



AGENDA
Waterford Recreation and Park Commission Meeting
Tuesday, September 27th, 2022 @ 4:00 P.M.
Waterford Community Center

- Call to order
- Establish a Quorum
- Approval of meeting minutes – August 23rd, 2022
- Public Comments
- Correspondence
 - Thank you – Giard
 - Kayak Regatta
 - SECCO rehearsals
 - Thank you - Gardiner
 - Thank you – Kelley Race Committee
- Other Correspondence
- Staff Reports
- Committee Reports
 - Nominating (as required)
 - Personnel (as required)
 - Co-sponsored Programs
 - Long Range Planning
 - Policies/procedures
- Representative Reports
 - Board of Education
 - Board of Finance
 - Historical Society
 - O'Neill Theater
 - Senior Services
 - Youth Sports Council
- Properties
- Old Business
 - Price Changes
- New Business
- Adjournment

Town of Waterford

Recreation and Parks Commission

August 23, 2022 Meeting Minutes

The Recreation and Parks Commission held their regular meeting on August 23, 2022 at the Community Center at 4:00 p.m. Commissioner Scheiber presided.

MEMBERS IN ATTENDANCE: Erricson, Scheiber, Beaney, Santos, Elci

MEMBERS ABSENT: Cs. Hall , Chiaponne, Murphy

STAFF: Director Flaherty, Assistant Director McNamara, Program Coordinator Damon

GUESTS: Gail Boehm and Jim Auwood (Pickleball), Finance Liaison, Robert Tuneski

Public Comment: Presentation on the growing sport of pickleball and the avid population in Waterford. Courts are currently used at Waterford Beach Park and Leary. They represent a large community of over one hundred and fifty (150+) participants. Letters submitted in support for the court surfacing in the CIP plan.

MOTION #1: Made by C. Erricson, seconded by C. Elci to approve the minutes of the June 28, 2021 meeting. So voted 5-0. Thank you letters from First Selectman and Kristen Widham of the Historical Society, Resignation letter of C. Gardiner.

Director Flaherty discussed the return of the Food Truck event with hesitations from the previous results and drain on Town department personnel.

Director Flaherty requested a review of the Lion Clubs request to host their event at the Community Center. **Motion #2:** Made by C. Erricson, seconded by C. Elci to approve the request of use at the Community Center for their event.

STAFF REPORTS: In addition, the Director reported that the speed bumps for the WBP roadway have arrived and the project can be complete once Public Works installs the appropriate signage. The Arnold Holmes pond update on treatments and activity was provided. A special thank you to the WBP lifeguard staff for their recovery of a lost camper from Harkness and assisting a woman in labor from the beach to the ambulance. Director Flaherty also mentioned the ability to secure a seasonal worker and provide updates on the Community Center HVAC system. C. Santos inquired about the Shared Services agreement with the BOE that should be revisited/updated. **MOTION #3:** Made by C. Santos and seconded by C. Erricson to have Director Flaherty pursue the Maintainer IV replacement and original structure of maintenance staffing. So voted 5-0.

The Assistant Director's report included work on several projects and special event coordination. All maintenance work has been complied and entered for FY'22. There is continued discussions with the Finance Department on implementing the Special Revenue account. Breezeline is offering a program to donate and install trees at no cost to the Town of Waterford. Waterford Beach Park and the Dog Park have been identified for locations. Awaiting approval from Breezeline and the contract review from the Town Attorney. A rental fee review was presented to allow for the operational changes in Community Center rentals as well as becoming competitive with local communities. **MOTION #4:** C. Elci made

motion to approve the rental fee schedule but a second was not achieved. C. Erricson motioned to table the decision until a further review from the Commission could take place. Seconded by C. Beaney. Voted 5-0

At this juncture of the meeting, Commission members presented time constraints to other obligations. The Program Coordinator was unable to review her report and the Committee and Representative reports were not discussed.

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

MOTION #5: Made by C. Erriccson, seconded by C. Santos to adjourn due to membership obligations that would eliminate a quorum. So voted 5-0.

Meeting adjourned at 5:15 p.m.

Respectfully submitted,

Ryan McNamara, Assistant Director

Recreation and Parks Commission

Eileen Sullivan

From: Brian Flaherty
Sent: Friday, September 9, 2022 2:19 PM
To: Eileen Sullivan
Subject: FW: Thank you

Eileen:

Please place this under correspondence for the next commission meeting.

