



MINUTES *Amended
REPRESENTATIVE TOWN MEETING
ZOOM REMOTE ONLY ACCESS
Annual Budget Meeting
May 3, 4, 5 and 6, 2021

Moderator Thomas J. Dembek called the Annual Budget Meeting of the Representative Town Meeting to order on May 3, 2021, at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Greg Attanasio, Michael Bono, Jennifer Bracciale, April Cairns, Tim Condon, Thomas J. Dembek, Steve Elci, Tim Fioravanti, Miriam Furey-Wagner, Nick Gauthier, Paul S. Goldstein, Kathleen Kohl, David Lersch, Valerie Metivier, Richard Morgan, Richard F. Muckle, Liam O'Leary, Ted Olynciw, Sally Ritchie, Danielle Steward-Gelinas, Baird Welch-Collins.

ABSENT: Susan Driscoll, Michael Rocchetti, Robert Swansen.

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Chair of the Board of Finance Ronald R. Fedor, Board of Education Chair Craig Merriman, Selectwoman Jody Nazarchyk.

EX-OFFICIO MEMBERS ABSENT: Selectman Elizabeth Sabilia.

ALSO PRESENT: Town Attorney Robert Avena, Town Clerk David Campo, and Director of Finance Kim Allen.

PUBLIC COMMENT

Moderator Dembek acknowledged the receipt of four items for comment from the following: All comments are available for view at www.waterfordct.org or upon request of the Town Clerk. The Town Clerk read public comment from Dave Peabody. Copies of the letters can be found at WWW.Waterfordct.org under the corresponding agenda or by contacting the Town Clerk. Waterford resident Nancy Parent spoke in support of the Waterford Board of Education budget.

PROCEDURAL MATTERS

The Annual Budget Meeting is, in fact, an open meeting called to order on May 3, 2021, to be recessed on May 3, and again on May 4, and May 5, and only to be adjourned after final action on May 6, 2021. Consideration of the budget by department/agency follows the posted schedule.

STANDING MOTION by Majority Leader Steward-Gelinas, seconded by Minority Leader Welch-Collins, to offer a standing motion to move each proposed budget for consideration in the order specified in the hearing schedules, with approvals at the series subtotal and the department total levels, with the understanding that all totals are considered tentatively approved until final action is taken at the end of our budget hearing.

VOTING IN FAVOR: Unanimous.

CALL ITEM 1 – Board of Education and General Fund Budgets.

Consideration and action upon the General Fund Budget, which includes both Board of Education and General Government budgets for the Fiscal Year July 1, 2021, through June 30, 2022, as recommended by the Board of Finance, and as may be modified by the determination of the Representative Town Meeting.

BOARD OF EDUCATION (10160) \$51,043,047

PRESENTATION: Chairman of the Board of Education Craig Merriman, Superintendent of Schools Thomas Giard, BOE Director of Finance Joseph Mancini presented the details of the budget and stood for questions.

MOTION by Steward-Gelinas, seconded by Welch-Collins, to reduce the BOE budget per the request of the Superintendent of Schools and Chair of the BOE by \$397,576 due to ESSER II funding bringing the FY22 budget to a .54% increase (\$273,155) making the total budget for FY22 \$50,645,471.

Discussion ensued.

MOTION by Olynciw, seconded by Welch-Collins to call the question.

VOTING IN FAVOR: Unanimous

VOTING IN FAVOR of the MOTION by Steward-Gelinas: Unanimous with three member's abstaining.
Bono, Cairns, Metivier

Recess at 8:13 P.M.

CALL TO ORDER

The Annual Budget Meeting of the Representative Town Meeting was resumed and called to order at 7:00 P.M. on Tuesday, May 4, 2021 by Moderator Dembek.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Greg Attanasio, Michael Bono, Jennifer Bracciale, April Cairns, Thomas J. Dembek, Steve Elci, Tim Fioravanti, Miriam Furey-Wagner, Nick Gauthier, Paul S. Goldstein, Kathleen Kohl, David Lersch, Valerie Metivier, Richard Morgan, Richard F. Muckle, Liam O'Leary, Ted Olynciw, Sally Ritchie, Danielle Steward-Gelinas, Baird Welch-Collins.

