



MINUTES
REPRESENTATIVE TOWN MEETING
Regular Meeting
October 7, 2024

RTM Moderator Paul Goldstein called the October 7, 2024 Annual Meeting of the Representative Town Meeting to order at 7:00 P.M.

ROLL CALL

PRESENT: Kyrah Augmon-Bossa, Michael Bono, Jennifer Bracciale, Mark Campo, Mary Childs, Harry Colonis, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Nicholas Gauthier, Paul Goldstein, Kristen Gonzalez, Ryan Healy, Christina Jessuck (Speaker, arrived in person 7:35 P.M.), Matthew Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Ursula Moreshead, Kathleen Mullen Kohl, Danielle Steward-Gelinas

ABSENT: Erica Casper, Kayla Mullen, Theodore Olynciw, David Sugrue

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule; Selectman Richard Muckle

EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Pat Fedor, Board of Finance Chair Glenn Patterson, Selectman Greg Attanasio

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Director of Finance Kim Allen.

AGENDA ITEM C – August 5, 2024 Minutes and September 23, 2024 Minutes

MOTION by Steward-Gelina, seconded by Keatley, to approve the minutes as presented.

VOTING IN FAVOR: Unanimous

CORRESPONDENCE

The following items were received as correspondence: A letter from the Republican Town Committee in support of Kent Ward to the Senior Citizens Commission, appointee report from RTM Member Ted Olynciw for the Oswegatchie Fire Station Building Committee, a letter from Ethics Chair Elizabeth Ritter in regard to a review of the Ethics Commission ordinance, and an American Rescue Plan report from Finance Director Kim Allen. (See Attached)

PUBLIC COMMENT

The following residents spoke in support of the Great Neck School Field Project: Michael and Harper Zinn, 6 Griswold Court; Narciss Greene, 29 Trumbull Rd.

Quaker Hill resident Helen Kwasniewski in regard to the Town Hall bathroom project. (See Attached)

CALL ITEM 1 – Oswegatchie Fire Station Building Committee Report

PRESENTATION: Chair of the Oswegatchie Fire Station Building Committee Robert Tuneski

Background on the status of the project given and questions answered. A follow up in December about floor plans may occur. Town Attorney Nick Kepple spoke as to the status of the purchase & sale and Lease agreements between the Town and Oswegatchie Fire Company.

RECEIVED FOR RECORD
WATERFORD, CT
2024 OCT - 9 P 2:45
ATTEST: David L. Campo
TOWN CLERK

CALL ITEM 2 – Great Neck School Drainage Project

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Finance Director Joe Mancini, BOE Director of Buildings and Grounds James Miner, Engineer Kevin Dufour from Tom Irwin Advisors, Inc. Motion by Steward-Gelinas, seconded by Gauthier, to designate **\$278,750** from the **Undesignated Fund Balance of the Capital Nonrecurring Expenditure Fund (Line Item #205-31520)** to a new line item for the **BOE Great Neck Elementary School Field Drainage Project**.

Lengthy discussion ensued.

MOTION by Fioravanti, seconded by Dembek to move the question.

MOTION TO MOVE PASSED: 18-4-0 (Childs, Driscoll, Gonzalez and Gauthier opposed)

MAIN MOTION PASSED: Unanimous

CALL ITEM 3 – WHS Field and Track

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Finance Director Joe Mancini, BOE Director of Buildings and Grounds James Miner, Rec & Parks Director Ryan McNamara.

MOTION by Steward-Gelinas, seconded by Keatley, to designate **\$1,200,000** from the **Unassigned Fund Balance of the General Fund to Line Item #20560-57820 WHS Field and Track**.

Lengthy discussion ensued.

MOTION PASSED: 21-1-0 (M. Campo opposed)

CALL ITEM 4: High School Tennis Courts

PRESENTATION: Superintendent of Schools Thomas Giard, BOE Finance Director Joe Mancini, BOE Director of Buildings and Grounds James Miner, Rec & Parks Director Ryan McNamara.

MOTION by Steward-Gelinas, seconded by Keatley, to designate **\$1,200,000** from the **Unassigned Fund Balance of the General Fund to Line Item #20560-57833 Tennis Courts**.

Lengthy discussion ensued.

MOTION PASSED: 21-1-0 (M. Campo opposed)

CALL ITEM 5: Senior Citizen Commission Appointment

NOMINATION by Dembek seconded by Monahan, to appoint Kent Ward, 5 Riverside Dr, to the Senior Citizen Commission. **(Term 04/01/2024 – 04/05/2027)**

NOMINATION by Driscoll, seconded by Gauthier, to appoint JoAnn Ballassi, 874 Vauxhall St Ext, to the Senior Citizen Commission. **(Term 04/01/2024 – 04/05/2027)**

VOTING IN FAVOR OF WARD: Bono, Campo, Childs, Colonis, Condon, Dembek, Goldstein, Gonzalez, Healy, Jessuck, Keatley, Khan, MacKenzie, Monahan, Moreshead, Steward-Gelinas

VOTING AGAINST: Augmon-Bossa, Driscoll, Fioravanti, Mullen Kohl

ABSTAINED: Gauthier, Bracciale

WARD appointed

NEW BUSINESS:

Discussion in regard to the attached letter from Ethics Chair Elizabeth Ritter.