Thanks,

Brian

Brian W. Flaherty

Brian W. Flaherty, CPRP, CYSA

Director

Waterford Recreation & Parks Commission

24 Rope Ferry Road

(Mailing Address: 15 Rope Ferry Road)

Waterford, CT 06385

860-444-5881



Please consider the environment before printing this email.

From: Thomas Giard III <tgiard@waterfordschools.org>
Sent: Friday, September 9, 2022 8:32 AM
To: Brian Flaherty <bflaherty@waterfordct.org>
Subject: Thank you

CAUTION: This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Hi Brain,

I was at the HS yesterday and was impressed the work your crew did and continues to do.

I thanked the two guys mulching in front yesterday.

I really appreciate your willingness to listen and then act on it.

Have a great weekend,

Tom

Brian Flaherty

From: Eileen OPasek <opasek@sbcglobal.net>
Sent: Thursday, August 18, 2022 4:06 PM
To: Brian Flaherty
Subject: Kayak Regatta 2022
Attachments: Brian.jpg

| **CAUTION: This email originated from outside of the organization.** |
| **Do not click links or open attachments unless you recognize the sender's email address and know the** |
content is safe.

Dear Brian,

It was such a pleasure to be with you at our Kayak Regatta and Dedication to Dan Steward. It certainly was an amazing day with a fantastic crowd. Thank you for the preparation you did on Grimsey Beach. It is always a pleasure working with you.

Eileen O'Pasek
Save The River-Save The Hills
860-439-1687

Brian Flaherty

From: Susan Butler <sueqbutler@gmail.com>
Sent: Wednesday, September 7, 2022 4:24 PM
To: Brian Flaherty; Ryan McNamara
Cc: Linda Suriyakham
Subject: SECCO Wednesday night rehearsals

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Hello Brian and Ryan,

SECCO is delighted to start its rehearsal schedule on Wednesday nights in your large meeting room at the community center. If the room can open up for us at 6:30pm, we will rehearse until 8:45pm so we can be packed up and out of the building by 9pm.

Our fall schedule dates are the following:

September 7, 14, 21, 28

October 5, 12, 19, 26,

November 2,

Fall Concert November 6 at 2 pm. (dress rehearsal time tbd)

We will then prepare a Holiday concert:

November 9, 16, 30,

December 7, 14

Holiday Concert December 18 at 2 pm. (dress rehearsal time tbd)

Please check out our new website at www.seccorchestra.com

We are extraordinarily grateful for our co-sponsorship status with Waterford Parks and Rec.

I hope you can attend a concert, or stop by during a rehearsal,

Sue Butler.

Brian Flaherty

From: Sue Gardiner <suegard21@fastmail.com>
Sent: Monday, September 19, 2022 3:31 PM
To: Brian Flaherty
Cc: Dani Gorman; Heidi McSwain; Anne Ogden
Subject: Re: Food bank needs pallets

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Brian,
The Waterford Community Food Bank Volunteers are singing you praises today! Thank you for arranging the delivery of pallets. Scott Olson had great timing, pallets were on the floor prior to volunteers arrival which helped us start our project on time.

Many thanks to you and your staff for your continuing support and assistance to the Food Bank.

Sue Gardiner

On Mon, Sep 19, 2022, at 7:55 AM, Brian Flaherty wrote:

Good morning Sue, Scott's gonna bring some over in about a half hour.

Sent from my iPhone

On Sep 19, 2022, at 7:35 AM, Sue Gardiner <suegard21@fastmail.com> wrote:

CAUTION: This email originated from outside of the organization.

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Morning,

The Food Bank is consolidating cases of food. We're in need of pallets to keep them off the floor as there is no shelving. So...was wondering if there are any extra pallets at either maintenance building. I'm checking with public works also. Need a total of 6 but would take 1 or 2 if you can share them.

And yes, if you have them could you bring to YFS building, this morning if possible.

I know I'm asking a lot and I appreciate you just reading this email.

Anne Ogden will be at YSF w other volunteers this morning.

Thank you for your time and also for All the help you give to the Food Bank.

