

Personnel Review Board  
Meeting Minutes  
February 20, 2020  
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Present: Talivaldis Maidelis  
Edward Murphy  
Steve Negri

Absent: Cathy Patterson  
Rik Wells

Also Present: Joyce Sauchuk, Human Resources Director, Attorney Eileen Duggan and Chief Engineer/Director Neftali Soto

Board Member Negri called the February 20, 2020 Personnel Review Board Meeting to order at 6:30pm.

**1. Review and approval of the Meeting Minutes of January 16, 2020**

**MOTION:** Mr. Maidelis made a Motion to approve the January 16, 2020 Meeting Minutes of the Personnel Review Board. Seconded by Mr. Negri (2-0); (E. Murphy abstained)

**2. Discriminatory Harassment and Violence Prevention Policy**

Discussion regarding policy updated to include all types of harassment and violence prevention; the Town will have the same reporting process; discussed new requirements for a 2 hour training in sexual harassment.

**MOTION:** Mr. Murphy made a Motion to approve the Discriminatory Harassment and Violence Prevention Policy. Seconded by Mr. Maidelis. (3-0) Unanimous.

**3. Additional Position Utility Commission – Sewer Technician II**

Director Soto explained the need for the position due to the aging infrastructure; he referenced a study conducted that indicated the need for more positions; the position has been budgeted for and there will be no increase in sewer rates. The position was approved by the First Selectman.

**MOTION:** Mr. Murphy made a Motion to approve the Sewer Technician II additional position in the Utility Commission. Seconded by Mr. Maidelis. (3-0) Unanimous.

**MOTION:** Mr. Maidelis made a motion to adjourn the Personnel Review Board Regular Meeting of February 20, 2020 at 7:10pm. Seconded by Mr. Murphy (3-0) Unanimous.

Respectfully Submitted,



Joyce Sauchuk, Acting Secretary

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