ABSENT: Tim Condon, Susan Driscoll, Michael Rocchetti, Robert Swansen

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Selectman Elizabeth Sabilia, Selectwoman Jody Nazarchyk, Chair of the Board of Finance Ronald R. Fedor.

EX-OFFICIO MEMBERS ABSENT: Board of Education Chair Craig Merriman

ALSO PRESENT: Town Attorney Robert Avena, Town Clerk David Campo, and Director of Finance Kim Allen

PUBLIC COMMENT: None

CORRESPONDENCE: A letter was received from the Tax Collector Alan Wilensky requesting to be moved up to the first position for the night's budget hearing.

MOTION by Muckle, seconded by Welch-Collins, to move Tax Collector to the first position on the budget hearing schedule.

VOTING IN FAVOR: Unanimous

TAX COLLECTOR (10106) \$211,907

PRESENTATION: Tax Collector Alan Wilensky

VOTING IN FAVOR: Unanimous

ETHICS COMMISSION (10143) \$850

VOTING IN FAVOR: Unanimous

CONSERVATION OF HEALTH (10132) \$142,282

VOTING IN FAVOR: Unanimous with one member abstaining. (Steward-Gelinas)

PUBLIC HEALTH NURSING SERV (10133) \$27,820

VOTING IN FAVOR: Unanimous

SOCIAL SERVICES GRANTS/MISC (10120) \$84,366

VOTING IN FAVOR: Unanimous

REGISTRARS OF VOTERS (10102) \$74,508

PRESENTATION: Democratic Registrar of Voters Julie Watson Jones, Republican Registrar of Voters Patricia Waters.

VOTING IN FAVOR: Unanimous

YOUTH & FAMILY SERVICES BUREAU (10119) \$232,634

PRESENTATION: Director of Waterford Youth and Family Services Dani Gorman.

VOTING IN FAVOR: Unanimous.

RECREATION & PARKS COMMISSION (10137) \$1,450,159

PRESENTATION: Director of Recreation and Parks Brian Flaherty, Assistant Director Ryan McNamara, Program Coordinator Kerry Sullivan

VOTING IN FAVOR: Unanimous.

BOARD OF ASSESSMENT APPEALS (10105) \$1,620

PRESENTATION: Assessor Paige Walton

VOTING IN FAVOR: Unanimous

ASSESSOR (10104) \$291,847

PRESENTATION: Assessor Paige Walton

VOTING IN FAVOR: Unanimous

CONTINGENCY (10121) \$265,000

PRESENTATION: Director of Finance Kim Allen

VOTING IN FAVOR: Unanimous.

DEBT SERVICE (10139) \$7,934,633
PRESENTATION: Director of Finance Kim Allen
VOTING IN FAVOR: Unanimous.

INSURANCE (10112) \$4,717,903
PRESENTATION: Director of Human Resources Joyce Sauchuk
VOTING IN FAVOR: Unanimous.

TOWN CLERK (10109) \$269,750
PRESENTATION: Town Clerk David L. Campo, CCTC
VOTING IN FAVOR: Unanimous

REPRESENTATIVE TOWN MEETING (10117) \$18,903
PRESENTATION: Town Clerk David L. Campo, CCTC
VOTING IN FAVOR: Unanimous

Recess at 7:53 P.M.

CALL TO ORDER

The Annual Budget Meeting of the Representative Town Meeting resumed at 7:00 P.M. on Wednesday, May 5, 2021, with the call to order by Moderator Dembek.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Greg Attanasio, Michael Bono, Jennifer Bracciale, April Cairns, Tim Condon, Thomas J. Dembek, Steve Elci, Tim Fioravanti, Miriam Furey-Wagner, Nick Gathier, Paul S. Goldstein, Kathleen Kohl, David Lersch, Valerie Metivier, Richard F. Muckle, Liam O'Leary, Ted Olynciw, Sally Ritchie, Danielle Steward-Gelinas, Robert Swansen, Baird Welch-Collins.

ABSENT: Susan Driscoll, Richard Morgan, Michael Rocchetti

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule, Selectman Elizabeth Sabilia, Selectwoman Jody Nazarchyk, Chair of the Board of Finance Ronald R. Fedor, Board of Education Chair Craig Merriman.

