



MINUTES

*AMENDED

REPRESENTATIVE TOWN MEETING

Regular Meeting

October 6, 2025

RTM Moderator Paul Goldstein called the October 6, 2025 Regular Meeting of the Representative Town Meeting to order at 7:02 P.M.

ROLL CALL

PRESENT: Kyrar Augmon-Bossa, Michael Bono, Jennifer Bracciale, Erica Casper, Mary Childs, Harry Colonis, Timothy Condon, Thomas J. Dembek, Susan Driscoll, Timothy Fioravanti, Paul Goldstein, Kristin Gonzalez, Narciss Greene, Ryan Healy, Christina Jessuck, Matt Keatley, Lindsay Khan, Kate MacKenzie, Shawn Monahan, Ursula Moreshead, Christopher Muckle, Kayla Mullen, Kathleen Mullen Kohl, Theodore Olynciw, Danielle Steward-Gelinas, David Sugrue

ABSENT: None

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J Brule, Selectman Richard Muckle, Board of Finance Chair Glenn Patterson

EX-OFFICIO MEMBERS ABSENT: Selectman Greg Attanasio, Board of Education Chair Pat Fedor

ALSO PRESENT: Town Clerk David L. Campo; Town Attorney Nicholas Kepple; Director of Finance Kim Allen

AGENDA ITEM C – August 4, 2025 & September 22, 2025 Minutes

MOTION by Steward-Gelinas, seconded by Keatley, to approve the minutes.

RTM Member Susan Driscoll requested that each set of minutes be taken up separately.

The August 4, 2025 minutes were addressed first and the following corrections were noted by RTM Member Susan Driscoll: "Kristen" under Attendance should have been "Kristin". Item 6--FSRSC Final Report....the second part of the motion is missing. After "meeting" need to add "remove and replace versions posted on town website with versions marked DRAFT". Item 7--Presenter Tuneski's title should be "OSW Fire Station Building Committee Chair". Item 11 change "Tony Sheriden" to "Thomas A. Sheridan". Under New Business, second to last motion (Bono/Steward-Gelinas)... after "PHRE Standing Committee" replace the rest of the sentence with "to take no action on the item "Review of Feral Cat Mgmt."". New Business, last motion (Driscoll/Condon) needs to start with "to accept the recommendation of the PHRE Standing Committee and". The following corrections were offered by RTM Member Mary Childs through the Town Clerk: Board of Education Chair Pat Fedor was noted incorrectly as being absent. The MOTION at the end of page 4 requires the addition of "MOTION PASSED: Unanimous" to the end.

VOTING IN FAVOR of the August 4, 2025 meeting minutes with corrections: Unanimous

VOTING IN FAVOR of the September 22, 2025 meeting minutes as presented: Unanimous

CORRESPONDENCE:

A request from Robert Nye to amend Section 12.12.020 of the Waterford Code of Ordinances. A Board of Education Quarterly Report. A letter from Finance Director Kim Allen requesting an amendment to Chapter 3.08 of the Waterford Code of Ordinances. Letter and PowerPoint from Chair of the Oswegatchie Fire Station Building Committee Robert Tuneski. A letter from Director of Fire Services Chris Haley in regard to improvements to the four privately owned firehouses in Waterford. Correspondence from RTM Member Erica Casper in regard to ITEM 10. Correspondence from RTM Member Ted Olynciw in regard to ITEM 10. The following residents submitted letters in favor of the passing of ITEM 10: Thomas Brooks, Dana Schlosser, Robert and Janet Carr, Peter and Patti Emanuel, Judy Klingerman Wood, Jordan Janas, Douglas and Sheri Carrington, Kathleen Swope, Cordette Grimsey. A letter from Ronal Arner against the passing of ITEM 10. Copies of correspondence can be obtained from the Office of the Town Clerk.

PUBLIC COMMENT

Resident Thomas Brooks, 105 Boston Post Rd, Waterford, supports the passing of ITEM 10. Resident and Emergency Management Director Steven Sinagra, 6 Bolles Ct, Quaker Hill, spoke in favor of ITEM 10. Eugene Kolashuk, 510 Boston Post Rd, Waterford, spoke in support of ITEM 10.