Sue Gardiner

OCEAN BEACH PARK

860-447-3031 • 800-510-SAND • Fax: 860-442-1117

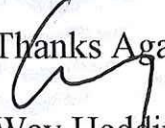
Waterford Parks & Recreation
15 Rope Ferry Rd.
Waterford, Ct. 06385
Attn: Brian



Dear Race Friend Brian,

The 60th Annual Ocean Beach / John & Jessie Kelley Half Marathon was held on Saturday, August 6th. The success of the race was due in part to great sponsors like you. This year's race drew a record field (over 1,000 runners). The Race Committee would like to thank you, the Waterford Rec. Department, the Waterford P.D., and the Town of Waterford for all your contributions to the race. You and your excellent staff are always there to make sure everything goes smoothly. This is a great race, and we hope to have your support again next year. Without contributions like yours this FREE race would not have existed for the past 60 years.

Thanks Again,


Way Hedding
Race Director

I recently received a letter from the Gemma E. Moran United Way/Labor Food Center thanking the runners, race volunteers, and the community. "Our Food Center is truly blessed to receive this tremendous amount of food; five very full pallet boxes were collected providing 2,437 nutritious meals for those in need! Gemma and the Staff at United Way really appreciate this most generous donation."

1225 Ocean Avenue • New London, Connecticut 06320
email: bcgobp@aol.com • www.ocean-beach-park.com

WATERFORD RECREATION AND PARKS COMMISSION

September 27, 2022

DIRECTORS' REPORT:

PERSONNEL UPDATE: Shauna Damon resigned on 8/30/22 providing no notice. The process to fill the program coordinator position is underway.

I will be retiring on October 19, 2022 to pursue an exciting new job opportunity. It has been a true pleasure working with commissioners, staff, and the public for the last twenty-three years. Thank you to everyone for your support over the years. I recommend without hesitation that Ryan McNamara be appointed as the Interim Director.

BUDGET UPDATE: Initial fiscal year 2022 expenditures were \$1,152,749(101%). Revenues stand at \$208,383. As of 8/31/22, expenditures stand at \$337,852 (233%). Revenues stand at \$150,406.

MAINTENANCE REPORT: I continue to meet with the Parks Foreman daily. Routine fall maintenance continues. Work continues by the crew on athletic areas/parks/school grounds. Mowing continues to slow down, and leaf clean-up and tree maintenance is being prepared for. Athletic field maintenance will be a priority. Welcome to Chad Adams, our new maintainer III.

- Duck Pond maintenance continues. We are attempting to get our aerator repaired.
- Our maintainers assisted with the Town's 911 event and Senior Services event at the beach.
- Two speed bumps have been installed at Waterford Beach Park.
- A Maintainer IV "Crew Leader" posting is out for our department.
- Beach wrap-up maintenance underway.
- The new dump truck R-14 has been delayed but should be delivered in October. Funds were approved to repair the R-11 dump truck.
- Park signs that need replaced are on order and will be installed soon.

MISCELLANEOUS:

- Thanks to all our staff during this busy summer season. Special thanks to our office staff who have been completing the work of our vacant Program Coordinator Position.
- Once again, I would like to welcome our new Office Coordinator I, Eileen Sullivan. She is doing a great job
- I had a productive meeting with the First Selectman and interested residents supporting pickleball courts in town.

ON-GOING PROJECTS:

- **Leary Park & Town Hall Basketball Court Reconstruction:** Additional funds will be required. I recommend post tension concrete courts. This is the best long term option. At the very least, both courts need an asphalt overlay.
- **Children's Playground:** A shade structure quote is forthcoming. We need to work with the Civic Triangle Committee to coordinate both efforts. Hopefully approval for the Duck Pond dredging will happen soon. The town is awaiting permits before the work can begin.
- **Irrigation Projects** at Vet's field and Leary Park. We will need to ask for additional funds.
- **Leary Park Lower Roadway:** Planning Stage.
- **Pleasure Beach sidewalk/Mobi-mat** passed at both the Board of Selectman & Board of Finance. It will be on the agenda at the 10/3/22 RTM meeting.
- **Maintenance Facility Plan:** a PO has been issued and work will begin soon.

Respectfully submitted,

Brian W. Flaherty
Brian W. Flaherty, Director



Athletic Fields	Resident	Non-Resident	Required	Insurance

Field Dressing	\$150
Lights	\$50/HR
Scoreboard	\$50/HR

Community Center

Special Birthday Package**

Pavilion #1	\$60/Day	\$120/Day
Pavilion #2	\$60/Day	\$120/Day
Pavilion #3	\$60/Day	\$120/Day

- Weekends Only - 12:30pm-2:30pm -