EX-OFFICIO MEMBERS ABSENT: None

ALSO PRESENT: Town Attorney Robert Avena, Town Clerk David Campo, and Director of Finance Kim Allen

PUBLIC COMMENT: Quaker Hill Fire Chief Vincent Ukleja spoke in favor of the Fire Services Budget and noted specific needs in Quaker Hill.

ZONING BOARD OF APPEALS (10115) \$4,310

RTM MINUTES 05/03/2021

4

*FIRE SERVICES VOTE TOTAL CORRECTED FROM UNANIMOUS TO 12-7-2

VOTING IN FAVOR: Unanimous

ECONOMIC DEVELOPMENT COMMISSION (10113) \$10,076

VOTING IN FAVOR: Unanimous

CONSERVATION COMMISSION (10114) \$18,250

AVAILABLE for questions: Director of Planning Abby Piersall, Environmental Planner Maureen Fitzgerald

VOTING IN FAVOR: Unanimous with two members abstaining. (Lersch, Muckle)

PLANNING & ZONING COMMISSION (10110) \$634,914

AVAILABLE for questions: Director of Planning Abby Piersall

VOTING IN FAVOR: Unanimous

FLOOD & EROSION CONTROL BOARD (10141) \$2,138

AVAILABLE for questions: Director of Planning Abby Piersall

VOTING IN FAVOR: Unanimous with one member abstaining. (Welch-Collins)

BUILDING DEPARTMENT (10118) \$293,008

AVAILABLE for questions: Director of Planning Abby Piersall

VOTING IN FAVOR: Unanimous

BUILDING MAINTENANCE (10111) \$778,870

AVAILABLE for questions: Director of Planning Abby Piersall

VOTING IN FAVOR: Unanimous.

COMMUNITY USE OF SCHOOLS (10146) \$0

VOTING IN FAVOR: Unanimous.

FIRE SERVICES (10123) \$3,326,034

PRESENTATION: Interim Director of Fire Services Jeff Lathrop

VOTING IN FAVOR: Bono, Bracciale, Cairns, Condon, Elci, Fioravanti, Goldstein, Lersch, Metivier, Muckle, O'Leary, Steward-Gelinas.

VOTING AGAINST: Attanasio, Furey-Wagner, Gauthier, Kohl, Olynciw, Ritchie, Welch-Collins.

ABSTAINING: Dembek, Swansen.

MOTION PASSES: 12-7-2

BOARD OF SELECTMEN (10101) \$205,313

PRESENTATION: First Selectman Robert Brule

VOTING IN FAVOR: Unanimous.

PUBLIC WORKS DEPARTMENT (10130) \$4,709,654

PRESENTATION: Director of Public Works Gary Schneider

VOTING IN FAVOR: Unanimous.

CALL ITEM 2A: Executive Session

MOTION by Steward-Gelinas, seconded by Welch-Collins, to discuss strategy and/or negotiations with respect to collective bargaining units in executive session, said action to be taken without prejudice to

the Representative Town Meeting's right to discuss said matters in a private meeting pursuant to Connecticut Statute § 1-200 at 7:51 P.M. and to invite the Human Resource Director Joyce Sauchuk, Labor Attorney Eileen Duggan, and First Selectman Robert Brule
VOTING IN FAVOR: Unanimous.

MOTION by Bono, seconded by Gauthier, to come out of executive session with no votes taken at 8:13 P.M.

VOTING IN FAVOR: Unanimous.

CALL ITEM 2B: Waterford General Government Administrators' Contract

MOTION by Welch-Collins, seconded by Steward-Gelinas, to approve the funds necessary to implement the Tentative Agreement between the Town of Waterford and Local 818 of Council 4 AFSCME AFL-CIO (Waterford General Government Administrators Unit), covering the period July 1 2020 – June 30, 2023.

VOTING IN FAVOR: Unanimous.

Recess at 8:15 P.M.

CALL TO ORDER

The Annual Budget Meeting of the Representative Town Meeting resumed at 7:00 P.M. on Thursday, May 6, 2021, with the call to order by Moderator Dembek.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Greg Attanasio, Michael Bono, Jenifer Bracciale, Thomas J. Dembek, Susan Driscoll, Steve Elci, Tim Fioravanti, Miriam Furey-Wagner, Nick Gauthier, Paul S. Goldstein, Kathleen Kohl, David Lersch, Valerie Metivier, Richard Morgan, Richard F. Muckle, Liam O'Leary, Ted Olynciw, Sally Ritchie, Michael E. Rocchetti, Danielle Steward-Gelinas, Robert Swansen, Baird Welch-Collins.

