGN

A310



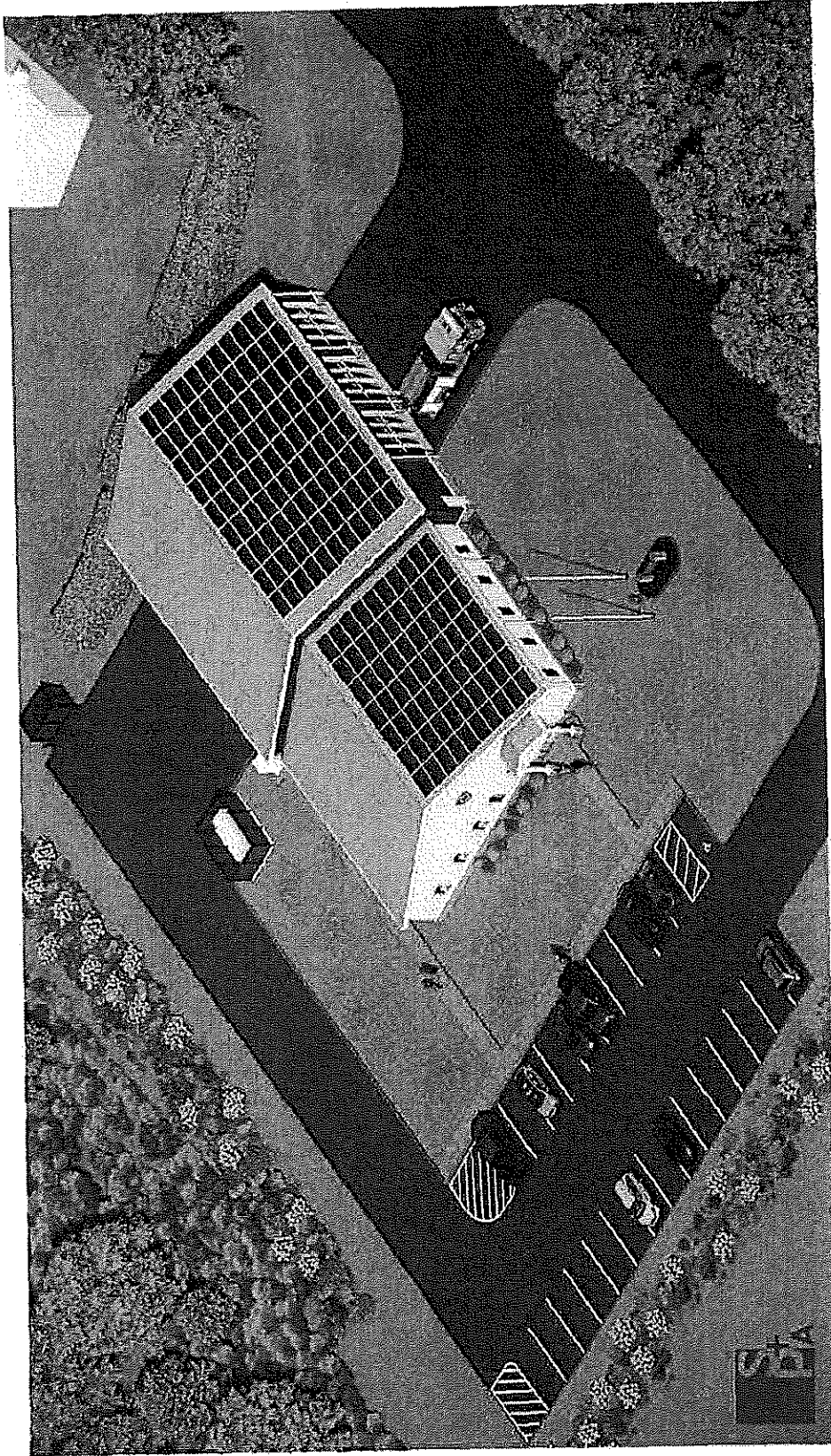
NEW CONSTRUCTION
 OMEGATCHIE FIRE STATION
 100 BOSTON RD
 WATERFORD CT 06186



SILVER SPRUCE & ASSOCIATES
 100 BOSTON RD
 WATERFORD CT 06186
 203-261-1111

RENDERING - APPARATUS
 SCHEMATIC DESIGN

A313



NEW CONSTRUCTION
OSWEGATCHIE FIRE STATION
241 BOSTON POST RD
WINTERFORD, CT 06096

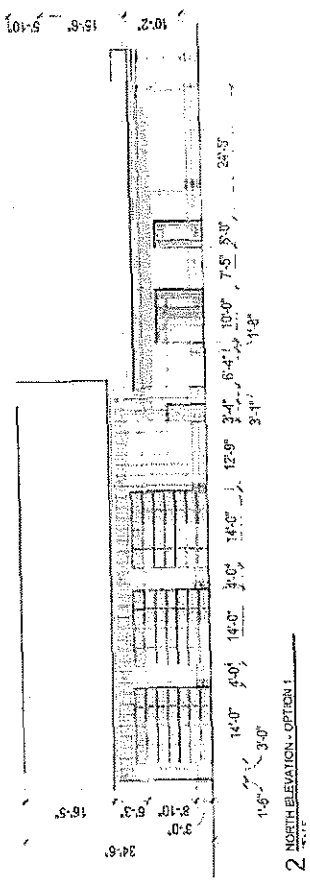


SEWER DEVELOPMENT ASSOCIATES
INCORPORATED
1000 WEST 10TH AVENUE