MOTION by Driscoll, seconded by Childs, to refer to the Legislation & Administration Standing Committee of the RTM a review of Chapter 2.50 Ethics Commission of the Waterford Code of Ordinances.

MOTION PASSED: Unanimous

MOTION by Condon, seconded by Gauthier, to continue a "review of assigned duties to the Director of Fire Services" by the Public Protection and Safety Standing Committee of the RTM.

MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Condon, to adjourn at 8:59 P.M.

MOTION PASSED: Unanimous

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David L. Campo", with a long horizontal flourish extending to the right.

David L. Campo, CCTC

Waterford Town Clerk

WATERFORD REPUBLICAN TOWN COMMITTEE
P.O. Box 671
Waterford, CT 06385

Mr. David Campo
Waterford Town Clerk
15 Rope Ferry Road
Waterford, CT 06385

September 23, 2024

Dear Dave,

Please be informed that the Waterford Republican Town Committee has endorsed Kent Ward to fill the vacancy on the Senior Citizens Commission to April 5, 2027.

The Waterford Republican Town Committee respectfully requests that the Representative Town Meeting place in nomination at its meeting on October 7, 2024 the name of Kent Ward to fill the vacancy on the Senior Citizens Commission.

Thank you in advance for your cooperation in this request.

Sincerely yours,

Tali Maidelis
WRTC, Chairman

Cc: Paul Goldstein
RTM, Moderator

Danielle Steward-Gelinas
RTM, Majority Leader

RECEIVED FOR RECORD
WATERFORD, CT
2024 SEP 26 1 A 7:44
ATTEST: David Campo
TOWN CLERK

APPOINTEE REPORT TO THE RTM – September 27, 2024

OSWEGATCHIE FIRE HOUSE BUILDING COMMITTEE

RECEIVED FOR RECORD
WATERFORD, CT

2024 OCT -2 P 3:05

1. The Committee has been working for the past 19 months on the design for the building. The final floor plan will be approved during its October meeting.
2. We do have a Purchase and Sales agreement, MOU, and a Lease which has been signed by both parties.
- a. The Purchase & Sales agreement stated a closing date for this past June. It is now October and the closing has been postponed to a date to be determined by both parties.
- b. The Fire Company has not signed the agreement to extend the closing date.
- c. Attorney Kepple has stated that a “policies and guidelines” document for the Fire Company’s use of the building is absolutely necessary. This is a must since the new building will be owned by the Town and certain activities previously conducted when the fire company owned the building will no longer be allowed. Attorney Kepple has not set a date to provide this document which has to be acceptable to the Fire Company. Time is of the essence! It is obvious that the Town has to have ownership of this land in order to obtain approvals and funding from the BOS, BOF and the RTM.
- d. The Committee has a tentative schedule to start construction on May 15, 2025. In order to keep this schedule, the BOS, BOF and the RTM have to approve the funding prior to May 15th or have special meetings to meet this deadline.
3. We have spent to date \$100,000 for the consultants.

Ted Olynciw, Committee Member and RTM Rep. 2nd District

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

October 3, 2024

Mr. Paul Goldstein
Moderator, Waterford Representative Town Meeting
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Dear Mr. Goldstein,

The Waterford Ethics Commission at its Regular Meeting on October 1, 2024, voted to respectfully request the Representative Town Meeting consider three changes, and any other changes that may seem appropriate, to the Waterford Code of Ordinances.

The requested changes are:

1. Sec. 2.50.070 C be amended with the following added sentence: "If confidentiality is breached at any time from the filing of a complaint until a finding of the presence or lack of probable cause, the investigation is immediately terminated."
2. Sec. 2.50.070 be amended with the addition of appropriate enforcement language to protect the confidentiality of complaints.
3. Sec. 2.50.070 be amended with the addition of the following: "Complaints alleged against more than one individual for the same violation must be made separately."

These changes come as the result of experiences in conducting the business of the Commission. Commission members are available to provide additional information, as permissible, and to facilitate your deliberations as needed. Please notify me as discussions are scheduled or if you need additional information.

Thank you for your time and attention.

