

The Recreation and Parks held a Special Meeting on Friday, October 1, 2021. Chairperson Santos called the meeting to order at 2:10 p.m.

Members in attendance: C. Santos, Erricson, Director Flaherty and Assistant Director McNamara. C. Scheiber arrived at 2:13 p.m.

To review the job description of the Program Coordinator

A discussion was held to review the job description and to make recommendations as needed.

MOTION: Made by C. Scheiber, seconded by C. Erricson to approve the revised draft job description as discussed. So voted 3-0.

Meeting adjourned at 2:28 p.m.

Respectfully submitted,

Brian W. Flaherty, Director

Recreation and Parks

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