DENVER, COLORADO 80202
303.733.1234

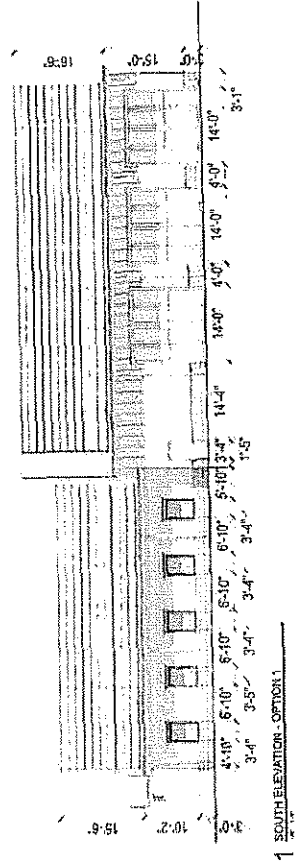
RENDERING - AERIAL

RENDERING - C DESIGN

A314



4 WEST ELEVATION - OPTION 1



3 EAST ELEVATION - OPTION 1

NEW CONSTRUCTION
OSWEGATCHIE FIRE STATION
441 BOSTON POST RD
WATERFORD CT 06395



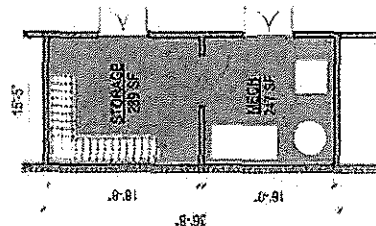
SILVER PETRUCCELLI & ASSOCIATES

EXTERIOR ELEVATIONS

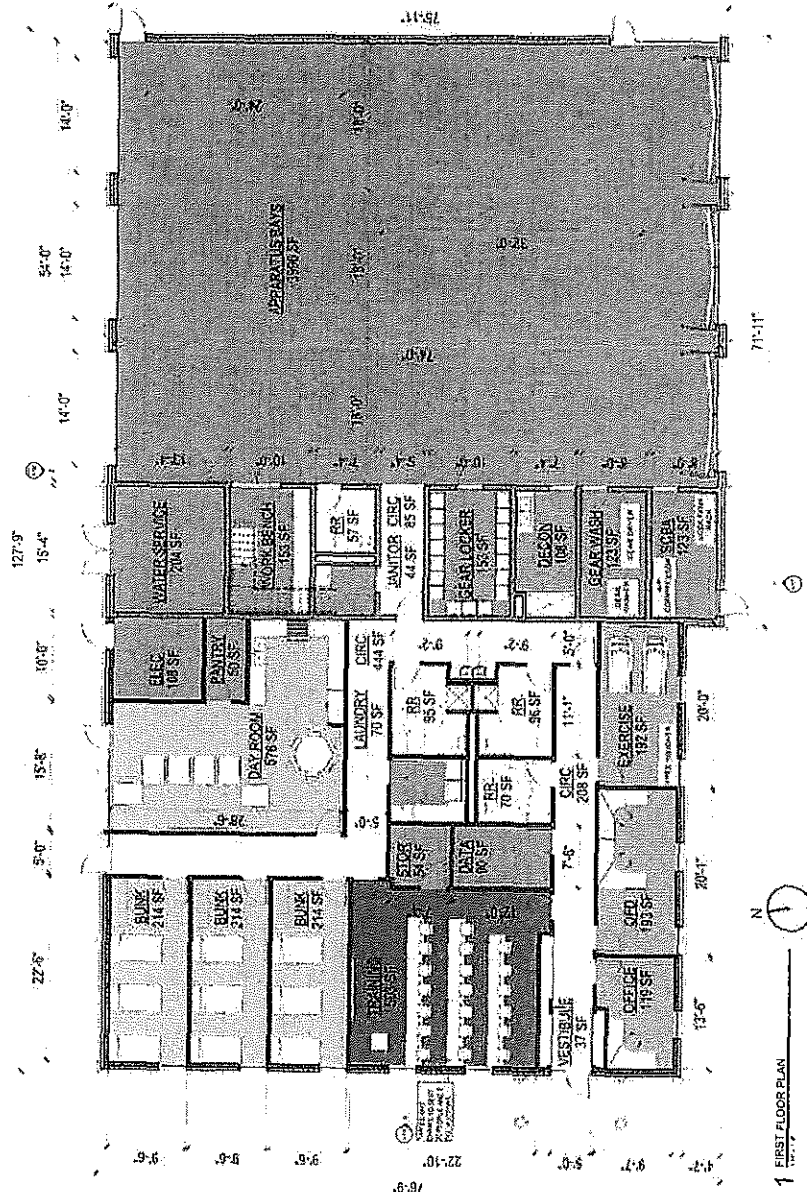
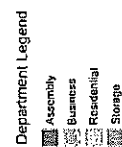
SCHEMATIC DESIGN