ABSENT: April Cairns, Tim Condon, Susan Driscoll, Michael Rocchetti, Robert Swansen.

EX-OFFICIO MEMBERS PRESENT: First Selectman Robert J. Brule Jr, Selectman Elizabeth Sabilia, Selectwoman Jody Nazarchyk, Chair of the Board of Finance Ronald R. Fedor, Board of Education Chair Craig Merriman.

EX-OFFICIO MEMBERS ABSENT: None

ALSO PRESENT: *Town Attorney Robert Avena, Town Clerk David Campo, and Director of Finance Kim Allen*

PUBLIC COMMENT:

Resident and Town Clerk David Campo spoke in support of funding for the Nevin's Cottage.

Resident and First Selectman Robert Brule spoke in support of funding for the Nevin's Cottage.

It was also noted that seven letters were received from the following residents in regard to the Nevin's Cottage: Cathy Barnard, Karen Menzies, George White, Kathryn Patterson, Joyce Vlaun, Pam Benjamin, Cynthia Hotsky. Copies of the letters can be found at WWW.Waterfordct.org under the corresponding agenda or by contacting the Town Clerk.

RETIREMENT COMMISSION (10116) \$5,682,906

PRESENTATION: Finance Director Kim Allen

VOTING IN FAVOR: Unanimous.

WATERFORD PUBLIC LIBRARY (10136) \$999,475
PRESENTATION: Library Director Christine Johnson
VOTING IN FAVOR: Unanimous with one member abstaining. (Furey-Wagner)

SENIOR CITIZENS COMMISSION (10135) \$491,489
PRESENTATION: Assistant Director of Senior Services Kathleen Pierce
VOTING IN FAVOR: Unanimous.

FINANCE DEPARTMENT (10107) \$653,894
Director of Finance Kim Allen
VOTING IN FAVOR: Unanimous.

HUMAN RESOURCES DEPARTMENT (10145) \$265,664
PRESENTATION: Director of Human Resources Joyce Sauchuk
VOTING IN FAVOR: Unanimous.

BOARD OF FINANCE (10103) \$65,547
PRESENTATION: Director of Finance Kim Allen
VOTING IN FAVOR: Unanimous.

LEGAL DEPARTMENT (10108) \$298,000
VOTING IN FAVOR: Unanimous

EMERGENCY MANAGEMENT (10122) \$1,062,665
PRESENTATION: Director of Emergency Management Stephen Sinagra
VOTING IN FAVOR: Unanimous.

POLICE COMMISSION (10129) \$6,421,688
PRESENTATION: Chief of Police Brett Mahoney
VOTING IN FAVOR: Unanimous with one members abstaining. (Steward-Gelinas)

INFORMATION TECHNOLOGY (10147) \$846,642
PRESENTATION: Chief of Police Brett Mahoney
VOTING IN FAVOR: Unanimous with three members abstaining. (Bono, Attanasio, Fioravanti)

CURRENT YEAR CAPITAL IMPROVEMENTS (10138) \$2,964,754
VOTING IN FAVOR: Unanimous.

TRANSFERS TO CAPITAL AND NON-RECURRING EXPENDITURE (10140) \$900,600
VOTING IN FAVOR: Unanimous.

FINAL ACTION

GENERAL GOVERNMENT OPERATIONS \$34,560,086

MOTION by Steward-Gelinas, seconded by Goldstein, to approve the General Government Operations Budget in the amount of \$34,560,086.

VOTING IN FAVOR: Unanimous.

BOARD OF EDUCATION: 10160 \$50,645,471

MOTION by Muckle, seconded by Welch-Collins, to approve the Board of Education Budget in the amount of \$50,645,471

VOTING IN FAVOR: *Unanimous with two members abstaining. (Bono, Metivier)*

CURRENT YEAR CAPITAL IMPROVEMENTS (10138) \$2,964,754

MOTION by Goldstein, seconded by Welch-Collins, to approve the Current Year Capital Improvements Budget in the amount of \$2,964,754.

VOTING IN FAVOR: Unanimous.