Sincerely,

Elizabeth Ritter
Chair, Waterford Ethics Commission
(860) 514-2003

Cc: David Campo, Waterford Town Clerk
Robert Avena, Waterford Town Attorney

RECEIVED FOR RECORD
WATERFORD, CT
2024 OCT -4 P. 1:29
ATTEST: David Campo
TOWN CLERK

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 9/30/2024**

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WATERFORD, CT

2024 OCT - 2 12:28

BUDGET

ATTEST:  **EXPENDED TOWN ENGINEERED**

BALANCE

1: PUBLIC HEALTH

1.2 COVID-19 Testing					
Wfd-1.2-01 COVID Test Kits PROJECT COMPLETE	\$ 3,499.84	\$ 3,499.84	\$ -	\$ -	-
1.5 Personal Protective Equipment					
Wfd-1.5-01 PPE Supplies PROJECT CANCELLED	\$ -				
1.7 Other COVID-19 Public Health Expenses					
Wfd-1.7-01 First Responder CADLink Equip/ Software PROJECT COMPLETE	\$ 74,666.69	\$ 74,666.69	\$ -	\$ -	-
Wfd-1.7-02 ESO Fire RMS Software PROJECT COMPLETE	\$ 10,923.95	\$ 10,923.95	\$ -	\$ -	-
Wfd-1.7-03 Dispatch Upgrades PROJECT COMPLETE	\$ 26,662.50	\$ 26,662.50	\$ -	\$ -	-
Wfd-1.7-04 Emergency Services Pagers & Mobile Radios PROJECT COMPLETE	\$ 13,671.00	\$ 13,671.00	\$ -	\$ -	-
1.12 Mental Health Services					
Wfd-1.12-01 Human Services Coordinator PROJECT COMPLETE	\$ 123,470.64	\$ 123,470.64	\$ -	\$ -	-
Wfd-1.12-02 Safe Futures PROJECT COMPLETE	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	-
1.14 Other COVID-19 Public Health Services					
Wfd-1.14-01 Ledgelight Health District PROJECT COMPLETE	\$ 55,478.90	\$ 55,478.90	\$ -	\$ -	-
PUBLIC HEALTH SUBTOTAL	\$ 358,373.52	\$ 358,373.52	\$ -	\$ -	-

2: NEGATIVE ECONOMIC IMPACTS

2.32 Small Business Economic Assistance (General)					
Wfd-2.32-01 Waterford Small Business Grants PROJECT COMPLETE	\$ 236,311.21	\$ 236,311.21	\$ -	\$ -	-
2.35 Aid to Tourism, Travel or Hospitality					
Wfd-2.35-01 Eugene O'Neill Theater	\$ 349,737.84	\$ 276,707.67	\$ 73,030.17	\$ -	-
NEGATIVE ECONOMIC IMPACTS SUBTOTAL	\$ 586,049.05	\$ 513,018.88	\$ 73,030.17	\$ -	-

**TOWN OF WATERFORD
AMERICAN RESCUE FUNDS QUARTERLY REPORT
THRU 9/30/2024**

5: INFRASTRUCTURE

	BUDGET	EXPENDED	ENCUMBERED	BALANCE
5.5 Clean Water: Other Sewer Infrastructure				
Wfd-5.5-01 Cross Road Pump Station Upgrade PROJECT CANCELLED	\$ 54,361.28	\$ 54,361.28	\$ -	\$ -
Wfd-5.5-02 Old Norwich Road Pump Station Upgrade	\$ 1,165,306.72	\$ 269,406.57	\$ 895,900.15	\$ -
Wfd-5.5-03 Gorman Pump Station Control Panels Upgrade PROJECT COMPLETE	\$ 141,792.18	\$ 141,792.18	\$ -	\$ -
Wfd-5.5-04 Save the River-Save the Hills NEW PROJECT	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
5.14 Drinking Water: Storage				
Wfd-5.14-01 Fargo Lane Water Tower Rehab	\$ 1,200,000.00	\$ 283,011.92	\$ 916,988.09	\$ (0.01)
5.21 Broadband: Other Projects				
Wfd-5.21-01 Broadband/Security Upgrades at Stations PROJECT COMPLETE	\$ 29,574.00	\$ 29,574.00	\$ -	\$ -
INFRASTRUCTURE SUBTOTAL	\$ 2,593,534.18	\$ 778,145.95	\$ 1,815,388.24	\$ (0.01)

6: REVENUE REPLACEMENT

6.1 Wfd-6.1-01 Civic Triangle Park ADA Revitalization	\$ 1,935,109.56	\$ 1,474,945.67	\$ 397,775.18	\$ 62,388.71
Wfd-6.1-02 Town GIS Updates PROJECT COMPLETE	\$ 27,655.32	\$ 27,655.32	\$ -	\$ -
Wfd-5.21-02 Cyber Security PROJECT COMPLETE	\$ 25,168.00	\$ 25,168.00	\$ -	\$ -
Wfd-5.21-03 Baseball Field Renovation NEW PROJECT	\$ 22,000.00	\$ -	\$ 22,000.00	\$ -
REVENUE REPLACEMENT SUBTOTAL	\$ 2,009,932.88	\$ 1,527,768.99	\$ 419,775.18	\$ 62,388.71
TOTAL	\$ 5,547,889.63	\$ 3,177,307.34	\$ 2,308,193.59	\$ 62,388.70

RTM Meeting 10/7/2024

Helen Kwasniewski

Upon a recent visit to the Town Hall I notice that the "Cherry Hill Construction Dumpster" was gone. I said to myself "oh good the Taj Mah Hall" bathrooms are done. Was I wrong, with that being said I hope that there is a clause with a START and COMPLETION DATE As well as a clause IF completion date is not met. For example, each day pass the completion date the Town of Waterford will deduct amount agree upon. This is standard practice in the construction industry.

Thank you.

RECEIVED FOR RECORD
WATERFORD, CT
2024 OCT -7 P 4:54
ATTEST: *David H. Dwyer*
TOWN CLERK