A300

3 WATER PUMP ROOM LAYOUT



MEZZANINE FLOOR PLAN



1 FIRST FLOOR PLAN

NEW CONSTRUCTION
OSWEGATCHIE FIRE STATION
441 BOSTON POST RD
WATERFORD CT 06395

此は、
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FLOOR PLANS - WITH WATER PUMP

4113

**REPRESENTATIVE TOWN MEETING
2025 REGULAR MEETING SCHEDULE
7:00pm – Waterford Town Hall Auditorium**

February 3, 2025

April 7, 2025

May 5, 7, 12 and 14, 2025 (FY26 Annual Budget Meeting)

June 2, 2025

August 4, 2025

October 6, 2025

December 1, 2025 (Annual Meeting)

RECEIVED FOR RECORD
WATERFORD, CT
2024 NOV 18 | A 9:16
ATTEST: *David J. Langner*
TOWN CLERK

TOWN OF WATERFORD
GENERAL FUND
2024-2025 PROPOSED BUDGET

10117 REPRESENTATIVE TOWN MEETING

DEPT/AGENCY:

LINE ITEM	DESCRIPTION	COLUMN 1 2023/2024 ACTUAL EXPENDED	COLUMN 2 2024/2025 RTM APPROP.	COLUMN 3 2022/2023 ADDITIONAL/ TRANSFERS	COLUMN 4 ACTUAL EXPEND & ENCUMB AS OF 1/1/25	COLUMN 5 2025/2026 DEPT/ AGENCY REQUEST	COLUMN 6 2022/2023 APPROVED BD/COMM.
	PERSONNEL COSTS						
51210	CLERICAL/TECHNICAL	0	1			1	
51920	F.I.C.A						
	SUBTOTAL	0	1	0	0	1	
	SERVICES						
52010	ADVERTISING	3,394	6,000			6,000	
52020	POSTAGE	0	50			50	
52050	DUES, CONFERENCES, EDUC.	12,852	12,852			12,852	
	SUBTOTAL	16,246	18,902	0	0	18,902	
	DEPARTMENT TOTAL	16,246	18,903	0	0	18,903	

ATTEST: *David E. Langston*
TOWN CLERK

2024 NOV 18 10 41 16
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FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

December 2, 2024

Mr. Paul Goldstein
Moderator
Representative Town Meeting
15 Rope Ferry Road
Waterford, CT 06385

RECEIVED FOR RECORD
WATERFORD, CT
2024 DEC -2 P 6:22
ATTEST: David Campo
TOWN CLERK

Dear Mr. Moderator:

I am respectfully requesting that the RTM's Finance, Wage & Personnel Standing Committee consider amending the procedure used for calculating the salary increases for the following elected officials: Town Clerk, Tax Collector, Treasurer and Registrars of Voters.

Back on January 20, 2022, the RTM's Finance, Wage & Personnel Standing Committee voted to annually increase elected official salaries by the "least" of the following effective July 1, 2022:

- a) Percentage increase of the CPI-U from July of the preceding fiscal year
- b) Half (50%) of the percentage increase approved for non-union management
- c) One point five percent (1.5%)

I am hopeful that the Committee and RTM will consider granting these elected officials increases equal to the RTM approved non-union management employee increases.

Thank you for your consideration.

Sincerely,

Robert J. Brule
First Selectman

cc: David Campo, Town Clerk