COMMITTEE REPORTS

Committee report received from Finance, Wage and Personnel was accepted. (See Attachment) Noted by RTM Member Driscoll the "Salaries of Elected Officials" needs to be put back on the Moderator's Report.

CALL ITEM 1 – Transfers to CAP & NRE Funds

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance for an appropriation in the amount of **\$379** from designated **Line# 20501-57369 (Transfers to CAP & NRE Funds)**.

A friendly amendment was offered by Driscoll and accepted to add "for RFP costs due to the state mandated reevaluation" at the end of the motion.

MOTION PASSED: Unanimous

CALL ITEM 2 – Civic triangle Children's Playground

PRESENTATION: Recreation and Parks Director Ryan McNamara

MOTION by Steward-Gelinas, seconded by Jessuck, to approve a recommendation from the Board of Finance to appropriate **\$25,000** from designated **Line# 20537-57798 (Children's Playground Equipment)** to support the installment and completion of a pavilion for Civic Triangle Children's Playground.

MOTION PASSED: Unanimous

CALL ITEM 3 – Leary Park Improvements

PRESENTATION: Recreation and Parks Director Ryan McNamara

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$20,000** from designated **Line# 20537-57735 (Leary Park Access Road & Drainage)** for drainage assessments and accessibility improvements to the lower portions of Leary Park.

MOTION PASSED: Unanimous

CALL ITEM 4: Grant Resolution

PRESENTATION: Emergency Management Director Steven Sinagra

MOTION by Steward-Gelinas, seconded by Dembek, to approve a resolution regarding an application by

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*ITEM 5: the person who seconded, amount, Line #, and description corrected.

the Town of Waterford in an amount not to exceed \$1,000,000 and that First Selectman Robert Brule is hereby authorized and directed to execute and file such application with the Connecticut Department of Emergency Services and Public Protection, to provide such additional information and to execute other documents as may be required; to execute an Assistance Agreement with the State of Connecticut for State Financial Assistance if such an Agreement is offered, to execute any amendments and revisions thereto; and to act as the authorized representative of the Town of Waterford.

MOTION PASSED: Unanimous

CALL ITEM 5 – Plastic Water Service Line Replacement

PRESENTATION: Director of Utilities Jill Stevens

MOTION by Steward-Gelinas, seconded by Dembek, to a recommendation from the Board of Finance to appropriate **\$200,000** from designated **Line# 20531-57881 (Plastic Water Service Line Replacement)**.

MOTION PASSED: Unanimous

CALL ITEM 6 – Plastic Water Service Line Replacement

PRESENTATION: Director of Utilities Jill Stevens

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance for an additional appropriation of **\$500,000** from the Unassigned Fund Balance of the General Fund to **Line# 20531-57881 (Plastic Water Service Line Replacement)**.

MOTION PASSED: Unanimous

CALL ITEM 7 – Cross Country Sewer Main Access

PRESENTATION: Director of Utilities Jill Stevens.

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$200,000** from designated **Line# 20531-57895 (Cross Country Sewer Main Access)**

A friendly amendment was offered by Steward-Gelinas and accepted to correct the Line # to 20531-57894

MOTION PASSED: Unanimous

CALL ITEM 8 – Water Tank Management

PRESENTATION: Director of Utilities Jill Stevens.

MOTION by Steward-Gelinas, seconded by Keatley, to approve a recommendation from the Board of Finance to appropriate **\$46,222** from designated **Line# 20531-57896 (Water Tank Management)**.

A friendly amendment was offered by Steward-Gelinas and accepted to correct the Line # to 20531-57895

MOTION PASSED: Unanimous.

CALL ITEM 9 – Bartlett Corners Water Booster

PRESENTATION: Director of Utilities Jill Stevens.

MOTION by Steward-Gelinas, seconded by Childs, to approve a recommendation from the Board of Finance to appropriate **\$166,950** from designated **Line# 20531-57898 (Bartlett Corners Water Booster)**.