TRANSFERS TO CAPITAL AND NON-RECURRING EXPENDITURE (10140) \$900,600

MOTION by Welch-Collins, seconded by Goldstein, to approve the Transfer to Capital and Non-Recurring Expenditure Fund Budget in the amount of \$900,600

VOTING IN FAVOR: Unanimous.

DEBT SERVICE (10139) \$7,934,633

MOTION by Steward-Gelinas, seconded by Goldstein, to approve the Debt Service budget in the amount of \$7,934,633

VOTING IN FAVOR: Unanimous.

TOTAL BUDGET FISCAL YEAR 2022 (Amended Total) \$97,005,544

MOTION by Steward-Gelinas, seconded by Welch-Collins to approve a Total Budget for Fiscal Year 2022 in the amount of \$97,005,544

VOTING IN FAVOR: Unanimous.

CALL ITEM 3 – Tax Payment Schedule. (See Attachment)

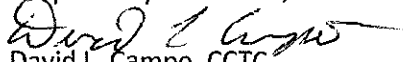
MOTION by Welch-Collins, seconded by Steward-Gelinas, to approve the tax payment schedule for Fiscal Year 2021 – 2022, as recommended by the Tax Collector Alan Wilensky.

VOTING IN FAVOR: Unanimous.

MOTION by Welch-Collins, seconded by Steward-Gelinas, to adjourn at 8:21 P.M.

VOTING IN FAVOR: Unanimous

Respectfully submitted,



David L. Campo, CCTC

Waterford Town Clerk



To: Thomas J. Dembek, RTM Moderator
David Campo, Town Clerk

From: Alan Wilensky, CCMC
Tax Collector

Date: May 3, 2021

Subject: Tax Payment Schedule for Fiscal Year 2021 - 2022

2021 APR -8 PM 3:43
RECEIVED TOWN CLERK
TOWN OF WATERFORD

I have the following recommendations for the schedule of tax payments for Fiscal Year 2021– 2022:

- Retain the two-payment system for Real Estate tax bills, providing for collections in July and January.
- Real Estate tax bills over \$100.00 would be collected in two equal installments, due July 1, 2021, and January 1, 2022.
- Real Estate tax bills of \$100.00 or less would be due in full July 1, 2021.
- Personal Property and Motor Vehicle tax bills would be due in full July 1, 2021.
- Motor Vehicle Supplemental tax bills would be due in full January 1, 2022. These bills are for vehicles registered after the assessment date of October 1, 2020, but before August 1, 2021.

This collection schedule is recommended in order to keep the Town in compliance with Connecticut General Statutes 12-142, 12-144, and 12-144a.

Sec. 12-142. Installments; due date. The legislative body of each municipality, upon approving any budget calling for the laying of a tax on property, shall determine whether such tax shall be due and payable in a single installment or in two semiannual installments or in four quarterly installments and shall, unless otherwise provided by law, designate the date or dates on which such installment or installments shall be due and payable, subject to the provisions of section 7-383, in any municipality in compliance with requirements concerning the uniform fiscal year under chapter 110; provided the last installment of any such tax shall be due and payable not later than forty-five days before the end of the fiscal year in which the first installment thereof is due and payable, and provided any special tax shall be due and payable in a single installment. In case of failure of the legislative body to determine when such tax shall be due and payable or whenever the date on which such tax shall be due and payable has been determined, however, (1) the preparation and mailing of rate bills for such tax is delayed until after the date such tax is due or (2) such tax is not applicable to certain property until after the date such tax is due, such tax shall be due and payable, with respect to all property or property which becomes subject to tax after the date such tax is due, whichever is applicable, not later than thirty days following the date on which rate bills for such tax are mailed or handed to persons liable therefor. Except as otherwise provided by law, the several installments of a tax due in two or four installments shall be equal, but any taxpayer may pay two or more of such installments when the first is due.

Sec. 12-144. Payment of taxes of not more than one hundred dollars. Any property tax due in any municipality of this state in an amount not in excess of one hundred dollars shall be due and payable in a single payment when so determined by the appropriating body of such municipality.

Sec. 12-144a. Payment of tax on motor vehicles. Irrespective of the provisions of sections 12-142 and 12-144, the appropriating body of each municipality, upon approving any budget calling for the laying of a tax on property, shall determine whether such tax as it applies to motor vehicles shall be due and payable in a single installment.



Alan Wilensky, CCMC
Waterford Tax Collector