A friendly amendment was offered by Steward-Gelinas and accepted to correct the Line # to 20531-57896

MOTION PASSED: Unanimous

CALL ITEM 10 – Oswegatchie Fire Station Bonding

PRESENTATION: Oswegatchie Fire Station Building Committee Chair Robert Tuneski, Director of Fire Services Chris Haley, Silver Petrucelli & Associates' Representatives Eric Canter and Robert Banning, Downe's Construction Representative Steve Smith.

MOTION by Steward-Gelinas, seconded by Dembek, to approve a recommendation of the Board of Finance that an appropriation not to exceed \$12,600,000 be approved for demolition of the existing building and the construction of a new Town of Waterford Oswegatchie Fire Station at 441 Boston Post Road, Waterford as substantially described in the plans prepared by Silver Petrucelli & Associates for the Oswegatchie Fire Station Building Committee (the "Project") dated January 24, 2025 and on file in the office of the Director of Planning and Development, the appropriation may be spent for design, demolition, renovation and construction costs, equipment, furnishings, materials, site improvements, survey costs, architects' fees, engineering fees, other consultants' fees, legal fees, net temporary interest and other financing costs and other expenses related to the project and financing; to authorize the Oswegatchie Fire Station Building Committee to determine the scope and particulars of the project to authorize the issue of up to \$12,600,000 bonds or notes, and temporary notes to finance, in part, said appropriation; to authorize the First Selectman and the Director of Finance to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the transfer agent, and paying agent for the obligations to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent, and paying agent for the obligations, to provide for the keeping of a record of the obligations; to designate a financial advisor to the town in connection with the sale of the obligations; to see the obligations at public or private sale, to deliver the obligations and to perform all other acts which are necessary or appropriate to issue the obligations; to designate Shipman and Goodwin as bond counsel to approve the legality of the obligations; to declare the Town's official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings; to authorize the First Selectman and the Director of Finance to make representations and covenants to maintain the continued exemption from federal income taxation of interest on the obligations and to make representations and enter into written agreements for the benefit of holders of the obligations to provide secondary market disclosure information; and to authorize the First Selectman, the Director of Finance, the Oswegatchie Fire Station Building Committee and other proper officers and officials of the Town to execute and file all necessary applications, agreements and documents in order to obtain grants to finance the project.

MOTION by Steward-Gelinas, seconded by Keatley, to waive the reading of the resolution. (See Attachment)

MOTION PASSED: Unanimous

ORIGINAL MOTION PASSED: 23-3-0 (Condon, Driscoll and Olynciw voted against)

NEW BUSINESS:

MOTION by Driscoll, seconded by Condon, to refer the matter of "Review of Chapter 3.08 to reflect PA 25-92" to the Legislation & Administration Standing Committee of the RTM. (See Attachment)

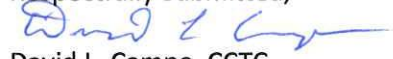
MOTION PASSED: Unanimous

MOTION by Driscoll, seconded by Condon, to refer the matter of "Review of Chapter 12.2 to reflect new maintenance" to the Public Health and Recreation Standing Committee of the RTM. (See Attachment)

MOTION PASSED: Unanimous

MOTION by Steward-Gelinas, seconded by Condon, to adjourn at 9:02 P.M.
MOTION PASSED: Unanimous

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "David L. Campo", is written over the printed name.

David L. Campo, CCTC
Waterford Town Clerk

RESOLUTION TO APPROPRIATE \$12,600,000 FOR THE CONSTRUCTION OF A NEW TOWN OF WATERFORD OSWEGATCHIE FIRE STATION AND TO AUTHORIZE THE ISSUANCE OF BONDS OR NOTES OF THE TOWN IN AN AMOUNT NOT TO EXCEED \$12,600,000 TO FINANCE THE APPROPRIATION

RESOLVED,

1. That the Town of Waterford (the "Town") appropriate up to \$12,600,000 for the demolition of the existing building and the construction of a new Town of Waterford Oswegatchie Fire Station, as described in the plans prepared by Silver Petrucelli & Associates for the Oswegatchie Fire Station Building Committee (the "Project"). The appropriation may be expended for design, demolition, construction and installation costs, engineering and professional fees, fixtures, furnishings, materials, equipment, purchase costs, legal fees, financing costs, interest expense on temporary borrowings, and other costs related to the Project. The appropriation shall include any federal, state or other grants-in-aid received for the Project. The Oswegatchie Fire Station Building Committee is authorized to determine the scope and particulars of the Project. The Oswegatchie Fire Station Building Committee may reduce or modify the scope of the Project and the entire appropriation may be expended on the Project as so reduced or modified.
2. That the Town finance the Project by issuing the Town's bonds, notes or other obligations in an amount not to exceed \$12,600,000, which bonds, notes or other obligations shall be issued pursuant to the Connecticut General Statutes, as amended. The bonds, notes or other obligations may be sold as a single issue or consolidated with any other authorized issues of bonds, notes or other obligations of the Town. The Director of Finance shall keep a record of the bonds, notes or other obligations. The bonds, notes or other obligations shall bear the Town seal or a facsimile thereof. The bonds, notes or other obligations shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond, note or other obligation is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The First Selectman and Director of Finance are hereby authorized to determine the amount, date, interest rates, maturities, form and other details of the bonds or notes; to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to designate the persons to sign such bonds or notes by their manual or facsimile signatures in the name or on behalf of the Town; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.
3. That the Town is authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds, notes or other obligations. The temporary notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The temporary notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The First Selectman and Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, form, and other details of the notes; to sell the notes at public or private sale; to designate the persons to execute and deliver the notes; and to perform all other acts which are necessary or appropriate to issue the notes. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds, notes or other obligations, shall be included as a cost of the appropriation.

4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that the project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the Project; that the First Selectman and Director of Finance are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the First Selectman and Director of Finance are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.
5. That the First Selectman is authorized to apply for and accept grants for the Project, to execute grant agreements for the Project, and to file such documents as may be required to obtain grants for the costs of financing the Project.
6. That the First Selectman, the Director of Finance, the Oswegatchie Fire Station Building Committee and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886



PHONE: 860-442-0553
www.waterfordct.org

TO: Paul Goldstein
Moderator, RTM

FROM: Kim Allen, Director of Finance

COPY: Rob Brule, First Selectman

RE: Ordinance 3.08 (Purchasing) Revision Request

DATE: September 25, 2025

Effective October 1, 2025, the State of Connecticut has revised Statute 7-148v which raised the bidding threshold to \$35,000 through Public Act 25-92.

I respectfully request that the RTM consider revising Waterford Ordinance 3.08 (Purchasing) to reflect and align with this change in the state statute.

Respectfully,

Kimberly Allen

Kimberly Allen

RECEIVED FOR RECORD
WATERFORD, CT
2025 OCT -4 A 9:12
ATTEST
Rob Brule
First Selectman

History: P.A. 92-189 amended Subsec. (a) by setting forth definitions of "small contractor" and "minority business enterprise" instead of construing the terms as defined in Sec. 32-9e and by adding definition of "individual with a disability"; June Sp. Sess. P.A. 07-4 amended Subsec. (a)(1)(B) to change \$3,000,000 to \$10,000,000 and made technical changes in Subsec. (a), effective July 1, 2007.

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Sec. 7-148v. Requirements for competitive bidding. Purchase from person having contract to sell goods or services. (a) Notwithstanding the provisions of any municipal charter or any special act to the contrary, any municipality may, by ordinance, establish requirements for competitive bidding for the award of any contract or the purchase of any real or personal property by the municipality. Such ordinance may provide that, except as otherwise required by any provision of the general statutes, sealed bidding shall not be required for contracts or purchases having a value less than or equal to an amount established in the ordinance, which amount shall not be greater than twenty-five thousand dollars. Nothing in this section shall be deemed to invalidate any ordinance enacted by a municipality prior to October 1, 1989. Nothing in this section and no ordinance adopted pursuant to this section shall be construed to limit the ability of a municipality to enter into a contract pursuant to section 4a-53a.

(b) Notwithstanding the provisions of the general statutes or any municipal charter, special act or ordinance, any municipality may purchase equipment, supplies, materials or services from a person who has a contract to sell such goods or services to other state governments, political subdivisions of the state, nonprofit organizations or public purchasing consortia available through a regional educational service center or regional council of governments, in accordance with the provisions of such contract.

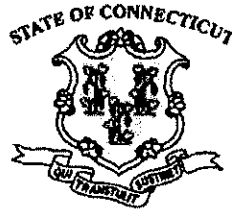
(P.A. 89-136; Nov. 24 Sp. Sess. P.A. 08-2, S. 2; P.A. 13-71, S. 1; P.A. 16-144, S. 1.)

History: Nov. 24 Sp. Sess. P.A. 08-2 added provision re ability of municipality to enter into contract pursuant to Sec. 4a-53a, effective November 25, 2008; P.A. 13-71 changed exception to sealed bidding limit from \$7,500 to \$25,000; P.A. 16-144 designated existing provisions re requirements for competitive bidding as Subsec. (a) and added Subsec. (b) re municipal purchase of equipment, supplies, materials or services from certain persons, effective June 9, 2016.

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Sec. 7-148w. Disqualification of contractors from bidding on municipal contracts. (a) As used in this section, the term "contractor" means any person, firm or corporation which has contracted or seeks to contract with a municipality, or to participate in such a contract, in connection with any public works of the municipality, including professional consultants.

(b) Notwithstanding the provisions of any municipal charter, special act or home rule ordinance a municipality may, by ordinance of its legislative body, establish a process for disqualification of any contractor, for up to two years, from bidding on, applying for, or participating as a subcontractor under, contracts with the municipality for one or more causes set forth under subsection (c) of this section. Such ordinance shall establish procedures for disqualification which shall include notice and an opportunity for a hearing to the contractor who is the subject of the proceeding. The hearing shall be conducted in accordance with the procedures for hearings on contested cases established in chapter 54. The hearing officer shall issue a written decision within ninety days of the last date of such hearing and state in the decision the reasons for the action taken and, if the contractor is being disqualified, the period of such disqualification. The existence of a cause for disqualification shall not be the sole factor to be considered in determining whether the contractor shall be disqualified. In determining whether to disqualify a contractor, the hearing officer shall consider the seriousness of the contractor's acts or omissions and any mitigating factors. The hearing officer shall send the decision to the contractor by certified mail, return receipt requested.



Substitute Senate Bill No. 1184

Public Act No. 25-92

**AN ACT INCREASING THE THRESHOLD FOR SEALED BIDDING
ON CERTAIN MUNICIPAL CONTRACTS.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Subsection (a) of section 7-148v of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2025*):

(a) Notwithstanding the provisions of any municipal charter or any special act to the contrary, any municipality may, by ordinance, establish requirements for competitive bidding for the award of any contract or the purchase of any real or personal property by the municipality. Such ordinance may provide that, except as otherwise required by any provision of the general statutes, sealed bidding shall not be required for contracts or purchases having a value less than or equal to an amount established in the ordinance, which amount shall not be greater than [twenty-five] thirty-five thousand dollars. Nothing in this section shall be deemed to invalidate any ordinance enacted by a municipality prior to October 1, 1989. Nothing in this section and no ordinance adopted pursuant to this section shall be construed to limit the ability of a municipality to enter into a contract pursuant to section 4a-53a.

Substitute Senate Bill No. 1184

Governor's Action:
Approved July 1, 2025

September 15, 2025

Paul Goldstein
RTM Moderator
Town of Waterford

Dear Moderator Goldstein:

Please consider placing Ch. 12.12, Jordan Park House, of the Waterford Code of Ordinances, in one of the standing committees.

Section 12.12.020 should be amended. According to the First Selectman and the Director of Public Works, the Recreation & Parks Commission is no longer responsible for the "servicing and maintenance" of the Jordan Park House. It is apparently now under the jurisdiction of the Public Works Department.

Also, Section 12.12.030, Scheduling use, should be eliminated since the building is no longer open to the public.

Thank you for your interest.

Sincerely,



Robert Nye
860-442-9974

cc.: First Selectman
Public Works Director
Recreation & Parks Director
Town Clerk
Historic Properties Commission President
Historical Society President

RECEIVED FOR RECORD
WATERFORD, CT
2025 SEP 15 P 12:18
ATTEST: 